



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: 8/22/2017

Title of Item: 2018 HHS budget proposal

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Cynthia Bennett	Department: HHS
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Presenter (Name and Title): Cynthia Bennett and Kathleen Ryan	Estimated Time Needed: 20 minutes
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Summary of Issue:

2018 budget proposal.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.

BUDGET PROPOSAL

Aitkin County Health and Human Services
2018



AITKIN COUNTY HEALTH AND HUMAN SERVICES

Our mission is to assist citizens, preserve families, and promote dignity, safety, health, responsibility, and self sufficiency.

2018 BUDGET OVERVIEW

- \$346,108 Increase from 2017 Adopted
- Governor's Task Force Child Protection Aid Payment - Increased by \$15,000, included the incentive.
- Increase in LTSS/SSTS random moment revenue. A fully staffed department will offset the decrease in State Share.
- Continued utilization of our Nightingale Notes system for third party reimbursement of home visits.
- New ICWA Aid payment = \$31,397 (this amount has not been added into the preliminary budget as of 08/14/17)
- Sex Offender Program = 25% County Share (Moose Lake or St. Peter) and Forensic Transition Services = 50% County Share - we currently have one client in the Forensic Transition Services program and a new client entering the SOP in October or November.
- Child Support personnel reimbursed @ 66%
- Financial Services personnel reimbursed @ 47%
- Public Health - levy required to match local Public Health Grant by 75% - Aitkin County is required to spend at least \$100,692 to earn the \$57,538

2018 BUDGET PROGRAMMATIC AREAS

Public Health: *All Grant amounts are based on the 2017 allocation*

LPH: The Local Public Health Grant amount is **\$57,598**
In addition to the \$57,538 there is a Maintenance of Effort of 75%.
Aitkin County is required to spend **\$100,692** to earn the \$57,538.

MCH: The Maternal and Child Health Grant amount is **\$25,000**.
In addition to the \$25,000 there is a Maintenance of Effort of 50%,
Aitkin County is required to spend at least **\$37,500** to earn the \$25,000.

WIC: The WIC budget is based on the allocation, plus the expectation of additional funds at the end of the fiscal year.

2018 BUDGET PROGRAMMATIC AREAS

PUBLIC HEALTH Cont.

Grants for each program area and funding source

Disease Prevent and Control

Emergency Preparedness \$23,446, County Dollars, Fees, Third Party Reimbursement

Emergency Medical Services

County Dollars

Women, Infants and Children

WIC Federal Grant

Child and Teen Checkups

C & TC Federal and State Dollars = \$51,860

Family Health - Maternal Child Health, TANF Home Visits, Follow A Long, Etc

MCH Federal Grant, TANF Federal Grant, WIC Peer Breastfeeding Support Federal Grant, County Dollars and Third Party Reimbursement

Health Education

SHIP = \$50,913

2018 BUDGET PROGRAMMATIC AREAS

Income Maintenance:

- MA:** There are two levels of Medicaid administrative reimbursement.
MA General (non-enhanced activity and costs) is earned at the rate of 50 percent federal financial participation (FFP).
Direct salaries and benefits for a narrow set of core functions related to MA eligibility determination activity is eligible for an enhanced match at 75 percent federal financial participation (FFP).
- TANF:** TANF administrative reimbursement is earned at the rate of 50 percent and is included as one component in the MFIP Consolidated Fund.
The cap on administration for the MFIP Consolidated Fund does not apply to TANF Administration.
- SNAP:** SNAP administrative costs will continue to be reimbursed at 50 percent.
- GA:** Legislature reinstated Emergency GA and Emergency MSA effective July 1, 2010.
2012 - EGA and EMSA were combined into one program for single persons and childless couples under 200% FPG.
GAMC coverage ended for clients in 2010.

2018 BUDGET PROGRAMMATIC AREAS

Social Services:

Medicaid Administration for Social Services (SSTS)

The statewide SSTS MA administrative reimbursement will continue to be 50% FFP (federal financial participation) in CY 2017.

In addition to counties receiving 50% FFP for long-term services and supports (LTSS) reimbursement,

DHS will continue paying the state share of these LTSS expenses.

VCAA: The Vulnerable Children and Adults Act (VCA) Grant contains both a state and federal portion.

The federal portion of the grant is the Title XX Social Service Block Grant.

The 2017 allocation will be included in the 2017 allocations bulletin to be published in September 2016.

2018 BUDGET PROGRAMMATIC AREAS

Social Services Cont.

Northstar Care: Counties, tribes and DHS share the costs of foster care, adoption assistance and kinship assistance. The state and local shares of these costs are calculated in the Northstar Care Fiscal Reconciliation process. This over-all reconciliation process determines how much each county and tribal agency has spent for the entire set of Northstar Care and legacy programs (including Relative Custody Assistance [RCA]), how much each agency should have spent, and then DHS will issue a payment or invoice each agency accordingly.

