

Aitkin County Budget Hearing For Year Payable 2014

Compiled by the Aitkin County Auditor's Office
Presented December 3, 2013

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Notice of Proposed Total Budget and Property Taxes

The Aitkin County Board of Commissioners will hold a public hearing on its budget and on the amount of property taxes it is proposing to collect to pay for the costs of services the county will provide in 2014.

SPENDING: The total budget amounts below compare the county's 2013 total actual budget with the amount the county proposes to spend in 2014.

<u>2013 Total Actual Budget</u>	<u>Proposed 2014 Budget</u>	<u>Change from 2013-2014</u>
\$25,344,266	\$28,894,775	14.0%

TAXES: The property tax amounts below compare that portion of the current budget levied in property taxes in Aitkin County for 2013 with property taxes the county proposes to collect in 2014.

<u>2013 Property Taxes</u>	<u>Proposed 2014 Property Taxes</u>	<u>Change from 2013 – 2014</u>
\$11,725,696	\$11,725,696	0.0%

LOCAL TAX RATE COMPARISON: The following compares the county's current local tax rate, the county's tax rate for 2014 if no tax levy increase is adopted, and the county's proposed tax rate for 2014.

<u>2013 Tax Rate</u>	<u>2014 Tax Rate if NO Levy Increase</u>	<u>2014 Proposed Tax Rate</u>
41.205%	42.817%	42.817%

Attend the Public Hearing

All Aitkin County residents are invited to attend the public hearing of the county board to express their opinions on the budget and on the proposed amount of 2014 property taxes. The hearing will be held on:

Tuesday, December 3rd, at 6:05 p.m.

Aitkin County Courthouse
209 Second Street Northwest
Aitkin, Minnesota 56431

If discussion of the budget cannot be completed, a time and place for continuing the discussion will be announced at the hearing. You are also invited to send your written comments to:

Aitkin County Board, Aitkin County Courthouse
209 Second Street Northwest, Aitkin, MN 56431

AITKIN COUNTY
Budget and Levy Hearing Meeting Agenda
December 3, 2013
6:05 P.M.

The purpose of this meeting is to discuss the 2014 proposed county budget and the 2014 proposed property tax levy. Changes in valuation and classification are NOT part of this discussion.

1. Introductions
2. Explanation of how budgets are developed for the purpose of the Budget and Levy meeting.
 - a. Invitation for citizen involvement in the spending decisions.
 - b. Opportunity for County to explain the necessity for expenditures.
3. J. Mark Wedel, County Board Chair, budget comments
4. Breakdown of specific programs and changes from 2013 to 2014.
5. Source of revenue for County.
6. Comparison of levies for pay 2013 and pay 2014 taxes.
7. Questions, comments by taxpayers. Each taxpayer has 5 minutes to state their case.
8. Adopt final 2014 property tax levy on December 17, 2013.

REVENUES BY DEPARTMENT - Minus Tax Levy**REVENUE FUND**

Department	2012 Adopted	2013 Final	2014 Proposed	2013 to 2014 Difference	Percent of Change
Commissioners	0	0	0	0	0.0%
Court Administration	150	0	100	100	0.0%
County Auditor	283,830	281,630	281,630	0	0.0%
County Treasurer	31,900	32,900	32,500	(400)	-1.2%
County Assessor	169,496	179,498	182,981	3,483	1.9%
Central Services	1,592,000	1,438,500	1,636,012	197,512	13.7%
Motor Pool	38,500	36,000	30,000	(6,000)	-16.7%
Information Technologies	39,574	48,674	700	(47,974)	-98.6%
Administration	0	0	0	0	0.0%
Elections	650	0	1,300	1,300	0.0%
County Attorney	56,707	65,181	54,214	(10,967)	-16.8%
County Recorder	234,231	275,889	280,964	5,075	1.8%
Courthouse Maintenance	20,000	20,000	20,000	0	0.0%
County Buildings	65,000	50,000	0	(50,000)	-100.0%
Veteran Service Officer	9,200	12,200	22,200	10,000	82.0%
Planning & Zoning Office	260,954	266,348	262,407	(3,941)	-1.5%
Enforcement	197,700	200,200	190,000	(10,200)	-5.1%
Sheriff Contingency	0	0	0	0	0.0%
Snowmobile Grant	6,757	6,430	6,422	(8)	-0.1%
Boat & Water Safety	30,700	31,000	25,503	(5,497)	-17.7%
ATV	14,165	14,165	10,000	(4,165)	-29.4%
Forfeitures	0	0	0	0	0.0%
Corrections	324,400	324,700	328,125	3,425	1.1%
Community Corrections	33,443	33,693	33,443	(250)	-0.7%
Enhanced 911 System	96,000	96,000	89,150	(6,850)	-7.1%
Crime Victim Grant	43,372	42,647	42,874	227	0.5%
Sobriety Court	0	0	0	0	0.0%
Emergency Management	21,000	19,300	19,000	(300)	-1.6%
Environmental Health	72,000	72,000	72,000	0	0.0%
Solid Waste	59,700	59,700	59,450	(250)	-0.4%
Water Wells	5,745	5,745	6,150	405	7.0%
County Parks	535,000	563,000	549,000	(14,000)	-2.5%
Extension	3,000	250	250	0	0.0%
Economic Development	49,630	49,630	1,000	(48,630)	-98.0%
Total	4,294,804	4,225,280	4,237,375	12,095	0.3%

ROAD & BRIDGE FUND

	7,987,540	5,383,680	6,807,048	1,423,368	26.4%
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HEALTH & HUMAN SERV FUND

All Departments	3,279,646	3,377,490	3,404,365	26,875	0.8%
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GRAND TOTAL	15,561,990	12,986,450	14,448,788	1,462,338	11.3%
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EXPENDITURES BY DEPARTMENT**REVENUE FUND**

