

**AITKIN COUNTY HEALTH & HUMAN SERVICES
ADVISORY COMMITTEE**

Meeting Minutes

August 2, 2017

Committee Members Present:

Roberta Elvecrog
Penny Olson
Beverly Mensing
Holly Bray
Carole Holten
Jon Moen, AFSCME Union Rep.
Kevin Insley
Marlene Abear

Commissioner Laurie Westerlund
Commissioner Bill Pratt

Others Present:

Kathleen Ryan, Fiscal Supervisor
Linda Nelson, Outgoing Clerk to the Committee
Shawn Speed, Incoming Clerk to the Committee

Guests:

Joel Hoppe

Absent:

Kim Demenge
Joy Janzen
Kristine Layne
Lynette Maas
Robert Marcum
Joell Miranda
Amanda Voller

I. Call to order

Marlene called to order the regular meeting of the Aitkin County Health & Human Services Advisory Committee at 3:30pm on August 2, 2017 at Aitkin County Health & Human Services in the Large Conference Room.

II. Approval of August 2, 2017 Agenda

Laurie motioned to approve the agenda with the following corrections, Carole and Marlene attended the June 27th board meeting, Bob attended the July 27th meeting, Carole was added to the list to attend the August 22nd board meeting, and Roberta will attend the November 28th board meeting. Carole seconded the motion to approve with corrections, all members voting yes to approve the corrected August 2, 2017 agenda.

III. Approval of minutes from June 7, 2017 meeting

Laurie motioned to approve the minutes, as written, Beverly seconded, all members voting yes to approve the June 7 2017 minutes as written.

IV. Committee Member Input / Updates – Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed (5) minutes per person.

- a) Joel mentioned he is on the ARDC Committee.
- b) Lakes and Pines has a \$6000 grant available that is attached to SHIP.

V. Budget – Kathleen Ryan, Fiscal Supervisor

- a) County Cost Report review up to and including FY 2015.
 1. Only has up to 2015 as the state takes 6-7 months to approve our reports and get them back to us. She expects 2016 to be back to us soon.
 2. Went over the various programs as they relate to the report.
 3. Roberta posed the question on whether or not mental health was related to waiver programs, which was answered to her satisfaction.
 4. Noted there was a jump due to ACA between 2013 and 2014.
 5. Noted that Child Support is a program as far as financial services are concerned, not a department.
- b) 2016 Budget review.
 1. Allocated costs are Admin and Staff pay.
 2. Roberta asked why Family Health was almost double, and Kathleen noted that it was due to a training grant that was received in 2015, but staff was not able to attend until 2016.
 3. Public Health education up due to hotel and travel costs of Nurses being trained on Healthy Families of America program.
 4. Had an unexpected cost of replacing the boiler for the building.
 5. Roberta asked who pays for sex offenders when they decide to live where they do. Kathleen noted that it used to be a 20% county share to the county that they decide to live in, now it is 25%, but luckily any we had here were grandfathered in at the reduced 20% rate.
 6. Kathleen also noted that for sex offenders, the share for the county is 50%. To which Laurie asked if prison cost more than the transition piece and the answer was no it was not.
 7. Carole brought up the question on how much fraud H&HS runs into in their programs and was answered by Kathleen to her satisfaction.

c) 2017 Budget-

1. Will be presenting to the County Board at their August 22, 2017 meeting.
2. Noted that some costs will be higher as we are now required, by state, to inspect child care facilities yearly.
3. Noted that the budget for the 61 staff members will remain the same as 2017 budget.

VI. Comments

a) Comments from the Committee members for the Commissioners relative to HH&S.

1. Carole noted that the money for the H&HS fair booth was well spent and that it was a very good booth.

b) Introduced Shawn Speed, H&HS Admin Assistant, as the new clerk for the committee.

c) Feedback from the board meeting

1. June 27, 2017 – Carole and Marlene. Carole just wanted it noted how great it is that the County Commissioners set aside so much time for H&HS.
2. July 27, 2017 – Bob. Bob will present any items of importance from this meeting at the next meeting as he is absent.

d) Committee Members scheduled to attend upcoming Board meetings in 2017:

AUGUST 22	Holly Bray	Carole Holten
SEPTEMBER 26	Carole Holten	Lynette Maas
OCTOBER 24	Bob Marcum	Penny Olson
NOVEMBER 28	Roberta Elvecrog	_____
DECEMBER 19	Jon Moen	_____

VII. Adjournment

Motion by Marlene, seconded by Beverly, and carried to adjourn the meeting at 4:27pm.

Robert Marcum, Chairperson

Shawn A. Speed, Clerk to the
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the June 7, 2017 Advisory Committee Meeting
- Draft Copy of the June 27, 2107 Health & Human Services Board Meeting Minutes
- Draft Copy of the July 25, 2017 Health & Human Services Board Meeting Minutes