RTC: 100 percent for each day during the stay, including the day of admission, when the facility determines that it is clinically appropriate for the client to be discharged

Poor Relief: Regional Treatment Center & State Nursing Home Poor Relief Billing (20% of total cost or balance after third party liability - whichever is less)

Sex Offender Program = 25% County Share (Moose Lake or St. Peter)

Forensic Transition Services = 50% County Share

2018 BUDGET PROGRAMMATIC AREAS

Social Services Cont.

MH-MOE: Revenue earned in the Adult and Children's Mental Health program area is tied to a Maintenance of Effort. In the 2006 State Legislative session, the Mental Health maintenance of effort was changed.
2012 - MOE requirements for CW-TCM and MH-TCM are permanently set to 90% of the 2011 level.

MN Choices: Effective July 1, 2017, reduces the amount the state spends on the cost for MnCHOICES to 84.3% of the non-federal share in FY18 & 19 and then 81.9% in FY 20 & 21. Counties will be required to cover the remaining non-federal portion.

OHP Aid: Out of Home Placement Aid is a specific-purpose aid designed to subsidize costs incurred by counties and tribes for out-of-home placement costs for children under the Indian Child Welfare Act (ICWA). The Department of Revenue certifies this aid based on current statutes, including any changes enacted during the most recent legislative session, by August 1 each year.
Aid amounts will be paid directly to individual counties and tribes. Counties that are part of a multi-county agency are responsible for received.
allocating the appropriate funds to the agency once the funds are received.

2018 BUDGET PROGRAMMATIC AREAS

Social Services Cont.

Child Protection Worker Grant The Child Protection Worker Grant is a state funded grant. Eighty percent of the grant is distributed on or before July 10th of each year.

The remaining twenty percent of the calendar year allocation is distributed in February of the following calendar year based on county performance measures.

CCDTF: County allocation billing for Non-MA services on client has a county share of 20.2% for the period of July 1, 2016 through June 30, 2017.

The county share is 22.95% starting July 1, 2017.

2018 BUDGET INFORMATION

Category	Change from 2017 Adopted	Increase/Decrease
2017 Adopted Levy	\$ 2,448,402.00	
Revenues and Expenditures:		
Public Aid	\$ 335,534.00	Increase
Personnel	\$ 34,043.00	Decrease
Operating Expenses	\$ 44,567.00	Increase
Revenue (excluding Levy)	\$ 119,296.00	Increase
Use of Fund Balance	\$ 400,000.00	Same
2018 Proposed Levy	\$ 2,675,164.00	

2018 BUDGET INFORMATION

Health & Human Services FTE Summary

	2015	2016	2017	2018
Administration	4.5	5	5	5
Financial Assistance	13	13	13	13
Child Support	5.5	6	6	6
Social Services	17	19	19	20
Home & Community Based	8	8	9	9
Public Health	8	9	9	8
	56	60	61	61

Highlights	2015	2016	2017	2018
	6 Open Positions: 1 CD, 1 CP/CW, 1 CSP Worker	Hired Full Time CSEA and Account Tech	Hired Additional HCBS SW	Proposal to move budgeted Early Prevention Nure to CP/CW
	1 HCBS Nurse, 1 Early Prevention Nurse, 1 CSEA	Hired 1 CP/CW and 1 CD/MH Budgeted for Early Prevention Nurse	Budgeted for Early Prevention Nurse	

2018 BUDGET INFORMATION

	PROPOSED 2018 BUDGET	APPROVED 2017 BUDGET	ACTUAL 2016	ACTUAL 2015
Income:				
Tax Levy	2,675,164.00	2,448,402.00	2,376,727.00	1,982,478.00
CPA and In Lieu	15,000.00	15,000.00	207,003.00	279,448.00
State Revenue	1,102,262.00	1,089,750.00	1,062,715.00	1,043,278.00
Federal Revenue	2,321,633.00	2,238,019.00	2,047,014.00	2,084,504.00
Revenue from Third Party	376,050.00	332,700.00	341,274.00	258,635.00
Misc. Revenue	258,983.00	279,163.00	311,494.00	388,502.00
Total:	6,749,092.00	6,403,034.00	6,346,227.00	6,036,845.00
	4,058,928.00	3,939,632.00		
Expenditures:				
Payments to Recipients	1,807,040.00	1,471,506.00	1,881,398.00	1,719,526.00
Salaries and Fringes	4,503,060.00	4,537,103.00	4,102,280.00	3,934,931.00
Services and Charges	371,088.00	351,243.00	347,003.00	343,675.00
Travel and Insurance	154,607.00	152,419.00	155,526.00	156,611.00
Supplies & Small Equipment	94,647.00	97,613.00	100,869.00	110,486.00
Capital Outlay	96,750.00	85,850.00	48,764.00	38,483.00
Misc Expense & Pass Thru	121,900.00	107,300.00	120,507.00	150,934.00
Total:	7,149,092.00	6,803,034.00	6,756,347.00	6,454,646.00
Final Totals:	(400,000.00)	(400,000.00)	(410,120.00)	(417,801.00)

2018 BUDGET LEVY INFORMATION

Agency:		2004 Levy =	\$	2,188,860
	3.940%	2005 Levy =	\$	2,275,097
	4.337%	2006 Levy =	\$	2,373,771
	13.162%	2007 Levy =	\$	2,686,201
	3.000%	2008 Levy =	\$	2,766,787
	-2.988%	2009 Levy =	\$	2,684,113
	-0.410%	2010 Levy =	\$	2,673,113
	-0.344%	2011 Levy =	\$	2,663,913
	3.149%	2012 Levy =	\$	2,747,803
	1.599%	2013 Levy =	\$	2,791,733
	-24.148%	2014 Levy =	\$	2,117,591

2014

HHS Levy dollars received lowered by \$600,000 due to utilization of fund balance which per budget, depleted the HHS fund balance by this amount.

2018 BUDGET LEVY INFORMATION

Agency:

4.722%	2015 Levy =	\$	2,217,591
11.761%	2016 Levy =	\$	2,478,402
-1.210%	2017 Levy =	\$	2,448,402
9.262%	2018 Levy =	\$	2,675,164

2016: Reduced in Levy by 2,585,245 on 09/03/15 by County Admin.

2016: Transfer of \$270,000 to Corrections budget.

2018 BUDGET FUND BALANCE INFORMATION

Fund Balance

Fund Balance as of 06/30/17 =	\$ 4,060,299.21
Fund Balance as of 06/30/16 =	\$ 4,268,703.00
Fund Balance as of 06/30/15 =	\$ 4,560,231.00
Fund Balance as of 07/31/14 =	\$ 5,024,834.88
Fund Balance as of 6/30/13 =	\$ 4,951,763.55
Fund Balance as of 6/30/12 =	\$ 4,503,021.00
Fund Balance as of 7/31/11 =	\$ 3,911,456.00
Fund Balance as of 7/31/10 =	\$ 4,005,593.00
Fund Balance as of 7/31/09 =	\$ 3,968,408.00
Fund Balance as of 7/31/08 =	\$ 4,128,162.00

**Per State Auditor's recommendation - 42% of expenditures should be held in Fund Balance this totals: 3,002,619

2018 BUDGET FUND BALANCE INFORMATION

FUND BALANCE/LEVY ANALYSIS:

Year	Amount	% Change	Fund Balance
2004 Levy =	\$ 2,188,860		\$ 2,991,111.21
2005 Levy =	\$ 2,275,097	3.940%	\$ 3,037,418.13
2006 Levy =	\$ 2,373,771	4.337%	\$ 3,368,291.68
2007 Levy =	\$ 2,686,201	13.162%	\$ 3,879,332.65
2008 Levy =	\$ 2,766,787	3.000%	\$ 4,437,094.69
2009 Levy =	\$ 2,684,113	-2.988%	\$ 4,408,792.27
2010 Levy =	\$ 2,673,113	-0.410%	\$ 4,278,744.62
2011 Levy =	\$ 2,663,913	-0.344%	\$ 4,416,451.75
2012 Levy =	\$ 2,747,803	3.149%	\$ 4,783,513.66
2013 Levy =	\$ 2,791,733	1.599%	\$ 5,295,265.67
2014 Levy =	\$ 2,117,591	-24.148%	\$ 4,959,306.03
2015 Levy =	\$ 2,217,591	4.722%	\$ 4,544,194.41
2016 Levy =	\$ 2,478,402	11.761%	\$ 4,132,946.42
2017 Levy =	\$ 2,448,402	-1.210%	\$ 3,732,946.42
2018 Levy =	\$ 2,675,164	9.262%	\$ 3,332,946.42

2018 BUDGET FUND BALANCE INFORMATION

If 3% Levy had occurred since 2004 - Current Levy would be:

Year	Amount	% Change
2004 Levy =	\$ 2,188,860	
2005 Levy =	\$ 2,254,526	3%
2006 Levy =	\$ 2,322,162	3%
2007 Levy =	\$ 2,391,826	3%
2008 Levy =	\$ 2,463,581	3%
2009 Levy =	\$ 2,537,489	3%
2010 Levy =	\$ 2,613,613	3%
2011 Levy =	\$ 2,692,022	3%
2012 Levy =	\$ 2,772,782	3%
2013 Levy =	\$ 2,855,966	3%
2014 Levy =	\$ 2,941,645	3%
2015 Levy =	\$ 3,029,894	3%
2016 Levy =	\$ 3,120,791	3%
2017 Levy =	\$ 3,214,415	3%
2018 Levy =	\$3,310,847	3%

****\$3,310,847 minus \$2,675,164 = \$635,683 no fund balance would be needed in 2018**

2018 BUDGET OVERVIEW

Proposed budget request of \$226,762 additional levy support:

- Requesting 9.26% increase in levy
- Proposed budget includes utilization from H & HS fund balance \$400,000
- Expenditure increase equals 5.09%
- Revenue increase equals 3.03% (*not including levy*)
- Personnel expenditures *DECREASED* by .75%
- No additional FTEs requested

2018 BUDGET PROPOSAL CONCLUSION

https://www.youtube.com/watch?v=pb7_YJp9bVA