

The Aitkin County Board of Commissioners met this 19<sup>th</sup> day of December, 2017 at 9:02 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, Anne Marcotte, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the December 19, 2017 amended agenda. Agenda Items 3F, Discuss Proposed 2018 County Board Meeting Calendar, and 3G, Authorize County Administrator to Approve Year-End Matters, were added to the agenda.

**APPROVED  
AGENDA**

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
December 19, 2017**

**HEALTH & HUMAN  
SERVICES BOARD**

**Attendance**

The Aitkin County Board of Commissioners met this 19th day of December, 2017 at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Anne Marcotte, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Fiscal Supervisor Carli Goble, Public Health Supervisor Erin Melz, Social Services Supervisor-Adult Services Kim Larson, Social Services Supervisor-Children's Services Jessi Schultz, Health & Human Services Administrative Assistant Shawn Speed, and Guests: Jon Moen/H&HS Advisory Committee Member, Kristine Layne/H&HS Advisory Committee Member, and Brielle Bredsten/Aitkin Independent Age.

**Agenda**

Shawn Speed requested two additions to the Agenda, the WIC Agreement, Item V.B. and the Riverwood Healthcare Center Family Planning Contract, Item V.C. All Commissioners agreed to the additions.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the December 19, 2017, 2017 Health & Human Services Board agenda.

**Minutes**

Cynthia Bennett requested the minutes be changed to reflect Carli Goble as the Fiscal Supervisor versus an Accounting Technician. All Commissioners agreed.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the November 28, 2017 Health and Human Services Board minutes with change.

**Bills**

Carli Goble, Fiscal Supervisor, presented the bills to the board. Noted that there were less payments due to the meeting being a week earlier than usual for the holidays.

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the bills.

**Health & Human Services Director Reports, Cynthia Bennett H&HS Director****Building Updates –**

1. Basement is progressing nicely, a lot of progress has been made. Walls, floors, electrical, ceiling, lighting, and painting has been completed. New doors and trim are going in as we speak.
2. New security door has been installed inside of the north entrance to HHS so we can maintain the security of HHS after people move into the new basement offices.
3. Lobby has also started to transform nicely. The painting of the walls is completed and we have started on the metal blue doors, the carpet has been removed and the floor has been prepped for the new flooring. Anticipated work in the next month include the flooring installation and furniture assembly.
4. Hope to have a walk through tour of both the lobby and basement upon final completion.

**Looking Ahead 2018 –**

1. Looking to complete the John Maxwell Leadership Train-the-Trainer course. By late spring will offer some in house training and then towards fall reach out to our community partners to see what their needs might be and offer some training opportunities if they so desire.
2. Plan to attend the John Maxwell Leadership Conference in the end of February.
3. Also will be focusing in 2018 on strengthening our infrastructure. We will start with small steps that include updating the Mission, Vision, and Values. These basic platforms are important as they set the tone of the agency's culture and have been proven to improve morale, employee satisfaction, retention, and productivity.
4. Our goal is to shape the growth of our culture rather than permitting random growth that may not support a healthy work environment.
5. In addition, we are hoping to better identify gaps in services and keep a pulse on the happenings in our county to better respond to the needs of our residents. One way we will accomplish this is through the Community Health Assessment which we will be conducting in the next year.

Commissioner Wedel asked if there were any legislative changes coming up in the next year.

Cynthia responded that at the last AMC meeting that the HHS Committee met and had a long list of legislative priorities that were brought before them, one useful priority is to instill requirements related to software changes. For example DHS would need to pilot any new software to avoid experiencing major issues such as those which happened with the new METS system.

Kim Larson added that the Region 5 Mental Health Initiative met last week and hopes to utilize grant dollars to create a program to work with people to prevent the revolving door for them in and out of corrections.

Commissioner Marcotte asked if there were any conversations relating to chemical dependency placements and Kim answered her question to her satisfaction.

