

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS April 10, 2018 – BOARD AGENDA

- 9:00 1) Anne Marcotte, County Board Chair
- A) Call to Order
  - B) Pledge of Allegiance
  - C) Board of Commissioners Meeting Procedure
  - D) Approval of Agenda
  - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File March 27, 2018 – April 9, 2018
  - B) Approve March 27, 2018 County Board Minutes
  - C) Approve Commissioner Warrants
  - D) Approve March Manual Warrants
  - E) Accept \$100 Donation to Sobriety Court from Township of Lakeside
  - F) Approve Consumption & Display Permit – Larson's Barn
  - G) Adopt Resolution: LG214 Premises Permit – Minnewawa Sportsmen's Club
  - H) Accept Anonymous \$203 Donation to Loki and the Aitkin County K-9 Program
  - I) Approve Reliance Systems Inmate Text Location Agreement
  - J) Approve ePoll Books-Election Equipment
  - K) Approve Children's Mental Health Screening Allocation
  - L) Award Contract for Application of Calcium Chloride
  - M) Award Pavement Marking Quote
- 9:02 3) Jessica Seibert, County Administrator
- A) Legislative Update – Senator Carrie Ruud and Representative Dale Lueck
  - B) Discussion – No Net Gain
  - C) Habitat for Humanity Presentation – Ann Schwartz
  - D) ANGELS Funding Request – Curt Lugert
  - E) City of Aitkin – Cooperative Construction Agreement
  - F) AMC District One Spring Meeting
- 10:40 4) John Welle, County Engineer
- A) Adopt Resolution: Bridge Priority
  - B) Approve Equipment Purchase – One Motor Grader
- 11:00 5) Jessica Seibert, County Administrator
- A) Consider Award of Bonds – Paul Steinman, Springsted Incorporated
    - 1. Adopt Resolution: Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of

**\$10,500,000 General Obligation Capital Improvement Plan Bonds,  
Series 2018A**

**11:15 6) Committee Updates**

**11:45 Break**

**12:00 7) Jessica Seibert, County Administrator**

**A) Closed Session Under MN Statute 13D.03 Subd. 1 (b) Labor Negotiations**

**12:45 Adjourn**

2B

# AITKIN COUNTY BOARD

March 27, 2018

The Aitkin County Board of Commissioners met this 27<sup>th</sup> day of March, 2018 at 9:03 a.m. with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the March 27, 2018 amended agenda. Consent Agenda Item 2M – Approve Out of State Travel Request - John Welle, County Engineer, was removed from the agenda, and Agenda Item 3D – Adopt Resolution: Authorizing the Aitkin County Fair Foundation to Make Application to and Accept Funds From the IRRRB Culture and Tourism Grant Program, was added to the agenda.

**APPROVED AGENDA**

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
March 27, 2018**

**HEALTH & HUMAN SERVICES BOARD**

**Attendance**

The Aitkin County Board of Commissioners met this 27<sup>th</sup> day of March, 2018, at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair Anne Marcotte, Commissioners Laurie Westerlund, J. Mark Wedel, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Accounting Supervisor Carli Goble, Financial Assistance Supervisor Jessi Goble, Public Health Supervisor Erin Melz, Social Services Supervisor-Adult Services Kim Larson, Social Services Supervisor-Children's Services Jessi Schultz, Health & Human Services Administrative Assistant Shawn Speed, and Guests: Roberta Elvecrog/H&HS Advisory Committee Member, Kari Paulsen/H&HS Advisory Committee Member, Brielle Bredsten/Aitkin Independent Age, and Bob Harwarth/Citizen.

**Agenda**

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the March 27, 2018 Health & Human Services Board agenda.

**Minutes**

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the February 27, 2018 Health and Human Services Board minutes.

**Bills**

Carli Goble, Fiscal Supervisor, presented the bills to the board and noted no significant changes or surprises.

Question from Commissioner Marcotte in regards to how much was left on the DHS bill, which was Carli answered that it was around \$288,000.

Question from Commissioner Marcotte about how many people the St. Peter bill was covering, and Carli answered that was for 3 people.

Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members voting yes to approve the bills.

**Health & Human Services Director Report, Cynthia Bennett H&HS Director**

Cynthia gave recognition to the Accounting Department for commendation from DHS on their accounting reporting.

Recognition to Public Health for Home Visits third party billing and bringing in around \$22,000 that would not of been there had it not been started 4 years ago.

Recognition of National Social Worker month, Public Health Week April 2-8, and Administrative Assistant Day April 25<sup>th</sup>. In HHS we do one employee recognition day to recognize all employees at once, which is being held on April 25<sup>th</sup>.

Commissioner Marcotte recognized how much is expected of our Social workers, based on their 4 page job description, and how exemplary of a job all of ours do.

Commissioner Wedel recognized that Social workers are very dedicated 24/7/365.

Commissioner Pratt noted the reviews he had heard from clients and how much they appreciate all that Social workers do.

Commissioner Niemi noted how his family has experienced working with our Social workers personally and how good they made him feel about it, even though it was a difficult time.

Commissioner Westerlund noted the how much respect is given to the clients from our Social workers.

Commissioner Marcotte discussed the handouts that were given to the commissioners for the AMC conference and how helpful they were and how exemplary and helpful they were to them at the conference.

Commissioner Wedel brought up HR1625 and its increase in funding for the Opioid epidemic of about \$2 Billion and Cynthia added that they are also looking at adding a 1 cent fee, per pill, that would be charged to manufacturers and will be used for grant opportunities and to fund child protection services more, as the opioid epidemic has created more demand for those services.

Commissioner Marcotte asked about Senate File 2545 and whether Cynthia knew more info about it. Cynthia had not seen it before and will get more information on it and forward that to the Board with a follow-up email.

Commissioner Niemi asked who was working with the tribal communities in regards to the Opioid epidemic. Cynthia discussed how the tribes are involved in their own formulations of plans to deal with it internally within the various tribes.

Cynthia talked about the proposal to add the work requirement for Medical assistance recipients and how it would only affect a small percentage of our population and how much more it would cost the Counties to run this new mandated/unfunded piece of the

program. It would require counties to track this through case management, St. Louis County, for example, has 3800 individual that this would affect and would require them to hire 30 more staff to manage this for those people. For our county it would require 7-8 more staff with offices and everything that they would require for offices, etc.

MN Choices assessment is required annually and the State is looking at an abbreviated form for people who have not had any changes that is much shorter and less intensive than the original assessment.

State is looking at eliminating the Child Protection holdback. We currently get 80% of our allocation in July and we receive the other 20% when we have shown that we meet all of the criteria we are required to meet at 90% or better and they are looking at removing that requirement and giving counties their full allocation all at once, but they had no idea how that would look or how it would be managed.

Erin Melz talked about her time down at the Capital for Local Public Health Day.

- She met with Senator Rudd and Representative Lueck.
- Focused on the Local Public Health Grant.
- Handout that was given out is attached to these minutes.
- Touched on Healthcare Access Fund and how the Provider Tax that funds it is scheduled to expire in December 2019 and how if it goes away there would be many programs at risk.

#### **Approval of Contracts**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the renewal of the NEMOJT MFIP Contract.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the renewal of the Compass Counseling Partners POS.

#### **Mental Health Awareness Event Info**

Kim Larson shared that the local advisory council for mental health in Aitkin County is putting together an event on May 15<sup>th</sup> to raise awareness on mental health issues. It will be held at the Beanery from 530-730 pm and will include comedian and author who created a children's book called "When the World Goes Dark".

#### **Community Health Assessment Info**

Erin Melz talked about the purpose of the Community Health Assessment.

- Required by State every 5 years.
- Helps identify what our current assets are.
- Identify what our problem areas are and where we should put our focus for the next 5 years.
- Out of the assessment comes the Community Health Improvement Plan.
- Are distributing surveys in paper form and through an online survey provider.
- Have place survey collection boxes in various locations around the County.
- Stakeholders meeting on May 17<sup>th</sup> from 11- 130 at Members COOP Credit Union meeting room.
- There they will narrow it down to no more than 10 priority areas.
- They will take those 10 to the County Fair for the fair goes to help narrow those down to a Top 3 priorities that will be sent to the state.

**Financial Reports**

Carli Goble reviewed the financial statement for the board-

1. Reported on March 2018.
2. Foster Care is considerably less so far this year \$113,573, compared to the same time last year when we were at \$235,000.
  - a. Commissioner Marcotte inquired what is different this year as compared to last, to which Carli noted that we do not have as many foster children in residential treatment center this year.
3. Reviewed residential treatment center costs for the various centers we use.
4. Commissioner Marcotte asked about the percentages that we pay for and Carli will be sending her a follow up email with the rules for what percentages we pay.
5. HHS spending for total budget should be at around 25% of our budget at this time and we are currently at about 22% right now.

**Committee Reports****H&HS Advisory Committee – Commissioner Wedel and/or Pratt**

1. Committee member Kari Paulsen and Roberta Elvecrog provided details of their last meeting, held March 7, 2018.
  - a. Kari discussed that the Advisory Committee volunteered to serve the Community meal in McGregor last week and that it was a huge success.
  - b. Roberta inquired to what door people will use for visiting the various offices that will be moving to the HHS basement and was told that unless they are handicapped and need the elevator they will use the North Door into HHS and go down those stairs.

**AEOA – Commissioner Westerlund**

1. Did not meet but mentioned that they are planning to spend \$200,000 on a new food shelf building in Virginia and will have more information on it after their meeting.

**Lakes & Pines Update – Commissioner Niemi**

1. Noted the seven housing rehab applicants that were located in Wagner and Williams Townships and that he had asked who made the final decision on who gets those and it was told it was the state that made those decisions.
2. Talked about their audit and that they did fine on it.
3. Commissioner Marcotte noted that she had seen where the Federal Government had increased the low income heating assistance by an additional \$250 million.
4. Commissioner Wedel inquired whether or not air conditioning qualifies in the southern states for that assistance and Jessica Goble informed him it was.

**TRIAD Meeting Notes – Commissioner Marcotte**

1. Talked about Bone Builders coming to Hill City on April 23<sup>rd</sup> and 25<sup>th</sup> to see how much participation they get.

**Hill City Health Fair Notes – Commissioner Marcotte**

1. Noted that they had 220 people attend it.
2. Noted that they are giving kids yoga in the school to help kids deal with their stress and emotions.
3. Was a great turn out and had a lot of information available.

The meeting was adjourned at 10:21 a.m.

**HHS BOARD  
ADJOURNS**

Next Meeting – April 24, 2018

Break: 10:21 a.m. to 10:32 a.m.

**BREAK**

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: March 13, 2018 to March 26, 2018; B) Approve County Board Minutes: March 13, 2018; C) Approve Commissioner Warrants: General Fund \$105,645.89, Road & Bridge \$49,659.34, Health & Human Services \$1,029.74, Debt Service \$116,963.97, State \$180.00, Trust \$4,678.83, Forest Development \$844.25, Long Lake Conservation Center \$8,781.87, Parks \$6,702.85 for a total of \$294,486.74; D) Approve Auditor Warrants – Sales & Use Tax: General Fund \$743.10, Road & Bridge \$1,313.52, Health & Human Services \$1.16, State \$6,839.50, Trust \$33.95, Long Lake Conservation Center \$82.14, Parks \$46.30 for a total of \$9,059.67; E) Approve Fire Protection Contracts with City of Hill City Fire Department; F) Approve HHW Agreement with WLSSD; G) Adopt Resolution: 2018 State Boat & Water Agreement; H) Approve Applications for License to Sell Tobacco Products; I) Approve Voting Equipment Grant Agreement and Authorize Signatures; J) Approve Consumption & Display Permit – Minnewawa Sportsmen’s Club; K) Approve Asbestos Bid; L) Adopt Resolution: Repurchase Application – Lindholm

**CONSENT AGENDA**

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve Household Hazardous Waste (HHW) Agreement with Western Lake Superior Sanitary District (WLSSD) effective January 1, 2018 through December 31, 2022.

**HOUSEHOLD HAZARDOUS WASTE AGREEMENT**

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – 2018 State Boat & Water Agreement Grant:

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approve the 2018 Boat and Water Safety Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$18,427.00 for the term of January 1, 2018, through June 30, 2019

**RESOLUTION 20180327-021 2018 STATE BOAT AND WATER AGREEMENT GRANT**

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the following **Applications for License to Sell Tobacco Products** for the period **ending March 31, 2019**, subject to the completion of all paperwork in full:

**TOBACCO LICENSES**

- # 01 Bann's Bar & Café, Inc., d/b/a **Banns Bar & Cafe** – Shamrock Township
- # 02 Barnacles Resort of MN Inc., d/b/a **Barnacles** – Wealthwood Township
- # 05 MacDonald Enterprises of Malmo, Inc., d/b/a **Castaway's Resort** – Lakeside

- Township
- # 06 ML Gas, Inc., d/b/a **East Lake Convenience Store** – Spalding Township
  - # 07 DAM of Aitkin Lakes, Inc., d/b/a **Farm Island Store** – Farm Island Township
  - # 08 N5 Corporation, d/b/a **Fisherman’s Bay** – Workman Township
  - # 09 Grill of Glen Inc., d/b/a **The Glen Store & Grill Inc.** – Malmo Township
  - # 10 Gould’s Mississippi Landing, d/b/a **Gould’s Mississippi Landing** – Ball Bluff Township
  - # 11 Harry’s Midtown Liquor, L.L.C., d/b/a **Harry’s Midtown Liquor** – City of Hill City
  - # 12 Holiday Stationstores, Inc. d/b/a **Holiday Stationstores, Inc.** – City of McGregor
  - # 13 Rips HLI, Inc., d/b/a **Horseshoe Lake Inn** – Shamrock Township
  - # 15 KRIM15, LLC, d/b/a **The Junction** – Hazelton Township
  - # 16 MacDonald Ent. of Aitkin, Inc., d/b/a **The Landing** – Aitkin Township
  - # 17 Lazy Timber Enterprises, LLC, d/b/a **Malmo Market** – Malmo Township
  - # 18 Rasley Oil Co., d/b/a **McGregor Oil** – City of McGregor
  - # 19 Big Sandy Golf, Inc., d/b/a **Minnesota National Golf Course** – Workman Township
  - # 20 Prairie River Retreat Inc., d/b/a **Prairie River Retreat** – Shamrock Township
  - # 21 Klennert Stores, Inc., d/b/a **Roadside Market** – City of Hill City
  - # 22 Sather’s Gateway, Inc., d/b/a **Sather’s Store** – Shamrock Township
  - # 23 Klennert Stores, Inc., d/b/a **Sunny’s** – City of Hill City
  - # 24 TJ’s Liquor, Inc., d/b/a **TJ’s Liquor** – Malmo Township
  - # 25 Mark Kenneth Ukura, d/b/a **Ukura’s Big Dollar** – Jevne Township
  - # 27 Jacque Saari, d/b/a **Whispering Pines** – Shamrock Township
  - # 28 Minnewawa Partners, LLC, d/b/a **Willey’s Sport Shop** – Shamrock Township

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the State of Minnesota Voting Equipment Grant Agreement and to authorize signatures.

**VOTING  
EQUIPMENT  
GRANT  
AGREEMENT**

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the following Renewal of Consumption & Display (Set Up) Permit:

**CONSUMPTION &  
DISPLAY PERMIT  
MINNEWAWA  
SPORTSMEN’S  
CLUB**

Minnewawa Sportsmen’s Club Inc., d/b/a Minnewawa Sportsmen’s Club – Shamrock Township

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the low bid for asbestos removal from ACCT, Inc. for \$48,000.00.

**ASBESTOS  
REMOVAL BID**

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Repurchase Application – Lindholm:

**WHEREAS**, Andrew Lindholm (Michael Lindholm) the former owner has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota, and described as follows, to-wit:

SE-NE Sec 26 Twp 44 Rge 25 and  
NW-NW Sec 26 Twp 44 Rge 25

**And WHEREAS**, said applicant has set forth in his application, that

- a) *Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit: Andrew Lindholm has fell under medical/mental hardship and where he wasn't mentally competent to knowingly pay his taxes.*
- b) *That the repurchase of said land by me will promote and best serve the public interest, because: We would like to keep the land within the family and henceforth pay the land taxes.*

**And WHEREAS**, this board is of the opinion that said application should be granted a contract for repurchase for such reasons.

**NOW THEREFORE BE IT RESOLVED**, that the application of Andrew Lindholm (Michael Lindholm) for the purchase of the above described parcel of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized, and directed to permit such repurchase according to the provisions of Minnesota Statues 1945, Section 282.241, as amended upon the completion of the contract for repurchase.

Amanda Voller and Kari Paulson from the Aitkin Workforce Center, along with Paul Karelis from Aitkin Public Schools gave a presentation to the Board related to joint efforts for career opportunities and training.

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the following Aitkin County Government Center project construction contracts to the lowest qualified bidders for a combined total of \$8,210,586.00 as indicated below:

Eagle Construction	\$652,666.00
Thompson Concrete	\$236,442.00
Harbor City Masonry	\$690,990.00
Roden Iron	\$220,000.00
Gopher State Contractors	\$245,300.00
Thelen Heating & Roofing	\$720,000.00
Progressive Building Systems	\$226,000.00
Sunrise Specialties	\$51,750.00
API Garage Door	\$49,950.00
Skold Specialty Contracting	\$15,340.00

**RESOLUTION  
20180327-022  
REPURCHASE  
AGREEMENT -  
LINDHOLM**

**AITKIN  
WORKFORCE  
CENTER AND  
PUBLIC SCHOOLS**

**AWARD BIDS –  
AITKIN COUNTY  
GOVERNMENT  
CENTER PROJECT**

Anderson Glass Co.	\$315,100.00
Olympic Companies	\$889,350.00
Dorholt Tile	\$207,164.00
Twin City Acoustics	\$298,873.00
Contract Tile & Carpet	\$134,768.00
Fransen Decorating	\$209,750.00
MEI Total Elevator	\$258,232.00
LVC Companies	\$244,800.00
Masters Plumbing & Heating	\$845,000.00
SMB of MN	\$34,700.00
Holden Electric	\$974,350.00
Thurnbeck Steel	\$419,600.00
Sell Hardware	\$106,785.00
Northwest Cabinets	\$163,676.00

Motion by Commissioner Niemi, seconded by Commissioner Wedel and carried (4-0-1 Westerlund abstained), to approve the following Application for License to Sell Tobacco Products for the period ending March 31, 2019:

#26 Westerlund Inc., d/b/a Westerlund Cenex – Malmo Township

**TOBACCO  
LICENSE –  
WESTERLUND  
CENEX**

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members voting yes to adopt resolution – Authorizing the Aitkin County Fair Foundation to Make Application to and Accept Funds From the IRRRB Culture and Tourism Grant Program:

**WHEREAS**, the authorizing authority approves of the application for construction of a new horse barn; and

**WHEREAS**, the authorizing authority hereby agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE BE IT RESOLVED** that the authorizing authority of Aitkin County does hereby adopt this resolution.

**RESOLUTION  
20180327-023  
AUTHORIZING THE  
AITKIN COUNTY  
FAIR  
FOUNDATION TO  
MAKE  
APPLICATION TO  
AND ACCEPT  
FUNDS FROM THE  
IRRRB CULTURE  
AND TOURISM  
GRANT PROGRAM**

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to offer Aitkin County residents free residential electronic waste collection on June 16, 2018, hosted by The Retrofit Companies, using Solid Waste reserves to pay for the event.

**RESIDENTIAL  
ELECTRONIC  
WASTE  
COLLECTION**

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve replacement of Jail Intercom System from Accurate Controls at a cost of \$57,263.14. Inmate welfare funds will be used for this expense.

