

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS January 26, 2016 – BOARD AGENDA

- 9:00 1) **J. Mark Wedel, County Board Chairperson**
A) **Call to Order**
B) **Pledge of Allegiance**
C) **Board of Commissioners Meeting Procedure**
D) **Approval of Agenda**
- 9:05 E) **Health & Human Services (see separate HHS agenda)**
- 10:00 **Break**
- 10:15 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File January 12, 2016 to January 25, 2016**
B) **Approve January 12, 2016 County Board Minutes**
C) **Approve Commissioner Warrants**
D) **Approve Auditor Warrants - December Sales & Use Tax**
E) **Approve Auditor Warrants – Tax Settlements**
F) **Accept \$100 Donation to STS from VFW Post #1727**
G) **Approve Updated Countywide Fee Schedule**
H) **Approve Purchase of Two Vehicles – Motor Pool**
I) **Approve County Administrator's Performance Evaluation Summary**
- 10:17 3) **Mike Dangers, County Assessor**
A) **Schedule 2016 County Board of Appeal & Equalization Meeting**
- 10:25 4) **Nathan Burkett, County Administrator**
A) **Aitkin County CARE Funding**
B) **Approve or Deny Leave of Absence Request**
C) **Adopt CMCC Resolution of Termination**
- 11:15 5) **Committee Updates**
- 12:00 **Adjourn**

AITKIN COUNTY BOARD

January 12, 2016

The Aitkin County Board of Commissioners met this 12th day of January, 2016 at 9:01 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, and Anne Marcotte. Commissioner Brian Napstad was absent. County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham were also present.

CALL TO ORDER

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried (4-0 Napstad absent), all voting yes to approve the January 12, 2016 agenda.

APPROVED AGENDA

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: January 5, 2016 to January 11, 2016; B) Approve County Board Minutes: January 5, 2015 (End of 2015 Board, and Beginning of 2016 Board); C) Approve Request to Fill Committee Opening – HRA; D) Accept \$100 Donation to K-9 Unit from Granite Electronics; E) Accept \$2,000 Peace Officer Safety Donation from William Reed; F) Approve Commissioner Warrants: General Fund \$546,799.36, Road & Bridge \$214,846.34, Health & Human Services \$40,668.60, Trust \$69,230.21, Forest Development \$10,094.29, Long Lake Conservation Center \$21,971.81, Parks \$85,746.14 for a total of \$989,356.75; G) Approve December Manual Warrants: General Fund \$311,189.21, Road & Bridge \$486,509.51, Health & Human Services \$5,619.10, State \$53,769.35, Trust \$1,081.36, Long Lake Conservation Center \$769.77 for a total of \$858,938.30; H) Adopt Resolution: Prairie River Retreat Liquor License; I) Adopt Resolution: Final Contract Payment – Contract No. 20141; J) Adopt Resolution: Cooperative Agreement for Installation of 6 Inch Wide Wet Reflective Epoxy Edgeline

CONSENT AGENDA

Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting to reappoint Galen Tveit to a five year term as Commissioner of the Housing & Redevelopment Authority of Aitkin County.

HRA APPOINTMENT

Under the consent agenda, motion for a resolution by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting yes to adopt resolution - Prairie River Retreat Liquor License:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 20 thru December 31, 2016:

**RESOLUTION
20150112-007
PRAIRIE RIVER
RETREAT LIQUOR
LICENSE**

"ON", "OFF" and "SUNDAY" Sale:

Sheryl Marie Ruhnke, d/b/a **Prairie River Retreat** – Shamrock Township
This establishment has an address of 51272 Lake Ave., McGregor, MN 55760

Under the consent agenda, motion for a resolution by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting yes to adopt resolution – Final Contract Payment – Contract No. 20141:

WHEREAS, Contract No. 20141 has in all been completed, and the County Board being fully advised in the premises.

**RESOLUTION
20150112-008**

NOW THEN BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby accept said completed project for and on behalf of the County of Aitkin and authorize final payment to R.C. Habeck Excavating, LLC in the amount of \$65,416.52.

Under the consent agenda, motion for a resolution by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting yes to adopt resolution – Cooperative Agreement for Installation of 6 Inch Wide Wet Reflective Epoxy Edgeline:

WHEREAS, the Minnesota Department of Transportation has secured federal funding for participating counties in the Northeast Minnesota Area Transportation Partnership to complete a highway safety improvement project to install 6-inch set reflective epoxy edgelines on various county highways, and

WHEREAS, participating counties include Aitkin, Carlton, Itasca, Lake, and St. Louis.

BE IT RESOLVED, that the Aitkin County Board Chairperson, the Aitkin County Auditor, and the Aitkin County Engineer are hereby authorized and directed to enter into said agreement with the participating counties.

The Board recognized the following employees for their years of service:

- Janet Hatfield, 25 years, Eligibility Worker – Health & Human Services Dept.
- Robert Kangas, 30 years, Forester – Land Dept.
- Joe Voller, 35 years, Recreation Specialist – Land Dept.

Steve Hughes, District Manager Aitkin County SWCD updated the Board on the Aquatic Invasive Species (AIS) accomplishments in 2015 and discussed the upcoming 2016 season.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0 Napstad absent), all members voting yes to adopt resolution – Tax-Forfeit Repurchase Application – McLains Addition to Hill City Lot 11, Block 4:

WHEREAS, Travis David Nielsen of 211 Stoner Ave Hill City, Mn 55748, the former owner has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

McLains Addition to Hill City Lot 11 Block 4

and, WHEREAS, said applicant has set forth in his application that:

- a) a hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:
I am a single father with two children who have lived in this house for the entirety of their lives – 20 years. This is the only home they have known, we

**FINAL CONTRACT
PAYMENT –
CONTRACT
NO. 20141**

**RESOLUTION
20150112-009
COOPERATIVE
AGREEMENT FOR
INSTALLATION OF
6 INCH WIDE WET
REFLECTIVE
EPOXY EDGELINE**

**EMPLOYEE
RECOGNITION**

AIS UPDATE

**RESOLUTION
20150112-010
TAX-FORFEIT
REPURCHASE
APPLICATION –
MCLAINS
ADDITION TO HILL
CITY LOT 11,
BLOCK 4**

have nowhere else to go. I plan to move my fiancé and her two small children into this house to complete our family.

- b) that the repurchase of said land by me will promote and best serve the public interest, because

It will allow us to continue raising our family in a well-loved old house and in a town we all have roots in. It will provide a safe and stable environment for our four children to mature in and hopefully someday raise a family of their own in. Nothing means more to us than this house, it is our home.

I feel that we, as a family, are an asset to our community. I am a local business owner and provide jobs to local members of the community. Also, our four children, attend the local elementary and high school and the nearby college. They plan on entering the workforce when finished with school. Together we maintain a clean and respectable yard and home and now that we are current on the property taxes, we foresee no problems keeping up to date on all taxes.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW THEREFORE BE IT RESOLVED, that the application of Travis David Nielsen for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241 as amended.

The Board reported on the following: CARE funding, NCLUCB, BOA, State General Tax, Community Corrections, and Aitkin Airport.

Break: 9:54 a.m. to 10:01 a.m.

Board Chair J. Mark Wedel closed the meeting at 10:01 a.m. under MN Statute 13D.05 Subd. 3 (d), Courthouse Security.

Board Chair J. Mark Wedel reopened the meeting at 11:21 a.m.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried (4-0 Napstad absent), all members voting yes to adjourn the meeting at 11:21 a.m. until Tuesday, January 26, 2016 at 9:00 a.m.

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

COMMITTEE UPDATES

BREAK

CLOSED SESSION

OPEN MEETING

ADJOURN

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	DEPT			Commissioners		
86222	Aitkin Independent Age 01-001-000-0000-6230	P	81.00	SYNOPSIS 11/24	1479	Printing, Publishing & Adv
	01-001-000-0000-6230	P	63.00	SYNOPSIS 12/8	1479	Printing, Publishing & Adv
	01-001-000-0000-6230	P	49.50	SYNOPSIS 12/8 BUDGET HRG	1479	Printing, Publishing & Adv
86222	Aitkin Independent Age		193.50	3 Transactions		
6097	Verizon Wireless 01-001-000-0000-6250	P	31.32	CELL PHONE CHARGES 12/07/2015 01/06/2016	286287802	Telephone
	01-001-000-0000-6250	P	35.01	monthly mifi charge 12/05/2015 01/04/2016	786663881	Telephone
6097	Verizon Wireless		66.33	2 Transactions		
1	DEPT Total:		259.83	Commissioners	2 Vendors	5 Transactions
12	DEPT			Court Administration		
10185	Centurylink Communications Inc 01-012-000-0000-6250	P	49.26	LD Phone Q1	320146217	Telephone
10185	Centurylink Communications Inc		49.26	1 Transactions		
5851	Gustafson Attorney at Law/Jean M. 01-012-000-0000-6232	P	1,485.00	Fees 01PR-15-1200 11/16/2015 11/30/2015		Attorney Services
5851	Gustafson Attorney at Law/Jean M.		1,485.00	1 Transactions		
1976	Haberkorn Law Offices,Ltd 01-012-000-0000-6232	P	2,880.00	Fees		Attorney Services
	01-012-000-0000-6232	P	1.91	Costs		Attorney Services
1976	Haberkorn Law Offices,Ltd		2,881.91	2 Transactions		
2810	Larson/Shari S 01-012-000-0000-6232	P	1,598.50	FEES		Attorney Services
	01-012-000-0000-6232	P	64.40	COSTS		Attorney Services
2810	Larson/Shari S		1,662.90	2 Transactions		
12	DEPT Total:		6,079.07	Court Administration	4 Vendors	6 Transactions

Aitkin County



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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
40	DEPT			Auditor		
208	American Solutions For Business 01-040-000-0000-6405		29.88	Add'l 1099Misc Envelopes	02422944	Office & Computer Supplies
	01-040-000-0000-6405		29.88	1099S Envelopes	02422952	Office & Computer Supplies
208	American Solutions For Business		59.76	2 Transactions		
783	Canon Financial Services, Inc 01-040-000-0000-6231		220.24	CONTRACT CHARGE-026	15669270	Services, Labor, Contracts
783	Canon Financial Services, Inc		220.24	1 Transactions		
10185	Centurylink Communications Inc 01-040-000-0000-6250	P	8.11	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		8.11	1 Transactions		
1457	CPS Technology Solutions, Inc 01-040-000-0000-6231		26.40	February Maintenance	369746	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc		26.40	1 Transactions		
3165	MDRA 01-040-021-0000-6240		253.00	2016 DUES		Dues
3165	MDRA		253.00	1 Transactions		
86235	The Office Shop Inc 01-040-021-0000-6405		22.99	Fax Machine Cartridge	283051-0	Office & Computer Supplies
86235	The Office Shop Inc		22.99	1 Transactions		
3518	Voyageur Press Of Mcgregor/The 01-040-000-0000-6230	P	925.83	12/31/14 Financial Statements	32673	Printing, Publishing & Adv
3518	Voyageur Press Of Mcgregor/The		925.83	1 Transactions		
40	DEPT Total:		1,516.33	Auditor	7 Vendors	8 Transactions
42	DEPT			Treasurer		
10185	Centurylink Communications Inc 01-042-000-0000-6250	P	2.03	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		2.03	1 Transactions		
11603	Girard's Business Solutions, Inc. 01-042-000-0000-6231		450.00	service contract/scanner jogge	1602AITCOU	Services, Labor, Contracts

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
11603 Girard's Business Solutions, Inc.		450.00	1 Transactions	
13906 KOKESH/SHELBY 01-042-000-0000-6205		19.99	REIMB. POSTAGE REFUND	Postage
13906 KOKESH/SHELBY		19.99	1 Transactions	
42 DEPT Total:		472.02	Treasurer	3 Vendors 3 Transactions
43 DEPT			Assessor	
90762 Aitkin Co License Center 01-043-000-0000-6374		16.00	TABS-2004 CHEV	1037 Auto & Trailer License
01-043-000-0000-6374		16.00	TABS-2002 FORD	3293 Auto & Trailer License
01-043-000-0000-6374		16.00	TABS-2007 JEEP	5342 Auto & Trailer License
01-043-000-0000-6374		16.00	TABS-2012 FORD	5464 Auto & Trailer License
01-043-000-0000-6374		16.00	TABS-2012 FORD	7555 Auto & Trailer License
01-043-000-0000-6374		16.00	TABS-2004 FORD	8920 Auto & Trailer License
90762 Aitkin Co License Center		96.00	6 Transactions	
170 Aitkin Motor Company 01-043-000-0000-6302	P	929.13	intake manifold gaskets-Escape	07562 Car Maintenance
170 Aitkin Motor Company		929.13	1 Transactions	
783 Canon Financial Services, Inc 01-043-000-0000-6231		164.08	Copier contract-033	15669275 Services, Labor, Contracts
783 Canon Financial Services, Inc		164.08	1 Transactions	
10185 Centurylink Communications Inc 01-043-000-0000-6250	P	22.63	LD Phone	320146217 Telephone
10185 Centurylink Communications Inc		22.63	1 Transactions	
1457 CPS Technology Solutions, Inc 01-043-000-0000-6231		46.20	February Maintenance	369746 Services, Labor, Contracts
1457 CPS Technology Solutions, Inc		46.20	1 Transactions	
1570 Freedom Valu Centers, Inc 01-043-000-0000-6511	P	293.71	DECEMBER FUEL	011347 Gas And Oil
1570 Freedom Valu Centers, Inc		293.71	1 Transactions	
86235 The Office Shop Inc				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-043-000-0000-6405		41.15	pencils, erasures, post-its	997661-0	Office, Film & Computer Supplies
86235	The Office Shop Inc		41.15	1 Transactions		
6097	Verizon Wireless 01-043-000-0000-6250	P	86.47	monthly cell phone 12/02/2015 01/01/2016	680690882	Telephone
6097	Verizon Wireless		86.47	1 Transactions		
43	DEPT Total:		1,679.37	Assessor	8 Vendors	13 Transactions
44	DEPT			Central Services		
783	Canon Financial Services, Inc 01-044-000-0000-6231		326.43	copier contract charge-031	15669274	Services, Labor, Contracts
783	Canon Financial Services, Inc		326.43	1 Transactions		
10185	Centurylink Communications Inc 01-044-000-0000-6250	P	2.50	LD Phone	320146217	Telephone
	01-044-000-0000-6250		0.34	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		2.84	2 Transactions		
44	DEPT Total:		329.27	Central Services	2 Vendors	3 Transactions
45	DEPT			Motor Pool		
170	Aitkin Motor Company 01-045-000-0000-6302	P	47.62	oil change, rotate-#3 Escape	7466	Car Maintenance
170	Aitkin Motor Company		47.62	1 Transactions		
45	DEPT Total:		47.62	Motor Pool	1 Vendors	1 Transactions
49	DEPT			Information Technologies		
11430	Barracuda Networks Inc 01-049-000-0000-6231		300.00	annual Yosemite maintenance	204952	Programming, Services, Contracts
11430	Barracuda Networks Inc		300.00	1 Transactions		
10185	Centurylink Communications Inc 01-049-000-0000-6250	P	10.51	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		10.51	1 Transactions		

Aitkin County



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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1457	CPS Technology Solutions, Inc 01-049-000-0000-6231		2,505.14	Maint. Renewal IBM Hardware/So	369697	Programming, Services, Contracts
1457	CPS Technology Solutions, Inc		2,505.14	1 Transactions		
88880	Datacomm Computers & Networks Inc 01-049-000-0000-6402		48.00	PANDUIT CAT3 JACKS	8560	Computer Supplies & Software
	01-049-000-0000-6402		65.00	APC BATTERY RBC5	8567	Computer Supplies & Software
88880	Datacomm Computers & Networks Inc		113.00	2 Transactions		
6097	Verizon Wireless 01-049-000-0000-6231	P	61.03	Renewal	386695110	Programming, Services, Contracts
				12/02/2015 01/01/2016		
6097	Verizon Wireless		61.03	1 Transactions		
49	DEPT Total:		2,989.68	Information Technologies	5 Vendors	6 Transactions
52	DEPT			Administration/Personnel Dept		
86222	Aitkin Independent Age 01-052-000-0000-6230	P	66.93	position vacancies	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age		66.93	1 Transactions		
10185	Centurylink Communications Inc 01-052-000-0000-6250	P	21.21	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		21.21	1 Transactions		
10521	MCHRMA 01-052-000-0000-6240		100.00	2016 Membership Dues		Dues & Subscriptions
10521	MCHRMA		100.00	1 Transactions		
6097	Verizon Wireless 01-052-000-0000-6250	P	26.02	monthly mifi charge	786663881	Telephone
				12/05/2015 01/04/2016		
6097	Verizon Wireless		26.02	1 Transactions		
52	DEPT Total:		214.16	Administration/Personnel Dept	4 Vendors	4 Transactions
60	DEPT			Elections		
11051	Department of Human Services					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
11051	Department of Human Services	01-060-000-0000-6405	O		103.23	POSTAGE FOR MAILING SERVICES		A300IC01154I		Office & Computer Supplies	
					103.23		1 Transactions				
60	DEPT Total:				103.23	Elections		1 Vendors		1 Transactions	
90	DEPT					Attorney					
783	Canon Financial Services, Inc	01-090-000-0000-6625			355.45	CONTRACT CHARGE-028		15686196		Office Equipment	
783	Canon Financial Services, Inc				355.45		1 Transactions				
10185	Centurylink Communications Inc	01-090-000-0000-6250	P		19.94	LD Phone		320146217		Telephone	
		01-090-000-0000-6250			0.33	TOLL FREE PHONE CHARGES		320295974		Telephone	
10185	Centurylink Communications Inc				20.27		2 Transactions				
3017	Mariposa Publishing	01-090-000-0000-6406			70.26	2016 Minn Atty Secy Update		IN716045		Law Publ. & Subscriptions	
3017	Mariposa Publishing				70.26		1 Transactions				
3150	Mille Lacs Co Sheriff	01-090-000-0000-6234			79.90	Subpoena 01CR15610		7025		Co Sheriff Services	
3150	Mille Lacs Co Sheriff				79.90		1 Transactions				
9489	Redwood Toxicology Laboratory, Inc	01-090-000-0000-6213	P		53.16	UA REIMBURSEMENTS		122891201512		Drug & Forfeiture Ms387.213	
9489	Redwood Toxicology Laboratory, Inc				53.16		1 Transactions				
5173	West Payment Center	01-090-000-0000-6406	P		1,158.11	Information Charges		833205365		Law Publ. & Subscriptions	
						12/01/2015	12/31/2015				
5173	West Payment Center				1,158.11		1 Transactions				
90	DEPT Total:				1,737.15	Attorney		6 Vendors		7 Transactions	
100	DEPT					Recorder					
10185	Centurylink Communications Inc	01-100-000-0000-6250	P		14.19	LD Phone		320146217		Telephone	