Commissioner Wedel ended the discussion by asking us to ask Representative Dale Lueck and Senator Carrie Ruud to come to the January or February Board Meeting to discuss more legislative priorities.

**Contracts/Agreements**

Ambulance Service contract renewal between Meds-1 Ambulance Service – Grand Rapids and ACH&HS. Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the contract renewal.

WIC Agreement renewal between Bethesda Lutheran Church of Malmo and ACH&HS. Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the contract renewal.

Family Planning Contract renewal between Riverwood Health Care Center and ACH&HS. Commissioner Wedel asked if the contract included abortion funding and was assured that it did not before putting it forth for a motion. Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the contract renewal.

County Child Support Program Interagency Cooperative Agreement renewal between the State of Minnesota and ACH&HS. This is a 2 year agreement that allows us to obtain the 66% federal funds for Child Support. Only changes beside the effective dates are a slight rise in the rates to the Sheriff’s Department and the County Attorney’s Office. Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the contract renewal.

**Financial Reports**

Carli Goble reviewed the financial statement for the board-

- 1) We are on budget overall at around 95% and should end around 98% for the year.

**Committee Reports**

**H&HS Advisory Committee** – Commissioner Westerlund and/or Pratt

- 1) Committee member Jon Moen and Kristine Layne provided details of their last meeting, held December 6, 2017.
  - a. As always was a good meeting, minutes are attached.

**NEMOJT Update** – Commissioner Niemi

- 1) Received a presentation, at the last meeting, on AOI and how they are helping high schools prepare students to enter the workforce upon graduation with knowledge of industrial arts training and trades.
- 2) Also mentioned how NEMOJT considers the Aitkin office as the model for all others and wants to emulate that at their other offices.

**CJI Update** – Commissioner Westerlund

- 1) Pick up orders or Immediate Custody orders, talked about which departments were going to do what.

**CHB Update** – Commissioner Westerlund

- 1) Talked about budget, that Maggie Rothstein had accepted the administrator position for the CHB, and that they were looking for a new member from Itasca County.
- 2) Had a presentation on Diabetes prevention and about alcohol, tobacco, and other drugs.
- 3) Looking to be more proactive on the consumption of alcohol and tobacco with the high schools utilizing a more positive campaign versus the traditional negative.

The meeting was adjourned at 9:54 a.m.

Next Meeting – January 23, 2018

Break: 9:54 a.m. to 10:10 a.m.

Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: December 6, 2017 to December 18, 2017; B) Approve County Board Minutes: December 5, 2017; C) Approve December 5, 2017 Budget Hearing Minutes; D) Approve Commissioner Warrants: General Fund \$151,235.46, Road & Bridge \$30,016.40, Special Revenue \$810.57, Health & Human Services \$1,290.66, Debt Service \$81,531.05, State \$737.07, Trust \$8,304.47, Forest Development \$38,121.58, Agency \$20,210.74, Long Lake Conservation Center \$3,698.24, Parks \$10,604.26 for a total of \$346,560.50; E) Approve November Manual Warrants: General Fund \$33,153.92, Road & Bridge \$233,289.67, Health & Human Services \$4,969.50, State \$86,701.58, Trust \$562.22, Taxes & Penalties \$86,900.06, Long Lake Conservation Center \$1,673.00, Parks \$249.00 for a total of \$447,498.95; F) Approve Auditor Warrants – November Sales & Use Tax: General Fund \$260.07, Road & Bridge \$1,387.81, State \$10,880.50, Trust \$15.92, Forest Development \$-0.29, Long Lake Conservation Center \$141.96, Parks \$55.83 for a total of \$12,741.80; G) Authorize Sale of 2002 Ford Escape – Assessor’s Office; H) Adopt Resolution: 2018 Liquor License Renewals; I) Appoint Resident Board Member to HRA Board; J) Approve Appointments to Extension Committee; K) Approve Down Payment on Garn Furnace for LLCC; L) Approve CCA Subsidy/Grant Application and Authorize Signatures

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – 2018 Liquor License Renewals:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following liquor licenses for a period from January 1, 2018 thru December 31, 2018:

**“ON”, “OFF” and “SUNDAY” Sale:**

Gabeshiwigamig Niish, LLC, d/b/a **Big Sandy Lodge & Resort** - Shamrock Township  
This establishment has an address of 20534 487<sup>th</sup> Street, McGregor, MN 55760

Denny’s Lakeview Inn LLC, d/b/a **Denny’s Lakeview Inn** – Glen Township  
This establishment has an address of 33592 300<sup>th</sup> Place, Aitkin, MN 56431

Eagle Point Inc., d/b/a **Eagle Point** – Shamrock Township  
This establishment has an address of 49394 State Highway 65, McGregor, MN 55760

Fireside Inn Inc., d/b/a **Fireside Inn** – Jevne Township  
This establishment has an address of 415 Meadows Dr., McGregor, MN 55760

N5 Corporation, d/b/a **Fisherman’s Bay** – Workman Township  
This establishment has an address of 50933 State Highway 65, McGregor, MN 55760

**HHS BOARD  
ADJOURNS**

**BREAK**

**CONSENT  
AGENDA**

**RESOLUTION  
20171219-091  
2018 LIQUOR  
LICENSE  
RENEWALS**

Pepera Properties Inc., d/b/a **Jackson's Hole** – Salo Township  
 This establishment has an address of 36232 Kestrel Ave., McGregor, MN 55760

MacDonald Enterprises Inc., d/b/a **The Landing** – Aitkin Township  
 This establishment has an address of 170 Southgate Drive, Aitkin, MN 56431

Sheryl Marie Ruhnke, d/b/a **Prairie River Retreat** – Shamrock Township  
 This establishment has an address of 51272 Lake Ave., McGregor, MN 55760

Red Rock Bar & Grill LLC, d/b/a **Red Rock Bar & Grill** – Shamrock Township  
 This establishment has an address of 49463 202<sup>nd</sup> Place, McGregor, MN 55760

Jacque Saari, d/b/a **Whispering Pines** – Shamrock Township  
 This establishment has an address of 16469 Goshawk Street, McGregor, MN 55760

**“ON” and “SUNDAY” Sale:**

Zorbaz of Big Sandy Lake Inc., d/b/a **Big Zandy Zorbaz** – Shamrock Township  
 This establishment has an address of 48760 State Highway 65, McGregor, MN 55760

Grill of Glen Inc., d/b/a **The Glen Store & Grill** – Malmo Township  
 This establishment has an address of 31993 280<sup>th</sup> St., Aitkin, MN 56431

**“ON” Sale – CLUB:**

VFW 1727, d/b/a **Roberts-Glad Post** – Aitkin Township  
 This establishment has an address of 36558 410<sup>th</sup> Ave., Aitkin, MN 56431

**“OFF” Sale:**

KRIM15 LLC, d/b/a **Cave Liquors** – Hazelton Township  
 This establishment has an address of 22852 US Highway 169, Aitkin, MN 56431

North Liquor Inc., d/b/a **The Glen Store & Grill Inc.** – Malmo Township  
 This establishment has an address of 31993 280<sup>th</sup> St., Aitkin, MN 56431

Grand Rapids Greenhouse Inc., d/b/a **Gould's Mississippi Landing** – Ball Bluff Township  
 This establishment has an address of 68298 St. Hwy. 65, Jacobson, MN 55752

Minnewawa Partners LLC, d/b/a **Willey's Sports Shop & Spirits** – Shamrock Township  
 This establishment has an address of 46026 State Highway 65, McGregor, MN 55760

**“ON” Sale – WINE:**

Kulifaj Resorts Inc., d/b/a **The Red Door Resort** – Wealthwood Township  
 This establishment has an address of 38421 State Highway 18, Aitkin, MN 56431

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to appoint Ms. Laurie Johnson Resident Board Member on the Aitkin County Housing and Redevelopment Authority Board.

**HRA BOARD**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to reappoint Joy Janzen as District 2 Representative and to reappoint Dave Carlson as District 5 Representative on the Extension Committee. Terms run from January 2018 through December 31, 2020.

**EXTENSION COMMITTEE**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to authorize \$18,000 down payment on four Garn wood stove units for Long Lake Conservation Center, using funds from the County Parks account (21-520), to be delivered/installed in 2018.

**GARN FURNACE DOWN PAYMENT**

Chuck Kandel, Jr. of the State Auditor's Office reviewed the 2016 State Audit with the Board via a conference call.

**2016 STATE AUDIT**

Gary Weiers with David Drown Associates gave an Organizational Study presentation to the Board. No action was taken.

**ORGANIZATIONAL STUDY**

Steve Hughes, District Manager Aitkin County Soil & Water updated the Board on the Rum River One Watershed One Plan project. Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to adopt resolution – Rum River, One Watershed, One Plan Project:

**WHEREAS**, Integrated comprehensive watershed planning is a benefit for the water resources of the Rum River Watershed; and

**RESOLUTION 20171219-092 RUM RIVER, ONE WATERSHED, ONE PLAN PROJECT**

**WHEREAS**, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

**WHEREAS**, the counties, SWCDs, and WMOs within the Rum River Planning Boundary, have interest in developing a coordinated, major watershed-scale implementation framework for this area; and

**WHEREAS**, the counties, SWCDs, and WMOs within the Rum River Planning Boundary, have a successful history of cooperation for resource protection and restoration via the recently completed Rum River Watershed Restoration and Protection Strategy; and

**WHEREAS**, participating in the One Watershed One Plan will provide funding for plan development and increase efficiency of disbursement of implementation funds through a plan-based disbursement process; and

**WHEREAS**, Aitkin County has an interest in the concept of One Watershed One Plan

provided that it does not create an additional bureaucratic layer of water planning and management;

**NOW, THEREFORE, BE IT RESOLVED**, that Aitkin County welcomes the opportunity to collaborate with the counties, SWCDs, and WMOs within the Rum River Planning Boundary for major watershed-scale planning efforts; and

**BE IT FURTHER RESOLVED** that the Aitkin County Board of Commissioners supports an application to the Board of Water and Soil Resources for a planning grant to develop a coordinated, major watershed-scale implementation framework and anticipates entering into a Memorandum of Agreement with the counties, SWCDs, and WMOs within the Rum River Planning Boundary to implement this collaborative effort and be eligible for plan-based implementation funding from BWSR.

Steve Hughes, District Manager Aitkin County Soil & Water reviewed the 2017 Aquatic Invasive Species program and the proposed 2018 AIS budget with the Board. Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the proposed 2018 AIS budget.

**AQUATIC  
INVASIVE  
SPECIES  
PROGRAM**

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – 2018 Levy:

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners hereby adopts the final property tax levy for taxes payable in 2018 for the following funds:

**RESOLUTION  
20171219-093  
2018 LEVY**

<u>FUND</u>	<u>LEVY</u>
Revenue Fund	\$8,050,046
Road and Bridge Fund	\$2,536,750
Solid Waste	\$225,480
Health & Human Services Fund	\$2,671,783
County Parks	\$15,000
<b>Total:</b>	<b>\$13,499,059</b>

Motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – 2018 Budgets:

**BE IT RESOLVED**, that the following 2018 budgets be set for the leviable funds of Aitkin County:

**RESOLUTION  
20171219-094  
2018 BUDGETS**

<u>Fund/Account</u>	<u>Revenues</u>	<u>Reserves</u>	<u>Expenditures</u>
General Fund	\$13,739,416	\$40,015	\$13,779,431
Road and Bridge	\$12,911,277	\$427,283	\$13,338,560
Health & Human Service	\$6,777,158	\$400,000	\$7,177,158
Parks	\$482,433	(\$11,594)	\$470,839
<b>Total:</b>	<b>\$33,910,284</b>	<b>\$855,704</b>	<b>\$34,765,988</b>

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – 2018 Elected Officials Salaries:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners set the 2018 salaries of Aitkin County Elected Officials at:

County Auditor, Kirk Peysar	\$ 88,589.93 plus \$575.00 one-time lump sum payment
County Treasurer, Lori Grams	\$ 76,097.34 plus \$575.00 one-time lump sum payment
County Recorder, Michael Moriarty	\$ 68,344.66
County Sheriff, Scott Turner	\$101,640.47 plus \$575.00 one-time lump sum payment
County Attorney, Jim Ratz	\$119,494.15 plus \$575.00 one-time lump sum payment

These salaries are based upon responsibilities of the office, duties, skills, qualifications, experience, and performance.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – 2018 Commissioner Salaries:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners set the 2018 County Commissioner’s salary at \$30,253.00, which is the same rate of pay as 2017. Commissioners are not eligible to receive per diems from Aitkin County. Per diems may be accepted from other organizations in accordance with the law and the Aitkin County Code of Ethics.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – 2018 ACSW and Snake River Watershed Appropriations:

**BE IT RESOLVED**, that the budget and appropriation in the amount of \$143,254 be set for 2018 for the Aitkin County Soil and Water Conservation District (\$98,034 from the General Revenue Fund and \$45,220 from County Development Funds) and \$10,079 be set for the Snake River Watershed District.

Motion for a resolution by Commissioner Pratt, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – 2018 ECRL Levy:

**BE IT RESOLVED**, that the amount of \$224,577 be budgeted and levied for the year 2018 for the East Central Regional Library.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – 2018 Boat & Water Safety Agreement Budget:

**RESOLUTION  
20171219-095  
2018 ELECTED  
OFFICIALS  
SALARIES**

**RESOLUTION  
20171219-096  
2018  
COMMISSIONER  
SALARIES**

**RESOLUTION  
20171219-097  
2018 ACSW AND  
SNAKE RIVER  
WATERSHED  
APPROPRIATIONS**

**RESOLUTION  
20171219-098  
2018 ECRL LEVY**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners approves the 2018 annual Boat and Water Safety Agreement budget in file in the Office of County Auditor in the amount of \$92,687 for a term January 1, 2018 to December 31, 2018.

	<u>Revenues</u>	<u>Co Share</u>	<u>Expenditures</u>
Misc. Receipts	\$150		
Boat & Water Grant	\$27,235		
<b>Totals:</b>	<b>\$27,385</b>	<b>\$65,302</b>	<b>\$92,687</b>

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – 2018 Non-Levy Budgets:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets that are non-levy for 2018:

<u>Fund/Account</u>	<u>Revenues:</u>	<u>Reserves:</u>	<u>Expenditures:</u>
Law Library	\$30,000		\$30,000
County Development	\$339,000	\$24,578	\$363,578
Cons. Forf Tax Sales	\$0		\$0
Forfeit Tax Sales	\$1,700,000	\$5,575	\$1,705,575
Forest Resource	\$142,500	\$13,165	\$155,665
Reforestation	\$170,950	\$5,284	\$176,234
Memorial Forest	\$100,265	\$13,851	\$114,116
Forest Road	\$76,300	(\$7,233)	\$69,067
Gravel Pit	\$1,500	(\$1,500)	\$0
Missing Heirs	\$0		\$0
MCIT	\$2,000	(\$2,000)	\$0
Collaborative Grant	\$70,520	(\$10,520)	\$60,000
Environmental Trust	\$15,000		\$15,000
LLCC	\$641,281	(\$6,251)	\$635,030

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – 2018 Unorganized Townships:

**BE IT RESOLVED**, that the following 2018 budgets be set for Unorganized Townships:

	<u>Revenues:</u>	<u>Reserves:</u>	<u>Expenditures:</u>
Unorganized Road and Bridge	\$44,500		\$44,500
Unorganized Fire Fund	\$37,450		\$37,450
Unorganized Cemetery	\$2,700		\$2,700

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Unorganized Road & Bridge Transfers:

**RESOLUTION  
20171219-099  
2018 BOAT &  
WATER SAFETY  
AGREEMENT  
BUDGET**

**RESOLUTION  
20171219-100  
2018 NON-LEVY  
BUDGETS**

**RESOLUTION  
20171219-101  
2018  
UNORGANIZED  
TOWNSHIPS**

**BE IT RESOLVED**, that the County Auditor is hereby ordered to transfer the following sums of money from the Unorganized Road and Bridge account to the County Road and Bridge fund. Monies to be transferred form the individual accounts of the Unorganized Townships as given below. Purpose of this claim is to cover the expense of snowplowing and repairing of road in the Unorganized Townships with county equipment.

**RESOLUTION  
20171219-102  
UNORGANIZED  
ROAD & BRIDGE  
TRANSFERS**

Unorg Township

52-22	\$4,114.38
45-24	\$9,592.50
47-24	\$16,276.38
52-24	\$19,994.09
50-25	\$3,483.75
51-25	\$1,573.15
52-25	\$3,722.88
50-26	\$812.50
48-27	\$6,338.43
49-27	\$11,752.50
50-27	\$602.50
51-27	\$2,939.20
52-27	\$3,955.00

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – 2017 Ditch Fund Budgets:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets for 2017:

**RESOLUTION  
20171219-103  
2017 DITCH FUND  
BUDGETS**

Fund/Account	Fund/Acct	Revenues:	Reserves:	Expenditures:
Judicial Ditch 2	7-350	\$96		\$0
Co Ditch 5	7-353	\$0		\$0
Co Ditch 21	7-365	\$0		\$0
Co Ditch 24	7-351	\$0		\$0
Co Ditch 28	7-356	\$0		\$2,112
Co Ditch 30	7-352	\$208		\$0
Co Ditch 34	7-357	\$0		\$2,148
Co Ditch 36	7-358	\$0		\$0
Co Ditch 37	7-359	\$0		\$6,055
St Ditch 63	7-362	\$860		\$0
St Ditch 66	7-363	\$0		\$0
Co Ditch 2	7-367	\$0		\$238
Diversion Channel	7-373	\$0		\$0
Co Ditch 23	7-354	\$0		\$1,238
Co Ditch 25	7-355	\$0		\$540
Co Ditch 42	7-360	\$0		\$93
Co Ditch 58	7-361	\$0		\$0
Co Ditch 20	7-364	\$0		\$0
Co Ditch 43	7-366	\$0		\$0

Co Ditch 29	7-371	\$0	\$0
Co Ditch 38	7-	\$0	\$270
Co Ditch 14	7-	\$0	\$185

Motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – County Ditch and County Development Transfers:

**BE IT RESOLVED**, that the County Auditor is hereby ordered to transfer the following sums of money from the ditch accounts to the County Road and Bridge fund. Monies to be transferred from the individual accounts of the ditch as given below. Purpose of this claim is to cover the expense of Assessment and Maintenance of ditches.

None

**BE IT FURTHER RESOLVED**, that the County Auditor is hereby ordered to transfer the following sums of money from the County Development Fund to the County Road and bridge Fund to cover maintenance of the following County Ditches:

County Ditch 2	\$237.52
County Ditch 14	\$185.00
County Ditch 23	\$1,237.50
County Ditch 25	\$540.00
County Ditch 28	\$2,111.60
County Ditch 34	\$2,148.06
County Ditch 37	\$6,055.00
County Ditch 38	\$270.00
County Ditch 42	\$92.50

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – 2017 Reserve Funds:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following amounts be placed in Reserve Funds for fiscal year end 2017:

**2017 Reserve Requests**

Department	Current Reserve Balance	2017 Reserve Request	Purpose
Assessor-Computers	\$ 4,413.06	\$ 30,000.00	Mobile Data Program
Assessor-Vehicle	\$ -	\$ -	
IT-Network Equipment	\$ 12,998.59	\$ -	Equipment
IT-Staff Training	\$ 5,500.00	\$ 12,000.00	Training
Elections-Voting Equipment	\$ -	\$ 50,000.00	Election Equipment
Attorney-Murder Trial	\$ 10,000.00	\$ -	Trial Expenses
Sheriff-Technology	\$ 48,050.39	\$ -	Technology Equipment

**RESOLUTION  
20171219-104  
COUNTY DITCH  
AND COUNTY  
DEVELOPMENT  
TRANSFERS**

**RESOLUTION  
20171219-105  
2017 RESERVE  
FUNDS**

# AITKIN COUNTY BOARD

December 19, 2017

Sheriff-Posse	\$ 4,754.34	\$ -	Equipment/Training
Sheriff-Forfeiture	\$ 11,831.00	\$ -	
Canine Replacement	\$ 2,000.00	\$ 1,000.00	K-9 Replacement
FBL Vehicle	\$ 17,500.00		
ATV Replacement	\$ 4,000.00	\$ 4,000.00	ATV Replacement
Environmental Services	\$ -	\$ 10,000.00	Scanning Project
Tourism Fund	\$ -	\$ 1,000.00	Walleye Tank Project
Buildings - Capital	\$ -	\$ 10,000.00	Capital Building Repairs
Central Services	\$ -	\$ 78,000.00	Scanning/ Organizational Study/ Security Assessment
<b>TOTAL</b>	<b>\$ 121,047.38</b>	<b>\$ 196,000.00</b>	
<u>Health &amp; Human Services</u>			
BLDG Account	\$ -	\$ 50,000.00	Building Renovations
		\$ 40,000.00	Heating System work
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 90,000.00</b>	
**Current reserve balances are requested to transfer to fiscal year 2018.			
<b>BE IT FURTHER RESOLVED</b> , the Aitkin County Board of Commissioners also agree to release previously dedicated funds in the amount of \$1,446,551 from Road and Bridge and \$1,652,721 from Public Safety and return to the undesignated general fund balance.			
Jessica Seibert, County Administrator reviewed a 2018 Proposed County Board Meeting Calendar with the Board. No action was taken.			<b>2018 PROPOSED BOARD MEETING CALENDAR</b>
Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to authorize the County Administrator to approve year-end matters			<b>YEAR-END MATTERS</b>
Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve updated Recycling Agreement with Garrison Disposal.			<b>GARRISON DISPOSAL RECYCLING AGREEMENT</b>
Break: 12:17 p.m. to 12:34 p.m.			<b>BREAK</b>
Commissioner Don Niemi left at 12:17 p.m.			<b>NIEMI LEFT</b>
Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried (4-0 Niemi absent), to schedule a Public Hearing for the proposed ATV Ordinance on			<b>PUBLIC HEARING SET FOR</b>

# AITKIN COUNTY BOARD

December 19, 2017

January 23, 2018 at 11:00 a.m. during the regular County Board meeting, in the Aitkin County Boardroom.

John Welle, County Engineer updated the Board on the status of the 2017 construction projects and the anticipated 2018 construction projects.

The Board discussed: Facilities, Natural Resources Board, Mille Lacs Fisheries, CARE, Christmas in Malmo, McGregor Airport, MHB, JCNRB, Commissioner Committees, Personnel, Budget, TZD, and Aitkin Airport.

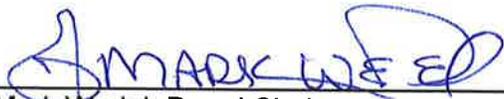
Motion by Commissioner Marcotte seconded by Commissioner Westerlund and carried (4-0 Niemi absent), to adjourn the meeting at 2:04 p.m. until Tuesday, January 2, 2017 at 9:00 a.m.

**PROPOSED ATV  
ORDINANCE**

**2017 & 2018  
HIGHWAY DEPT  
CONSTRUCTION**

**BOARD  
DISCUSSION**

**ADJOURN**



J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners



Jessica Seibert, County Administrator