**JAIL INTERCOM  
SYSTEM**

<p>Sheriff Scott Turner reviewed the Aitkin County Sheriff's Office Year End 2017 Power Point presentation with the Board.</p>	<p><b>ANNUAL SHERIFF'S OFFICE UPDATE</b></p>
<p>The Board discussed: Snake River Watershed, Mille Lacs Watershed, CARE, BSLWMP, AIS, APT Tour, JPNRB, Sobriety Court, Aitkin County Water Planning Task Force, MHB, ECB, Hill City Health Fair, and AMC Board of Directors.</p>	<p><b>BOARD DISCUSSION</b></p>
<p>Motion by Commissioner Wedel seconded by Commissioner Pratt and carried, all members voting yes to adjourn the meeting at 1:18 p.m. until Tuesday, April 10, 2018 at 9:00 a.m.</p>	<p><b>ADJOURN</b></p>
<hr/> <p>Anne Marcotte, Board Chair Aitkin County Board of Commissioners</p>	
<hr/> <p>Jessica Seibert, County Administrator</p>	

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

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Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	DEPT			Commissioners		
248	Association of Mn Counties 01-001-000-0000-6241		275.00	amc leg conf	49651	Registration Fee
248	Association of Mn Counties		275.00		1 Transactions	
10200	Marcotte/Anne Marie 01-001-000-0000-6340		11.62	amc conf		Meals (Overnight)
10200	Marcotte/Anne Marie		11.62		1 Transactions	
6097	Verizon Wireless 01-001-000-0000-6250		31.47	286287802-00001		Telephone
6097	Verizon Wireless		31.47		1 Transactions	
1	DEPT Total:		318.09	Commissioners	3 Vendors	3 Transactions
12	DEPT			Court Administration		
11634	Gammello & Pearson PLLC 01-012-000-0000-6232		416.55	01-JV-17-510	61848	Attorney Services
	01-012-000-0000-6232		151.35	01-JV-17-529	61850	Attorney Services
	01-012-000-0000-6232		45.00	01-JV-17-1228	61855	Attorney Services
	01-012-000-0000-6232		97.50	01-JV-17-994	61898	Attorney Services
	01-012-000-0000-6232		127.50	01-JV-17-510	62205	Attorney Services
	01-012-000-0000-6232		225.00	01-JV-17-614	62207	Attorney Services
	01-012-000-0000-6232		430.20	01-JV-17-647	62208	Attorney Services
	01-012-000-0000-6232		90.00	01-JV-17-1070	62209	Attorney Services
	01-012-000-0000-6232		22.50	01-JV-17-1228	62210	Attorney Services
	01-012-000-0000-6232		180.00	01-JV-17-994	62211	Attorney Services
	01-012-000-0000-6232		15.00	01-FA-17-647	67852	Attorney Services
11634	Gammello & Pearson PLLC		1,800.60		11 Transactions	
14654	Jones and Magnus, Attorneys at Law 01-012-000-0000-6232		1,440.00	01-pr-17-186		Attorney Services
	01-012-000-0000-6232		7,938.75	01-pr-17-186		Attorney Services
14654	Jones and Magnus, Attorneys at Law		9,378.75		2 Transactions	
2650	Kingsley/Marlene E 01-012-000-0000-6232		130.00	01-pr-18-7		Attorney Services
2650	Kingsley/Marlene E		130.00		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
12	DEPT Total:		11,309.35	Court Administration	3 Vendors	14 Transactions
40	DEPT			Auditor		
1457	CPS Technology Solutions, Inc 01-040-000-0000-6231		26.40	printer maintenance contract	374349	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc		26.40		1 Transactions	
86290	Mn Counties Information Systems 01-040-000-0000-6231		136.50	JIC user group		Services, Labor, Contracts
	01-040-000-0000-6231		350.00	Zend Support		Services, Labor, Contracts
	01-040-000-0000-6231		300.00	2018 Forms Print Support		Services, Labor, Contracts
	01-040-000-0000-6231		200.00	2018 Forms Print Support		Services, Labor, Contracts
	01-040-000-0000-6231		4,821.00	Payroll Support		Services, Labor, Contracts
	01-040-000-0000-6231		4,821.00	Payroll Support		Services, Labor, Contracts
86290	Mn Counties Information Systems		10,628.50		6 Transactions	
86235	The Office Shop Inc 01-040-021-0000-6405		20.81		297509-0	Office & Computer Supplies
86235	The Office Shop Inc		20.81		1 Transactions	
40	DEPT Total:		10,675.71	Auditor	3 Vendors	8 Transactions
42	DEPT			Treasurer		
11603	Girard's Business Solutions, Inc. 01-042-000-0000-6405		49.99	roller kit	92055	Office & Computer Supplies
11603	Girard's Business Solutions, Inc.		49.99		1 Transactions	
13213	MCRA 01-042-000-0000-6241		25.00	mcra summer conf		Registration Fee
13213	MCRA		25.00		1 Transactions	
42	DEPT Total:		74.99	Treasurer	2 Vendors	2 Transactions
43	DEPT			Assessor		
783	Canon Financial Services, Inc 01-043-000-0000-6231		164.08	canon contract	18387460	Services, Labor, Contracts
783	Canon Financial Services, Inc		164.08		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86235	The Office Shop Inc 01-043-000-0000-6405		36.08		1042483-0/1	Office, Film & Computer Supplies
86235	The Office Shop Inc		36.08	1 Transactions		
43	DEPT Total:		200.16	Assessor	2 Vendors	2 Transactions
44	DEPT			Central Services		
783	Canon Financial Services, Inc 01-044-000-0000-6231		326.43	canon contract	18278028	Services, Labor, Contracts
783	Canon Financial Services, Inc		326.43	1 Transactions		
11187	Regents Of The University of Minnesota 01-044-000-0000-6231		350.00	Sales Tax Analysis	0300019893	Services, Labor, Contracts
11187	Regents Of The University of Minnesota		350.00	1 Transactions		
44	DEPT Total:		676.43	Central Services	2 Vendors	2 Transactions
45	DEPT			Motor Pool		
50	Aitkin Body Shop, Inc 01-045-000-0000-6302		81.23	car 18	9778	Car Maintenance
50	Aitkin Body Shop, Inc		81.23	1 Transactions		
12445	Brandl Chevrolet, Buick GMC 01-045-000-0000-6302		88.27	vehicle 9 oil	307567	Car Maintenance
12445	Brandl Chevrolet, Buick GMC		88.27	1 Transactions		
45	DEPT Total:		169.50	Motor Pool	2 Vendors	2 Transactions
49	DEPT			Information Technologies		
88880	Datacomm Computers & Networks Inc 01-049-000-0000-6402		65.00	apc rb5	10443	Computer Supplies & Software
	01-049-000-0000-6402		65.00	apc battery	10476	Computer Supplies & Software
	01-049-000-0000-6402		7.95	mounting plate	10477	Computer Supplies & Software
88880	Datacomm Computers & Networks Inc		137.95	3 Transactions		
86290	Mn Counties Information Systems 01-049-000-0000-6231		23,014.00	Prop Tax Support		Programming, Services, Contracts
	01-049-000-0000-6231		23,014.00	Prop Tax Support		Programming, Services, Contracts

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86290	Mn Counties Information Systems		46,028.00		2 Transactions	
84172	Riverwood Healthcare Center 01-049-000-0000-6272		110.00	pre rmp physical		Physical Examinations
84172	Riverwood Healthcare Center		110.00		1 Transactions	
49	DEPT Total:		46,275.95	Information Technologies	3 Vendors	6 Transactions
52	DEPT			Administration/Personnel Dept		
13412	Pemberton, Sorlie, Rufer & Kershner PLLC 01-052-000-0000-6232		388.50	County Law		Attorney Services
13412	Pemberton, Sorlie, Rufer & Kershner PLLC		388.50		1 Transactions	
52	DEPT Total:		388.50	Administration/Personnel Dept	1 Vendors	1 Transactions
100	DEPT			Recorder		
86235	The Office Shop Inc 01-100-000-0000-6405		89.99	CANNON PRINTER TONER	1042586-0	Office & Computer Supplies
86235	The Office Shop Inc		89.99		1 Transactions	
100	DEPT Total:		89.99	Recorder	1 Vendors	1 Transactions
110	DEPT			Courthouse Maintenance		
8239	Ameripride Linen & Apparel Services 01-110-000-0000-6422		39.45	dry mop / handle	2201025650	Janitorial Supplies
8239	Ameripride Linen & Apparel Services		39.45		1 Transactions	
12106	Antoine Electric 01-110-000-0000-6231		243.00	juror room tv rec	16529	Services, Labor, Contracts
12106	Antoine Electric		243.00		1 Transactions	
2186	Hillyard Inc - Kansas City 01-110-000-0000-6422		314.92	liners / aerosol / CV- Pro	602916980	Janitorial Supplies
2186	Hillyard Inc - Kansas City		314.92		1 Transactions	
11889	Honeywell International Inc. 01-110-000-0000-6231		3,108.97	quarterly mechanical	5243657547	Services, Labor, Contracts

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
11889	Honeywell International Inc.		3,108.97		1 Transactions	
12927	Midwest Machinery Co. 01-110-000-0000-6610		1,140.22	new brrom & install	1622535	Equipment
12927	Midwest Machinery Co.		1,140.22		1 Transactions	
3950	Public Utilities					
	01-110-000-0000-6254		28.01	old county garage		Utilities & Heating
	01-110-000-0000-6254		460.66	Jail West Annex		Utilities & Heating
	01-110-000-0000-6254		330.20	CH Building Coord		Utilities & Heating
	01-110-000-0000-6254		147.37	Glarco		Utilities & Heating
	01-110-000-0000-6254		270.19	LA Tool Bldg		Utilities & Heating
	01-110-000-0000-6254		1,688.77	Courthouse	03-00000509-00	Utilities & Heating
3950	Public Utilities		2,925.20		6 Transactions	
4070	Riley Auto Supply 01-110-000-0000-6422		8.08	fhp belt	594211	Janitorial Supplies
4070	Riley Auto Supply		8.08		1 Transactions	
10698	Stericycle,Inc 01-110-000-0000-6255		30.10		4007652492	Garbage
10698	Stericycle,Inc		30.10		1 Transactions	
6097	Verizon Wireless 01-110-000-0000-6250		31.45	286287802-00001		Phone
6097	Verizon Wireless		31.45		1 Transactions	
110	DEPT Total:		7,841.39	Courthouse Maintenance	9 Vendors	14 Transactions
120	DEPT			Service Officer		
86235	The Office Shop Inc 01-120-000-0000-6405		62.22	LOG BOOKS	1042953-0	Office & Computer Supplies
86235	The Office Shop Inc		62.22		1 Transactions	
6097	Verizon Wireless 01-120-000-0000-6250		13.20		880690364-0000	Telephone
6097	Verizon Wireless		13.20		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
120	DEPT Total:		75.42	Service Officer	2 Vendors	2 Transactions
122	DEPT			Planning & Zoning		
783	Canon Financial Services, Inc 01-122-000-0000-6231		248.73	cannon	18387457	Services, Labor, Contracts, Programming
783	Canon Financial Services, Inc		248.73		1 Transactions	
14832	Kulifaj / Stephen 01-122-000-0000-6350		50.00			Per Diem
	01-122-038-0000-6330		20.71			Boa/Pc Mileage
14832	Kulifaj / Stephen		70.71		2 Transactions	
11990	Lange/David 01-122-000-0000-6305		50.00			Legal Workshop Costs
	01-122-038-0000-6330		39.24			Boa/Pc Mileage
11990	Lange/David		89.24		2 Transactions	
5472	Newshopper 01-122-000-0000-6230		352.00	Ordinance Hearing Ad	6830	Printing, Publishing & Adv
5472	Newshopper		352.00		1 Transactions	
14857	Nguyen / Lun 01-122-000-0000-6820		696.00	Refund App 2018-002842		Refunds & Reimbursements
14857	Nguyen / Lun		696.00		1 Transactions	
5516	Paquette/Jeremy M 01-122-000-0000-6350		50.00			Per Diem
	01-122-038-0000-6330		38.70			Boa/Pc Mileage
5516	Paquette/Jeremy M		88.70		2 Transactions	
13424	Sonnee/Dennise J 01-122-000-0000-6350		50.00			Per Diem
	01-122-038-0000-6330		28.34			Boa/Pc Mileage
13424	Sonnee/Dennise J		78.34		2 Transactions	
86235	The Office Shop Inc 01-122-000-0000-6405		96.44		1042463-0	Office, Computer, Film, & Field Supplies
86235	The Office Shop Inc		96.44		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
14833	Value Payment Systems 01-122-000-0000-6820		350.00	app 2018-02866 refund	45155	Refunds & Reimbursements
14833	Value Payment Systems		350.00	1 Transactions		
6097	Verizon Wireless 01-122-000-0000-6250		38.76		380690138	Telephone
6097	Verizon Wireless		38.76	1 Transactions		
10895	Westerlund/Laurie Ann 01-122-038-0000-6330		22.89			Boa/Pc Mileage
10895	Westerlund/Laurie Ann		22.89	1 Transactions		
122	DEPT Total:		2,131.81	Planning & Zoning	11 Vendors	15 Transactions
123	DEPT			Coroner		
988	Hennepin Co Medical Centers 01-123-000-0000-6260		221.75	ME 18-0391	022438	Autopsies--Pathologist, Xrays, Etc
988	Hennepin Co Medical Centers		221.75	1 Transactions		
3987	Ramsey County Medical Examiner 01-123-000-0000-6260		1,400.00	ME 18-00391	022438	Autopsies--Pathologist, Xrays, Etc
3987	Ramsey County Medical Examiner		1,400.00	1 Transactions		
123	DEPT Total:		1,621.75	Coroner	2 Vendors	2 Transactions
200	DEPT			Enforcement		
170	Aitkin Motor Company 01-200-000-0000-6302		45.76	#209 oil / recall	17552	Car Maintenance
170	Aitkin Motor Company		45.76	1 Transactions		
11960	ASAP Towing 01-200-000-0000-6359		168.75	tow chev malibu	18-0673	Wrecker Service
11960	ASAP Towing		168.75	1 Transactions		
12427	Brownells, Inc. 01-200-000-0000-6409		215.13	weapon cleaning supplies	15452173	Deputy Supplies
12427	Brownells, Inc.		215.13	1 Transactions		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2925	L & M Supply, Inc. 01-200-019-0000-6405		4.49	dog treats	1000000108	Office & Computer Supplies
2925	L & M Supply, Inc.		4.49	1 Transactions		
3255	Mn Counties Intergovernmental Trust 01-200-003-0000-6241		130.00	LE Liability Seminar		Registration Fee
3255	Mn Counties Intergovernmental Trust		130.00	1 Transactions		
13416	Nartec, Inc 01-200-000-0000-6409		487.68	Meth Test Amps	10428	Deputy Supplies
13416	Nartec, Inc		487.68	1 Transactions		
10412	O'Reilly Auto Parts 01-200-000-0000-6409		8.98	shop towels	1878-386759	Deputy Supplies
10412	O'Reilly Auto Parts		8.98	1 Transactions		
4010	Rasley Oil Company 01-200-000-0000-6511		193.60			Gas And Oil
4010	Rasley Oil Company		193.60	1 Transactions		
13934	Tire Barn 01-200-000-0000-6302		86.98	212 oil change	42234	Car Maintenance
	01-200-000-0000-6302		221.99	211 oil change	42480	Car Maintenance
	01-200-000-0000-6302		44.05	225 oil change	42550	Car Maintenance
13934	Tire Barn		353.02	3 Transactions		
9642	WEX BANK 01-200-000-0000-6511		5,494.02	0424-00-704396-1		Gas And Oil
9642	WEX BANK		5,494.02	1 Transactions		
200	DEPT Total:		7,101.43	Enforcement	10 Vendors	12 Transactions
202	DEPT			Boat & Water		
3950	Public Utilities 01-202-000-0000-6254		23.92	Boat & Water		Utilities
3950	Public Utilities		23.92	1 Transactions		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
202	DEPT Total:		23.92	Boat & Water	1 Vendors	1 Transactions
203	DEPT			Snowmobile		
	9642 WEX BANK					
	01-203-000-0000-6511		314.38	0424-00-704396-1		Gas And Oil
	9642 WEX BANK		314.38		1 Transactions	
203	DEPT Total:		314.38	Snowmobile	1 Vendors	1 Transactions
252	DEPT			Corrections		
	117 Aitkin County Sheriff					
	01-252-000-0000-6424		99.99	Jay Garard Cell Phone		Inmate Supplies
	117 Aitkin County Sheriff		99.99		1 Transactions	
	12106 Antoine Electric					
	01-252-000-0000-6590		130.50	retro fit lights in jail restr	16530	Repair & Maintenance Supplies
	12106 Antoine Electric		130.50		1 Transactions	
	14858 ASP Holdings dba Power Pros					
	01-252-000-0000-6625		6,170.00	20 batteries jail backup	6241754-788	Office Equipment
	14858 ASP Holdings dba Power Pros		6,170.00		1 Transactions	
	783 Canon Financial Services, Inc					
	01-252-000-0000-6231		96.07	canon contract	18387455	Services & Labor (Incl Contracts)
	783 Canon Financial Services, Inc		96.07		1 Transactions	
	163 Charter Communications					
	01-252-252-0000-6405		250.78	cable tv		Prisoner Welfare
	163 Charter Communications		250.78		1 Transactions	
	5583 Crawford Supply Company					
	01-252-252-0000-6408		249.60		965040	Commissary Supplies
	5583 Crawford Supply Company		249.60		1 Transactions	
	10855 Culligan					
	01-252-000-0000-6231		190.00	service call		Services & Labor (Incl Contracts)
	10855 Culligan		190.00		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
88628	Dalco 01-252-000-0000-6422		628.76		3295732	Janitorial Supplies
88628	Dalco		628.76	1 Transactions		
1598	Ferrara's Htg Air Cond & Refrig Inc 01-252-000-0000-6590		950.15	repair dispatch ac	9147	Repair & Maintenance Supplies
1598	Ferrara's Htg Air Cond & Refrig Inc		950.15	1 Transactions		
2186	Hillyard Inc - Kansas City 01-252-000-0000-6422		77.42	supplies	602906840	Janitorial Supplies
	01-252-000-0000-6422		658.82	supplies	602917015	Janitorial Supplies
	01-252-000-0000-6590		46.13	supplies	700324159	Repair & Maintenance Supplies
2186	Hillyard Inc - Kansas City		782.37	3 Transactions		
5503	Keefe Supply Company 01-252-000-0000-6418		560.28	groceries	963669	Groceries
	01-252-252-0000-6408		322.44	comm supplies	965041	Commissary Supplies
5503	Keefe Supply Company		882.72	2 Transactions		
3373	Mille Lacs County Jail 01-252-000-0000-6262		965.59	M. Hensel Meds		Medical Expenses & Supplies - Inmates
3373	Mille Lacs County Jail		965.59	1 Transactions		
3255	Mn Counties Intergovernmental Trust 01-252-003-0000-6241		195.00	LE Liability Seminar		School Registration Fee
3255	Mn Counties Intergovernmental Trust		195.00	1 Transactions		
10276	Mowers/Ben 01-252-000-0000-6410		189.84	Pants		Clothing Allowance
10276	Mowers/Ben		189.84	1 Transactions		
3712	Office Depot 01-252-000-0000-6405		139.99	printer toner	114511213001	Office & Computer Supplies
3712	Office Depot		139.99	1 Transactions		
3789	Pan-O-Gold Baking Company 01-252-000-0000-6418		395.20	24621024/2417194025/2417215026	10002417222030	Groceries
	01-252-000-0000-6418		186.72		10002418074034	Groceries
	01-252-000-0000-6418		182.22		10002418081029	Groceries

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3789	Pan-O-Gold Baking Company		764.14		3 Transactions	
3950	Public Utilities					
	01-252-000-0000-6254		68.66	Sheriff Emer Storage Garage		Utilities & Heating
	01-252-000-0000-6254		1,559.53	New Jail		Utilities & Heating
	01-252-000-0000-6254		5,068.68	New Jail 2		Utilities & Heating
3950	Public Utilities		6,696.87		3 Transactions	
11538	RCB Collections Range Credit Bureau Inc					
	01-252-000-0000-6231		30.26	credit reports		Services & Labor (Incl Contracts)
11538	RCB Collections Range Credit Bureau Inc		30.26		1 Transactions	
9499	Reliance Telephone Systems, Inc					
	01-252-252-0000-6406		1,500.00	phone cards	D21032/21033	Phone Card Prisoner Welfare
9499	Reliance Telephone Systems, Inc		1,500.00		1 Transactions	
4761	Sysco Minnesota Inc					
	01-252-000-0000-6418		4,348.68		153270233	Groceries
	01-252-000-0000-6418		3,127.53		153274450	Groceries
4761	Sysco Minnesota Inc		7,476.21		2 Transactions	
5551	Unclaimed Freight North					
	01-252-000-0000-6590		19.96	jail cart casters		Repair & Maintenance Supplies
5551	Unclaimed Freight North		19.96		1 Transactions	
9642	WEX BANK					
	01-252-000-0000-6330		285.51	0424-00-704396-1		Prisoner Transportation & Travel
9642	WEX BANK		285.51		1 Transactions	
13132	Zuercher Technologies, LLC					
	01-252-000-0000-6231		661.50			Services & Labor (Incl Contracts)
13132	Zuercher Technologies, LLC		661.50		1 Transactions	
252	DEPT Total:		29,355.81	Corrections	23 Vendors	31 Transactions
253	DEPT			Sentence to Serve		
	4010 Rasley Oil Company					
	01-253-000-0000-6511		231.11			Gas And Oil
	01-253-003-0000-6511		16.71			Gas & Oil

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
4010 Rasley Oil Company		247.82	2 Transactions	
5551 Unclaimed Freight North				
01-253-000-0000-6405		4.98	hitch pin	Operating Supplies
5551 Unclaimed Freight North		4.98	1 Transactions	
253 DEPT Total:		252.80	Sentence to Serve	2 Vendors 3 Transactions
254 DEPT			Enhanced 911 System	
13132 Zuercher Technologies, LLC				
01-254-000-0000-6231		33,070.59		Services, Labor, Contracts
13132 Zuercher Technologies, LLC		33,070.59	1 Transactions	
254 DEPT Total:		33,070.59	Enhanced 911 System	1 Vendors 1 Transactions
255 DEPT			General Crime Victim Grant	
86235 The Office Shop Inc				
01-255-000-0000-6405		1.35	TAPE DISP	1041703-0 Office & Computer Supplies
01-255-000-0000-6625		200.00	COPIER CONTRACT	297265-0 Office Equipment & Other Equipment
86235 The Office Shop Inc		201.35	2 Transactions	
255 DEPT Total:		201.35	General Crime Victim Grant	1 Vendors 2 Transactions
257 DEPT			Community Corrections	
783 Canon Financial Services, Inc				
01-257-000-0000-6342		140.67	cannon	18387462 Office Equipment Rental/Contracts
783 Canon Financial Services, Inc		140.67	1 Transactions	
12174 GRANDVIEW LODGE				
01-257-251-0000-6332		197.14	mca conference	Hotel/Motel Lodging
12174 GRANDVIEW LODGE		197.14	1 Transactions	
14642 Leonhardt/Jacob				
01-257-251-0000-6330		84.55	training camp ripley 3/5 3/6	Mileage
14642 Leonhardt/Jacob		84.55	1 Transactions	
13056 McKenzie/Jill				
01-257-022-0000-6406		49.96	pizza chad h grad	Sobriety Crt Expenses

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 4/2/18 1:18PM  
 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13056	McKenzie/Jill		49.96		1 Transactions	
87101	North Homes-Standard 01-257-255-0000-6204		6,265.44	Juv Dent Fees	3648898	Juvenile Detention
87101	North Homes-Standard		6,265.44		1 Transactions	
9360	Redwood Toxicology Laboratory, Inc. 01-257-267-0000-6274		357.61	ua testing supplies	638230	Drug Testing Fee
9360	Redwood Toxicology Laboratory, Inc.		357.61		1 Transactions	
257	DEPT Total:		7,095.37	Community Corrections	6 Vendors	6 Transactions
601	DEPT			Extension		
10930	Tidholm Productions 01-601-000-0000-6405		123.40	exhinit tags	9728	Office Supplies
10930	Tidholm Productions		123.40		1 Transactions	
601	DEPT Total:		123.40	Extension	1 Vendors	1 Transactions
1	Fund Total:		159,388.09	General Fund		132 Transactions

