

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING AGENDA
July 25, 2017**

9:05 A.M.

- I. Approval of Health & Human Services Board Agenda**
- II. Review June 27, 2017 Health & Human Service Board Minutes**
- III. Review Bills**
- IV. Cynthia Bennett, Health & Human Services Director**
 - a. Legislative Update**
 - b. Redesign Committee Update**
- V. Kathleen Ryan, Fiscal Supervisor**
 - a. Financial Reports**
- VI. Jessi Schultz, Social Services Supervisor**
 - a. Approve Contract - Service Agreement between ACHHS and Northern Psychiatric Associates – Baxter**
- VII. Jessi Goble, Financial Assistance Supervisor**
 - a. Quality Improvement Project Update**
- VIII. Erin Melz, Public Health Supervisor**
 - a. Fair Booth Report**
- IX. Committee Reports from Commissioners**
 - a. H&HS Advisory Committee – Commissioners Westerlund and/or Pratt**
 - i. Committee Members attending today: Bob Marcum**
 - ii. No minutes as there was no meeting in July**
 - iii. Next meeting August 2, 2017.**
 - b. AEOA Committee Update – Commissioner Westerlund**
 - c. NEMOJT Committee Update – Commissioner Niemi**
 - d. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
 - e. Lakes & Pines Update – Commissioner Niemi**

Next Meeting – August 22, 2017



**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
June 27, 2017**

II.

I. Attendance

- a. The Aitkin County Board of Commissioners met this 27th day of June, 2017 at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, and Anne Marcotte was delayed due to road construction but arrived at 9:05 a.m. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Fiscal Supervisor Kathleen Ryan, Financial Services Supervisor Jessi Goble, Social Services Supervisor Children's Services Jessi Schultz, Social Services Supervisor Adult Services Kim Larson, Public Health Supervisor Erin Melz, Health & Human Services Administrative Assistant Shawn Speed, and Guests: Carole Holten and Marlene Abear/H&HS Advisory Committee Members.

II. Agenda

- a. Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve the June 27, 2017 Health & Human Services Board agenda.

III. Minutes

- a. Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the May 23, 2017 Health and Human Services Board minutes.

IV. Bills

- a. Commissioner Marcotte requested more information related to mental health bills and treatment center payments. Kathy Ryan provided the information relating to each to Commissioner Marcotte's satisfaction.
- b. Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the bills.

V. Legislative Updates

- a. Cynthia Bennett, Health & Human Services Director, briefed the Board on recent legislative changes.
 - i. Mental Health Innovative Grant was funded.
 - ii. There was no cut to funding for the METS system, however there also was no additional funding granted for needed improvements to the system.
 - iii. SHIP Grant was funded.
 - iv. There was an increase in funding to Evidence Based Family home visits.
 - v. The more concerning issue is the cost shift related to the MNChoices area. It is unknown at this time how this will impact operations on a county level.
- b. Commissioner Wedel asked about any speculation on changes that will come for the county with the new American Healthcare Act.
 - i. Unknown how this will turn out, yet it looks like there will be significant cuts across the board for Health and Human Services. The Public Health funding will be cut and there will be significant impacts to Medicaid and MN Care.
 - ii. This will ultimately impact funding for people in nursing homes.
- c. Commissioner Marcotte asked about Anoka Metro Regional Treatment Center and whether or not we were pushing for legislation to provide a step between the treatment center and being placed in a community?
 - i. Cynthia Bennett provided information about her MACSSA Conference, discussions on the subject, and the need for transitional housing for persons needing to be discharged from Anoka to communities.
 - ii. Kim Larson added to the discussion about initiatives, Zero Reject Housing, and the SAMHSA

Grant which helps to develop housing for people in transition.

- iii. Kim Larson also provided information on a visit to an Itasca County facility by Region 5+ and how Region 5+ would like to eventually develop something similar to the Itasca County model but on a smaller scale.

VI. New Personnel Introduction

- a. Commissioner Wedel introduced Shawn Speed as the new Health and Human Services Administrative Assistant.

VII. Financial Reports

- a. Kathleen Ryan reviewed the financial statement for the board.
 - i. We are on budget.
 - ii. Some out of home placement costs have been a bit higher.
 - iii. Child protection costs, related to court ordered assessments, have been higher but we are still within budget.
 - iv. Will be posting the first half of levy dollars this month which will be seen in next month's statement.

VIII. Fair Booth Update

- a. Erin Melz provided the board with a Fair Booth update.
 - i. Focusing on injury prevention.
 - ii. Had great participation from staff members, advisory board members, and commissioners that have signed up to staff the booth.
 - iii. Roth RV is again providing a Moms and Infants rest area RV.
 - iv. Lots of education and prizes this year.
 - v. Sun protection always a big topic.

IX. Joint Powers Board Reports

- a. Erin Melz provided the board with information from the last meeting.
 - i. Talked about a presentation by Ginger Parlanti, Public Health Supervisor for Itasca County and Healthy Families in America Coordinator on Healthy Families.
 - ii. Our H&HS Advisor Committee is our advisory committee for that program.
 - iii. Discussed SHIP program.

X. Committee Reports

- a. H&HS Advisory Committee – Commissioner Westerlund and/or Pratt
 - i. Committee Members Carole Holten and Marlene Abear provided details of last meeting.
 - 1. Explained that they have been getting reports from various groups explaining what they are doing and how much that is helping the committee members understand their role.
 - 2. Angels of McGregor have started working in McGrath area to help people stay in their homes and are working on possibly setting up a satellite location there.
 - 3. Committee was given a presentation on immunizations and the SHIP program.
 - ii. Commissioner Westerlund mentioned it was a great meeting for them.
 - iii. Commissioner Pratt added that the members are getting a better understanding of their role on the committee and becoming more active in it.
- b. AEOA Committee Update – Commissioner Westerlund
 - i. Financial audits.
 - ii. Rural Rides program.
 - iii. Resolutions update.
 - iv. Aitkin County Cares.
 - v. Shortage of volunteer drivers.
 - 1. A larger discussion on the shortage of volunteer drivers was started by Commissioner Wedel and it was noted that it is a problem county wide.
- c. Lakes and Pines Update – Commissioner Niemi

- i. Commissioner Niemi stated there were no new changes, but Commissioner Wedel open up a discussion about Aitkin County's status in the program and received feedback from Commissioner Niemi to his satisfaction.

XI. The meeting was adjourned at 9:46 a.m.

Next Meeting – July 25, 2017

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
No.	Account/Formula						Paid On Bhf #	On Behalf of Name
1	85003 Aitkin County DAC			4.90	CLEANING	06/06/2017 06/27/2017	0	Services/Labor/Contracts
2	05-400-440-0410-6231			40.68	PAPERSHRED	06/06/2017 06/30/2017	0	Services/Labor/Contracts
1	05-420-600-4800-6231			10.42	CLEANING	06/06/2017 06/27/2017	0	Services/Labor/Contracts
2	05-420-600-4800-6231			86.46	PAPERSHRED	06/06/2017 06/30/2017	0	Services/Labor/Contracts
1	05-430-700-4800-6231			15.32	CLEANING	06/06/2017 06/27/2017	0	Services/Labor/Contracts
2	05-430-700-4800-6231			127.14	PAPERSHRED	06/06/2017 06/30/2017	0	Services/Labor/Contracts
	85003 Aitkin County DAC			284.92	6 Transactions			
3	8239 Ameripride Linen & Apparel Services			3.94	CLEANING SUPPLIES	06/20/2017 06/20/2017	2200928771 0	Janitorial Services/Supplies
3	05-257-000-0000-6422			0.72	CLEANING SUPPLIES	06/20/2017 06/20/2017	2200928771 0	Janitorial Services/Supplies
3	05-390-000-0000-6422			5.01	CLEANING SUPPLIES	06/20/2017 06/20/2017	2200928771 0	Janitorial Services/Supplies
3	05-400-440-0410-6422			11.10	CLEANING SUPPLIES	06/20/2017 06/20/2017	2200928771 0	Janitorial Services/Supplies
3	05-420-600-4800-6422			15.04	CLEANING SUPPLIES	06/20/2017 06/20/2017	2200928771 0	Janitorial Services/Supplies
	8239 Ameripride Linen & Apparel Services			35.81	5 Transactions			
4	12106 Antoine Electric			20.88	REPLACE CS HALLWAY LIGHT	06/26/2017 06/26/2017	16325 0	Services/Labor/Contracts
4	05-400-440-0410-6231			44.37	REPLACE CS HALLWAY LIGHT	06/26/2017 06/26/2017	16325 0	Services/Labor/Contracts
4	05-420-600-4800-6231			65.25	REPLACE CS HALLWAY LIGHT	06/26/2017 06/26/2017	16325 0	Services/Labor/Contracts
	12106 Antoine Electric			130.50	3 Transactions			
	89185 Bethesda Lutheran Church Of Malmö							

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates		Invoice #	Account/Formula Description	
				Paid On	Bhf #	On Behalf of Name		
5	05-400-410-0413-6301		45.00	WIC RENT APR-JUN '17			Wic Space Rentals	
				04/01/2017	06/30/2017	0		
89185	Bethesda Lutheran Church Of Malmo		45.00	1 Transactions				
6	13629 Complete Computer Solutions, Inc. 05-400-440-0410-6239		57.44	RPM REPRESENTATIVE PAYEE MNG		A015	Software Fees/License Fees	
				08/04/2017	08/03/2018	0		
6	05-420-600-4800-6239		122.06	RPM REPRESENTATIVE PAYEE MNG		A015	Software Fees/License Fees	
				08/04/2017	08/03/2018	0		
6	05-430-700-4800-6239		179.50	RPM REPRESENTATIVE PAYEE MNG		A015	Software Fees/License Fees	
				08/04/2017	08/03/2018	0		
13629	Complete Computer Solutions, Inc.		359.00	3 Transactions				
7	10855 Culligan 05-257-000-0000-6342		14.97	COOLER RENTAL SERVICE		150-10016285-1	Office Equipment Rental/Contracts	
				07/01/2017	07/31/2017	0		
7	05-390-000-0000-6342		2.72	COOLER RENTAL SERVICE		150-10016285-1	Office Equipment Rental/Contracts	
				07/01/2017	07/31/2017	0		
7	05-400-440-0410-6301		19.06	COOLER RENTAL SERVICE		150-10016285-1	Equipment Lease/Space Rental	
				07/01/2017	07/31/2017	0		
7	05-420-600-4800-6301		42.19	COOLER RENTAL SERVICE		150-10016285-1	Equipment Lease/Space Rental	
				07/01/2017	07/31/2017	0		
7	05-430-700-4800-6301		57.16	COOLER RENTAL SERVICE		150-10016285-1	Equipment Lease/Space Rental	
				07/01/2017	07/31/2017	0		
10855	Culligan		136.10	5 Transactions				
8	88628 Dalco 05-257-000-0000-6422		15.76	TOWELS		3190488	Janitorial Services/Supplies	
				06/21/2017	06/21/2017	0		
8	05-390-000-0000-6422		2.87	TOWELS		3190488	Janitorial Services/Supplies	
				06/21/2017	06/21/2017	0		
8	05-400-440-0410-6422		20.05	TOWELS		3190488	Janitorial Services/Supplies	
				06/21/2017	06/21/2017	0		
8	05-420-600-4800-6422		44.41	TOWELS		3190488	Janitorial Services/Supplies	
				06/21/2017	06/21/2017	0		
8	05-430-700-4800-6422		60.17	TOWELS		3190488	Janitorial Services/Supplies	
				06/21/2017	06/21/2017	0		

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
No.	Account/Formula						Paid On Bhf #	On Behalf of Name
88628	Dalco			143.26	5 Transactions			
9	11051 Department of Human Services 05-400-440-0410-6231			430.08	MERIT SYSTEM QE	07/01/2017 09/30/2017	A300MR01E8N 0	Services/Labor/Contracts
10	05-420-640-4800-6231			43.95	CS MONTHLY FED OFFSET FEE	06/01/2017 06/30/2017	A300C718901 0	Services/Labor/Contracts
11	05-420-650-4400-6025			1,353.14	MA LTC UN 65	06/01/2017 06/30/2017	A300MM8M011 0	State/Fed Share - MA
12	05-420-650-4400-6025			152.98	MAX LTC LT65 17	06/01/2017 06/30/2017	A300MM8M011 0	State/Fed Share - MA
13	05-420-650-4400-6025			622.87	MA ESTATE COLLECTIONS - FED	06/01/2017 06/30/2017	A300MM8M011 0	State/Fed Share - MA
14	05-420-650-4400-6025			311.43	MA ESTATE COLLECTIONS - STATE	06/01/2017 06/30/2017	A300MM8M011 0	State/Fed Share - MA
9	05-420-600-4800-6231			913.92	MERIT SYSTEM QE	07/01/2017 09/30/2017	A300MR01E8N 0	Services/Labor/Contracts
15	05-420-610-4100-6011			436.50	MAXIS MFIP RECOV TANF	06/01/2017 06/30/2017	A300MX01172I 0	County Share-Afdc/Mfip
16	05-420-620-4100-6011			5.00	MAXIS GA RECOVERIES	06/01/2017 06/30/2017	A300MX01172I 0	County Share - Ga
17	05-420-630-4100-6011			168.60	MAXIS MFIP FS RECOVERIES	06/01/2017 06/30/2017	A300MX01172I 0	County Share-Food Support
18	05-420-660-4100-6011			16.00	MAXIS MSA RECOVERIES	06/01/2017 06/30/2017	A300MX01172I 0	County Share - Msa
9	05-430-700-4800-6231			1,344.00	MERIT SYSTEM QE	07/01/2017 09/30/2017	A300MR01E8N 0	Services/Labor/Contracts
	11051 Department of Human Services			5,798.47	12 Transactions			
19	13859 GUSTAFSON/ASHLEY 05-430-700-4800-6330			50.46	EMP MILEAGE HV	07/18/2017 07/20/2017	0	Mileage/Parking
	13859 GUSTAFSON/ASHLEY			50.46	1 Transactions			
20	13904 Hill City Assembly of God Church 05-400-410-0413-6301			45.00	WIC RENT APR-JUN '17	04/01/2017 06/30/2017	0	Wic Space Rentals

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
13904	Hill City Assembly of God Church		45.00	1 Transactions		
21	2186 Hillyard Inc - Kansas City		24.31	CLEANING / BATHROOM SUPPLIES	602601669	Janitorial Services/Supplies
	05-257-000-0000-6422			07/06/2017 07/06/2017	0	
21	05-390-000-0000-6422		4.42	CLEANING / BATHROOM SUPPLIES	602601669	Janitorial Services/Supplies
				07/06/2017 07/06/2017	0	
21	05-400-440-0410-6422		30.95	CLEANING / BATHROOM SUPPLIES	602601669	Janitorial Services/Supplies
				07/06/2017 07/06/2017	0	
21	05-420-600-4800-6422		68.52	CLEANING / BATHROOM SUPPLIES	602601669	Janitorial Services/Supplies
				07/06/2017 07/06/2017	0	
21	05-430-700-4800-6422		92.84	CLEANING / BATHROOM SUPPLIES	602601669	Janitorial Services/Supplies
				07/06/2017 07/06/2017	0	
	2186 Hillyard Inc - Kansas City		221.04	5 Transactions		
22	7525 Hometown Bldg Supply		2.90	AGENCY - DOOR INSULATION	890061	Janitorial Services/Supplies
	05-257-000-0000-6422			06/29/2017 06/29/2017	0	
22	05-390-000-0000-6422		0.53	AGENCY - DOOR INSULATION	890061	Janitorial Services/Supplies
				06/29/2017 06/29/2017	0	
22	05-400-440-0410-6422		3.70	AGENCY - DOOR INSULATION	890061	Janitorial Services/Supplies
				06/29/2017 06/29/2017	0	
22	05-420-600-4800-6422		8.18	AGENCY - DOOR INSULATION	890061	Janitorial Services/Supplies
				06/29/2017 06/29/2017	0	
22	05-430-700-4800-6422		11.08	AGENCY - DOOR INSULATION	890061	Janitorial Services/Supplies
				06/29/2017 06/29/2017	0	
	7525 Hometown Bldg Supply		26.39	5 Transactions		
23	2340 Hyytinen Hardware Hank		1.32	TOOL BOX	1404723	Janitorial Services/Supplies
	05-257-000-0000-6422			06/30/2017 06/30/2017	0	
23	05-390-000-0000-6422		0.24	TOOL BOX	1404723	Janitorial Services/Supplies
				06/30/2017 06/30/2017	0	
23	05-400-440-0410-6422		1.67	TOOL BOX	1404723	Janitorial Services/Supplies
				06/30/2017 06/30/2017	0	
23	05-420-600-4800-6422		3.72	TOOL BOX	1404723	Janitorial Services/Supplies
				06/30/2017 06/30/2017	0	
23	05-430-700-4800-6422		5.04	TOOL BOX	1404723	Janitorial Services/Supplies

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description		Invoice #	Account/Formula Description	
				Service Dates	Service Dates	Paid On Bnf #	On Behalf of Name	
				06/30/2017	06/30/2017	0		
2340	Hyytinen Hardware Hank		11.99	5 Transactions				
24	90182 Laboratory Corp Of America Holdings 05-420-640-4800-6397		32.90	IVD GENETIC TEST 0014384433-03		55940583	Genetic Tests Iv-D	
				06/30/2017	06/30/2017	0		
	90182 Laboratory Corp Of America Holdings		32.90	1 Transactions				
25	13624 MailFinance 05-400-440-0410-6300		68.89	MAIL MACHINE CONTRACT		N6628549	Maintenance/Service Contracts	
				05/05/2017	08/04/2017	0		
25	05-420-600-4800-6300		146.39	MAIL MACHINE CONTRACT		N6628549	Maintenance/Service Contracts	
				05/05/2017	08/04/2017	0		
25	05-430-700-4800-6300		215.28	MAIL MACHINE CONTRACT		N6628549	Maintenance/Service Contracts	
				05/05/2017	08/04/2017	0		
	13624 MailFinance		430.56	3 Transactions				
26	89079 McGregor Area Ambulance Service 05-400-401-0000-6812		2,090.00	AMBULANCE RUNS - JUNE '17			Mcgregor Area Ambulance	
				06/01/2017	06/30/2017	0		
	89079 McGregor Area Ambulance Service		2,090.00	1 Transactions				
28	89078 Mille Lacs Health System 05-400-401-0000-6814		180.00	AMBULANCE RUNS - MAY '17			Isle Ambulance/Mille Lacs Health System	
				05/01/2017	05/31/2017	0		
	89078 Mille Lacs Health System		180.00	1 Transactions				
27	89765 Minnesota Elevator, Inc 05-257-000-0000-6300		18.88	ELEVATOR SERVICE - JULY '17		712355	Maintenance-Service Contracts	
				07/01/2017	07/31/2017	0		
27	05-390-000-0000-6300		3.43	ELEVATOR SERVICE - JULY '17		712355	Maintenance-Service Contracts	
				07/01/2017	07/31/2017	0		
27	05-400-440-0410-6300		24.03	ELEVATOR SERVICE - JULY '17		712355	Maintenance/Service Contracts	
				07/01/2017	07/31/2017	0		
27	05-420-600-4800-6300		53.21	ELEVATOR SERVICE - JULY '17		712355	Maintenance/Service Contracts	
				07/01/2017	07/31/2017	0		
27	05-430-700-4800-6300		72.09	ELEVATOR SERVICE - JULY '17		712355	Maintenance/Service Contracts	
				07/01/2017	07/31/2017	0		

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>	<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89765	Minnesota Elevator, Inc			171.64	5 Transactions		
29	89081 North Ambulance Brainerd 05-400-401-0000-6809			1,980.00	AMBULANCE RUNS - JUNE '17 06/01/2017 06/30/2017	0	No. Memorial Ambulance-Aitkin
	89081 North Ambulance Brainerd			1,980.00	1 Transactions		
30	5774 Riverwood Healthcare Clinic 05-400-430-0407-6262			239.40	FAM PLAN - DEPO INJ 04/07/2016 02/27/2017	0	Family Planning Services/Methods
	5774 Riverwood Healthcare Clinic			239.40	1 Transactions		
31	86177 Sheriff Aitkin County 05-420-640-4800-6270			50.00	IVD SERVICE 0014343061-02 06/23/2017 06/23/2017	C1700219 0	Aitkin Co Sheriff Fees Iv-D
32	05-420-640-4800-6270			50.00	IVD SERVICE 0014368930-01 06/23/2017 06/23/2017	C1700248 0	Aitkin Co Sheriff Fees Iv-D
33	05-420-640-4800-6270			50.00	IVD SERVICE 0011031219-01 06/23/2017 06/23/2017	C1700275 0	Aitkin Co Sheriff Fees Iv-D
	86177 Sheriff Aitkin County			150.00	3 Transactions		
34	86347 Sheriff Hennepin County 05-420-640-4800-6379			80.00	IVD SERVICE0015521988-01 07/07/2017 07/07/2017	78425 0	Other Iv-D Charges
	86347 Sheriff Hennepin County			80.00	1 Transactions		
35	4507 Sorensen Root Thompson Funeral Home 05-420-650-4800-6810			2,100.00	COUNTY BURIAL 06/15/2017 06/15/2017	0	County Burials
	4507 Sorensen Root Thompson Funeral Home			2,100.00	1 Transactions		
36	88859 Spee*Dee-St Cloud 05-420-600-4800-6205			242.78	IM SERVICE 06/05/2017 07/01/2017	3319414 0	Postage
	88859 Spee*Dee-St Cloud			242.78	1 Transactions		
	13025 ST LOUIS COUNTY AUDITOR						

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
37 05-420-600-4800-6239	2,449.59	REG 3 EDMS - IT SUPPORT 04/01/2017 06/30/2017	00000704	Software Fees/License Fees	
13025 ST LOUIS COUNTY AUDITOR	2,449.59	1 Transactions			
39 86235 The Office Shop Inc 05-400-440-0410-6405	6.18	AGENCY - SUPPLIES 06/07/2017 06/07/2017	1027126-0	Office Supplies	
40 05-400-440-0410-6405	6.51	AGENCY - SUPPLIES 06/12/2017 06/12/2017	1027374-0	Office Supplies	
41 05-400-440-0410-6405	4.05	DIRECTOR - SUPPLIES 06/14/2017 06/14/2017	1027388-0	Office Supplies	
42 05-400-440-0410-6405	19.65	AGENCY - SUPPLIES 06/19/2017 06/19/2017	1027754-0	Office Supplies	
43 05-400-440-0410-6405	6.95	AGENCY - COPIER PAPER 06/23/2017 06/23/2017	1028061-0	Office Supplies	
44 05-400-440-0410-6405	28.96	PH - LEGAL PAPER 06/23/2017 06/23/2017	1028061-0	Office Supplies	
45 05-400-440-0410-6405	1.44	AGENCY - SUPPLIES 06/28/2017 06/28/2017	1028176-0	Office Supplies	
46 05-400-440-0410-6405	2.54	AGENCY - DRAWER HANDLES 06/27/2017 06/27/2017	1028198-0	Office Supplies	
47 05-400-430-0403-6405	15.32	C&TC - LABELS 06/28/2017 06/28/2017	1028203-0	Office Supplies	
38 05-420-600-4800-6405	108.69	IM - TONER (JG) 06/02/2017 06/02/2017	1026912-0	Office Supplies	
39 05-420-600-4800-6405	13.13	AGENCY - SUPPLIES 06/07/2017 06/07/2017	1027126-0	Office Supplies	
40 05-420-600-4800-6405	13.84	AGENCY - SUPPLIES 06/12/2017 06/12/2017	1027374-0	Office Supplies	
41 05-420-600-4800-6405	8.62	DIRECTOR - SUPPLIES 06/14/2017 06/14/2017	1027388-0	Office Supplies	
42 05-420-600-4800-6405	41.77	AGENCY - SUPPLIES 06/19/2017 06/19/2017	1027754-0	Office Supplies	
43 05-420-600-4800-6405	14.77	AGENCY - COPIER PAPER 06/23/2017 06/23/2017	1028061-0	Office Supplies	
45 05-420-600-4800-6405	3.07	AGENCY - SUPPLIES 06/28/2017 06/28/2017	1028176-0	Office Supplies	
46 05-420-600-4800-6405	5.41	AGENCY - DRAWER HANDLES 06/27/2017 06/27/2017	1028198-0	Office Supplies	

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
48	05-420-640-4800-6450		129.76 - CS-WORKSTATION PARTS CREDIT	CR 1026458-0	Small Equipment: Telephones,Chairs, etc.
			06/23/2017 06/23/2017	0	
39	05-430-700-4800-6405		19.32 AGENCY - SUPPLIES	1027126-0	Office Supplies
			06/07/2017 06/07/2017	0	
40	05-430-700-4800-6405		20.36 AGENCY - SUPPLIES	1027374-0	Office Supplies
			06/12/2017 06/12/2017	0	
41	05-430-700-4800-6405		12.67 DIRECTOR - SUPPLIES	1027388-0	Office Supplies
			06/14/2017 06/14/2017	0	
42	05-430-700-4800-6405		61.42 AGENCY - SUPPLIES	1027754-0	Office Supplies
			06/19/2017 06/19/2017	0	
43	05-430-700-4800-6405		21.72 AGENCY - COPIER PAPER	1028061-0	Office Supplies
			06/23/2017 06/23/2017	0	
45	05-430-700-4800-6405		4.52 AGENCY - SUPPLIES	1028176-0	Office Supplies
			06/28/2017 06/28/2017	0	
46	05-430-700-4800-6405		7.95 AGENCY - DRAWER HANDLES	1028198-0	Office Supplies
			06/27/2017 06/27/2017	0	
86235	The Office Shop Inc		319.10 25 Transactions		
10930	Tidholm Productions				
49	05-400-440-0410-6405		7.99 BUSINESS CARDS (CB)	9284 6697	Office Supplies
			06/30/2017 06/30/2017	0	
50	05-400-440-0410-6405		7.91 BUSINESS CARDS (SS)	9284 6697	Office Supplies
			06/30/2017 06/30/2017	0	
49	05-420-600-4800-6405		16.98 BUSINESS CARDS (CB)	9284 6697	Office Supplies
			06/30/2017 06/30/2017	0	
50	05-420-600-4800-6405		16.81 BUSINESS CARDS (SS)	9284 6697	Office Supplies
			06/30/2017 06/30/2017	0	
49	05-430-700-4800-6405		24.98 BUSINESS CARDS (CB)	9284 6697	Office Supplies
			06/30/2017 06/30/2017	0	
50	05-430-700-4800-6405		24.73 BUSINESS CARDS (SS)	9284 6697	Office Supplies
			06/30/2017 06/30/2017	0	
10930	Tidholm Productions		99.40 6 Transactions		
10657	Totalfunds By Hasler				
51	05-430-000-0000-1205		2,000.00 POSTAGE	79000110005968	Postage Account
			07/10/2017 07/10/2017	0	
10657	Totalfunds By Hasler		2,000.00 1 Transactions		

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
Final Total		19,853.31	28 Vendors	109 Transactions

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	19,853.31	Health & Human Services	
	All Funds	19,853.31	Total	Approved by.
			
			

SLM1
 7/21/17 1:40PM
 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
48	86222 AITKIN INDEPENDENT AGE 05- 430- 720- 3020- 6069		77.10	Child Care Advertising - Commu 06/17/2017 06/21/2017	0	Community Ed & Prevent/Advertising
	86222 AITKIN INDEPENDENT AGE		77.10	1 Transactions		
42	360 ARROWHEAD ECON OPP AGENCY 05- 430- 720- 3370- 6038		13,437.50	MFIP Empl Service- Qtrly Paymen 07/01/2017 09/30/2017	0	Mfip- Employment Services
43	05- 430- 720- 3370- 6038		2,500.38	DWP Empl Service- Qtrly Pmt 07/01/2017 09/30/2017	0	Mfip- Employment Services
	360 ARROWHEAD ECON OPP AGENCY		15,937.88	2 Transactions		
21	9791 Bieganek/Joan M 05- 430- 760- 3950- 6020		105.00	Guardianship/Conservator Activ 06/01/2017 06/30/2017	0	Guardianship/Conservatorship
	9791 Bieganek/Joan M		105.00	1 Transactions		
40	12734 CARITAS MENTAL HEALTH CLINIC 05- 430- 745- 3085- 6020		1,200.00	Adult Outpatient Diagnostic As 06/26/2017 06/26/2017	0	Adult Outpat Diagnostic Assess/Psyc
41	05- 430- 745- 3085- 6020		1,200.00	Adult Outpatient Diagnostic As 06/07/2017 06/07/2017	0	Adult Outpat Diagnostic Assess/Psyc
	12734 CARITAS MENTAL HEALTH CLINIC		2,400.00	2 Transactions		
53	11051 Department of Human Services 05- 430- 720- 3110- 6069		361.42	BSFE County Match Invoice #A30 06/01/2017 06/30/2017	0	Bsf Child Care
46	05- 430- 730- 3590- 6072		9,261.33	CCDTF Maintenance of Effort 05/01/2017 05/31/2017	0	Ccdtf County % State Billings
	11051 Department of Human Services		9,622.75	2 Transactions		
33	10342 DHS- Anoka Metro Rtc 05- 430- 745- 3721- 6081		500.00	State- operated inpatient 11/01/2015 11/30/2015	0	Commitment Costs - Poor Relief
	10342 DHS- Anoka Metro Rtc		500.00	1 Transactions		
2	9220 DHS- MSOP 05- 430- 745- 3721- 6081		1,110.00	State- operated inpatient		Commitment Costs - Poor Relief

Aitkin County



SLM1
7/21/17 1:40PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
7	05- 430- 745- 3721- 6081	1,110.00	06/01/2017 06/30/2017	0 Commitment Costs - Poor Relief
25	05- 430- 745- 3721- 6081	2,775.00	06/01/2017 06/30/2017	0 Commitment Costs - Poor Relief
	9220 DHS- MSOP	4,995.00	3 Transactions	
	89965 DHS- ST PETER- SEE LIST			
1	05- 430- 745- 3721- 6081	2,010.00	06/01/2017 06/30/2017	0 Commitment Costs - Poor Relief
11	05- 430- 745- 3721- 6081	7,440.00	06/01/2017 06/30/2017	0 Commitment Costs - Poor Relief
	89965 DHS- ST PETER- SEE LIST	9,450.00	2 Transactions	
	91345 Elvecrog/Roberta C			
6	05- 430- 750- 3950- 6020	70.00	06/01/2017 06/30/2017	0 Public Guardianship Dd
9	05- 430- 750- 3950- 6020	105.00	06/01/2017 06/30/2017	0 Public Guardianship Dd
16	05- 430- 760- 3950- 6020	105.00	06/01/2017 06/30/2017	0 Guardianship/Conservatorship
26	05- 430- 760- 3950- 6020	70.00	06/01/2017 06/30/2017	0 Guardianship/Conservatorship
	91345 Elvecrog/Roberta C	350.00	4 Transactions	
	14324 FAMILIES IN TRANSITION SERVICES			
38	05- 430- 710- 3650- 6027	458.38	05/05/2017 05/26/2017	0 Serv For Concurrent Perm Plan
39	05- 430- 710- 3650- 6027	436.65	05/05/2017 05/26/2017	0 Serv For Concurrent Perm Plan
	14324 FAMILIES IN TRANSITION SERVICES	895.03	2 Transactions	
	13687 Family Assessment Services			
29	05- 430- 745- 3085- 6020	375.00	06/28/2017 06/28/2017	0 Adult Outpat Diagnostic Assess/Psyc
30	05- 430- 745- 3085- 6020	130.00	06/28/2017 06/28/2017	0 Adult Outpat Diagnostic Assess/Psyc
31	05- 430- 745- 3085- 6020	375.00	06/28/2017 06/28/2017	0 Adult Outpat Diagnostic Assess/Psyc

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
32	05- 430- 745- 3085- 6020			130.00	06/22/2017 06/22/2017 Adult Outpatient Diagnostic As	0	Adult Outpat Diagnostic Assess/Psyc
	13687 Family Assessment Services			1,010.00	4 Transactions		
15	05- 430- 760- 3160- 6075			60.00	07/01/2017 07/31/2017 Bus passes - Transportation	0	Waiver & Ac Transportation
	13525 HEARTLAND EXPRESS			60.00	1 Transactions		
28	05- 430- 760- 3410- 6075			39,515.00	06/01/2017 06/30/2017 Home modification - Env. Acces	0	Environment Access,Adapt,Special Supply
	14430 J B C., LLC			39,515.00	1 Transactions		
27	05- 430- 710- 3890- 6057			600.00	07/01/2017 07/12/2017 Respite Care	0	Respite Care- Foster Care
	10416 Janzen Steel/Connie C			600.00	1 Transactions		
12	05- 430- 745- 3090- 6050			450.00	07/05/2017 07/05/2017 Pre- Petition Screening/Hearing	0	Pre- Petition Screening/Hearing
	13217 JENNIFER VAUGHN THERAPY SERVICES			450.00	1 Transactions		
5	05- 430- 710- 3880- 6057			534.07	07/01/2017 07/31/2017 Personal Needs - July '17 - Su	0	Supervised Independent Living
	14433 Lubins/Alexander			534.07	1 Transactions		
35	05- 430- 710- 3661- 6020			500.00	06/27/2017 06/27/2017 Fee - Family Group Decision Ma	0	Triple P Activity
36	05- 430- 710- 3661- 6020			100.00	06/27/2017 06/27/2017 Travel - Family Group Decision	0	Triple P Activity
	10870 MEDIATION- CONSULTING			600.00	2 Transactions		

Aitkin County



SLM1
7/21/17 1:40PM
Health & Human Services

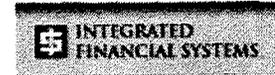
Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89163 NEMOJT							
44 05- 430- 720- 3370- 6038			13,437.50	MFIP Empl Service- Qtrly Paymen	04/01/2017 06/30/2017	0	Mfip- Employment Services
45 05- 430- 720- 3370- 6038			2,500.38	DWP Empl Service- Qtrly Pmt	04/01/2017 06/30/2017	0	Mfip- Employment Services
89163 NEMOJT			15,937.88	2 Transactions			
10977 Northern Psychiatric Associates							
13 05- 430- 740- 3050- 6020			75.00	Child outpatient diagnostic as	06/09/2017 06/09/2017	0	Child Outpat Assess/Psyc. Testing
14 05- 430- 740- 3050- 6020			242.08	Child outpatient diagnostic as	06/09/2017 06/09/2017	0	Child Outpat Assess/Psyc. Testing
22 05- 430- 740- 3050- 6020			75.00	Child Outpatient Diagnostic As	06/09/2017 06/09/2017	0	Child Outpat Assess/Psyc. Testing
23 05- 430- 740- 3050- 6020			242.09	Child Outpatient Diagnostic As	06/09/2017 06/09/2017	0	Child Outpat Assess/Psyc. Testing
10 05- 430- 745- 3085- 6020			242.08	Adult Outpatient Diagnostic As	06/09/2017 06/09/2017	0	Adult Outpat Diagnostic Assess/Psyc
51 05- 430- 745- 3085- 6020			300.00	Adult Outpatient Diagnostic As	06/09/2017 06/09/2017	0	Adult Outpat Diagnostic Assess/Psyc
10977 Northern Psychiatric Associates			1,176.25	6 Transactions			
3639 Northland Counseling Ctr Inc							
52 05- 430- 730- 3710- 6020			1,300.00	Detoxification (Category I)	06/04/2017 06/30/2017	0	Detoxification - Grand Rapids
3639 Northland Counseling Ctr Inc			1,300.00	1 Transactions			
90748 Oakridge Homes Sils							
4 05- 430- 750- 3340- 6073			639.16	Semi- Independent Living Servic	06/02/2017 06/27/2017	0	Semi- Independent Living Serv (Sils)
24 05- 430- 750- 3340- 6073			445.73	Semi- Independent Living Servic	06/01/2017 06/29/2017	0	Semi- Independent Living Serv (Sils)
90748 Oakridge Homes Sils			1,084.89	2 Transactions			
88886 Packer/Tammy R							
34 05- 430- 710- 3890- 6057			150.00	FC Respite Care	07/14/2017 07/16/2017	0	Respite Care- Foster Care

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
88886	Packer/Tammy R			150.00	1 Transactions		
37	3810 PAULBECK'S COUNTY MARKET 05- 430- 710- 3661- 6020			44.30	Food - Family Group Decision M 06/27/2017 06/27/2017	0	Triple P Activity
	3810 PAULBECK'S COUNTY MARKET			44.30	1 Transactions		
54	9360 Redwood Toxicology Laboratory, Inc. 05- 430- 710- 3180- 6020			17.69	SOCIAL SERVICE DRUG TESTING SU 06/22/2017 06/22/2017	0	Health- Related Services
	9360 Redwood Toxicology Laboratory, Inc.			17.69	1 Transactions		
17	14518 ROSS RESOURCES, LTD 05- 430- 710- 3180- 6020			80.00	Drug testing - Health- Related 06/22/2017 06/22/2017	0	Health- Related Services
18	05- 430- 710- 3180- 6020			80.00	Drug testing - Health- Related 06/22/2017 06/22/2017	0	Health- Related Services
19	05- 430- 710- 3180- 6020			80.00	Drug testing - Health- Related 06/22/2017 06/22/2017	0	Health- Related Services
20	05- 430- 710- 3180- 6020			80.00	Drug testing - Health- Related 06/22/2017 06/22/2017	0	Health- Related Services
	14518 ROSS RESOURCES, LTD			320.00	4 Transactions		
47	86177 SHERIFF AITKIN COUNTY 05- 430- 720- 3980- 6020			40.00	Day Care Background Check - Li 06/27/2017 06/27/2017	0	License And Resource Development
	86177 SHERIFF AITKIN COUNTY			40.00	1 Transactions		
3	9140 Simar/Candace 05- 430- 760- 3950- 6020			70.00	Guardianship/conservatorship 06/01/2017 06/30/2017	0	Guardianship/Conservatorship
	9140 Simar/Candace			70.00	1 Transactions		
49	14390 TANGE, MSW/PHILIP B 05- 430- 740- 3900- 6020			180.00	Clinical supervision- Child Rul 06/08/2017 06/08/2017	0	Child Rule 79 Case Mgmt
8	05- 430- 745- 3090- 6050			450.00	Pre- Petition Screening/Hearing 06/16/2017 06/16/2017	0	Pre- Petition Screening/Hearing

Aitkin County



SLM1
7/21/17 1:40PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
50	05-430-745-3910-6020		Clinical supervision- Adult Rul		Adult Rule 79 Case Mgmt	
			06/08/2017 06/08/2017	0		
14390	TANGE, MSW/PHILIP B		3 Transactions			
Final Total			28 Vendors		54 Transactions	
		108,142.84				

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	108,142.84	Health & Human Services	
	All Funds	108,142.84	Total	Approved by,
			
			

Aitkin County



JG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Acrr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
								<u>Paid On Bnf #</u>	<u>On Behalf of Name</u>
Aitkin County DAC	85003	05-400-440-0410-6231			4.90	CLEANING	06/06/2017	0	Services/Labor/Contracts
Aitkin County DAC	85003	05-400-440-0410-6231			40.68	PAPERSHRED	06/06/2017	0	Services/Labor/Contracts
Aitkin County DAC	85003	05-420-600-4800-6231			10.42	CLEANING	06/06/2017	0	Services/Labor/Contracts
Aitkin County DAC	85003	05-420-600-4800-6231			86.46	PAPERSHRED	06/06/2017	0	Services/Labor/Contracts
Aitkin County DAC	85003	05-430-700-4800-6231			15.32	CLEANING	06/06/2017	0	Services/Labor/Contracts
Aitkin County DAC	85003	05-430-700-4800-6231			127.14	PAPERSHRED	06/06/2017	0	Services/Labor/Contracts
Aitkin County DAC	85003	05-430-700-4800-6231			284.92	6 Transactions	06/30/2017	0	Services/Labor/Contracts
Ameripride Linen & Apparel Services	8239	05-257-000-0000-6422			3.94	CLEANING SUPPLIES	06/20/2017	2200928771	Janitorial Services/Supplies
Ameripride Linen & Apparel Services	8239	05-390-000-0000-6422			0.72	CLEANING SUPPLIES	06/20/2017	2200928771	Janitorial Services/Supplies
Ameripride Linen & Apparel Services	8239	05-400-440-0410-6422			5.01	CLEANING SUPPLIES	06/20/2017	2200928771	Janitorial Services/Supplies
Ameripride Linen & Apparel Services	8239	05-420-600-4800-6422			11.10	CLEANING SUPPLIES	06/20/2017	2200928771	Janitorial Services/Supplies
Ameripride Linen & Apparel Services	8239	05-430-700-4800-6422			15.04	CLEANING SUPPLIES	06/20/2017	2200928771	Janitorial Services/Supplies
Ameripride Linen & Apparel Services	8239	05-430-700-4800-6422			35.81	5 Transactions	06/20/2017	0	Janitorial Services/Supplies
Antoine Electric	12106	05-400-440-0410-6231			20.88	REPLACE CS HALLWAY LIGHT	06/26/2017	16325	Services/Labor/Contracts
Antoine Electric	12106	05-420-600-4800-6231			44.37	REPLACE CS HALLWAY LIGHT	06/26/2017	16325	Services/Labor/Contracts
Antoine Electric	12106	05-430-700-4800-6231			65.25	REPLACE CS HALLWAY LIGHT	06/26/2017	16325	Services/Labor/Contracts
Antoine Electric	12106	05-430-700-4800-6231			130.50	3 Transactions	06/26/2017	0	Services/Labor/Contracts
Bethesda Lutheran Church Of Malmo	89185								

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES Page 3

Vendor No.	Account/Formula	Acct	Rpt	Amount	Warrant Description		Invoice #	Paid On Bnf #	Account/Formula Description
					Service Dates	On Behalf of Name			
5	05-400-410-0413-6301			45.00	WIC RENT APR-JUN '17	04/01/2017	06/30/2017	0	Wic Space Rentals
				45.00	1 Transactions				
6	05-400-440-0410-6239			57.44	RPM REPRESENTATIVE PAYEE MNG	08/04/2017	08/03/2018	A015	Software Fees/License Fees
6	05-420-600-4800-6239			122.06	RPM REPRESENTATIVE PAYEE MNG	08/04/2017	08/03/2018	A015	Software Fees/License Fees
6	05-430-700-4800-6239			179.50	RPM REPRESENTATIVE PAYEE MNG	08/04/2017	08/03/2018	A015	Software Fees/License Fees
				359.00	3 Transactions				
7	05-257-000-0000-6342			14.97	COOLER RENTAL SERVICE	07/01/2017	07/31/2017	150-10016285-1	Office Equipment Rental/Contracts
7	05-390-000-0000-6342			2.72	COOLER RENTAL SERVICE	07/01/2017	07/31/2017	150-10016285-1	Office Equipment Rental/Contracts
7	05-400-440-0410-6301			19.06	COOLER RENTAL SERVICE	07/01/2017	07/31/2017	150-10016285-1	Equipment Lease/Space Rental
7	05-420-600-4800-6301			42.19	COOLER RENTAL SERVICE	07/01/2017	07/31/2017	150-10016285-1	Equipment Lease/Space Rental
7	05-430-700-4800-6301			57.16	COOLER RENTAL SERVICE	07/01/2017	07/31/2017	150-10016285-1	Equipment Lease/Space Rental
				136.10	5 Transactions				
8	05-257-000-0000-6422			15.76	TOWELS	06/21/2017	06/21/2017	3190488	Janitorial Services/Supplies
8	05-390-000-0000-6422			2.87	TOWELS	06/21/2017	06/21/2017	3190488	Janitorial Services/Supplies
8	05-400-440-0410-6422			20.05	TOWELS	06/21/2017	06/21/2017	3190488	Janitorial Services/Supplies
8	05-420-600-4800-6422			44.41	TOWELS	06/21/2017	06/21/2017	3190488	Janitorial Services/Supplies
8	05-430-700-4800-6422			60.17	TOWELS	06/21/2017	06/21/2017	3190488	Janitorial Services/Supplies

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>No. Account/Formula</u>	<u>Acct</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>88628</u>	<u>Dalco</u>			<u>143.26</u>	<u>5 Transactions</u>		<u>Paid On Bnf #</u>	<u>On Behalf of Name</u>	
11051	Department of Human Services								
9	05-400-440-0410-6231			430.08	MERIT SYSTEM QE	07/01/2017	09/30/2017	A300MR01E8N	Services/Labor/Contracts
10	05-420-640-4800-6231			43.95	CS MONTHLY FED OFFSET FEE	06/01/2017	06/30/2017	A300C718901	Services/Labor/Contracts
11	05-420-650-4400-6025			1,353.14	MA LTC UN 65	06/01/2017	06/30/2017	A300MM8M011	State/Fed Share - MA
12	05-420-650-4400-6025			152.98	MAX LTC LT65 17	06/01/2017	06/30/2017	A300MM8M011	State/Fed Share - MA
13	05-420-650-4400-6025			622.87	MA ESTATE COLLECTIONS - FED	06/01/2017	06/30/2017	A300MM8M011	State/Fed Share - MA
14	05-420-650-4400-6025			311.43	MA ESTATE COLLECTIONS - STATE	06/01/2017	06/30/2017	A300MM8M011	State/Fed Share - MA
9	05-420-600-4800-6231			913.92	MERIT SYSTEM QE	07/01/2017	09/30/2017	A300MR01E8N	Services/Labor/Contracts
15	05-420-610-4100-6011			436.50	MAXIS MFIP RECOV TANF	06/01/2017	06/30/2017	A300MX01172I	County Share-Afdc/Mfip
16	05-420-620-4100-6011			5.00	MAXIS GA RECOVERIES	06/01/2017	06/30/2017	A300MX01172I	County Share - Ga
17	05-420-630-4100-6011			168.60	MAXIS MFIP FS RECOVERIES	06/01/2017	06/30/2017	A300MX01172I	County Share-Food Support
18	05-420-660-4100-6011			16.00	MAXIS MSA RECOVERIES	06/01/2017	06/30/2017	A300MX01172I	County Share - Msa
9	05-430-700-4800-6231			1,344.00	MERIT SYSTEM QE	07/01/2017	09/30/2017	A300MR01E8N	Services/Labor/Contracts
11051	Department of Human Services			5,798.47	12 Transactions				
13859	GUSTAFSON/ASHLEY			50.46	EMP MILEAGE HV	07/18/2017	07/20/2017	0	Mileage/Parking
13859	GUSTAFSON/ASHLEY			50.46	1 Transactions				
13904	Hill City Assembly of God Church			45.00	WIC RENT APR-JUN '17	04/01/2017	06/30/2017	0	Wic Space Rentals

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Account/Formula</u>	<u>Acct</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Paid On Bnf #</u>	<u>Account/Formula Description</u>
	13904 Hill City Assembly of God Church				45.00	1 Transactions				
2186	Hillyard Inc - Kansas City									
21		05-257-000-0000-6422			24.31	CLEANING / BATHROOM SUPPLIES	07/06/2017	602601669	0	Janitorial Services/Supplies
21		05-390-000-0000-6422			4.42	CLEANING / BATHROOM SUPPLIES	07/06/2017	602601669	0	Janitorial Services/Supplies
21		05-400-440-0410-6422			30.95	CLEANING / BATHROOM SUPPLIES	07/06/2017	602601669	0	Janitorial Services/Supplies
21		05-420-600-4800-6422			68.52	CLEANING / BATHROOM SUPPLIES	07/06/2017	602601669	0	Janitorial Services/Supplies
21		05-430-700-4800-6422			92.84	CLEANING / BATHROOM SUPPLIES	07/06/2017	602601669	0	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City									
					221.04	5 Transactions				
7525	Hometown Bldg Supply									
22		05-257-000-0000-6422			2.90	AGENCY - DOOR INSULATION	06/29/2017	890061	0	Janitorial Services/Supplies
22		05-390-000-0000-6422			0.53	AGENCY - DOOR INSULATION	06/29/2017	890061	0	Janitorial Services/Supplies
22		05-400-440-0410-6422			3.70	AGENCY - DOOR INSULATION	06/29/2017	890061	0	Janitorial Services/Supplies
22		05-420-600-4800-6422			8.18	AGENCY - DOOR INSULATION	06/29/2017	890061	0	Janitorial Services/Supplies
22		05-430-700-4800-6422			11.08	AGENCY - DOOR INSULATION	06/29/2017	890061	0	Janitorial Services/Supplies
7525	Hometown Bldg Supply									
					26.39	5 Transactions				
2340	Hyytinen Hardware Hank									
23		05-257-000-0000-6422			1.32	TOOL BOX	06/30/2017	1404723	0	Janitorial Services/Supplies
23		05-390-000-0000-6422			0.24	TOOL BOX	06/30/2017	1404723	0	Janitorial Services/Supplies
23		05-400-440-0410-6422			1.67	TOOL BOX	06/30/2017	1404723	0	Janitorial Services/Supplies
23		05-420-600-4800-6422			3.72	TOOL BOX	06/30/2017	1404723	0	Janitorial Services/Supplies
23		05-430-700-4800-6422			5.04	TOOL BOX	06/30/2017	1404723	0	Janitorial Services/Supplies

Aitkin County

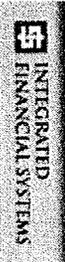


Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

CJG1
7/21/17 12:47PM
Health & Human Services

Vendor No.	Vendor Name	Account/Formula	Acct	Rpt	Amount	Warrant Description		Invoice #		Account/Formula Description	
						Service Dates	06/30/2017	06/30/2017	0	On Bnf #	On Behalf of Name
2340	Hyttinen Hardware Hank				11.99	06/30/2017	06/30/2017	0			
						5 Transactions					
90182	Laboratory Corp Of America Holdings				32.90	06/30/2017	06/30/2017	55940583			Genetic Tests Iv-D
24		05-420-640-4800-6397				06/30/2017		0			
						1 Transactions					
90182	Laboratory Corp Of America Holdings				32.90						
13624	MailFinance				68.89	05/05/2017	08/04/2017	N6628549			Maintenance/Service Contracts
25		05-400-440-0410-6300						0			
						05/05/2017	08/04/2017	N6628549			Maintenance/Service Contracts
25		05-420-600-4800-6300			146.39			0			
						05/05/2017	08/04/2017	N6628549			Maintenance/Service Contracts
25		05-430-700-4800-6300			215.28	05/05/2017	08/04/2017	0			
						3 Transactions					
13624	MailFinance				430.56						
89079	McGregor Area Ambulance Service				2,090.00	06/01/2017	06/30/2017	0			Mcgregor Area Ambulance
26		05-400-401-0000-6812				06/01/2017		0			
						1 Transactions					
89079	McGregor Area Ambulance Service				2,090.00						
89078	Millie Laes Health System				180.00	05/01/2017	05/31/2017	0			Isle Ambulance/Millie Laes Health System
28		05-400-401-0000-6814				05/01/2017		0			
						1 Transactions					
89078	Millie Laes Health System				180.00						
89765	Minnesota Elevator, Inc				18.88	07/01/2017	07/31/2017	712355			Maintenance-Service Contracts
27		05-257-000-0000-6300				07/01/2017		0			
						07/01/2017	07/31/2017	712355			Maintenance-Service Contracts
27		05-390-000-0000-6300			3.43	07/01/2017	07/31/2017	0			
						07/01/2017	07/31/2017	712355			Maintenance/Service Contracts
27		05-400-440-0410-6300			24.03	07/01/2017	07/31/2017	0			
						07/01/2017	07/31/2017	712355			Maintenance/Service Contracts
27		05-420-600-4800-6300			53.21	07/01/2017	07/31/2017	0			
						07/01/2017	07/31/2017	712355			Maintenance/Service Contracts
27		05-430-700-4800-6300			72.09	07/01/2017	07/31/2017	0			
						07/01/2017	07/31/2017	712355			Maintenance/Service Contracts

Aitkin County



JIG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Account/Formula	Acct	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
							Paid On Bhf #	On Behalf of Name
89765	Minnesota Elevator, Inc			1771.64	5 Transactions			
89081	North Ambulance Brainerd			1,980.00	AMBULANCE RUNS - JUNE '17	06/30/2017	0	No. Memorial Ambulance-Aitkin
89081	North Ambulance Brainerd			1,980.00	1 Transactions			
5774	Riverwood Healthcare Clinic			239.40	FAM PLAN - DEPO INJ	02/27/2017	0	Family Planning Services/Methods
5774	Riverwood Healthcare Clinic			239.40	04/07/2016			
5774	Riverwood Healthcare Clinic			239.40	1 Transactions			
86177	Sheriff Aitkin County			50.00	IVD SERVICE 0014343061-02	06/23/2017	C1700219	Aitkin Co Sheriff Fees Iv-D
86177	Sheriff Aitkin County			50.00	06/23/2017		0	
86177	Sheriff Aitkin County			50.00	IVD SERVICE 0014368930-01	06/23/2017	C1700248	Aitkin Co Sheriff Fees Iv-D
86177	Sheriff Aitkin County			50.00	06/23/2017		0	
86177	Sheriff Aitkin County			50.00	IVD SERVICE 0011031219-01	06/23/2017	C1700275	Aitkin Co Sheriff Fees Iv-D
86177	Sheriff Aitkin County			50.00	06/23/2017		0	
86177	Sheriff Aitkin County			150.00	3 Transactions			
86347	Sheriff Hennepin County			80.00	IVD SERVICE0015521988-01	07/07/2017	78425	Other Iv-D Charges
86347	Sheriff Hennepin County			80.00	07/07/2017		0	
86347	Sheriff Hennepin County			80.00	1 Transactions			
4507	Sorensen Root Thompson Funeral Home			2,100.00	COUNTY BURIAL	06/15/2017	0	County Burials
4507	Sorensen Root Thompson Funeral Home			2,100.00	06/15/2017		0	
4507	Sorensen Root Thompson Funeral Home			2,100.00	1 Transactions			
88859	Spee*Dee-St Cloud			242.78	IM SERVICE	06/05/2017	3319414	Postage
88859	Spee*Dee-St Cloud			242.78	06/05/2017		0	
88859	Spee*Dee-St Cloud			242.78	1 Transactions			
13025	ST LOUIS COUNTY AUDITOR							

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Account/Formula</u>	<u>Acct</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Paid On Bnt #</u>	<u>Account/Formula Description</u>
37	86235 The Office Shop Inc	05-420-600-4800-6239			2,449.59	REG 3 EDMS - IT SUPPORT	04/01/2017	00000704		Software Fees/License Fees
	13025 ST LOUIS COUNTY AUDITOR				2,449.59	1 Transactions	06/30/2017	0		
39		05-400-440-0410-6405			6.18	AGENCY - SUPPLIES	06/07/2017	1027126-0		Office Supplies
40		05-400-440-0410-6405			6.51	AGENCY - SUPPLIES	06/12/2017	1027374-0		Office Supplies
41		05-400-440-0410-6405			4.05	DIRECTOR - SUPPLIES	06/14/2017	1027388-0		Office Supplies
42		05-400-440-0410-6405			19.65	AGENCY - SUPPLIES	06/19/2017	1027754-0		Office Supplies
43		05-400-440-0410-6405			6.95	AGENCY - COPIER PAPER	06/23/2017	1028061-0		Office Supplies
44		05-400-440-0410-6405			28.96	PH - LEGAL PAPER	06/23/2017	1028061-0		Office Supplies
45		05-400-440-0410-6405			1.44	AGENCY - SUPPLIES	06/28/2017	1028176-0		Office Supplies
46		05-400-440-0410-6405			2.54	AGENCY - DRAWER HANDLES	06/27/2017	1028198-0		Office Supplies
47		05-400-430-0403-6405			15.32	C&TC - LABELS	06/28/2017	1028203-0		Office Supplies
38		05-420-600-4800-6405			108.69	IM - TONER (JG)	06/02/2017	1026912-0		Office Supplies
39		05-420-600-4800-6405			13.13	AGENCY - SUPPLIES	06/07/2017	1027126-0		Office Supplies
40		05-420-600-4800-6405			13.84	AGENCY - SUPPLIES	06/12/2017	1027374-0		Office Supplies
41		05-420-600-4800-6405			8.62	DIRECTOR - SUPPLIES	06/14/2017	1027388-0		Office Supplies
42		05-420-600-4800-6405			41.77	AGENCY - SUPPLIES	06/19/2017	1027754-0		Office Supplies
43		05-420-600-4800-6405			14.77	AGENCY - COPIER PAPER	06/23/2017	1028061-0		Office Supplies
45		05-420-600-4800-6405			3.07	AGENCY - SUPPLIES	06/28/2017	1028176-0		Office Supplies
46		05-420-600-4800-6405			5.41	AGENCY - DRAWER HANDLES	06/27/2017	1028198-0		Office Supplies

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description
48		05-420-640-4800-6450			129.76 -	CS-WORKSTATION PARTS CREDIT	06/23/2017	CR 1026458-0	0	Small Equipment: Telephones, Chairs, etc.
39		05-430-700-4800-6405			19.32	AGENCY - SUPPLIES	06/07/2017	1027126-0	0	Office Supplies
40		05-430-700-4800-6405			20.36	AGENCY - SUPPLIES	06/12/2017	1027374-0	0	Office Supplies
41		05-430-700-4800-6405			12.67	DIRECTOR - SUPPLIES	06/14/2017	1027388-0	0	Office Supplies
42		05-430-700-4800-6405			61.42	AGENCY - SUPPLIES	06/19/2017	1027754-0	0	Office Supplies
43		05-430-700-4800-6405			21.72	AGENCY - COPIER PAPER	06/23/2017	1028061-0	0	Office Supplies
45		05-430-700-4800-6405			4.52	AGENCY - SUPPLIES	06/28/2017	1028176-0	0	Office Supplies
46		05-430-700-4800-6405			7.95	AGENCY - DRAWER HANDLES	06/27/2017	1028198-0	0	Office Supplies
86235	The Office Shop Inc				319.10	25 Transactions				
10930	Tidholm Productions									
49		05-400-440-0410-6405			7.99	BUSINESS CARDS (CB)	06/30/2017	9284 6697	0	Office Supplies
50		05-400-440-0410-6405			7.91	BUSINESS CARDS (SS)	06/30/2017	9284 6697	0	Office Supplies
49		05-420-600-4800-6405			16.98	BUSINESS CARDS (CB)	06/30/2017	9284 6697	0	Office Supplies
50		05-420-600-4800-6405			16.81	BUSINESS CARDS (SS)	06/30/2017	9284 6697	0	Office Supplies
49		05-430-700-4800-6405			24.98	BUSINESS CARDS (CB)	06/30/2017	9284 6697	0	Office Supplies
50		05-430-700-4800-6405			24.73	BUSINESS CARDS (SS)	06/30/2017	9284 6697	0	Office Supplies
10930	Tidholm Productions				99.40	6 Transactions				
10657	TotalFunds By Hasler	05-430-000-0000-1205			2,000.00	POSTAGE	07/10/2017	79000110005968	0	Postage Account
10657	TotalFunds By Hasler				2,000.00	1 Transactions				

Aitkin County



CJG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONERS VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>					<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total			19,853.31	28 Vendors		109 Transactions	

Aitkin County



CIG1
7/21/17 12:47PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES:

Recap by Fund	Fund	AMOUNT	Name	Approved by,
	5	19,853.31	Health & Human Services
All Funds		19,853.31	Total

.....
.....
.....

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

SLM1
7/21/17 1:40PM
Health & Human Services

<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Paid On Bnf #</u>	<u>Account/Formula Description</u>
86222 AITKIN INDEPENDENT AGE	05-430-720-3020-6069				77.10	Child Care Advertising - Commu	06/17/2017	0		Community Ed & Prevent/Advertising
86222 AITKIN INDEPENDENT AGE					77.10	1 Transactions				
360 ARROWHEAD ECON OPP AGENCY	05-430-720-3370-6038				13,437.50	MFP Empl Service- Qrly Paymen	07/01/2017	0		Mfp- Employment Services
43 05-430-720-3370-6038					2,500.38	DWP Empl Service- Qrly Pmt	07/01/2017	0		Mfp- Employment Services
360 ARROWHEAD ECON OPP AGENCY					15,937.88	2 Transactions				
9791 Bieganek/Joan M	05-430-760-3950-6020				105.00	Guardianship/Conservator Activ	06/01/2017	0		Guardianship/Conservatorship
9791 Bieganek/Joan M					105.00	1 Transactions				
12734 CARTAS MENTAL HEALTH CLINIC	05-430-745-3085-6020				1,200.00	Adult Outpatient Diagnostic As	06/26/2017	0		Adult Output Diagnostic Assess/Physc
41 05-430-745-3085-6020					1,200.00	Adult Outpatient Diagnostic As	06/07/2017	0		Adult Output Diagnostic Assess/Physc
12734 CARTAS MENTAL HEALTH CLINIC					2,400.00	2 Transactions				
11051 Department of Human Services	05-430-720-3110-6069				361.42	BSFE County Match Invoice #A30	06/30/2017	0		Bsf Child Care
53 05-430-720-3110-6069					9,261.33	CCDTF Maintenance of Effort	05/01/2017	0		Ccdf County % State Billings
46 05-430-730-3590-6072					9,622.75	2 Transactions				
11051 Department of Human Services					9,622.75	2 Transactions				
10342 DHS- Anoka Metro Rtc	05-430-745-3721-6081				500.00	State-operated Inpatient	11/01/2015	0		Commitment Costs - Poor Relief
33 05-430-745-3721-6081					500.00	1 Transactions				
10342 DHS- Anoka Metro Rtc					500.00	1 Transactions				
9220 DHS- MSOP	05-430-745-3721-6081				1,110.00	State-operated Inpatient				Commitment Costs - Poor Relief
2 05-430-745-3721-6081					1,110.00	State-operated Inpatient				

Aitkin County



SLM1
7/21/17 1:40PM
Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES Page 3

Vendor Name	No.	Account/Formula	Acct	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
								Paid On Bnf #	On Behalf of Name
7		05-430-745-3721-6081			1,110.00	State-operated inpatient	06/01/2017	0	Commitment Costs - Poor Relief
25		05-430-745-3721-6081			2,775.00	State-operated inpatient	06/01/2017	0	Commitment Costs - Poor Relief
9220		DHS-MSOP			4,995.00	3 Transactions	06/30/2017	0	
89965		DHS-ST PETER-SEE LIST			2,010.00	State-operated inpatient	06/01/2017	0	Commitment Costs - Poor Relief
1		05-430-745-3721-6081			7,440.00	State-operated inpatient	06/01/2017	0	Commitment Costs - Poor Relief
11		05-430-745-3721-6081			9,450.00	2 Transactions	06/30/2017	0	
89965		DHS-ST PETER-SEE LIST							
91345		Elvecrog/Roberta C			70.00	Public guardianship	06/01/2017	0	Public Guardianship Dd
6		05-430-750-3950-6020			105.00	Public guardianship	06/01/2017	0	Public Guardianship Dd
9		05-430-750-3950-6020			105.00	Guardianship/Conservatorship	06/30/2017	0	Guardianship/Conservatorship
16		05-430-760-3950-6020			70.00	Guardianship/Conservatorship	06/01/2017	0	Guardianship/Conservatorship
26		05-430-760-3950-6020			350.00	4 Transactions	06/30/2017	0	
91345		Elvecrog/Roberta C							
14324		FAMILIES IN TRANSITION SERVICES			458.38	Supervised visitation - Servic	05/05/2017	0	Serv For Concurrent Perm Plan
38		05-430-710-3650-6027			436.65	Supervised visitation - Servic	05/05/2017	0	Serv For Concurrent Perm Plan
39		05-430-710-3650-6027			895.03	2 Transactions	05/26/2017	0	
14324		FAMILIES IN TRANSITION SERVICES							
13687		Family Assessment Services			375.00	Adult Outpatient Diagnostic As	06/28/2017	0	Adult Output Diagnostic Assess/Physc
29		05-430-745-3085-6020			130.00	Adult Outpatient Diagnostic As	06/28/2017	0	Adult Output Diagnostic Assess/Physc
30		05-430-745-3085-6020			375.00	Adult Outpatient Diagnostic As	06/28/2017	0	Adult Output Diagnostic Assess/Physc
31		05-430-745-3085-6020							

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>						<u>Paid On</u>	<u>On Behalf of Name</u>
32	05-430-745-3085-6020			130.00	Adult Outpatient Diagnostic As	06/22/2017 06/22/2017	0	Adult Outpat Diagnostic Assess/Psyc
13687	Family Assessment Services			1,010.00	4 Transactions			
13525	HEARTLAND EXPRESS			60.00	Bus passes - Transportation	07/01/2017 07/31/2017	0	Waiver & Ac Transportation
15	05-430-760-3160-6075			60.00	1 Transactions			
13525	HEARTLAND EXPRESS			60.00	1 Transactions			
14430	J B C, LLC			39,515.00	Home modification - Env. Acces	06/01/2017 06/30/2017	0	Environment Access,Adapt,Special Supply
28	05-430-760-3410-6075			39,515.00	1 Transactions			
14430	J B C, LLC			39,515.00	1 Transactions			
10416	Janzen Steel/Connie C			600.00	Respite Care	07/01/2017 07/12/2017	0	Respite Care- Foster Care
27	05-430-710-3890-6057			600.00	1 Transactions			
10416	Janzen Steel/Connie C			600.00	1 Transactions			
13217	JENNIFER VAUGHN THERAPY SERVICES			450.00	Pre-Petition Screening/Hearing	07/05/2017 07/05/2017	0	Pre- Petition Screening/Hearing
12	05-430-745-3090-6050			450.00	1 Transactions			
13217	JENNIFER VAUGHN THERAPY SERVICES			450.00	1 Transactions			
14433	Lubins/Alexander			534.07	Personal Needs - July '17 - Su	07/01/2017 07/31/2017	0	Supervised Independent Living
5	05-430-710-3880-6057			534.07	1 Transactions			
14433	Lubins/Alexander			534.07	1 Transactions			
10870	MEDIATION- CONSULTING			500.00	Fee - Family Group Decision Ma	06/27/2017 06/27/2017	0	Triple P Activity
35	05-430-710-3661-6020			500.00	1 Transactions			
10870	MEDIATION- CONSULTING			500.00	1 Transactions			
36	05-430-710-3661-6020			100.00	Travel - Family Group Decision	06/27/2017 06/27/2017	0	Triple P Activity
10870	MEDIATION- CONSULTING			600.00	2 Transactions			

Aitkin County



SLM1 7/21/17 1:40PM
Health & Human Services

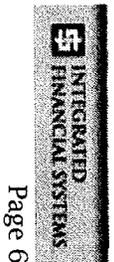
Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

<u>Vendor Name</u>	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
							<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89163	NEMOJT							
44	05-430-720-3370-6038			13,437.50	MFP Empl Service-Orly Paymen	04/01/2017 06/30/2017	0	Mfp- Employment Services
45	05-430-720-3370-6038			2,500.38	DWP Empl Service-Orly Pmt	04/01/2017 06/30/2017	0	Mfp- Employment Services
89163	NEMOJT			15,937.88	2 Transactions			
10977	Northern Psychiatric Associates							
13	05-430-740-3050-6020			75.00	Child outpatient diagnostic as	06/09/2017	0	Child Outpat Assess/Psyc. Testing
14	05-430-740-3050-6020			242.08	Child outpatient diagnostic as	06/09/2017	0	Child Outpat Assess/Psyc. Testing
22	05-430-740-3050-6020			75.00	Child Outpatient Diagnostic As	06/09/2017	0	Child Outpat Assess/Psyc. Testing
23	05-430-740-3050-6020			242.09	Child Outpatient Diagnostic As	06/09/2017	0	Child Outpat Assess/Psyc. Testing
10	05-430-745-3085-6020			242.08	Adult Outpatient Diagnostic As	06/09/2017	0	Adult Outpat Diagnostic Assess/Psyc
51	05-430-745-3085-6020			300.00	Adult Outpatient Diagnostic As	06/09/2017	0	Adult Outpat Diagnostic Assess/Psyc
10977	Northern Psychiatric Associates			1,176.25	6 Transactions			
3639	Northland Counseling Ctr Inc							
52	05-430-730-3710-6020			1,300.00	Detoxification (Category I)	06/04/2017 06/30/2017	0	Detoxification - Grand Rapids
3639	Northland Counseling Ctr Inc			1,300.00	1 Transactions			
90748	Oakridge Homes Sils							
4	05-430-750-3340-6073			639.16	Semi-Independent Living Servic	06/02/2017 06/27/2017	0	Semi- Independent Living Serv (Sils)
24	05-430-750-3340-6073			445.73	Semi-Independent Living Servic	06/01/2017 06/29/2017	0	Semi- Independent Living Serv (Sils)
90748	Oakridge Homes Sils			1,084.89	2 Transactions			
88886	Packer/Tammy R							
34	05-430-710-3890-6057			150.00	FC Respite Care	07/14/2017 07/16/2017	0	Respite Care- Foster Care

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>1 Transaction</u>		<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
37	3810 PAULBECK'S COUNTY MARKET 05-430-710-3661-6020		44.30	Food - Family Group Decision M	06/27/2017	0	Triple P Activity
54	9360 Redwood Toxicology Laboratory, Inc. 05-430-710-3180-6020		17.69	SOCIAL SERVICE DRUG TESTING SU	06/22/2017	0	Health- Related Services
17	14518 ROSS RESOURCES, LTD 05-430-710-3180-6020		80.00	Drug testing - Health-Related	06/22/2017	0	Health- Related Services
18	05-430-710-3180-6020		80.00	Drug testing - Health-Related	06/22/2017	0	Health- Related Services
19	05-430-710-3180-6020		80.00	Drug testing - Health-Related	06/22/2017	0	Health- Related Services
20	05-430-710-3180-6020		80.00	Drug testing - Health-Related	06/22/2017	0	Health- Related Services
	14518 ROSS RESOURCES, LTD		320.00	4 Transactions			
47	86177 SHERIFF AITKIN COUNTY 05-430-720-3980-6020		40.00	Day Care Background Check - LI	06/27/2017	0	License And Resource Development
	86177 SHERIFF AITKIN COUNTY		40.00	1 Transactions			
3	9140 Sinar/Candace 05-430-760-3950-6020		70.00	Guardianship/conservatorship	06/01/2017	0	Guardianship/Conservatorship
	9140 Sinar/Candace		70.00	1 Transactions			
49	14390 TANGE, MSW/PHILIP B 05-430-740-3900-6020		180.00	Clinical supervision- Child Rul	06/08/2017	0	Child Rule 79 Case Mgmt
8	05-430-745-3090-6050		450.00	Pre- Petition Screening/Hearing	06/16/2017	0	Pre- Petition Screening/Hearing

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Paid On Bhf #</u>	<u>Account/Formula Description</u>
	50	05-430-745-3910-6020			270.00	Clinical supervision- Adult Rul	06/08/2017	0		Adult Rule 79 Case Mgmt
14390		TANGE, MSW/PHILIP B			900.00	3 Transactions	06/08/2017			
Final Total					108,142.84	28 Vendors				54 Transactions

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



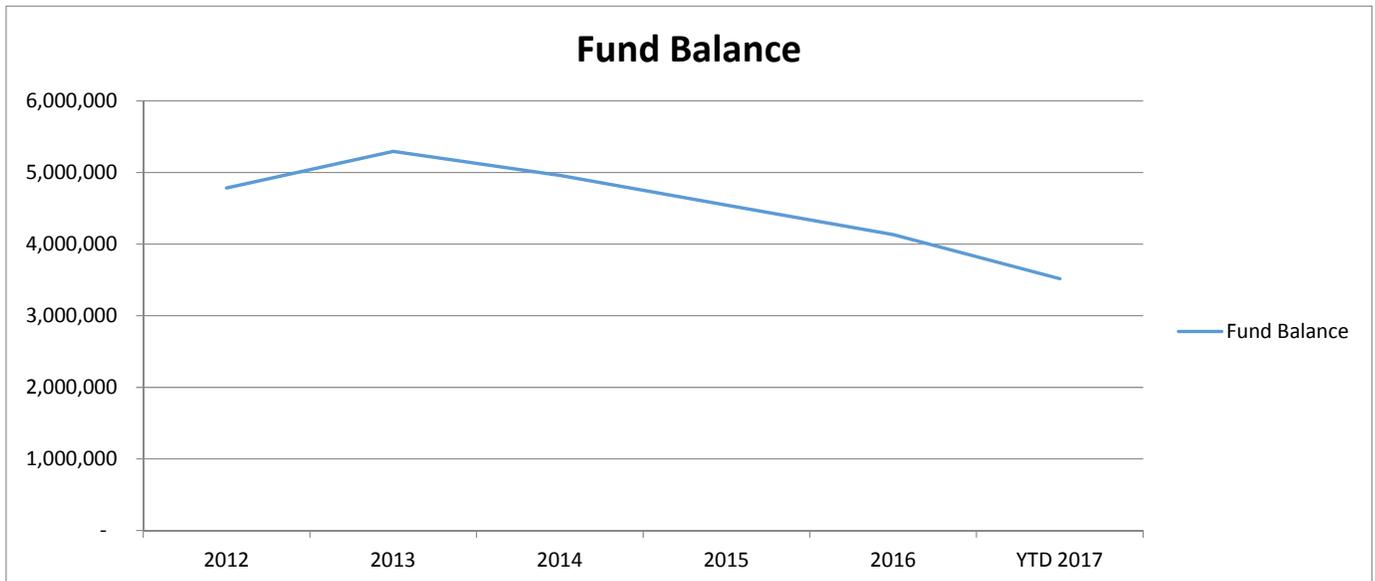
<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	<u>Approved by,</u>
	5	108,142.84	Health & Human Services
All Funds		108,142.84	Total

Aitkin County Health and Human Services

5-Year Trend

	2012	2013	2014	2015	2016	YTD 2017
Fund Balance	4,783,514	5,295,266	4,959,306	4,544,194	4,132,946	3,517,032

	2012	2013	2014	2015	2016	YTD 2017
Revenue:						
Tax Levy	(2,445,758)	(2,470,280)	(1,888,237)	(1,982,478)	(2,376,726)	(1,473,987)
Intergovernmental Revenue	(131,276)	(314,824)	(270,042)	(279,448)	(207,004)	64
State Revenue	(723,462)	(686,351)	(881,137)	(1,043,277)	(1,062,714)	(394,490)
Federal Revenue	(2,161,389)	(2,136,553)	(2,168,616)	(2,084,504)	(2,047,014)	(1,170,519)
Third Party Revenue	(204,217)	(216,749)	(207,346)	(258,635)	(341,275)	(161,461)
Misc. Revenue/Pass Thru	(451,664)	(359,291)	(315,012)	(388,502)	(311,493)	(102,265)
Expenditure:						
Payments for Recipients	1,604,609	1,417,258	1,635,621	1,719,526	1,881,399	1,071,164
Payroll	3,516,455	3,425,849	3,664,934	3,934,931	4,102,280	2,474,799
Services/Charges and Fees	397,600	423,064	336,723	343,675	347,003	181,493
Travel and Insurance	87,885	89,679	143,562	156,611	155,526	69,817
Supplies and Small Equipment	33,369	61,402	73,199	110,486	100,869	47,875
Capital Outlay	120,759	52,492	31,266	38,483	48,764	2,500
Misc. Expenditure/Pass Thru	168,640	184,723	180,414	150,934	120,507	69,746
Net Change to Fund Balance:	(188,448)	(529,581)	335,329	417,802	410,121	614,735

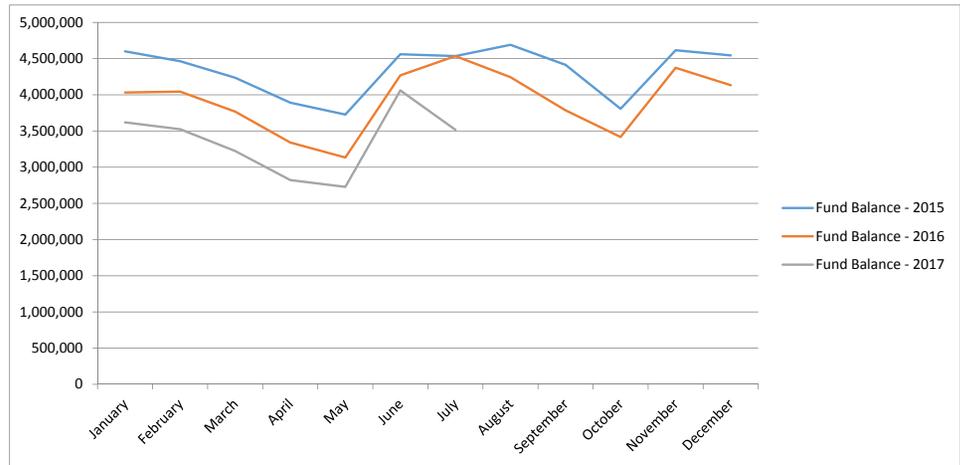


Aitkin County Health and Human Services

Financial Statement for Board

	January	February	March	April	May	June	July	August	September	October	November	December
Fund Balance - 2015	4,600,651	4,463,903	4,236,061	3,892,021	3,727,220	4,560,231	4,534,967	4,690,698	4,413,847	3,806,907	4,615,850	4,544,194
Fund Balance - 2016	4,031,619	4,044,030	3,768,001	3,340,621	3,133,611	4,268,703	4,534,967	4,244,044	3,785,410	3,417,297	4,372,735	4,132,946
Fund Balance - 2017	3,619,229	3,524,864	3,223,404	2,822,304	2,727,519	4,060,299	3,517,032					

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD 2017
Revenue:													
Tax Levy	0	0	0	0	0	(1,473,987)							(1,473,987)
Intergovernmental Revenue	0	0	0	0	0	64							64
State Revenue	(18,231)	(73,976)	(122,527)	(7,881)	(32,917)	(138,957)							(394,490)
Federal Revenue	(73,411)	(246,644)	(282,877)	(34,717)	(243,676)	(289,195)							(1,170,519)
Third Party Revenue	(14,677)	(30,438)	(27,132)	(29,258)	(25,331)	(34,625)							(161,461)
Misc. Revenue/Pass Thru	(20,882)	(13,003)	(30,908)	(6,668)	(10,988)	(19,490)	(327)						(102,265)
Expenditure:													
Payments for Recipients	140,882	196,989	143,567	156,060	131,475	128,528	173,664						1,071,164
Payroll	433,107	312,632	447,030	322,773	313,511	315,577	330,169						2,474,799
Services/Charges and Fees	33,393	16,350	28,873	22,211	23,596	31,219	25,852						181,493
Travel and Insurance	39,506	2,407	5,604	9,545	4,681	5,183	2,892						69,817
Supplies and Small Equipment	4,846	28,485	3,083	3,138	4,389	3,031	903						47,875
Capital Outlay	0	0	0	2,500	0	0	0						2,500
Misc. Expenditure/Pass Thru	9,649	10,146	8,420	12,351	9,532	11,380	8,268						69,746
Net:	534,182	202,947	173,132	450,055	174,270	(1,461,272)	541,421	0	0	0	0	0	614,735

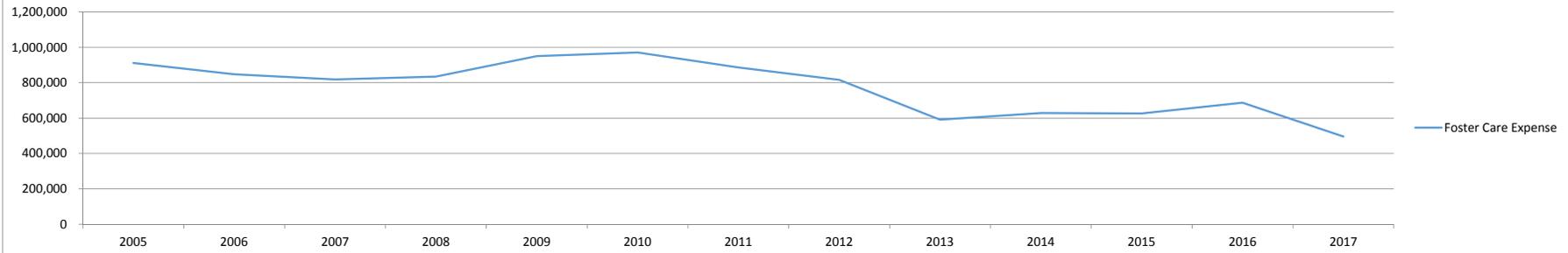


Foster Care Report

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Foster Care Expense	911,375	847,823	818,453	834,512	950,273	970,888	886,243	816,028	590,994	628,755	626,426	686,956	495,713
# of Children	69	73	75	63	64	57	56	49	50	53	65	62	

Foster Care	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Child Shelter	339	3,017	5,139	0	850	0	177	2,696	2,817	0	1,071	2,384	
ICWA	185	2,448	0	0	709	0	0	0	0	0	0	0	
Corrections	0	35,626	6,465	5,444	4,227	9,488	2,656	6,151	1,378	1,968	0	0	
Treatment Foster Care	0	0	8,451	0	0	33,227	101,130	96,216	79,138	35,418	18,948	0	
ICWA	0	0	0	0	0	0	0	0	0	0	7,870	18,632	4,006
Corrections	0	0	0	33,530	33,811	22,857	0	0	0	0	0	0	
Child Foster Care	388,841	318,577	462,600	384,829	396,552	346,845	167,154	174,298	241,526	158,688	190,403	289,650	128,047
ICWA	22,292	49,915	101,147	131,779	99,413	111,278	138,816	92,451	11,382	24,570	52,441	72,284	51,297
Corrections	1,365	19,740	0	0	0	18,695	11,627	9,783	0	1,998	10,011	0	0
Rule 8	2,750	53,677	12,310	3,174	19,938	14,710	45,321	7,062	0	100	35,955	0	19,836
ICWA	0	0	0	23,947	10,952	48,097	16,400	25,716	7,306	888	0	0	
Corrections	3,565	0	18,675	8,132	44,677	13,373	17,570	43,317	0	0	0	0	
Correction Facilities	0	0	0	0	0	0	0	0	24,953	0	0	0	60,996
ICWA	0	37,418	46,204	35,438	68,751	103,404	107,921	56,691	21,011	68,770	27,341	47,201	890
Corrections	338,671	264,032	141,084	107,867	120,751	66,821	208,353	188,862	142,442	292,193	142,279	149,222	
Northstar Adoption/Kinship	0	0	0	0	0	0	0	0	0	0	0	1,973	
Extented Foster Care	0	0	0	0	0	0	1,228	0	0	100	0	0	2,870
Electronic Monitoring	2,800	976	1,848	0	1,504	1,201	0	352	2,904	0	0	0	
Rule 5	109,597	56,466	0	61,170	95,415	103,210	70,889	99,575	21,835	119,466	96,403	139,532	223,230
ICWA	0	0	7,175	36,321	42,836	36,960	0	0	36,571	0	48,012	27,891	
Corrections	28,130	0	0	0	0	0	0	0	0	0	0	0	
Respite	1,889	428	115	882	7,862	34,851	8,645	9,183	2,358	919	5,765	1,276	2,230
Child Care	5,369	1,406	2,178	0	671	1,579	1,167	0	718	592	4,495	981	179
Health Services	5,546	386	695	0	455	82	194	382	111	2,607	3,108	195	132
Transportation	4,514	4,436	5,897	5,464	10,803	9,584	10,268	7,188	14,129	9,790	7,789	6,098	6,963
Total Foster Care Expenses:	915,854	848,548	819,983	837,977	960,176	976,259	909,516	819,923	610,578	718,066	651,892	757,319	500,675

Foster Care Expense



PURCHASE OF SERVICE AGREEMENT

The Aitkin County Health & Human Services Courthouse, Aitkin, Minnesota 56431, hereafter referred to as the Department and Northern Psychiatric Associates, 7115 Forthun Road, Suite 105, Baxter, MN 56425-8598, hereafter referred to as Contractor; enter into this agreement for the period from January 1, 2017, to December 31, 2017.

WHEREAS, Minnesota Statutes, section 245.461 to 245.486 and 245.487 to 245.4888 establishes the Comprehensive Adult Mental Health Act and the Comprehensive Children's Mental Health Act; and

WHEREAS, the Department is required to provide Mental Health services in accordance with the Comprehensive Mental Health Act and the Comprehensive Children's Mental Health Act; and

WHEREAS, the Department pursuant to Minnesota statutes, section 373.01, 373.02, 245.465(4), and 256E.08 wishes to purchase mental health services from multi-disciplinary service Contractor; and

WHEREAS, the Contractor is an autonomous mental health provider in private practice, and in multiple disciplines and is qualified and willing to perform such services;

NOW THEREFORE, in consideration of the mutual understandings and agreements set forth, the Department and Contractor agree as follows:

I SERVICES TO BE PROVIDED OR PURCHASED

The Department agrees to purchase and the Contractor agrees to furnish services as listed in Attachment A.

Diagnostic Assessments and psychological testing requested by the Department for the purpose of fulfilling requirements for ongoing county mental health services for children and adults will be subject to review by the Department to determine whether said assessments and evaluations appropriately fall under the terms of this agreement. If Department determines that said assessments and evaluations fall outside the scope of this agreement, Contractor will be notified upon referral by Department.

II COST AND DELIVERY OF PURCHASED SERVICES

Statements will be submitted by the 10th of each month in the approved format detailing services provided in the prior month. Payment by the Department to Contractor will be by the end of the month and will be based on actual billing. Northern Psychiatric will bill the appropriate third-party payer if the client is covered by a health insurance plan.

III DELIVERY OF CARE AND SERVICES:

Except as otherwise provided herein, Contractor shall maintain in all respects its present control over and autonomy with respect to:

1. The application of its intake procedures and requirements to clients.
2. The methods, times, means and personnel for furnishing Purchased Services to eligible clients.
3. The determination of when to terminate the furnishing of Purchased Services to eligible clients.

Nothing in this agreement shall be construed as requiring Contractor to provide or continue Purchased Services to or for any eligible clients.

IV AUDIT AND RECORD DISCLOSURE

1. Allow personnel of the Department, the Minnesota Department of Human Services, and the Department of Health and Human Services, access to the Contractor's records, in accordance with state and federal laws and regulations, at reasonable hours in order to exercise their responsibility to monitor the services.
2. Maintain records at Northern Psychiatric Associates for audit purposes.
3. Comply with Minnesota Code for Agency Rule - Minnesota Department of Public Welfare and the Minnesota Government Practice Act, M.S. 15.1611 - 16.1698. (Suppl. 1979)

V SAFEGUARD OF CLIENT INFORMATION:

1. The use or disclosure by any party of information concerning an eligible client in violation of any rule of confidentiality or for any purpose not directly connected with the administration of the Departments or Contractor's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client or his/her responsible parent or guardian.
2. The individual employed by the Contractor who is designated to assure compliance with Minnesota Government Data Practices Act, in accordance with Minnesota Statutes, section 13.46, subdivision 10, paragraph (d), shall be David Anderholm, M.D. Contractor reserves the right to designate an alternate individual to assure such compliance by written notice to Department.

VI EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS CLAUSE:

The Contractor agrees to comply with the Civil Rights Act of 1964, Title VII (43 USC 2000e), including Executive Order No. 11246, and Title VI (42 USC 2000d).

VII FAIR HEARING AND GRIEVANCE PROCEDURES:

The Contractor agrees that a fair hearing and grievance procedure will be established.

VIII BONDING, INDEMNITY, AND INSURANCE CLAUSE:

1. The Contractor shall save and hold the County of Aitkin and the Department harmless from all liability for damages to persons or property arising out of the services performed under the terms of the contract. The Contractor shall indemnify the County of Aitkin and the Department for any liability assessed to the county and the Department on account of the services performed under the terms of the contract. The Contractor agrees to purchase liability insurance naming Aitkin County Department of Health & Human Services as an additional insured in an amount at least equal to the maximum liability limits set forth in Minnesota Statutes, 466.04, Subd.1, of \$500,000 per person and \$1,500,000 per occurrence and agrees to provide the County of Aitkin and the Department a certificate of insurance or other document demonstrating that such insurance has been procured. Contractor shall provide proof of insurance prior to commencement of Contractors performance under this agreement.
2. Insurance: The Contractor does further agree that, in order to protect itself as well as the Department under the indemnity agreement provision hereinabove set forth, it will, at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of \$1,500,000.

IX CONDITIONS OF THE PARTIES OBLIGATIONS:

1. Before the termination date specified in the Introduction of this agreement, the Department may evaluate the performance of the Contractor in regard to the terms of this agreement to determine whether such performance merits renewal of this agreement.
2. Any alterations, variations, modifications or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this agreement.
3. No claim for services furnished by the Contractor, not specifically provided in the agreement, will be allowed by the Department, nor shall the Contractor do any work or furnish any material not covered by the agreement unless this is approved in writing by the Department. Such approval shall be considered to be a modification of the agreement.
4. If the Department determines that funds are not being administered in accordance with the approved plan and budget, they may be withdrawn after reasonable notice to the Contractor. It is understood and agreed that the parties do not anticipate that Contractor will administer funds as a result of this agreement.
5. In the event that there is a revision of Federal regulations which might make this agreement ineligible for Federal financial participation, all parties will review the

agreement and renegotiate those items necessary to bring the agreement into compliance with the new Federal regulations.

6. In accordance with Minnesota Statutes, Section 245.466, Subd.3 (1), the Commissioner of Minnesota Department of Human Services is a third party beneficiary to this contract.

X SUBCONTRACTING

The Contractor shall not enter into subcontracts for any of the work contemplated under this agreement without written approval of the Department. All subcontracts shall be subject to the requirements of this contract. The Contractor shall be responsible for the performance of any subcontractor.

XI COMPLIANCE WITH THE CLEAN AIR ACT:

The Contractor certifies that it meets lawful conditions of the Clean Air Act, as required by 45 CFR 228.70 and 74.159 (4).

XII MISCELLANEOUS

1. Entire Agreement: It is understood and agreed that the entire agreement of the parties contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Contractor and Aitkin County Health and Human Services Department relating to the subject matter hereof.
2. This contract may be terminated or renegotiated upon 30 days written notification by either party.
3. Northern Psychiatric Associates agrees to provide Aitkin County Health & Human Services, (attached to the contract):
 - A. Description of staffing, including job descriptions and professional qualifications of all personnel under this agreement (Attachment B).
4. Program and fiscal records shall be retained in the Contractor facility for a minimum of five years.
5. This contract may be extended for a period of six months at the option of the County of Aitkin. If the county desires to extend the term of the contract, it shall notify the Contractor in writing at least sixty days before the expiration of the contract. All terms of this contract will remain in effect pending execution of a contract amendment, execution of new contract or notice of termination.

IN WITNESS WHEREOF the Department (Aitkin County Health & Human Services) and the Contractor (Northern Psychiatric Associates) have executed this agreement as of the day and year first above written:

BY: Cynthia Bennett Date: 5/3/17
Aitkin County Health & Human Services Director

BY: _____ Date: _____
Aitkin County Health & Human Services Board Chairperson

BY: [Signature] Date: 7/10/17
Northern Psychiatric Associates

APPROVED AS TO FORM AN EXECUTION

BY: _____ DATE: _____
County Attorney or Assistant

COST & DELIVERY OF PURCHASED SERVICES

Doctorate-level Psychologist for Diagnostic Assessments and Psychological Evaluations \$150.00/hour

Completing/Scoring of Functional Assessment \$25.00/Assessment

*Functional Assessments include the CASII and SDQ's. Functional Assessments will be billed to insurance if the child has insurance coverage.

Clinician will be on-site at Aitkin County Health & Human Services one day per month; eight hours on site with one hour of travel.

Northern Psychiatric Associates will bill for all services and provide a monthly reconciliation of receivables less 10% contract billing, less 25% administration fee. Aitkin County will guarantee a minimum collected of \$150 per hour.

Northern Psychiatric Associates has agreed to increase the time to two (2) days per month should the need for this service increase.