	2012	2013	2014	2013 to 2014	Percent of
<u>Department</u>	<u>Adopted</u>	<u>Final</u>	<u>Proposed</u>	<u>Difference</u>	<u>Change</u>
Commissioners	229,108	235,621	238,388	2,767	1.2%
Court Administration	100,000	108,500	105,100	(3,400)	-3.1%
County Auditor	554,761	565,353	584,648	19,295	3.4%
Internal Audit	65,000	65,000	65,000	0	0.0%
County Treasurer	219,794	223,931	230,828	6,897	3.1%
County Assessor	755,914	773,656	806,421	32,765	4.2%
Central Services	226,981	219,563	252,548	32,985	15.0%
Motor Pool	28,571	28,701	53,261	24,560	85.6%
Information Technologies	509,495	526,175	531,798	5,623	1.1%
Administration	317,936	332,284	339,194	6,910	2.1%
Elections	138,678	78,760	128,706	49,946	63.4%
County Attorney	844,480	863,140	884,427	21,287	2.5%
County Recorder	223,619	269,777	267,114	(2,663)	-1.0%
Courthouse Maintenance	340,992	338,196	327,865	(10,331)	-3.1%
County Buildings	65,000	50,000	70,000	20,000	40.0%
Veteran Service Officer	80,641	89,613	91,669	2,056	2.3%
Housing & Redevelopment	1,500	1,600	1,600	0	0.0%
Planning & Zoning Office	364,077	369,128	385,203	16,075	4.4%
County Coroner	50,000	58,000	58,000	0	0.0%
Enforcement	1,991,237	2,033,381	2,054,551	21,170	1.0%
Sheriff's Contingency	0	0	0	0	0.0%
Boat & Water Safety	74,511	74,602	79,833	5,231	7.0%
Snowmobile	30,636	32,243	33,321	1,078	3.3%
ATV	21,528	21,690	22,294	604	2.8%
Corrections	2,199,605	2,235,856	2,328,086	92,230	4.1%
Community Corrections	310,032	277,617	281,864	4,247	1.5%
Enhanced 911 System	42,200	42,200	49,200	7,000	16.6%
Crime Victim Grant	59,805	61,341	63,661	2,320	3.8%
Sobriety Court	4,000	4,000	27,000	23,000	575.0%
Emergency Management	58,054	57,159	47,451	(9,708)	-17.0%
Environmental Health	74,897	73,244	73,426	182	0.2%
Solid Waste	243,296	246,843	251,018	4,175	1.7%
Water Wells	5,745	5,745	6,150	405	7.0%
Library & Historical Society	246,892	294,697	296,587	1,890	0.6%
County Parks	549,638	560,383	567,519	7,136	1.3%
Ag. Soc / S&W / Ag. Insp.	127,988	134,688	136,169	1,481	1.1%
County Extension	70,888	66,408	68,886	2,478	3.7%
Promotion, Airport	42,722	42,622	42,622	0	0.0%
Economic Development	86,314	87,940	37,983	(49,957)	-56.8%
Total	11,356,535	11,549,657	11,889,391	339,734	2.9%

ROAD & BRIDGE FUND

	2012	2013	2014	2013 to 2014	Percent of
<u>Department</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Proposed</u>	<u>Difference</u>	<u>Change</u>
Administration	460,570	471,947	481,079	9,132	1.9%
Engineering/Construction	491,496	507,382	491,962	(15,420)	-3.0%
Highway Maintenance	2,725,050	2,692,821	3,175,707	482,886	17.9%
Capital Infrastructure	7,075,600	3,105,400	5,854,000	2,748,600	88.5%
Equipment & Facilities	362,250	473,500	474,400	900	0.2%
Total	11,114,966	7,251,050	10,477,148	3,226,098	44.5%

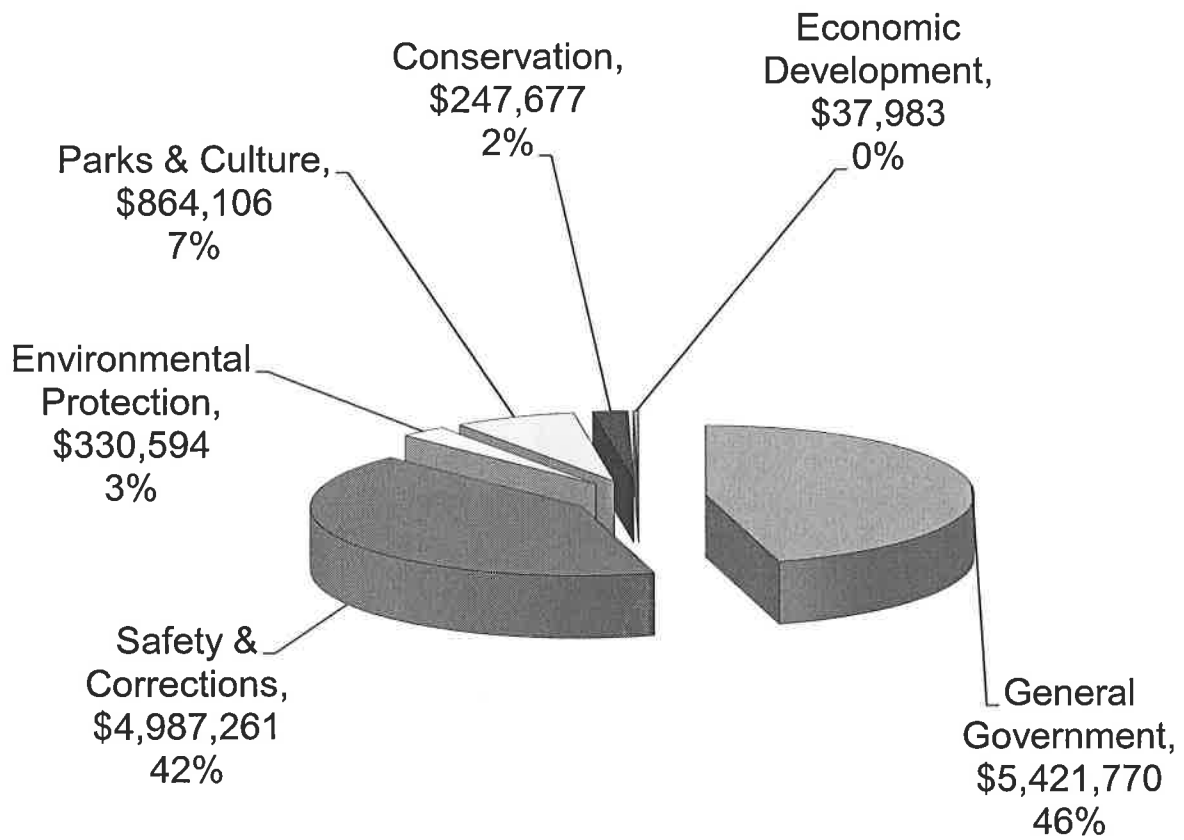
HEALTH & HUMAN SERV FUND

<u>Department</u>					
All Departments	6,027,449	6,133,684	6,121,986	(11,698)	-0.2%
Total	6,027,449	6,133,684	6,121,986	(11,698)	-0.2%

