

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING AGENDA
March 25, 2014**

- 9:05 A.M.**
- I. Attendance**
 - II. Approval of Health & Human Services Board Agenda**
 - III. Review February 25, 2014 Health & Human Service Board Minutes**
 - IV. Review Bills**
 - V. FYI:**
 - A. PH Update - Video Conference**
 - B. Vulnerable Adults Reporting**
 - VI. Administrative Reports:**
 - A. Financial & Transportation Reports – Kathy Ryan**
 - B. 2013 Year End Report – Kathy Ryan**
 - VII. Committee Reports from Commissioners**
 - A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte
Meeting updates from Committee Members: Dave Leaf & Darlene Hlidek
Draft minutes of the March 5, 2014 meeting.**
 - B. AEOA Committee Updates- Commissioner Niemi**
 - C. NEMOJT Committee Updates – Commissioner Napstad**
 - D. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
 - E. Lakes & Pines Update – Commissioner Niemi**
 - VIII. Break at 9:___ a.m. for _____ minutes Next Meeting –April 22, 2014**

AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
February 25, 2014

I. Attendance

The Aitkin County Board of Commissioners met this 25th day of February, 2014, at 9:02 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: Interim County Administrator Roxy Traxler; H&HS Director Tom Burke; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Sue Tange, Social Service Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog, and Jim Carlson, H&HS Advisory Committee Members; Bob Harwarth, Citizen; Brenda Butterfield, H&HS Staff member/AFSCME President; and Nanci Sauerbrei, Aitkin Independent Age.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Agenda as mailed/posted.

III. Review January 28, 2014 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried, the vote was to approve the January 28, 2014, Health & Human Services Board Meeting Minutes.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

A. Nothing added at this meeting

VI. FYI:

A. Northeast Healthcare Preparedness Coalition (NHPC) Participation Agreement

B. Vulnerable Adult Maltreatment Reports Letter/E-Mail – Reviewed this item & questions were answered. Additional information requested includes a report as to how many VA cases are handled per year, along with a definition of VA explaining the various types of VA situations.

C. Local Recertification Process/Application – Nystroms/Family Support Services, Inc. (FSSI is the sister company to Nystroms.)

VII. Contracts:

A. HCBS Waiver/AC Service Purchase Agreements between Aitkin County Health & Human Services and:

- 1. Activstyle Medical Supply, Minneapolis – 1/1/14 – 12/31/16**
- 2. APA Medical Equipment Co., Minneapolis – 1/1/14 – 12/31/16**
- 3. Aitkin Medical Supply, Aitkin – 1/1/14 – 12/31/17**
- 4. Brainerd Medical Supply, Brainerd – 1/1/14 – 12/31/17**
- 5. Essentia Health Medical Equipment, Duluth – 1/1/14 – 12/31/16**
- 6. Globe Drug & Medical Equipment, Grand Rapids – 1/1/14 - 12/31/16**
- 7. Home Medical Products & Services, Hurley, WI – 1/1/14 – 12/31/16**
- 8. Lake Superior Medical Equipment, Duluth – 1/1/14 – 12/31/16**
- 9. United Seating & Mobility (dba Numotion), Grand Rapids – 1/1/14-12/31/17**
- 10. PAL Medical System, Grand Rapids – 1/1/14 – 12/31/17**
- 11. Lifeline System (Phillips Lifeline), Framingham, MA– 1/1/14–12/31/15**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve the HCBS Waiver/AC Service Purchase Agreements between Aitkin County Health & Human Services and:

1. *Activstyle Medical Supply, Minneapolis – 1/1/14 – 12/31/16*
2. *APA Medical Equipment Co., Minneapolis – 1/1/14 – 12/31/16*
3. *Aitkin Medical Supply, Aitkin – 1/1/14 – 12/31/17*
4. *Brainerd Medical Supply, Brainerd – 1/1/14 – 12/31/17*
5. *Essentia Health Medical Equipment, Duluth – 1/1/14 – 12/31/16*
6. *Globe Drug & Medical Equipment, Grand Rapids – 1/1/14 - 12/31/16*
7. *Home Medical Products & Services, Hurley, WI – 1/1/14 – 12/31/16*
8. *Lake Superior Medical Equipment, Duluth – 1/1/14 – 12/31/16*
9. *United Seating & Mobility (dba Numotion), Grand Rapids – 1/1/14-12/31/17*
10. *PAL Medical System, Grand Rapids – 1/1/14 – 12/31/17*
11. *Lifeline System (Phillips Lifeline), Framingham, MA– 1/1/14–12/31/15*

VIII. Administrative Reports:

- A. Financial & Transportation Reports** were reviewed and Tom Burke noted all is going well.

IX. Committee Reports from Commissioners

- A.** H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Jim Carlson & Katie Nelson Draft minutes of the February 5, 2014 meeting. Jim Carlson reviewed a handout of the Operation Christmas program for 2013. He also noted the Advisory Committee will be setting goals and the Committee will serve the McGregor Community Meal on March 19th.
- B.** AEOA Committee Updates- Commissioner Niemi gave an overview of his first meeting on the committee noting there are 340 full & part-time staff in Virginia and they serve seven counties which is approximately 18,000 square miles. AEOA originated in 1965 as a non-profit to provide basic services to low-income families with a focus on housing rehabilitation/weatherization.
- C.** NEMOJT Committee Updates – Commissioner Napstad noted there has not been a meeting since his last report to the Board.
- D.** CJI (Children’s Justice Initiative) – Commissioner Westerlund was unable to attend. Sue Tange noted the judge makes the agenda and they discussed various topics.
- E.** Health Report – Commissioner Marcotte referred to the Health Report that came out for the State of Minnesota and asked for an updated report from H&HS for Aitkin County.

X. Break at 10:02 a.m. for 15 minutes

Next Meeting – March 25, 2014

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 3/21/14 2:48PM
 Health & Human Services

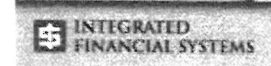
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
85003 Aitkin County DAC				
1 05-400-440-0410-6231		8.67	PAPER SHREDDING 02/04/2014 02/20/2014	Services Or Contracts
2 05-400-440-0410-6231		2.09	CLEANING 02/04/2014 02/18/2014	Services Or Contracts
1 05-420-600-4800-6231		22.55	PAPER SHREDDING 02/04/2014 02/20/2014	Services Or Contracts
2 05-420-600-4800-6231		5.45	CLEANING 02/04/2014 02/18/2014	Services Or Contracts
1 05-430-700-4800-6231		26.60	PAPER SHREDDING 02/04/2014 02/20/2014	Services Or Contracts
2 05-430-700-4800-6231		6.43	CLEANING 02/04/2014 02/18/2014	Services Or Contracts
85003 Aitkin County DAC		71.79	6 Transactions	
89064 Aitkin Furniture & Carpet Co				
3 05-400-440-0410-6630		93.66	CARPET- CONVERSION OF WATER LAB	Miscellaneous- Capital Expense
3 05-420-600-4800-6630		243.51	CARPET- CONVERSION OF WATER LAB	Miscellaneous- Capital Expense
3 05-430-700-4800-6630		287.22	CARPET- CONVERSION OF WATER LAB	Miscellaneous- Capital Expense
89064 Aitkin Furniture & Carpet Co		624.39	3 Transactions	
86222 Aitkin Independent Age				
4 05-400-440-0410-6231		32.00	PH SUBSCRIPTION(1 YR)	Services Or Contracts
5 05-400-440-0410-6231		4.80	AGENCY SUBSCRIPTION(1 YR)	Services Or Contracts
5 05-420-600-4800-6231		12.48	AGENCY SUBSCRIPTION(1 YR)	Services Or Contracts
5 05-430-700-4800-6231		14.72	AGENCY SUBSCRIPTION(1 YR)	Services Or Contracts
86222 Aitkin Independent Age		64.00	4 Transactions	
12136 Aitkin Rental Center				
6 05-400-440-0410-6231		9.14	RENTED FLOOR STRIPPER 02/27/2014 02/27/2014	38212 Services Or Contracts
7 05-400-440-0410-6231		7.38	RENTED FLOOR STRIPPER 03/18/2014 03/18/2014	38259 Services Or Contracts
6 05-420-600-4800-6231		23.76	RENTED FLOOR STRIPPER 02/27/2014 02/27/2014	38212 Services Or Contracts
7 05-420-600-4800-6231		19.17	RENTED FLOOR STRIPPER 03/18/2014 03/18/2014	38259 Services Or Contracts
6 05-430-700-4800-6231		28.02	RENTED FLOOR STRIPPER	38212 Services Or Contracts

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7	05- 430- 700- 4800- 6231	22.61	02/27/2014 02/27/2014 RENTED FLOOR STRIPPER	38259 Services Or Contracts
12136 Aitkin Rental Center		110.08	03/18/2014 03/18/2014 6 Transactions	
88023 American Payment Centers				
8	05- 400- 440- 0410- 6231	12.00	04/01/2014 06/30/2014 BOX SERVICE	53293 Services Or Contracts
8	05- 420- 600- 4800- 6231	31.20	04/01/2014 06/30/2014 BOX SERVICE	53293 Services Or Contracts
8	05- 430- 700- 4800- 6231	36.80	04/01/2014 06/30/2014 BOX SERVICE	53293 Services Or Contracts
88023 American Payment Centers		80.00	04/01/2014 06/30/2014 3 Transactions	
8239 Ameripride Linen & Apparel Services				
9	05- 400- 440- 0410- 6405	5.08	02/04/2014 02/04/2014 CLEANING SUPPLIES	2200475293 Supplies- Computer/Office/Meeting
9	05- 420- 600- 4800- 6405	13.20	02/04/2014 02/04/2014 CLEANING SUPPLIES	2200475293 Supplies- Computer/Office/Meeting
9	05- 430- 700- 4800- 6405	15.57	02/04/2014 02/04/2014 CLEANING SUPPLIES	2200475293 Supplies- Computer/Office/Meeting
8239 Ameripride Linen & Apparel Services		33.85	02/04/2014 02/04/2014 3 Transactions	
12106 Antoine Electric				
10	05- 400- 440- 0410- 6630	41.25	03/05/2014 03/05/2014 COMPLETION- BSMNT REMODEL SRVS	13473 Miscellaneous- Capital Expense
11	05- 400- 440- 0410- 6630	144.01	03/14/2014 03/14/2014 BASEMENT REMODEL SERVICES	13475 Miscellaneous- Capital Expense
12	05- 400- 440- 0410- 6231	4.41	03/18/2014 03/18/2014 EMERGENCY LIGHT BATTERY RPLCMT	13480 Services Or Contracts
10	05- 420- 600- 4800- 6630	107.25	03/05/2014 03/05/2014 COMPLETION- BSMNT REMODEL SRVS	13473 Miscellaneous- Capital Expense
11	05- 420- 600- 4800- 6630	374.43	03/14/2014 03/14/2014 BASEMENT REMODEL SERVICES	13475 Miscellaneous- Capital Expense
12	05- 420- 600- 4800- 6231	11.48	03/18/2014 03/18/2014 EMERGENCY LIGHT BATTERY RPLCMT	13480 Services Or Contracts
10	05- 430- 700- 4800- 6630	126.50	03/05/2014 03/05/2014 COMPLETION- BSMNT REMODEL SRVS	13473 Miscellaneous- Capital Expense

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 Health & Human Services

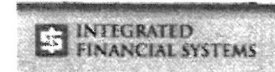
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11 05- 430- 700- 4800- 6630		441.63	BASEMENT REMODEL SERVICES 03/14/2014 03/14/2014	13475 Miscellaneous- Capital Expense
12 05- 430- 700- 4800- 6231		13.54	EMERGENCY LIGHT BATTERY RPLCMT 03/18/2014 03/18/2014	13480 Services Or Contracts
12106 Antoine Electric		1,264.50	9 Transactions	
5398 CDW Government, Inc				
13 05- 400- 440- 0410- 6405		52.20	MS OFFICE PRO PLUS 2013- HE	KD93036 Supplies- Computer/Office/Meeting
14 05- 400- 440- 0410- 6405		10.88	COMPUTER CORD- LP 03/12/2014 03/12/2014	KL31082 Supplies- Computer/Office/Meeting
13 05- 420- 600- 4800- 6405		135.74	MS OFFICE PRO PLUS 2013- HE	KD93036 Supplies- Computer/Office/Meeting
13 05- 430- 700- 4800- 6405		160.10	MS OFFICE PRO PLUS 2013- HE	KD93036 Supplies- Computer/Office/Meeting
5398 CDW Government, Inc		358.92	4 Transactions	
10083 Cedarbrook Lumber Comp				
15 05- 400- 440- 0410- 6405		1.01	TACK CLOTH 03/13/2014 03/13/2014	59515 Supplies- Computer/Office/Meeting
15 05- 420- 600- 4800- 6405		2.64	TACK CLOTH 03/13/2014 03/13/2014	59515 Supplies- Computer/Office/Meeting
15 05- 430- 700- 4800- 6405		3.11	TACK CLOTH 03/13/2014 03/13/2014	59515 Supplies- Computer/Office/Meeting
10083 Cedarbrook Lumber Comp		6.76	3 Transactions	
1010 City Of Aitkin				
16 05- 400- 440- 0410- 6630		18.73	BUILDING PERMIT 02/26/2014 02/26/2014	Miscellaneous- Capital Expense
16 05- 420- 600- 4800- 6630		48.68	BUILDING PERMIT 02/26/2014 02/26/2014	Miscellaneous- Capital Expense
16 05- 430- 700- 4800- 6630		57.42	BUILDING PERMIT 02/26/2014 02/26/2014	Miscellaneous- Capital Expense
1010 City Of Aitkin		124.83	3 Transactions	
10855 Culligan				
17 05- 400- 440- 0410- 6231		18.91	COOLER RENTAL SERVICE 03/01/2014 03/31/2014	150- 10016285- 1 Services Or Contracts
17 05- 420- 600- 4800- 6231		49.18	COOLER RENTAL SERVICE 03/01/2014 03/31/2014	150- 10016285- 1 Services Or Contracts
17 05- 430- 700- 4800- 6231		58.01	COOLER RENTAL SERVICE	150- 10016285- 1 Services Or Contracts

Aitkin County

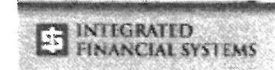


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10855 Culligan		126.10	03/01/2014 03/31/2014 3 Transactions	
88628 Dalco				
18 05-400-440-0410-6405		23.59	TOWELS/ISSUE 02/19/2014 02/19/2014	2712733 Supplies- Computer/Office/Meeting
18 05-420-600-4800-6405		61.34	TOWELS/ISSUE 02/19/2014 02/19/2014	2712733 Supplies- Computer/Office/Meeting
18 05-430-700-4800-6405		72.34	TOWELS/ISSUE 02/19/2014 02/19/2014	2712733 Supplies- Computer/Office/Meeting
88628 Dalco		157.27	3 Transactions	
13026 DARRICK WEIMER CONTRUCTION, LLC				
19 05-400-440-0410-6630		438.00	BASEMENT REMODEL SERVICES 03/14/2014 03/14/2014	Miscellaneous- Capital Expense
19 05-420-600-4800-6630		1,138.80	BASEMENT REMODEL SERVICES 03/14/2014 03/14/2014	Miscellaneous- Capital Expense
19 05-430-700-4800-6630		1,343.20	BASEMENT REMODEL SERVICES 03/14/2014 03/14/2014	Miscellaneous- Capital Expense
13026 DARRICK WEIMER CONTRUCTION, LLC		2,920.00	3 Transactions	
11051 Department of Human Services				
26 05-420-640-4800-6231		212.42	CS MONTHLY FED OFFSET FEE 02/01/2014 02/28/2014	A300C406701 Services Or Contracts
20 05-420-650-4400-6025		1,850.56	MA LTC UN 65 02/01/2014 02/28/2014	A300MM6V01I State/Fed Share - MA
21 05-420-650-4400-6025		1,428.98	MA ESTATE COLLECTIONS- FED 02/01/2014 02/28/2014	A300MM6V01I State/Fed Share - MA
22 05-420-650-4400-6025		714.48	MA ESTATE COLLECTIONS- ST 02/01/2014 02/28/2014	A300MM6V01I State/Fed Share - MA
23 05-420-650-4400-6025		483.33	MA RECIPIENT INEL- FED 02/01/2014 02/28/2014	A300MM6V01I State/Fed Share - MA
24 05-420-650-4400-6025		241.66	MA RECIPIENT INEL- ST 02/01/2014 02/28/2014	A300MM6V01I State/Fed Share - MA
25 05-420-650-4400-6025		165.00	MA EX MH TCM CV 02/01/2014 02/28/2014	A300MM6V01I State/Fed Share - MA
11051 Department of Human Services		5,096.43	7 Transactions	