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 3 Road & Bridge

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
86222	Aitkin Independent Age 03-301-000-0000-6241		189.00	AD FOR BID-CALCIUM CHLORIDE		Fees/Prof/Misc
86222	Aitkin Independent Age		189.00	1 Transactions		
783	Canon Financial Services, Inc 03-301-000-0000-6300		162.82	CONTRACT CHARGE	18420116	Service Contracts
783	Canon Financial Services, Inc		162.82	1 Transactions		
89541	Culligan 03-301-000-0000-6400		44.40	WATER	445208	Supplies And Materials
89541	Culligan		44.40	1 Transactions		
9373	ESRI 03-301-000-0000-6241		500.00	ARC PAD/LICENSE-PAUL WHITE	93435757	Fees/Prof/Misc
9373	ESRI		500.00	1 Transactions		
10374	Kellerman/Scott 03-301-000-0000-6400		140.22	CELL PHONE CASES	252854	Supplies And Materials
10374	Kellerman/Scott		140.22	1 Transactions		
8238	Minnesota Pollution Control Agency 03-301-000-0000-6241		345.00	GUN LAKE PIT	10000052440	Fees/Prof/Misc
8238	Minnesota Pollution Control Agency		345.00	1 Transactions		
301	DEPT Total:		1,381.44	R&B Administration	6 Vendors	6 Transactions
302	DEPT			R&B Engineering/Construction		
14830	Bryce Thompson 03-302-000-0000-6296		120.24	MILEAGE-BIT STREET-ST CLOUD-3		Meeting Expense/Physicals
	03-302-000-0000-6296		200.02	BIT STREET TRAINING-ST CLOUD-2	578025416	Meeting Expense/Physicals
	03-302-000-0000-6296		25.17	MTG LUNCH	OVER NIGHT	Meeting Expense/Physicals
	03-302-000-0000-6296		27.00	MTG DINNER	OVER NIGHT	Meeting Expense/Physicals
14830	Bryce Thompson		372.43	4 Transactions		
302	DEPT Total:		372.43	R&B Engineering/Construction	1 Vendors	4 Transactions
303	DEPT			R&B Highway Maintenance		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
12106	Antoine Electric 03-303-000-0000-6298		572.28	SWATARA SHOP	16541	Shop Maintenance
12106	Antoine Electric		572.28	1 Transactions		
86467	Auto Value Aitkin 03-303-000-0000-6298		185.65	AITKIN SHOP SUPPLIES	40116759	Shop Maintenance
	03-303-000-0000-6590		226.56	FILTERS	40117098	Repair & Maintenance Supplies
	03-303-000-0000-6298		80.82	AITKIN SHOP SUPPLIES	40117597	Shop Maintenance
86467	Auto Value Aitkin		493.03	3 Transactions		
7053	Bill's Sportsman's Service 03-303-000-0000-6298		49.99	AITKIN SHOP SUPPLIES	0-01306	Shop Maintenance
7053	Bill's Sportsman's Service		49.99	1 Transactions		
8175	Centurylink 03-303-000-0000-6254		31.32	FAX: HWY OFFICE	MAR-APR	Utilities
8175	Centurylink		31.32	1 Transactions		
175	City Of Mcgregor 03-303-000-0000-6825		10,433.60	2018/2019 MUNICIPAL MAINT		Maintenance Agreements
175	City Of Mcgregor		10,433.60	1 Transactions		
178	City Of Tamarack 03-303-000-0000-6825		3,118.09	2018/2019 MUNICIPAL MAINT		Maintenance Agreements
178	City Of Tamarack		3,118.09	1 Transactions		
9857	Diamond Industrial Cleaning Equipment 03-303-000-0000-6590		739.32	REPAIR PARTS	16493	Repair & Maintenance Supplies
9857	Diamond Industrial Cleaning Equipment		739.32	1 Transactions		
7935	East Central Energy 03-303-000-0000-6254		207.91	FEB-MAR POWER - MCGRATH	34376157	Utilities
7935	East Central Energy		207.91	1 Transactions		
7060	Federated Co-Ops Inc. 03-303-000-0000-6297		690.03	MCGREGOR SHOP PROPANE	102107390	Shop Fuel
7060	Federated Co-Ops Inc.		690.03	1 Transactions		
8622	Frontier					

# Aitkin County

## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
			Paid On Bhf #		
03-303-000-0000-6254		66.98	JACOBSON - MAR-APR	218-752-6591	Utilities
03-303-000-0000-6254		66.98	MCGREGOR - MAR-APR	218-768-4481	Utilities
03-303-000-0000-6254		66.98	PALISADE - MAR-APR	218-845-2607	Utilities
03-303-000-0000-6254		66.98	MCGRATH - MAR-APR	320-592-3580	Utilities
8622 Frontier		267.92			4 Transactions
13468 G & K Services					
03-303-000-0000-6298		21.38	SHOP LAUNDRY	6043198996	Shop Maintenance
03-303-000-0000-6298		21.38	SHOP LAUNDRY	6043222167	Shop Maintenance
13468 G & K Services		42.76			2 Transactions
1829 Goble's Sewer Service Inc.					
03-303-000-0000-6298		637.50	JACOBSON SHOP	7790	Shop Maintenance
1829 Goble's Sewer Service Inc.		637.50			1 Transactions
2831 Little Falls Machine Inc					
03-303-000-0000-6590		1,430.47	REPAIR PARTS	351537	Repair & Maintenance Supplies
03-303-000-0000-6590		1,038.96	FILTERS	351639	Repair & Maintenance Supplies
03-303-000-0000-6590		729.76	REPAIR PARTS	351639	Repair & Maintenance Supplies
2831 Little Falls Machine Inc		3,199.19			3 Transactions
8678 Morton Salt					
03-303-000-0000-6518		3,755.47	DE-ICING SALT	5401549629	De-Icing Salt
03-303-000-0000-6518		3,774.36	DE-ICING SALT	5401550633	De-Icing Salt
03-303-000-0000-6518		4,605.12	DE-ICING SALT	5401552704	De-Icing Salt
03-303-000-0000-6518		1,220.86	DE-ICING SALT	5401553788	De-Icing Salt
8678 Morton Salt		13,355.81			4 Transactions
3760 Palisade Cooperative Oil Assoc					
03-303-000-0000-6513		32.00	GASOLINE	394131	Motor Fuel & Lubricants
03-303-000-0000-6513		40.06	GASOLINE	394305	Motor Fuel & Lubricants
03-303-000-0000-6513		36.00	GASOLINE	394839	Motor Fuel & Lubricants
03-303-000-0000-6513		45.60	GASOLINE	394865	Motor Fuel & Lubricants
03-303-000-0000-6513		31.50	GASOLINE	395268	Motor Fuel & Lubricants
03-303-000-0000-6513		57.00	GASOLINE	395382	Motor Fuel & Lubricants
03-303-000-0000-6513		41.50	GASOLINE	395439	Motor Fuel & Lubricants
03-303-000-0000-6513		60.02	GASOLINE	396211	Motor Fuel & Lubricants
3760 Palisade Cooperative Oil Assoc		343.68			8 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
8537	Powerplan OIB				
	03-303-000-0000-6590		REPAIR PARTS	1853362	Repair & Maintenance Supplies
8537	Powerplan OIB				
		975.74			
		975.74		1 Transactions	
3950	Public Utilities				
	03-303-000-0000-6254		HWY 210 W & CR 28	02-00059455-00	Utilities
	03-303-000-0000-6254	44.59	AITKIN SHOP WATER	02-00063335-00	Utilities
	03-303-000-0000-6254	103.48	HWY 210/169 E CR 12	02-00063388-00	Utilities
	03-303-000-0000-6254	49.80	HWY 47 & CR 12	02-00064092-00	Utilities
		74.12			
3950	Public Utilities				
		271.99		4 Transactions	
13114	Stepp Manufacturing				
	03-303-000-0000-6590		REPAIR PARTS	46651	Repair & Maintenance Supplies
	03-303-000-0000-6590	72.99-	REPAIR PARTS	47870	Repair & Maintenance Supplies
	03-303-000-0000-6590	61.33	REPAIR PARTS	53521	Repair & Maintenance Supplies
		140.97			
13114	Stepp Manufacturing				
		129.31		3 Transactions	
90805	Temco				
	03-303-000-0000-6590		REPAIR PARTS	22393	Repair & Maintenance Supplies
	03-303-000-0000-6590	13.20	REPAIR PARTS	22452	Repair & Maintenance Supplies
		41.00			
90805	Temco				
		54.20		2 Transactions	
8364	Towmaster, Inc				
	03-303-000-0000-6590		REPAIR PARTS	401964	Repair & Maintenance Supplies
8364	Towmaster, Inc				
		160.15		1 Transactions	
		160.15			
8605	Wayne's Sanitation Llc				
	03-303-000-0000-6254		GARBAGE: MCGRATH	278876	Utilities
8605	Wayne's Sanitation Llc				
		52.51		1 Transactions	
		52.51			
5295	Ziegler Inc				
	03-303-000-0000-6590		REPAIR LABOR	PC190074693	Repair & Maintenance Supplies
	03-303-000-0000-6590	158.68	FILTERS	PC190074694	Repair & Maintenance Supplies
		220.56			
5295	Ziegler Inc				
		379.24		2 Transactions	
303	DEPT Total:				
		36,205.57	R&B Highway Maintenance	22 Vendors	47 Transactions
307	DEPT				
	48 Aitkin Co Abstract Company		R&B Capital Infrastructure		

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3 Road & Bridge

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	03-307-000-0000-6260		EXAMINATION	52803	Professional Services
48	Aitkin Co Abstract Company		1 Transactions		
9239	Mn Department Of Natural Resources-OM				
	03-307-000-0000-6260		PUBLIC WATERS PERMIT	2018-0176	Professional Services
9239	Mn Department Of Natural Resources-OM		1 Transactions		
307	DEPT Total:		R&B Capital Infrastructure	2 Vendors	2 Transactions
3	Fund Total:		Road & Bridge		59 Transactions

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 5 Health & Human Services

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
400	DEPT			Public Health Department		
1457	CPS Technology Solutions, Inc 05-400-440-0410-6300		11.27	printer maintenance contract	374349	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		11.27	1 Transactions		
10698	Stericycle, Inc 05-400-440-0410-6231		19.27		4007652492	Services/Labor/Contracts
10698	Stericycle, Inc		19.27	1 Transactions		
400	DEPT Total:		30.54	Public Health Department	2 Vendors	2 Transactions
420	DEPT			Income Maintenance		
1457	CPS Technology Solutions, Inc 05-420-600-4800-6300		23.23	printer maintenance contract	374349	Maintenance/Service Contracts
	05-420-640-4800-6300		35.20	printer maintenance contract	374349	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		58.43	2 Transactions		
10698	Stericycle, Inc 05-420-600-4800-6231		39.73		4007652492	Services/Labor/Contracts
10698	Stericycle, Inc		39.73	1 Transactions		
420	DEPT Total:		98.16	Income Maintenance	2 Vendors	3 Transactions
430	DEPT			Social Services		
1457	CPS Technology Solutions, Inc 05-430-700-4800-6300		35.90	printer maintenance contract	374349	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		35.90	1 Transactions		
10698	Stericycle, Inc 05-430-700-4800-6231		61.40		4007652492	Services/Labor/Contracts
10698	Stericycle, Inc		61.40	1 Transactions		
430	DEPT Total:		97.30	Social Services	2 Vendors	2 Transactions
5	Fund Total:		226.00	Health & Human Services		7 Transactions

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10 Trust

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
900	DEPT			Timber Permit Bonds		
11252	Benson/John 10-900-000-0000-2300		812.75	bond permit 13605	1510	Timber Permit Bonds
11252	Benson/John		812.75	1 Transactions		
1708	Forsberg/Eldon 10-900-000-0000-2300		928.90	refund timber sale balance	3162	Timber Permit Bonds
1708	Forsberg/Eldon		928.90	1 Transactions		
13447	Futurewood 10-900-000-0000-2300		909.38	timber sale balance refund	1249	Timber Permit Bonds
	10-900-000-0000-2300		1,125.80	timber sale balance refund	2604	Timber Permit Bonds
	10-900-000-0000-2300		629.60	timber sale balance refund	3279	Timber Permit Bonds
13447	Futurewood		2,664.78	3 Transactions		
12589	Haapoja/George 10-900-000-0000-2300		2,481.80	refund balance of timber sale	1629	Timber Permit Bonds
12589	Haapoja/George		2,481.80	1 Transactions		
5791	Sappi 10-900-000-0000-2300		288.00	Timber Refund	2982	Timber Permit Bonds
	10-900-000-0000-2300		3,679.60	Timber Refund	3137	Timber Permit Bonds
5791	Sappi		3,967.60	2 Transactions		
11574	Timber Transport-Curt Raveill 10-900-000-0000-2300		1,214.15	REFUND BALANCE TIMBER SALE	1518	Timber Permit Bonds
11574	Timber Transport-Curt Raveill		1,214.15	1 Transactions		
900	DEPT Total:		12,069.98	Timber Permit Bonds	6 Vendors	9 Transactions
923	DEPT			Forfeited Tax Sales		
783	Canon Financial Services, Inc 10-923-000-0000-6405		327.05	cannon	18387461	Office Supplies
783	Canon Financial Services, Inc		327.05	1 Transactions		
1708	Forsberg/Eldon 10-923-000-0000-6820		1,199.15	refund timber sale balance	3162	Refunds & Reimbursements
1708	Forsberg/Eldon		1,199.15	1 Transactions		

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 10 Trust

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
13447	Futurewood 10-923-000-0000-6820	54.02	timber sale balance refund	1249	Refunds & Reimbursements
13447	Futurewood	54.02	1 Transactions		
12589	Haapoja/George 10-923-000-0000-6820	2,798.42	refund balance of timber sale		Refunds & Reimbursements
12589	Haapoja/George	2,798.42	1 Transactions		
923	DEPT Total:	4,378.64	Forfeited Tax Sales	4 Vendors	4 Transactions
10	Fund Total:	16,448.62	Trust		13 Transactions

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 11 Forest Development

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
924	DEPT		Forest Resource		
	12500 Frontier Precision, Inc				
	11-924-000-0000-6208		timber user group training	170698	Training/Education
	12500 Frontier Precision, Inc		1 Transactions		
924	DEPT Total:		Forest Resource	1 Vendors	1 Transactions
11	Fund Total:		Forest Development		1 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
86370	Aitkin Community Education 19-521-000-0000-6230		40.00	accent ad		Printing, Publ & Adv Promotion
86370	Aitkin Community Education		40.00	1 Transactions		
85003	Aitkin County DAC 19-521-000-0000-6231		943.09	cleaned 2/9 2/14 2/16 2/23 2/2		Services, Labor, Contracts
85003	Aitkin County DAC		943.09	1 Transactions		
783	Canon Financial Services, Inc 19-521-000-0000-6231		106.01	cannon	18387471	Services, Labor, Contracts
783	Canon Financial Services, Inc		106.01	1 Transactions		
12589	Haapoja/George 19-521-000-0000-6254		9,180.00	108 cord wood		Utilities
12589	Haapoja/George		9,180.00	1 Transactions		
3105	McGregor Chamber Of Commerce 19-521-000-0000-6240		100.00	chamber membership		Dues/Assoc Fees
3105	McGregor Chamber Of Commerce		100.00	1 Transactions		
5892	McGregor Printing & Graphics, Inc 19-521-000-0000-6230		1,900.00	program brochures	194058	Printing, Publ & Adv Promotion
5892	McGregor Printing & Graphics, Inc		1,900.00	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		2,836.88	27-13-004-01/5-02/8-01/9-01	27-13-006-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		2,836.88	1 Transactions		
4425	Shirts Plus 19-521-000-0000-6400		1,285.30	LOGO GEAR	1655	Commissary Items
4425	Shirts Plus		1,285.30	1 Transactions		
86235	The Office Shop Inc 19-521-000-0000-6405		46.47	ENVELOPES	297592-0	Office & Computer Supplies
86235	The Office Shop Inc		46.47	1 Transactions		
521	DEPT Total:		16,437.75	LLCC Administration	9 Vendors	9 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
522	DEPT			LLCC Education		
85003	Aitkin County DAC 19-522-000-0000-6416		32.50	wood cookies		Education Supplies
85003	Aitkin County DAC		32.50		1 Transactions	
14609	Best Buy Business Advantage Account 19-522-000-0000-6217		419.98	Ipad / POS	3175758	Credit Card Fees
14609	Best Buy Business Advantage Account		419.98		1 Transactions	
5892	McGregor Printing & Graphics, Inc 19-522-000-0000-6416		1,300.00	program brochures	194058	Education Supplies
5892	McGregor Printing & Graphics, Inc		1,300.00		1 Transactions	
522	DEPT Total:		1,752.48	LLCC Education	3 Vendors	3 Transactions
523	DEPT			LLCC Food		
4968	Upper Lakes Foods, Inc 19-523-000-0000-6418		731.34	groceries	247004-00	Groceries-Students
4968	Upper Lakes Foods, Inc		731.34		1 Transactions	
523	DEPT Total:		731.34	LLCC Food	1 Vendors	1 Transactions
524	DEPT			LLCC Maintenance		
181	Aitkin Rental Center-Don't Use-new own 19-524-000-0000-6422		60.00	floor buffer rental	47003	Janitorial Services/Supplies
181	Aitkin Rental Center-Don't Use-new own		60.00		1 Transactions	
86467	Auto Value Aitkin 19-524-000-0000-6302		38.87	plow truck parts	40117086	Vehicle Maintenance
86467	Auto Value Aitkin		38.87		1 Transactions	
88628	Dalco 19-524-000-0000-6422		539.12	3287388/3293043/3293038	3295729	Janitorial Services/Supplies
88628	Dalco		539.12		1 Transactions	
524	DEPT Total:		637.99	LLCC Maintenance	3 Vendors	3 Transactions
19	Fund Total:		19,559.56	Long Lake Conservation Center		16 Transactions

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 21 Parks

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
520 DEPT			Parks	
3950 Public Utilities				
21-520-000-0000-6254		210.17	Land Dept	Utilities
21-520-000-0000-6254		22.33	Misc Access	Utilities
21-520-000-0000-6254		22.33	Prks Shower MS Access	Utilities
3950 Public Utilities		254.83		3 Transactions
90805 Temco				
21-520-000-0000-6590		768.40	REPAIR BOBCAT	22394 Repair & Maintenance Supplies
90805 Temco		768.40		1 Transactions
520 DEPT Total:		1,023.23	Parks	2 Vendors 4 Transactions
21 Fund Total:		1,023.23	Parks	4 Transactions
Final Total:		238,269.94	158 Vendors	232 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	159,388.09	General Fund	
	3	41,434.44	Road & Bridge	
	5	226.00	Health & Human Services	
	10	16,448.62	Trust	
	11	190.00	Forest Development	
	19	19,559.56	Long Lake Conservation Center	
	21	1,023.23	Parks	
	All Funds	238,269.94	Total	Approved by, .....
				.....
				.....

# Aitkin County

## WARRANT REGISTER



### Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
2653	8410	Bremer Bank					
		Warrant # 2653	Total	914.44	dep care fsa claims	01-044-904-0000-6360	0
				914.44	Date 3/7/18		
2672	5462	Bremer Bank (Elan ACH)					
				30.51	amc leg conf	01-052-000-0000-6340	0
				45.90	voice recorder	01-052-000-0000-6625	0
				190.20	lodging for patten trial	01-090-000-0000-6333	0
				19.99	wifi adapter	01-090-000-0000-6406	0
				86.42	bluray player	01-090-000-0000-6625	0
				106.96	thumb drives	01-200-000-0000-6405	0
				14.01	usb stick	01-200-000-0000-6405	0
				38.83	leadership training meals	01-200-003-0000-6340	0
				440.89	maccac conf	01-257-251-0000-6332	0
				35.00	meha membership	01-391-000-0000-6240	0
				37.72	MCH-Overnight	05-400-430-0408-6335	0
				37.49	MCH-Overnight	05-400-430-0408-6340	0
				79.84	amazon prime	05-400-440-0410-6239	0
				37.00	survey monkey	05-400-440-0410-6239	0
				95.41	john maxwell conf	05-400-440-0410-6332	0
				5.11	john maxwell conf meals	05-400-440-0410-6340	0
				5.15	amc conf	05-400-440-0410-6340	0
				9.68	pencils	05-400-440-0410-6405	0
				32.99	stand up sign holder	05-400-440-0410-6405	0
				29.95	ph standing desk mat	05-400-440-0410-6450	0
				15.00	allocated form reimbur purpose	05-420-600-4800-6108	0
				164.67	amazon prime	05-420-600-4800-6239	0
				196.79	john maxwell conf	05-420-600-4800-6332	0
				10.52	john maxwell conf meals	05-420-600-4800-6340	0
				10.62	amc conf	05-420-600-4800-6340	0
				50.98	lm - screen protector	05-420-600-4800-6402	0
				19.97	pencils	05-420-600-4800-6405	0
				-2.19	-business writing refund	05-430-700-4800-6208	0
				254.49	amazon prime	05-430-700-4800-6239	0
				185.00	MSSA conf	05-430-700-4800-6241	0
				370.00	mssa conf	05-430-700-4800-6241	0
				185.00	mssa conf	05-430-700-4800-6241	0
				304.13	john maxwell conf	05-430-700-4800-6332	0
				16.26	john maxwell conf meals	05-430-700-4800-6340	0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
							<u>From Date</u>	<u>To Date</u>
			16.41	amc conf		05-430-700-4800-6340		0
			30.86	pencils		05-430-700-4800-6405		0
			17.99	ss clipboard		05-430-700-4800-6405		0
			179.66	ss office supplies		05-430-700-4800-6405		0
			21.84	ss desk locks		05-430-700-4800-6405		0
			119.80	ss standing desk mat		05-430-700-4800-6450		0
			10.30	sales tax		05-430-700-4800-6450		0
			292.25	2 day excel training		10-923-000-0000-6208		0
			4.10	postage		19-521-000-0000-6205		0
			1.79	Facebook Workshop Ad		19-521-000-0000-6230		0
			47.90	paster training		19-521-000-0000-6231		0
			29.99	adobe creative cloud sub		19-521-000-0000-6231		0
			20.00	Bugs		19-522-000-0000-6416		0
			24.04	prep containers		19-522-000-0000-6416		0
			13.98	zipgrade		19-522-000-0000-6416		0
			299.70	compasses		19-522-000-0000-6416		0
			43.84	coffee airpots		19-523-000-0000-6420		0
			54.13	slatwall hooks		19-524-000-0000-6422		0
			391.50	Client Meds		05-430-700-4800-6810	598839039	0
		Warrant # 2672	Total	4,780.37	Date 3/2/18			
2701	8410	Bremer Bank						
				19.98	cc machine lease	19-522-000-0000-6217		0
		Warrant # 2701	Total	19.98	Date 3/13/18			
2702	8410	Bremer Bank						
				208.10	llcc cc fee	19-522-000-0000-6217		0
		Warrant # 2702	Total	208.10	Date 3/13/18			
2703	8410	Bremer Bank						
				423.50	dep care fsa claims	01-044-904-0000-6360	38620098	0
		Warrant # 2703	Total	423.50	Date 3/14/18			
2704	8410	Bremer Bank						
				20.66	bambora fee	19-522-000-0000-6217		0
		Warrant # 2704	Total	20.66	Date 3/15/18			
2705	780	Bremer Bank						
				0.02		01-040-000-0000-5081		0
				0.06		01-042-000-0000-5079		0