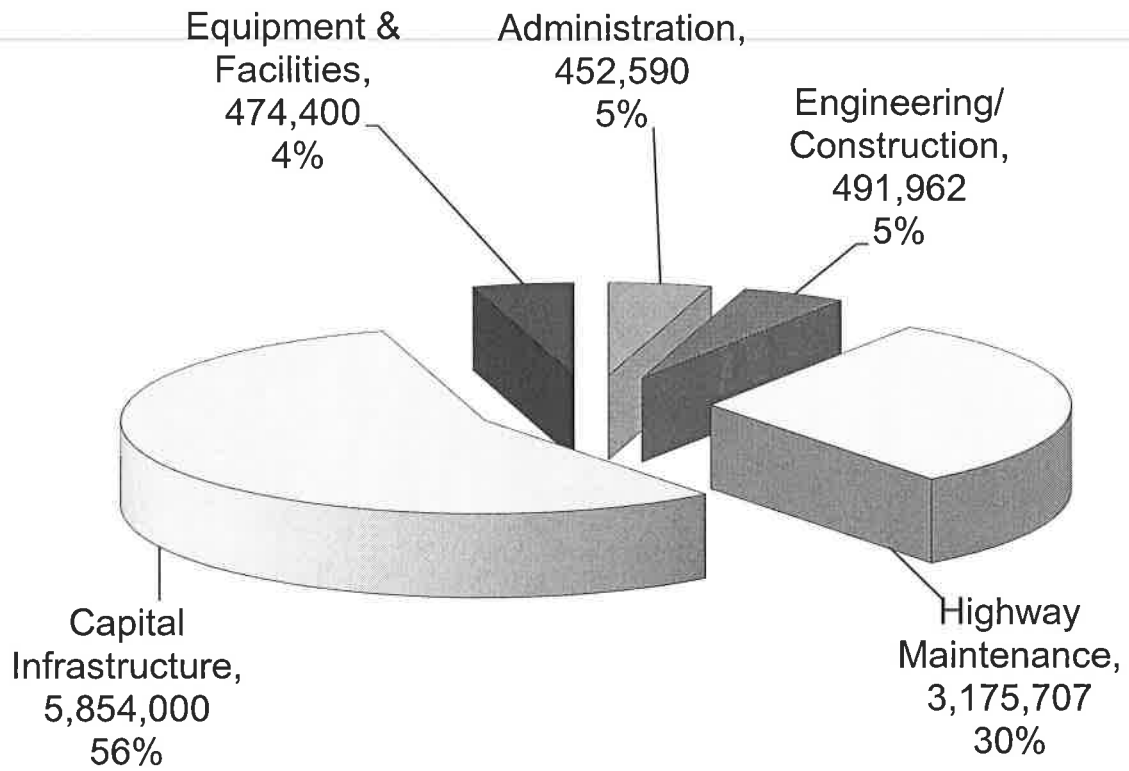
DEBT SERVICE FUND

<u>Department</u>					
General	412,750	409,875	406,250	(3,625)	-0.9%
Inter Fund Transfer	1,245,000	0	0	0	
Grand Total	30,156,700	25,344,266	28,894,775	3,550,509	14.0%