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 Health & Human Services

Aitkin County

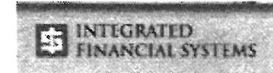


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13024 HEMOCUE AMERICA				
27 05- 400- 410- 0413- 6405		356.00	WIC- MED SUPPLIES 03/04/2014 03/04/2014	Supplies- Computer/Office/Meeting
13024 HEMOCUE AMERICA		356.00	1 Transactions	
2340 Hyytinen Hardware Hank				
28 05- 400- 440- 0410- 6405		1.83	DRILL BITS 02/07/2014 02/07/2014	Supplies- Computer/Office/Meeting
29 05- 400- 440- 0410- 6405		19.35	DRILL 02/13/2014 02/13/2014	Supplies- Computer/Office/Meeting
30 05- 400- 440- 0410- 6405		7.80	PAINT FOR LAB ROOM 02/27/2014 02/27/2014	Supplies- Computer/Office/Meeting
31 05- 400- 440- 0410- 6405		4.34	PAINT 02/28/2014 02/28/2014	Supplies- Computer/Office/Meeting
28 05- 420- 600- 4800- 6405		4.75	DRILL BITS 02/07/2014 02/07/2014	Supplies- Computer/Office/Meeting
29 05- 420- 600- 4800- 6405		50.31	DRILL 02/13/2014 02/13/2014	Supplies- Computer/Office/Meeting
30 05- 420- 600- 4800- 6405		20.27	PAINT FOR LAB ROOM 02/27/2014 02/27/2014	Supplies- Computer/Office/Meeting
31 05- 420- 600- 4800- 6405		11.31	PAINT 02/28/2014 02/28/2014	Supplies- Computer/Office/Meeting
28 05- 430- 700- 4800- 6405		5.61	DRILL BITS 02/07/2014 02/07/2014	Supplies- Computer/Office/Meeting
29 05- 430- 700- 4800- 6405		59.34	DRILL 02/13/2014 02/13/2014	Supplies- Computer/Office/Meeting
30 05- 430- 700- 4800- 6405		23.91	PAINT FOR LAB ROOM 02/27/2014 02/27/2014	Supplies- Computer/Office/Meeting
31 05- 430- 700- 4800- 6405		13.34	PAINT 02/28/2014 02/28/2014	Supplies- Computer/Office/Meeting
2340 Hyytinen Hardware Hank		222.16	12 Transactions	
90182 Laboratory Corp Of America Holdings				
32 05- 420- 640- 4800- 6397		56.00	IVD GENETIC TEST 0015352592- 02 02/19/2014 02/19/2014	BILL #43652208 Genetic Tests Iv- D
90182 Laboratory Corp Of America Holdings		56.00	1 Transactions	
12492 LexisNexis Risk Data Management Inc.				

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 Health & Human Services

Aitkin County



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				Service Dates		Paid On Bhf #	On Behalf of Name	
33	05-430-700-4800-6231		116.00	JANUARY 2014- SERVICES		1598721- 201401	Services Or Contracts	
				01/01/2014	01/31/2014			
	12492 LexisNexis Risk Data Management Inc.		116.00	1 Transactions				
34	89079 McGregor Area Ambulance Service		1,695.00	AMBULANCE RUNS- FEB'14			Mcgregor Area Ambulance	
	05-400-401-0000-6812		1,695.00	1 Transactions				
	89079 McGregor Area Ambulance Service		1,695.00	1 Transactions				
35	89078 Mille Lacs Health System		95.00	AMBULANCE RUNS- FEB'14			Isle Ambulance/Mille Lacs Health System	
	05-400-401-0000-6814		95.00	1 Transactions				
	89078 Mille Lacs Health System		95.00	1 Transactions				
36	89765 Minnesota Elevator, Inc		23.42	ELEVATOR SERVICE- MAR'14		305252	Services Or Contracts	
	05-400-440-0410-6231			03/01/2014	03/31/2014			
36	05-420-600-4800-6231		60.89	ELEVATOR SERVICE- MAR'14		305252	Services Or Contracts	
				03/01/2014	03/31/2014			
36	05-430-700-4800-6231		71.82	ELEVATOR SERVICE- MAR'14		305252	Services Or Contracts	
				03/01/2014	03/31/2014			
	89765 Minnesota Elevator, Inc		156.13	3 Transactions				
37	10948 MN Dept of Labor & Industry		15.00	ELEVATOR INSPECTION		ALR007939I	Services Or Contracts	
	05-400-440-0410-6231			03/02/2014	03/02/2014			
37	05-420-600-4800-6231		39.00	ELEVATOR INSPECTION		ALR007939I	Services Or Contracts	
				03/02/2014	03/02/2014			
37	05-430-700-4800-6231		46.00	ELEVATOR INSPECTION		ALR007939I	Services Or Contracts	
				03/02/2014	03/02/2014			
	10948 MN Dept of Labor & Industry		100.00	3 Transactions				
38	89081 North Ambulance Brainerd		1,485.00	AMBLUANCE RUNS- FEB'14			No. Memorial Ambulance- Aitkin	
	05-400-401-0000-6809		1,485.00	1 Transactions				
	89081 North Ambulance Brainerd		1,485.00	1 Transactions				
39	3810 Paulbeck's County Market		9.96	AGENCY SUPPLIES		000009273744	Supplies- Computer/Office/Meeting	
	05-400-440-0410-6405			02/24/2014	02/24/2014			
39	05-420-600-4800-6405		25.92	AGENCY SUPPLIES		000009273744	Supplies- Computer/Office/Meeting	

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 3/21/14 2:48PM
 Health & Human Services

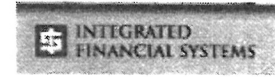
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39 05- 430- 700- 4800- 6405		30.57	02/24/2014 02/24/2014 AGENCY SUPPLIES	000009273744 Supplies- Computer/Office/Meeting
3810 Paulbeck's County Market		66.45	02/24/2014 02/24/2014 3 Transactions	
5774 Riverwood Healthcare Clinic				
40 05- 400- 430- 0407- 6262		11.70	01/24/2014 01/24/2014 FAM PLAN- DEPO INJ	Family Planning Approp
5774 Riverwood Healthcare Clinic		11.70	1 Transactions	
4233 S & T Office Products Inc				
41 05- 400- 440- 0410- 6405		6.59	02/20/2014 02/20/2014 AGENCY SUPPLIES	01QF9743 Supplies- Computer/Office/Meeting
42 05- 400- 440- 0410- 6405		9.74	02/20/2014 02/20/2014 AGENCY SUPPLIES	01QG0020 Supplies- Computer/Office/Meeting
43 05- 400- 440- 0410- 6405		3.95	02/27/2014 02/27/2014 AGENCY SUPPLIES	01QG2688 Supplies- Computer/Office/Meeting
44 05- 400- 440- 0410- 6405		7.25	02/27/2014 02/27/2014 AGENCY SUPPLIES	01QG2782 Supplies- Computer/Office/Meeting
45 05- 400- 450- 0451- 6405		39.99	02/28/2014 02/28/2014 SHIP- ACTIVE LIVING- EASEL PAD	01QG3356 Supplies- Computer/Office/Meeting
46 05- 400- 440- 0410- 6405		2.48	02/28/2014 02/28/2014 AGENCY SUPPLIES	01QG3390 Supplies- Computer/Office/Meeting
47 05- 400- 440- 0410- 6405		13.66	03/11/2014 03/11/2014 AGENCY SUPPLIES	01QG7627 Supplies- Computer/Office/Meeting
49 05- 400- 440- 0410- 6405		17.18	03/14/2014 03/14/2014 AGENCY SUPPLIE	01QG9147 Supplies- Computer/Office/Meeting
41 05- 420- 600- 4800- 6405		17.15	02/20/2014 02/20/2014 AGENCY SUPPLIES	01QF9743 Supplies- Computer/Office/Meeting
42 05- 420- 600- 4800- 6405		25.32	02/20/2014 02/20/2014 AGENCY SUPPLIES	01QG0020 Supplies- Computer/Office/Meeting
43 05- 420- 600- 4800- 6405		10.25	02/27/2014 02/27/2014 AGENCY SUPPLIES	01QG2688 Supplies- Computer/Office/Meeting
44 05- 420- 600- 4800- 6405		18.86	02/27/2014 02/27/2014 AGENCY SUPPLIES	01QG2782 Supplies- Computer/Office/Meeting
46 05- 420- 600- 4800- 6405		6.46	02/28/2014 02/28/2014 AGENCY SUPPLIES	01QG3390 Supplies- Computer/Office/Meeting
47 05- 420- 600- 4800- 6405		35.53	02/28/2014 02/28/2014 AGENCY SUPPLIES	01QG7627 Supplies- Computer/Office/Meeting

Aitkin County

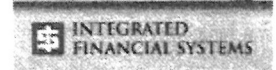


Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
49	05- 420- 600- 4800- 6405	44.66	03/11/2014 03/11/2014 AGENCY SUPPLIE	01QG9147 Supplies- Computer/Office/Meeting
41	05- 430- 700- 4800- 6405	20.23	03/14/2014 03/14/2014 AGENCY SUPPLIES	01QF9743 Supplies- Computer/Office/Meeting
42	05- 430- 700- 4800- 6405	29.86	02/20/2014 02/20/2014 AGENCY SUPPLIES	01QG0020 Supplies- Computer/Office/Meeting
43	05- 430- 700- 4800- 6405	12.09	02/20/2014 02/20/2014 AGENCY SUPPLIES	01QG2688 Supplies- Computer/Office/Meeting
44	05- 430- 700- 4800- 6405	22.25	02/27/2014 02/27/2014 AGENCY SUPPLIES	01QG2782 Supplies- Computer/Office/Meeting
46	05- 430- 700- 4800- 6405	7.62	02/27/2014 02/27/2014 AGENCY SUPPLIES	01QG3390 Supplies- Computer/Office/Meeting
47	05- 430- 700- 4800- 6405	41.91	02/28/2014 02/28/2014 AGENCY SUPPLIES	01QG7627 Supplies- Computer/Office/Meeting
48	05- 430- 700- 4800- 6405	15.60	03/11/2014 03/11/2014 CALENDAR BOOK(SN)	01QG7922 Supplies- Computer/Office/Meeting
49	05- 430- 700- 4800- 6405	52.67	03/12/2014 03/12/2014 AGENCY SUPPLIE	01QG9147 Supplies- Computer/Office/Meeting
4233	S & T Office Products Inc	461.30	03/14/2014 03/14/2014 23 Transactions	
12151	SEIBEL/JOEL			
50	05- 400- 450- 0451- 6405	200.00	SHIP- HSF- ART WORK 03/10/2014 03/10/2014	Supplies- Computer/Office/Meeting
12151	SEIBEL/JOEL	200.00	1 Transactions	
89003	Seven County Process Servers LLC			
51	05- 420- 640- 4800- 6379	15.00	IVD SERVICE 0014103638- 01 03/10/2014 03/10/2014	6977 Other Iv- D Charges
89003	Seven County Process Servers LLC	15.00	1 Transactions	
86177	Sheriff Aitkin County			
52	05- 420- 640- 4800- 6270	50.00	IVD SERVICE 0014517942- 01 03/03/2014 03/03/2014	2545 Aitkin Co Sheriff Fees Iv- D
53	05- 420- 640- 4800- 6270	50.00	IVD SERVICE 0014517942- 01 03/10/2014 03/10/2014	2551 Aitkin Co Sheriff Fees Iv- D
86177	Sheriff Aitkin County	100.00	2 Transactions	

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 Health & Human Services

Aitkin County

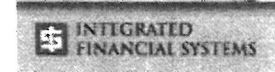


Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
88859 Spee*Dee- St Cloud							
54 05- 420- 600- 4800- 6231			321.77	IM SERVICE	02/03/2014 03/01/2014	2560541	Services Or Contracts
55 05- 420- 640- 4800- 6231			5.08	CS SERVICE	02/03/2014 03/01/2014	2560541	Services Or Contracts
56 05- 430- 700- 4800- 6231			4.67	SS SERVICE	02/03/2014 03/01/2014	2560541	Services Or Contracts
88859 Spee*Dee- St Cloud			331.52	3 Transactions			
13025 ST LOUIS COUNTY AUDITOR							
57 05- 420- 600- 4800- 6231			3,964.81	REG 3 EDMS INVOICE- IT SUPPORT	08/01/2013 12/31/2013	00000544	Services Or Contracts
13025 ST LOUIS COUNTY AUDITOR			3,964.81	1 Transactions			
86235 The Office Shop Inc							
58 05- 400- 440- 0410- 6405			31.95	ACCTG- PRINTER TONER	02/07/2014 02/07/2014	953540- 0	Supplies- Computer/Office/Meeting
63 05- 400- 440- 0410- 6231			26.25	RFND LIBRARY CONTRACT CHG	02/25/2014 02/25/2014	C2710327- 0	Services Or Contracts
58 05- 420- 600- 4800- 6405			83.06	ACCTG- PRINTER TONER	02/07/2014 02/07/2014	953540- 0	Supplies- Computer/Office/Meeting
63 05- 420- 600- 4800- 6231			68.25	RFND LIBRARY CONTRACT CHG	02/25/2014 02/25/2014	C2710327- 0	Services Or Contracts
58 05- 430- 700- 4800- 6405			97.97	ACCTG- PRINTER TONER	02/07/2014 02/07/2014	953540- 0	Supplies- Computer/Office/Meeting
59 05- 430- 700- 4800- 6405			178.00	SS- 2 PEDESTALS(SN)	02/24/2014 02/24/2014	954822- 0	Supplies- Computer/Office/Meeting
60 05- 430- 700- 4800- 6405			59.00	SS- BOOKSHELF(DJ)	02/24/2014 02/24/2014	954822- 0	Supplies- Computer/Office/Meeting
62 05- 430- 700- 4800- 6405			279.00	TASK CHAIR(RI)	02/28/2014 02/28/2014	955174- 0	Supplies- Computer/Office/Meeting
63 05- 430- 700- 4800- 6231			80.50	RFND LIBRARY CONTRACT CHG	02/25/2014 02/25/2014	C2710327- 0	Services Or Contracts
61 05- 430- 700- 4800- 6405			59.00	CANCEL- SS- BOOKSHELF(DJ)	02/24/2014 02/24/2014	C954822- 0	Supplies- Computer/Office/Meeting
86235 The Office Shop Inc			494.98	10 Transactions			
11608 Thrifty White Pharmacy- Mcgregor							