# Aitkin County

## WARRANT REGISTER



### Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
							<u>From Date</u>	<u>To Date</u>
			16,146.90			09-000-000-0000-2025		0
			15,925.86			09-000-000-0000-2026		0
		Warrant # 2705	Total	32,072.84	Date 3/15/18			
2724	8410	Bremer Bank						
			598.29	dep care fsa claims		01-044-904-0000-6360	38623949	0
		Warrant # 2724	Total	598.29	Date 3/21/18			
2725	8410	Bremer Bank						
			100.00	app 2018-002871 refund		01-122-000-0000-6820		0
		Warrant # 2725	Total	100.00	Date 3/26/18			
2726	8410	Bremer Bank						
			796.90	participant fees		01-044-904-0000-6231		0
		Warrant # 2726	Total	796.90	Date 3/22/18			
2727	5462	Bremer Bank (Elan ACH)						
			36.00	amc conf		01-001-000-0000-6330		0
			36.00	amc leg conf		01-001-000-0000-6330		0
			36.00	amc conf		01-001-000-0000-6330		0
			350.74	lodging st paul		01-001-000-0000-6332		0
			350.74	amc leg conf		01-001-000-0000-6332		0
			350.74	amc leg conf		01-001-000-0000-6332		0
			262.00	amc conf		01-001-000-0000-6332		0
			350.74	amc conf		01-001-000-0000-6332		0
			46.83	amc leg conf		01-001-000-0000-6340		0
			14.02	amc conf		01-001-000-0000-6340		0
			86.91	usb sticks		01-049-000-0000-6402		0
			199.00	fred pryor class		01-052-000-0000-6208		0
			520.00	MCMA membership		01-052-000-0000-6240		0
			36.00	amc conf		01-052-000-0000-6330		0
			350.74	amc conf		01-052-000-0000-6332		0
			141.90	mcma conf		01-052-000-0000-6332		0
			23.00	projector lamp		01-052-000-0000-6625		0
			345.98	monitors		01-120-000-0000-6625		0
			75.00	bca - dmt recert #210		01-200-003-0000-6241		0
			375.00	BCA - REG Narc Inv. #206		01-200-003-0000-6241		0
			185.86	leadership training #221		01-200-003-0000-6332		0
			130.26	ethical survival training #224		01-200-003-0000-6332		0
			67.25			01-252-000-0000-6418		0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			60.46	#316-0374	01-252-000-0000-6418		0
			10.22		01-252-000-0000-6511		0
			25.21		01-252-000-0000-6511		0
			110.00	mjps spring conf	01-253-003-0000-6241		0
			44.00	ski gull tubing	01-257-022-0000-6406		0
			32.50	candy	01-257-022-0000-6406		0
			100.00	chamber bucks graduation	01-257-022-0000-6406		0
			386.74	amc leg conf	01-391-000-0000-6332		0
			100.00	phep - uor conf reg	05-400-400-0402-6241		0
			100.00	uor conf reg	05-400-400-0402-6241		0
			-79.60	-MCH - feeding spoons	05-400-430-0408-6406		0
			7.93	dir - quicksilver leadership	05-400-440-0410-6208		0
			16.00	uor - conf reg	05-400-440-0410-6241		0
			19.99	ph - wireless keybrd	05-400-440-0410-6402		0
			0.70	Agency - replacement earbuds	05-400-440-0410-6405		0
			-0.18	- tax credit	05-400-440-0410-6405		0
			11.94	cha - letterhead	05-400-440-0410-6406		0
			9.50	C&TC - ziplock bags	05-400-440-0410-6406		0
			23.96	standing desk mats	05-400-440-0410-6450		0
			1.65	sales tax	05-400-440-0410-6450		0
			-1.65	- sales tax	05-400-440-0410-6450		0
			-1.65	- sales tax	05-400-440-0410-6450		0
			60.00	HE - mn farmers market conf	05-400-450-0451-6241		0
			16.35	dir - quicksilver leadership	05-420-600-4800-6208		0
			33.00	uor - conf reg	05-420-600-4800-6241		0
			1.45	Agency - replacement earbuds	05-420-600-4800-6405		0
			-0.39	- tax credit	05-420-600-4800-6405		0
			49.42	standing desk mats	05-420-600-4800-6450		0
			3.40	sales tax	05-420-600-4800-6450		0
			-3.40	- sales tax	05-420-600-4800-6450		0
			-3.40	- sales tax	05-420-600-4800-6450		0
			25.28	dir - quicksilver leadership	05-430-700-4800-6208		0
			51.00	uor - conf reg	05-430-700-4800-6241		0
			2.24	Agency - replacement earbuds	05-430-700-4800-6405		0
			-0.60	- tax credit	05-430-700-4800-6405		0
			76.37	standing desk mats	05-430-700-4800-6450		0
			5.25	sales tax	05-430-700-4800-6450		0
			-5.25	- sales tax	05-430-700-4800-6450		0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
								<u>From Date</u>	<u>To Date</u>
			-5.25	- sales tax			05-430-700-4800-6450		0
			550.00	SELF - FYI Binders 20			05-430-710-3460-6065		0
			240.80	addt'l clothing - fc			05-430-710-3850-6057		0
			70.00	bird workshop			10-923-000-0000-6208		0
			373.86	land comm meeting			10-923-000-0000-6332		0
			65.90	rite in the rain paper			10-923-000-0000-6405		0
			64.09	stamps			19-521-000-0000-6205		0
			-59.88	- wix refund			19-521-000-0000-6231		0
			373.98	POS System			19-522-000-0000-6405		0
			20.00	bugs			19-522-000-0000-6416		0
			225.35	stickers			19-522-000-0000-6416		0
			365.59	floor finish			19-524-000-0000-6422		0
			218.00	door closer			19-524-000-0000-6590		0
			213.20	forrestry supplies			21-520-000-0000-6406		0
			179.99	comp monitor			05-430-700-4800-6402	HHS-VO-03-08-	0
		Warrant # 2727	Total	8,554.78	Date 3/22/18				
44932	14660	Ferguson Brothers Excavating, Inc.							
			9,181.40	Contract Final Payment #6			03-303-000-0000-6519	CP 001-090-030	0
		Warrant # 44932	Total	9,181.40	Date 3/2/18				
44933	393	Isd 1 Aitkin-Treasurer							
			123,796.00	1st 1/2 taconite prod tax			12-932-000-0000-2047		0
		Warrant # 44933	Total	123,796.00	Date 3/2/18				
44934	10041	Bca/Bts							
			96.00	enhanced dl background checks			01-040-021-0000-6231		0
		Warrant # 44934	Total	96.00	Date 3/15/18				
44935	13722	Neo Funds by Neopost							
			4,000.00	postage 2/14			01-044-048-0000-6205		0
			182.30	ink / sealer / tapes			01-044-048-0000-6405		0
		Warrant # 44935	Total	4,182.30	Date 3/21/18				

# Aitkin County

## WARRANT REGISTER



### Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		Final Total...	185,745.56	146	Transactions		

# Aitkin County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	13,260.06	General Fund
3	9,181.40	Road & Bridge
5	4,424.79	Health & Human Services
9	32,072.76	State
10	802.01	Trust
12	123,796.00	Agency
19	1,995.34	Long Lake Conservation Center
21	213.20	Parks
	185,745.56	TOTAL



Aitkin  
County

# Board of County Commissioners Agenda Request

2E  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Donation to Sobriety Court

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jill McKenzie		<b>Department:</b> Sobriety Court
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b> The Township of Lakeside has donated \$100.00 to Sobriety Court.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Accept donation.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Aitkin  
County

# Board of County Commissioners Agenda Request

2F  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Consumption & Display Permit

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> <p style="text-align: center;">Sally M. Huhta</p>		<b>Department:</b> <p style="text-align: center;">Auditor's</p>
<b>Presenter (Name and Title):</b> <p style="text-align: center;">N/A</p>		<b>Estimated Time Needed:</b> <p style="text-align: center;">N/A</p>
<b>Summary of Issue:</b> <p>Please approve the following Application for Consumption &amp; Display (Set Up) Permit:          Larson, Leonard and Kathy, d/b/a Larson's Barn – Workman Township</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> <p style="text-align: center;">Approve Renewal of Consumption and Display Permit - Larson's Barn</p>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		



Aitkin  
County

# Board of County Commissioners Agenda Request

26  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** LG214 Premises Permit - Minnewawa Sportsmen's Club

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sally M. Huhta		<b>Department:</b> Auditor's
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b>  Please adopt the following resolution:  BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following Premises Permit Application - Form LG214, of the Minnewawa Sportsmen's Club, at Prairie River Retreat – Shamrock Township. This establishment has an address of 51272 Lake Ave., McGregor, MN 55760.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>  Adopt Resolution		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



# Board of County Commissioners Agenda Request

2H  
Agenda Item #

Requested Meeting Date: 04/10/18

Title of Item: K-9 Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Sheriff Scott Turner		<b>Department:</b> Sheriff's Office
<b>Presenter (Name and Title):</b> Sheriff Scott Turner		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  A donor who wishes to remain anonymous has made a special donation of \$203 to Loki and our canine program.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Accept donation.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Aitkin  
County

# Board of County Commissioners Agenda Request

21  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Inmate Text Agreement

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Scott Turner		<b>Department:</b> Sheriff's Office
<b>Presenter (Name and Title):</b> Sheriff Scott Turner		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Reliance Systems Inmate Text Location Agreement		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve contract and authorize signatures.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> The cost will covered by Reserve Inmate Welfare Funds.		

Legally binding agreements must have County Attorney approval prior to submission.

**SCOTT A. TURNER**  
**SHERIFF OF AITKIN COUNTY**

217 Second Street NW, Room 185  
Aitkin, MN 56431

218-927-7435 Emergency 911  
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887  
TOLL FREE 1-888-900-2138

**MEMO**

TO: Aitkin County Board

DATE: April 2, 2018

FROM: Sheriff Scott Turner

RE: Reliance Texting Contract

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Attached is a copy of the texting contract from Reliance Systems, Inc. As you recall from my 2017-end-of-year presentation I talked about this and how it could be a potential revenue generator for the inmate welfare fund. It will cost no money for us to employ these devices as the revenue generated is split with the equipment provider. Reliance Systems, Inc. is the current provider of the inmate telephone system. We are happy with that service. This contract has been reviewed by County Attorney Jim Ratz.

We would like the authority to enter into the contract with Reliance Systems, Inc. for this service in the jail. If you have any questions, please do not hesitate to call.

Thanks,

Scott

## Reliance Systems Inmate Text Location Agreement

STATE OF (Minnesota)

COUNTY OF (Aitkin)

This Inmate Text Location Agreement made this the 23rd day of March, 2018 by and between, Aitkin County Jail hereinafter called LESSOR and Reliance Systems Inc. operations located at 1533 South 42"d Street, Grand Forks, ND 58201, hereinafter called LESSEE, with the following terms and conditions.

LESSOR, for and in consideration of the rent hereinafter set out and service provided by LESSEE, does hereby lease to said LESSEE locations upon and within the property known as: County Name, City/State: Aitkin County Jail. Aitkin. Minnesota and does hereby grant, an exclusive right and license, for a term of (5) years, to install and operate texting devices to provide texting services. This agreement shall be automatically renewed, unless a notice is given 30 days prior to the termination date. The effective start date shall be the 23rd, day of March, 2018.

LESSEE shall pay LESSOR a 35% cost recovery fee calculated from the gross revenue derived from the operation of the texting services, in return for the exclusive right to install and operate the texting equipment on the premises. Payments to LESSOR shall be on a monthly basis within thirty days after the end of each calendar month. Revenue from the rental of the devices are excluded from the cost recovery fees.

LESSEE shall, at its sole expense, cause collections to be made from the texting services. Lessee shall provide the ability for the LESSOR to monitor and review all communications leaving the jail. Lessee shall provide a detailed report of all of the texting that are used to determine gross revenue.

LESSOR and LESSEE hereby agree that: LESSOR shall notify LESSEE of any malfunction or loss of texting services and shall allow LESSEE access to LESSOR'S place of business during normal business hours for repair and maintenance. LESSEE shall promptly repair or replace faulty equipment and otherwise assure texting service is available at all times.

LESSOR shall exercise reasonable care in preventing damage or destruction to equipment installed and provided under this Agreement but shall not be liable or responsible for such loss, damage or destruction unless caused by the willful misconduct of LESSOR.

### Data Privacy

Pursuant to Minn. Stat. Ch. 13, LESSEE agrees to maintain and protect data on individuals received, or to which LESSEE has access, according to the statutory provisions applicable to the data. LESSEE understands it is subject to the requirements of the Minnesota Government Data Practices Act. LESSEE agrees that all data created, collected, received, stored, used, maintained or disseminated by LESSEE in performing government functions is subject to the Minnesota Government Data Practices Act's requirements and that LESSEE must comply with those requirements as if it were a government entity. LESSEE agrees to indemnify and hold LESSOR, its officials, agents, and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of any provision of the Minnesota Government Data Practices Act by LESSEE or its agents or employees, including legal fees and disbursements paid or incurred to enforce this provision of this Agreement.

#### Records Auditing and Retention

LESSEE's records, documents, papers, accounting procedures and practices, and other evidences relevant to this Agreement are subject to the examination, duplication, transcription and audit by the LESSOR and either the Legislative or State Auditor, pursuant to Minn. Stat. sec. 168.06, subd. 5. LESSEE agrees to maintain such evidences for a period of six (6) years from the date of services or payment were last provided or made or longer if any audit in progress requires a longer retention period.

#### Insurance Requirements

Basic insurance requirement and automobile coverage limits should also be at least 1.5 million. The LESSEE shall have Certificates of Insurance on file with the Aitkin County Sheriff's Office.

#### Intellectual Property Indemnification

LESSEE will defend, indemnify, and hold LESSOR harmless from any loss, cost, expense, or liability (including attorneys' fees), that LESSOR may incur or incurs as a result of any and all claims that LESSEE {or its software) violates or infringes on any patent, copyright, trade secret, or any other proprietary right of any third party. If such a claim occurs, or is likely to occur, LESSEE shall either procure for LESSOR the right to continue using the equipment, software and, or work product, or replace or modify the equipment, software and, or work product, at LESSEE's expense. If an option satisfactory to the LESSOR is not reasonably available, upon written request of LESSEE, and at the expense of LESSEE, LESSOR shall return, at LESSEE's expense, the equipment, software, and/or work product to LESSEE. This remedy shall be in addition to, and not be exclusive of, other remedies provided in law and equity.

#### General Indemnification

LESSEE will defend, indemnify, and hold LESSOR, its employees and officials harmless from any claims, demands, actions or causes of action, including reasonable attorney fees and expenses arising out of any act or omission on the part of LESSEE, or its subcontractors, partners or independent contractors or any of their agents or employees, in the performance of or with relation to any of the work or services to be performed or furnished by LESSEE or the subcontractors, partners or independent contractors or any of their agents or employees under the Agreement.

#### Applicable Law

This Agreement and performance hereunder shall be governed by the substantive and procedural laws of the State of Minnesota, without giving effect to the principles of conflict of law of such state or international treaties. Any litigation regarding this Agreement or its contents shall be filed in the County of Aitkin, Minnesota, if in state court, or in the federal district court nearest to Aitkin County, if in federal court.

#### Assignment

LESSEE shall not assign any of its rights or transfer any of its obligations under this Agreement without the prior written consent of the LESSOR, nor shall LESSOR's consent be unreasonably withheld. Any attempt by LESSEE to assign or transfer without such consent shall be void and without legal effect and shall constitute grounds for the LESSOR to immediately terminate the Agreement.

#### Non-Discrimination

LESSEE agrees to abide by all provisions of Minnesota Statutes section 181.59, as amended, entitled, Discrimination on Account of Race, Creed, or Color Prohibited in Contract. LESSEE agrees to abide by all federal laws prohibiting discrimination. LESSEE agrees not to

discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, disabilities, or because of an individual's sexual orientation. Any act of discrimination committed by LESSEE, or failure to comply with these obligations when applicable shall be grounds for termination of this Agreement.

**Workers Compensation**

LESSEE guarantees that it shall have Workers Compensation Insurance in effect throughout the term of this Agreement, as required by Minnesota Statutes section 176.182, and shall provide a certificate evidencing insurance to the LESSOR prior to executing the Agreement.

**Independent Contractor**

LESSEE agrees that it is performing this Agreement as an independent contractor for the LESSOR.

LESSEE is responsible for installation of all equipment, software and training at no cost to the county.

All equipment, supplies and software furnished remains the property of the LESSEE. This is the sole agreement between the parties hereto superseding all previous agreements and shall bind the parties, their successors and assigns. Each acknowledges the receipts and retention of a fully executed copy hereof.

EXECUTED this 23rd day of March, 2018

LESSOR: Aitkin County, Minnesota

BY: County Board Chair \_\_\_\_\_

BY: County Administrator \_\_\_\_\_

LESSEE: Reliance Systems, Inc.

BY \_\_\_\_\_

Dave Hangsleben, President



# Board of County Commissioners Agenda Request

25  
Agenda Item #

Requested Meeting Date: April 10, 2018

Title of Item: e Poll Books-Election Equipment

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

<b>Submitted by:</b> Kirk Peysar	<b>Department:</b> Auditor
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<b>Presenter (Name and Title):</b> Kirk Peysar	<b>Estimated Time Needed:</b> n/a
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**Summary of Issue:**  
Aitkin County will receive \$100,332.76 for its voting equipment purchases from from the State of Minnesota. \$77,008.35 for the purchase of e-poll books and \$23,324.41 for the purchase of a central counter. There is a county match for e poll books is \$25,669.45; for counters \$23,324.41.

I am recommending the purchase of 55 e-poll books and other connectivity enhancements from knowINK under the state contract at a price of \$88,620.00

The state contract pricing is not in place for the central counter at this time, that item will be presented in another request.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Authorize purchase of e-poll books

**Financial Impact:**  
Is there a cost associated with this request?  Yes  No  
What is the total cost, with tax and shipping? \$  
Is this budgeted?  Yes  No *Please Explain:*

The grant is the result of new legislation (2017). The county match will be made from budgeted county funds in the election department.

**KNOWINK Quote and Terms**

Date: 3/16/2018

KNOWINK, 2111 Olive Street Saint Louis, MO 63103

County: Aitkin County MN Phone: (218) 927-7354 Email: [kpeysar@co.aitkin.mn.us](mailto:kpeysar@co.aitkin.mn.us)

County Contact: Kirk Peysar

**Poll Pad Subscription Purchase Quote and Terms:**

\*Pricing guaranteed for 60 days from date of quote. Based on your stated requirements, we propose the following:

Item	Recommended Hardware/Software	Estimated Quantity	Unit Price	Total Amount
1	Poll Pad Units (Includes: iPad WiFi 32gb, Charger, Printer, Transport Case, Stand, Stylus, 1st Year Software License, MDM Enrollment, and Basic Poll Pad Manager)	55	\$1,280.00	\$70,400.00
2	iSync Drive	2	\$65.00	\$130.00
3	Meraki Router Solution & Installation (MR42)	1	\$1,000.00	\$1,000.00
4	Wireless Hotspot Solution - Verizon SA2100 (Can support up to 10 units at a location)	26	\$450.00	\$11,700.00
5	Verizon Wireless Data Plan Activation, per Hotspot (Billed annually; required with Wireless Hotspot Solution)	26	\$15.00	\$390.00
6	e-Pulse Connectivity software	1	\$5,000.00	\$5,000.00
<b>Total Year One (1) Poll Pad Package Estimated Cost:</b>				<b>\$88,620.00</b>
<b>Annual Software License and Maintenance</b>				
7	Year 2 Annual Software License, MDM & MN SVR Maintenance	55	\$125.00	\$6,875.00
8	Year 2 ePulse Connectivity Annual Software License & Maintenance	1	\$1,000.00	\$1,000.00
9	Year 3 Annual Software License, MDM & MN SVR Maintenance	55	\$125.00	\$6,875.00
10	Year 3 ePulse Connectivity Annual Software License & Maintenance	1	\$1,000.00	\$1,000.00
11	Year 4 Annual Software License, MDM & MN SVR Maintenance	55	\$125.00	\$6,875.00
12	Year 4 ePulse Connectivity Annual Software License & Maintenance	1	\$1,000.00	\$1,000.00
13	Year 5 Annual Software License, MDM & MN SVR Maintenance	55	\$125.00	\$6,875.00
14	Year 5 ePulse Connectivity Annual Software License & Maintenance	1	\$1,000.00	\$1,000.00
<b>Networking/Data</b>				
15	Verizon Wireless Data Plan, per Hotspot (Per Election, billed separately from annual activation fee)	26	\$30.00	\$780.00
<b>Optional Hardware/Software</b>				
16	Star Micronics Receipt Paper - Additional (Case of 50 rolls)		\$125.00	
17	Green MFi Certified Lightning Cable - 9'		\$9.50	
<b>Terms of Subscription</b>				
Subject to acceptance of the Master Software License & Services Agreement will be a (5) five year agreement. The term will begin effective on the date of equipment acceptance. All Poll Pad software comes with the standard (12) twelve month warranty. Post Election reporting includes required VR Extract and digital e-Poster.				



# Board of County Commissioners Agenda Request

2K  
Agenda Item #

**Requested Meeting Date:** 4/10/18

**Title of Item:** Children's Mental Health Screening Allocation

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> Cynthia Bennett	<b>Department:</b> Health and Human Services
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<b>Presenter (Name and Title):</b> Cynthia Bennett	<b>Estimated Time Needed:</b> 2 minutes
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**Summary of Issue:**

This request has come to this County Board meeting rather than the Health and Human Services meeting for the purpose of timely action. Health and Human Services receives an allocation annually for conducting Children's Mental Health Screenings. This year the process has changed and the Department of Human Services is requesting that County Boards approve the budget for the allocation. This allocation is not a new source of revenue and the manner in which it is expended is not new. The only thing that is new is the requirement to have the County Board approval of the proposed budget. The allocation amount is 30,492.00 is formula based, and determined by the number of Children's Mental Health Screens we completed in the year 2016. The Department of Human Services will distribute the allocation to our county after receiving the document signed by the County Board Chair signifying approval for the proposed budget for these dollars.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Approve the budget for the Children's Mental Health Allocation per DHS requirements.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

## Screening Grant Budget

Cal. Year: 2018

County: Aitkin County

Grant Award: \$30,492

Administration and Operating Expenses (up to 25% of the grant award) <i>(staff time in administering screens, screening tools/supplies, clerical support of data entry, and computers and/or software)</i>	TOTAL	Grant Funds
		\$7623.00
<b>Data Collection and Reporting (up to 10% of the grant award)</b> <i>(time spent collecting and reporting data to DHS)</i>		
		\$0.00
<b>Clinical Services (Unlimited)</b> <i>(Diagnostic Assessments, psychotherapy, CTSS and similar documented treatment related costs)</i>		
		\$13319.00
<b>Ancillary or Supportive Services (Unlimited)</b> <i>(respite care, skills and support groups, parent training, and other similar costs.)</i>		
		\$6500.00
<b>Clinical Supervision (up to 10% of the grant award)</b> <i>(clinical supervision for interns, practicum students, and those who are pursuing licensure)</i>		
		\$3050.00
<b>Training for Child Welfare and Probation Officers (up to 10% of the grant award)</b> <i>(trainings on screening, trauma focused care, anti-stigma, best practices and other similar trainings)</i>		
		\$0.00
	<b>Total:</b>	<b>\$30492.00</b>

\*Electronic copies of this form available upon request. Contact: [john.kowalczyk@state.mn.us](mailto:john.kowalczyk@state.mn.us)

## ACCEPTANCE OF AITKIN COUNTY AWARD

ACCEPTANCE OF Child Welfare/Juvenile Justice Screening Grant 2018 Grant award for *the January 1, 2018 through December 31, 2018 Child Welfare/Juvenile Justice Screening Grant* award available through Minnesota Statutes, § 245.4874, subd. 1(12); § 260B.157, subd. 1; § 260B.176, subd. 2(e); and § 260B.235, subd. 6.