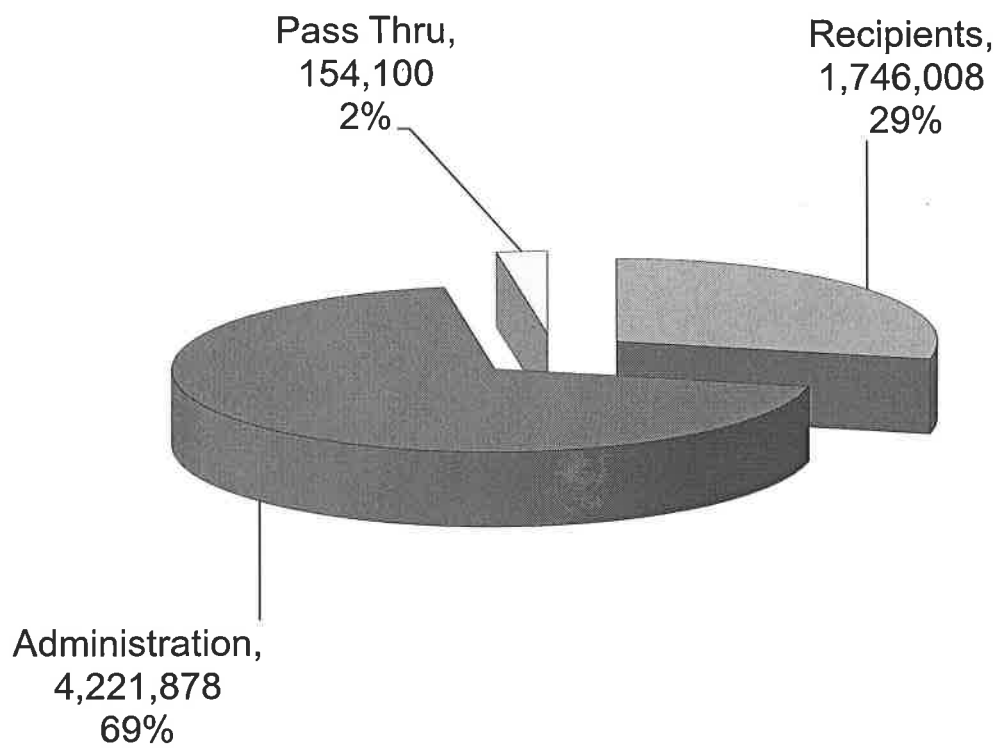
General Revenue Fund Expenditures



Road & Bridge Expenditures



Health & Human Services Expenditures



REVENUES TO EXPENDITURES - BY DEPARTMENT**REVENUE FUND**

Department	Adopted 2013		Proposed 2014	
	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>
Commissioners	0	235,621	0	238,388
Court Administration	0	108,500	100	105,100
County Auditor	281,630	565,353	281,630	584,648
Internal Audit	0	65,000	0	65,000
County Treasurer	32,900	223,931	32,500	230,828
County Assessor	179,498	773,656	182,981	806,421
Central Services	1,438,500	219,563	1,636,012	252,548
Motor Pool	36,000	28,701	30,000	53,261
Information Technologies	48,674	526,175	700	531,798
Administration	0	332,284	0	339,194
Elections	0	78,760	1,300	128,706
County Attorney	65,181	863,140	54,214	884,427
County Recorder	275,889	269,777	280,964	267,114
Courthouse Maintenance	20,000	338,196	20,000	327,865
County Buildings	50,000	50,000	0	70,000
Veteran Service Officer	12,200	89,613	22,200	91,669
Housing & Redevelopment	0	1,600	0	1,600
Planning & Zoning Office	266,348	369,128	262,407	385,203
County Coroner	0	58,000	0	58,000
Enforcement	200,200	2,033,381	190,000	2,054,551
Sheriff Contingency	0	0	0	0
Snowmobile Grant	6,430	32,243	6,422	33,321
Boat & Water Safety	31,000	74,602	25,503	79,833
ATV	14,165	21,690	10,000	22,294
Forfeitures	0	0	0	0
Corrections	324,700	2,235,856	328,125	2,328,086
Community Corrections	33,693	277,617	33,443	281,864
Enhanced 911 System	96,000	42,200	89,150	49,200
Crime Victim Grant	42,647	61,341	42,874	63,661
Juvenile Diversion Project	0	0	0	0
Sobriety Court	0	4,000	0	27,000
Emergency Management	19,300	57,159	19,000	47,451
Environmental Health	72,000	73,244	72,000	73,426
Solid Waste	59,700	246,843	59,450	251,018
Water Wells	5,745	5,745	6,150	6,150
Library & Historical Society	0	294,697	0	296,587
County Parks	563,000	560,383	549,000	567,519
Ag. Soc / S&W / Ag. Insp.	0	134,688	0	136,169
County Extension	250	66,408	250	68,886
Promotion, Airport	0	42,622	0	42,622
Economic Development	49,630	87,940	1,000	37,983
Total	4,225,280		4,237,375	
Tax Levy	6,749,876		7,240,914	
Total	10,975,156	11,549,657	11,478,289	11,889,391

REVENUES TO EXPENDITURES - BY DEPARTMENT, Cont'd**ROAD & BRIDGE FUND**

<u>Department</u>	Adopted 2013		Proposed 2014	
	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>
General	5,383,680		6,807,048	
Administration		471,947		481,079
Engineering/Construction		507,382		491,962
Highway Maintenance		2,692,821		3,175,707
Capital Infrastructure		3,105,400		5,854,000
Equipment & Facilities		473,500		474,400
Total	5,383,680	7,251,050	6,807,048	10,477,148
Tax Levy	2,374,370		2,526,048	
Total	7,758,050	7,251,050	9,333,096	10,477,148

Health & Human Service Fund

<u>Department</u>				
General	3,377,490		3,404,365	
Recipients		1,855,859		1,746,008
Administration		4,134,050		4,221,878
Pass Thru		143,775		154,100
Total	3,377,490	6,133,684	3,404,365	6,121,986
Tax Levy	2,756,194		2,617,591	
Total	6,133,684	6,133,684	6,021,956	6,121,986

Debt Service Fund

Tax Levy	369,338	409,875	0	406,250
Inter Fund Transfer		0		0
Total All Funds:	25,236,228	25,344,266	26,833,341	28,894,775

**AITKIN COUNTY
COUNTY FUNDS**

Projected 2014 Revenues to Fund 2014 County Expenditures

<u>Source</u>	<u>Revenue Fund</u>	<u>Road & Bridge Fund</u>	<u>Health&Human Service Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>
Property Tax Levy/CPA	7,240,914	2,526,048	2,617,591	0	12,384,553
Other Taxes	1,120,012				1,120,012
License & Permits	66,130				66,130
Intergovernmental Revenue	1,332,198	6,754,548	2,801,692		10,888,438
Charges for Services	1,275,989	20,500	602,673		1,899,162
Interest on Investments	330,000				330,000
Miscellaneous Collections	113,046	32,000			145,046
Subtotal	4,237,375	6,807,048	3,404,365	0	14,448,788
(To) From Fund Balance	411,102	1,144,052	100,030	406,250	2,061,434
Total Levy and Other Taxes & Revenues	11,889,391	10,477,148	6,121,986	406,250	28,894,775
2014 Expenditure Budget	11,889,391	10,477,148	6,121,986	406,250	28,894,775

