

AITKIN COUNTY BOARD

January 7, 2014

IT Director Steve Bennett called the 2014 Board Meeting to order this 7th day of January, 2014 at 9:02 a.m. with the following members present: Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, Brian Napstad, Anne Marcotte, IT Director Steve Bennett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Niemi to nominate Commissioner Wedel as Chairperson for the year 2014.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to close the nominations and cast a unanimous ballot in favor of Commissioner Wedel as Chairperson for the year 2014.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi to nominate Commissioner Marcotte as Vice Chairperson for the year 2014.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to close the nominations and cast a unanimous ballot in favor of Commissioner Marcotte as Vice Chairperson for the year 2014.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Reaffirm Annual Code of Ethics; B) Reaffirm Out of State Travel Policy; C) Accept \$145 Donation to STS – Riceland Chapter of MN Deer Hunters; D) Approve Auditor Warrants – November Sales & Use Tax: General Fund \$567.04, Road & Bridge \$1,200.41, Health & Human Services \$14.75, State \$5,083.50, Trust \$607.84, Forest Development \$0.39, Long Lake Conservation Center \$7.67, for a total of \$7,481.60; E) Approve Auditor Warrants – Tax Overpays: Taxes & Penalties \$1,005.00; F) Approve Resolution – Minimum Salaries for Elected Officials; G) Approve Public Auction of Forfeited Long Guns – Sheriff's Dept.; H) Approve Vehicle Purchase Request – Assessor's Office

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to approve resolution – Minimum Salaries for Elected Officials:

WHEREAS, Minnesota Statutes require that at a January meeting during the year in which candidates may file for various county offices, the County Board shall set by resolution the minimum salary to be paid for the following term,

NOW, THEREFORE BE IT RESOLVED, that the minimum salaries of elected officials are hereby established for the next term as follows:

County Attorney	\$75,000
County Auditor	\$65,000
County Recorder	\$55,000
County Sheriff	\$70,000
County Treasurer	\$60,000

CALL TO ORDER

**NOMINATION OF
BOARD CHAIR**

**UNANIMOUS
BALLOT**

**NOMINATION OF
VICE CHAIR**

**UNANIMOUS
BALLOT**

**CONSENT
AGENDA**

**RESOLUTION
010714-001
MINIMUM
SALARIES FOR
ELECTED
OFFICIALS**

AITKIN COUNTY BOARD

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Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve public auction of the following long guns seized under forfeiture: Winchester 12 gauge pump shotgun; Magtech rifle, Marlin 22 rifle, Novinco SKS, England bolt action rifle, Mossberg 12 long rifle, Hinge barrel pellet gun, Daisy pellet gun, Pellet gun with wood stock.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve Assessor's Office purchase of 2012 Ford Escape SUV for \$16,900 plus tax and fees, from Aitkin Motor Company.

Kathy Brophy, Aitkin City Clerk introduced Cherre' Palenius, Manager Minnesota Housing Partnership. A Power Point presentation on housing was given to the Board. No action was taken.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting to schedule a Public Hearing for Assembly Ordinance changes on February 11, 2014 at 10:00 a.m. in the County Boardroom of the Aitkin County Courthouse.

The County Board reviewed the bid submitted for the "Official Newspaper." Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve resolution - 2014 Official Newspaper:

BE IT RESOLVED, that the *Aitkin Independent Age/Voyageur Press* is hereby designated by the Aitkin County Board of Commissioners as the newspaper in which all official business shall be published. The *Voyageur Press* is named second publication of Financial Statement.

The Board asked for minor modifications to the 2014 Aitkin County Board of Commissioners Rules of Business & Meeting Procedures. Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to approve resolution - 2014 Aitkin County Board of Commissioners Rules of Business & Meeting Procedures:

WHEREAS, the Aitkin County Board of Commissioners sees it prudent and necessary to review and adopt rules of procedure governing the conduct of County Board Meetings; and

WHEREAS, the Aitkin County Board has adopted and utilized rules of business, board procedures, and Robert's Rules of Order; and

WHEREAS, the Aitkin County Board of Commissioners believes it is important to annually reaffirm the rules; and

THEREFORE, BE IT RESOLVED, that the attached "Aitkin County Board of Commissioners Meeting Procedures and Rules of Business" is hereby amended and reaffirmed.

**PUBLIC AUCTION
OF FORFEITED
LONG GUNS –
SHERIFF'S DEPT.**

**VEHICLE
PURCHASE –
ASSESSOR'S
OFFICE**

**REGIONAL
HOUSING STUDY**

**SET PUBLIC
HEARING DATE -
ASSEMBLY
ORDINANCE**

**RESOLUTION
010714-002
2014 OFFICIAL
NEWSPAPER**

**RESOLUTION
010714-003
2014 AITKIN
COUNTY BOARD
OF
COMMISSIONERS
MEETING
PROCEDURES &
RULES OF
BUSINESS**

AITKIN COUNTY BOARD

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Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the following committee appointments:

BE IT HEREBY RESOLVED, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2014:

Assessor for Unorganized Twps.
Fairgrounds Custodian
AMC Delegates (8)

Purchasing/Building Committee
Facilities Committee

Aitkin Airport Commission (2)

McGregor Airport Commission (2)

Tri-County Community Health Services Board
Arrowhead Regional Development Council
Aitkin County Water Planning Task Force
Snake River Watershed Management Board
NE MN Office Job Training

Mike Dangers
Kirk Peysar
County Board
County Auditor
HHS Director
County Administrator
Board
J. Mark Wedel
Brian Napstad
J. Mark Wedel
John Welle
Brian Napstad
William Bedor
Laurie Westerlund
Don Niemi
Mark Wedel
Don Niemi
Brian Napstad