Name of County: \_\_\_\_\_ Aitkin County \_\_\_\_\_

County Project Coordinator: \_\_\_\_\_ Jessi Schultz, Social Services Supervisor \_\_\_\_\_

It is understood and agreed by the county board that any funds granted pursuant to this grant award extension for the Child Welfare/Juvenile Justice Screening grant award funded through Children's Mental Health Screening Grant, are to be expended for the purposes set forth in the county award letter dated November 28, 2017 as approved by the Minnesota Commissioner of the Department of Human Services and in accordance with applicable laws and rules. The application and grant award letter are both incorporated into this award by reference. Further it is understood that the budgets, expenditures, and program will be subject to periodic review by the Commissioner. If funds are not being used to implement the approved plan and according to the grant award letter, they may be subject to return or future payment deductions in accordance with Minnesota Statutes, section 256.01, subdivision 2. All payment information is included in the incorporated grant award letter. An amended grant award letter will be issued and must be signed in the event any changes are made to the terms of the grant award.

The receipt of grant funds by the county board assures acceptance by the board of the following responsibilities:

1. Utilization of written personnel policies in assigning and compensating project employees.
2. Compliance with Titles VI and VII of the United States Civil Rights Act of 1964, Americans with Disabilities Act, Minnesota Statutes, chapter 363 and the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13.
3. Compliance with Workers Compensation insurance coverage requirements of Minnesota Statutes, section 176.181, subdivision 2.
4. Responsibility for any and all claims or causes of action arising from the performance of this grant to the extent provided for in Minnesota Statutes, section 466.01- 466.15.
5. Compliance with all applicable federal and state regulations, including, but not limited to, the Single Audit Act (OMB Circular A-133), Debarment and Suspension certifications (45 CFR 92.35) and Federal Cost Principles and Administrative Requirement (OMB Circulars A-87 and A-102).

**Signature:** \_\_\_\_\_

**Chairperson:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# Board of County Commissioners Agenda Request

2L

Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Award Contract for Application of Calcium Chloride

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
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<b>Presenter (Name and Title):</b> NA	<b>Estimated Time Needed:</b> NA-consent agenda
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**Summary of Issue:**  
 Bids for annual application of 280,000 gallons of calcium chloride were opened on March 26, 2018. Two bids were received as shown on the attached abstract of bids.

Resolution:

WHEREAS, Contract No. 20181 is for the placement of calcium chloride on various county highways and township roads, and  
 WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, March 26, 2018 with a total of two bids received, and  
 WHEREAS, EnviroTech Services, Inc. - Greeley, CO - was the lowest responsible bidder in the amount of \$246,400.

NOW THEREFORE, BE IT RESOLVED, that EnviroTech Services, Inc. be awarded Contract 20181.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 Recommend Award to EnviroTech Services, Inc. by resolution above. Based on the results on the bid, the total cost for 400-foot dust control treatments will be \$180, with 50% of the cost (\$90) paid by the requesting landowner.

**Financial Impact:**  
*Is there a cost associated with this request?*      Yes      No  
*What is the total cost, with tax and shipping?* \$ 246,400  
*Is this budgeted?*      Yes      No     *Please Explain:*  
 \$260,000 was budgeted in 2018.

**Aitkin County  
Project Bid Abstract**

**Project Name:** 2018 Calcium Chloride  
**Client:** Aitkin County  
**Bid Opening:** March 26, 2018, 2:00 PM

**Contract No.:** 20181  
**Project No.:** 2018 Calcium Chloride  
**Owner:** Aitkin, Minnesota

Project: 2018 Calcium Chloride				Engineers Estimate		ENVIROTECH SERVICES INC - Greeley, CO		Tri City Paving - Little Falls, MN	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2131.506 CALCIUM CHLORIDE SOLUTION	GAL	280,000	\$0.88	\$246,400.00	\$0.88	\$246,400.00	\$0.924	\$258,720.00
<b>Totals for Project 2018 Calcium Chloride</b>						\$246,400.00		\$246,400.00	\$258,720.00
<b>% of Estimate for Project 2018 Calcium Chloride</b>								0.00%	5.00%



# Board of County Commissioners Agenda Request

2M  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Award Pavement Marking Quotes

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
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<b>Presenter (Name and Title):</b> NA	<b>Estimated Time Needed:</b> NA-consent agenda
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**Summary of Issue:**  
Quotes for annual application of pavement markings were opened on March 26, 2018. Three quotes were received as shown on the attached abstract of bids.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Recommend acceptance by motion of the quote from AAA Striping Service in the amount of \$59,017.48.

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$ 59,017.48  
 Is this budgeted?  Yes  No *Please Explain:*  
 \$62,150 was budgeted in 2018.

**Atkin County  
Project Bid Abstract**

**Project Name:** 2018 County Wide Pavement Marking  
**Client:**  
**Bid Opening:** March 26, 2018, 4:00 PM

**Contract No.:** 2018 County Wide Pavement Marking  
**Project No.:** Pavement Marking Application  
**Owner:** Atkin, Minnesota

Project: Pavement Marking Application - 2018 County Wide Pavement Marking		Engineers Estimate				AAA Striping Service - St. Michael, MN		Traffic Marking Services - Maple Lake, MN		Sir Lines-A-Lot - Minneapolis, MN		
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	2582.502 4" SOLID LINE WHITE-PAINT	LIN FT	927,274	\$0.043	\$39,872.78	\$0.040	\$37,090.96	\$0.043	\$39,872.78	\$0.045	\$41,727.33	
3	2582.502 6" SOLID LINE WHITE-PAINT	LIN FT	64,416	\$0.070	\$4,509.12	\$0.060	\$3,864.96	\$0.067	\$4,315.87	\$0.070	\$4,509.12	
2	2582.502 4" SOLID LINE YELLOW-PAINT	LIN FT	373,443	\$0.043	\$16,058.05	\$0.040	\$14,937.72	\$0.044	\$16,431.49	\$0.045	\$16,804.94	
4	2582.502 4" BROKEN LINE YELLOW - PAINT	LIN FT	78,096	\$0.043	\$3,358.13	\$0.040	\$3,123.84	\$0.044	\$3,436.22	\$0.045	\$3,514.32	
<b>Totals for Project Pavement Marking Application</b>						<b>\$63,798.08</b>		<b>\$59,017.48</b>		<b>\$64,056.37</b>		<b>\$66,555.71</b>
<b>% of Estimate for Project Pavement Marking Application</b>								<b>-7.49%</b>		<b>0.40%</b>		<b>4.32%</b>



# Board of County Commissioners Agenda Request

3A  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Legislative Update - Senator Ruud and Rep. Lueck

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 30 minutes
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**Summary of Issue:**

Senator Carrie Ruud and Representative Dale Lueck will be present via teleconference to answer questions and provide updates related to the current legislative session.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
N/A

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*



# Board of County Commissioners Agenda Request

3B

Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Discussion - No Net Gain

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 15 minutes
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**Summary of Issue:**

Discussion of no net gain and recent proposed legislation will be discussed.

Current statute SF 2934 reads: "For each acre acquired with this appropriation, the Department of Natural Resources must document that the department has sold an acre of state land. If these acquisition requirements cannot be met, the appropriation may be used for scientific and natural areas restoration. A list of proposed acquisitions and restorations is required in the work plan".

According to Dan Larson with MRC, Senator Ruud has proposed removing this language.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Discussion only.

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      *Please Explain:*



# Board of County Commissioners Agenda Request

3C  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Habitat for Humanity Presentation - Ann Schwartz

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert, County Administrator		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 15 minutes
<b>Summary of Issue:</b>  Ann Schwartz with Aitkin County Habitat for Humanity will present information regarding the agency and current projects.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> N/A		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

# Aitkin County Habitat for Humanity Annual Report 2017

## Building Business Partnerships



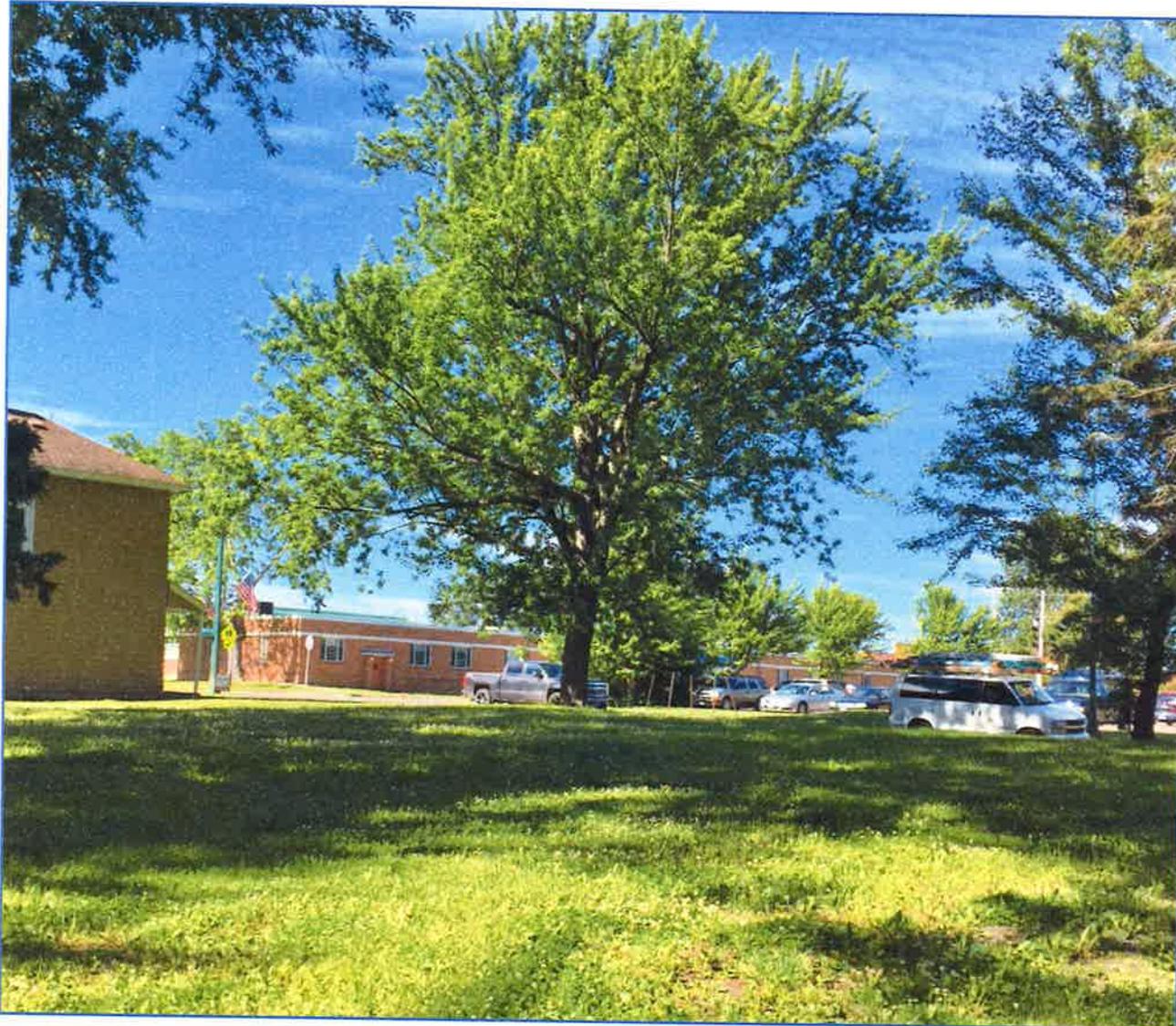
## Words from the director Ann Schwartz



### Building on businesses. . .

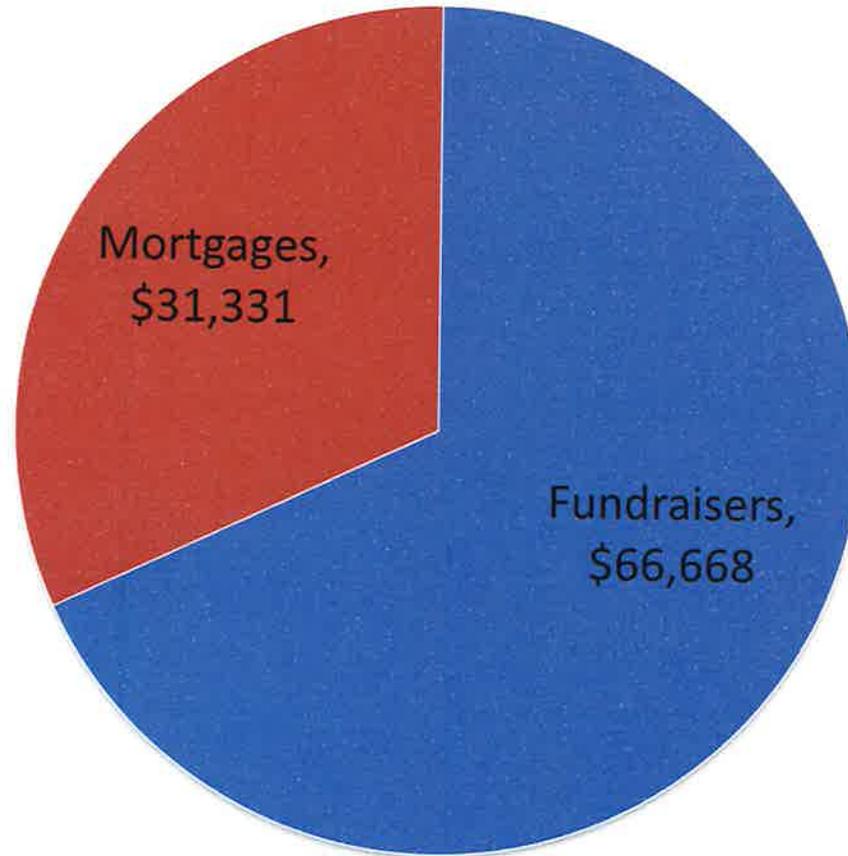
When Aitkin County Habitat for Humanity updated our strategic plan in 2016 we made a commitment to partner with local businesses. We cemented those partnerships by connecting with new business partner donors, joining in the Aitkin Chamber of Commerce winter show and co-sponsoring a Business After Hours event in August along with Neighborhood National Bank of Aitkin. On the cover, David Scott, Habitat president; mingles with Doyle Jelsing, president of the Neighborhood Bank and Bruce Ahlgren, an ambassador for Enbridge. Here, Ann Schwartz, director, accepts a check from CEO Mike McMahon from a new business partner – Federated Co-ops.

# **Our lots at 210 and 218 Minnesota Avenue South**



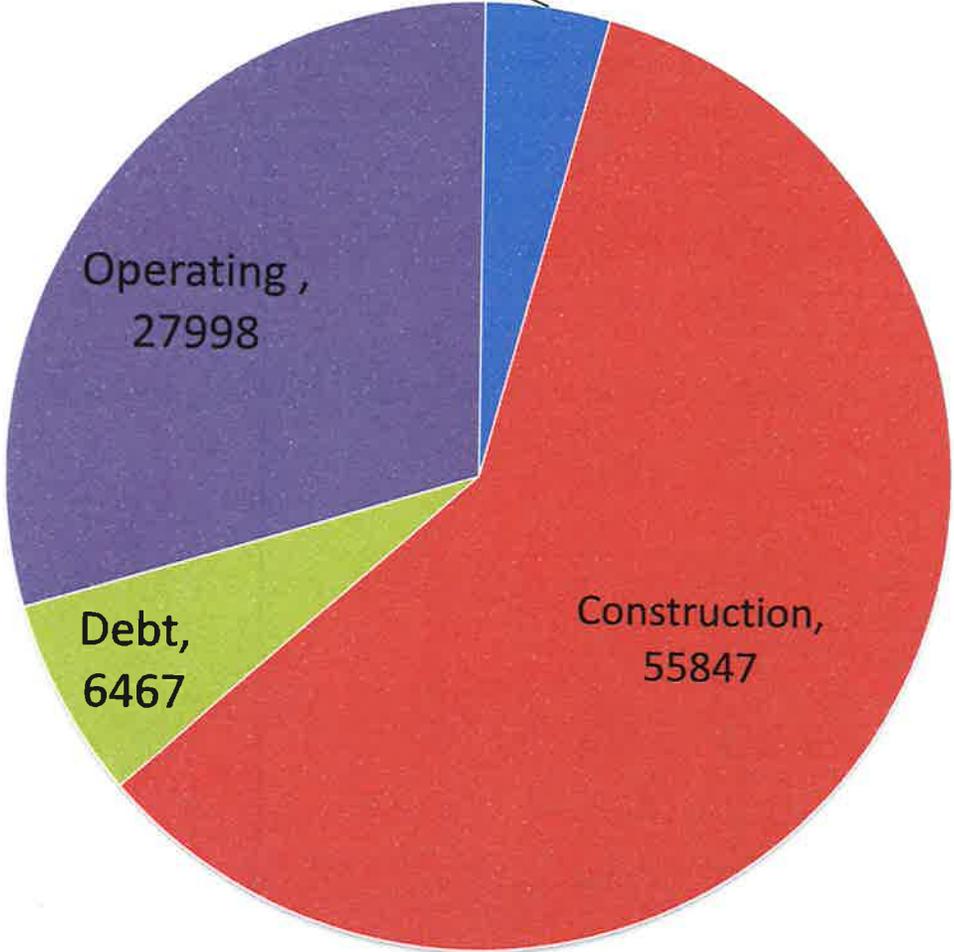
**Our new lots are right on Hwy. 169 in Aitkin. We'll build one new home in 2018 and a second home on the adjoining lot when funds are raised.**

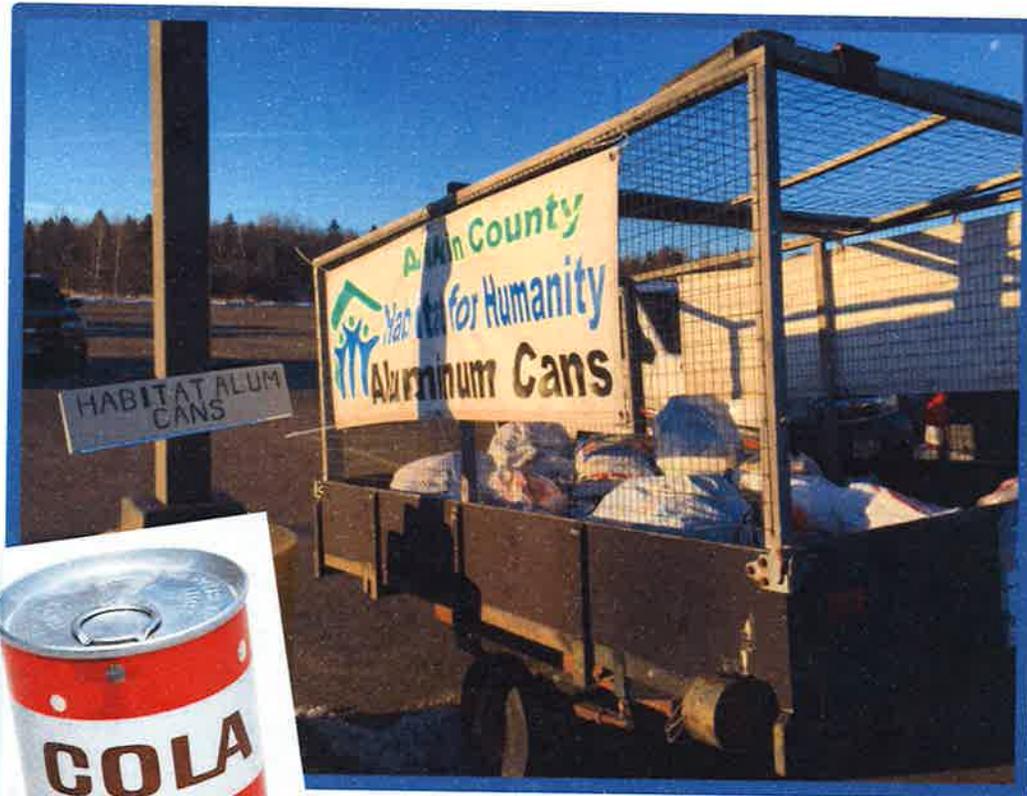
## Income 2017 \$97,999



# Expenses 2017 \$94,342

Mission,  
4030





## Cans turn into house money

Recycle your aluminum cans in trailers at Paulbeck's in Aitkin and Ukura's in McGregor. McGregor trailer available May-November only. Trailer is at Red Door Resort winter of 2017-18.

These cans brought in \$2,316 in 2017 to build houses.

Let's add **your** beer and pop cans to the mix.



### **Grants**

Judge Clinton Wyant Memorial  
Medtronic/David Scott  
Diocese of Duluth  
Child Abuse Prevention Council  
Enbridge  
Otto Bremer Trust  
Federated Co-op  
Land O Lakes Foundation  
Mid Minnesota Federal Credit  
Union  
Aitkin Lions

### **Fundraisers: with numerous donors and sponsors**

Aitkin County Fair  
Commerce Show  
Business After Hours  
Wild Rice Days

### **Toolin Tour Motorcycle Ride**

Mille Lacs Trails Snowmobile  
Club  
Greater Lakes Association of  
Realtors  
Palisade Area Lions  
McGregor Lions Club  
Medtronic  
Palisade VFW  
Minnewawa Sportsmen's Club  
Gramma's Pantry  
Aitkin Lanes Office Shop  
Subway Aitkin; Forty Club  
Tuscany Room Minnesota Meat  
Market Beanery Barber Pole  
Ukura's McGregor;, Habitat Intl  
McGregor Oil Marty Cook  
Ed Kirk Roxy Wigton  
Holiday McGregor

### **Toolin Tour Motorcycle Ride**

DQ, McGregor Willey's Marine, McGregor  
Willey's Sports Shop, McGregor  
Bann's Bar McGregor; Chris Bailey  
Myrna Tweet, Ann Schwartz, Sue Kanz, Habitat,  
Ruttger's, Bginagins, Born Again Wood,  
Erich Ess, Sheriff Scott Turner, Jim Jacobs,  
Wealthwood Rod and Gun Club; AADA, Emily  
Greens Golf, Judy Sandberg, Bill's Gun Shop  
and Range, Snap Fitness  
All the riders and volunteers at the event: the  
Butler Building, Rustic in Palisade, Mark's Bar,  
McGregor and American Legion, Aitkin.  
Paulbeck's County Market.

