

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 12-04-2013

Via: Patrick Wussow, County Administrator

From: Julie Hughes, Chief Deputy Treasurer

Title of Item:

Affidavit for Duplicate of Lost Municipal Order or Warrant

Requested Meeting Date: 12-17-2013 Estimated Presentation Time: _____

Presenter: Julie Hughes

Type of Action Requested (check all that apply)

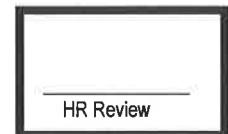
- ☐ For info only, no action requested ☒ Approve under Consent Agenda
☐ For discussion only with possible future action ☐ Adopt Ordinance Revision
☐ Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
☐ Approve/adopt proposal by motion ☐ Approve/adopt proposal by resolution (attach draft resolution)
☐ Authorize filling vacant staff position
☐ Request to schedule public hearing or sale ☐ Other (please list) _____
☐ Request by member of the public to be heard
☐ Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? ☒ Yes ☐ No (attach explanation)
What type of expenditure is this? ☐ Operating ☐ Capital ☐ Other (attach explanation)
Revenue line account # that funds this item is: _____
Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. ☐ Yes ☒ No
Applicable job description(s) may require revision. ☐ Yes ☒ No
Item may impact a bargaining unit agreement or county work policy. ☐ Yes ☒ No
Item may change the department's authorized staffing level. ☐ Yes ☒ No



Supporting Attachment(s)

- ☐ Memorandum Summary of Item
☐ Copy of applicable county policy and/or ordinance (excerpts acceptable)
☐ Copy of applicable state/federal statute/regulation (excerpts acceptable)
☐ Copy of applicable contract and/or agreement
☐ Original bid spec or quote request (excluding complex construction projects)
☐ Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
☐ Bid/quote comparison worksheet
☐ Draft County Board resolution
☐ Copy of previous minutes related to this issue
☒ Other supporting document(s) (please list) Affidavit of Lost Municipal Order or Warrant

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Approve Duplicate of Lost Warrant from Treasurer's Office:

Commissioner Warrant # 42110 dated 11-6-12 payable to AgStar Financial Service in the amount of \$ 432.00

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss Ag Star Financial Services
)

being duly sworn, on oath says; that (s)he is the owner of a certain Commissioner Warrant, dated
the Twenty-ninth of October, 2012 Numbered 42110 issued by Aitkin County to AgStar Financial Services
in the sum of 432.00 which has been Lost in the manner
("Lost" or "Destroyed")
following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her)
according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be
approved, in the sum equal to double the amount of said Commissioner Warrant

Carine Brin Carissa Brink

Subscribed and sworn to before me this 2nd day of December, 2013

Notary Public Traci Lynn Hays County, Minnesota

My Commission Expires January 31, 2018