Aitkin County



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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10185	Centurylink Communications Inc		14.19		1 Transactions	
9897	Grand Timber Bank					
	01-100-000-0000-6301		95.00	10.5X15 safe dep.box rental		Rentals
	01-100-000-0000-6301		140.00	16X25 safe dep.box rental		Rentals
9897	Grand Timber Bank		235.00		2 Transactions	
3951	Pro West & Associates, Inc					
	01-100-195-0000-6231		2,000.00	LINK MAINTENANCE 12/01/2015 11/30/2016	000165	Services, Labor, Contracts-Land Records
3951	Pro West & Associates, Inc		2,000.00		1 Transactions	
86235	The Office Shop Inc					
	01-100-000-0000-6405		182.80	Recording labels-bulk box	996922-0	Office & Computer Supplies
86235	The Office Shop Inc		182.80		1 Transactions	
100	DEPT Total:		2,431.99	Recorder	4 Vendors	5 Transactions
110	DEPT			Courthouse Maintenance		
170	Aitkin Motor Company					
	01-110-000-0000-6231	P	279.19	Actuary Asy-Maint.truck-F150	7703	Services, Labor, Contracts
170	Aitkin Motor Company		279.19		1 Transactions	
8239	Ameripride Linen & Apparel Services					
	01-110-000-0000-6422		35.65	tissue, towels, mop & mop tool	2200738974	Janitorial Supplies
8239	Ameripride Linen & Apparel Services		35.65		1 Transactions	
12106	Antoine Electric					
	01-110-000-0000-6231		99.70	repair receptacle in courtroom	15146	Services, Labor, Contracts
12106	Antoine Electric		99.70		1 Transactions	
10185	Centurylink Communications Inc					
	01-110-000-0000-6250	P	1.08	LD Phone	320146217	Phone
10185	Centurylink Communications Inc		1.08		1 Transactions	
2186	Hillyard Inc - Kansas City					
	01-110-000-0000-6422		229.36	liquid swabby, liners,top clea	601917980	Janitorial Supplies
2186	Hillyard Inc - Kansas City		229.36		1 Transactions	

Aitkin County



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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254	P	1,510.74	GAS-COURTHOUSE	4323328-7	Utilities & Heating
9692	Minnesota Energy Resources Corporation		1,510.74	1 Transactions		
6097	Verizon Wireless 01-110-000-0000-6250	P	31.32	CELL PHONE CHARGES 12/07/2015 01/06/2016	286287802	Phone
6097	Verizon Wireless		31.32	1 Transactions		
110	DEPT Total:		2,187.04	Courthouse Maintenance	7 Vendors	7 Transactions
120	DEPT			Service Officer		
10185	Centurylink Communications Inc 01-120-000-0000-6250	P	22.02	LD Phone	320146217	Telephone
	01-120-000-0000-6250		2.40	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		24.42	2 Transactions		
120	DEPT Total:		24.42	Service Officer	1 Vendors	2 Transactions
122	DEPT			Planning & Zoning		
90762	Aitkin Co License Center 01-122-000-0000-6374		16.00	2002 Olds Alero		Auto & Trailer License, Taxes, Plates
	01-122-000-0000-6374		16.00	2004 Ford Taurus		Auto & Trailer License, Taxes, Plates
90762	Aitkin Co License Center		32.00	2 Transactions		
86222	Aitkin Independent Age 01-122-000-0000-6230		27.00	1/6 notice of hearing-WCA appe	1482	Printing, Publishing & Adv
	01-122-000-0000-6230		45.00	1/6 notice of hearing-BOA	1482	Printing, Publishing & Adv
86222	Aitkin Independent Age		72.00	2 Transactions		
734	Bright/Irene 01-122-000-0000-6350		50.00	BOA MEETING	1/6/16	Per Diem
	01-122-038-0000-6330		39.20	BOA/ONSITE MILEAGE	72.6@.54	Boa/Pc Mileage
	01-122-000-0000-6350		10.00	ONSITE-1/2/16	SMITH	Per Diem
734	Bright/Irene		99.20	3 Transactions		
783	Canon Financial Services, Inc 01-122-000-0000-6231		248.73	copier charges-029	15669272	Services, Labor, Contracts, Programming

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount		
783 Canon Financial Services, Inc		248.73	1 Transactions	
10185 Centurylink Communications Inc				
01-122-000-0000-6250	P	28.43	LD Phone	320146217 Telephone
10185 Centurylink Communications Inc		28.43	1 Transactions	
13903 KGI WIRELESS				
01-122-000-0000-6820	P	25.00	Partial Refund #41047	Refunds & Reimbursements
13903 KGI WIRELESS		25.00	1 Transactions	
9951 O'Neil/Travis				
01-122-000-0000-6820		75.00	PARTIAL PERMIT REFUND	#41543 Refunds & Reimbursements
9951 O'Neil/Travis		75.00	1 Transactions	
5516 Paquette/Jeremy M				
01-122-000-0000-6350		50.00	BOA MEETING	1/6/16 Per Diem
01-122-038-0000-6330		50.76	BOA/ONSITE MILEAGE	94@.54 Boa/Pc Mileage
01-122-000-0000-6350		10.00	ONSITE	SMITH Per Diem
5516 Paquette/Jeremy M		110.76	3 Transactions	
10028 Spiel/Edward				
01-122-000-0000-6350		50.00	BOA MEETING	1/6/16 Per Diem
01-122-038-0000-6330		6.48	BOA MILEAGE	12@.54 Boa/Pc Mileage
01-122-038-0000-6330	P	25.30	ONSITE MILEAGE	44@.575 Boa/Pc Mileage
01-122-000-0000-6350	P	10.00	ONSITE	SMITH 12/20/15 Per Diem
10028 Spiel/Edward		91.78	4 Transactions	
86235 The Office Shop Inc				
01-122-000-0000-6405	P	14.29	shoulder phone rest	997006-0 Office, Computer, Film, & Field Supplies
86235 The Office Shop Inc		14.29	1 Transactions	
10017 Tveit/Galen				
01-122-000-0000-6350		50.00	BOA MEETING	1/6/16 Per Diem
01-122-038-0000-6330		22.68	BOA MILEAGE	42@.54 Boa/Pc Mileage
01-122-000-0000-6350		10.00	ONSITE 1/6/16	SMITH Per Diem
10017 Tveit/Galen		82.68	3 Transactions	
122 DEPT Total:		879.87	Planning & Zoning	11 Vendors 22 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Invoice #	Account/Formula Description
					Service Dates	Paid On Bhf #	On Behalf of Name
123	DEPT				Coroner		
2939	McGee P.A./M.B.						
		01-123-000-0000-6231		500.00	FEES ME 15-2640	2451	Coroner Fees
		01-123-000-0000-6231		500.00	FEES ME 15-2747	2451	Coroner Fees
2939	McGee P.A./M.B.			1,000.00	2 Transactions		
123	DEPT Total:			1,000.00	Coroner	1 Vendors	2 Transactions
200	DEPT				Enforcement		
50	Aitkin Body Shop, Inc						
		01-200-000-0000-6302		3,934.53	#204 Squad Damage	7469	Car Maintenance
50	Aitkin Body Shop, Inc			3,934.53	1 Transactions		
11960	ASAP Towing						
		01-200-000-0000-6359		176.00	tow Polaris Ranger 16-0099	3930	Wrecker Service
		01-200-000-0000-6359		148.00	tow 1996 Thunderbird 16-0119	3931	Wrecker Service
		01-200-000-0000-6359		124.00	tow Mazda Pickup 16-0210	3946	Wrecker Service
11960	ASAP Towing			448.00	3 Transactions		
86467	Auto Value Aitkin						
		01-200-000-0000-6302		13.99	#206 headlight	40077234	Car Maintenance
86467	Auto Value Aitkin			13.99	1 Transactions		
10442	Bureau Of Crim.Apprehension						
		01-200-039-0000-6425	O	405.00	New and Renewals	01-000047	Gun Permit Expenses
10442	Bureau Of Crim.Apprehension			405.00	1 Transactions		
10185	Centurylink Communications Inc						
		01-200-000-0000-6250	P	37.29	LD Phone	320146217	Telephone
		01-200-000-0000-6250	P	54.45	LD Phone-Probation	320146217	Telephone
		01-200-000-0000-6250		6.41	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc			98.15	3 Transactions		
4641	Holiday Credit Office						
		01-200-000-0000-6511	P	150.02	December gas	1400000288942	Gas And Oil
4641	Holiday Credit Office			150.02	1 Transactions		
5756	KEEPRS, Inc						
		01-200-000-0000-6410	P	141.73	uniform shirts #216	295620	Clothing Allowance

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5756	KEEPRS, Inc		141.73		1 Transactions	
2925	L & M Supply, Inc. 01-200-019-0000-6409	P	3.79	Loki treats	7339432	Supplies
2925	L & M Supply, Inc.		3.79		1 Transactions	
10567	Lake Country Auto Center Of Aitkin 01-200-000-0000-6302	P	219.99	Battery # 217 Squad	21679	Car Maintenance
	01-200-000-0000-6302	P	42.74	Oil change #207	21767	Car Maintenance
	01-200-000-0000-6302		536.12	4 TIRES/INSTALL #218	22241	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		798.85		3 Transactions	
4010	Rasley Oil Company 01-200-000-0000-6511	P	131.95	DECEMBER GAS	AITCOSHERS	Gas And Oil
4010	Rasley Oil Company		131.95		1 Transactions	
12110	Revelin Vehicle Solutions, LLC 01-200-000-0000-6314		2,760.00	OUTFIT NEW #207	139	Radio Maint
	01-200-000-0000-6314		550.00	NEW RADAR CABLES #207,209	139	Radio Maint
	01-200-000-0000-6314		65.00	FIX #220 SIREN BOX	139	Radio Maint
12110	Revelin Vehicle Solutions, LLC		3,375.00		3 Transactions	
84172	Riverwood Healthcare Center 01-200-000-0000-6231	P	35.03	Onken, E.	V7909856	Services & Labor (Incl Contracts)
84172	Riverwood Healthcare Center		35.03		1 Transactions	
4681	Streichers 01-200-000-0000-6409		170.97	flashlight w/charger, cuff hol	I1188805	Deputy Supplies
4681	Streichers		170.97		1 Transactions	
86235	The Office Shop Inc 01-200-000-0000-6405		177.57	toner cartridge	997211-0	Office Supplies
86235	The Office Shop Inc		177.57		1 Transactions	
200	DEPT Total:		9,884.58	Enforcement	14 Vendors	22 Transactions
202	DEPT			Boat & Water		
10567	Lake Country Auto Center Of Aitkin 01-202-000-0000-6302	P	286.29	brakes/wheel cylinder-Silverad	21588	B&W Maintenance

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10567	Lake Country Auto Center Of Aitkin		286.29		1 Transactions	
202	DEPT Total:		286.29	Boat & Water	1 Vendors	1 Transactions
203	DEPT			Snowmobile		
10567	Lake Country Auto Center Of Aitkin 01-203-000-0000-6302	P	196.83	brakes/wheel cylinder-Silverad	21588	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		196.83		1 Transactions	
203	DEPT Total:		196.83	Snowmobile	1 Vendors	1 Transactions
204	DEPT			ATV		
10567	Lake Country Auto Center Of Aitkin 01-204-000-0000-6302	P	113.32	brakes/wheel cylinder-Silverad	21588	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		113.32		1 Transactions	
204	DEPT Total:		113.32	ATV	1 Vendors	1 Transactions
206	DEPT			Forfeitures		
10475	Creative Product Sourcing,Inc 01-206-000-0000-6409		244.83	DARE SUPPLIES	90732	Forfeiture Supplies
10475	Creative Product Sourcing,Inc		244.83		1 Transactions	
13907	MALBAN TRUST ACCOUNT/DAVID J 01-206-000-0000-6409		27,880.00	Nguyen found not guilty	15-2839	Forfeiture Supplies
13907	MALBAN TRUST ACCOUNT/DAVID J		27,880.00		1 Transactions	
206	DEPT Total:		28,124.83	Forfeitures	2 Vendors	2 Transactions
252	DEPT			Corrections		
116	Aitkin Pet & Farm Supply Inc 01-252-000-0000-6590	P	377.37	softener salt	100162	Repair & Maintenance Supplies
116	Aitkin Pet & Farm Supply Inc		377.37		1 Transactions	
710	Brainerd Dispatch 01-252-252-0000-6405		199.88	M-F 52 Wk Jail Subscription	178183054	Prisoner Welfare

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount		
710 Brainerd Dispatch		199.88	1 Transactions	
783 Canon Financial Services, Inc 01-252-000-0000-6231		96.07	Dispatch copier contract-032	15669267 Services & Labor (Incl Contracts)
783 Canon Financial Services, Inc		96.07	1 Transactions	
10185 Centurylink Communications Inc 01-252-000-0000-6250	P	78.54	LD Phone	320146217 Telephone
01-252-000-0000-6250		6.41	TOLL FREE PHONE CHARGES	320295974 Telephone
10185 Centurylink Communications Inc		84.95	2 Transactions	
88628 Dalco 01-252-000-0000-6422		401.80	jail paper products	2978115 Janitorial Supplies
88628 Dalco		401.80	1 Transactions	
1829 Goble's Sewer Service Inc. 01-252-000-0000-6590	P	185.00	pump/clean sand trap Sallyport	01224886 Repair & Maintenance Supplies
1829 Goble's Sewer Service Inc.		185.00	1 Transactions	
2186 Hillyard Inc - Kansas City 01-252-000-0000-6422		92.39	janitorial	601912599 Janitorial Supplies
01-252-000-0000-6422		611.16	janitorial	601918024 Janitorial Supplies
2186 Hillyard Inc - Kansas City		703.55	2 Transactions	
12777 Lammers Appliance Repair 01-252-000-0000-6231		232.09	hot water valve front loader	1254 Services & Labor (Incl Contracts)
12777 Lammers Appliance Repair		232.09	1 Transactions	
3160 Mille Lacs Energy Coop-Albert Lea 01-252-000-0000-6254	P	509.36	SHELTER/TOWER	345401501 Utilities & Heating
3160 Mille Lacs Energy Coop-Albert Lea		509.36	1 Transactions	
89765 Minnesota Elevator, Inc 01-252-000-0000-6231		165.27	January Billing	648812 Services & Labor (Incl Contracts)
89765 Minnesota Elevator, Inc		165.27	1 Transactions	
9692 Minnesota Energy Resources Corporation 01-252-000-0000-6254		147.22	Gas-STG	4058862-6 Utilities & Heating
01-252-000-0000-6254		1,813.40	Gas-Jail	4244670-8 Utilities & Heating

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
9692	Minnesota Energy Resources Corporation			4,060.50	Gas-Jail	4334475-3	Utilities & Heating
					3 Transactions		
3789	Pan-O-Gold Baking Company						
	01-252-000-0000-6418			62.58	Groceries	010024600723	Groceries
	01-252-000-0000-6418			94.08	GROCERIES	010024601421	Groceries
3789	Pan-O-Gold Baking Company			156.66			
					2 Transactions		
3810	Paulbeck's County Market						
	01-252-000-0000-6418			31.22	GROCERIES	927210202	Groceries
3810	Paulbeck's County Market			31.22			
					1 Transactions		
4070	Riley Auto Supply						
	01-252-000-0000-6590			188.92	BELTS FOR AIR HANDLER	570520	Repair & Maintenance Supplies
4070	Riley Auto Supply			188.92			
					1 Transactions		
12214	Shopko Store Operating Co. LLC						
	01-252-252-0000-6405	P		105.57	GAMES, X-MAS TREATS	9562	Prisoner Welfare
12214	Shopko Store Operating Co. LLC			105.57			
					1 Transactions		
4761	Sysco Minnesota Inc						
	01-252-000-0000-6418			2,779.57	Groceries	601070175	Groceries
	01-252-000-0000-6420			14.10	Groceries	601071583	Kitchen Supplies
	01-252-000-0000-6418			2,634.35	Groceries	601140208	Groceries
4761	Sysco Minnesota Inc			5,428.02			
					3 Transactions		
86235	The Office Shop Inc						
	01-252-000-0000-6405			6.27	office supplies	997882-1	Office & Computer Supplies
86235	The Office Shop Inc			6.27			
					1 Transactions		
11608	Thrifty White Pharmacy-McGregor						
	01-252-000-0000-6262	P		1,407.24	December Prescriptions	52914536063080	Medical Expenses & Supplies - Inmates
11608	Thrifty White Pharmacy-McGregor			1,407.24			
					1 Transactions		
4739	Thrifty White Pharmacy-Plymouth						
	01-252-000-0000-6262	P		2,130.54	Med cart	322092	Medical Expenses & Supplies - Inmates
4739	Thrifty White Pharmacy-Plymouth			2,130.54			
					1 Transactions		
5066	Visa						

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-003-0000-6511	P		19.17	Holiday-gas #326 training	3082 Card 2	Gas And Oil
5066	Visa			19.17	1 Transactions		
252	DEPT Total:			16,489.45	Corrections	20 Vendors	27 Transactions
253	DEPT				Aitkin Co Community Corrections		
10185	Centurylink Communications Inc	P					
	01-253-000-0000-6250			1.23	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc			1.23	1 Transactions		
12927	Midwest Machinery Co.						
	01-253-000-0000-6405			15.91	3/8 Picco	1201691	Operating Supplies
	01-253-000-0000-6405			16.00	bar oil	1202433	Operating Supplies
12927	Midwest Machinery Co.			31.91	2 Transactions		
4010	Rasley Oil Company	P					
	01-253-000-0000-6511			269.22	DECEMBER GAS	AITCOSHERS	Gas And Oil
4010	Rasley Oil Company			269.22	1 Transactions		
5551	Unclaimed Freight North						
	01-253-000-0000-6405			23.04	paint brushes, pans	55474	Operating Supplies
5551	Unclaimed Freight North			23.04	1 Transactions		
253	DEPT Total:			325.40	Aitkin Co Community Corrections	4 Vendors	5 Transactions
255	DEPT				General Crime Victim Grant		
86359	Aitkin Co Attorney						
	01-255-000-0000-5310			375.00	Q1 crime victim filing assista		Crime Victims State Grant
86359	Aitkin Co Attorney			375.00	1 Transactions		
10185	Centurylink Communications Inc	P					
	01-255-000-0000-6250			1.51	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc			1.51	1 Transactions		
255	DEPT Total:			376.51	General Crime Victim Grant	2 Vendors	2 Transactions
257	DEPT				Sobriety Court		
	22 Aitkin Area Chamber of Commerce						