### **Scholarship**

From Habitat International for Ann Schwartz to  
attend a conference.

### **Business Donations**

Barknarkles Thrift and General Store  
Salem Lutheran Mustard Seed

### **Churches**

Garrison Light of the Cross Lutheran  
Glory Baptist  
Bethlehem Lutheran  
Hill Top Chape  
St. John's Cedarbrook/Roszburg Lutheran  
Calvary Presbyterian, McGrath  
McGregor Methodist Women  
Glen Community

### **Individual donors**

Mary Kusick  
John and Katrina Pierson  
Curt and Nicole Navratil  
David Hodges dedicated to Pat and Mark  
Hodges  
Bakers  
Kevin and Kathy Stromberg

### **Individual donors**

Arnold and Constance Reinhard, in memory  
of Arlene Haroldson  
Dave Alderson  
James and Ann Benda in memory of  
Mildred Martin  
James and Carolyn Miller  
Rev. Allen and Susan Clark Harris  
Elroy and Ramona Westlund  
Sue Grandquist  
Nickolas and Judith Priadka  
Jack Fossen  
Aitkin County Health and Human Services:  
Justine and Kaycie Tohm  
Emily and Jamie Trotter  
Kim and Kevin Larson  
Kimberly Hawkins-Pankratz  
Darlene and Clayton Johanson  
Brenda Butterfield  
Robert or Janice Kolodji Rae Zahn  
Linda Nelson Janet and Tim Hatfield  
Jessica Schultz Jeremy and Jess Goble  
Nicole Laird Staff held a bake sale, food sale,  
silent auction, chocolate bar day, paper  
houses, popsicle stick house-making contest  
and pizza day fundraisers.  
Carol Herbert McKissick  
Dick and Luanne Beyreuther  
Bill and Barb Matalamaki  
Robert, Marcia Hyytinen  
Joyce and Dawn Shultz, Charles, Nancy  
Schotzko, Lynne Foote, Clarice Ruud, Linda  
Augustson, Madalyn McCaffrey,  
J and D Newstrom,

# **2017 Donations**

**Individuals**

Chris and Kathy Hakes Fastner  
Marvin and Carlene Bartz  
David and Pamela Oberfeld  
Bryan and Marilyn Johnson  
Velma or Harlan Madeson  
Sophia Trix Wyant  
Michele Bendorf, David Bendorf  
Janet Haarman

**In kind**

Roxy Wigton, office supplies  
Board of Directors  
Volunteers, donors, partners  
Family Selection Committee  
Construction Committee

**A Brush with Kindness**

Good Samaritan DAV, Salvation Army, various  
homeowners, St. John's Lutheran

**In kind**

Morris and Morris

*Aitkin Independent Age, Newshopper, Crosby-  
Ironton Courier, Mille Lacs Messenger, Grand  
Rapids Herald Review, Brainerd Dispatch, KKIN  
radio, Lakeland TV*

Paulbeck's and Ukura's                      Red Door  
Security State Bank and Mille Lacs Energy  
City of Aitkin

Ann Schwartz: cards, office supplies, door prizes,  
postage, mileage, lunches, garbage disposal, gifts  
Cass Allers; garbage disposal, food, drinks,  
postage, office supplies, time

Kim Giving candy for office

Alex Schwartz: Door prizes, window spray,  
maintenance, errands,

Aitkin Rental Center

Hometown Lumber

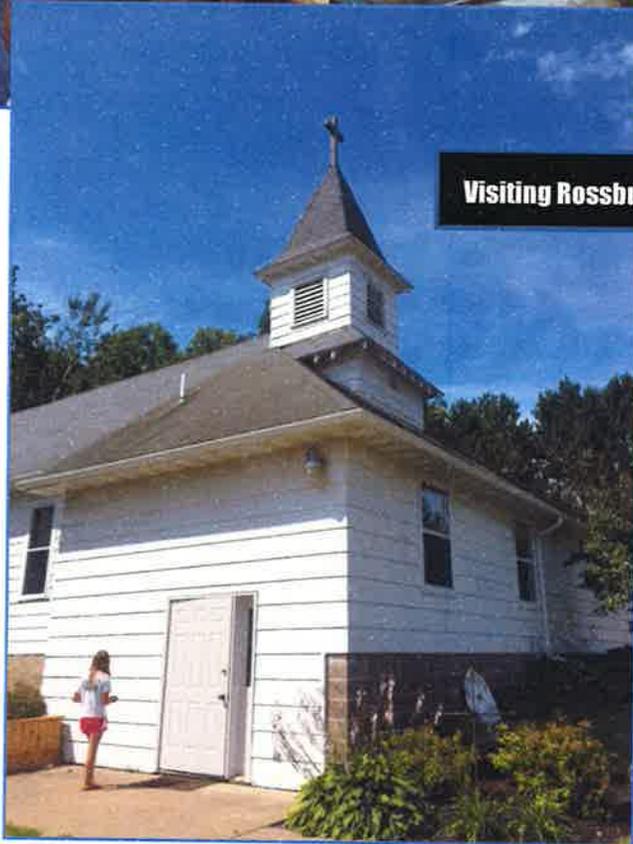
Kangas Porta Potty

Garrison Disposal  
Aitkin Health Services  
Missy Tevik  
Aitkin Workforce Center  
Penny Harms, vets service  
Aitkin Glass Service  
Terry Otto: Lawn care, snow removal  
Birch St. Center  
Aitkin County CARE  
Aitkin County departments  
Cities of Aitkin, Palisade, Hill City,  
McGregor, Tamarack



# 2017 Donations

# 2017 Happenings





# Board of County Commissioners Agenda Request

3D  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** ANGELS Funding Request - Curt Lugert

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert, County Administrator		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 15 minutes
<b>Summary of Issue:</b>  ANGELS of McGregor is requesting an appropriation of \$25,000 for programming costs. Information related to the request is attached.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Approve/deny appropriation request.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 25,000.00 Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



## **ANGELS**

7 South Maddy St. PO Box 35

McGregor, MN 55760

Phone: 218-768-2762 Email: mcgregorangels@gmail.com

- 1) Since July, 2017 when ANGELS "Live Well at Home" grant expired; we have continued our services without interruption to the Seniors that we serve. This has caused us to operate at a monthly average loss of \$3,542 which is a 9 month total of \$31,878 out of our reserves.
- 2) Funding assistance from Aitkin County will "stop the bleeding" and assure that we are able to continue our services through the remainder of 2018.
- 3) We have taken a close look at our expenses and since we have always been frugal with our funds, we find very few costs that can be reduced. One suggestion is the monthly \$100 donation we've been making to the McGregor VFW in support of their Senior dances.
- 4) We are requesting that Aitkin County help support the ANGELS organization through an appropriation of \$25,000 to sustain us for the remainder of calendar year 2018. The money to be used to fill the gap in our budget for base funds which have been denied from the Department of Human Services recently. (Denial letter attached)
- 5) ANGELS has been providing services to the Seniors of Aitkin County since 2004 without the need of financial assistance from the County. Loss of the DHS base funding for 2018 has placed us in a most difficult position, hence we are now requesting the County's assistance at this time.

Those services include:

- Transportation/rides to medical appointments, grocery shopping, field trips and social events
- Consultation; in the home to assess client's needs and ability to continue living in their home, safely.
- Correspondence assistance; to help sorting thru the mail, organizing bill paying and warning of fraud potential.
- Socialization; we provide free movies at our office each Friday. We sponsor free field trips to the local apple orchard, Veteran's Day bus ride, Long Lake Conservation Center, ice cream social, Valentine's - St. Patrick's Day and Christmas parties in our office activity center. We are also the sponsor of the monthly Community Meals in McGregor and the fiscal agent for Operation Christmas free toy program to needy children.
- Senior companionship through friendly visits and regular phone calls to check on our clients needs.
- Chores; lawn mowing, yard clean-up, snow plowing, shoveling and light house cleaning.
- In 2017 we partnered with Lakes and Pines and Sentence to Serve and completed a clean-up project in Lawler to help save the property from reverting back to the County. This was a huge savings to the County.
- Since 2016 we've built 2 handicap ramps for low income Seniors with the help of Sentence to Serve and the Salvation Army. Both ramps are over 40 ft. in length and would not have been possible if the client would have had to bear the cost.
- We continue to offer educational programs using guest speakers on topics such as Medicare Insurance selection.
- We started a monthly Alzheimer's Support Group along with Northland Village that meets in our office activity center.
- We operate the "Attic" within our building which is a thrift store where we re-sell donated items to the public.

- We rent space to the McGregor Area Clothing Closet (MACC) who sells donated clothing items at very low cost to the public.
  - We offer free computer classes to Seniors. These can be done in our office, or the client's home by one of our Board Members.
- 6) I've attached our 2017 year end Director's Report which provides an abundance of information concerning services provided, clients served as well as financial information.
- 7) Operating budget 2015 – 2018 attached, for your review.
- 8) Included is our latest bi-monthly newsletter which includes April and May calendars that show our social and educational events that we have scheduled.

THANK YOU everyone, for your consideration of the ANGELS.

Respectfully submitted,

  
Curt Lugert  
Executive Director



**Aging and Adult Services Division  
PO Box 64976  
Saint Paul, Minnesota 55164**

03/04/2018

Curt Lugert  
ANGELS a Living at Home Block Nurse Program  
7 South Maddy Street P.O. Box 35  
McGregor, MN 55760

Dear Curt Lugert:

Thank you for submitting an application for Fiscal Year 2018 Live Well at Home Grants. Unfortunately, your application was not selected to receive a Live Well at Home grant due to one or more of the required statements being incomplete. According to the Live Well at Home Request for Proposal, the Required Statements Review, "The Required Statements will be evaluated on a pass or fail basis. Responders must "pass" each of the requirements identified in these sections to move to Phase II."

We wish you success in other efforts to secure funding and encourage you to visit our Website at <http://mn.gov/dhs/partners-and-providers/continuing-care/grants-rfps/live-well/> to view future announcements regarding Live Well at Home Grants and other Aging and Adult Services Division funding opportunities.

Sincerely,

A handwritten signature in black ink that reads 'Kari Benson'.

Kari Benson  
Director of Aging and Adult Services Division



**ANGELS**

7 South Maddy St. PO Box 35

McGregor, MN 55760

Phone : 218-768-2762 Email : mcgregorangels@gmail.com

**Personal & Confidential to:**

**March 16, 2018**

**Emily Piper**

**Department of Human Services**

**Commissioner**

**P.O. Box 64998**

**St. Paul, MN 55164-0998**

I am contacting you on behalf of our organization, ANGELS.

We are a non-profit, organized in 2004. Our mission is to offer assistance to Seniors to help them live safely in their homes with independence and dignity. We provide these services almost exclusively through dedicated, caring volunteers. Our office is in downtown McGregor and we serve all of Aitkin County, but primarily the Northern, Eastern and Southern sectors.

Historically, ANGELS has been provided with base funding from the Department of Human Services through the Live Well at Home Grant. This base funding covers our minimal payroll of three part-time employees, office expenses and supplies.

Our prior grant in the amount of \$50,000 expired June 30, 2017. Our renewal application was received Feb 14, 2017, well in advance of the due date for the 2018 grant term. We received e-mail confirmation that it was successfully received. In July, I contacted Jackie Peichel, our grant manager, for an update and was told "if you haven't received a declination letter you are still in the running. We are working through the acceptable applications and hope to be finished by the end of November" Without going into the details of all the other update requests I've submitted over the last nine months --- to my surprise we received an e-mail on March 4<sup>th</sup> notifying us we have been declined. This, after being appeased all these months with unspecific information, repeatedly stating only that they were still working on applications.

I have attached a copy of the declination notice, which is vague and questionable as the on-line application system has "alerts" to warn you if something is missing, required, or incomplete. The application was successfully received on Feb. 14, 2017 and we have never received any request for additional or missing information.

We are asking that you please reconsider our application. Without this historical base funding, we have been operating from our reserves for the past nine months. We cannot go on much longer without this base funding which allows us to continue to provide our services to the very high Senior population of Aitkin County.

We have exhausted many efforts to secure this funding elsewhere, but it is next to impossible to replace Federal/State funds from other foundations.

THANK YOU, for giving this your attention. I would welcome the opportunity to meet in person to answer your questions or concerns.

Sincerely,

A handwritten signature in blue ink that reads "Curt Lugert". The signature is fluid and cursive, with the first name "Curt" being more prominent than the last name "Lugert".

Curt Lugert  
Executive Director  
ANGELS



- 08/19/17 received e-mail reply to inquiry stating "applications continue to be processed"
- 09/11/17 Jackie Peichel (grant manager) returned our phone call and stated; "if you haven't received a declination, you are still in the running"
- 11/09/17 received e-mail reply to inquiry stating "process not yet completed. Hope to conclude by the end of November and discuss submission in December"
- 01/08/18 received e-mail reply to inquiry "be assured your application has not been lost or misplaced and was received on 02/14/17"
- 01/23/18 received e-mail reply "you are welcome to apply for fiscal year 2019 but please wait until we release the Request for Proposal. We continue to work on fiscal year 2018 applications"
- 02/05/18 Aitkin County sent a letter of support to Jackie Peichel, the grant manager.
- 02/20/18 I again inquired about the status of our grant. This inquiry had not been answered, then on March 4<sup>th</sup>, Jackie Peichel replied "log in and check your dashboard for a decision letter" (attached)

The decision letter was then signed by Kari Benson; Director of Aging and Adult Services Division. (attached)

We feel the entire process has been improperly handled from the very beginning and are requesting the application be re-opened. One last note, prior to my joining ANGELS, the previous Director missed the application filing deadline for fiscal year 2016. Yet, at that time DHS was willing to work with us, after the deadline passed and in fact approved ANGELS for an additional \$42,900 for 2016-2017.

That begs the question; "What's changed that for 2017-2018 term that we were unable to receive any cooperation for the past 9 months, only to end with a denial notice?"

THANK YOU, for your time and consideration of our situation. I welcome the opportunity to meet in person to discuss this further.

Sincerely;



Curt Lugert  
Executive Director/ANGELS

2017 Director's Report for Board Meeting

3/22/18

<b>CLIENT DATA</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Clients Served	36	41	43	45	48	51	55	57	48	38	42	50	<b>554</b>
Home Assessments	0	2	1	3	0	5	1	0	3	1	0	2	<b>18</b>
<b>Total Clients Served</b>	<b>36</b>	<b>43</b>	<b>44</b>	<b>48</b>	<b>48</b>	<b>56</b>	<b>56</b>	<b>57</b>	<b>51</b>	<b>39</b>	<b>42</b>	<b>52</b>	<b>572</b>
New Clients Added	0	3	0	3	2	7	2	3	5	6	1	0	<b>32</b>

<b>Services Provided</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
By Volunteers	101	93	67	74	91	128	109	96	104	92	76	75	<b>1106</b>

<b>Hours of Service</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
By Volunteers	198	168.5	163	245.5	239.8	390.5	354.5	346.5	348.5	295.5	195.5	197	<b>3143</b>

<b>VOLUNTEER DATA</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
New Volunteers	2	0	0	0	0	1	0	0	0	1	0	0	<b>4</b>
Program Volunteers	17	15	17	16	21	27	25	25	23	21	21	20	<b>248</b>
Attic Volunteers	4	2	4	4	4	5	4	4	3	4	4	4	<b>46</b>
<b>Total Volunteers</b>	<b>23</b>	<b>17</b>	<b>21</b>	<b>20</b>	<b>25</b>	<b>33</b>	<b>29</b>	<b>29</b>	<b>26</b>	<b>26</b>	<b>25</b>	<b>24</b>	<b>298</b>

<b>CHECKS/GRANTS</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medica	90.24	167.5	210	223.1	223.1	191	229.4	305	292.8	232	214.7	270.8	<b>2650</b>
Mardag Foundation							7500						<b>7500</b>
Lake Country									2500				<b>2500</b>
Blandin Foundation	1,000												<b>1000</b>
MLEC									2000				<b>2000</b>
Fundraisers Bake Sale		324		318	391						175		<b>1208</b>
Give MN Org.												50	<b>50</b>
DHS Grant	12,572			12693									<b>25265</b>
Sisters of St. Joseph					4,000								<b>4000</b>
IIIB Grant			2500			2,268					3138		<b>7906</b>
Lions Nisswa											200		<b>200</b>
Lions donation			350							1500			<b>1850</b>
Individual Donations	400	2950	75	195	30	55	25	45	95	140	35	2155	<b>6200</b>
<b>Total Receipts</b>	<b>14062</b>	<b>3442</b>	<b>3135</b>	<b>13429</b>	<b>4644</b>	<b>2514</b>	<b>7754</b>	<b>350</b>	<b>4888</b>	<b>1872</b>	<b>3763</b>	<b>2476</b>	<b>62329</b>

<b>PROGRAM DATA</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Foot Care Clinic \$	80	140	110	140	190	110	170	90	130	110	130	70	<b>1470</b>
Foot Care Attend	6	11	14	14	14	14	15	8	16	12	17	7	<b>148</b>
Community Meal \$	219	144	77	262	250	180	208	218	132	210	264	185	<b>2349</b>
Comm'ty Meal Attend	50	54	41	70	92	71	60	62	52	52	92	61	<b>757</b>
<b>Total Receipts</b>	<b>299</b>	<b>284</b>	<b>187</b>	<b>402</b>	<b>440</b>	<b>290</b>	<b>378</b>	<b>308</b>	<b>262</b>	<b>320</b>	<b>394</b>	<b>255</b>	<b>4576</b>

### Director's Report - Continued

Reports Submission	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Quarterly Report DHS				1			1						2
IIIB Qtr. Reports				1			1			1			3
RSVP Reports				1			1			1			3
Northland Foundation									1				1
1=Submitted													9

Sharing the Cost	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Client Donations	110	5	10	47	192	73	355	10	175	25	60	834	1896

OTHER INFORMATION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Libby twnshp							100						100
Shamrock twnshp					2,000								2000
Beaver Twnshp					500								500
Haugen Township			150										150
Rice River Senior Citizens												50	50
Rice Township					300								300
Round lake pres. Ladies		200											200
MACC donation				150		150	150		150	150		150	900
Tamarack Snow Flyers										1000			1000
Meyer Auto				400			400			400			1200
Shopko								250					250
Schwan's Fundraiser											48		48
Walmart Foundation												500	500
Amazon Smiles					2.47								2.47
<b>Total Receipts</b>	<b>0</b>	<b>200</b>	<b>150</b>	<b>550</b>	<b>2802</b>	<b>150</b>	<b>650</b>	<b>250</b>	<b>150</b>	<b>1550</b>	<b>48</b>	<b>700</b>	<b>7200</b>

**ANGELS-A Living At Home/Block Nurse ProgramSM**

Actual / Budget Comparison

	2015	2016	2017	2017	2017	2018	
	ACTUAL	ACTUAL	ACTUAL thru October	Projected Annualized	APPROVED BUDGET	PROPOSED BUDGET	
<b>Income:</b>							
Donations (Indiv., Corps. Orgs. Townships)	19,079	15,061	20,000	24,000	12,000	24,000	
Foundations/Grants	118,689	72,874	56,781	59,441	67,794		
Fundraising/Special Events	3,645	2,864	1,350	1,619	2,000	2,000	Curt
Community Meals	2,399	2,339	1,901	2,281	2,000	2,200	Carole
Chore Services	8,821	2,819	2,280	2,736	2,600	2,600	Curt
Attic Store	6,366	4,712	4,125	4,949	5,000	5,000	Beth Jo
Rent Income	5,712	5,712	4,760	5,712	5,712	5,712	
Operation Christmas	0	24,178	2,420	15,000	15,000	15,000	
Interest Income & Invest. Inc.	1,621	1,076	32	38	40	40	
<b>Total</b>	<b>166,332</b>	<b>131,634</b>	<b>93,648</b>	<b>115,777</b>	<b>112,146</b>	<b>56,552</b>	
<b>Expenses:</b>							
Personnel (include taxes, worker's comp)	44,310	52,996	49,047	58,857	56,778	59,044	Ann
Property/Liability Insurance	2,351	3,796	2,577	3,093	4,250	3,100	Curt
Mortgage Payment (Princ & Interest)	3,607	3,607	3,607	4,328	3,607	3,607	
Repairs & Maintenance	18,993	7,290	3,167	3,800	2,400	3,000	Curt
Heat, Electric, Water & Sewer	5,798	4,988	4,146	4,975	5,500	5,500	Curt/Ann
Phone/Internet	2,246	3,175	2,288	2,746	2,760	2,750	
Office Supplies/Equipment/Repairs	7,397	5,899	2,544	3,053	3,000	3,000	
Postage	686	813	98	118	1,000	100	Outreach - Newsletter
Training	12,508	1,918	952	1,142	1,500	1,000	Curt
Travel	1,951	1,257	1,096	1,315	1,000	1,300	Curt
Advertising/Promotion/Printing	892	145	539	647	500	500	Curt
Outreach Expenses	12,702	6,680	9,592	11,510	8,900	8,900	Curt/Carole
Professional Services	7,943	2,080	2,258	2,710	1,400	1,000	
Attic Store	1,846	876	414	497	1,000	500	Beth Jo
Operation Christmas	0	16,654	329	15,000	15,000	15,000	
Fundraising	335	672	568	681	800	800	Carole
Miscellaneous	1,810	3,409	1,271	1,526	800	800	
<b>Total</b>	<b>125,275</b>	<b>116,253</b>	<b>84,493</b>	<b>115,996</b>	<b>110,195</b>	<b>109,901</b>	
<b>Net Cash Flow</b>	<b>41,057</b>	<b>15,381</b>	<b>9,155</b>	<b>(220)</b>	<b>1,951</b>	<b>(53,349)</b>	
Adjust: Mortgage Principal & Depreciation	1,371	2983	1,541				
* mortgage principal included, depreciation expenses not included in above							