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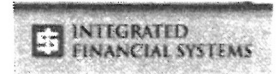
Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
64 05- 400- 430- 0407- 6262		207.96	FAM PLAN- BIRTH CTRL 12/16/2013 02/03/2014	Family Planning Approp
11608 Thrifty White Pharmacy- Mcgregor		207.96	1 Transactions	
5167 Trimin Systems Inc				
65 05- 400- 440- 0410- 6231		285.48	QTR END 06/3014 04/01/2014 06/30/2014	044743 Services Or Contracts
65 05- 420- 600- 4800- 6231		742.25	QTR END 06/3014 04/01/2014 06/30/2014	044743 Services Or Contracts
65 05- 430- 700- 4800- 6231		875.47	QTR END 06/3014 04/01/2014 06/30/2014	044743 Services Or Contracts
5167 Trimin Systems Inc		1,903.20	3 Transactions	
5551 Unclaimed Freight North				
66 05- 400- 440- 0410- 6405		6.00	2 FURNITURE DOLLYS 03/13/2014 03/13/2014	Supplies- Computer/Office/Meeting
66 05- 420- 600- 4800- 6405		15.58	2 FURNITURE DOLLYS 03/13/2014 03/13/2014	Supplies- Computer/Office/Meeting
66 05- 430- 700- 4800- 6405		18.38	2 FURNITURE DOLLYS 03/13/2014 03/13/2014	Supplies- Computer/Office/Meeting
5551 Unclaimed Freight North		39.96	3 Transactions	
Final Total		23,117.09	35 Vendors	136 Transactions

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Health & Human Services

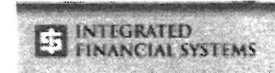
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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	23,117.09	Health & Human Services	
	All Funds	23,117.09	Total	Approved by,
			
			

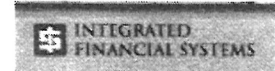
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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
68 86222 AITKIN INDEPENDENT AGE 05- 430- 720- 3020- 6069		66.00	Child Care Advertising - Commu 02/15/2014 02/19/2014 1 Transactions	Community Ed & Prevent/Advertising
33 9791 BIEGANEK/JOAN M 05- 430- 760- 3950- 6020		210.00	Guardianship/Conservator Activ 02/01/2014 02/28/2014 1 Transactions	Guardianship/Conservatorship
45 11062 BLAND/KENNETH D 05- 430- 710- 3820- 6040		151.00	Relative Custody Assistance 03/01/2014 03/31/2014 1 Transactions	Relative Custody Assistance
67 87882 Central MN Mental Health Ctr 05- 430- 730- 3710- 6080		420.00	Detoxification (Category I) 02/07/2014 02/07/2014 1 Transactions	Detoxification - Other
50 12191 COOPER/SHIRLIE 05- 430- 710- 3820- 6040		87.00	Relative custody assistance 03/01/2014 03/31/2014 1 Transactions	Relative Custody Assistance
65 11051 Department of Human Services 05- 430- 720- 3110- 6069		361.42	BSFE County Match 01/01/2014 01/31/2014	Bsf Child Care
66 11051 Department of Human Services 05- 430- 730- 3590- 6072		2,043.24	CCDTF Maintenance of Effort 01/01/2014 01/31/2014 2 Transactions	Ccdtf County % State Billings
5 10342 DHS- Anoka Metro Rtc 05- 430- 745- 3721- 6081		3,791.25	State- operated inpatient 02/01/2014 02/05/2014	Commitment Costs - Poor Relief
6 10342 DHS- Anoka Metro Rtc 05- 430- 745- 3721- 6081		23,505.75	State- operated inpatient 01/01/2014 01/31/2014	Commitment Costs - Poor Relief

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<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
10342	DHS- Anoka Metro Rtc		27,297.00	2 Transactions	
46	9220 DHS- MSOP 05- 430- 745- 3721- 6081		2,226.00	State- operated inpatient 02/01/2014 02/28/2014	Commitment Costs - Poor Relief
47	05- 430- 745- 3721- 6081		2,464.50	State- operated inpatient 01/01/2014 01/31/2014	Commitment Costs - Poor Relief
7	05- 430- 745- 3721- 6081		890.40	State- operated inpatient 02/01/2014 02/28/2014	Commitment Costs - Poor Relief
8	05- 430- 745- 3721- 6081		985.80	State- operated inpatient 01/01/2014 01/31/2014	Commitment Costs - Poor Relief
12	05- 430- 745- 3721- 6081		890.40	State- operated inpatient 02/01/2014 02/28/2014	Commitment Costs - Poor Relief
13	05- 430- 745- 3721- 6081		985.80	State- operated inpatient 01/01/2014 01/31/2014	Commitment Costs - Poor Relief
	9220 DHS- MSOP		8,442.90	6 Transactions	
16	89965 DHS- ST PETER- SEE LIST 05- 430- 745- 3721- 6081		1,554.00	State- operated inpatient 02/01/2014 02/28/2014	Commitment Costs - Poor Relief
17	05- 430- 745- 3721- 6081		1,720.50	State- operated inpatient 01/01/2014 01/31/2014	Commitment Costs - Poor Relief
18	05- 430- 745- 3721- 6081		1,554.00	State- operated inpatient 02/01/2014 02/28/2014	Commitment Costs - Poor Relief
19	05- 430- 745- 3721- 6081		1,720.50	State- operated inpatient 01/01/2014 01/31/2014	Commitment Costs - Poor Relief
1	05- 430- 745- 3721- 6081		1,554.00	State- operated inpatient 02/01/2014 02/28/2014	Commitment Costs - Poor Relief
2	05- 430- 745- 3721- 6081		1,720.50	State- operated inpatient 01/01/2014 01/31/2014	Commitment Costs - Poor Relief
	89965 DHS- ST PETER- SEE LIST		9,823.50	6 Transactions	
11	91345 ELVECROG/ROBERTA C 05- 430- 750- 3950- 6020		70.00	Public guardianship 02/01/2014 02/28/2014	Public Guardianship Dd
14	05- 430- 750- 3950- 6020		105.00	Public guardianship 02/01/2014 02/28/2014	Public Guardianship Dd

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 Health & Human Services

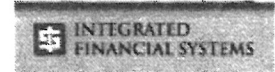
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
91345 ELVECROG/ROBERTA C		175.00	2 Transactions	
10030 GORDON/DOROTHY				
36 05- 430- 710- 3820- 6040		87.00	Relative custody assistance 03/01/2014 03/31/2014	Relative Custody Assistance
10030 GORDON/DOROTHY		87.00	1 Transactions	
12288 HERRICK/TERRY				
25 05- 430- 740- 3890- 6020		100.00	Child respite care 12/03/2013 12/31/2013	Child Mh Respite
26 05- 430- 740- 3890- 6020		100.00	Child respite care 11/05/2013 11/28/2013	Child Mh Respite
27 05- 430- 740- 3890- 6020		100.00	Child respite care 10/01/2013 10/30/2013	Child Mh Respite
12288 HERRICK/TERRY		300.00	3 Transactions	
86058 Martin/Patricia				
30 05- 430- 760- 3950- 6020		105.00	Guardianship/conservatorship 02/01/2014 02/28/2014	Guardianship/Conservatorship
31 05- 430- 760- 3950- 6020		105.00	Guardianship/conservatorship 01/01/2014 01/31/2014	Guardianship/Conservatorship
86058 Martin/Patricia		210.00	2 Transactions	
12793 MASTRO/TINA				
28 05- 430- 710- 3820- 6040		237.00	Relative Custody Assistance 03/01/2014 03/31/2014	Relative Custody Assistance
29 05- 430- 710- 3820- 6040		237.00	Relative Custody Assistance 02/01/2014 02/28/2014	Relative Custody Assistance
12793 MASTRO/TINA		474.00	2 Transactions	
91221 McCormick/John				
20 05- 430- 710- 3820- 6040		268.00	Relative custody assistance 03/01/2014 03/31/2014	Relative Custody Assistance
91221 McCormick/John		268.00	1 Transactions	
10870 MEDIATION- CONSULTING				
40 05- 430- 710- 3661- 6020		575.00	Triple P - Family group decisi 01/30/2014 01/30/2014	Triple P Activity

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
53 05- 430- 710- 3661- 6020		575.00	Triple P - Family group decisi 02/27/2014 02/27/2014	Triple P Activity
10870 MEDIATION- CONSULTING		1,150.00	2 Transactions	
10593 Morrison/Debra				
42 05- 430- 710- 3820- 6040		41.00	Relative custody assistance 03/01/2014 03/31/2014	Relative Custody Assistance
43 05- 430- 710- 3820- 6040		41.00	Relative custody assistance 03/01/2014 03/31/2014	Relative Custody Assistance
10593 Morrison/Debra		82.00	2 Transactions	
10977 NORTHERN PSYCHIATRIC ASSOCIATES				
3 05- 430- 740- 3050- 6020		2,145.00	Rule 20 - Child outpatient dia 01/02/2014 02/18/2014	Child Outpat Assess/Psyc. Testing
4 05- 430- 740- 3050- 6020		146.25	Rule 20 - Child outpatient dia 12/30/2013 12/31/2013	Child Outpat Assess/Psyc. Testing
63 05- 430- 740- 3900- 6020		180.00	Clinical supervision- Child Rul 02/07/2014 02/07/2014	Child Rule 79 Case Mgmt
61 05- 430- 745- 3085- 6020		1,043.97	Adult outpatient diagnostic as 02/14/2014 02/14/2014	Adult Outpat Diagnostic Assess/Psyc
64 05- 430- 745- 3340- 6071		180.00	Clinical supervision- CSP 25% 02/07/2014 02/07/2014	Psychosocial Rehab/Ind Living Skills Csp
62 05- 430- 745- 3910- 6020		360.00	Clinical supervision- Adult Rul 02/07/2014 02/07/2014	Adult Rule 79 Case Mgmt
10977 NORTHERN PSYCHIATRIC ASSOCIATES		4,055.22	6 Transactions	
3639 NORTHLAND COUNSELING CTR INC				
60 05- 430- 730- 3710- 6020		1,950.00	Detoxification (Category I) 02/04/2014 02/10/2014	Detoxification - Grand Rapids
3639 NORTHLAND COUNSELING CTR INC		1,950.00	1 Transactions	
10373 Northwestern MN Juvenile Ctr-				
21 05- 430- 710- 3180- 6057		151.56	Prescriptions while in correct 01/07/2014 01/22/2014	Health Related Services- Foster Care
10373 Northwestern MN Juvenile Ctr-		151.56	1 Transactions	
90748 OAKRIDGE HOMES SILS				
34 05- 430- 750- 3340- 6073		198.25	Semi- Independent Living Servic	Semi- Independent Living Serv (Sils)

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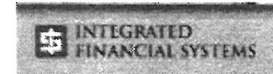


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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
37 05- 430- 750- 3340- 6073		388.57	02/01/2014 02/28/2014 Semi- Independent Living Servic	Semi- Independent Living Serv (Sils)
10 05- 430- 750- 3340- 6073		539.24	02/01/2014 02/28/2014 Semi- Independent Living Servic	Semi- Independent Living Serv (Sils)
90748 OAKRIDGE HOMES SILS		1,126.06	02/01/2014 02/28/2014 3 Transactions	
12493 Oakridge Support Services - Woodview				
41 05- 430- 745- 3030- 6071		162.14	02/12/2014 02/26/2014 Client outreach (CSP)	Client Outreach - Csp
48 05- 430- 745- 3030- 6071		198.17	02/04/2014 02/19/2014 Client outreach (CSP)	Client Outreach - Csp
12493 Oakridge Support Services - Woodview		360.31	2 Transactions	
89879 OCCUPATIONAL DEVELOPMENT CENTER				
39 05- 430- 745- 3160- 6050		94.25	02/01/2014 02/28/2014 Transportation for employment	Adult Transportation
38 05- 430- 760- 3370- 6050		225.00	02/01/2014 02/28/2014 Employability- supported employ	Employability - Txx
89879 OCCUPATIONAL DEVELOPMENT CENTER		319.25	2 Transactions	
12676 OESTREICH/LINDA J				
15 05- 430- 710- 3820- 6040		35.00	03/01/2014 03/31/2014 Relative custody assistance	Relative Custody Assistance
12676 OESTREICH/LINDA J		35.00	1 Transactions	
88886 Packer/Tammy R				
54 05- 430- 740- 3890- 6020		50.00	03/07/2014 03/08/2014 Child respite care	Child Mh Respite
88886 Packer/Tammy R		50.00	1 Transactions	
12669 PETERS/RENEE D.				
51 05- 430- 710- 3820- 6040		57.00	03/01/2014 03/31/2014 Relative custody assistance	Relative Custody Assistance
12669 PETERS/RENEE D.		57.00	1 Transactions	
88878 PRODUCTIVE ALTERNATIVES INC				
59 05- 430- 730- 3710- 6080		960.00	Detoxification (Category I)	Detoxification - Other

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
88878	PRODUCTIVE ALTERNATIVES INC	960.00	01/15/2014 01/18/2014 1 Transactions	
52	9489 Redwood Toxicology Laboratory, Inc 05- 430- 710- 3180- 6020	6.75	Drug testing - Health- related 02/25/2014 02/25/2014	Health- Related Services
35	05- 430- 710- 3181- 6020	74.50	UA- Health- related services 02/21/2014 02/21/2014	Drug Testing - CMCC Juveniles
57	05- 430- 710- 3181- 6020	50.00	UA- Health- related services 02/24/2014 02/24/2014	Drug Testing - CMCC Juveniles
58	05- 430- 710- 3181- 6020	13.50	UA- Health- related services 02/08/2014 02/24/2014	Drug Testing - CMCC Juveniles
	9489 Redwood Toxicology Laboratory, Inc	144.75	4 Transactions	
24	4242 Ryan & Brucker Ltd 05- 430- 750- 3950- 6020	26.25	Public guardianship 02/01/2014 02/28/2014	Public Guardianship Dd
	4242 Ryan & Brucker Ltd	26.25	1 Transactions	
56	4233 S & T Office Products Inc 05- 430- 710- 3661- 6020	39.99	PPP supplies - Family group de 02/28/2014 02/28/2014	Triple P Activity
	4233 S & T Office Products Inc	39.99	1 Transactions	
49	12573 SCHLEIFER/DANI 05- 430- 710- 3820- 6040	342.00	Relative custody assistance 03/01/2014 03/31/2014	Relative Custody Assistance
	12573 SCHLEIFER/DANI	342.00	1 Transactions	
55	86177 SHERIFF AITKIN COUNTY 05- 430- 720- 3980- 6020	20.00	Day Care Background Check - Li 02/14/2014 02/14/2014	License And Resource Development
	86177 SHERIFF AITKIN COUNTY	20.00	1 Transactions	
44	12214 Shopko Store Operating Co. LLC 05- 430- 710- 3640- 6020	35.15	Purchase of supplies for famil 02/24/2014 02/24/2014	Family Assessment Response Services

SLM1
 3/21/14 3:22PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12214 Shopko Store Operating Co. LLC		35.15	1 Transactions		
23 9140 SIMAR/CANDACE 05-430-750-3950-6020		70.00	Public guardianship 02/01/2014 02/28/2014		Public Guardianship Dd
9 05-430-760-3950-6020		70.00	Guardianship/conservatorship 02/01/2014 02/28/2014		Guardianship/Conservatorship
9140 SIMAR/CANDACE		140.00	2 Transactions		
22 13023 TETREAULT PSYCHOLOGICAL SERVICES, 05-430-740-3050-6020		690.30	Child outpatient diagnostic as 11/11/2013 11/11/2013		Child Outpat Assess/Psyc. Testing
13023 TETREAULT PSYCHOLOGICAL SERVICES, 05-430-740-3050-6020		690.30	1 Transactions		
32 13003 TRAILSIDE CONVENIENCE BAIT & TACKLE 05-430-710-3160-6020		30.05	Gas charges for CP Transportat 02/02/2014 02/02/2014		Transportation Child Serv
13003 TRAILSIDE CONVENIENCE BAIT & TACKLE		30.05	1 Transactions		
Final Total		62,180.95	36 Vendors		68 Transactions

SLM1
3/21/14 3:22PM
Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	62,180.95	Health & Human Services	
All Funds		62,180.95	Total	Approved by,
			
			

From: Karen Benson [mailto:Karen.Benson@CO.ITASCA.mn.us]
Sent: Tuesday, March 18, 2014 1:55 PM
To: Congrave, Susan; Kelly Chandler; Tom Burke; Erin' 'Melz
Cc: Eric Villeneuve
Subject: FW: CHS-PHN Info: Public Health Update: Health in All Policies

This message was sent securely using ZixCorp.