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-257-022-0000-6406			150.00	Aitkin Bucks-Graduations		789		Sobriety Crt Expenses	
22	Aitkin Area Chamber of Commerce				150.00		1 Transactions				
88879	Central Mn Community Corrections-DT										
		01-257-000-0000-6330	O		356.49	September miles		620@.575		Transportation/Travel/Parking	
		01-257-000-0000-6330	O		357.09	October miles		621@.575		Transportation/Travel/Parking	
88879	Central Mn Community Corrections-DT				713.58		2 Transactions				
13056	McKenzie/Jill										
		01-257-022-0000-6406			30.56	Birthday cards, grad Frames				Sobriety Crt Expenses	
13056	McKenzie/Jill				30.56		1 Transactions				
257	DEPT Total:				894.14	Sobriety Court		3 Vendors		4 Transactions	
280	DEPT					Emergency Management					
	10185	Centurylink Communications Inc									
		01-280-000-0000-6250			1.11	TOLL FREE PHONE CHARGES		320295974		Telephone	
	10185	Centurylink Communications Inc			1.11		1 Transactions				
280	DEPT Total:				1.11	Emergency Management		1 Vendors		1 Transactions	
390	DEPT					Environmental Health (FBL)					
	90762	Aitkin Co License Center									
		01-390-000-0000-6374			16.00	2012 Chev Impala				Auto & Trailer License	
	90762	Aitkin Co License Center			16.00		1 Transactions				
	10185	Centurylink Communications Inc									
		01-390-000-0000-6250	P		3.87	LD Phone		320146217		Telephone	
	10185	Centurylink Communications Inc			3.87		1 Transactions				
390	DEPT Total:				19.87	Environmental Health (FBL)		2 Vendors		2 Transactions	
391	DEPT					Solid Waste					
	90762	Aitkin Co License Center									
		01-391-000-0000-6374			16.00	2012 Ford Escape				Auto & Trailer License	
	90762	Aitkin Co License Center			16.00		1 Transactions				
	10185	Centurylink Communications Inc									

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description
						Service Dates	Paid On Bhf #	On Behalf of Name
10185	Centurylink Communications Inc	01-391-000-0000-6250	P		3.21	LD Phone	320146217	Telephone
					3.21	1 Transactions		
1754	Garrison Disposal Company, Inc	01-391-060-0000-6360	P		6,636.23	November recycling		Recycling Contract
1754	Garrison Disposal Company, Inc				6,636.23	1 Transactions		
5313	MN SWAA	01-391-000-0000-6208			30.00	SWAA winter training registrat	1/29/16	Training/Education
5313	MN SWAA				30.00	1 Transactions		
6097	Verizon Wireless	01-391-000-0000-6250	P		58.76	NEFF-MONTHLY CELLULAR	286252299	Telephone
						12/03/2015 01/02/2016		
6097	Verizon Wireless				58.76	1 Transactions		
391	DEPT Total:				6,744.20	Solid Waste	5 Vendors	5 Transactions
392	DEPT					Water Wells		
405	A.W. Research Laboratories, Inc.	01-392-000-0000-6231	P		26.00	Lead Sampling	13447	Services, Labor, Contracts
405	A.W. Research Laboratories, Inc.				26.00	1 Transactions		
392	DEPT Total:				26.00	Water Wells	1 Vendors	1 Transactions
601	DEPT					Extension		
91345	Elvecrog/Roberta C	01-601-000-0000-6350	P		35.00	EXTENSION COMMITTEE MTG	11/30/15	Per Diem
91345	Elvecrog/Roberta C				35.00	1 Transactions		
601	DEPT Total:				35.00	Extension	1 Vendors	1 Transactions
711	DEPT					Economic Development		
10185	Centurylink Communications Inc	01-711-000-0000-6250	P		0.61	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc				0.61	1 Transactions		
9011	IREA							

DKB1
 1/25/16 1:36PM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9011	IREA 01-711-000-0000-6240		50.00	Annual Dues for IREA		Dues/Assoc Fees
5480	MAPCED 01-711-000-0000-6240		200.00	MAPCED Annual Dues		Dues/Assoc Fees
5480	MAPCED		200.00		1 Transactions	
13834	Minnesota Interactive Inc 01-711-000-0000-6303		87.50	Web diagnostic small business	3725	Mcnight/Blandin Grant Expenses
	01-711-000-0000-6303		17.50	Web diagnostic small business	3739	Mcnight/Blandin Grant Expenses
13834	Minnesota Interactive Inc		105.00		2 Transactions	
711	DEPT Total:		355.61	Economic Development	4 Vendors	5 Transactions
1	Fund Total:		85,824.19	General Fund		175 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
783	Canon Financial Services, Inc 03-301-000-0000-6300		212.26	CONTRACT CHARGE 011316	15669269	Service Contracts
783	Canon Financial Services, Inc		212.26	1 Transactions		
89541	Culligan 03-301-000-0000-6400		48.30	WATER 010716	389974	Supplies And Materials
89541	Culligan		48.30	1 Transactions		
10948	MN Dept of Labor & Industry 03-301-000-0000-6241		50.00	CARTER BOILER LICENSE-E 011616		Fees/Prof/Misc
10948	MN Dept of Labor & Industry		50.00	1 Transactions		
11605	Shred Right 03-301-000-0000-6400		30.00	DOCUMENT DESTRUCTION 010616	227914	Supplies And Materials
11605	Shred Right		30.00	1 Transactions		
301	DEPT Total:		340.56	R&B Administration	4 Vendors	4 Transactions
302	DEPT			R&B Engineering/Construction		
7053	Bill's Sportsman's Service 03-302-000-0000-6449		44.99	AUGER REPLACEMENT BLADE 011416	5859	Rd/Br Engr. Supplies
7053	Bill's Sportsman's Service		44.99	1 Transactions		
302	DEPT Total:		44.99	R&B Engineering/Construction	1 Vendors	1 Transactions
303	DEPT			R&B Highway Maintenance		
50	Aitkin Body Shop, Inc 03-303-000-0000-6590		56.00	REPAIR LABOR 010716	7497	Repair & Maintenance Supplies
	03-303-000-0000-6590		20.00	REPAIR PARTS 010716	7497	Repair & Maintenance Supplies
50	Aitkin Body Shop, Inc		76.00	2 Transactions		
90762	Aitkin Co License Center 03-303-000-0000-6590		30.00	2016 VEHICLE REG/PLATE 010116	1FTPX14V37KD14	Repair & Maintenance Supplies
	03-303-000-0000-6590		16.00	2016 VEHICLE REGISTRATI 010116	1M2AX09C5GM031	Repair & Maintenance Supplies
	03-303-000-0000-6590		16.00	2016 VEHICLE REGISTRATI 010116	1M2AX09C7GM031	Repair & Maintenance Supplies
	03-303-000-0000-6590		16.00	2016 VEHICLE REGISTRATI 010116	1M2AX09C9GM031	Repair & Maintenance Supplies

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
90762 Aitkin Co License Center				
		4 Transactions		
12106 Antoine Electric				
03-303-000-0000-6298	P	JACOBSON-WALL PACKS 122915	15148	Shop Maintenance
03-303-000-0000-6298	P	SWATARA-WALL PACKS 122915	15148	Shop Maintenance
03-303-000-0000-6298	P	PALISADE-LED REPAIR 122915	15148	Shop Maintenance
03-303-000-0000-6298	P	MCGREGOR-LED/LIGHT REPA 122915	15148	Shop Maintenance
03-303-000-0000-6298		AITKIN BALLAST REPLACEM 010816	15149	Shop Maintenance
12106 Antoine Electric		5 Transactions		
8693 ASV, LLC				
03-303-000-0000-6590		REPAIR PARTS 011216	418968	Repair & Maintenance Supplies
8693 ASV, LLC		1 Transactions		
11945 Brainerd General Rental				
03-303-000-0000-6590		REPAIR PARTS 011216	81083-0	Repair & Maintenance Supplies
11945 Brainerd General Rental		1 Transactions		
12445 BrandI Chevrolet, Buick GMC				
03-303-000-0000-6590		REPAIR PARTS 010716	7728	Repair & Maintenance Supplies
12445 BrandI Chevrolet, Buick GMC		1 Transactions		
10185 Centurylink Communications Inc				
03-303-000-0000-6254	P	LD Phone	320146217	Utilities
10185 Centurylink Communications Inc		1 Transactions		
11411 Charter Comuncations				
03-303-000-0000-6254		PHONE: HWY OFFICE 010916		Utilities
11411 Charter Comuncations		1 Transactions		
13892 COURIER/DON				
03-303-000-0000-6411	P	WORK BOOTS REIMBURSEMEN 112815	57976	Safety Footwear
13892 COURIER/DON		1 Transactions		
1200 Cummings Oil, Inc				
03-303-000-0000-6513	P	PALISADE DIESEL 121115	1358	Motor Fuel & Lubricants
03-303-000-0000-6513	P	SWATARA DIESEL 123015	1358	Motor Fuel & Lubricants
03-303-000-0000-6513	P	JACOBSON DIESEL 123015	1358	Motor Fuel & Lubricants
03-303-000-0000-6513	P	PALISADE DIESEL 123015	1358	Motor Fuel & Lubricants

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
1200 Cummings Oil, Inc		3,677.28		
			4 Transactions	
7060 Federated Co-Ops Inc.				
03-303-000-0000-6297		604.56	MCGRATH PROPANE 011116	0-0100497 Shop Fuel
03-303-000-0000-6297		751.15	MCGREGOR PROPANE 010616	102100615 Shop Fuel
7060 Federated Co-Ops Inc.		1,355.71		
			2 Transactions	
1570 Freedom Valu Centers, Inc				
03-303-000-0000-6513	P	35.05-	DISCOUNT 123115	Motor Fuel & Lubricants
03-303-000-0000-6513	P	23.37	GASOLINE 120815	23936 Motor Fuel & Lubricants
03-303-000-0000-6513	P	37.97	GASOLINE 120915	24149 Motor Fuel & Lubricants
03-303-000-0000-6513	P	40.89	GASOLINE 121015	24369 Motor Fuel & Lubricants
03-303-000-0000-6513	P	27.26	GASOLINE 121115	24636 Motor Fuel & Lubricants
03-303-000-0000-6513	P	36.98	GASOLINE 121415	25280 Motor Fuel & Lubricants
03-303-000-0000-6513	P	35.04	GASOLINE 122215	27470 Motor Fuel & Lubricants
03-303-000-0000-6513	P	30.14	GASOLINE 123015	29971 Motor Fuel & Lubricants
03-303-000-0000-6513	P	31.18	GASOLINE 120415	32147 Motor Fuel & Lubricants
03-303-000-0000-6513	P	29.21	GASOLINE 120715	32993 Motor Fuel & Lubricants
03-303-000-0000-6513	P	36.98	GASOLINE 122615	37384 Motor Fuel & Lubricants
03-303-000-0000-6513	P	21.39	GASOLINE 123115	E67994 Motor Fuel & Lubricants
1570 Freedom Valu Centers, Inc		315.36		
			12 Transactions	
13468 G & K Services				
03-303-000-0000-6298		17.40	SHOP LAUNDRY 011116	1043378894 Shop Maintenance
13468 G & K Services		17.40		
			1 Transactions	
1754 Garrison Disposal Company, Inc				
03-303-000-0000-6254	P	78.69	MCGREGOR SHOP 123115	8213548 Utilities
1754 Garrison Disposal Company, Inc		78.69		
			1 Transactions	
1959 H & L Mesabi Inc				
03-303-000-0000-6298		461.67	AITKIN SHOP SUPPLIES 011216	95042 Shop Maintenance
1959 H & L Mesabi Inc		461.67		
			1 Transactions	
4641 Holiday Credit Office				
03-303-000-0000-6513	P	53.42-	FEDERAL TAX ADJUSTMENT 123115	Motor Fuel & Lubricants
03-303-000-0000-6513	P	2.30-	REBATE 123115	Motor Fuel & Lubricants
03-303-000-0000-6513	P	40.49	GASOLINE 120915	0-85243050 Motor Fuel & Lubricants
03-303-000-0000-6513	P	56.25	GASOLINE 121515	0-92709030 Motor Fuel & Lubricants

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
4641 03-303-000-0000-6513 Holiday Credit Office	P	GASOLINE 120815	104247063	Motor Fuel & Lubricants
		5 Transactions		
8775 03-303-000-0000-6521 Itasca Co Highway Dept	O	2013/2014 AGGREGATE SUR 010416	236	Maintenance Supplies
8775 03-303-000-0000-6521 Itasca Co Highway Dept		1 Transactions		
8101 03-303-000-0000-6590 Kris Engineering Inc		REPAIR PARTS 011416	26295	Repair & Maintenance Supplies
8101 03-303-000-0000-6298 Kris Engineering Inc		AITKIN SHOP SUPPLIES 011416	26296	Shop Maintenance
		2 Transactions		
91187 03-303-000-0000-6254 Lake Country Power	P	NOV-DEC JACOBSON SHOP 010516	1400073000	Utilities
91187 03-303-000-0000-6254 Lake Country Power	P	NOV-DEC SWATARA 010816	140946401	Utilities
		2 Transactions		
2831 03-303-000-0000-6590 Little Falls Machine Inc		REPAIR PARTS 010616	0-0057353	Repair & Maintenance Supplies
2831 03-303-000-0000-6590 Little Falls Machine Inc		PLOW SHOES 010616	0-0057373	Repair & Maintenance Supplies
2831 03-303-000-0000-6590 Little Falls Machine Inc		REPAIR PARTS 010616	0-0057401	Repair & Maintenance Supplies
		3 Transactions		
2991 03-303-000-0000-6513 Malmo Market	P	GASOLINE 121415	27022	Motor Fuel & Lubricants
2991 03-303-000-0000-6513 Malmo Market	P	GASOLINE 120815	32292	Motor Fuel & Lubricants
2991 03-303-000-0000-6513 Malmo Market	P	GASOLINE 121015	32556	Motor Fuel & Lubricants
2991 03-303-000-0000-6513 Malmo Market	P	GASOLINE 121115	32637	Motor Fuel & Lubricants
2991 03-303-000-0000-6513 Malmo Market	P	GASOLINE 121615	33287	Motor Fuel & Lubricants
2991 03-303-000-0000-6513 Malmo Market	P	GASOLINE 122115	33838	Motor Fuel & Lubricants
2991 03-303-000-0000-6513 Malmo Market	P	GASOLINE 122215	33937	Motor Fuel & Lubricants
2991 03-303-000-0000-6513 Malmo Market	P	GASOLINE 122215	33937	Motor Fuel & Lubricants
2991 03-303-000-0000-6513 Malmo Market	P	GASOLINE 122815	34691	Motor Fuel & Lubricants
		9 Transactions		
10824 03-303-000-0000-6590 Maney International Inc		FILTERS 011316	715911	Repair & Maintenance Supplies
10824 03-303-000-0000-6590 Maney International Inc		1 Transactions		

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
3100	McGregor Oil				
	03-303-000-0000-6513	P	DISCOUNT 123115		Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 120115	53349	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 120415	53350	Motor Fuel & Lubricants
	03-303-000-0000-6298	P	SHOP SUPPLIES 120915	54401	Shop Maintenance
	03-303-000-0000-6513	P	GASOLINE 120915	54401	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121715	54402	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 122615	54405	Motor Fuel & Lubricants
3100	McGregor Oil		160.23		7 Transactions
3160	Mille Lacs Energy Coop-Albert Lea				
	03-303-000-0000-6254	P	POWER: PALISADE 011116	18-52-026-01	Utilities
	03-303-000-0000-6254	P	169 & CSAH 3 011116	19-23-010-01	Utilities
	03-303-000-0000-6254	P	GUN LAKE 011116	27-56-029-03	Utilities
	03-303-000-0000-6254	P	POWER: MCGREGOR 011116	29-53-003-01	Utilities
	03-303-000-0000-6254	P	POWER: AITKIN 011116	33-52-007-02	Utilities
	03-303-000-0000-6254	P	169 & CSAH 28 011116	39-62-022-01	Utilities
	03-303-000-0000-6254	P	CSAH 12 011116	40-06-000-01	Utilities
	03-303-000-0000-6254	P	47 & CSAH 2 011116	54-51-104-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		3,079.06		8 Transactions
9692	Minnesota Energy Resources Corporation				
	03-303-000-0000-6297	P	NAT GAS: AITKIN SHOP-N 123115	4255217-4	Shop Fuel
9692	Minnesota Energy Resources Corporation		815.26		1 Transactions
10864	Nistler Contruction Landscapes/Tim				
	03-303-000-0000-6825	P	PLOWING 120215	1090	Maintenance Agreements
	03-303-000-0000-6825	P	SANDING 120215	1090	Maintenance Agreements
10864	Nistler Contruction Landscapes/Tim		525.00		2 Transactions
3760	Palisade Cooperative Oil Assoc				
	03-303-000-0000-6513	P	GASOLINE 113015	326987	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 120915	327551	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121115	327694	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 121415	327841	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 122115	328243	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 122315	328361	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 122315	328389	Motor Fuel & Lubricants
	03-303-000-0000-6513	P	GASOLINE 123015	328697	Motor Fuel & Lubricants