**RESOLUTION
010714-004
COMMITTEE
APPOINTMENTS**

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the following committee appointments:

BE IT HEREBY RESOLVED, that Board Chairperson Wedel make the following committee appointments for the year 2014:

Aitkin County Growth, Board of Directors, Liaison
Aitkin Economic Development Administration
Arrowhead Counties Association

Arrowhead Economic Opportunity Agency
Arrowhead Emergency Management Services
(1 + alternate)

Arrowhead Regional Transportation Committee
ATV Committee (2)

Beyond the Yellow Ribbon Steering Committee

Big Sandy Lake Management Plan (1 + Alternate)

Anne Marcotte
J. Mark Wedel
Don Niemi
Anne Marcotte
Don Niemi
Anne Marcotte
Brian Napstad,
Alternate
John Welle
Brian Napstad
Anne Marcotte
All Board Members
Don Niemi, Primary
Anne Marcotte,
Primary
Brian Napstad

**RESOLUTION
010714-005
COMMITTEE
APPOINTMENTS**

AITKIN COUNTY BOARD

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Central MN Corrections (2)	Anne Marcotte, Alternate
Development Achievement Center (liaison) (1 + Alternate)	J. Mark Wedel
East Central Regional Library Board	Laurie Westerlund
Economic Development (2)	Laurie Westerlund
Employee Recognition (2)	Don Niemi, Alternate
Environmental Assessment Worksheet (2)	Don Niemi
Emergency Management	Anne Marcotte
Extension Committee (2)	Don Niemi
Forest Advisory Committee (2)	Don Niemi
H & HS Advisory Committee (Liaison)	Laurie Westerlund
Historical Society (Liaison)	Anne Marcotte
Insurance Committee (2)	Brian Napstad
Investment Committee	J. Mark Wedel
Joint Powers Natural Resources Board	J. Mark Wedel
Kinship of Aitkin County	Laurie Westerlund
Labor Management Committee	Anne Marcotte
Lakes and Pines (1+ Alternate)	Brian Napstad
Law Library	Laurie Westerlund
MCIT Representative (1 + Alternate)	County Board
Mille Lacs Watershed (2)	Brian Napstad
Mississippi Headwaters Board (MHB)	Mark Jacobs
MN Rural Counties Caucus (1 + Alternate)	All Board Members
Northeast MN ATP Steering Committee	J. Mark Wedel,
Northeast MN ATP	Primary
Northeast MN ATP Township Representative	J. Mark Wedel
Northeast Waste Advisory Committee (NEWAC)	Laurie Westerlund,
(1+Alternate)	Alternate
Northern Counties Land Use Coordinating Board	Don Niemi
	Anne Marcotte,
	Alternate
	J. Mark Wedel
	Laurie Westerlund
	Don Niemi, Alternate
	Don Niemi
	Anne Marcotte
	Don Niemi
	Don Niemi
	Laurie Westerlund
	Anne Marcotte
	Brian Napstad
	J. Mark Wedel
	J. Mark Wedel
	Laurie Westerlund
	County Board
	Brian Napstad
	Mark Jacobs
	All Board Members
	J. Mark Wedel,
	Primary
	J. Mark Wedel
	Laurie Westerlund,
	Alternate
	Don Niemi
	Anne Marcotte,
	Alternate
	Don Niemi
	Laurie Westerlund
	Kirk Peysar,
	Alternate
	Don Niemi
	Laurie Westerlund
	Brian Napstad
	Anne Marcotte
	Don Niemi, Alternate
	John Welle
	Don Niemi
	John Welle
	(Vacant)
	Brian Napstad
	Laurie Westerlund,
	Alternate
	Brian Napstad

AITKIN COUNTY BOARD

January 7, 2014

(NCLUCB) (1 + Alternate)	Anne Marcotte, Alternate	
Onanegozie (RCDC) (1 + Alternate)	Laurie Westerlund Anne Marcotte, Alternate	
Ordinance Committee (2)	Brian Napstad Anne Marcotte	
Personnel Committee (2)	Anne Marcotte J. Mark Wedel	
Planning Commission	Laurie Westerlund	
Public Land Classification Committee (2)	Anne Marcotte Laurie Westerlund, Alternate	
Solid Waste Task Force (2)	Laurie Westerlund Brian Napstad	
Park Commission	Laurie Westerlund	
Steve Hughes, District Manager Aitkin County Soil and Water Conservation District reviewed the 2014 budget with the Board and discussed new developments. Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve advancement of first half of County appropriations to Aitkin County SWCD.		AITKIN COUNTY SWCD
Break: 10:34 a.m. to 10:49 a.m.		BREAK
The Board reported on the following:		BOARD DISCUSSION
Commissioner Brian Napstad • Facilities • McGregor Airport Commission		
Commissioner Don Niemi • ARDC Transportation		
Commissioner Anne Marcotte • ACA • Transportation • Forest Advisory Invitation		
Commissioner Laurie Westerlund • HRA • CMCC • DAC		

AITKIN COUNTY BOARD

January 7, 2014

Commissioner Mark Wedel

- **CMCC**
- **Sobriety Court**
- **EDA**

Patrick Wussow, Aitkin County Administrator tendered his resignation. His last day with Aitkin County will be February 7, 2014. Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting to accept his resignation with regrets.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 11:45 a.m. until Tuesday, January 14, 2014 at 9:00 a.m.

**COUNTY
ADMINISTRATOR
RESIGNS**

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Patrick Wussow, County Administrator