Will you be setting up sites in each of your counties? Do we want to encourage all of our Community Health Board members (not just the elected commissioners) to attend? Karen

From: Minnesota Department of Health [mdh@public.govdelivery.com]
Sent: Tuesday, March 18, 2014 1:44 PM
To: Karen Benson
Subject: CHS-PHN Info: Public Health Update: Health in All Policies

**Please do not reply directly to this email.
 Use the contact information provided below.**

To: CHS Administrators and PHN Directors

Public Health Update: Health in All Policies

A video conference for all local elected officials

Attend with your SCHSAC representatives!

Tuesday, April 22, 2014

12 noon to 1:00 p.m.

The Minnesota Department of Health (MDH) is pleased to present a live, one-hour video conference for all county commissioners and other local elected officials (i.e., city council members). Officials are encouraged to attend with their State Community Health Services Advisory Committee (SCHSAC) representatives, local public health directors and community health services administrators.

This interactive video conference will feature Commissioner of Health, Edward Ehlinger, MD, MSPH, discussing the health in all policies approach and what that means for local decision-makers. Also speaking will be Debra Burns, Director, MDH Office of Performance Improvement, and County Commissioner Larry Kittelson (Pope County). Local elected officials will have an opportunity to ask questions.

What is Health in All Policies?

Health is created by much more than just good medical care. Optimal health for everyone requires excellent schools, economic opportunities, environmental quality, secure housing, good transportation, safe neighborhoods, and much more.

According to the National Association of County and City Health Officials (NACCHO), health in all policies focuses on changes in the systems that determine how policy decisions are made and implemented by local, state, and federal government, to ensure that policy decisions have neutral or beneficial impacts on the determinants of health. Health in all policies emphasizes the need to collaborate across sectors to achieve common health goals, and is an innovative approach to the processes through which policies are created and implemented.

The recently released report: <http://www.health.state.mn.us/divs/chs/healthequity/> recommends advancing health equity through a health in all policies approach across all sectors.

Directors and Administrators

We hope you will be able to facilitate the participation of your city and/or county board members. Instructions for registering your local video conference site are below.

Note: The videoconference equipment limits us to 42 sites; sites will be reserved on a first-come, first-served basis. Don't delay in registering your local site!

Instructions

To participate, please:

- Contact your county's video conference coordinator and reserve a video conference site for Tuesday, April 22, 2014 – 12 noon to 1 p.m. (dial-up time begins at 11:15 a.m.)
- Designate a site host
- Register your site online at: <http://www.health.state.mn.us/divs/cfh/ophp/consultation/phupdate/>

Note: registration closes **Friday, April 11, 2014**

Additional Details

The designated site host and the designated ITV coordinator will receive a registration confirmation from MDH.

Need Assistance?

VC Content: Becky Buhler at becky.buhler@state.mn.us
Site Registration: Peggy Malinowski at peggy.malinowski@state.mn.us
Thank you for your assistance; we hope to see you on April 22!
Minnesota Department of Health
Office of Performance Improvement
PO Box 64975
St. Paul, MN 55164
Phone: 651-201-3880
Online: www.health.state.mn.us/divs/opi

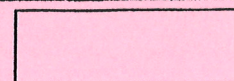
You can update or cancel your subscription at any time by editing your personal profile. All you will need are your e-mail address and your password (if you have selected one).

This service is provided free of charge by: Minnesota Department of Health.

P.S. If you have any questions or problems please contact subscriberhelp.govdelivery.com for assistance.

STAY CONNECTED:

[MDH on Twitter](#) [MDH on Facebook](#)



From: Stump, Todd M (DHS) [<mailto:Todd.Stump@state.mn.us>]
Sent: Thursday, February 13, 2014 9:08 AM
To: swtange@co.aitkin.mn.us; susan.cebelinski@co.aitkin.mn.us
Subject: Vulnerable Adult Maltreatment Reports forwarded to Lead Investigative Agencies

V. – B.



Minnesota Department of **Human Services**

Dear Ms. Tange and Ms. Cebelinski,

(I apologize for accidentally clicking "send" before completing the previous message)

DATE: February 12, 2014
TO: Aitkin County Adult Protection Administrator/Supervisor
FROM: Mary McGurran, DHS Program Policy Specialist, Adult Protection
SUBJECT: Vulnerable Adult Maltreatment Reports forwarded to Lead Investigative Agencies

Reports of suspected maltreatment of a Vulnerable Adult are received by the common entry point (CEP) designated by each county board under Minnesota's vulnerable adult reporting act. The CEP has a statutory requirement to accept and forward reports of suspected maltreatment to the appropriate lead investigative agency (LIA) as soon as possible, but no longer than two working days following receipt. Statute mandates the LIA determine the initial disposition of the report within five working days of receipt of the report. Timely forwarding of reports by the CEP to the LIA supports safety for vulnerable adults by supporting a timely response to the maltreatment allegation. This timeliness measure is also included as a Phase 1 measure in the Steering Committee on Performance And Outcome Reforms report to the Governor and Legislature.

The current performance goal established by the DHS is 95% of reports made to the CEP are forwarded to the LIA within two working days. Over the past 5 years, the statewide average for referral of reports within the mandated timeline has increased from 92.7% to 94.0%.

During the calendar year of 2013, Aitkin County forwarded 97.8% of CEP reports to the LIA within two working days, an increase of 1.2 percentage points from 2012 to 2013. Your county's referral timeliness rate met the goal of 95%.

Past county surveys have demonstrated that three processes have the most significant impacts on a county's performance: counties tracking its own results, counties not using the CEP to screen the reports, and counties employing remediation for any staff issues that are discovered.

Semi-annual information for timeliness of the forwarding of CEP reports to the LIA will continue to be provided to counties by DHS until the common entry point designation moves to DHS.

To discuss this initiative, feel free to contact me at mary.mcgurran@state.mn.us (651-431-2547) or Todd Stump, the data analyst for this measure at todd.stump@state.mn.us (651-431-2359). We look forward to a continuing partnership to protect Minnesota's Vulnerable Adults.

Thank you for your commitment to this quality improvement initiative.

Todd M. Stump
Aging and Adult Services
PO Box 64976
Saint Paul, Minnesota 55164-0976
651 431-2359
todd.stump@state.mn.us

There are two categories of "vulnerable adult."

1. Functional: The adult possesses a disability of some sort. Screening questions to assess vulnerability would be: Is the individual unable to meet own basic needs? Is individual unable to perform own activities of daily living such as bathing, grooming, dressing, shopping, cooking, eating, cleaning, bill paying, walking, sorting and taking medications properly? Is the individual unable to protect himself from being harmed such as identifying potential harm, escaping from harm, asking/calling for assistance, developing and implementing a protective plan? Does the individual have diminished mental capacity?

2. Categorical: The individual lives in a licensed facility or receives licensed services.

Vulnerable adult statute (626.5572) contains criminal and civil provisions regarding physical abuse, emotional/mental abuse, sexual abuse, neglect by caretaker, self-neglect, and financial exploitation. The role of the agency is to assess and offer emergency and continuing protective social services, investigate suspected harm, arrange for appropriate medical attention if needed, remove the vulnerable adult from situation if needed, refer to law enforcement partners if there is potential criminal activity.

Vulnerable Adult Maltreatment Reports

County	Total Forwarded to LIA	2 days and Under	3 days and Above	Negative number of days	Percent within 2 working days
Aitkin	93	91	2	0	97.8%
January	12	12	0	0	100.0%
February	8	8	0	0	100.0%
March	9	9	0	0	100.0%
April	6	6	0	0	100.0%
May	6	6	0	0	100.0%
June	9	8	1	0	88.9%
July	9	9	0	0	100.0%
August	5	5	0	0	100.0%
September	7	6	1	0	85.7%
October	7	7	0	0	100.0%
November	5	5	0	0	100.0%
December	10	10	0	0	100.0%
1st Quarter	29	29	0	0	100.0%
2nd Quarter	21	20	1	0	95.2%
3rd Quarter	21	20	1	0	95.2%
4th Quarter	22	22	0	0	100.0%

Lead Agency for which the report was forwarded

County	43	41	2	0	95.3%
DHS Licensing	14	14	0	0	100.0%
Health OHFC	36	36	0	0	100.0%

LIA = Lead Investigative Agencies

Aitkin County Health & Human Services

Financial Statement

	Actual Jan-14	Actual Feb-14	Actual Mar-14	Actual Apr-14	Actual May-14	Actual Jun-14	Actual Jul-14
Income:							
Tax Levy							
CPA and In Lieu							
State Revenue	5,195.16	18,476.78					
Federal Revenue	69,159.35	85,703.28					
Revenue From Third Party	11,583.90	14,301.61					
Misc. Revenue	13,909.30	27,832.14	1,911.95				
Total:	99,847.71	146,313.81	1,911.95	-	-	-	-
Expenditures:							
Payments to Recipients	139,694.11	78,958.56	102,763.19				
Salaries and Fringes	304,640.28	265,391.93	272,980.29				
Services and Charges	28,962.91	37,406.81	16,529.40				
Travel and Insurance	46,000.96	3,018.98	3,897.14				
Office Supplies	5,113.72	5,975.17	2,666.07				
Capital Outlay	-	11,385.16	7,707.39				
Misc Expense & Pass Thru	24,117.13	7,351.13	4,475.00				
Total:	548,529.11	409,487.74	411,018.48	-	-	-	-
Final Totals:	(448,681.40)	(263,173.93)	(409,106.53)	-	-	-	-

Cash Balance as of 03/2013
4,282,710.07

Cash Balance as of 03/2014
4,286,044.51

	YTD 2014	ACTUAL 2013	ACTUAL 2012	ACTUAL 2011	ACTUAL 2010	ACTUAL 2009	ACTUAL 2008	ACTUAL 2007
Income:								
Tax Levy	-	2,470,279.73	2,445,757.88	2,345,969.16	2,333,865.63	2,340,935.73	2,409,856.71	2,303,196.53
CPA and In Lieu	-	314,823.94	131,275.60	236,240.57	235,223.92	321,690.72	303,462.53	389,866.09
State Revenue	23,671.94	686,350.95	723,462.02	736,864.33	611,120.93	632,506.88	936,661.64	790,366.43
Federal Revenue	154,862.63	2,136,553.41	2,161,389.09	2,120,681.67	2,225,918.50	2,266,036.42	2,031,189.00	2,013,560.50
Revenue From Third Party	25,885.51	216,749.43	204,217.36	163,265.77	126,077.60	-	-	-
Misc. Revenue	43,653.39	359,291.46	451,663.65	446,320.68	541,300.99	575,677.90	608,372.74	568,060.27
Total:	248,073.47	6,184,048.92	6,117,765.60	6,049,342.18	6,073,507.57	6,136,847.65	6,289,542.62	6,065,049.82
Expenditures:								
Payments to Recipients	321,415.86	1,417,258.22	1,604,608.63	1,729,427.71	1,862,889.86	1,818,277.01	1,729,049.89	1,827,333.49
Salaries and Fringes	843,012.50	3,425,848.90	3,516,455.12	3,602,677.75	3,585,784.86	3,658,299.47	3,300,291.25	3,091,358.49
Services and Charges	82,899.12	423,064.32	397,600.22	271,548.15	305,453.93	295,501.81	327,685.72	271,589.87
Travel and Insurance	52,917.08	89,679.42	87,885.39	96,969.42	107,221.46	125,924.90	125,736.88	91,625.96
Office Supplies	13,754.96	61,402.17	33,369.33	61,209.60	56,501.21	52,262.98	79,742.17	63,677.05
Capital Outlay	19,092.55	52,492.10	120,759.15	23,482.25	33,649.79	68,997.74	35,484.07	24,380.79
Misc Expense & Pass Thru	35,943.26	184,722.83	168,640.01	96,521.72	123,123.15	142,355.79	133,526.22	148,157.71
Total:	1,369,035.33	5,654,467.96	5,929,317.85	5,881,836.60	6,074,624.26	6,161,619.70	5,731,516.20	5,518,123.36
Final Totals:	(1,120,961.86)	529,580.96	188,447.75	167,505.58	(1,116.69)	(24,772.05)	558,026.42	546,926.46

AITKIN COUNTY FOSTER CARE

1998	\$470,228.76	61	2001	\$840,674.02	116	2004	\$1,054,034.05	76
1999	\$619,842.48	68	2002	\$927,493.49	94	2005	\$911,374.91	69
2000	\$663,637.48	85	2003	\$1,210,524.55	81	2006	\$847,823.25	73

	2007	2008	2009	2010	2011	2012	2013	2014
JAN	\$57,760.29	\$51,397.99	\$71,257.41	\$73,496.04	\$78,312.32	\$59,278.73	\$52,334.43	\$38,575.68
FEB	\$94,242.30	\$62,605.01	\$78,980.18	\$82,467.05	\$82,982.51	\$78,783.86	\$50,122.31	\$35,579.24
MARCH	\$67,724.29	\$62,918.27	\$75,728.59	\$75,000.60	\$61,384.45	\$89,386.88	\$44,070.76	\$24,095.99
APRIL	\$74,285.29	\$62,865.11	\$91,603.72	\$79,548.43	\$69,570.36	\$101,195.78	\$52,651.49	
MAY	\$74,048.44	\$71,824.48	\$74,777.50	\$77,811.48	\$73,398.62	\$70,140.91	\$49,124.55	
JUNE	\$85,395.63	\$79,633.26	\$78,255.63	\$99,039.56	\$92,735.90	\$79,654.30	\$51,198.58	
JULY	\$59,397.74	\$76,076.59	\$84,874.52	\$74,466.67	\$63,530.39	\$68,929.00	\$59,525.43	
AUG	\$66,770.76	\$74,550.01	\$74,213.76	\$97,571.86	\$77,971.22	\$67,386.62	\$50,216.24	
SEPT	\$68,837.51	\$67,930.63	\$74,599.74	\$70,427.32	\$65,924.31	\$66,615.87	\$51,396.77	
OCT	\$52,226.54	\$66,331.65	\$73,431.32	\$89,100.75	\$83,971.03	\$45,407.15	\$47,334.14	
NOV	\$66,203.74	\$77,776.03	\$91,038.51	\$76,359.06	\$78,148.23	\$45,889.63	\$38,819.46	
DEC	\$51,560.49	\$80,602.70	\$81,512.33	\$75,599.03	\$58,313.77	\$43,359.27	\$44,200.11	
TOTAL CHILDREN	\$818,453.02	\$834,511.73	\$950,273.21	\$970,887.85	\$886,243.11	\$816,028.00	\$590,994.27	\$98,250.91
	75	63	64	57	56	49		
	\$818,453.02	\$16,058.71	\$115,761.48	\$20,614.64	(\$84,644.74)	(\$70,215.11)	(\$225,033.73)	(\$492,743.36)
	Decrease	Increase	Increase	Increase	Decrease	Decrease	Decrease	Decrease
	from 2006	from 2007	from 2008	from 2009	from 2010	from 2011	from 2012	from 2013

2012 Foster Care Breakdown

Child Shelter	\$8,847.10
Treatment Foster	\$96,215.62
Child Foster Care	\$276,532.46
Rule 8 FC	\$76,095.10
Corrections	\$245,552.59
Electronic Monitor	\$352.00
Rule 5	\$99,575.24
Respite	\$9,183.36
Child Care	
Health Services	\$382.00
Transportation	<u>\$7,187.58</u>
Total	\$819,923.05

2013 Foster Care Breakdown

Child Shelter	\$4,194.22
Treatment Foster	\$79,138.00
Child Foster Care	\$ 252,908.55
Rule 8 FC	\$7,305.55
Corrections	\$ 188,405.85
Electronic Monitor	\$2,904.00
Rule 5	\$58,405.55
Respite	\$2,358.48
Child Care	\$718.00
Health Services	\$110.87
Transportation	<u>\$14,128.68</u>
Total	\$610,577.75

2014 Foster Care Breakdown Year to Date

Child Shelter	
Treatment Foster	\$9,572.40
Child Foster Care	\$ 40,230.25
Rule 8 FC	\$99.57
Corrections	\$ 32,561.26
Electronic Monitor	
Rule 5	\$15,003.11
Respite	
Child Care	\$44.00
Health Services	\$151.56
Transportation	<u>\$2,956.26</u>
Total	\$100,618.41

2011 Foster Care Reimbursement

IV-E	\$75,838.00
Rule 5	\$103,505.70
Recoveries	\$127,343.92
Total	\$306,687.62

2012 Foster Care Reimbursement

IV-E	\$73,551.00
Rule 5	\$59,512.99
Recoveries	\$112,766.58
Total	\$245,830.57

2013 Foster Care Reimbursement

IV-E	\$105,518.00
Rule 5	\$8,501.46
Recoveries	\$126,112.23
Total	\$240,131.69

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2011 expenses.