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3760 Palisade Cooperative Oil Assoc		280.78	8 Transactions		
10128 Peterson Towing Company					
03-303-000-0000-6590		307.00	TOWING 010816	34147	Repair & Maintenance Supplies
10128 Peterson Towing Company		307.00	1 Transactions		
12678 Phil's Garage Door Service					
03-303-000-0000-6298		348.00	LABOR ON GARAGE 011416	38924	Shop Maintenance
12678 Phil's Garage Door Service		348.00	1 Transactions		
4070 Riley Auto Supply					
03-303-000-0000-6298	P	99.00	AITKIN SHOP SUPPLIES 120115	569322	Shop Maintenance
03-303-000-0000-6590	P	6.00-	REPAIR PARTS 120115	569326	Repair & Maintenance Supplies
03-303-000-0000-6298	P	43.97	SWATARA SHOP SUPPLIES 120215	569369	Shop Maintenance
03-303-000-0000-6590	P	116.97	REPAIR PARTS 120215	569384	Repair & Maintenance Supplies
03-303-000-0000-6590	P	41.80	REPAIR PARTS 120215	569399	Repair & Maintenance Supplies
03-303-000-0000-6590	P	191.11	REPAIR PARTS 120315	569408	Repair & Maintenance Supplies
03-303-000-0000-6590	P	3.29	REPAIR PARTS 120315	569412	Repair & Maintenance Supplies
03-303-000-0000-6590	P	119.70	REPAIR PARTS 120415	569447	Repair & Maintenance Supplies
03-303-000-0000-6590	P	210.72	REPAIR PARTS 120415	569465	Repair & Maintenance Supplies
03-303-000-0000-6590	P	109.98	REPAIR PARTS 120715	569498	Repair & Maintenance Supplies
03-303-000-0000-6590	P	83.39	REPAIR PARTS 120715	569510	Repair & Maintenance Supplies
03-303-000-0000-6298	P	4.38	MCGRATH SHOP SUPPLIES 121115	569629	Shop Maintenance
03-303-000-0000-6298	P	29.97	AITKIN SHOP SUPPLIES 121515	569735	Shop Maintenance
03-303-000-0000-6590	P	14.18	REPAIR PARTS 121515	569742	Repair & Maintenance Supplies
03-303-000-0000-6590	P	16.99	REPAIR PARTS 121715	569832	Repair & Maintenance Supplies
03-303-000-0000-6590	P	35.43	REPAIR PARTS 121815	569865	Repair & Maintenance Supplies
03-303-000-0000-6590	P	103.98	REPAIR PARTS 122115	569915	Repair & Maintenance Supplies
03-303-000-0000-6590	P	13.49	REPAIR PARTS 122115	569921	Repair & Maintenance Supplies
03-303-000-0000-6590	P	26.63	REPAIR PARTS 122215	570015	Repair & Maintenance Supplies
03-303-000-0000-6590	P	43.70	REPAIR PARTS 122915	570163	Repair & Maintenance Supplies
03-303-000-0000-6590	P	45.86	REPAIR PARTS 123015	570178	Repair & Maintenance Supplies
4070 Riley Auto Supply		1,348.54	21 Transactions		
4711 Sunnys Citgo					
03-303-000-0000-6513	P	28.26	GASOLINE 121415	1011110	Motor Fuel & Lubricants
03-303-000-0000-6513	P	51.33	GASOLINE 123015	1016326	Motor Fuel & Lubricants
03-303-000-0000-6513	P	55.09	GASOLINE 123115	1016695	Motor Fuel & Lubricants
03-303-000-0000-6513	P	40.67	GASOLINE 113015	37924	Motor Fuel & Lubricants

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3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	03-303-000-0000-6513	P	GASOLINE 120315	37925	Motor Fuel & Lubricants
4711	Sunnys Citgo		5 Transactions		
10431	Verizon Business				
	03-303-000-0000-6254	P	HWY OFFICE 010116	4227948181512	Utilities
10431	Verizon Business		1 Transactions		
6097	Verizon Wireless				
	03-303-000-0000-6254	P	DEPT CELL PHONES 010116	9758154362	Utilities
6097	Verizon Wireless		1 Transactions		
5295	Ziegler Inc				
	03-303-000-0000-6590		REPAIR PARTS 011416	PC190052620	Repair & Maintenance Supplies
5295	Ziegler Inc		1 Transactions		
303	DEPT Total:		68,164.12	R&B Highway Maintenance	34 Vendors 118 Transactions
3	Fund Total:		68,549.67	Road & Bridge	123 Transactions

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4 Special Revenue(Unorg R&

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
423 DEPT		Unorganized Cemetary		
3116 Mcneil,Treas/Delpha				
04-423-000-0000-6801	P	36.47 51-27 APPORTIONMENT		Appropriations
04-423-000-0000-6801	P	11.81 52-27 APPORTIONMENT		Appropriations
04-423-000-0000-6801	P	20.53 MV CREDIT 51-27		Appropriations
04-423-000-0000-6801	P	9.94 MV CREDIT 52-27		Appropriations
3116 Mcneil,Treas/Delpha		78.75	4 Transactions	
3757 Packer-Treasurer/Warren				
04-423-000-0000-6801	P	95.86 50-25 APPORTIONMENT		Appropriations
04-423-000-0000-6801	P	17.87 50-25 MV CREDIT		Appropriations
3757 Packer-Treasurer/Warren		113.73	2 Transactions	
423 DEPT Total:		192.48	Unorganized Cemetary	2 Vendors 6 Transactions
4 Fund Total:		192.48	Special Revenue(Unorg R&B,Fir	6 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
400	DEPT			Public Health Department		
10185	Centurylink Communications Inc					
	05-400-440-0410-6250	P	36.91	LD Phone-PH	320146217	Telephone
	05-400-440-0410-6250	P	0.49	LD Phone-ACCTING	320146217	Telephone
	05-400-440-0410-6250	P	4.87	LD Phone-HHS	320146217	Telephone
	05-400-440-0410-6250		8.23	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		50.50	4 Transactions		
1457	CPS Technology Solutions, Inc					
	05-400-440-0410-6300		11.26	February Maintenance	369746	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		11.26	1 Transactions		
400	DEPT Total:		61.76	Public Health Department	2 Vendors	5 Transactions
420	DEPT			Income Maintenance		
10185	Centurylink Communications Inc					
	05-420-600-4800-6250	P	113.47	LD Phone-IM	320146217	Telephone
	05-420-600-4800-6250	P	1.06	LD Phone-ACCTING	320146217	Telephone
	05-420-600-4800-6250	P	10.35	LD Phone-HHS	320146217	Telephone
	05-420-640-4800-6250	P	35.26	LD Phone-CS	320146217	Telephone
	05-420-600-4800-6250		17.50	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		177.64	5 Transactions		
1457	CPS Technology Solutions, Inc					
	05-420-600-4800-6300		23.94	February Maintenance	369746	Maintenance/Service Contracts
	05-420-640-4800-6300		35.20	February Maintenance	369746	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		59.14	2 Transactions		
420	DEPT Total:		236.78	Income Maintenance	2 Vendors	7 Transactions
430	DEPT			Social Services		
10185	Centurylink Communications Inc					
	05-430-700-4800-6250	P	191.45	LD Phone-SS	320146217	Telephone
	05-430-700-4800-6250	P	1.56	LD Phone-ACCTING	320146217	Telephone
	05-430-700-4800-6250	P	15.23	LD Phone-HHS	320146217	Telephone
	05-430-700-4800-6250		25.74	TOLL FREE PHONE CHARGES	320295974	Telephone
10185	Centurylink Communications Inc		233.98	4 Transactions		

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5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1457	CPS Technology Solutions, Inc 05-430-700-4800-6300		February Maintenance	369746	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		1 Transactions		
430	DEPT Total:		Social Services	2 Vendors	5 Transactions
5	Fund Total:		Health & Human Services		17 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated		
1091	Commissioner Of Revenue 09-000-000-0000-2044	0	20% Severed Mineral		20% Severed Mineral Tax
1091	Commissioner Of Revenue			1 Transactions	
4580	Mn Dept Of Finance 09-000-000-0000-2051	0	TIF ADMIN FEE		State Share Of Tif Tax
4580	Mn Dept Of Finance			1 Transactions	
0	DEPT Total:		25.76 Undesignated	2 Vendors	2 Transactions
9	Fund Total:		25.76 State		2 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
900	DEPT			Timber Permit Bonds		
9788	Demenge/Jerry 10-900-000-0000-2300		1,224.90	timber bond refund #2468	13713	Timber Permit Bonds
9788	Demenge/Jerry		1,224.90	1 Transactions		
10764	Pisarek/John 10-900-000-0000-2300		835.10	TIMBER BOND REFUND #2433	13338	Timber Permit Bonds
10764	Pisarek/John		835.10	1 Transactions		
5938	Rieger Logging 10-900-000-0000-2300		3,812.40	Timber Bond refund R#2397	13285	Timber Permit Bonds
5938	Rieger Logging		3,812.40	1 Transactions		
4994	Venhuizen Bros 10-900-000-0000-2300		928.25	timber bond refund R#1767	13466	Timber Permit Bonds
4994	Venhuizen Bros		928.25	1 Transactions		
900	DEPT Total:		6,800.65	Timber Permit Bonds	4 Vendors	4 Transactions
921	DEPT			Co. Development		
10185	Centurylink Communications Inc 10-921-000-0000-6250	P	1.65	LD Phone-SURVEYOR	320146217	Telephone
	10-921-000-0000-6250	P	0.61	LD Phone-GIS	320146217	Telephone
10185	Centurylink Communications Inc		2.26	2 Transactions		
12525	CES Imaging 10-921-000-0000-6405		304.90	paper, ink for plotter	INV031019	Office Supplies
12525	CES Imaging		304.90	1 Transactions		
2340	Hyytinen Hardware Hank 10-921-000-0000-6590	P	19.70	elec tape	1305285	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		19.70	1 Transactions		
2531	Joint Powers Natural Res Board 10-921-000-0000-6801		1,000.00	2016 membership dues		Appropriations
2531	Joint Powers Natural Res Board		1,000.00	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
921 DEPT Total:		1,326.86	Co. Development	4 Vendors 5 Transactions
922 DEPT			Cons. Forfeited Tax Sales	
5866 Department Of Natural Resources				
10-922-000-0000-6815	O	7,000.10	ConCon funds-jan-june	R#390-393 Cons. Forfeited Tax Sales
10-922-000-0000-6815	O	9,544.72	ConCon funds-july-december	R#394 Cons. Forfeited Tax Sales
5866 Department Of Natural Resources		16,544.82		2 Transactions
922 DEPT Total:		16,544.82	Cons. Forfeited Tax Sales	1 Vendors 2 Transactions
923 DEPT			Forfeited Tax Sales	
10925 Aitkin Co Assessor's Office				
10-923-000-0000-6231		50.00	parcel valuation for Shamrock	Services, Labor, Contracts
10925 Aitkin Co Assessor's Office		50.00		1 Transactions
90762 Aitkin Co License Center				
10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 303	Auto & Trailer License
10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 315	Auto & Trailer License
10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 394	Auto & Trailer License
10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 586	Auto & Trailer License
10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 798	Auto & Trailer License
10-923-000-0000-6374		16.00	VEHICLE TABS-UNIT 799	Auto & Trailer License
90762 Aitkin Co License Center		96.00		6 Transactions
86222 Aitkin Independent Age				
10-923-000-0000-6405		34.00	Age Subscription	1519 Office Supplies
86222 Aitkin Independent Age		34.00		1 Transactions
170 Aitkin Motor Company				
10-923-000-0000-6590	P	66.39	LOF, cabin air filter	7530 Repair & Maintenance Supplies
10-923-000-0000-6590	P	345.62	fuel delivery module	7660 Repair & Maintenance Supplies
170 Aitkin Motor Company		412.01		2 Transactions
783 Canon Financial Services, Inc				
10-923-000-0000-6231		327.05	Lobby copier contract-022	15669276 Services, Labor, Contracts
783 Canon Financial Services, Inc		327.05		1 Transactions
10185 Centurylink Communications Inc				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10185	Centurylink Communications Inc 10-923-000-0000-6250	P	1.74	LD Phone	320146217	Telephone
			1.74	1 Transactions		
10438	Commissioner Of Revenue 10-923-000-0000-6280	O	175.00	7 tax forfeited deeds		State Deed Forfeited Tax Sales
	10-923-000-0000-6282	O	125.00	7 repurchase deeds		State Deed Repurchase
10438	Commissioner Of Revenue		300.00	2 Transactions		
1570	Freedom Valu Centers, Inc 10-923-000-0000-6511	P	446.96	December Gas	9423	Gas And Oil
1570	Freedom Valu Centers, Inc		446.96	1 Transactions		
1754	Garrison Disposal Company, Inc 10-923-000-0000-6231	P	227.00	mattresses,monitors,printer	8213257	Services, Labor, Contracts
1754	Garrison Disposal Company, Inc		227.00	1 Transactions		
4641	Holiday Credit Office 10-923-000-0000-6511	P	472.92	December Billing	1400000134961	Gas And Oil
4641	Holiday Credit Office		472.92	1 Transactions		
2340	Hyytinen Hardware Hank 10-923-000-0000-6406	P	21.77	padlock, hasps	1304220	Field Supplies
2340	Hyytinen Hardware Hank		21.77	1 Transactions		
2991	Malmo Market 10-923-000-0000-6511	P	111.26	December Gas bills		Gas And Oil
2991	Malmo Market		111.26	1 Transactions		
3100	McGregor Oil 10-923-000-0000-6511	P	121.81	December Gas bills	AITKINLA	Gas And Oil
3100	McGregor Oil		121.81	1 Transactions		
10930	Tidholm Productions 10-923-000-0000-6405	P	276.39	scale report books	8153 5433	Office Supplies
10930	Tidholm Productions		276.39	1 Transactions		
6128	Tire Barn 10-923-000-0000-6590		890.15	brakes, fuel filter, oil chang	33305	Repair & Maintenance Supplies

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 10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
					Service Dates	Paid On Bhf #	On Behalf of Name
6128	Tire Barn			890.15			
					1 Transactions		
923	DEPT Total:			3,789.06	Forfeited Tax Sales	15 Vendors	22 Transactions
926	DEPT				Law Library		
5173	West Payment Center						
	10-926-000-0000-6408	P		1,164.16	Information Charges	833205368	Law Books
					12/01/2015 12/31/2015		
5173	West Payment Center			1,164.16		1 Transactions	
926	DEPT Total:			1,164.16	Law Library	1 Vendors	1 Transactions
10	Fund Total:			29,625.55	Trust		34 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
90762	Aitkin Co License Center 11-924-000-0000-6374		16.00	VEHICLE TABS-UNIT 395		Auto & Trailer License
90762	Aitkin Co License Center		16.00	1 Transactions		
1570	Freedom Valu Centers, Inc 11-924-000-0000-6406	P	9.98	December Gas	9423	Field Supplies
1570	Freedom Valu Centers, Inc		9.98	1 Transactions		
6097	Verizon Wireless 11-924-000-0000-6250	P	61.92	Cell phone service 12/02/2015 01/01/2016	580683827	Telephone
6097	Verizon Wireless		61.92	1 Transactions		
924	DEPT Total:		87.90	Forest Resource	3 Vendors	3 Transactions
925	DEPT			Reforestation		
90762	Aitkin Co License Center 11-925-000-0000-6374		16.00	VEHICLE TABS-UNIT 66		Auto & Trailer License
	11-925-000-0000-6374		16.00	VEHICLE TABS-UNIT 224		Auto & Trailer License
90762	Aitkin Co License Center		32.00	2 Transactions		
86235	The Office Shop Inc 11-925-000-0000-6406		39.97	batteries	283035-0	Field Supplies
86235	The Office Shop Inc		39.97	1 Transactions		
925	DEPT Total:		71.97	Reforestation	2 Vendors	3 Transactions
935	DEPT			Forest Road		
90762	Aitkin Co License Center 11-935-000-0000-6374		16.00	VEHICLE TABS-UNIT 65		Auto & Trailer License
	11-935-000-0000-6374		16.00	VEHICLE TABS-UNIT 908		Auto & Trailer License
90762	Aitkin Co License Center		32.00	2 Transactions		
935	DEPT Total:		32.00	Forest Road	1 Vendors	2 Transactions
11	Fund Total:		191.87	Forest Development		8 Transactions

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 12 Agency

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
930	DEPT 90081 ARDC 12-930-000-0000-6801	P	2,969.22	ARDC Nov/Dec Settlement 2015		Apportionments
	90081 ARDC		2,969.22		1 Transactions	
930	DEPT Total:		2,969.22	ARDC	1 Vendors	1 Transactions
931	DEPT 5838 Nw Carlton Co Ambulance District 12-931-162-0000-2045	P	124.92	Towns AMBULANCE DISTRICT LEVY		Nw Carlton Co Ambulance District
	5838 Nw Carlton Co Ambulance District		124.92		1 Transactions	
931	DEPT Total:		124.92	Towns	1 Vendors	1 Transactions
12	Fund Total:		3,094.14	Agency		2 Transactions

Aitkin County



Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
521	DEPT					LLCC Administration					
	783	Canon Financial Services, Inc									
		19-521-000-0000-6231			126.47	Contract Charges-020		15642525		Services, Labor, Contracts	
	783	Canon Financial Services, Inc			126.47		1 Transactions				
	3160	Mille Lacs Energy Coop-Albert Lea									
		19-521-000-0000-6254	P		93.00	DIRECTORS RESIDENCE		271300401		Utilities	
		19-521-000-0000-6254	P		2,526.74	ENERGY CENTER		271300502		Utilities	
		19-521-000-0000-6254	P		517.86	DINING HALL		271300601		Utilities	
		19-521-000-0000-6254	P		458.98	NORTH STAR LODGE		271300703		Utilities	
		19-521-000-0000-6254	P		49.49	PARKING LOT		271300801		Utilities	
	3160	Mille Lacs Energy Coop-Albert Lea			3,646.07		5 Transactions				
521	DEPT Total:				3,772.54	LLCC Administration		2 Vendors		6 Transactions	
523	DEPT					LLCC Food					
	4968	Upper Lakes Foods, Inc									
		19-523-000-0000-6418			845.31	Groceries		638872-00		Groceries-Students	
	4968	Upper Lakes Foods, Inc			845.31		1 Transactions				
523	DEPT Total:				845.31	LLCC Food		1 Vendors		1 Transactions	
524	DEPT					LLCC Maintenance					
	86467	Auto Value Aitkin									
		19-524-000-0000-6302			96.99	Van Battery		40077204		Vehicle Maintenance	
	86467	Auto Value Aitkin			96.99		1 Transactions				
	8809	Biscoe/Scott A									
		19-524-000-0000-6422			160.68	small tools, ATV tire chains				Janitorial Services/Supplies	
	8809	Biscoe/Scott A			160.68		1 Transactions				
524	DEPT Total:				257.67	LLCC Maintenance		2 Vendors		2 Transactions	
19	Fund Total:				4,875.52	Long Lake Conservation Center				9 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
90762	Aitkin Co License Center					
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 26		Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 114		Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 122		Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 317		Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 452		Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 306		Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 313		Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 314		Auto & Trailer License
	21-520-000-0000-6374		16.00	VEHICLE TABS-UNIT 315		Auto & Trailer License
90762	Aitkin Co License Center		144.00		9 Transactions	
2340	Hyytinen Hardware Hank					
	21-520-000-0000-6590	P	2.69	snap	1302072	Repair & Maintenance Supplies
	21-520-000-0000-6590	P	58.39	rope, flag	1302769	Repair & Maintenance Supplies
	21-520-000-0000-6590	P	2.11	hardware	1303326	Repair & Maintenance Supplies
	21-520-000-0000-6590	P	0.99	key	1303479	Repair & Maintenance Supplies
	21-520-000-0000-6590	P	1.05	bolt	1303504	Repair & Maintenance Supplies
	21-520-000-0000-6590	P	30.44	bulb,bag,cap	1305416	Repair & Maintenance Supplies
	21-520-000-0000-6590	P	0.99	key	1306052	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		96.66		7 Transactions	
12927	Midwest Machinery Co.					
	21-520-000-0000-6590	P	6.63	FUEL CONDITIONER	1199170	Repair & Maintenance Supplies
12927	Midwest Machinery Co.		6.63		1 Transactions	
3160	Mille Lacs Energy Coop-Albert Lea					
	21-520-000-0000-6254	P	38.05	BURGLUND PARK ELECT.	185110602	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		38.05		1 Transactions	
9692	Minnesota Energy Resources Corporation					
	21-520-000-0000-6254	P	393.19	SHOP HEATING GAS	4162495-8	Utilities
9692	Minnesota Energy Resources Corporation		393.19		1 Transactions	
4070	Riley Auto Supply					
	21-520-000-0000-6590	P	11.98	power steering fluid	569389	Repair & Maintenance Supplies
	21-520-000-0000-6590	P	9.95	fuse	569509	Repair & Maintenance Supplies