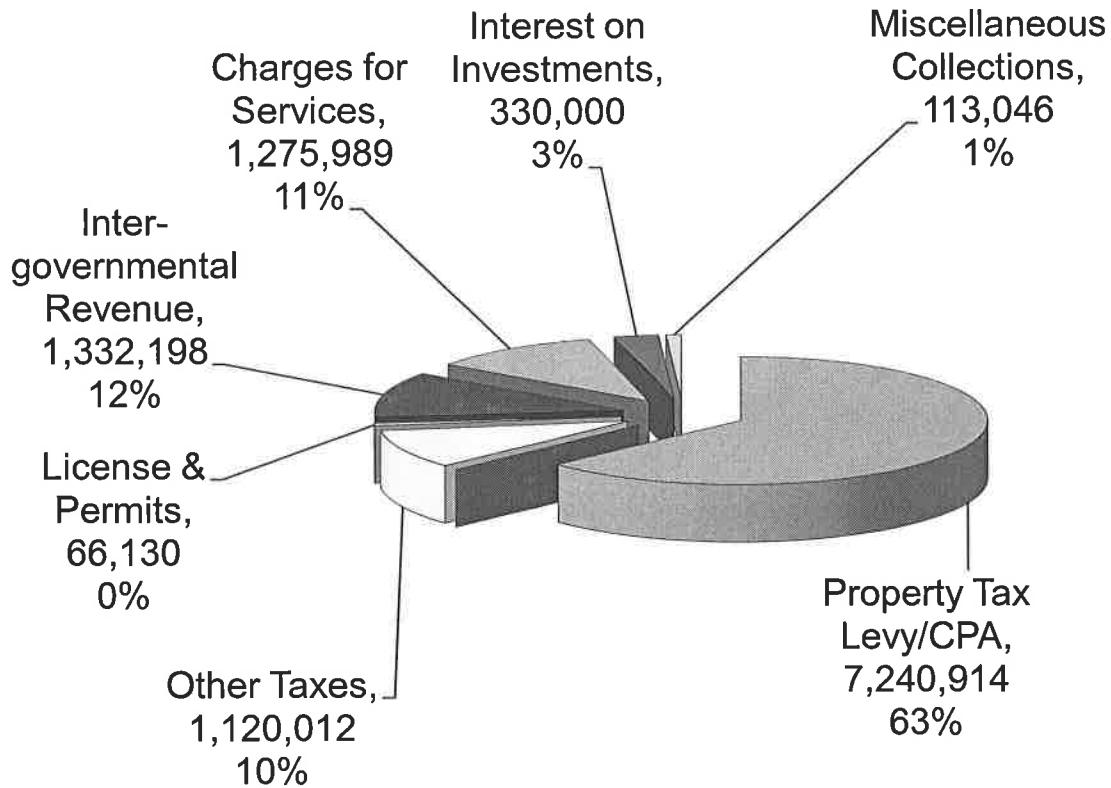
Aikin County Fund Balance Report

Leviable	9/30/2012	9/30/2013	Change
General Fund	\$9,224,339.50	\$8,275,709.17	(\$948,630.33)
Road & Bridge Fund	\$9,189,497.48	\$8,973,159.62	(\$216,337.86)
Health & Human Services Fund	\$4,210,244.94	\$4,729,926.46	\$519,681.52
Debt Service	\$403,078.48	\$403,897.51	\$819.03
Non-Leviable			
Unorganized Townships	\$512,964.47	\$557,308.45	\$44,343.98
Ditches	\$67,693.47	\$47,091.55	(\$20,601.92)
MCIT	\$849,580.48	\$853,817.48	\$4,237.00
State and Trust	\$2,375,205.57	\$2,253,094.55	(\$122,111.02)
Taxes Due Other Government Entities	\$264,026.93	\$398,324.20	\$134,297.27
*Taxes and Penalties	\$2,360,895.19	\$2,501,734.06	\$140,838.87
Agency and Enterprise Funds	\$111,398.32	\$117,372.79	\$5,974.47
Totals	\$29,568,924.83	\$29,111,435.84	(\$457,488.99)

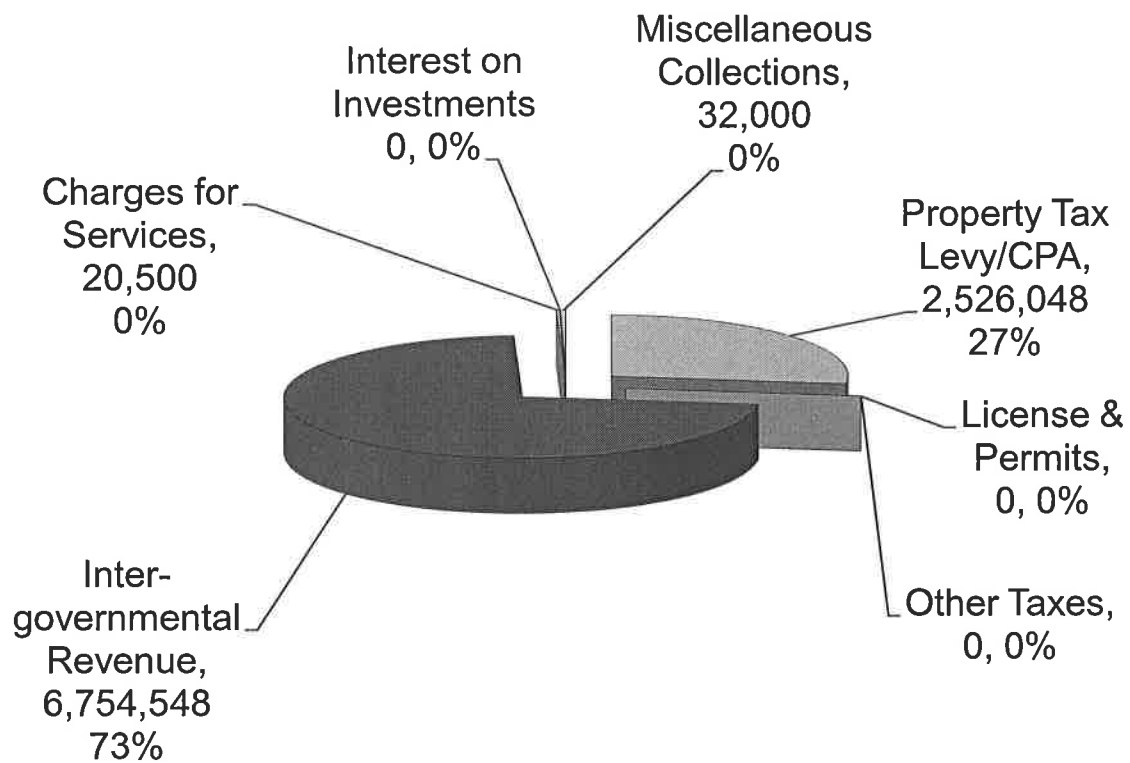
Please note that each of these balances include funds that are reserved or designated.

* - Approximately 50% of the 9/30 balance represents property taxes collected for other local units of government and will be paid out before the end of the calendar year.