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2012 expenses.

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2013 expenses.

2010 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$9,488.00	\$0.00	\$9,488.00	\$0.00
Treatment Foster	\$56,083.53	\$33,226.63	\$22,856.90	\$0.00
Child Foster Care	\$476,817.55	\$346,845.36	\$18,694.69	\$111,277.50
Rule 8 FC	\$76,179.08	\$14,709.60	\$13,372.90	\$48,096.58
Corrections	\$170,224.47	\$0.00	\$66,820.90	\$103,403.57
Home Monitoring/Spec. Equip	\$1,201.39	\$721.39	\$480.00	\$0.00
Rule 5	\$140,169.52	\$103,209.65	\$0.00	\$36,959.87
Respite	\$34,850.93	\$34,065.68	\$0.00	\$785.25
Child Care	\$1,579.00	\$1,579.00	\$0.00	\$0.00
Health Services	\$81.56	\$81.56	\$0.00	\$0.00
Transportation	\$9,584.21	\$9,584.21	\$0.00	\$0.00

Total \$976,259.24 \$544,023.08 \$131,713.39 \$300,522.77

Total \$976,259.24

2011 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$2,832.90	\$177.00	\$2,655.90	\$0.00
Treatment Foster	\$101,130.13	\$101,130.13	\$0.00	\$0.00
Child Foster Care	\$317,597.09	\$167,153.57	\$11,627.25	\$138,816.27
Rule 8 FC	\$79,291.48	\$45,321.48	\$17,569.80	\$16,400.20
Corrections	\$316,273.71	\$0.00	\$208,352.80	\$107,920.91
18-21	\$1,228.00	\$1,228.00	\$0.00	\$0.00
Rule 5	\$70,889.29	\$70,889.29	\$0.00	\$0.00
Respite	\$8,645.32	\$7,336.52	\$0.00	\$1,308.80
Child Care	\$1,166.65	\$1,166.65	\$0.00	\$0.00
Health Services	\$193.65	\$193.65	\$0.00	\$0.00
Transportation	\$10,267.87	\$10,267.87	\$0.00	\$0.00

Total \$909,516.09 \$404,864.16 \$240,205.75 \$264,446.18

Total \$909,516.09

2012 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$8,847.10	\$2,696.30	\$6,150.80	\$0.00
Treatment Foster	\$96,215.62	\$96,215.62	\$0.00	\$0.00
Child Foster Care	\$276,532.46	\$174,297.88	\$9,783.11	\$92,451.47
Rule 8 FC	\$76,095.10	\$7,061.90	\$43,317.20	\$25,716.00
Corrections	\$245,552.59	\$0.00	\$188,861.99	\$56,690.60
Electronic Monitoring	\$352.00	\$0.00	\$352.00	\$0.00
Rule 5	\$99,575.24	\$99,575.24	\$0.00	\$0.00
Respite	\$9,183.36	\$7,811.86	\$0.00	\$1,371.50
Child Care	\$0.00	\$0.00	\$0.00	\$0.00
Health Services	\$382.00	\$382.00	\$0.00	\$0.00
Transportation	\$7,187.58	\$7,187.58	\$0.00	\$0.00

Total \$819,923.05 \$395,228.38 \$248,465.10 \$176,229.57

Total \$819,923.05

2013 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$4,194.22	\$2,816.72	\$1,377.50	\$0.00
Treatment Foster	\$79,138.00	\$79,138.00	\$0.00	\$0.00
Child Foster Care	\$252,908.55	\$241,526.46	\$0.00	\$11,382.09
Rule 8 FC	\$7,305.55	\$0.00	\$0.00	\$7,305.55
Corrections	\$188,405.85	\$24,953.28	\$142,441.58	\$21,010.99
Electronic Monitoring	\$2,904.00	\$2,596.00	\$308.00	\$0.00
Rule 5	\$58,405.55	\$21,834.76	\$0.00	\$36,570.79
Respite	\$2,358.48	\$2,258.48	\$0.00	\$100.00
Child Care	\$718.00	\$718.00	\$0.00	\$0.00
Health Services	\$110.87	\$110.87	\$0.00	\$0.00
Transportation	\$14,128.68	\$14,128.68	\$0.00	\$0.00

Total \$610,577.75 \$390,081.25 \$144,127.08 \$76,369.42

Total \$610,577.75

2014 Foster Care Breakdown Year to Date

	Total	Social Service	Corrections	ICWA
Child Shelter	\$0.00	\$0.00	\$0.00	\$0.00
Treatment Foster	\$9,572.40	\$9,572.40	\$0.00	\$0.00
Child Foster Care	\$40,230.25	\$40,230.25	\$0.00	\$0.00
Rule 8 FC	\$99.57	\$99.57	\$0.00	\$0.00
Corrections	\$32,561.26	\$0.00	\$32,561.26	\$0.00
Electronic Monitoring	\$0.00	\$0.00	\$0.00	\$0.00
Rule 5	\$15,003.11	\$15,003.11	\$0.00	\$0.00
Respite	\$0.00	\$0.00	\$0.00	\$0.00
Child Care	\$44.00	\$44.00	\$0.00	\$0.00
Health Services	\$151.56	\$151.56	\$0.00	\$0.00
Transportation	\$2,956.26	\$2,956.26	\$0.00	\$0.00

Total \$100,618.41 \$68,057.15 \$32,561.26 \$0.00

Total \$100,618.41

AITKIN COUNTY VOLUNTEER DRIVER TRANSPORTATION

MONTH	MEDICAL TRANSPORTS COMPLETED	OTHER TRANSPORTS COMPLETED*	TRANSPORTS CANCELED OR NO SHOWS	TOTAL TRANSPORTS ARRANGED	COUNTY EXPENSE FOR MEDICAL TRANSPORTS
MARCH	57	0	9	67	\$845.36
APRIL	62	2	12	76	\$844.11
MAY	83	0	14	97	\$887.39
JUNE	59	4	12	75	\$1,150.84
JULY	44	0	9	53	\$520.04
AUGUST	50	5	20	75	\$207.43
SEPT	45	3	8	56	\$276.54
OCT	74	2	10	86	\$476.00
NOV	60	0	7	67	\$877.18
DEC	36	0	16	52	\$674.36
JAN '14	70	4	11	85	\$644.64
FEB '14	46	0	13	59	\$780.40
MARCH					\$1296.64

***COURT, MEDICAL W/NO TRANSPORTATION (SUCH AS MN CARE), VISITATION, ETC.**

Health and Human Services Revenue and Expenditures

Income:	2008	2009	2010	2011	2012	2013
Tax Levy	2,409,856.71	2,340,935.73	2,333,865.63	2,345,969.16	2,649,350.63	2,470,279.73
CPA and In Lieu	303,462.53	321,690.72	235,223.92	236,240.57	131,275.60	314,823.94
State Revenue	936,661.64	632,506.88	611,120.93	736,864.33	723,462.02	686,350.95
Federal Revenue	2,031,189.00	2,266,036.42	2,225,918.50	2,120,681.67	2,161,389.09	2,136,553.41
Revenue From TPL	-	-	126,077.60	163,265.77	204,217.36	216,749.43
Misc. Revenue	608,372.74	575,677.90	541,300.99	446,320.68	451,663.65	359,291.46
Total:	6,289,542.62	6,136,847.65	6,073,507.57	6,049,342.18	6,321,358.35	6,184,048.92
Expenditures:	2008	2009	2010	2011	2012	2013
Payments to Recipients	1,729,049.89	1,818,277.01	1,862,889.86	1,729,427.71	1,604,608.63	1,417,258.22
Salaries and Fringes	3,300,291.25	3,658,299.47	3,585,784.86	3,602,677.75	3,516,455.12	3,425,848.90
Services and Charges	327,685.72	295,501.81	305,453.93	271,548.15	397,600.22	423,064.32
Travel and Insurance	125,736.88	125,924.90	175,269.06	129,408.64	109,234.90	112,502.72
Office Supplies	79,742.17	52,262.98	56,501.21	61,825.60	33,369.33	61,402.17
Capital Outlay	35,484.07	68,997.74	33,649.79	23,482.25	120,759.15	52,492.10
Misc Expense & Pass Thru	133,581.35	142,355.79	123,123.15	96,549.72	168,640.01	184,722.83
Total:	5,731,571.33	6,161,619.70	6,142,671.86	5,914,919.82	5,950,667.36	5,677,291.26
Final Totals:	557,971.29	(24,772.05)	(69,164.29)	134,422.36	370,690.99	506,757.66

REVENUES

	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
Public Health								
County Levy	313,282	304,322	303,403	304,976	344,416	345,839	380,593	294,619
CPA and In-Lieu	39,450	41,820	30,579	30,711	17,066	44,075	-	-
Fees	37,844	26,315	44,454	13,754	58,143	25,695	43,300	42,400
EP/Pan Flu	31,234	27,000	59,256	38,050	17,648	19,761	20,000	20,000
LPHA Funding	52,588	48,166	38,284	53,100	61,749	49,398	49,398	49,398
WIC	59,931	57,841	52,506	62,566	62,312	61,229	62,400	55,080
Family Health Grants	129,239	110,705	80,379	133,823	105,144	128,262	104,315	103,313
Admin and Misc.	4,937	9,607	1,652	3,888	4,637	37,072	7,300	24,700
Health Education Grants	572	408	15,650	14,606	30,741	58,063	14,110	30,100
	669,077	626,184	626,163	655,474	701,856	769,394	681,416	619,610
							2013 Budget	2014 Budget
Income Maintenance	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
County Levy	457,873	444,778	443,434	453,644	635,844	590,774	653,713	466,881
CPA and In-Lieu	57,658	61,121	44,693	44,886	31,506	74,207	-	-
State Grants	132,618	95,906	82,633	91,829	96,496	89,892	90,443	88,293
Federal Grants	646,972	774,591	735,125	741,355	809,844	820,667	748,850	823,500
Revenue from TPL	-	-	-	-	5,199	18,209	-	20,000
Recoveries	157,752	89,017	132,285	94,041	123,033	94,843	96,330	99,830
	1,452,873	1,465,413	1,438,170	1,425,755	1,701,922	1,688,592	1,589,336	1,498,504
							2013 Budget	2014 Budget
Social Services	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
County Levy	1,638,702	1,591,836	1,587,029	1,587,350	1,669,091	1,533,667	1,721,888	1,356,091
CPA and In-Lieu	206,354	218,750	159,952	160,644	82,704	196,542	-	-
State Grants	713,726	459,559	465,694	543,244	510,211	461,325	503,650	482,554
Federal Grants	1,197,481	1,321,296	1,308,821	1,178,913	1,106,582	1,033,599	1,175,226	1,072,554
Revenue from TPL	-	-	126,078	162,874	197,597	196,116	153,900	189,000
Recoveries	411,330	453,812	361,603	335,090	268,785	207,567	243,493	228,643
	4,167,593	4,045,253	4,009,177	3,968,115	3,834,970	3,628,816	3,798,157	3,328,842
							2013 Budget	2014 Budget
Agency Revenues	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
Public Health	669,077	626,184	626,163	655,474	701,856	769,394	681,416	619,610
Income Maintenance	1,452,873	1,465,413	1,438,170	1,425,755	1,701,922	1,688,592	1,589,336	1,498,504
Social Services	4,167,593	4,045,253	4,009,177	3,968,115	3,834,970	3,628,816	3,798,157	3,328,842
	6,289,543	6,136,850	6,073,510	6,049,344	6,238,748	6,086,802	6,068,909	5,446,956
							2013 Budget	2014 Budget
Levy	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
Levy	2,409,857	2,340,936	2,333,866	2,345,970	2,649,351	2,470,280	2,756,194	2,117,591
CPA and In-Lieu	303,462	321,691	235,224	236,241	131,276	314,824	-	-

EXPENDITURES

Name of Dept	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
Public Health	618,206	633,057	674,434	664,028	653,448	698,216	681,416	704,900
Income Maintenance	1,057,431	1,077,253	1,089,430	1,080,556	1,320,905	1,276,326	1,178,445	1,255,408
Child Support	370,822	402,440	387,759	395,923	400,435	347,598	410,891	378,954
Social Services	3,685,114	4,048,882	3,991,061	3,774,412	3,493,269	3,257,904	3,798,157	3,707,724
Total	5,731,573	6,161,632	6,142,684	5,914,919	5,868,057	5,580,044	6,068,909	6,046,986

Name of Programs

Public Health	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
DP&C and Immunizations	20,105	16,629	43,491	28,573	6,972	17,022	30,700	10,750
EMS	50,235	43,885	44,400	36,275	34,535	35,435	37,000	37,000
WIC	5,279	3,998	3,013	2,049	2,602	2,711	2,405	2,150
Family Health Grants	19,226	18,199	9,657	11,664	9,738	9,674	14,814	14,814
Admin and Misc.	519,781	545,691	565,534	581,877	596,345	627,418	593,597	637,286
Health Education	3,579	4,655	8,339	3,590	3,256	5,956	2,900	2,900
Total	618,205	633,057	674,434	664,028	653,448	698,216	681,416	704,900

Income Maintenance

	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
Administration	737,079	814,684	833,121	833,949	1,029,071	1,018,573	925,370	999,162
AFDC/MFIP	3,150	3,482	5,879	7,058	6,481	5,141	6,600	6,600
General Assistance	3,283	9,775	4,616	879	751	635	600	600
Food Support	6,616	12,364	3,535	4,727	2,951	7,431	2,500	3,500
Medical Assistance	307,181	236,859	242,056	233,943	281,610	244,546	243,250	245,546
Minn. Supplemental Aid	122	89	223	-	41	-	125	-
Child Support	370,822	402,440	387,759	395,923	400,435	347,598	410,891	378,954
Total	1,428,253	1,479,693	1,477,189	1,476,479	1,721,340	1,623,924	1,589,336	1,634,362