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 21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
4070	Riley Auto Supply		2 Transactions		
520	DEPT Total:		700.46 Parks	6 Vendors	21 Transactions
21	Fund Total:		700.46 Parks		21 Transactions
	Final Total:		193,647.36	222 Vendors	397 Transactions

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	85,824.19	General Fund	
	3	68,549.67	Road & Bridge	
	4	192.48	Special Revenue(Unorg R&B,Fire	
	5	567.72	Health & Human Services	
	9	25.76	State	
	10	29,625.55	Trust	
	11	191.87	Forest Development	
	12	3,094.14	Agency	
	19	4,875.52	Long Lake Conservation Center	
	21	700.46	Parks	
	All Funds	193,647.36	Total	Approved by,
			
			

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

December Sales + Use Tax

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
89991 Bremer Bank						
1 01-040-000-0000-5517			0.19	Receipt Nbr 1241 12/07/2015		Fees For Services
2 01-040-000-0000-5517			0.19	Receipt Nbr 1242 12/07/2015		Fees For Services
3 01-040-000-0000-5517			0.39	Receipt Nbr 1243 12/07/2015		Fees For Services
4 01-040-000-0000-5517			0.19	Receipt Nbr 1245 12/09/2015		Fees For Services
5 01-040-000-0000-5517			0.19	Receipt Nbr 1246 12/14/2015		Fees For Services
6 01-040-021-0000-5840			1.25	Receipt Nbr 1070 12/07/2015		Misc Receipts
7 01-040-021-0000-5840			2.51	Receipt Nbr 1074 12/23/2015		Misc Receipts
8 01-040-021-0000-5840			0.13	Receipt Nbr 1075 12/23/2015		Misc Receipts
9 01-042-000-0000-5840			0.19	Receipt Nbr 3908 12/03/2015		Misc Receipts
10 01-043-000-0000-5840			0.26	Receipt Nbr 905 12/07/2015		Misc Receipts
11 01-043-000-0000-5840			0.34	Receipt Nbr 905 12/07/2015		Misc Receipts
12 01-043-000-0000-5840			0.77	Receipt Nbr 905 12/07/2015		Misc Receipts
13 01-043-000-0000-5840			0.64	Receipt Nbr 906 12/23/2015		Misc Receipts
14 01-043-000-0000-5840			1.03	Receipt Nbr 906 12/23/2015		Misc Receipts
15 01-090-000-0000-5840			1.93	Receipt Nbr 1675 12/01/2015		Misc Receipts
16 01-090-000-0000-5840			0.64	Receipt Nbr 1676 12/01/2015		Misc Receipts
17 01-090-000-0000-5840			0.03	Receipt Nbr 1677 12/01/2015		Misc Receipts
18 01-090-000-0000-5840			1.93	Receipt Nbr 1680 12/10/2015		Misc Receipts
19 01-090-000-0000-5840			0.64	Receipt Nbr 1681 12/10/2015		Misc Receipts
20 01-090-000-0000-5840			0.64	Receipt Nbr 1683 12/14/2015		Misc Receipts
21 01-090-000-0000-5840			0.64	Receipt Nbr 1684 12/14/2015		Misc Receipts
22 01-090-000-0000-5840			1.29	Receipt Nbr 1685 12/16/2015		Misc Receipts
23 01-090-000-0000-5840			0.64	Receipt Nbr 1687 12/18/2015		Misc Receipts
24 01-090-000-0000-5840			1.29	Receipt Nbr 1688 12/18/2015		Misc Receipts
25 01-090-000-0000-5840			1.93	Receipt Nbr 1689 12/18/2015		Misc Receipts
26 01-090-000-0000-5840			0.64	Receipt Nbr 1690 12/18/2015		Misc Receipts
27 01-252-252-0000-5872			39.63	Receipt Nbr 2813 12/10/2015		Phone Card Prisoner Welfare(Taxable)
28 01-252-252-0000-5872			15.57	Receipt Nbr 2820 12/23/2015		Phone Card Prisoner Welfare(Taxable)
29 01-252-252-0000-5872			188.20	Receipt Nbr 2822 12/30/2015		Phone Card Prisoner Welfare(Taxable)
30 01-252-252-0000-5885			14.06	Receipt Nbr 2806 12/04/2015		Commissary Sales Taxable
31 01-252-252-0000-5885			22.93	Receipt Nbr 2813 12/10/2015		Commissary Sales Taxable
32 01-252-252-0000-5885			7.33	Receipt Nbr 2816 12/16/2015		Commissary Sales Taxable
33 01-252-252-0000-5885			12.16	Receipt Nbr 2820 12/23/2015		Commissary Sales Taxable
34 01-252-252-0000-5885			9.09	Receipt Nbr 2822 12/30/2015		Commissary Sales Taxable
52 01-100-000-0000-6311			94.67	December sales tax on copies		Sales Tax
53 01-100-000-0000-6312			0.33	December sales tax adjustment		Sales Tax Adjustment
89991 Bremer Bank			424.48	36 Transactions		

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1 General Fund

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1 Fund Total:		424.48	General Fund	1 Vendors	36 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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3 Road & Bridge

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
49 8410 Bremer Bank			1,688.34	December Diesel Tax		Motor Fuel & Lubricants
8410 Bremer Bank			1,688.34		1 Transactions	
89991 Bremer Bank						
35 03-000-000-0000-5840			0.26	Receipt Nbr 906 12/23/2015		Misc Receipts
36 03-000-000-0000-5855			1.93	Receipt Nbr 2502 12/09/2015		Charges- Individuals
37 03-000-000-0000-5855			3.86	Receipt Nbr 905 12/11/2015		Charges- Individuals
38 03-000-000-0000-5855			1.93	Receipt Nbr 2517 12/23/2015		Charges- Individuals
39 03-000-000-0000-5855			1.93	Receipt Nbr 907 12/31/2015		Charges- Individuals
40 03-000-000-0000-5855			3.86	Receipt Nbr 907 12/31/2015		Charges- Individuals
41 03-000-000-0000-5857			22.69	Receipt Nbr 905 12/11/2015		Culverts
89991 Bremer Bank			36.46		7 Transactions	
3 Fund Total:			1,724.80	Road & Bridge	2 Vendors	8 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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9 State

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4580 Mn Dept Of Finance						
54 09-000-000-0000-2022			108.00	DECEMBER BIRTH		Birth/Death Surcharges
55 09-000-000-0000-2022			312.00	DECEMBER DEATH		Birth/Death Surcharges
56 09-000-000-0000-2024			81.00	DECEMBER CHILDRENS		St Share Of Birth Cert.- Children
57 09-000-000-0000-2031			4.50	DECEMBER TORRENS		Real Estate Assurance (Was 5874 And 627
58 09-000-000-0000-2031			6,159.00	DECEMBER TAX FORFEIT		Real Estate Assurance (Was 5874 And 627
59 09-000-000-0000-2036			4,777.50	DECEMBER STATE GEN FUND		Recording Surcharges (Was 5871 & 6281)
60 09-000-000-0000-2036			270.00	Dec. General fund surcharge		Recording Surcharges (Was 5871 & 6281)
4580 Mn Dept Of Finance			11,712.00		7 Transactions	
3375 Mn Dept Of Health						
61 09-000-000-0000-2027			977.50	DECEMBER STATE WELL		State Well Cert Fees (Was 5097 & 6203)
3375 Mn Dept Of Health			977.50		1 Transactions	
9 Fund Total:			12,689.50	State	2 Vendors	8 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank					
42 19- 521- 000- 0000- 5885			27.32 Receipt Nbr 1153 12/11/2015		Commissary Sales Taxable
43 19- 521- 000- 0000- 5885			15.63 Receipt Nbr 1154 12/14/2015		Commissary Sales Taxable
44 19- 521- 000- 0000- 5885			1.11 Receipt Nbr 1155 12/18/2015		Commissary Sales Taxable
45 19- 521- 000- 0000- 5885			17.78 Receipt Nbr 1156 12/21/2015		Commissary Sales Taxable
46 19- 521- 000- 0000- 5885			48.56 Receipt Nbr 1157 12/21/2015		Commissary Sales Taxable
47 19- 521- 000- 0000- 5885			2.67 Receipt Nbr 1160 12/29/2015		Commissary Sales Taxable
89991 Bremer Bank			113.07	6 Transactions	
19 Fund Total:			113.07	Long Lake Conservation Center	1 Vendors 6 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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21 Parks

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank						
48 21- 520- 000- 0000- 5510			12.99	Receipt Nbr 2505 12/14/2015		Co. Parks Campground Fees
50 21- 520- 000- 0000- 5510			9.58-	sales tax overpay		Co. Parks Campground Fees
51 21- 520- 000- 0000- 5510			0.42-	sales tax adjustment		Co. Parks Campground Fees
89991 Bremer Bank			2.99			
				3 Transactions		
21 Fund Total:			2.99	Parks	1 Vendors	3 Transactions
Final Total:			14,954.84	7 Vendors	61 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	424.48	General Fund
3	1,724.80	Road & Bridge
9	12,689.50	State
19	113.07	Long Lake Conservation Center
21	2.99	Parks
All Funds	14,954.84	Total

Approved by,

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Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2

- 1 - Fund (Page Break by Fund)
- 2 - Department (Totals by Dept)
- 3 - Vendor Number
- 4 - Vendor Name

Page Break By:

1

- 1 - Page Break by Fund
- 2 - Page Break by Dept

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Tax Settlement

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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12 Agency

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
931	DEPT		Towns		
1010	City Of Aitkin 12- 931- 156- 0000- 2045	0	3rd Tax Settlement		Payable To Village Of Aitkin
1010	City Of Aitkin			1 Transactions	
173	City Of Hill City 12- 931- 157- 0000- 2045	0	3rd Tax Settlement		Payable To Village Of Hill City
173	City Of Hill City			1 Transactions	
1025	City Of McGrath- Treasurer 12- 931- 158- 0000- 2045	0	3rd Tax Settlement		Payable To Village Of McGrath
1025	City Of McGrath- Treasurer			1 Transactions	
175	City Of Mcgregor 12- 931- 159- 0000- 2045	0	3rd Tax Settlement		Payable To Village Of Mcgregor
175	City Of Mcgregor			1 Transactions	
176	City Of Palisade 12- 931- 160- 0000- 2045	0	3rd Tax Settlement		Payable To Village Of Palisade
176	City Of Palisade			1 Transactions	
178	City Of Tamarack 12- 931- 161- 0000- 2045	0	3rd Tax Settlement		Payable To Village Of Tamarack
178	City Of Tamarack			1 Transactions	
13110	Lake Minnewawa Lake Improvement Dist 12- 931- 163- 0000- 2045		3rd Tax Settlement		Payable To Lake Minnewawa LID
13110	Lake Minnewawa Lake Improvement Dist			1 Transactions	
7000	Town Of Aitkin Treasurer 12- 931- 101- 0000- 2045	0	3rd Tax Settlement		Payable To Aitkin Twp
7000	Town Of Aitkin Treasurer			1 Transactions	
7001	Town Of Ball Bluff Treasurer 12- 931- 102- 0000- 2045	0	3rd Tax Settlement		Payable To Ball Bluff Twp
7001	Town Of Ball Bluff Treasurer			1 Transactions	
7002	Town Of Balsam Treasurer 12- 931- 103- 0000- 2045	0	3rd Tax Settlement		Payable To Balsam Twp

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
7002 Town Of Balsam Treasurer		162.04	1 Transactions	
7003 Town Of Beaver Treasurer 12- 931- 104- 0000- 2045	0	1,580.52	3rd Tax Settlement	Payable To Beaver Twp
7003 Town Of Beaver Treasurer		1,580.52	1 Transactions	
7004 Town Of Clark Treasurer 12- 931- 105- 0000- 2045	0	3,201.44	3rd Tax Settlement	Payable To Clark Twp
7004 Town Of Clark Treasurer		3,201.44	1 Transactions	
7005 Town Of Cornish Treasurer 12- 931- 106- 0000- 2045	0	733.58	3rd Tax Settlement	Payable To Cornish Twp
7005 Town Of Cornish Treasurer		733.58	1 Transactions	
7006 Town Of Farm Island Treasurer 12- 931- 107- 0000- 2045	0	18,697.52	3rd Tax Settlement	Payable To Farm Island Twp
7006 Town Of Farm Island Treasurer		18,697.52	1 Transactions	
7007 Town Of Fleming Treasurer 12- 931- 108- 0000- 2045	0	10,066.72	3rd Tax Settlement	Payable To Fleming Twp
7007 Town Of Fleming Treasurer		10,066.72	1 Transactions	
7008 Town Of Glen Treasurer 12- 931- 109- 0000- 2045	0	7,306.15	3rd Tax Settlement	Payable To Glen Twp
7008 Town Of Glen Treasurer		7,306.15	1 Transactions	
7009 Town Of Haugen Treasurer 12- 931- 110- 0000- 2045	0	2,287.67	3rd Tax Settlement	Payable To Haugen Twp
7009 Town Of Haugen Treasurer		2,287.67	1 Transactions	
7010 Town Of Hazelton Treasurer 12- 931- 111- 0000- 2045	0	14,201.30	3rd Tax Settlement	Payable To Hazelton Twp
7010 Town Of Hazelton Treasurer		14,201.30	1 Transactions	
4879 Town Of Hill Lake Clerk- Treas 12- 931- 112- 0000- 2045	0	3,511.16	3rd Tax Settlement	Payable To Hill Lake Twp
4879 Town Of Hill Lake Clerk- Treas		3,511.16	1 Transactions	
7011 Town Of Idun Treasurer				

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
7011 Town Of Idun Treasurer	0	3,727.68	3rd Tax Settlement	Payable To Idun Twp
		3,727.68	1 Transactions	
7012 Town Of Jevne Treasurer	0	3,953.34	3rd Tax Settlement	Payable To Jevne Twp
		3,953.34	1 Transactions	
7013 Town Of Kimberly Treasurer	0	10,048.60	3rd Tax Settlement	Payable To Kimberly Twp
		10,048.60	1 Transactions	
7014 Town Of Lakeside Treasurer	0	16,734.85	3rd Tax Settlement	Payable To Lakeside Twp
		16,734.85	1 Transactions	
7015 Town Of Lee Treasurer	0	1,231.14	3rd Tax Settlement	Payable To Lee Twp
		1,231.14	1 Transactions	
7016 Town Of Libby Treasurer	0	940.30	3rd Tax Settlement	Payable To Libby Twp
		940.30	1 Transactions	
7017 Town Of Logan Treasurer	0	6,712.67	3rd Tax Settlement	Payable To Logan Twp
		6,712.67	1 Transactions	
7018 Town Of Macville Treasurer	0	1,771.89	3rd Tax Settlement	Payable To Macville Twp
		1,771.89	1 Transactions	
7019 Town Of Malmo Treasurer	0	7,901.70	3rd Tax Settlement	Payable To Malmo Twp
		7,901.70	1 Transactions	
7020 Town Of Mcgregor - Treasurer	0	440.50	3rd Tax Settlement	Payable To Mcgregor Twp
		440.50	1 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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<u>Vendor Name</u>		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
7021	Town Of Millward Treasurer 12- 931- 141- 0000- 2045	0	682.47	3rd Tax Settlement		Payable To Millward Twp
7021	Town Of Millward Treasurer		682.47		1 Transactions	
7022	Town Of Morrison Treasurer 12- 931- 123- 0000- 2045	0	7,482.80	3rd Tax Settlement		Payable To Morrison Twp
7022	Town Of Morrison Treasurer		7,482.80		1 Transactions	
7023	Town Of Nordland Treasurer 12- 931- 124- 0000- 2045	0	22,873.38	3rd Tax Settlement		Payable To Nordland Twp
7023	Town Of Nordland Treasurer		22,873.38		1 Transactions	
7024	Town Of Pliny Treasurer 12- 931- 125- 0000- 2045	0	827.56	3rd Tax Settlement		Payable To Pliny Twp
7024	Town Of Pliny Treasurer		827.56		1 Transactions	
7025	Town Of Rice River Treasurer 12- 931- 126- 0000- 2045	0	4,945.15	3rd Tax Settlement		Payable To Rice River Twp
7025	Town Of Rice River Treasurer		4,945.15		1 Transactions	
7026	Town Of Salo Treasurer 12- 931- 127- 0000- 2045	0	3,120.73	3rd Tax Settlement		Payable To Salo Twp
7026	Town Of Salo Treasurer		3,120.73		1 Transactions	
7027	Town Of Seavey Treasurer 12- 931- 128- 0000- 2045	0	1,701.65	3rd Tax Settlement		Payable To Seavey Twp
7027	Town Of Seavey Treasurer		1,701.65		1 Transactions	
7028	Town Of Shamrock Treasurer 12- 931- 129- 0000- 2045	0	17,280.18	3rd Tax Settlement		Payable To Shamrock Twp
	12- 931- 129- 0000- 2045	0	856.32-	To Lake Improv.District		Payable To Shamrock Twp
7028	Town Of Shamrock Treasurer		16,423.86		2 Transactions	
7029	Town Of Spalding Treasurer 12- 931- 130- 0000- 2045	0	2,982.95	3rd Tax Settlement		Payable To Spalding Twp
7029	Town Of Spalding Treasurer		2,982.95		1 Transactions	
7030	Town Of Spencer Treasurer 12- 931- 131- 0000- 2045	0	13,094.04	3rd Tax Settlement		Payable To Spencer Twp