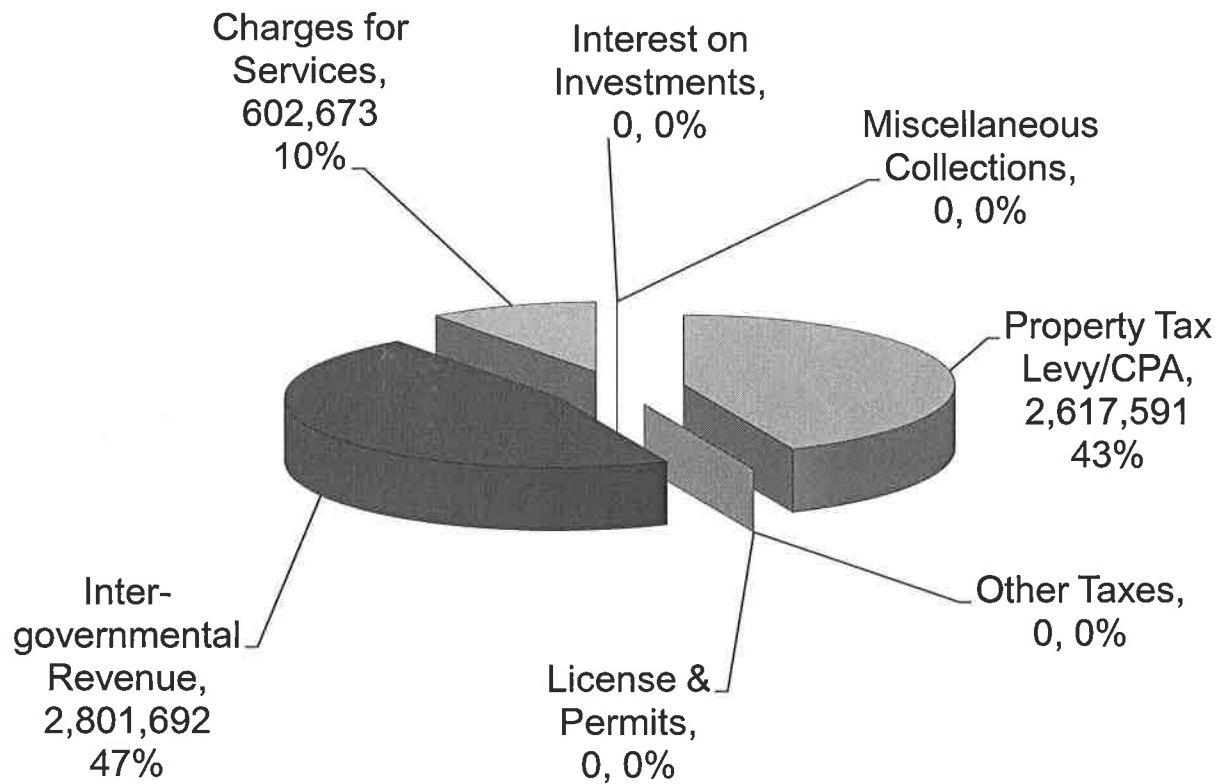
General Revenue Fund Income Source



Road & Bridge Fund Income Source



Health & Human Services Fund Income Source



**Aitkin County
Budgets & Levies**

	Adopted	Adopted	Proposed	2013 to 2014	Percent of
A. Budget	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>Difference</u>	<u>Change</u>
County					
General Revenue Fund	11,356,535	11,549,657	11,889,391	339,734	2.9%
Road & Bridge	11,114,966	7,251,050	10,477,148	3,226,098	44.5%
Health & Human Services	6,027,449	6,133,684	6,121,986	(11,698)	-0.2%
Debt Service	412,750	409,875	406,250	(3,625)	-0.9%
Transfer General to R & B	1,245,000	0			
Totals	30,156,700	25,344,266	28,894,775	3,550,509	14.0%
B. Levy					
County					
General Revenue Fund	6,198,467	6,749,876	7,240,914	491,038	7.3%
Road & Bridge	2,312,846	2,374,370	2,526,048	151,678	6.4%
Health & Human Services	2,747,803	2,756,194	2,617,591	(138,603)	-5.0%
Debt Service	436,538	369,338	0	(369,338)	-100.0%
Totals	11,695,654	12,249,778	12,384,553	134,775	1.1%
% of Budget Levy Funded	38.78%	48.33%	42.86%		