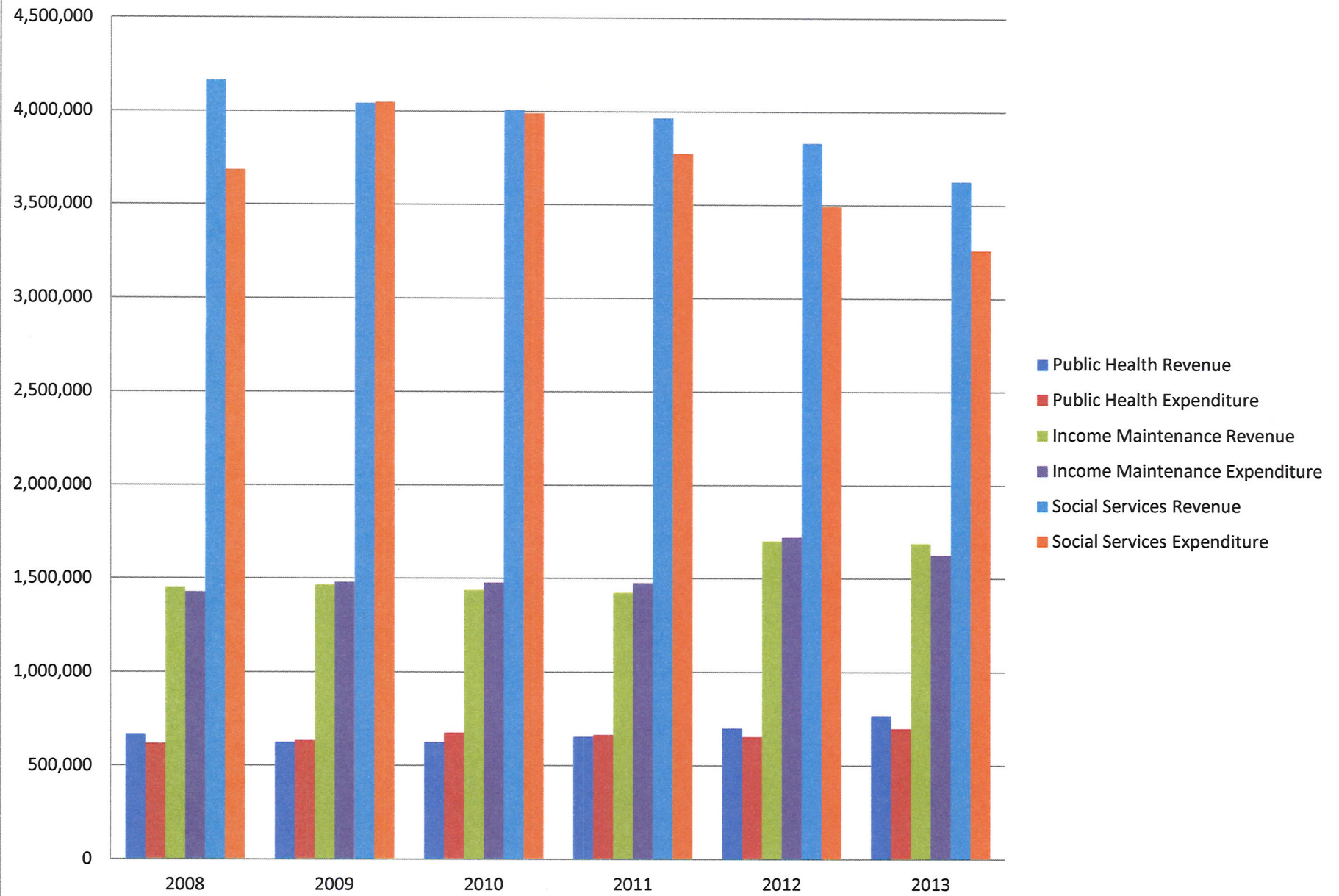
Social Services

	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
Administration	2,169,279	2,362,593	2,281,730	2,199,129	2,057,613	1,993,769	2,092,973	2,117,362
Child/Family Programs	872,720	974,735	930,381	956,786	824,678	693,621	1,076,245	918,050
Child Care/Employment Svcs	195,595	237,334	246,999	231,625	202,382	166,405	167,112	167,312
Chemical Dependency	139,214	92,340	170,636	113,558	79,687	89,202	128,400	122,800
Mental Health-Children	103,635	152,578	166,109	91,816	122,711	88,736	123,585	123,960
Mental Health-Adult	76,099	101,924	104,746	94,875	152,762	178,419	152,580	195,910
Developmentally Disabled	84,118	67,449	58,105	54,501	40,193	34,881	39,792	46,360
Adult Services	44,454	59,929	32,355	32,122	13,243	12,871	17,470	15,970
Total	3,685,114	4,048,882	3,991,061	3,774,412	3,493,269	3,257,904	3,798,157	3,707,724

Administration

	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
Staff Provided Service	3,300,291	3,658,299	3,585,785	3,602,678	3,516,455	3,425,849	3,599,456	3,710,259
Heating/Elec/Services	327,686	295,502	305,454	271,548	397,600	423,064	305,407	296,230
Travel and Insurance	125,737	125,925	175,269	129,409	109,235	112,503	145,113	129,415
Office Supplies	79,742	52,263	56,501	61,826	33,369	61,402	59,474	41,774
Capital Outlay	35,484	68,998	33,650	23,482	120,759	52,492	39,600	44,200
Pass Through	133,581	142,356	123,123	9,295	88,432	106,869	70,475	82,200
Total	4,002,521	4,343,343	4,279,782	4,098,238	4,265,850	4,182,179	4,219,525	4,304,078

Department Comparison



REVENUES

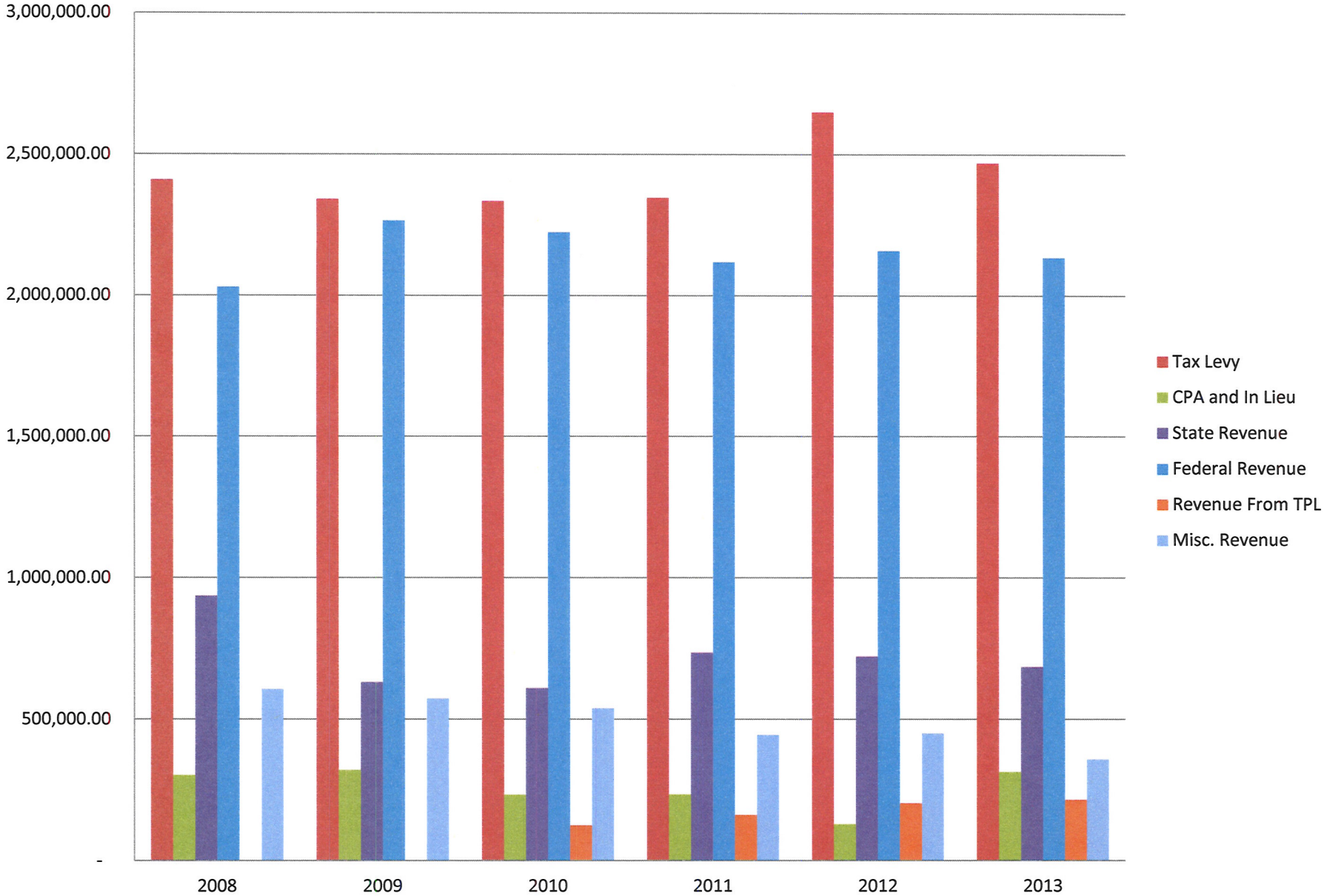
	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
Public Health	669,077	626,184	626,163	655,474	701,856	769,394	681,416	619,610
Income Maintenance	1,452,873	1,465,413	1,438,170	1,425,755	1,701,922	1,688,592	1,589,336	1,498,504
Social Services	4,167,593	4,045,253	4,009,177	3,968,115	3,834,970	3,628,816	3,798,157	3,328,842
	<u>6,289,543</u>	<u>6,136,850</u>	<u>6,073,510</u>	<u>6,049,344</u>	<u>6,238,748</u>	<u>6,086,802</u>	<u>6,068,909</u>	<u>5,446,956</u>

EXPENDITURES

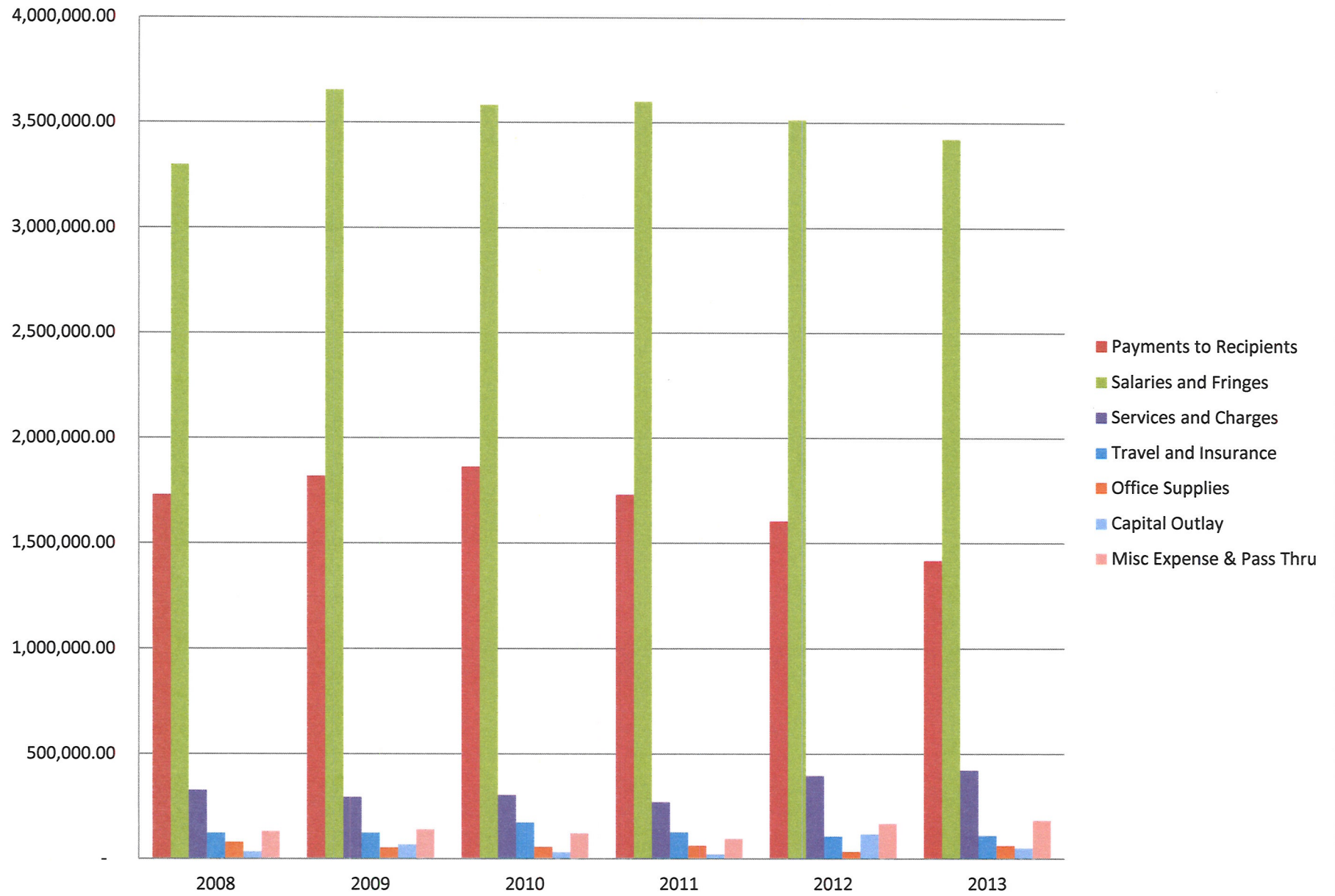
	2008	2009	2010	2011	2012	2013	2013 Budget	2014 Budget
Public Health	618,206	633,057	674,434	664,028	653,448	698,216	681,416	704,900
Income Maintenance	1,057,431	1,077,253	1,089,430	1,080,556	1,320,905	1,276,326	1,178,445	1,255,408
Child Support	370,822	402,440	387,759	395,923	400,435	347,598	410,891	378,954
Social Services	3,685,114	4,048,882	3,991,061	3,774,412	3,493,269	3,257,904	3,798,157	3,707,724
Total	<u>5,731,573</u>	<u>6,161,632</u>	<u>6,142,684</u>	<u>5,914,919</u>	<u>5,868,057</u>	<u>5,580,044</u>	<u>6,068,909</u>	<u>6,046,986</u>

	2008	2009	2010	2011	2012	2013
Public Health Revenue	669,077	626,184	626,163	655,474	701,856	769,394
Public Health Expenditure	618,206	633,057	674,434	664,028	653,448	698,216
Income Maintenance Revenue	1,452,873	1,465,413	1,438,170	1,425,755	1,701,922	1,688,592
Income Maintenance Expenditure	1,428,253	1,479,693	1,477,189	1,476,479	1,721,340	1,623,924
Social Services Revenue	4,167,593	4,045,253	4,009,177	3,968,115	3,834,970	3,628,816
Social Services Expenditure	3,685,114	4,048,882	3,991,061	3,774,412	3,493,269	3,257,904