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
7030	Town Of Spencer Treasurer		13,094.04	1 Transactions	
7031	Town Of Turner Treasurer				
	12- 931- 132- 0000- 2045	0	1,863.80	3rd Tax Settlement	Payable To Turner Twp
7031	Town Of Turner Treasurer		1,863.80	1 Transactions	
7032	Town Of Verdon Treasurer				
	12- 931- 133- 0000- 2045	0	2,617.96	3rd Tax Settlement	Payable To Verdon Twp
7032	Town Of Verdon Treasurer		2,617.96	1 Transactions	
7033	Town Of Wagner Treasurer				
	12- 931- 134- 0000- 2045	0	6,029.21	3rd Tax Settlement	Payable To Wagner Twp
7033	Town Of Wagner Treasurer		6,029.21	1 Transactions	
7034	Town Of Waukenabo Treasurer				
	12- 931- 135- 0000- 2045	0	6,563.84	3rd Tax Settlement	Payable To Waukenabo Twp
7034	Town Of Waukenabo Treasurer		6,563.84	1 Transactions	
7035	Town Of Wealthwood Treasurer				
	12- 931- 136- 0000- 2045	0	3,650.02	3rd Tax Settlement	Payable To Wealthwood Twp
7035	Town Of Wealthwood Treasurer		3,650.02	1 Transactions	
7036	Town Of White Pine Treasurer				
	12- 931- 137- 0000- 2045	0	175.69	3rd Tax Settlement	Payable To White Pine Twp
7036	Town Of White Pine Treasurer		175.69	1 Transactions	
7037	Town Of Williams Treasurer				
	12- 931- 138- 0000- 2045	0	2,779.73	3rd Tax Settlement	Payable To Williams Twp
7037	Town Of Williams Treasurer		2,779.73	1 Transactions	
7038	Town Of Workman - Treasurer				
	12- 931- 139- 0000- 2045	0	3,082.28	3rd Tax Settlement	Payable To Workman Twp
7038	Town Of Workman - Treasurer		3,082.28	1 Transactions	
931	DEPT Total:		336,992.63	Towns	47 Vendors 48 Transactions
932	DEPT			Schools	
393	Isd 1 Aitkin- Treasurer				
	12- 932- 000- 0000- 6801	0	73,321.28	3rd Tax Settlement	Appropriations

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
393 Isd 1 Aitkin- Treasurer		73,321.28	1 Transactions	
1985 Isd 182 Crosby- Treasurer 12- 932- 000- 0000- 6801	0	20.98	3rd Tax Settlement	Appropriations
1985 Isd 182 Crosby- Treasurer		20.98	1 Transactions	
392 Isd 2 Hill City- Treasurer 12- 932- 000- 0000- 6801	0	17,465.51	3rd Tax Settlement	Appropriations
392 Isd 2 Hill City- Treasurer		17,465.51	1 Transactions	
1983 Isd 2165 Hinckley Finlayson- Treasurer 12- 932- 000- 0000- 6801	0	11,813.06	3rd Tax Settlement	Appropriations
1983 Isd 2165 Hinckley Finlayson- Treasurer		11,813.06	1 Transactions	
1979 ISD 2580 East Central- Treasurer 12- 932- 000- 0000- 6801	0	1,358.56	3rd Tax Settlement	Appropriations
1979 ISD 2580 East Central- Treasurer		1,358.56	1 Transactions	
395 ISD 4 McGregor- Treasurer 12- 932- 000- 0000- 6801	0	56,629.86	3rd Tax Settlement	Appropriations
395 ISD 4 McGregor- Treasurer		56,629.86	1 Transactions	
1982 Isd 473 Isle- Treasurer 12- 932- 000- 0000- 6801	0	18,951.12	3rd Tax Settlement	Appropriations
1982 Isd 473 Isle- Treasurer		18,951.12	1 Transactions	
1981 Isd 577 Willow River- Treasurer 12- 932- 000- 0000- 6801	0	721.62	3rd Tax Settlement	Appropriations
1981 Isd 577 Willow River- Treasurer		721.62	1 Transactions	
394 Isd 698 Floodwood- Treasurer 12- 932- 000- 0000- 6801	0	521.11	3rd Tax Settlement	Appropriations
394 Isd 698 Floodwood- Treasurer		521.11	1 Transactions	
1984 Isd 95 Cromwell- Wright- Treasurer 12- 932- 000- 0000- 6801	0	1.38	3rd Tax Settlement	Appropriations
1984 Isd 95 Cromwell- Wright- Treasurer		1.38	1 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
932 DEPT Total:		180,804.48	Schools	10 Vendors	10 Transactions
12 Fund Total:		517,797.11	Agency		58 Transactions
Final Total:		517,797.11	57 Vendors	58 Transactions	

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Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	12	517,797.11	Agency
All Funds		517,797.11	Total

Approved by,

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Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: 01/26/16

Title of Item: STS Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: The VFW Post #1727 has made a generous donation of \$100.00 to the Aitkin County STS program.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept donatiaon.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

26
Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: Countywide Fee Schedule

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Seeking County Board approval to make the changes indicated on the attached Countywide Fee Schedule and to adopt the updated fee schedule effective January 26, 2016. This year only two departments submitted changes: Health & Human Services Department, and the Recorder's Office.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve changes as indicated and adopt updated fee schedule effective January 26, 2016.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

**Aitkin County
 Fee Schedule
 Approved by the Board on January 26, 2016
 Effective January 26, 2016**

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Postage expenses shall be borne by requestor.

COMMON FEES

COPIES - Black and White (letter size, legal size, and ledger 11"x17" size) Plat size (22" x 34")	\$ 0.25 per page (single or double sided)
	\$ 3.00 per page (single or double sided)
COPIES - Color (letter size, legal size, and ledger 11"x17" size) Plat size (22" x 34")	\$ 0.50 per page (single or double sided)
	\$ 6.00 per page (single or double sided)
FAX, per page	\$ 1.00
International Fax Fee	\$ 7.00 first page, \$4.00 each additional page
AS400 OR PRINTED REPORTS	\$ 25.00 minimum or \$0.25 per page, whichever is greater
LABELS	\$ 25.00 minimum or \$3.00 per sheet (30 labels/sheet), whichever is greater
BLUEPRINTS (non copyright)	\$ 5.00 each

ASSESSOR'S OFFICE

FIELD CARDS	
Fax of Field Cards	\$ 4.00 per parcel
Email of Field Cards	\$ 4.00 per parcel
SIMPLE SALES QUERY	\$ 5.00 per query
PARCEL DATA REQUESTS (Large Quantity)	\$ 25.00 or \$0.04 per parcel, whichever is greater
LINK GIS Subscription	\$ 180.00 per year

ATTORNEY'S OFFICE

AUDIO/VIDEO	
Audio CD's	\$ 10.00
Video Recordings - DVD	\$ 10.00

AUDITOR'S OFFICE

ASSESSMENT (SPECIAL) Admin Set-up	\$ 7.00 per parcel
ASSEMBLY LICENSE	\$ 500.00 plus \$25,000 bond
AUCTIONEER	\$ 20.00
BEER (3.2%) LICENSE	\$ 40.00 off sale \$ 10.00 on sale \$ 50.00 on & off sale
BOND INFORMATION REQUESTS / Auditor Tax Certificate	\$ 250.00 each
CONSUMPTION & DISPLAY / Set-Ups Temporary Consumption & Display Permit	\$ 250.00 each (paid to State) \$ 25.00 per each date
COPIES See Common Fees Section Maps, Black and White, 8 1/2 " x 11"	\$ 2.00
Maps, Color, 8 1/2 " x 11"	\$ 3.00
DANGEROUS DOGS	\$ 25.00
DITCH AND HWY LIEN RELEASES	\$ 15.00
FAXES See Common Fees Section	
FIREWORKS	\$ 2.00 Auditor's fee \$ 8.00 Sheriff's fee
GAMBLING	Varies State
JUDGMENT - CONFESSION OF Initial Fee	\$ 25.00 per description
Payments on	\$ 2.00 per statement
JUDGMENT COST - Publication	\$ 20.00 per parcel
LIQUOR LICENSE	\$ 100.00 club \$ 1,500.00 on sale

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	\$ 360.00	off sale
	\$ 120.00	Sunday
PLATS (NEW) - AUDITOR'S FEE	\$ 75.00	plus \$2.00 per lot
PLAT (NEW) - SURVEYORS FEE	\$ 150.00	after 5 lots, \$5.00 per lot
PRECIOUS METALS	\$ 25.00	
REPURCHASE - COST OF FORF. FEE	\$ 100.00	
REPURCHASE - SHERIFF'S COST	\$ 40.00	
TAX/ASSESSMENT SEARCH	\$ 5.00	per parcel
TAX STATEMENTS - Duplicate	\$ 2.00	
TRANSIENT MERCHANTS, PEDDLERS, HAWKERS	\$ 150.00	
TRUTH IN TAXATION 1/3 COST TO CITIES, TOWNS & SCHOOLS		
TIF DISTRICTS - ANNUAL COUNTY ADMINISTRATION OF	\$ 100.00	and \$16.00 per parcel for maint (splits, etc.)
TIF - CERTIFICATION OF ORIGINAL VALUE	\$ 150.00	
TOBACCO LICENSE	\$ 50.00	
WASTE HAULERS	\$ 100.00	
WINE LICENSE	\$ 100.00	yearly
Temporary Wine License	\$ 50.00	per each date
VOTER'S CERTIFICATION	\$ 2.00	

ECONOMIC DEVELOPMENT

APPLICATION FEE		
JOBZ (expires in 2015)	\$ 500.00	
Tax Abatement	\$ 500.00	
TIF	\$ 500.00	

GIS

MAP SETUP/DATA EXTRACTION/DATA CONVERSION	\$ 50.00	per hour
Plotting Existing Map or Graphic		
8.5" x 11" Black and White	\$ 2.00	per copy
8.5" x 11" Color	\$ 3.00	per copy
11" x 17"	\$ 5.00	per copy
18" x 24"	\$ 10.00	per copy
24" x 36"	\$ 15.00	per copy
36" x 48"	\$ 30.00	per copy
PARCEL BOUNDARIES (~ 43,000 parcels) Shapefile	*\$0.10	per parcel (\$50 minimum), license required**
TAX ATTRIBUTES - AS400 dBase	*\$0.04	per parcel (\$50 minimum), license required**
ROAD CENTERLINES Shapefile	*\$0.25	per feature, license required**
ADDRESS POINTS Shapefile	*\$0.25	per feature, license required**
OTHER GEOSPATIAL DATA Shapefile	\$50	per dataset
GIS WEBSITE ACCESS, Standard Level		Free

****Geospatial data shall not be released until a proper license agreement is on file with this office.**

*Cost recovery fees for data development are waived for government and academic users. Requests for services not described here are charged at \$50.00 per hour. Funds collected from the distribution of data and maps are used to develop and maintain our county's digital geospatial data.

HEALTH AND HUMAN SERVICES

INCOME MAINTENANCE

LICENSING		
Child Care Initial Licensing Fee	\$ 30.00	
Child Care Renewal Licensing Fee	\$ 50.00	
BACKGROUND CHECK		
Initial Processing Fee	\$ 50.00	
Fees per HH member over Age 13 (total fees not to exceed \$100.00 annually)	\$ 10.00	

SOCIAL SERVICE (STAFF HOURLY EXPENSE = \$77.00 ~~\$84.00~~)

CD ASSESSMENTS		
Ordered by the Court (DUI or DWI)	\$ 200.00	May be subject to sliding fee scale.
All Other	\$ 200.00	May be subject to sliding fee scale.
CUSTODY STUDIES		
Ordered by the Court	\$ 1,000.00	Each parent responsible for half.
VISITATION EXPEDITOR/VISITATION SUPERVISOR	\$ 25.00	per hour, per family.
Fee based on what Remica House charges.		
ADOPTION FINALIZING		
Fingerprint Process for Licensing	\$ 10.00	per person
COMMUNITY EDUCATION	\$ 400.00	per month, registration fee
CORPORATE FOSTER CARE	\$ 250.00	per home, per licensing year

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PUBLIC HEALTH

SAFETY SEATS		
Convertible	\$ 45.00	
Combo	\$ 55.00	\$45.00
No Back Booster	\$ 25.00	\$12.00
BIKE HELMETS		
Toddler	\$ 10.00	
Child	\$ 10.00	
Youth	\$ 10.00	
Adult	\$ 10.00	
Child/Youth Multi-sport	\$ 15.00	
Youth/Adult Multi-sport	\$ 15.00	
NIPPLE SHIELDS	\$ 10.00	
**for NON WIC or Home Visiting Clients		
HYDROGEL PADS	\$ 9.00	
**for NON WIC or Home Visiting Clients		
THERASHELLS	\$ 11.00	
**for NON WIC or Home Visiting Clients		
LEAD DRAW	\$ 19.00	\$18.00
IMMUNIZATIONS (prices subject to change based on price of serum)		
Hepatitis B (1st in Series)	\$ 56.00	\$55.00
Hepatitis B (2nd in Series)	\$ 56.00	\$55.00
Hepatitis B (3rd in Series) **15% discount for no outstanding balance, cash payment and complete series given by PH	\$ 56.00	\$55.00
Td	\$ 39.00	\$38.00
Tdap	\$ 54.00	
Pneumonia	\$ 66.00	\$65.00
Fluzone Influenza-Quad (90685 & 90686)	\$ 35.00	\$34.00
Fluzone High-dose (90662)	\$ 50.00	\$47.00
FluMist Quad (90672)	\$ 39.00	\$37.00
Flulaval Influenza-Quad (90685 & 90686)	\$ 39.00	(add)
MNVFC Immunizations (Child and Adult)	\$ 19.00	
Mantoux (Serum, Admin, and Read)	\$ 25.00	
Mantoux (Admin and Read Only)	\$ 19.00	

CHILD SUPPORT AND OTHER COLLECTIONS

IV-D, CASE OPENING FOR NON-PUBLIC ASSISTANCE CLIENTS	\$ 25.00
IV-E FOSTER CARE	Varies
ADMIN FOSTER CARE / NON SED	Varies
SED FOSTER CARE, PARENTAL FEE WORKSHEET	Varies
DETOX, use sliding fee scale when financial info is supplied	Varies

HIGHWAY DEPARTMENT

EQUIPMENT (including Operator):		
Motor Grader	\$ 90.00	per hour
Tandem Truck	\$ 100.00	per hour
Single Axle Truck	\$ 95.00	per hour
3 Cubic Yard Articulating Loader	\$ 85.00	per hour
Dozer	\$ 85.00	per hour
Tractor	\$ 55.00	per hour
Tractor/Loader/Backhoe	\$ 75.00	per hour
Track Backhoe	\$ 85.00	per hour
ASV Posi Track with Brush Head	\$ 80.00	per hour
Tractor/Mower	\$ 75.00	per hour
Sioux Steamer w/Truck	\$ 45.00	per hour
Self Propelled Steel Drum Roller	\$ 55.00	per hour

MATERIALS (for Other Governmental Units Only):

Deicing Salt/Sand (15% salt)	Inventory Cost
Culverts	Inventory Cost
Cutting Edges	Inventory Cost
Signs and Posts	Inventory Cost
Calcium Chloride	Spring bid unit price

MATERIAL (for Private Sale):

E-911 Address (includes sign and post)	\$ 30.00 each
Mailbox Supports	\$ 53.44 each
Dust Control Treatment	Based on Spring bid
Driveway Approach Culverts (as determined by Permit)	60% of Inventory Cost

MISCELLANEOUS:

Driveway Approach Deposits	\$ 500.00 Refundable
Utility Permit	\$ 50.00 each

DRAFT

IT DEPARTMENT

REPORTS OR LABELS	See Common Fees Section
CD OR EMAIL FILE	\$ 50.00 minimum or \$0.04 per parcel, whichever is greater

RECORDER'S OFFICE

Rates established by the State are subject to change without notice.

RECORDING FEE	\$ 46.00 per document
RECORDING WELL CERTIFICATE	\$ 50.00
OVERSIZE COPIES (up to 36 inches) COPIES OF LARGE MAPS	\$ 5.00 (change in wording)
COPY OF OFFICIAL PLAT	\$ 10.00 (add)
Certification on Official Plat	\$ 5.00 (add)
CERTIFIED COPIES OF DOCUMENTS	\$ 10.00
COPIES OF RECORDED DOCUMENTS	\$ 1.00 per page
FAX FEE	Refer to Common Fees Section
FAX FEE FOR RECORDED DOCUMENTS	\$5.00 base fee, plus \$1.00 per page
VITAL RECORDS	
Birth Certificates	\$ 26.00
Duplicate Additional Birth Certificate at same time	\$ 19.00 (change in wording)
Death Certificates	\$ 13.00
Duplicate Additional Death Certificates at same time	\$ 6.00 (change in wording)

SHERIFF'S OFFICE

ALARM FEES

Initial	\$ 20.00
Renewal	\$ 5.00
Non-compliance Fee	\$ 50.00
False Alarms - Per each after third	\$ 50.00

GUN PERMIT TO CARRY

New	\$ 100.00
Renewal	\$ 75.00

BACKGROUND CHECKS

\$ 10.00

REPORTS AND ICR'S

Victim	No charge
Walk-in	\$ 0.25 per page (single or double sided)
By mail	\$ 0.25 per page plus postage costs

AUDIO/VIDEO/PHOTOGRAPHY

Audio CD's	\$ 10.00
Transcript of audio recordings	\$ 4.00 per page
Photographs/Digital by disk	\$ 10.00
Booking photos	\$ 5.00
Video Recordings - VHS	\$ 16.00
Video Recordings - DVD	\$ 10.00

FINGERPRINTING

Aitkin County Resident	No charge
Non-resident	\$ 10.00

BOAT & WATER

Raft Permits	\$ 2.00 per year (renewed in 5 year increments)
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CIVIL PROCESS

¹ For Paper Service, \$100.00 Deposit is required.