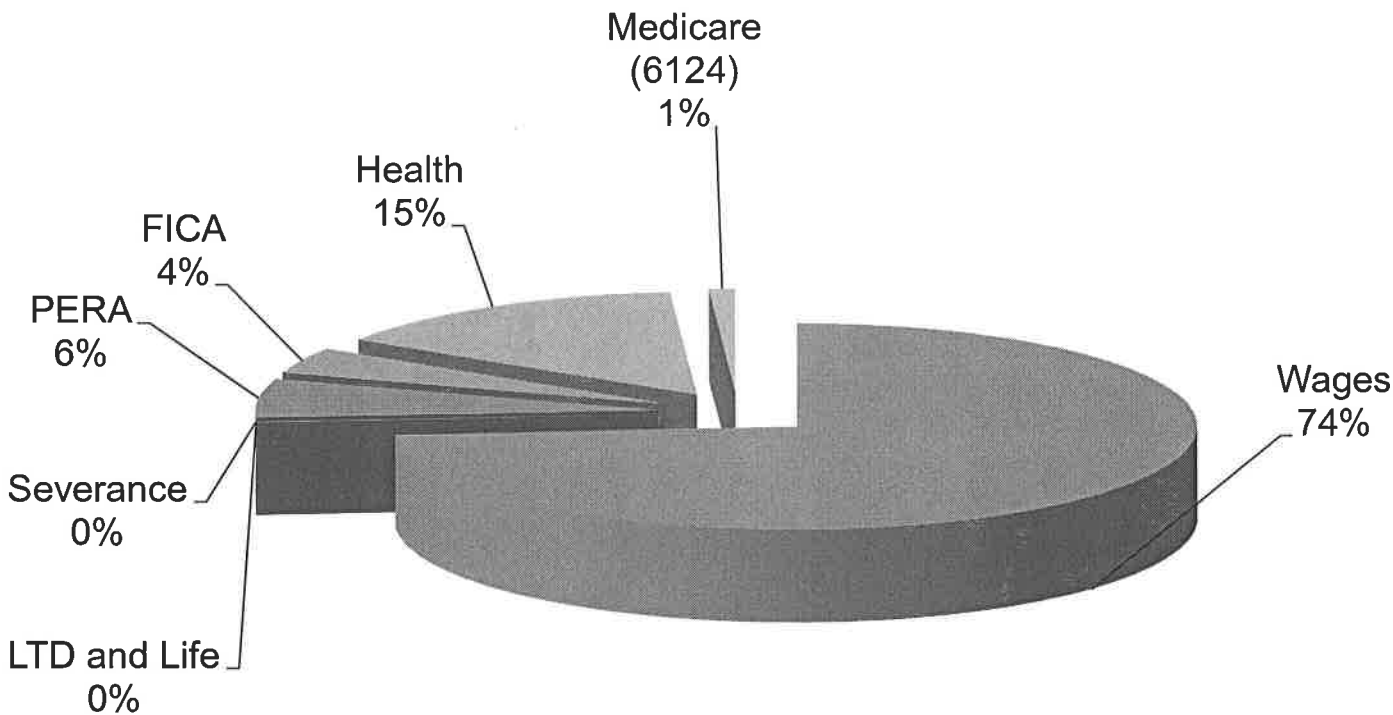
OPERATING EXPENSE REVENUE FUND

<u>Department</u>	<u>Salary & Benefits</u>	<u>Other Services & Charges</u>	<u>Supplies</u>	<u>Cap. Out. & Office Equip</u>	<u>Total</u>
Commissioners	205,926	29,612	850	2,000	238,388
Court Administration		105,100		0	105,100
County Auditor	487,825	87,273	5,350	4,200	584,648
Internal Audit		65,000		0	65,000
County Treasurer	207,972	12,806	10,050	0	230,828
County Assessor	728,357	47,864	12,100	16,300	804,621
Central Services	27,215	136,961	6,000	6,500	176,676
Motor Pool	19,530	14,231	500	19,000	53,261
Information Technologies	365,268	144,530	8,000	14,000	531,798
Administration	289,423	43,571	3,200	3,000	339,194
Elections	37,401	28,805	60,500	2,000	128,706
County Attorney	829,882	27,950	22,231	4,364	884,427
County Recorder	254,696	10,018	2,100	300	267,114
Courthouse Maintenance	209,116	91,699	26,950	100	327,865
Buildings				72,000	72,000
Veteran Service Officer	68,948	15,321	7,400	0	91,669
Housing & Redevelop Brd		1,600		0	1,600
Planning & Zoning Office	307,505	71,748	4,500	2,500	386,253
County Coroner		58,000		0	58,000
Enforcement	1,554,415	201,436	123,700	175,000	2,054,551
Sheriff Contingency		0		0	0
Boat & Water Safety	59,366	11,267	5,700	3,500	79,833
Snowmobile Safety	28,894	2,427	2,000	0	33,321
ATV Safety	16,328	2,566	3,400	0	22,294
Corrections	1,883,905	241,331	197,850	5,000	2,328,086
Community Corrections	128,583	8,892	14,000	1,700	153,175
E-911		42,500	1,700	5,000	49,200
Crime Victim Grant	62,805	467	389	0	63,661
Sobriety Court		0	27,000		27,000
Emergency Management	38,711	5,140	1,600	2,000	47,451
Environmental Health	57,859	4,417	1,400	9,750	73,426
Solid Waste	148,987	27,731	1,800	2,500	181,018
Water Wells		3,150	3,000		6,150
County Parks	114,838	46,181	31,500	0	192,519
Ag. Soc / S&W / Ag. Insp.		4,800		0	4,800
County Extension	14,405	52,481	2,000	0	68,886
Economic Development	35,190	2,168	625		37,983
Totals	\$8,183,350	\$1,649,043	\$587,395	\$350,714	\$10,770,502
	76%	16%	5%	3%	100%

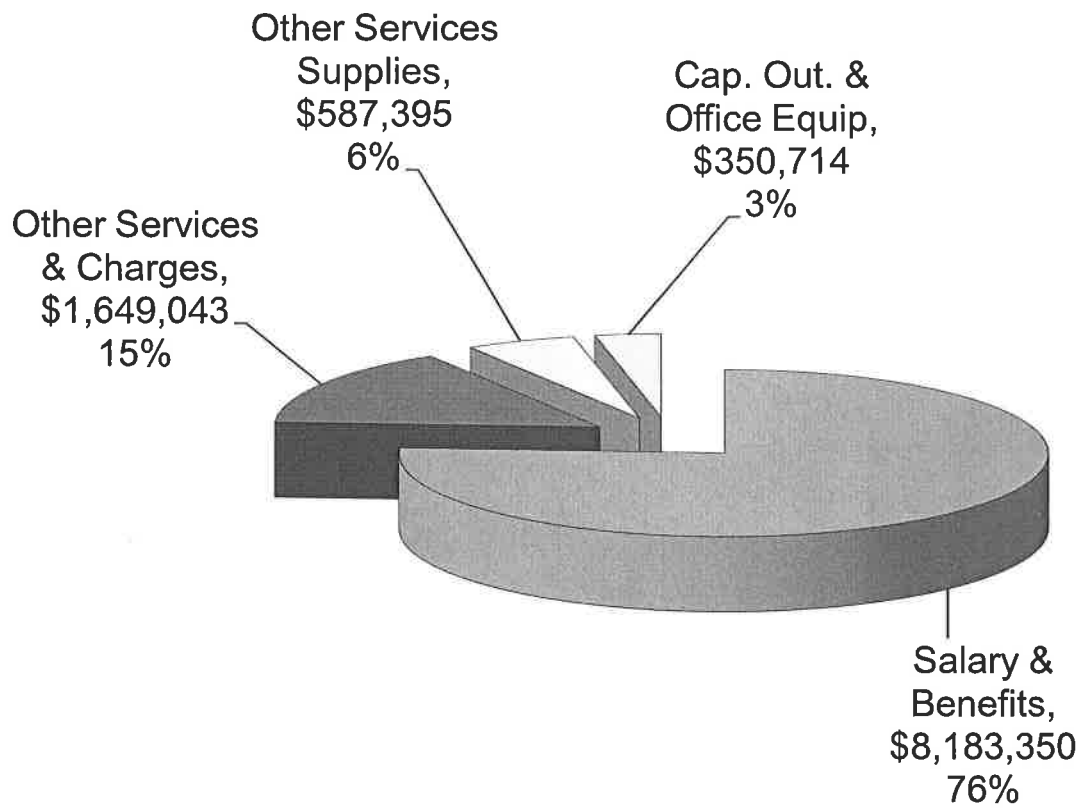
OPERATING EXPENSE ROAD & BRIDGE FUND

<u>Department</u>	<u>Salary & Benefits</u>	<u>Other Services & Charges</u>	<u>Supplies</u>	<u>Cap. Out. & Office Equip.</u>	<u>Total</u>
Administration	429,875	45,204	6,000	0	481,079
Engineering/Construction	475,078	9,384	7,500	0	491,962
Highway Maintenance	1,295,518	176,689	1,343,500	0	2,815,707
Equip & Facilities	0	0	0	474,400	474,400
Totals	\$2,200,471	\$231,277	\$1,357,000	\$474,400	\$4,263,148
	52%	5%	32%	11%	100%
 HEALTH & HUMAN SERV	 \$3,710,259	 \$525,615	 \$41,774	 \$44,200	 4,321,848
	86%	12%	1%	1%	100%
 DEBT SERVICE FUND	 0	 0	 406,250	 0	 406,250