Agency Revenues



Agency Expenditures



County Cost Report including all payments issued at the State Level

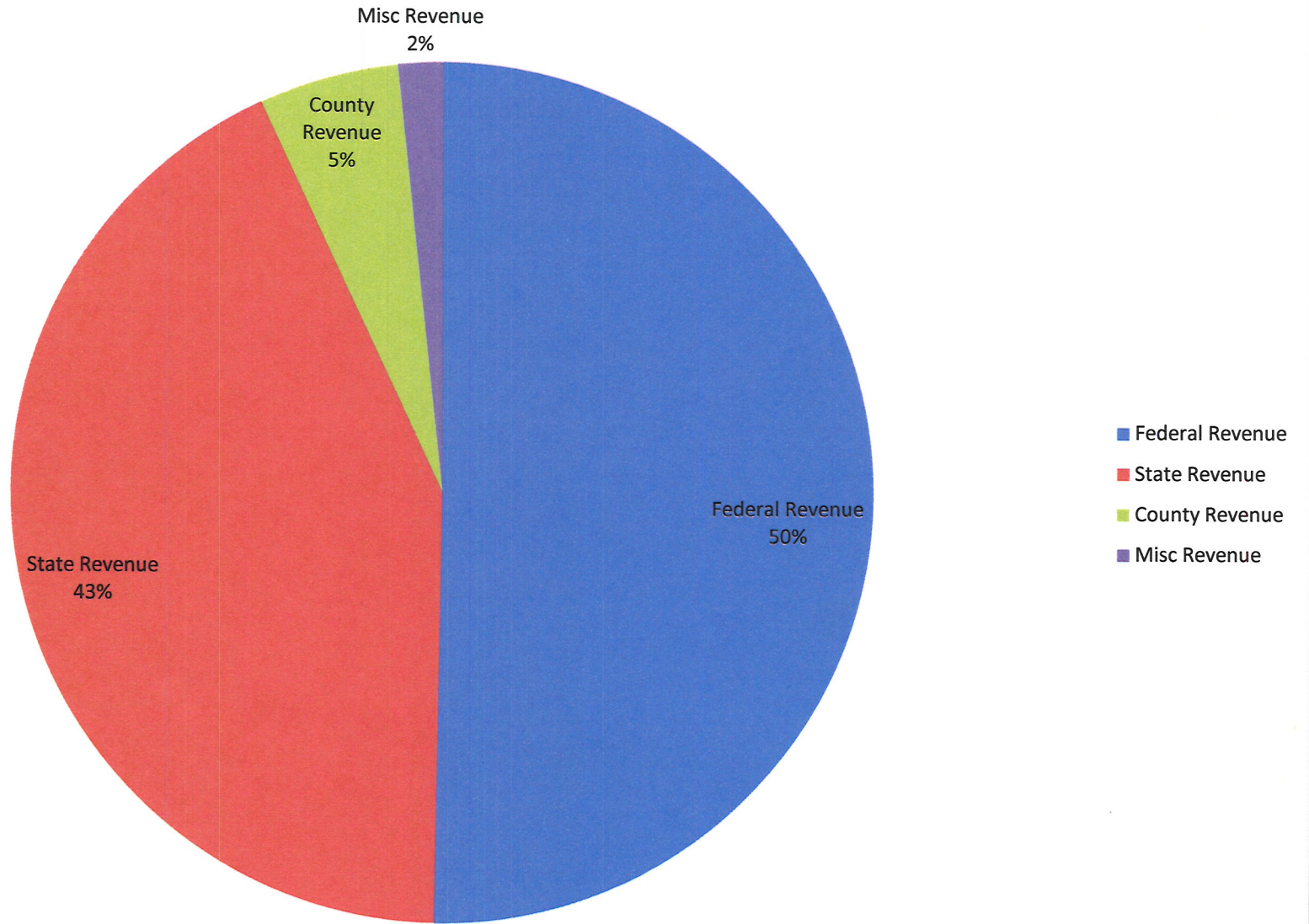
Total Costs	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Support Programs	2,234,860	2,160,032	2,302,896	2,524,726	2,515,045	2,515,669	2,312,440	2,328,164	2,465,267	2,941,954	3,923,889	4,218,303	4,338,951	4,386,366
Health Programs	11,553,273	12,206,191	15,475,038	17,171,203	16,247,939	18,004,645	19,677,987	19,839,843	20,531,619	20,371,978	22,259,758	22,665,536	24,766,614	24,661,987
Social Services	6,254,789	5,970,589	7,099,494	8,301,363	8,603,041	8,444,107	8,717,570	8,488,394	9,074,189	9,062,234	9,681,839	9,526,299	9,631,378	9,402,294
Total	20,042,922	20,336,812	24,877,428	27,997,292	27,366,025	28,964,421	30,707,997	30,656,401	32,071,075	32,376,166	35,865,486	36,410,138	38,736,943	38,450,647

Total Revenue Shares	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Federal Revenue	8,958,617	10,028,610	10,713,599	13,214,127	13,002,159	13,298,913	14,165,341	14,348,133	15,127,430	15,261,662	17,749,041	21,163,339	20,478,515	19,336,487
State Revenue	8,706,533	8,891,556	12,164,714	12,710,414	12,380,129	13,328,956	13,986,722	13,871,457	14,344,417	14,550,920	15,061,593	12,247,815	15,392,089	16,438,013
County Revenue	1,890,953	1,008,351	1,549,248	1,573,350	1,436,078	1,841,914	2,059,931	1,818,217	1,929,257	1,882,946	2,419,053	2,302,390	2,161,430	2,017,661
Misc Revenue	486,819	408,295	449,867	499,401	547,659	494,638	496,003	618,594	669,971	680,638	635,799	696,596	704,909	658,486
Total	20,042,922	20,336,812	24,877,428	27,997,292	27,366,025	28,964,421	30,707,997	30,656,401	32,071,075	32,376,166	35,865,486	36,410,140	38,736,943	38,450,647

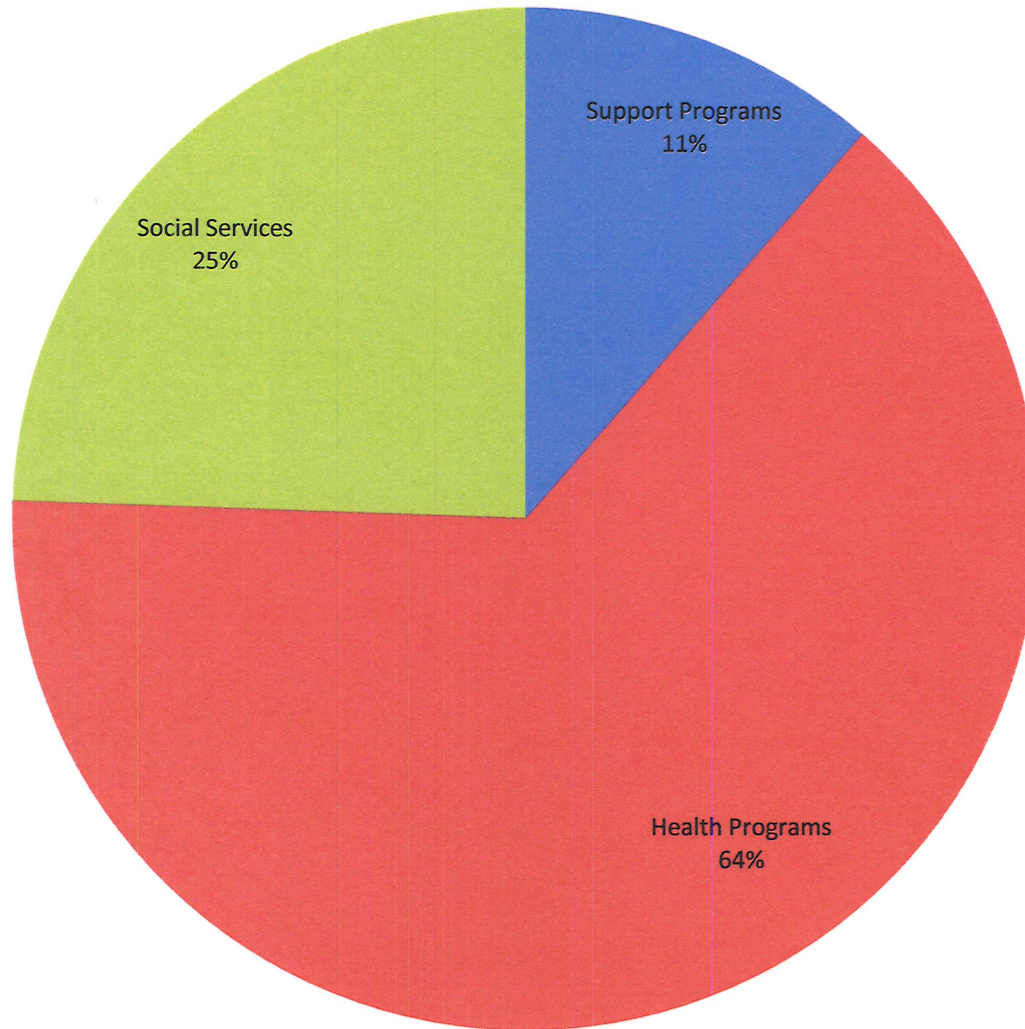
Total Costs

Support Programs	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Minn Supplemental Aid (MSA)	267,153	276,782	103,602	99,845	105,294	106,156	97,043	98,141	92,434	95,051	100,316	105,209	118,459	122,031
Minn Family Investment Program (MFIP)	1,003,243	901,001	1,030,442	1,124,945	1,085,141	913,103	629,898	646,861	757,743	828,651	927,973	980,085	873,829	823,071
General Assistance (GA)	141,795	164,244	96,393	118,900	104,608	106,227	101,558	108,280	33,190	152,306	185,225	143,121	144,211	166,983
Food Support/SNAP	520,224	466,326	488,797	526,558	568,363	696,444	879,466	838,053	921,376	1,137,963	1,889,906	2,203,617	2,402,616	2,470,483
Child Support	302,445	351,679	361,727	405,331	395,365	422,160	423,619	466,117	487,879	532,788	577,368	557,288	564,797	595,985
Group Residential Housing (GRH)	-	-	221,935	249,146	256,273	271,579	180,856	170,712	172,646	195,195	243,101	228,985	235,040	207,813
	2,234,860	2,160,032	2,302,896	2,524,725	2,515,044	2,515,669	2,312,440	2,328,164	2,465,268	2,941,954	3,923,889	4,218,305	4,338,952	4,386,366
Health Programs	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Medical Assistance (MA)	10,911,319	11,599,795	12,456,392	16,222,409	15,317,219	16,980,528	18,424,027	18,541,633	19,707,309	19,489,480	21,151,646	22,414,391	24,781,219	24,661,987
General Assistance (GAMC)	641,954	606,396	3,018,646	948,794	930,720	1,024,117	1,253,960	1,298,210	824,310	882,498	1,108,112	251,145	(14,605)	-
	11,553,273	12,206,191	15,475,038	17,171,203	16,247,939	18,004,645	19,677,987	19,839,843	20,531,619	20,371,978	22,259,758	22,665,536	24,766,614	24,661,987
Social Services	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Children's Services	1,207,404	1,358,651	1,646,916	1,716,564	1,808,626	1,534,675	1,706,656	1,709,104	1,762,578	1,539,860	1,652,809	1,659,275	1,743,359	1,522,897
Child Care	352,166	380,583	384,124	435,180	507,741	418,604	439,394	475,702	486,467	570,715	769,573	703,949	730,569	559,156
Chemical Dependency	301,558	251,563	336,354	593,848	421,393	591,224	461,345	480,065	702,316	559,291	360,808	446,283	348,780	324,867
Mental Health	1,260,724	664,120	733,385	1,019,058	1,247,141	1,229,405	988,376	999,468	1,034,390	1,032,000	1,202,142	1,287,083	1,238,380	1,520,282
Developmental Disabilities	1,787,794	1,947,644	2,580,991	2,944,939	2,887,834	2,865,638	2,937,088	3,036,253	3,154,287	3,302,090	3,258,073	3,220,945	3,226,803	3,234,072
Adult Services	1,345,143	1,368,028	1,417,724	1,591,774	1,730,306	1,804,561	2,184,711	1,787,802	1,934,151	2,058,278	2,438,434	2,208,765	2,343,488	2,241,020
	6,254,789	5,970,589	7,099,494	8,301,363	8,603,041	8,444,107	8,717,570	8,488,394	9,074,189	9,062,234	9,681,839	9,526,300	9,631,379	9,402,294

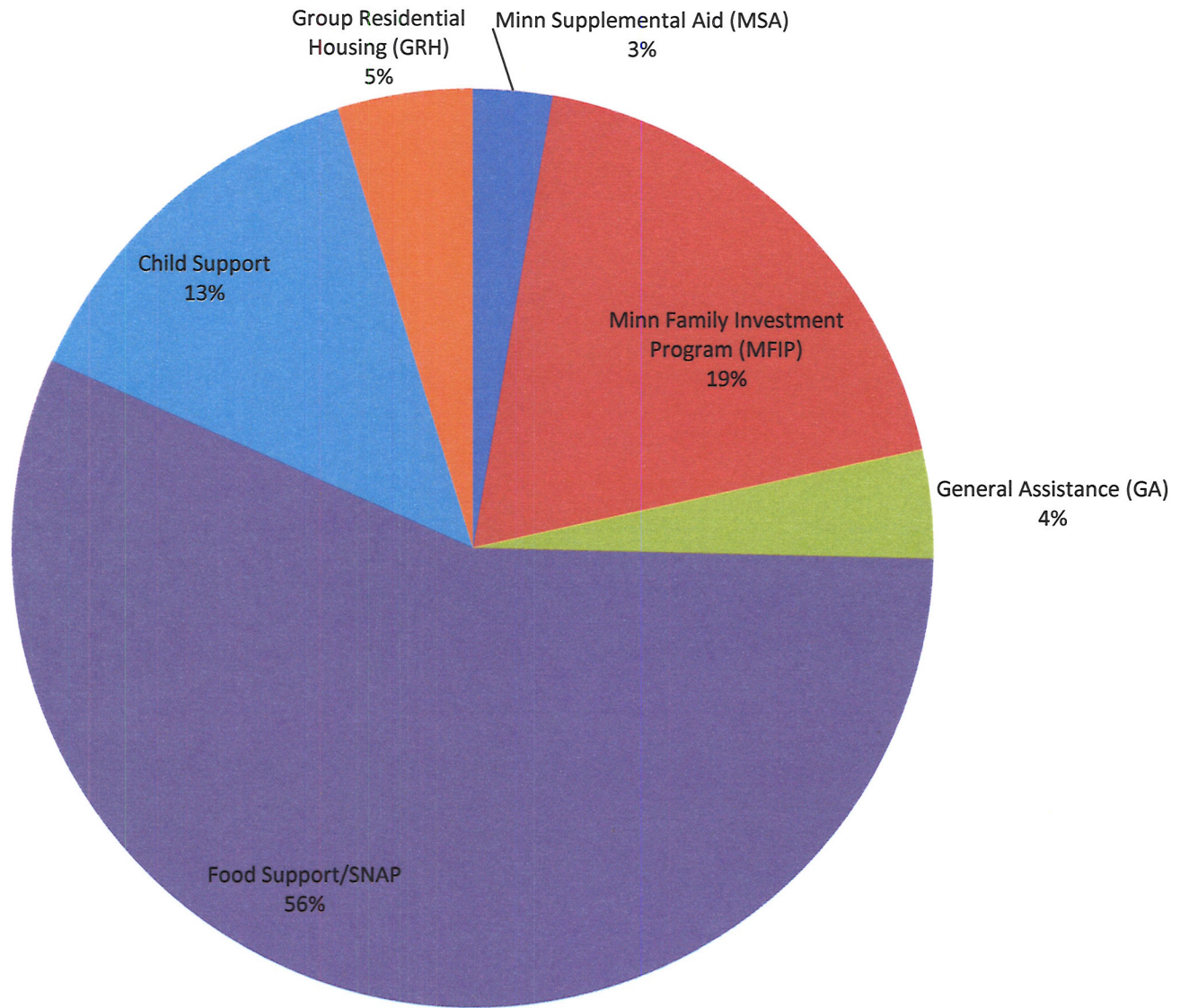
Revenue Shares



Total H & HS Costs

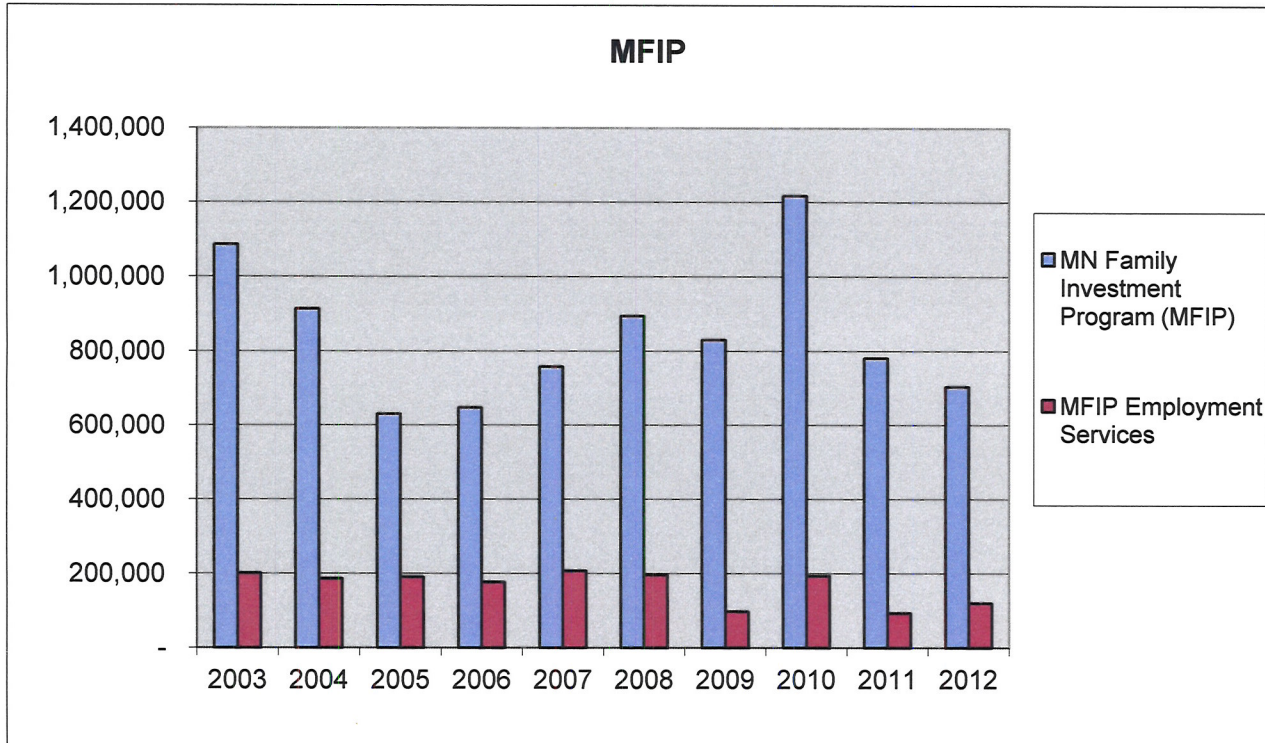


Support Programs (Income Maintenance)