Charge per person served/Not found	\$ 30.00	plus mileage noted below
Mileage charge per attempt (round trip)	\$ 0.60	per mile
Mileage charge for City of Aitkin	\$ 1.00	
Charge for Real Estate Sales	\$ 50.00	
Mechanics Lien Sale	\$ 50.00	plus mileage
Cancelled real estate sale w/no notification	\$ 50.00	
Redemption fee on redeemed real estate	\$ 250.00	plus \$30.00 for each rescheduling of redemption date
Posting three notices of sale	\$ 45.00	plus mileage
Charge for sending a fax	See Common Fees Section	
Levy fee on a Writ of Execution	\$ 20.00	
Commission on Writ \$ Levied upon	5%	
Deputy Time	\$ 30.00	plus mileage

DRAFT

STORAGE FEES

Vehicle	\$ 5.00	per day
Boat	\$ 1.00	per foot, per day
Snowmobile	\$ 5.00	per day
Forfeited Vehicles, payment in full of	Tow Bill, plus \$5.00	per day storage

¹ If the actual fee exceeds the amount of deposit, you will be billed for the additional amount. When the actual amount of the fee is less than your deposit, you will receive a refund with your affidavit.

Securing and safety keeping property in replevin, attachment or an execution \$ based on time spent and hourly rate of pay for Deputy executing the process.

Contact the Sheriff's Office for Writ of Execution instructions.

SHERIFF'S OFFICE (JAIL)

BOARDING OF PRISONERS	per Sheriff
BOOKING FEE	\$ 20.00
FINGERPRINTING	\$ 10.00 for out of county
HUBER FEES	\$ 20.00 per day
JAIL NURSE	
Co-pay	\$ 5.00
Medication Co-Pay	\$ 5.00
PAY TO STAY	\$ 20.00 per day
URINALYSIS	
STS	
Huber	

TREASURER'S OFFICE

RESEARCH FEE	\$ 25.00 per hour
TAX STATEMENTS - Duplicate	\$ 2.00

ZONING AND ENVIRONMENTAL SERVICES

ACCESSORY BUILDINGS/SIGN	
<120 sq.ft. (no pre-onsite)	\$ 50.00
>121 sq.ft. to 239 sq.ft. (no pre-onsite)	\$ 75.00
>240 sq.ft. and/or WATER ORIENTED	\$ 175.00
Open on three sides or lean-to	\$ 75.00

Accessory Structures are buildings used for personal storage with no sleeping quarters and no toilet, bathtub, or shower facilities. Any structure with sleeping quarters or these facilities is considered a residence. A septic system must be installed when there is running water to or within a structure - refer to wetland and sewer fees.

FENCE (8 feet or greater in height)	\$ 50.00
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COMMERCIAL BUILDINGS/ADDITIONS (FOOTPRINT OF STRUCTURE)

<500sq.ft.	\$ 200.00
501 – 1500 sq.ft.	\$ 300.00
1501 – 2500 sq.ft.	\$ 400.00
>2501 sq.ft.	\$ 500.00

RESIDENCE, NEW CONSTRUCTION (FOOTPRINT - INCLUDING ATTACHED GARAGE, DECK, AND/OR PORCH)

Additions (decks, porches and platforms are separate permit fees)	
<500 SQ.FT.	\$ 200.00
501 – 1000 sq.ft.	\$ 250.00
1001 – 2000 sq.ft.	\$ 300.00
2001 – 3000 sq.ft.	\$ 350.00
>3001 sq.ft.	\$ 500.00

DRAFT

DECK/PLATFORM		
<100 sq.ft	\$	75.00
>100 sq.ft.	\$	125.00
(Platforms are larger than 32 sq.ft. Less than 30 inches above ground.)		

LAND ALTERATIONS	\$	150.00
VEGETATION ALTERATION		No fee
PLANNING CALL/SITE REVIEW	\$	100.00
CONDITIONAL USE PERMIT	\$	650.00
AMENDMENT TO EXISTING CUP	\$	650.00
VARIANCE (DOES NOT INCLUDE PERMIT FEE)	\$	650.00
APPEAL TO BOA	\$	650.00
REPLICATION OF VARIANCE OR CUP	\$	50.00
REZONING	\$	650.00
ORDINANCE AMENDMENT	\$	500.00
TOWER / WECC APPLICATION	\$	700.00

PRELIMINARY PLATS AND RESIDENTIAL PUDs (1-5 lots/units)	\$	600.00
(6 or more lots/units an additional \$50.00/lot/unit)		
FINAL PLATS AND RESIDENTIAL PUD'S	\$	600.00
(6 or more lots/units an additional \$50.00/lot/unit)		
NEW ROAD SIGN AND POST (each sign and post in new plat)	\$	175.00
COMMERCIAL PUD'S AND RESORT EXPANSIONS (6 or less lots -no CUP)	\$	300.00
SURVEYOR REVIEW FEE (for plats and residential PUDs 1-5 lots)	\$	150.00
(6 or more lots/units an additional \$20.00 per lot/unit)		
ENGINEERS REVIEW FEE	\$	150.00
REPLAT OF EXISTING PLAT TO COUNTY BOARD (does not include surveyor fee)	\$	200.00
ADMINISTRATIVE SUBDIVISIONS AND EXEMPTIONS (review prior to approval)	\$	75.00 per lot
-if wetlands exist on parcels and/or if onsite inspection to verify submitted info ... add'nl	\$	100.00
COMPLAINT ENFORCEMENT (after receipt of (2ND) notice - addition to permit fee)	\$	200.00
REINSPECTION/ADDITIONAL INSPECTION FEE ON ALL	\$	100.00
911 ADDRESSING (includes assignment of number, sign, and post)	\$	55.00

AFTER THE FACT FEE'S - 5 X permit fee in Shoreland areas, 5 X permit fee in non-Shoreland areas (includes variances and CUP's)

RESIDENTIAL SEWERS FEES

The type of septic system to be installed will be determined by the type of soil on the property. A licensed ISTS professional can do soil borings to determine the type of soil and system the property can support.

Drainfield/Bed	\$	250.00
Mound/At-Grade	\$	300.00
Other//Performance Systems	\$	350.00
Tank Replacement/Outhouse/Privy	\$	150.00
Holding Tank (requires onsite)	\$	150.00
Operating Permits	\$	100.00
Indemnification Form (homeowner installed systems) in addition to permit fee	\$	100.00

COMMERCIAL and CLUSTER SEWERS

Gallons/Day		
1-500	\$	500.00
501-1,000	\$	600.00
1,001-2,500	\$	1,000.00
2,501-10,000	\$	1,200.00 plus any additional costs for design review and inspections (5)

WETLAND CONSERVATION ACT FEES

Wetland Exemption Certificate	\$	25.00
Wetland/Banking/Offsite-Mitigation Application	\$	1,000.00
Wetland Replacement Plan	\$	300.00
Wetland Site Review	\$	100.00
Appeal of LGU Decision	\$	50.00 per hour, + any additional costs to County

OTHER CHARGES

Ordinances (excluding Shoreland and General Zoning)	\$	10.00
Shoreland and General Zoning Ordinances	\$	25.00
Comprehensive Land Use Plan	\$	25.00
EAW Fees	\$	50.00 per hour, + any additional costs to County
Administrative Fee	\$	50.00 per hour, + mileage, min charge of 1/2 hr

Copies of Meeting Recordings	\$	25.00
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WATER LAB TESTING FEES

Bacteria Water Analysis (Coliform and E. Coli)	\$	25.00
Nitrate Water Analysis	\$	25.00
Bacteria AND Nitrate Analysis	\$	40.00
Fee if Aitkin County Collects the Sample for You	\$	40.00 per hour



Board of County Commissioners Agenda Request

24

Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: New Motor Pool Vehicles

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: <p>Aitkin Motor Company and Brandl Chevrolet were asked to submit quotes for new motor pool vehicles. Aitkin Motor Company's response is attached. As of the agenda deadline Brandl Chevrolet's quote had not been received.</p> <p>We are asking for County Board approval to purchase two 2016 Ford Escapes at a cost of \$20,378 for one, and \$20,453 for the second one, plus taxes and fees. This cost is a government rate and does include four remote keys for each vehicle. These Escapes are at the dealership now and ready for delivery. We are also asking for County Board approval to trade in our 2006 Ford Focus and 2006 Saturn Ion to Aitkin Motor Company for \$750 each.</p> <p>The second vehicle is \$75 more because it has all weather floor mats.</p> <p>These vehicle purchases are budgeted.</p> <p>Pricing for 2017 Ford Escapes is not yet known, but expected to be approximately \$500 higher.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve purchase of two 2016 Ford Escapes, at a cost of \$20,378 for one, and \$20,453 for the second one, plus taxes and fees, and also approve trading in of 2006 Ford Focus and 2006 Saturn Ion for \$750 each.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

SUV or VAN

- *New vehicle must have four doors, automatic transmission, power steering, air conditioning, and warranty*
- *4 Sets of Keys with Fobs*

Vehicle Identification Number	Year	Make	Model	Current Miles	Engine	Warranty	Features – Check all applicable options					4WD	AWD	Quote
							Power Locks	Power Windows	Remote Entry	Rear Defrost	Cruise Control			
1FMCU0F79GUB99103	2016	Ford	Escape s	120	2.5l 4cyl	3yr 36000 5yr 60000	x	x	x	x	x			\$20,378
1FMCU0F70GUB99006	2016	Ford	Escape s	10	4cyl	36 36000 5yr 60000	x	x	x	x	x			\$20,453

Vendor AITKIN MOTOR CO

Printed Name of Person Submitting Quote JEFF KJELSTROM

Signature of Person Submitting Quote _____

Date 1/18/16

LOU-007456 MN

9-NORMAL, NB, 107456, FM041 4474

120151212 7087

UIC CERT CERT TRD U R MN RAMP BUMP CAMP BOOK EXPT

1FMCU0F79 GUB99103 NB

GU13



Go Further

ford.com

VEHICLE DESCRIPTION

ESCAPE

2016 ESCAPE S FWD
105.9" WHEELBASE
2.5L DURATEC I-4 ENGINE
6-SPEED SELECTSHIFT AUTO TR

EXTERIOR MAGNETIC
INTERIOR CHARCOAL BLACK CLOTH SEATS

GU **B99103**

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- 17" STEEL WHEELS
- DUAL POWER MIRRORS
- HALOGEN HEADLAMPS
- HEADLAMP COURTESY DELAY
- INTEGRATED BLIND SPOT MIRR

INTERIOR

- BUCKET SEATS-MANUAL 6-WAY DRIVER, 4-WAY FRONT PASS
- 60/40 SPLIT FOLD REAR SEAT
- COAT HOOKS, 2
- DUAL VANITY MIRRORS
- FLOORMATS-1ST AND 2ND ROW
- ICE BLUE LIGHTING
- ILLUMINATED ENTRY SYSTEM
- TILT STEERING WHL/ CRUISE & AUDIO CONTROLS

FUNCTIONAL

- 6-SPEED SELECTSHIFT TRANS
- AIR CONDITIONING
- AM/FM SINGLE CD W/MP3
- BATTERY SAVER FEATURE
- MYKEY
- POWER LOCKS AND WINDOWS
- POWER STEERING W/EPAS
- POWERPOINTS (4)
- REAR VIEW CAMERA
- REMOTE KEYLESS ENTRY
- SYNC

SAFETY/SECURITY

- ADVANCETRAC WITH RSC
- AIRBAG - DRIVER KNEE
- AIRBAGS - DUAL STAGE FRONT
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY
- LATCH CHILD SAFETY SYSTEM
- PERSONAL SAFETY SYSTEM
- SECURILOCK PASS ANTI THEFT
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

(MSRP)

EQUIPMENT GROUP 100A

NO CHARGE

OPTIONAL EQUIPMENT/OTHER

NO CHARGE

PRICE INFORMATION

BASE PRICE	\$23,500.00
TOTAL OPTIONS/OTHER	
TOTAL VEHICLE & OPTIONS/OTHER	23,590.00
DESTINATION & DELIVERY	895.00
TOTAL BEFORE DISCOUNTS	24,485.00
SYNC AND SOUND DISCOUNT	- 490.00
TOTAL SAVINGS	- 490.00

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

25 MPG
combined city/hwy

22 31
city highway

4.0 gallons per 100 miles

Small SUVs range from 18 to 33 MPG. The best vehicle rates 119 MPG.

You save \$0
in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost **\$1,800**



Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 25 MPG and costs \$9,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.00 per gallon. MPG is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★ ★ ★ ★
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★ ★ ★ ★
Passenger ★ ★ ★ ★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat ★ ★ ★ ★ ★
Rear seat ★ ★ ★ ★ ★

Based on the risk of injury in a side impact.

Rollover ★ ★ ★ ★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★ ★ ★ ★ ★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236



J.D. Power named the 2015 Ford Escape "Highest Ranked Compact SUV in Initial Quality in a Tie."
"The 2015 Ford Escape received the lowest number of problems per 100 vehicles among compact SUVs in the in the proprietary J.D. Power 2015 Initial Quality Study." Study based on responses from 84,367 new-vehicle owners, monitoring 264 models and features options after 90 days of ownership. Proprietary analysis and based on experiences and perceptions of owners surveyed in February-May 2015. Your experiences may vary. Visit jdpower.com.

Scan this code to experience this vehicle or text 1FGUB99103 to 48028 or visit ford.com/windowsticker



1FMCU0F79GUB99103

Ford FORD PROTECT Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer for additional details, or visit www.FordOwner.com for more information.

Ford FORD CREDIT Choose the vehicle you want. Whether you decide to lease or finance, you'll find the choices that are right for you. See your Ford Dealer for details or visit www.FordCredit.com.

01/18/2016

1201512127087

RAMP ONE		TOTAL MSRP \$23,995.00
RA2K		
RAMP TWO	FINAL ASSEMBLY PLANT	This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.
	LOUISVILLE	
METHOD OF TRANSP.	ITEM #: 58-Z600 O/T 2	
RAIL		FM041 N RB 2X 635 007456 12 04 15

LOU-006125 MN 9-NORMAL, NB, 106125, FM071 3354

120151214 BLEND 7616

UIC U R MN
CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXFL

1FMCU0F70 GUB99006 NB

GUI19



Go Further

ford.com

VEHICLE DESCRIPTION

ESCAPE

2016 ESCAPE S FWD
105.9" WHEELBASE
2.5L DURATEC I-4 ENGINE
6-SPEED SELECTSHIFT AUTO TR

EXTERIOR
SHADOW BLACK
INTERIOR
CHARCOAL BLACK CLOTH SEATS

GU **B99006**

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- 17" STEEL WHEELS
- DUAL POWER MIRRORS
- HALOGEN HEADLAMPS
- HEADLAMP COURTESY DELAY
- INTEGRATED BLIND SPOT MIRR

INTERIOR

- BUCKET SEATS-MANUAL 6-WAY DRIVER, 4-WAY FRONT PASS
- 60/40 SPLIT FOLD REAR SEAT
- COAT HOOKS, 2
- DUAL VANITY MIRRORS
- FLOORMATS-1ST AND 2ND ROW
- ICE BLUE LIGHTING
- ILLUMINATED ENTRY SYSTEM
- TILT STEERING WHL/ CRUISE & AUDIO CONTROLS

FUNCTIONAL

- 6-SPEED SELECTSHIFT TRANS
- AIR CONDITIONING
- AM/FM SINGLE CD W/MP3
- BATTERY SAVER FEATURE
- MYKEY
- POWER LOCKS AND WINDOWS
- POWER STEERING W/EPAS
- POWERPOINTS (4)
- REAR VIEW CAMERA
- REMOTE KEYLESS ENTRY
- SYNC

SAFETY/SECURITY

- ADVANCETRAC WITH RSC
- AIRBAG - DRIVER KNEE
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- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
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- LATCH CHILD SAFETY SYSTEM
- PERSONAL SAFETY SYSTEM
- SECURILOCK PASS ANTI THEFT
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

(MSRP)

EQUIPMENT GROUP 100A

OPTIONAL EQUIPMENT/OTHER

- ENGINE BLOCK HEATER
- ALL WEATHER FLOOR MATS

NO CHARGE
75.00

PRICE INFORMATION

BASE PRICE \$23,690.00
TOTAL OPTIONS/OTHER 76.00

TOTAL VEHICLE & OPTIONS/OTHER 23,665.00
DESTINATION & DELIVERY 895.00

TOTAL BEFORE DISCOUNTS 24,560.00
SYNC AND SOUND DISCOUNT - 490.00

TOTAL SAVINGS - 490.00

(MSRP)

	RAMP ONE		TOTAL MSRP \$24,070.00
	RA2K		
	RAMP TWO	FINAL ASSEMBLY PLANT	This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.
		LOUISVILLE	
	METHOD OF TRANSP.	ITEM #1	
	RAIL	58-Z700 O/T 2	
			FM071 N RB 2X 635 006125 12 07 15

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

25 MPG
combined city/hwy

22 31
city highway

4.0 gallons per 100 miles

Small SUVs range from 18 to 33 MPG. The best vehicle rates 119 MPG.

You save

\$0

in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost

\$1,800

Fuel Economy & Greenhouse Gas Rating (tailpipe only)

Smog Rating (tailpipe only)

1 6 10 Best

1 5 10 Best

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 25 MPG and costs \$9,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.09 per gallon. MPG is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★ ★ ★ ★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★ ★ ★ ★
Passenger ★ ★ ★ ★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat ★ ★ ★ ★ ★
Rear seat ★ ★ ★ ★ ★

Based on the risk of injury in a side impact.

Rollover ★ ★ ★ ★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★ ★ ★ ★ ★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA), www.safercar.gov or 1-888-327-4236

Barcode: 1FMCU0F70GUB99006

J.D. Power

Highest Ranked Compact SUV in Initial Quality in a Tie™

"The 2015 Ford Escape received the lowest number of problems per 100 vehicles among compact SUVs in a tie in the proprietary J.D. Power 2015 Initial Quality Study™. Study based on responses from 8,127 new vehicle owners, measuring 264 possible lead-in-customer complaints after 90 days of ownership. Proprietary study results are based on experiences and perceptions of owners surveyed in February-May 2015. Your experiences may vary. Visit jdpower.com."