ANGELS  
Income Statement  
February, 2018

3/9/2018

	<u>Current Period</u>	<u>Year-To-Date</u>
<b>Income:</b>		
Donations/Grants	3,883.63	4,888.63
Community Meals	0.00	256.00
Chore Services	0.00	108.20
Rental Income	476.00	952.00
Fundraising	590.50	590.50
ANGELS Attic Store	155.50	353.25
Operation Christmas of Aitkin County	850.00	850.00
Ameriprise Investment	0.00	0.00
Interest	4.53	9.55
<b>Total</b>	<b>5,960.16</b>	<b>8,008.13</b>
<b>Expenses:</b>		
Payroll	3,242.51	6,521.85
Payroll Taxes	758.71	1,917.52
Workers Comp. Insurance	0.00	0.00
Interest Expense - Building Mortgage	123.96	248.66
Building/Roof Depreciation	189.59	379.18
Property & Liability Insurance	0.00	0.00
Utilities - Heat/Electric/Water	991.26	1,905.58
Building Repairs/Maintenance	0.00	32.97
Phone/Internet	228.92	457.84
Office/Computer Supplies/Repairs	38.99	432.66
Office Furniture & Equipment	10.99	10.99
Depreciation - Office Equipment	151.18	302.36
Depreciation - Furniture/Carpet	46.27	92.54
Postage	4.87	4.87
Outreach Programs:		
Community Meal/Sr. Outreach/Sr. Center	335.99	1,027.92
Chores/Home Repairs/Ramps	0.00	0.00
Foot Care Clinic	0.00	260.00
VFW Dances	100.00	200.00
Newsletters	0.00	200.00
Volunteer Appreciation	0.00	0.00
Volunteer Mileage Reimbursement	0.00	0.00
Operation Christmas	0.00	717.47
Educational Programs	0.00	0.00
Travel/Training	0.00	33.00
Advertising/Promotion	0.00	244.80
ANGELS Attic Store	0.00	89.00
Professional Services	75.00	75.00
Fundraising Expenses	0.00	0.00
Subscriptions/Dues	36.00	36.00
Officers & Directors Insurance	0.00	0.00
Miscellaneous Ameriprise mgmt fees	0.00	0.00
Miscellaneous Web site domain & Pay Pal fee	71.10	71.10
<b>Total</b>	<b>6,405.34</b>	<b>15,261.31</b>
<b>Net</b>	<b>(445.18)</b>	<b>(7,253.18)</b>

3/9/18

**ANGELS  
FUNDS RECEIVED  
February, 2018**

**ANGELS Program:**

Individual Donations	1,460.00
Foot Care Donations	50.00
Schwan's	88.56
Amazon smile"	7.07
C.A.R.E. - Title III B grant	2,278.00
Fundraising - Bake Sale	447.50
Fundraising - Craft Sale	143.00
Community Meals	0.00

**Sub - Total**

**4,474.13**

**ANGELS Attic**

**155.50**

**Grand Timber Savings Account**

MACC (rent income)	476.00
Interest	0.00

**Operation Christmas**

**850.00**

**MCCU - Interest**

**4.53**

**Total Receipts**

**5,960.16**

**ANGELS**  
**Financial Report/Cash Flow**  
**February, 2018**

<u>MCCU CHECKING ACCOUNT</u>	<b>ANGELS Program</b>	
Beginning Balance Previously Reported		\$22,441.86
<b>Receipts:</b>		
Donations	1,605.63	
Grants	2,278.00	
Chore Services (Medica)	0.00	
Community Meals	0.00	
Fundraising - Bake Sale & Craft Sale	590.50	
<b>Total Income</b>		<b>4,474.13</b>
<b>Expenses:</b>		
Payroll	3,242.51	
Payroll Taxes	758.71	
Workers Comp. Insurance	0.00	
Mortgage payment	300.55	
Liability Insurance (Property & Off-Premises)	0.00	
Phone	228.92	
Heat/Electric/Water/Sewer/Garbage	991.26	
Postage	4.87	
Office/Computer Supplies/Repairs	38.99	
Office Equipment	10.99	
Building Repairs/Maintenance	0.00	
Professional Services	75.00	
Travel/Meals	0.00	
Training	0.00	
Advertising/Promotion	0.00	
Fundraising	0.00	
<b>Outreach Programs:</b>		
Foot Care	0.00	
VFW Dances	100.00	
Chores/Home Repairs	0.00	
Newsletter	0.00	
Community Meal/Senior Ctr/Misc Sr.	335.99	435.99
<b>Miscellaneous</b>		
Website domain renewal	67.90	
Subscriptions	36.00	
Pay Pal Fee	3.20	107.10
<b>Total Expenses</b>		<b>6,194.89</b>
<b>Closing Checkbook Balance</b>		<b>\$20,721.10</b>

*Non-Cash expense - Building Depreciation \$78.74 ;*

*Non-Cash expense - Roof Depreciation \$27.09*

*Non-Cash expense - Deprec of 2015 Bldg Improvements \$83.76*

*Non-Cash exp. Deprec. of computers, copier, SW \$151.18*

*Non-Cash exp. Deprec. of TV, furniture, ATTIC carpet \$46.27*

<u>MCCU - Savings Account</u>	
Beginning Balance Previously Reported	\$9.54
Interest Earned	0.00
<b>Savings Account Balance</b>	<b>\$9.54</b>

<u>MCCU - Members Plus MONEY MARKET SAVINGS</u>	
Beginning Balance Previously Reported	\$11,845.19
Interest Earned	4.53
<b>Money Market Savings Account Balance</b>	<b>\$11,849.72</b>



# Voice of the ANGELS

Sponsored by the Sisters of St. Joseph

April—May 2018

## CURT'S

### DHS Grant Update

**O** We recently received a most disappointing notice from the Department of  
**R** Human Services (DHS) that our renewal of the "Live Well at Home Grant"  
**N** for 2018 has been denied. While we did not expect this outcome, we at  
**E** ANGELS have been making plans for the past several months to ensure that  
**R** we will be able to continue providing our services to the Seniors of our  
area, with or without this particular grant. We are also appealing this  
decision to higher levels.

In the meantime, rest assured that we will resolve this issue for the benefit of our clients and volunteers and continue serving you long into the future.

### The Rose Ensemble to Perform at Northland Village



Rose Ensemble will perform at Northland Village April 23 at 10am. ANGELS will provide rides

to Seniors who wish to attend. Please call 218-768-2762. Free will donation for Northland Village is appreciated.

### Thank You, Sisters!

ANGELS thanks the Sisters of St. Joseph of Carondelet, St. Paul Province, for a grant that supports the cost of this newsletter. The organization has been active in Minnesota since 1851, when four sisters arrived in St. Paul and turned a log cabin into St. Joseph's Academy, a day and boarding school for girls. During the cholera epidemic of 1853, they converted the school into St. Joseph's Hospital, the first hospital in the state. Over time, the sisters opened St. Joseph's Academy in St. Paul, Long Prairie Indian Mission, St. Anthony's School in Minneapolis and Cathedral School in St. Paul. All of their facilities welcomed orphans and provided for their care. Today, the sisters continue to support the community through immigrant and refugee services, education, healthcare, social services and more.



# April 2018



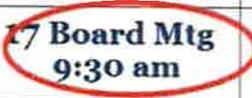
2

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b> <i>Happy Easter!</i> 	<b>2 VFW Dance 1pm</b> <b>Leroy &amp; Jerry</b> 	<b>3</b>	<b>4</b>	<b>5 Alzheimer's Support Group 1pm</b>	<b>6 Noon Movie:</b> <b>"Driving Miss Daisy"</b>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>  <b>Bingo 1pm</b> <b>Pioneer Villa</b>	<b>11</b>  <b>Activity Meeting 9:30</b>	<b>12</b>	<b>13 Noon Movie:</b> <b>"Hidden Figures"</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>  <b>McGregor Comm'ty Meal 5:30 @ MCC</b>	<b>19 Board Meeting 9:30</b>  <b>McGrath Comm'ty meal 5pm @ Zion</b>	<b>20</b> <b>Volunteer Appreciation Lunch 11am @ Waukenabo Town Hall</b>	<b>21</b>
<b>22</b>	<b>23</b> <u>Entertainment!</u> <b>The Rose Ensemble @ Northland Village 10am</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27 8:30am Grand Timber Bake Sale</b> <b>Noon Pizza Movie: "My Big Fat Greek Wedding"</b>	<b>28</b> <b>Foot Clinic</b> 
<b>29</b>	<b>30</b>		<b>Free! Beginner Computer Classes</b> <b>Call for appt. 218-768-2762</b>	<b>ANGELS Office Hours: Monday - Friday 10am - 3:00pm</b> <b>218-768-2762</b>	<b>ATTIC &amp; MACC Hours: Tuesdays &amp; Saturdays 10:00am-2:00pm</b>	



# May 2018



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>ANGELS</b> Office Hours: Mon-Fri 10am-3pm 218-768-2762	<b>Free! Beginner</b> <b>Computer</b> <b>Classes</b> Call for appt. 218-768-2762	<b>1</b>  <b>May Day</b> <b>Luncheon &amp;</b> <b>Basket Plant</b> 11am @ Methodist	<b>2</b>	<b>3</b> <b>Alzheimer's</b> <b>Support</b> <b>Group 1pm</b> Activity Center	<b>4</b> Noon Movie  <b>Apollo 13</b>	<b>5</b>
<b>6</b>	<b>7</b> VFW <b>Dance 1pm</b>  Andy & Stu 	<b>8</b>  <b>Pioneer</b> <b>Villa 1pm</b>	<b>9</b>  Activity Committee Mtg 9:30	<b>10</b>	<b>11</b> Noon Movie  <b>Grey Owl</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>  McGregor Community Meal 5:30 @ Comm'ty Ctr.	<b>17</b>  <b>Board Mtg</b> <b>9:30 am</b>  McGrath  Comm'ty Meal 5pm @ Zion	<b>18</b> Noon Movie  <b>Rear Window</b>	<b>19</b> Lunch & <b>Style Show</b> 11am at Comm'ty Center
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> Noon <b>Pizza</b> Movie:  <b>Oklahoma!</b>	<b>26</b>
<b>27</b>	<b>28</b>  <b>MEMORIAL DAY</b> <b>Office Closed</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>Attic &amp; MACC</b> <b>Store Hours:</b> <b>Tues &amp; Sat.</b> <b>10am-2:00pm</b>	

## Aitkin County TRIAD — How Thieves Use Your Identity

We hear a lot about identity theft and it is a very serious problem. Here are some ways thieves use your personal information:

- **Call your credit card issuer** pretending to be you and change the mailing address on your credit card, then run up charges. Because your bills are being sent to a new address you may not know right away.
- **Open a new credit card account** using your name, date of birth and Social Security Number. Then they don't pay the bills and the delinquent account is reported on your credit report.
- **Establish phone or wireless service** in your name or make unauthorized calls that are billed to you.
- **Open a utility account** under your name.
- **Open a bank account** in your name and write bad checks.
- **File for bankruptcy** under your name to avoid paying debts they've incurred under your name or to avoid eviction.
- **Use counterfeit checks or debit cards** and drain your bank account.
- **Buy cars or homes** by taking out loans in your name.
- **Get a job or driver's license** using your Social Security Number, birth certificate, or other form of identification.

Always check your statements and bills for any fraudulent activity. If you don't receive a bill you are expecting, call the company and ask about it. Nearly 40% of all identity theft victims discover the crime within a week of the start of misuse.

We cannot stress this enough – Be smart! Be aware! Be safe! If you suspect you may be a victim of identity theft contact your local law enforcement immediately.

Shirley Scollard, Aitkin County TRIAD



### Tour the Restored State Capitol Building

Join us on a bus trip to St. Paul June 7 to tour the beautifully-restored State Capitol. All ages are welcome so bring the family. More details will be coming soon. Save the date!



### Local Services and Hours of Operation

**ANGELS Office** - Mon-Fri, 10am-3pm. Curt Lugert or Office Staff 218-768-2762.

**ANGELS Attic** - Tue & Sat, 10am-2pm. Director Betty Jo Johnson 218-768-2762.

**McGregor Area Clothing Closet (MACC)** - Tue & Sat, 10am-2pm. Joan Wilson 218-426-3025.

**Food Shelf** - Second & fourth Wed of each month, 9am-noon. 218-426-3330.

**Grocery Delivery** - Email [ukurasdelivery@frontier.com](mailto:ukurasdelivery@frontier.com) or phone 218-768-2666.

**Thrifty White Pharmacy Prescription Delivery** - Phone 218-768-4165.

### Tater Tot Hotdish

Serves 4-5

- ¾ lb ground beef
- 1 small onion, diced
- 1 tsp garlic powder
- Salt and pepper to taste
- 1½ c frozen vegetables of your choice, thawed and drained
- 1 can cream of mushroom soup
- 16 oz Tater Tots, thawed

Heat oven to 350°.

Brown beef, onion and spices in oil.

Drain off grease and spread in baking pan.

Combine vegetables and soup; layer over meat.

Cover with Tater Tots; bake until bubbles, about 50 min.



### Amazon Keeps Us Smiling!

Don't forget—if you shop on Amazon.com, you can contribute to ANGELS by using the link

<https://smile.amazon.com/ch/20-0587492>

### ANGELS Contact Information

Phone: 218-768-2762

Mail: PO Box 35  
McGregor MN 55760

Location: 7 So. Maddy  
McGregor MN

Email:  
McGregorANGELS@gmail.com

Website:  
angelsofmcgregor.com



at ANGELS McGregor

### Expanded Grocery Delivery Service

Ukura's Big Dollar now delivers anywhere in Aitkin County. To order or for information, call 218-768-2666 or email [ukurasdelivery@frontier.com](mailto:ukurasdelivery@frontier.com). Payment can be by check, credit card or Electronic Bank Transfer. A fee may apply depending on location.

### Fun and Games Word Search

V U M Y A H T Z E E R O C S T  
 D A N P I H S E L T T A B I E  
 N T M A E T I R Q E T V U S P  
 A S O L I T A I R E U S O M B  
 L A S N R U T S N X R L K A C  
 Y N Z B N V J K G U N W C H H  
 D A P O K E R F P Z F K E J E  
 N C Y M M U R  N I G C Q O S  
 A Z R I A F L I X A K R P N S  
 C E R L W A W B M E B I N G O  
 W G O G I Q O M R K X B U L C  
 H D S V Z F O S C R A B B L E  
 I I I B X N E G G H E A R T S  
 S R Y L O P O N O M X G A M E  
 T B D O M I N O E S S E D I S

### BACKGAMMON

BATTLESHIP  
 BINGO  
 BRIDGE  
 CANASTA  
 CANDYLAND  
 CHECKERS  
 CHESS  
 CLUB  
 CLUE  
 CRIBBAGE  
 DOMINOES  
 FAIR  
 FUN  
 GAME  
 GIN RUMMY  
 HEARTS  
 LIFE

### LOSE

MAHJONG  
 MONOPOLY  
 POKER  
 RISK  
 SCORE  
 SCRABBLE  
 SIDES  
 SOLITAIRE  
 SORRY  
 TEAM  
 TIE  
 TRIVIAL PURSUIT  
 TURNS  
 UNO  
 WHIST  
 WIN  
 YAHTZEE



# Board of County Commissioners Agenda Request

3E  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** City of Aitkin - Cooperative Construction Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 15 minutes
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**Summary of Issue:**

The City of Aitkin has requested that Aitkin County share in the cost of replacing and re-routing the storm sewer on 1st street NW. As previously discussed, the Board asked Administrator Seibert and County Engineer Welle to work with the city of Aitkin to reach a cost share agreement.

A Cooperative Construction Agreement with the City of Aitkin will be presented to the Board for approval/denial.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Approve/deny City of Aitkin Cooperative Construction Agreement

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$ 102,702.25

Is this budgeted?  Yes  No *Please Explain:*

Aitkin County share may be lower depending on actual bid amounts.



# Board of County Commissioners Agenda Request

3F  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** AMC District One Spring Meeting

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 5 minutes
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**Summary of Issue:**

The AMC District One Spring Meeting is scheduled for Thursday, May 31st in Grand Portage. There is a pre-meeting social on Wednesday, May 30th from 5:00 p.m. to 8:00 p.m. at Grand Portage Lodge & Casino. Please let Sue know if you will need a room reserved for the night of May 30th.

Attached is the Tentative Agenda for the District One Spring Meeting.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

Association of  
Minnesota Counties  
**DISTRICT 1**  
*Aitkin Carlton Cook Koochiching Lake Pine St. Louis*



**Thursday, May 31, 2018**

**8:00 a.m. - 12:00 p.m.**

**Grand Portage Casino**

70 Casino Drive, Grand Portage MN 55605 ([Directions](#))

**Meeting Fee: \$35**

## **Tentative Agenda**

**8:00 A.M. Registration** – Coffee, Juice, Rolls

**8:15 A.M. Call to Order / Pledge of Allegiance / Introductions**  
**District Director:** Anne Marcotte, Aitkin County  
**Alternate Director:** Vacant

**District Elections** (election rules attached)  
The Alternate Director position is vacant.

### **Announced Candidates for AMC Office**

**AMC 2nd Vice President:** Commissioner Todd Patzer, Lac qui Parle County

### **MCIT Update**

### **County Reports: Concerns, Priorities and Accomplishments**

*Each county should come prepared to share items of interest and issues of concern.*

### **AMC Executive Committee Report**

AMC President Susan Morris, Isanti County Commissioner

### **AMC Management Report**

### **AMC Member Services Report**

### **2018 Legislative Session Summary**

### **Upcoming AMC Meetings & Events**

- **NACo Annual Conference:** July 12 - 15, 2018 – Nashville TN
- **AMC Fall Policy Conference:** September 13-14, 2018 – Arrowwood, Alexandria
- **AMC Annual Conference:** December 3-4, 2018 – DoubleTree by Hilton, Bloomington

**11:30 A.M. Local Legislators invited**

**12:00 P.M. Adjourn / Lunch**

**Fall District 1 Meeting** – Thursday, October 11, 2018 – Aitkin County

### **PRE-MEETING SOCIAL TIME:**

**Wednesday, May 30**

**5:00 p.m. – 8:00 p.m.**

AMC has reserved a room block at Grand Portage Lodge for the night of May 30 at the rate of \$79-\$89+ tax. Please call 218-475-2945 to make reservations and mention the Association of Minnesota Counties meeting.



# Board of County Commissioners Agenda Request

4A  
Agenda Item #

**Requested Meeting Date:** 4-10-18

**Title of Item:** Bridge Priority Resolution

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
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<b>Presenter (Name and Title):</b> John Welle, Aitkin County Engineer	<b>Estimated Time Needed:</b> 10 minutes
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**Summary of Issue:**  
The MnDOT Office of State Aid requests that counties periodically update their 5-year bridge replacement plans so they are able to plan, on a statewide basis, the amount of local bridge funding needed. Aitkin County last updated its bridge priority resolution in May, 2015.

The bridges on the resolution are proposed for replacement based on annual bridge safety inspections and corresponding condition ratings. For the township bridges on the list, agreements are in place between the townships and Aitkin County Highway Department to facilitate the bridge replacement.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Approve resolution.

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*

WHEREAS, Aitkin County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, and

WHEREAS, Aitkin County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are high priority and Aitkin County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Old Bridge Number	Road Number	Section/ Township/Range	Project Cost	State Aid Funds	Town Bridge Funds	Local Funds	Bond Funds	Program Year
NA	155 <sup>th</sup> Place Millward/Beaver	6-45N-22W	\$115,000		\$105,000	\$10,000		2018
NA	155 <sup>th</sup> Place Millward	6-45N-22W	\$115,000		\$105,000	\$10,000		2018
NA	CSAH 5	23-48N-25W	\$170,000	\$100,000			\$70,000	2019
01503	CSAH 14	19-50N-22W	\$500,000	\$290,000			\$210,000	2019
L2357	490 <sup>th</sup> Lane Waukenabo	15-49N-26W	\$200,000		\$180,000	\$20,000		2021
88100	CSAH 11	6-45N-27W	\$250,000	\$175,000			\$75,000	2022

FURTHERMORE, Aitkin County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Aitkin County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.



# Board of County Commissioners Agenda Request

4B  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Equipment Purchase - One Motor Grader

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*
<i>*provide copy of hearing notice that was published</i>		

<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
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<b>Presenter (Name and Title):</b> John Welle	<b>Estimated Time Needed:</b> 15 minutes
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**Summary of Issue:**  
One of the eight highway department fleet motor graders, Unit 210, was programmed and budgeted for replacement in the 2018 Capital Equipment Replacement Program. The budgeted cost of \$220,000 reflects the anticipated purchase amount of the new motor grader with attachments, less the trade-in value for Unit 210.

Attachments to the motor grader include front dozer blade, side snow wing, and rear compactor.

State bid prices were compared for a Caterpillar 120M2 offered by Zeigler, Inc. of Minneapolis, MN through Contract #132791 and a John Deere 670GP offered by RDO Equipment in Burnsville, MN through Contract #132789. Trade-in values were also solicited from the two vendors. Cost comparisons of the two options are shown on the attached summary.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Request authorization by motion to purchase one Caterpillar 120M2 motor grader from Zeigler, Inc. for a total price of \$222,440.

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$ \$222,440 plus applicable tax and fees  
 Is this budgeted?  Yes  No *Please Explain:*  
 \$220,000 was budgeted in 2018.