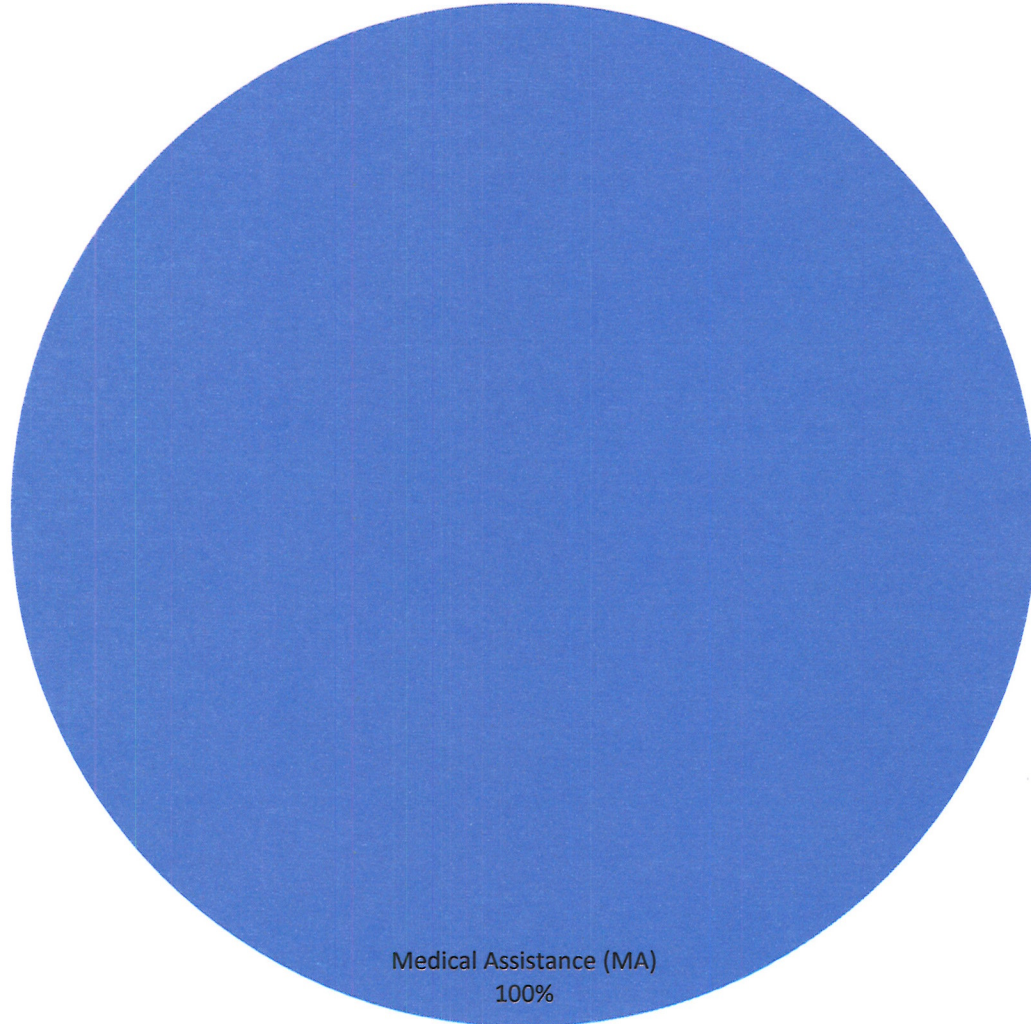
Total Costs

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	
MN Family Investment Program (MFIP)	1,085,141	913,103	629,898	646,861	757,743	893,737	830,241	1,217,037	780,675	703,556	State Issued
MFIP Employment Services	200,348	186,167	189,990	176,992	206,508	195,585	97,731	193,237	93,155	119,515	County Issued



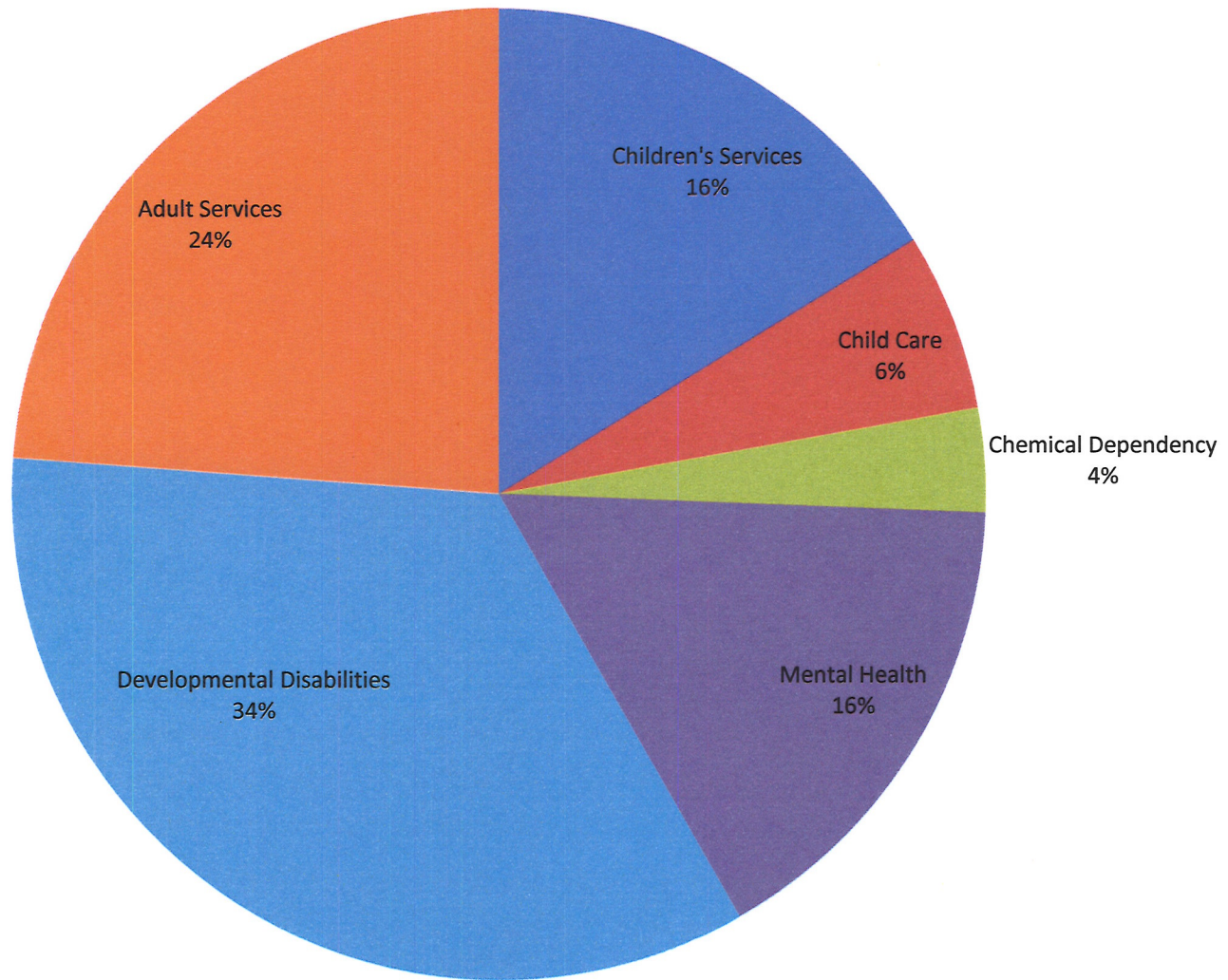
Health Programs

General Assistance (GAMC)
0%



Medical Assistance (MA)
100%

Social Service Programs



**AITKIN COUNTY HEALTH & HUMAN SERVICE
ADVISORY COMMITTEE MEETING MINUTES
Wednesday, March 5, 2014**

Committee Members Present: Jim Carlson
Mickey Gault
Kami Genz, CMCC
Darlene Hlidek
Kristine Layne, Riverwood HealthCare
David Leaf
Bob Marcum
Cheryl Meld, Kids Plus
Beverly Mensing, Red Cross
Katie Nelson, Riverwood HealthCare
Kari Paulsen, NEMOJT
Jessi Schultz, AFSCME Union Rep
Commissioner Laurie Westerlund

Others Present: Sue Tange, SS Supervisor
Diane Eastman, Case Aide
Eileen Foss, Income Maintenance Supervisor
Kathy Ryan, Fiscal Supervisor
Stacy Nissen, Social Worker
Linda Nelson, Acting Clerk to this Committee

Absent: Gayle Janzen
Joy Janzen
Robert Lewis
Jessica Seibert, HRA
Commissioner Anne Marcotte

Guests: Roberta Elvecrog
Joel Hoppe

I. Approval of Agenda

Motion by Kari Paulsen, seconded by Bob Marcum, and carried; the vote was to approve the Agenda as mailed.

II. Approval of Minutes of the February 5, 2014 Meeting

Motion by Cheryl Meld, seconded by Jim Carlson, and carried; the vote was to approve the February 5, 2014, minutes.

III. Revenue Streams Presentation – Sue Tange & Diane Eastman explained the Data Base (SSIS – Social Service Information System) which keeps our information organized. Sue introduced our new Social Worker, Stacy Nissen, who is working in the Child Welfare/Child Protection area. Sue noted that we developed a manual for Social Services to help social workers manage and maximize our revenues with an importance on time recording. BRASS (Budgeting, Reporting and

Accounting for Social Services) codes are used to record the workers' activities to assist the agency in managing and organizing our budget. The SEAGR (Social Services Expenditure and Reconciliation Report) gathers information based on the BRASS Codes. Funding streams are based on various ratios including the time reporting formula (in one month workers have a total of 144 hours of work time which is 1728 hours in a year). This is direct service time (Billable Time) which includes home visits, meeting with folks involved in the case, talking on the phone or traveling to the home. Recording indirect service includes composing narratives, letters, court reports, entering data and copying items to distribute to the client, etc. (if these activities can be tied to a Brass Code). Tie the time to an activity and then the activity to a client. TCM (Targeted Case Management is money reimbursed by the federal government (50%), state (25%) and county (25%). Social Workers visit a client once per month to capture this reimbursement. Kathy Ryan discussed the various Waivers handled in our CBS area (Community Based Services) which include: CADI (Community Alternatives for Disabled Individuals), AC (Alternative Care), CAC (Community Alternative Care), BI (Brain Injury), and EW (Elderly Waiver) and reimbursements are based on 15 minute units. There are also two time studies: LCTS (Local Collaborative Time Study) and SSTS (Social Services Time Study) that is federal money that is calculated on a ratio using random moments of staff activities. (The original minutes of record will have a copy of the PowerPoint slides attached.)

IV. Task Force Reports/Updates:

- A. **Corrections** - Cheryl Meld/Kami Genz – No report.
- B. **Public Health** – Bob Lewis / Bob Marcum / Kristine Layne – No report. It was noted that Erin Melz, Public Health Nurse, has been promoted to the PH Supervisor position as of Monday, March 10th.
- C. **Children's Social Services/Mental Health** – Bev Mensing/Katie Nelson/Darlene Hlidek No report. It was noted the group met and would like to continue meeting.
- D. **Adult Social Services/Mental Health** – Jessica Seibert / Bob Marcum – No report.

V. Budget Committee Report/Update – Jim Carlson / Jessica Seibert (*Kathy Ryan will present the 2013 Year End Financial Report at the April 2nd meeting.*) No report.

VI. Discussion Topics/Schedule of Presentations for upcoming 2014 Committee Meetings – This topic is tabled for discussion at the April 2nd meeting.

VII. Comments:

- A. **Comments from the Committee Members for the Commissioners relative to HHS** – Nothing noted.
- B. **Feedback from the Board Meetings – February 25** – Jim Carlson gave an Operation Christmas update at the Board Meeting.

C. Committee Members scheduled to attend upcoming Board Meetings in 2014:

March 25	Dave Leaf	Darlene Hlidek	April 22	Bob Marcum	Kristine Layne
May 27	Jessica Seibert	Bev Mensing	June 24	Dave Leaf	Gayle Janzen
July 22	Jim Carlson	Bob Lewis	August 26	Mickey Gault	Bob Marcum
September 23	Joy Janzen	Bob Lewis	October 28	Jessica Seibert	_____
November 25	Cheryl Meld	Bob Marcum	December 23	Cheryl Meld	_____

VIII. Miscellaneous Discussion

- A. **Review Sheet for serving the March 19 Community Meal in McGregor.** It was noted that Darlene Hlidek indicated that her husband (Richard) would also like to help with serving the dinner and she was encouraged to bring him along.

- B. FYI - Serve the Aitkin Community Meal at First Lutheran Church on September 29th**
Information with respect to signing up to serve this meal will be sent out when it gets closer.
- C. Review the revised Bylaws (eliminating the “Agency Plan” wording)– Jessica Seibert**
Jessica was unable to attend this meeting and discuss the changes so this will be tabled until the April 2nd meeting.
- D. Review By-laws with respect to Goals & Objectives.**
Jim Carlson did mention to the County Board members that this committee is looking at Goals & Objectives for this committee. Jessi Schultz discussed tying the goals to purposes. Dave Leaf suggested that this also be tabled until the April 2nd meeting.

IX. Adjourn

Motion by Kari Paulsen, seconded by Bob Marcum, and carried; the vote was to adjourn the meeting at 4:30 p.m.

Dave Leaf, Chairperson

Linda Nelson, Acting Clerk to
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the February 5, 2014, Advisory Committee Meeting
- Draft copy of February 25, 2014 Health & Human Services Board Meeting Minutes
- Current Members on Task Forces and Budget Committee as of January 8, 2014
- Copy of Sheet for Serving McGregor Community Meal March 19, 2014
- Revised By-Laws
- Ideas for H&HS Topics for Discussion/Presentations