

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: _____

Via: Patrick Wussow, County Administrator

From: Land Dept

Title of Item:

Setting dates for timber sales on County Admnded lands

Requested Meeting Date: 11/6/12 Estimated Presentation Time: n/a

Presenter: M Jaws

Type of Action Requested (check all that apply)

- ☐ For info only, no action requested ☒ Approve under Consent Agenda
☐ For discussion only with possible future action ☐ Adopt Ordinance Revision
☐ Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
☐ Approve/adopt proposal by motion ☒ Approve/adopt proposal by resolution (attach draft resolution)
☐ Authorize filling vacant staff position
☐ Request to schedule public hearing or sale ☐ Other (please list) _____
☐ Request by member of the public to be heard
☐ Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
What type of expenditure is this? ☐ Operating ☐ Capital ☐ Other (attach explanation)
Revenue line account # that funds this item is: _____
Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. ☐ Yes ☐ No
Applicable job description(s) may require revision. ☐ Yes ☐ No
Item may impact a bargaining unit agreement or county work policy. ☐ Yes ☐ No
Item may change the department's authorized staffing level. ☐ Yes ☐ No



Supporting Attachment(s)

- ☒ Memorandum Summary of Item
☐ Copy of applicable county policy and/or ordinance (excerpts acceptable)
☐ Copy of applicable state/federal statute/regulation (excerpts acceptable)
☐ Copy of applicable contract and/or agreement
☐ Original bid spec or quote request (excluding complex construction projects)
☐ Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
☐ Bid/quote comparison worksheet
☒ Draft County Board resolution
☐ Plat approval check-list and supporting documents
☐ Copy of previous minutes related to this issue
☒ Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

Mark Jacobs

From: Mark Jacobs [mjacobs@co.aitkin.mn.us]
Sent: Wednesday, October 31, 2012 10:43 AM
To: 'Mark Jacobs'
Subject: Set date for County timber sales

To: County Board
CC: County Administrator

The attached resolution sets the date for the next timber auction a for those to be held in 2013. Typically we do these one at a time; but we feel that timber operators ability to know these dates ahead of time might be beneficial to their business planning.

Thank you.



Mark Jacobs
Land Commissioner
Aitkin County Land Department
209 2nd St. NW Room #206
Aitkin, MN 56431
P: 218-927-7367
F: 218-927-7249

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CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED November 6, 2012

By Commissioner: xx

110612-1xx

Set Timber Sale Dates

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited land in Aitkin County will be offered for sale on a public oral bid auction, without the sale of land at 8:30 a.m. on December 10th, 2012 at Long Lake Conservation Center, Palisade, MN.

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited land in Aitkin County will be offered for sale on a public oral bid auction, without the sale of land at 9:00 a.m. on May 6th, 2013 at Long Lake Conservation Center, Palisade, MN.

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited land in Aitkin County will be offered for sale on a public sealed bid auction, without the sale of land at 1:00 PM on August 21, 2013 at the Aitkin County Courthouse Boardroom, Aitkin, Mn.

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited land in Aitkin County will be offered for sale on a public oral bid auction, without the sale of land at 10:00 a.m. on December 9th, 2013 at Long Lake Conservation Center, Palisade, MN.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 6th day of November A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 6th day of November A.D. 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy