



# Board of County Commissioners Agenda Request

25  
Agenda Item #

**Requested Meeting Date:** August 22, 2017

**Title of Item:** Out of State Travel

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Undersheriff John Drahota	<b>Department:</b> Sheriff's Office
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<b>Presenter (Name and Title):</b> Undersheriff John Drahota	<b>Estimated Time Needed:</b> N/A
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**Summary of Issue:**  
The Sheriff's Office is requesting County Board approval to send Records Technician Pam Kramer to Sioux Falls SD for a training conference. The conference dates are September 13th-15th, 2017. The conference is hosted by Zuercher Technologies, which maintains the sheriff's office records management system. The conference is free of charge.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
I recommend sending Pam Kramer to the Zuercher conference.

**Financial Impact:**  
*Is there a cost associated with this request?*  Yes  No  
*What is the total cost, with tax and shipping? \$*  
*Is this budgeted?*  Yes  No *Please Explain:*  
 Education funds (registration, meals, travel expenses) are budgeted.