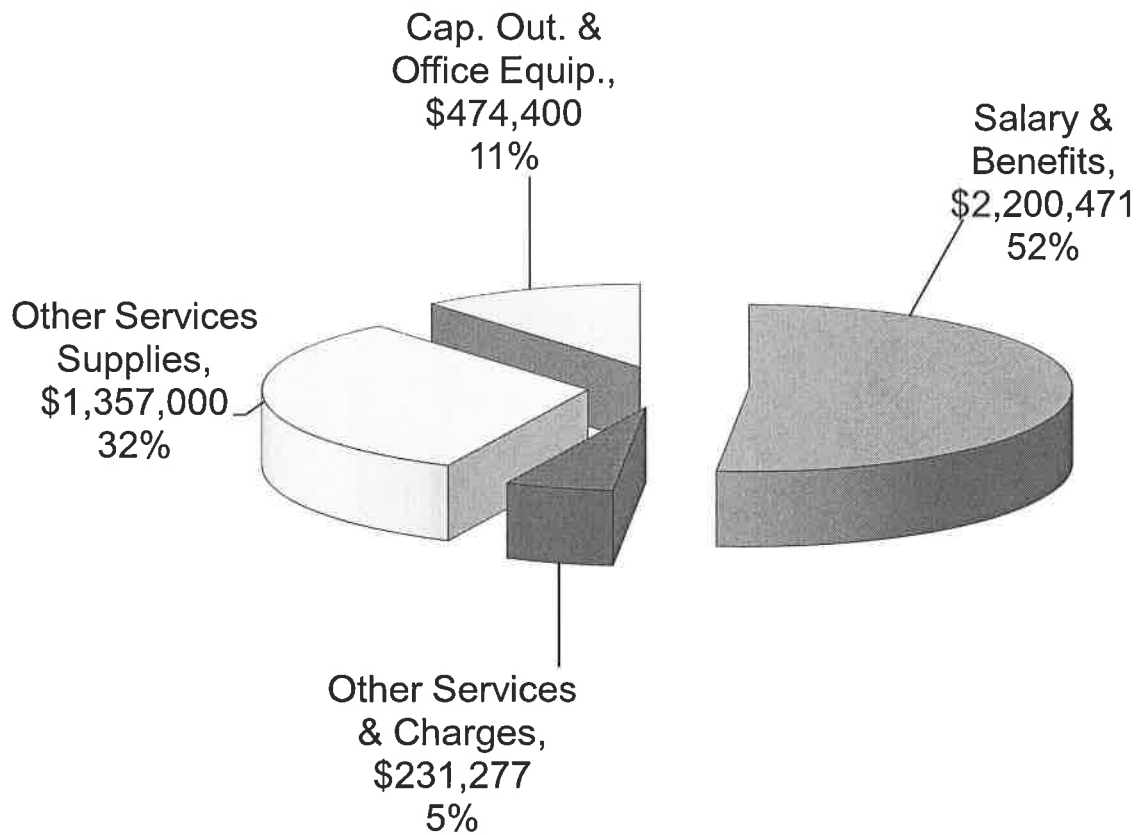
Total Wages and Benefits



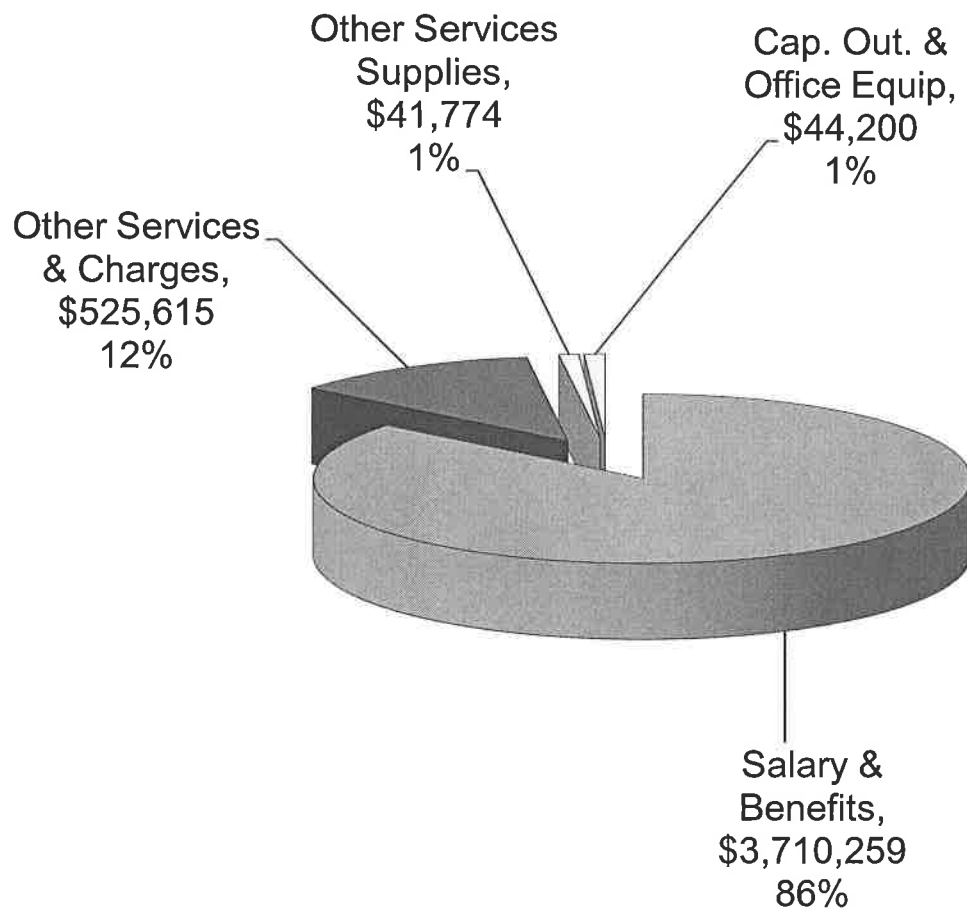
Revenue Fund Operating Expenses



Road & Bridge Fund Operating Expenses



Health & Human Services Operating Expenses



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November 2013

The 2013 Minnesota Legislature granted an exemption from Minnesota Sales Tax to counties and cities for certain consumption and service purchases made under Minnesota Statute 297A.70 effective January 1, 2014.

Aitkin County has estimated that the budgetary savings from the sales tax exemption to be \$135,513.00.

Aitkin County's property tax levy was also frozen at the 2013 level of \$11,725,696.00, subject to the potential of 9 different levy limit exceptions which would have allowed the county board to exceed that levy limit.

The Aitkin County Board utilized the sales tax exemption savings to:

- Fund capital expenditures including equipment and road infrastructure
- Aitkin County did not raise fees and other charges for service
- Aitkin County was able to adopt a zero percent increase for its 2014 property tax levy
- Aitkin County did not have to request and quantify for levy limit exceptions
- Aitkin County was able to strengthen its budgetary position