Scan this code to experience this vehicle or text 1FGUB99006 to 48028

or Visit ford.com/windowsticker

Standard messaging & data plan rates may apply.

Ford FORD PROTECT

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer for additional details, or visit www.FordOwner.com for more information.

Ford FORD CREDIT

Choose the vehicle you want. Whether you decide to lease or finance, you'll find the choices that are right for you. See your Ford Dealer for details or visit www.FordCredit.com.

01/15/2016

1201512147616



Board of County Commissioners Agenda Request

21
Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: County Administrator's Performance Evaluation Summary

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): County Administrator		Estimated Time Needed:
Summary of Issue: On January 5, 2016 the County Board held a closed session to evaluation the performance of County Administrator Nathan Burkett. The Board rated Mr. Burkett's performance as "success", the Board discussed a few areas for improvement, and noted proficiency in finance as well as key accomplishments during 2015.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve statement regarding performance evaluation of Nathan Burkett, County Administrator.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: Set County Board of Appeal and Equalization Date and Time

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Mike Dangers	Department: County Assessor
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Presenter (Name and Title): Mike Dangers, County Assessor	Estimated Time Needed: 10 minutes
---------------------------------------------------------------------	---------------------------------------------

Summary of Issue:
This is the annual task of setting the date and time of this meeting in accordance with State Statutes.

Alternatives, Options, Effects on Others/Comments:
We set the date and time now so that the public has ample notice of when this will occur.

Recommended Action/Motion:
Motion to approve scheduling this meeting on June 14, 2016 at 4:00pm.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No Please Explain:



**OFFICE OF
AITKIN COUNTY ASSESSOR**
209 2nd ST N.W. Room 111
AITKIN, MINNESOTA 56431
Phone: 218/927-7327 – Fax: 218/927-7379
assessor@co.aitkin.mn.us

MEMO

January 21, 2016

To: County Board of Commissioners
Nathan Burkett, County Administrator

From: Mike Dangers, County Assessor 

Re: 2016 County Board of Appeal and Equalization Meeting Date and Time

The County Board needs to set the 2016 County Board of Appeal and Equalization (CBOAE) meeting time in accordance with Minnesota Statute 274.14. Attached to this document is a copy of this Statute, minutes from the 2015 CBOAE and a copy of the scheduling pages of the Minnesota Property Tax Administrator's Manual. A calendar of June 2016 is also attached.

The Board must either convene on a Saturday or convene on a weekday with appointment times available after 7:00pm. The Board may schedule the initial meeting on any date between Saturday June 11 and Saturday June 18. Last year, the CBOAE convened on Tuesday, June 16 at 4:02pm and adjourned at 6:07pm. Five appeals were made at this meeting. The staff does not expect a significant change in the number of appeals this year.

The Assessor's Office plans to schedule appointments again this year. If the Board wishes to require appointments as we have done in past years, the Notices of Valuation and Classification shall clearly state that appointments are required. In that case the Board would have the option to adjourn prior to 7pm if walk-in appeals are not allowed. Please see page 7 of this packet for more information from the DOR on this matter. If we do allow for walk-in appeals the day of the meeting, we may need to stay open until 7pm.

The Board is encouraged to schedule the meeting to best satisfy the needs of the taxpayers. The Tuesday afternoon meeting times have worked well for taxpayers and staff. The recommendation is to schedule this meeting time at 4:00pm on Tuesday June 14, 2016.

Please contact Mike with any questions.

274.14 LENGTH OF SESSION; RECORD.

The board must meet after the second Friday in June on at least one meeting day and may meet for up to ten consecutive meeting days. The actual meeting dates must be contained on the valuation notices mailed to each property owner in the county as provided in section 273.121. For this purpose, "meeting days" is defined as any day of the week excluding Sunday. At the board's discretion, "meeting days" may include Saturday. No action taken by the county board of review after June 30 is valid, except for corrections permitted in sections 273.01 and 274.01. The county auditor shall keep an accurate record of the proceedings and orders of the board. The record must be published like other proceedings of county commissioners. A copy of the published record must be sent to the commissioner of revenue, with the abstract of assessment required by section 274.16.

For counties that conduct either regular board of review meetings or open book meetings, at least one of the meeting days must include a meeting that does not end before 7:00 p.m. For counties that require taxpayer appointments for the board of review, appointments must include some available times that extend until at least 7:00 p.m. The county may have a Saturday meeting in lieu of, or in addition to, the extended meeting times under this paragraph.

History: (2050) RL s 860; 1949 c 543 s 4; 1971 c 564 s 9; 1973 c 582 s 3; 1975 c 339 s 7; 1976 c 334 s 8; 1980 c 437 s 8; 1987 c 229 art 4 s 1; 1987 c 268 art 7 s 38; 1Sp1989 c 1 art 9 s 29; 1990 c 480 art 7 s 15; 1995 c 264 art 11 s 5; 2005 c 151 art 5 s 27; 2008 c 366 art 6 s 32; 2009 c 88 art 10 s 13

**BOARD OF APPEAL AND EQUALIZATION
JUNE 16, 2015
OFFICE OF COUNTY AUDITOR**

The Aitkin County Board of Commissioners met this 16th day of June, 2015 at 4:02 p.m. with Auditor Kirk Peysar, County Assessor Mike Dangers, County Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Brian Napstad, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Staff present – Karen Ladd, Jim Hicks, Darcy Moore, Lori Tibbetts, and Stacy Westerlund

Also present – County Attorney Jim Ratz

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried (6-0), to approve the BAE agenda.

Introduction and General Review of 2015 Assessment

The following persons appeared, wrote letters, or telephoned regarding appeal and equalization of property:

Robert Miller & Susan Haggberg-Miller

09-0-056601
Pt of Lot 4 in Doc 420851 (Tract C)

Information presented: Value too high, due to elevation and lakeshore quality

Action: Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (6-0). All voted no change, as recommended by the County Assessor.

Irish Investments, LLC (Rick O’Gara)

Plat of Birch Lake Shores
11-1-24790 through 11-1-250400

Information presented: Feels valuation too high in comparison to 2014 purchase price of \$425,000.

Action: Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (6-0). All voted to value the back lots as acreage instead of individual lots, which will result in a decrease of \$150,300, as recommended by the County Assessor. The new total value of the parcels would then be \$477,400.

Steven & Jane Soltau

29-1-161200
Pt Lot 181 as in Doc 360908 and Lot 182

Written appeal.

The County Assessor provided a revised packet.

Information presented: Owner feels cabin is a tear down and whole property valued too high.

Action: Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried (6-0). Based on new information presented, all voted to change valuation from \$153,800 to \$146,800, as recommended by the County Assessor.

Duane & Janet Soltau (Steven Soltau Representative)

29-1-492200 & 29-1-492300
Lot 32 and Lot 33 Double S Acres
Second Addition

Written appeal.

Information presented: Feels value too high based upon appraisal, and also because property is in the flood plain and was impacted by the flood in 2012.

Action: Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (6-0). All voted no change, as recommended by the County Assessor.

At 5:32 p.m. Commissioner Marcotte excused herself from the Board, left the Board table, and joined the public attendees.

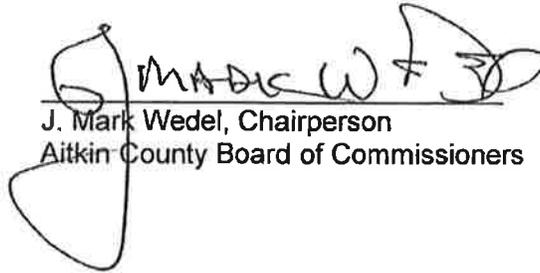
Anne M. Marcotte

12-0-021800
(NW NE) Lot 1 less pts in Docs 397860 and
406931

Information presented: A wetland delineation was recently done and now questions the EMV.

Action: Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (5-0 Marcotte absent). All voted no change, as recommended by the County Assessor.

Motion by County Auditor Peysar, seconded by Commissioner Westerlund and carried (5-0 Marcotte absent), all members voting yes to adjourn the meeting at 6:07 p.m.


J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

ATTEST:


Kirk Peysar
Aitkin County Auditor

SEAL

County Boards of Appeal and Equalization

What is the purpose and function of the CBAE?

- The County Board of Appeal and Equalization (CBAE) is the **second** avenue in the appeals process.
- A property owner must first appeal to the Local Board of Appeal and Equalization before being eligible to appear at the county board (as per Minnesota Statutes, section 274.01).

When does the CBAE meet?

- The board may meet on any **ten consecutive meeting** days in June **after the second Friday in June**.
- “**Meeting days**” typically means any day of the week excluding and Sunday. The board may elect to consider Saturday as a meeting day as well.
- At least one meeting must be held **until 7:00 pm or on a Saturday**; i.e., if the county does not hold a meeting until 7:00 pm they must instead hold a meeting on a Saturday.
 - This is to ensure that property owners have ample time to present their appeals.
 - A board may convene on the first Monday after the second Friday in June at 6:00 p.m. and adjourn at 8:00 p.m. and these requirements will have been met.
 - The board may also convene on the Saturday immediately following the second Friday.
 - In any scenario, the board may not hold meeting beyond those ten meeting days without approval from the Commissioner of Revenue.
 - If the board chooses to consider Saturday a “meeting day,” it must consider a second Saturday as a meeting day if it falls within ten meeting days of the original Saturday meeting.
- All boards must adjourn **no later than June 30**. Any action taken after that date is considered invalid except corrections of clerical errors.
- The dates of the meetings must be contained in **valuation notices**.
- If a board completes its work before ten meeting days have transpired, and has met the requirements to be present for a meeting not recessing/adjourning prior to 7:00 p.m. or has met on a Saturday, it is not necessary for the board to continue to meet for each of the ten meeting days.

State Board of Equalization

What are the meeting time requirements for counties that require appointments?

- If a county **requires** appointments for CBAE appeals, the county must allow appointments until 7:00 p.m., but the board is not required to meet until 7:00 p.m. or on a Saturday (per Minnesota Statutes, section 274.14).
- If the board requires appointments and allows for appointment times as late as 7:00 p.m., but those times go unfilled, the board does not need to physically meet at or until 7:00 p.m., nor is the board required to allow walk-ins at that time. The allowance of scheduled appeals until 7:00 p.m. is sufficient.
- However, if the CBAE **allows for walk-ins and does not require appointments**, the board may not adjourn prior to 7:00 p.m.
 - In other words, if value notices sent to taxpayers show that the board will meet during a specific time frame, the assumption is that the board will be available during that time frame for walk-in appointments and therefore must meet.
 - I.e., if the notices say the board will meet from 1 p.m.-7p.m., the board must be in attendance during that posted time for walk-ins).
- The department recommends that requirements to schedule an appeal to a CBAE be clearly stated in Notices of Valuation and Classification, and if appointments are required, rather than stating the specific time frame in which the board will be convened, list the time the board will begin only and be prepared to schedule appointments until 7p.m. to comply with statute.

Who makes up the CBAE?

- The board is made up of the county commissioners (or a majority of them with the county auditor; or if the county auditor cannot be present, the deputy county auditor; or if there is no deputy, the court administrator of the county district court).
- A **quorum** (or majority) of the board must be present to take any action.
- Each member must take an oath to fairly and impartially perform duties as a board member.

What are the duties of the CBAE?

- The board's major duty is to compare the returns of the assessment of property in the towns or districts and equalize them so that each tract of real property and each article or class of a person's property is entered on the assessment list at its market value.
- In order to equalize property values, the board may raise or lower the value of any such property.
 - The board must give notice of its intent to raise the valuation of a property to the person in whose name it is assessed if the person is a resident of the county.
 - Such notice must fix a time and place for the hearing.



2016

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 County Board meeting dates
 Holidays/Days Off



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: Aitkin County CARE Funding

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): County Administrator		Estimated Time Needed:
Summary of Issue: <p>Background: The county received an informal request from Aitkin County CARE for additional funding, the purpose of which was to increase the position of executive director of Aitkin County CARE to a full time position/increase the compensation/ and/or improve benefit offerings.</p> <p>The County Administrator, Commissioner Westerlund, and HHS Director met with Aitkin County Care Board representatives to discuss how the County might help Aitkin County CARE. The options discussed (all subject to county board approval) were: (a) increase the County contribution to CARE (b) allow Aitkin County CARE to utilize the County's health plan (c) establish a FT county position, contract with FTE for county employee to serve as executive director.</p> <p>Aitkin County CARE is important to Aitkin County because it serves the senior population, which is growing and will continue to grow according to demographic estimates for at least the next 20 years. The services that CARE provides allow seniors to remain in their homes longer, which saves county time, county dollars and taxpayer dollars in general. There are several services that CARE provides that, in the event CARE no longer provided them the County must accept responsibility for. Typically, CARE can provide these services at a lower cost overall, and a lower cost to taxpayers than Aitkin County can.</p> <p>The Aitkin County CARE Board is meeting between agenda publication and the Board meeting to discuss their options, and their preferences. More information will be made available to the Board as soon as possible.</p>		
Alternatives, Options, Effects on Others/Comments: Direction as to how to proceed to assist Aitkin County CARE. Approve Appointment of Commissioner Westerlund to CARE Board as representative of the County Board.		
Recommended Action/Motion: 		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: Requesting a Leave of Absence

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Amy M. Wyant		Department: Public Health
Presenter (Name and Title): Amy M. Wyant, Health Educator		Estimated Time Needed:
Summary of Issue: Please refer to submitted letter.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve or deny request.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This is new business for the county, so I am unsure of how to answer the Financial Impact section.		

January 19, 2016

Aitkin County Board of Commissioners,

Thank you for the opportunity to work at Aitkin County Health & Human Services in the Public Health Unit. I appreciate the trust you have placed in me to represent our county through the various programs including Healthy Northland SHIP [Statewide Health Improvement Program], public health initiatives and serving on the Aitkin-Itasca-Koochiching CHIP [Community Health Improvement Plan] and QI [Quality Improvement] Leadership Teams. These are but a few of the many reasons why I enjoy working here. Most importantly, I value the relationships with my colleagues and the ability through my position to contribute positively to Aitkin County. I hope to remain part of the Health & Human Services team during this brief absence.

My husband, Jake Jaskowiak, and I have been offered the opportunity of a lifetime to work for 2 years at the International School Group [ISG] in Dammam, Kingdom of Saudi Arabia. ISG Dammam is a not-for-profit institution structured for the education of the expatriate population and offers Preschool to High School with over 1,300 students representing 35 different nationalities. Jake has been offered a position in the high school English department and I have been offered a position as the Middle School writing specialist and teaching English as a second language. It's highly likely that we will also have the opportunity to accompany students on educational trips to Italy, the Netherlands, Romania and Thailand.

We will be the only American teachers at the school, however, our principal is originally from Minnesota and he and his wife have lived there for five years. As an ambassador of Aitkin County, Minnesota of the United States of America, I'm looking forward to learning how the school incorporates health and wellness into students' lives and how public health and human service programs are handled.

We are moving in early August to begin the school year. After this brief experience, we will be returning to Aitkin County and pursue another dream of ours, that of building onto our cabin in Waukenabo Township for our permanent residence.

After we shared the news with our family, I met with my supervisor, Erin Melz. This was a difficult and emotional conversation as I enjoy working with her and appreciate the incredible rapport I have with her and my colleagues. My projects are also very important to me and I value the programs we support in Public Health for our communities.

When we return home, I will continue my professional career. I would really like to return to my position at the county and continue working on the initiatives and programs in our unit. I look forward to incorporating the new set of skills and enhanced perspective from the Saudi Arabian experience in my work .

Therefore, I am requesting a leave of absence from my current position from July 18th, 2016 to August 27th, 2018 to pursue this unique opportunity. I suspect this request is a long shot, but one must try when passionate about something and I feel passionate about working for Aitkin County. Should you not be able to grant this leave, please know how much I have enjoyed working with my supervisor, my director, Tom Burke, my fellow colleagues at Health & Human Services and with you, my commissioners. Keep up the great work for Aitkin County.

Thank you for your consideration,

A handwritten signature in black ink that reads "Amy M. Wyant". The signature is written in a cursive, flowing style.

Amy M. Wyant



Board of County Commissioners Agenda Request

4C
Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: CMCC Resolution of Termination

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Nathan Burkett	Department: Administration
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Presenter (Name and Title): Nathan Burkett	Estimated Time Needed:
------------------------------------------------------	-------------------------------

Summary of Issue:

Joel Swanson from MCIT has asked for resolutions from each of the three County boards approving the dissolution of CMCC. Attached is Aitkin County's proposed resolution.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Adopt resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20160126-011

CMCC Resolution of Termination

WHEREAS, Crow Wing and Morrison Counties established a joint Community Corrections Agency in 1974, and Aitkin County entered into this agency by a formal Joint Powers Agreement on January 1, 1992 to form Central Minnesota Community Corrections (hereinafter collectively referred to as CMCC), and

WHEREAS, Article 10 of the Joint Powers Agreement provides the agreement may be terminated by written agreement of two thirds of all participating counties after a resolution of the Joint Powers Board in response to a petition filed by a participating county, and

WHEREAS, Morrison County petitioned the Joint Powers Board to terminate CMCC in a resolution passed by the Morrison County Board on December 1, 2015 requesting consideration of said petition at the December 16, 2015 Joint Powers Board Meeting, and

WHEREAS, the CMCC Joint Powers Board met on December 16 and passed a resolution recommending dissolution of CMCC to each of the respective member counties.

NOW, THEREFORE, BE IT RESOLVED, in accordance with Article 10 of the Joint Powers Agreement, the Aitkin County Board hereby approves the termination of the Central Minnesota Community Corrections Joint Powers Agreement, dated October 1, 2009, effective July 1, 2016.

BE IT FURTHER RESOLVED, the Aitkin County Board will consider details of the dissolution of assets and liabilities as those become more clearly defined through subsequent resolution.

BE IT FURTHER RESOLVED, upon passage of a resolution by two thirds of participating counties ratifying the termination, the requirements of the Joint Powers Agreement regarding termination shall be considered complete.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of January 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of January 2016

Nathan Burkett
County Administrator



Aitkin County Board of Commissioners Agenda Request Form

5

Agenda Item #

Requested Meeting Date: January 26, 2016

Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Purchasing/Building	As needed		All Commissioners
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund