



Aitkin
County

Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: November 28, 2017

Title of Item: Approve Vehicle Purchase - County Assessor's Office

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Mike Dangers	Department: County Assessor
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:
Please see attached memo for details.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Please pass motion to approve purchase of vehicle.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ 15,270
 Is this budgeted? Yes No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.



**OFFICE OF
AITKIN COUNTY ASSESSOR**
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MEMO

November 21, 2017

To: County Board of Commissioners
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor

A handwritten signature in dark ink, appearing to be "MD", is written over the printed name "Mike Dangers".

Re: Vehicle Purchase

The County Assessor's Office is scheduled to replace two appraiser vehicles in 2017. The Office currently has a 4-wheel drive vehicle for each field appraiser. They are used to better access remote areas of the County, especially in the winter months. Our workload does not allow the appraisers to complete the assessment field work earlier in the year. Many other counties in Northern Minnesota also provide these types of vehicles for their staff.

Written quotes were requested from local dealerships and both Aitkin Motors and Brandl responded. Specifically, the request was for small sport-utility type vehicles with 4-wheel drive that would be priced near \$15,000 which is approximately the amount left in our budget for vehicle purchases. Please see the summarized written quotes received below:

1. 2013 Ford Escape SUV with 78,500 miles for \$15,270
2. 2012 Chevrolet Equinox SUV with 58,200 miles for \$15,502

I recommend the purchase of #1 above which is the lowest priced vehicle quote we received. This vehicle also has better tires, better gas mileage and is smaller than the second vehicle. The smaller size is good for accessing the more remote properties with narrow roads.

This vehicle replaces a 2004 Ford Escape that the County has owned for over 10 years. We intend to sell this vehicle on the State surplus property website in the near future.

The total price of this vehicle is \$15,270 including tax, title, and license fees. Please pass a motion to authorize this purchase and contact me with any questions. Thank you.