

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners

Date: 09/26/12

Via:

From: Sheriff Scott Turner

Title of Item: Hazard Mitigation Planning Grant

Requested Meeting Date: 10/02/2012 Est. Presentation Time: 15 minutes

Presenter: Sheriff Scott Turner

Type of Action Requested (check all that apply)

- ☐ For info only, no action requested ☐ Approve under Routine Business
- ☐ For discussion only with possible future action ☐ Adopt Ordinance Revision
- ☐ Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- ☐ Approve/adopt proposal by motion ☒ Approve/adopt proposal by resolution (attach draft resolution)
- ☐ Authorize filling vacant staff position
- ☐ Request to schedule public hearing or sale ☐ Other (please list)
- ☐ Request by member of the public to be heard
- ☐ Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

Is this item in the current approved budget? ☐ Yes ☐ No (attach explanation)

What type of expenditure is this? _____ Other (attach explanation)

Revenue line account # that funds this item is: _____

Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

Duties of a department employee(s) may be materially affected. ☐ Yes ☐ No

Applicable job description(s) may require revision. ☐ Yes ☐ No

Item may impact a bargaining unit agreement or county work policy. ☐ Yes ☐ No

Item may change the department's authorized staffing level. ☐ Yes ☐ No



Supporting Attachment(s)

- ☒ Memorandum Summary of Item
- ☐ Copy of applicable county policy and/or ordinance (excerpts acceptable)
- ☐ Copy of applicable state/federal statute/regulation (excerpts acceptable)
- ☐ Copy of applicable contract and/or agreement
- ☐ Original bid spec or quote request (excluding complex construction projects)
- ☐ Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- ☐ Bid/quote comparison worksheet
- ☐ Draft County Board resolution
- ☐ Plat approval check-list and supporting documents
- ☐ Copy of previous minutes related to this issue
- ☒ Other supporting document(s) (please list) Proposed Grant Resolution

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

SCOTT A. TURNER

SHERIFF OF AITKIN COUNTY

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Aitkin, MN 56431

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Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
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MEMO

To: Aitkin County Board of Commissioners

Date: September 26, 2012

From: Sheriff Scott Turner

Re: Hazard Mitigation Planning Grant

Attached is a copy of a proposed resolution for participation in a grant for Hazard Mitigation Planning. The last hazard mitigation plan that was completed by Aitkin County was approved by the Aitkin County Board in 2005 and subsequently by the Federal Emergency Management Agency (FEMA) in 2008.

The time has come to update that plan to ensure eligibility for future hazard mitigation grants. In 2005 we employed a contractor to assist with the project and are proposing the same course of action. The FEMA requirements today are vastly different and more complex than they were in 2005.

The total amount needed for this project is likely to be in the \$30,000 to \$35,000 range with a 25% local match. We will accomplish the vast majority of the local match will be in the form of Aitkin County staff time. Any additional monies not budgeted for 2013 will be fund balance carried over from 2012.

There will be no additional request for funds for this project.

By Commissioner: xx

100212-xxx

Hazard Mitigation Planning Grant

WHEREAS, the County of Aitkin is participating in a hazard mitigation planning process as established under the Hazard Mitigation Act of 2000; and

WHEREAS, the Act establishes a framework for the development of a county hazard mitigation plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and business; and

WHEREAS, the plan must include a risk assessment including past hazards, hazards that threaten the county, maps of hazards, an estimate of structures at risk, estimate of potential dollar losses for each hazard, a general description of land uses and development trends; and

WHEREAS, the plan must include a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the plan must include a maintenance or implementation process including plan updates, integration of plan into other planning documents and how the county will maintain public participation and coordination; and

WHEREAS, the draft plan will be shared with the State of Minnesota and the Federal Emergency Management Agency (FEMA) for coordination of state and federal review and comment on the draft; and

WHEREAS, approval of the all hazard mitigation will make the county eligible to receive Hazard Mitigation Assistance Program grants and other funding sources; and

WHEREAS, approval of the all hazard mitigation plan will make the county eligible to receive Hazard Mitigation Assistance Programs grants and other funding sources; and

NOW THEREFORE, BE IT RESOLVED, that Aitkin County enter into a sub-grant agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance Programs for Development or update of the Aitkin County Mitigation plan. The Aitkin County Sheriff is hereby authorized to execute and sign such sub-grant agreements and any amendments hereto as are necessary to implement the plan on behalf of Aitkin County.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voted Yes

**STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)**

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 2nd day of October A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 2nd day of October A.D. 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy