

AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
July 28, 2015

I. Attendance

The Aitkin County Board of Commissioners met this 28th day of July, 2015, at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Staff Members Tom Burke, Director; Sue Tange & Ann Rivas, Social Service Supervisors; Erin Melz, Public Health Supervisor; Jessica Goble, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Roberta Elvecrog, H&HS Advisory Committee Member.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Agenda.

III. Review June 23, 2015 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve the Minutes.

IV. Review Bills

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the Bills.

V. General/Miscellaneous Information

- A. Counties Unique Role in Case Management (A MACSSA Policy Statement) – Tom Burke reviewed areas of the MACSSA Policy Statement noting the amount of training needed to provide case management services as well as the complexities involved due to the integrated services between social services, public health, income maintenance and the fiscal area of our department. The case management often involves working with consumers with mental health, developmental disabilities, and difficult behaviors and aggression on the part of the consumer often limits the facilities we can use. It was also noted that there will be a Webcast on August 10th from 9 a.m. to 12:15 p.m. regarding the Governor's Task Force.
- B. Public Health Nurse Position – Tom Burke discussed the need for decisions to be made with respect to the hiring of a Public Health Nurse which has been in process for 11 months and the need for a second PHN in the very near future. It was noted that additional recruitment efforts will be made and market conditions will dictate the pay and benefits offered and then current staff positions will be re-evaluated for placement on the pay scale. Concern was raised around the potential consequences if present staff is not adjusted.
- C. DHS Bulletin #15-68-09: Child Protection Allocation – Tom Burke, Kathy Ryan & Sue Tange discussed the fact that we have received the initial \$60,000 and that a required Amendment to the VCAA must be submitted to the State by August 31st which requires acknowledgment from the Board as to how the county plans to use the allocated dollars.

VI. Contracts / Resolutions

- A. Aitkin-Itasca-Koochiching Community Health Board Joint Powers Agreement – Tom Burke *Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve and authorize the Board Chair to sign the Aitkin-Itasca-Koochiching Community Health Board Joint Powers Agreement.*

VII. Administrative Reports:

- A. Financial & Transportation Reports – Kathy Ryan noted that the Safe Haven Grant is no longer through H&HS. Kathy also discussed the higher MA access costs.

VIII. Committee Reports from Commissioners

- A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte
Committee Members attending today: Holly Bray & Roberta Elvecrog
No minutes as there was no meeting in July. No report at this time.
- B. AEOA Committee Update – Commissioner Westerlund noted they will meet in August.
- C. NEMOJT Committee Update – Commissioner Napstad noted there was no meeting in July.
- D. CJI (Children’s Justice Initiative) – Commissioner Westerlund noted there was no meeting.
- E. Lakes & Pines Update – Commissioner Niemi noted he has statistical information he will share.

IX. Break at 10:40 a.m. for 15 minutes

Next Meeting – August 25, 2015