### Motor Grader Comparison

	<b>Zeigler, Inc.</b> 901 West 94th Street Bloomington, MN 56420	<b>RDO Equipment Company</b> 12500 Dupont Avenue South Burnsville, MN 56337
	<b>Caterpillar 120M2 Base Price</b> \$ 222,330	<b>John Deere 670GP Base Price</b> \$156,371
<b>Machine Specifications:</b>		
Net Horsepower	145-189 (1st gear to 8th gear)	170-235 (1st gear to 8th gear)
Operating Weight	38,228 pounds	35,220 pounds
Number of Drive Tires	4	4
Alternator Size	150 amp	130 amp \$ 217
Battery CCA	Two 1400 CCA	Two 1400 CCA
Differential Type	Lock-unlock, automatic	lock-unlock, automatic
Fuel Tank Size	110 gallons	110 gallon
Transmission	8 forward, 8 reverse	8 forward, 8 reverse
Powershift Transmission	Powershift	Powershift
Electronic Steering/Hydraulic Controls	yes	yes \$ 16,205
Standard Warranty	1 year unlimited hours	1 year full machine
heater, AC, air suspension seat, side window wipers, rear window wipers/washer, rear window defrost	standard	standard
rear vision camera	standard \$ -	standard \$ -
inside rear view mirror, wide angle	Included with snowfighter package \$ -	\$ 1,338
heated outside mirrors	standard \$ -	standard
Cab Air Precleaner	Included with snowfighter package \$ -	not standard
Heavy Duty Air Cleaner	standard	\$ 488
Adjusting Rotary Ejector Precleaner	standard	\$ 528
front washer/wiper	standard \$ -	\$ 292
Right Hand cab door w/intermittent wiper and ladder	standard \$ -	\$ 352
Speedometer/tachometer	standard \$ -	standard
AM/FM WB radio, rear sunshade 24-12 conv.	Included with snowfighter package \$ -	standard \$ 883
supplemental steering	standard \$ -	not standard
autoshift transmission	Included with snowfighter package \$ -	\$ 985
transmission solenoid valve guard	standard	\$ 112
Tier 4 compliant	standard \$ -	\$ 25,064
cold weather package	Included with snowfighter package \$ -	NA
engine coolant heater	standard \$ -	\$ 183
ether starting aid	standard \$ -	\$ 251
fluid sampling ports	standard \$ -	standard
extended life coolant (-30 degrees)	standard \$ -	standard
lights	Wheelen L22 LED beacon (blue or amb) \$ 570	Grading lights \$ 576
17.5R25 XTLA on 14" x 25" multi piece rims	\$ 520	\$ 9,102
hydraulic controls base + 3	Included with snowfighter package \$ -	Grade pro Controls 1 front 3 rear \$ 3,498
hydraulic pump disconnect	standard	\$ 99
single input gearbox w/ slip clutch	double input standard	\$ 1,447
14' x 24" x 7/8" blade	14x27x1 Included with Snowfighter \$ -	\$ 824
left blade extension	\$ 3,450	\$ 1,166
standard pin-on hitch	\$ 3,120	
9' dozer blade	\$ 5,110	8 75' dozer blade \$ 5,287
Roller Attachment	Walk N Roll WR75 Series 3 roller \$ 21,200	HandiHitch 570-PP01G 90" packer roller \$ 21,188
HD lift assembly (in lieu of rear ripper)	\$ 8,950	Quick Attach, Link Arms, Lift Assembly \$ 7,387
Front fenders	\$ 2,170	\$ 1,137
Flip down Cab Beacon Bracket LH	standard	\$ 83
SMV sign	standard	\$ 45
Snow Fighter Package	\$ 5,980	NA
Hydraulic Elevating Rear Post	included with wing option	\$ 446
2012 all hydraulic snow wing	\$ 13,240	\$ 14,225
Freight	\$ 900	\$ 2,350
<b>Total:</b>	<b>\$ 287,540</b>	<b>\$272,127</b>
<b>Trade-In Allowance:</b>	<b>\$ 65,100</b>	<b>\$ 49,000</b>
<b>Total After Trade-In Allowance:</b>	<b>\$ 222,440</b>	<b>\$223,127</b>



# Board of County Commissioners Agenda Request

5A  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Consider Resolution Authorizing Bond Issuance

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert, County Administrator		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 15 minutes
<b>Summary of Issue:</b>  A resolution authorizing issuance, awarding sale, prescribing the form and details and providing for the payment of \$10,500,000 general obligation capital improvement plan bonds, series 2018A will be present for approval/denial.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve/deny resolution authorizing issuance and awarding sale of capital improvement plan bonds.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 10,500,000 Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Commissioner \_\_\_\_\_ introduced the following resolution and moved its adoption, which motion was seconded by Commissioner \_\_\_\_\_:

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING ISSUANCE, AWARDED SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF \$10,500,000 GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2018A

BE IT RESOLVED by the Board of County Commissioners (the "Board") of Aitkin County, Minnesota (the "County"), as follows:

SECTION 1. AUTHORIZATION AND SALE.

1.01. Authorization. On March 28, 2017, this Board held a public hearing on the adoption of its Capital Improvement Plan ("the Plan") and the question of issuing General Obligation Capital Improvement Plan Bonds pursuant to Minnesota Statutes, Section 373.40 in an amount not to exceed \$10,500,000 for the purpose of financing the construction of an addition to the existing County courthouse, public safety and security improvements to existing facilities, the remodeling of existing facilities and the demolition of the West Annex addition to the courthouse, and other related building and grounds improvements described in the Plan (collectively, the "Project"), after notice duly published in the official newspaper of the County as set forth in Minnesota Statutes, Section 373.40, subdivision 2. No valid petition requesting a vote on the question of adopting the Plan or issuing the Bonds was filed within 30 days of March 28, 2017. By resolution duly adopted on March 13, 2018, this Board authorized the issuance, and called for the sale on the date hereof, of its General Obligation Capital Improvement Plan Bonds, Series 2018A (the Bonds), to finance the Project, pursuant to Minnesota Statutes, Section 373.40 and Chapter 475.

The maximum principal and interest to become due in any year on the Bonds (\$[775,827]) and all other bonds issued by the County under Minnesota Statutes, Section 373.40 is less than 0.12 percent (\$3,304,445) of the taxable market value of property in the County (approximately \$2,753,703,844). This Board hereby finds that the Bonds may be issued without an election pursuant to Minnesota Statutes, Section 373.40, subdivision 2.

1.02. Sale. The County has retained Springsted Incorporated as independent municipal advisor in connection with the sale of the Bonds. Pursuant to Minnesota Statutes, Section 475.60, subdivision 2, paragraph 9, the requirements as to public sale do not apply to the issuance of the Bonds. Pursuant to the Official Statement prepared on behalf of the County by Springsted Incorporated, proposals for the purchase of the Bonds were received at or before the time specified for receipt of proposals. The proposals have been opened, publicly read and considered and the purchase price, interest rates and net interest cost under the terms of each proposal have been determined. The most favorable proposal received is that of [\_\_\_\_\_]

of [ \_\_\_\_\_, \_\_\_\_\_ ] (the Purchaser). It is hereby determined to issue the Bonds in the principal amount of \$[ \_\_\_\_\_ ] at a price of \$[ \_\_\_\_\_ ] plus accrued interest, if any, and upon the further terms and conditions set forth herein.

1.03. Award. The sale of the Bonds is hereby awarded to the Purchaser, and the Chairperson and County Administrator are hereby authorized and directed to execute a contract on behalf of the County for the sale of the Bonds in accordance with the Official Statement. The good faith deposit of the Purchaser shall be retained and deposited by the County until the Bonds have been delivered, and shall be deducted from the purchase price paid at settlement.

1.04. Issuance of Bonds. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed precedent to and in the valid issuance of the Bonds having been done, now existing, having happened and having been performed, it is now necessary for the Board to establish the form and terms of the Bonds, to provide security therefor and to issue the Bonds forthwith.

**SECTION 2. BOND TERMS; REGISTRATION; EXECUTION AND DELIVERY.**

2.01. Maturities; Interest Rates; Denominations and Payment. The Bonds shall be originally dated as of May 10, 2018, shall be in the denomination of \$5,000 each, or any integral multiple thereof, of single maturities. The Bonds shall mature on February 1 in the years and amounts stated below, and shall bear interest from date of original issue until paid or duly called for redemption at the annual rates set forth opposite such years and amounts, as follows:

<u>Maturity</u>	<u>Principal Amount</u>	<u>Rate</u>	<u>Maturity</u>	<u>Principal Amount</u>	<u>Rate</u>
2020	\$	%	2030	\$	%
2021			2031		
2022			2032		
2023			2033		
2024			2034		
2025			2035		
2026			2036		
2027			2037		
2028			2038		
2029			2039		

[REVISE MATURITY SCHEDULE FOR TERM BONDS]

The Bonds shall be issuable only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof shall be payable by check or draft issued by the Registrar described herein, provided that, so long as the Bonds are registered in the name of a securities depository, or a nominee thereof, in accordance with Section 2.07 hereof, principal and interest shall be payable in accordance with the operational arrangements of the securities depository.

2.02. Dates and Interest Payment Dates. Upon initial delivery of the Bonds pursuant to Section 2.06 and upon any subsequent transfer or exchange pursuant to Section 2.05, the date of authentication shall be noted on each Bond so delivered, exchanged or transferred. Interest on the Bonds shall be payable semiannually on February 1 and August 1, commencing February 1, 2019, each such date being referred to herein as an Interest Payment Date, to the person in whose name the Bonds are registered on the Bond Register, as hereinafter defined, at the Registrar's close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date, whether or not such day is a business day. Interest shall be computed on the basis of a 360-day year composed of twelve 30-day months.

2.03. Redemption. Bonds maturing in 2027 and later years shall be subject to redemption and prepayment at the option of the County, in whole or in part, in such order of maturity dates as the County may select and, within a maturity, by lot as selected by the Registrar (or, if applicable, by the bond depository in accordance with its customary procedures) in multiples of \$5,000, on February 1, 2026, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The County Administrator shall cause notice of the call for redemption thereof to be published if and as required by law and, at least thirty days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail, to the registered holders of any Bond to be redeemed at their addresses as they appear on the bond register described in Section 2.05 hereof, provided that notice shall be given to any securities depository in accordance with its operational arrangements. No defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the County shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the registered owner without charge, representing the remaining principal amount outstanding.

[COMPLETE THE FOLLOWING PROVISIONS IF THERE ARE TERM BONDS –  
ADD ADDITIONAL PROVISIONS IF THERE ARE MORE THAN TWO TERM BONDS]

[Bonds maturing on February 1, 20\_\_ and 20\_\_ (the Term Bonds) shall be subject to mandatory redemption prior to maturity pursuant to the sinking fund requirements of this Section 2.03 at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

Term Bonds Maturing in 20

Term Bonds Maturing in 20

Sinking Fund  
Payment Date

Aggregate  
Principal Amount

Sinking Fund  
Payment Date

Aggregate  
Principal Amount

\*Maturity

\*Maturity

Notice of redemption shall be given as provided in the preceding paragraph.]

2.04. Appointment of Initial Registrar. The County hereby appoints U.S. Bank National Association, in St. Paul, Minnesota, as the initial registrar, transfer agent and paying agent (the "Registrar"). The Chairperson and County Administrator are authorized to execute and deliver, on behalf of the County, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The County agrees to pay the reasonable and customary charges of the Registrar for the services performed. The County reserves the right to remove the Registrar, effective upon not less than thirty (30) days' written notice and upon the appointment of (and acceptance of such appointment by) a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the bond register to the successor Registrar.

2.05. Registration. The effect of registration and the rights and duties of the County and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its principal corporate trust office a bond register in which the Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until such interest payment date.

(c) Exchange of Bonds. Whenever any Bonds are surrendered by the registered owner for exchange the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity, as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the County.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The County and the Registrar may treat the person in whose name any Bond is at any time registered in the bond register as the absolute owner of the Bond, whether the Bond shall be overdue or not, for the purpose of receiving payment of or on account of, the principal of and interest on the Bond and for all other purposes; and all payments made to any registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Bonds (except for an exchange upon a partial redemption of a Bond), the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the County and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the County. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

(i) Authenticating Agent. The Registrar is hereby designated authenticating agent for the Bonds, within the meaning of Minnesota Statutes, Section 475.55, Subdivision 1, as amended.

(j) Valid Obligations. All Bonds issued upon any transfer or exchange of Bonds shall be the valid obligations of the County, evidencing the same debt, and entitled

to the same benefits under this Resolution as the Bonds surrendered upon such transfer or exchange.

2.06. Execution, Authentication and Delivery. The Bonds shall be prepared under the direction of the County Administrator and shall be executed on behalf of the County by the signatures of the Chairperson and County Administrator, provided that the signatures may be printed, engraved or lithographed facsimiles of the originals. In case any officer whose signature or a facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of any Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been prepared, executed and authenticated, the County Administrator shall deliver them to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.07. Securities Depository. (a) For purposes of this section the following terms shall have the following meanings:

“Beneficial Owner” shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person’s subrogee.

“Cede & Co.” shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

“DTC” shall mean The Depository Trust Company of New York, New York.

“Participant” shall mean any broker-dealer, bank or other financial institution for which DTC holds Bonds as securities depository.

“Representation Letter” shall mean the Representation Letter pursuant to which the sender agrees to comply with DTC’s Operational Arrangements.

(b) The Bonds shall be initially issued as separately authenticated fully registered bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered in the bond register in the name of Cede & Co., as nominee of DTC. The Registrar and the County may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to registered

owners of Bonds under this resolution, registering the transfer of Bonds, and for all other purposes whatsoever, and neither the Registrar nor the County shall be affected by any notice to the contrary. Neither the Registrar nor the County shall have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the bond register as being a registered owner of any Bonds, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners of Bonds under this resolution, or with respect to any consent given or other action taken by DTC as registered owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with DTC's Operational Arrangements, and all such payments shall be valid and effective to fully satisfy and discharge the County's obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the County to make payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to such new nominee in accordance with paragraph (e) hereof.

(c) In the event the County determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds in the form of bond certificates, the County may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with paragraph (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with paragraph (e) hereof.

(d) The execution and delivery of the Representation Letter to DTC by the Chairperson or County Administrator, if not previously filed, is hereby authorized and directed.

(e) In the event that any transfer or exchange of Bonds is permitted under paragraph (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of this resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this resolution shall also apply to all matters relating thereto, including, without limitation, the printing of such Bonds in the form of bond certificates and the method of payment of principal of and interest on such Bonds in the form of bond certificates.

2.08. Form of Bonds. The Bonds shall be prepared in substantially form attached as Exhibit A hereto.

SECTION 3. GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2018A CONSTRUCTION FUND. There is hereby established in the official books and records of the County a separate General Obligation Capital Improvement Plan Bonds, Series 2018A Construction Fund (the "Construction Fund"). The County Administrator shall continue to maintain the Construction Fund until all costs and expenses incurred in connection with the Project have been duly paid or provided for. The County hereby appropriates to the Construction Fund proceeds of the Bonds in the amount of \$[\_\_\_\_\_]. After payment of all costs incurred with respect to the Project, the Construction Fund shall be discontinued and any proceeds of the Bonds remaining therein shall be credited to the Bond Fund described in Section 4 hereof.

SECTION 4. GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2018A BOND FUND. The Bonds shall be payable from a separate General Obligation Capital Improvement Plan Bonds, Series 2018A Bond Fund (the "Bond Fund") of the County, which Bond Fund the County agrees to maintain until the Bonds have been paid in full. Into the Bond Fund shall be paid: (a) any funds received from the Purchaser upon delivery of the Bonds in excess of the amount required by Section 3 to be credited to the Construction Fund and amounts for payment of costs of issuance of the Bonds; (b) the amounts specified in Section 3 above, after payment of all costs of the Project; (c) all taxes levied and collected pursuant to Section 5; and (d) any other funds appropriated by the Board for the payment of the Bonds. The principal of and interest on the Bonds shall be payable from the Bond Fund, and the money on hand in the Bond Fund from time to time shall be used only to pay the principal of and interest on the Bonds. On or before each principal and interest payment date for the Bonds, the County Administrator is directed to remit to the Registrar from funds on deposit in the Bond Fund the amount needed to pay principal and interest on the Bonds on the next succeeding principal and interest payment date. If the balance in the Bond Fund is at any time insufficient to pay all interest and principal then due on all Bonds payable therefrom, the payment shall be made from any fund of the County which is available for that purpose, subject to reimbursement from the Bond Fund when the balance therein is sufficient, and the County covenants and agrees that it will each year levy a sufficient amount of ad valorem taxes to take care of any accumulated or anticipated deficiency, which levy is not subject to any constitutional or statutory limitation.

SECTION 5. PLEDGE OF TAXING POWERS. For the prompt and full payment of the principal of and interest on the Bonds as such payments respectively become due, the full faith, credit and unlimited taxing powers of the County shall be and are hereby irrevocably pledged. In order to produce aggregate amounts not less than 5% in excess of the amounts needed to meet when due the principal and interest payments on the Bonds, ad valorem taxes are hereby levied on all taxable property in the County, the taxes to be levied and collected in the following years and amounts:

<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>
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See attached Schedule I

The taxes shall be irrevocable as long as any of the Bonds are outstanding and unpaid, provided that the County reserves the right and power to reduce the tax levies from other legally available funds, in accordance with the provisions of Minnesota Statutes, Section 475.61.

SECTION 6. BOND FUND BALANCE RESTRICTION. In order to ensure compliance with the Internal Revenue Code of 1986, as amended (the "Code"), and applicable Treasury Regulations thereunder (the "Regulations"), upon allocation of any funds to the Bond Fund, the balance then on hand in the Bond Fund shall be ascertained. If it exceeds the amount of principal and interest on the Bonds to become due and payable through February 1 next following, plus a reasonable carryover equal to 1/12th of the debt service due in the following bond year, the excess shall (unless an opinion is otherwise received from bond counsel) be used to prepay the Bonds, or invested at a yield which does not exceed the yield on the Bonds calculated in accordance with Section 148 of the Code.

SECTION 7. DEFEASANCE. When all of the Bonds have been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution to the registered owners of the Bonds shall cease. The County may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The County may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms by depositing with the Registrar on or before that date an amount equal to the principal, redemption premium, if any, and interest then due, provided that notice of such redemption has been duly given as provided herein. The County may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank or trust company qualified by law as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited, bearing interest payable at such time and at such rates and maturing or callable at the holder's option on such dates as shall be required to pay all principal and interest to become due thereon to maturity or earlier designated redemption date, provided, however, that if such deposit is made more than ninety days before the maturity date or specified redemption date of the Bonds to be discharged, the County shall have received a written opinion of Bond Counsel to the effect that such deposit does not adversely affect the exemption of interest on any Bonds from federal income taxation and a written report of an accountant or investment banking firm verifying that the deposit is sufficient to pay when due all of the principal and interest on the Bonds to be discharged on and before their maturity dates or, if notice of redemption as herein required has been irrevocably provided for, to such earlier redemption date.

SECTION 8. TAX COVENANTS; ARBITRAGE MATTERS AND CONTINUING DISCLOSURE.

8.01. Covenant. The County covenants and agrees with the owners from time to time of the Bonds, that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest on the Bonds to become includable in gross income of the recipient under the Code and applicable Regulations, and covenants to take any and all affirmative actions within its powers to ensure that the interest on the Bonds will not become includable in gross income of the recipient under the Code and applicable Regulations. The

County represents and covenants that all improvements financed from the proceeds of the Bonds are and will be owned and operated by the County and available for use by members of the general public on a substantially equal basis. The County has not entered and will not enter into any lease, management contract, operating agreement, use agreement or other contract relating to the use, operation or maintenance of the Project or any part thereof which would cause the Bonds to be considered “private activity bonds” or “private loan bonds” pursuant to Section 141 of the Code.

8.02. Arbitrage Certification. The Chairperson and County Administrator being the officers of the County charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code and applicable Regulations, stating that on the basis of facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds, it is reasonably expected that the proceeds of the Bonds will not be used in a manner that would cause the Bonds to be “arbitrage bonds” within the meaning of the Code and the applicable Regulations.

8.03. Arbitrage Rebate. The County acknowledges that the Bonds are subject to the rebate requirements of Section 148(f) of the Code. The County covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under said Section 148(f) and applicable Regulations unless the Bonds qualify for an exception from the rebate requirement pursuant to one of the spending exceptions set forth in Section 1.148-7 of the Regulations and no “gross proceeds” of the Bonds (other than amounts constituting a “bona fide debt service fund”) arise during or after the expenditure of the original proceeds thereof.

8.04. Reimbursement. The County certifies that the proceeds of the Bonds will not be used by the County to reimburse itself for any expenditure with respect to the Project which the County paid or will have paid more than 60 days prior to the issuance of the Bonds unless, with respect to such prior expenditures, the County shall have made a declaration of official intent which complies with the provisions of Section 1.150-2 of the Regulations, provided that a declaration of official intent shall not be required (i) with respect to certain de minimis expenditures, if any, with respect to the Project meeting the requirements of Section 1.150-2(f)(1) of the Regulations, or (ii) with respect to “preliminary expenditures” for the Project as defined in Section 1.150-2(f)(2) of the Regulations, including engineering or architectural expenses and similar preparatory expenses, which in the aggregate do not exceed 20% of the “issue price” of the Bonds.

8.05. CONTINUING DISCLOSURE. (a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Bonds to comply with amendments to Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the Rule), which will enhance the marketability of the Bonds, the County hereby makes the following covenants and agreements for the benefit of the Owners (as hereinafter defined) from time to time of the Outstanding Bonds. The County is the only obligated person in respect of the Bonds within the meaning of the Rule for purposes of

identifying the entities in respect of which continuing disclosure must be made. If the County fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any Outstanding Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Bonds or under any other provision of this resolution. As used in this section, Owner or Bondowner means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register maintained by the Registrar or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used herein, Beneficial Owner means, in respect of a Bond, any person or entity which (i) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including persons or entities holding Bonds through nominees, depositories or other intermediaries), or (ii) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The County will provide, in the manner set forth in subsection (c) hereof, either directly or indirectly through an agent designated by the County, the following information at the following times:

- (1) on or before twelve (12) months after the end of each fiscal year of the County, commencing with the fiscal year ending December 31, 2017, the following financial information and operating data in respect of the County (the Disclosure Information):
  - (A) the audited financial statements of the County for such fiscal year, prepared in accordance with generally accepted accounting principles in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Minnesota law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the County, noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the fiscal officer of the County; and
  - (B) to the extent not included in the financial statements referred to in paragraph (A) hereof, the information for such fiscal year or for the period most recently available of the type contained in the Official Statement under headings: "County Property Values," "County Indebtedness" and "County Tax Rates, Levies, and Collections" which information may be unaudited.

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the County shall provide on or before such date unaudited financial statements in the format required for the audited financial statements as part of the Disclosure Information and, within 10 days after the receipt thereof, the County shall provide the audited financial statements. Any or all of the Disclosure Information may be incorporated by reference, if it is updated as required hereby, from other documents, including official statements, which have been submitted to the Municipal Securities Rulemaking Board (MSRB) through its Electronic Municipal Market Access System (EMMA) or to the SEC. If the document incorporated by reference is a final official statement, it must be available from the MSRB. The County shall clearly identify in the Disclosure Information each document so incorporated by reference. If any part of the Disclosure Information can no longer be generated because the operations of the County have materially changed or been discontinued, such Disclosure Information need no longer be provided if the County includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other County operations in respect of which data is not included in the Disclosure Information and the County determines that certain specified data regarding such replacement operations would be a Material Fact (as defined in paragraph (2) hereof), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations. If the Disclosure Information is changed or this section is amended as permitted by this paragraph (b)(1) or subsection (d), then the County shall include in the next Disclosure Information to be delivered hereunder, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

- (2) In a timely manner not in excess of ten business days after the occurrence of the event, notice of the occurrence of any of the following events (each a Material Fact):
  - (A) Principal and interest payment delinquencies;
  - (B) Non-payment related defaults, if material;
  - (C) Unscheduled draws on debt service reserves reflecting financial difficulties;
  - (D) Unscheduled draws on credit enhancements reflecting financial difficulties;
  - (E) Substitution of credit or liquidity providers, or their failure to perform;
  - (F) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
  - (G) Modifications to rights of security holders, if material;
  - (H) Bond calls, if material, and tender offers;
  - (I) Defeasances;
  - (J) Release, substitution, or sale of property securing repayment of the securities, if material;
  - (K) Rating changes;

- (L) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (M) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (N) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

As used herein, for those events that must be reported if material, an event is “material” if it is an event as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, an event is also “material” if it is an event that would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

For the purposes of the event identified in (L) hereinabove, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

- (3) In a timely manner, notice of the occurrence of any of the following events or conditions:
  - (A) the failure of the County to provide the Disclosure Information required under paragraph (b)(1) at the time specified thereunder;
  - (B) the amendment or supplementing of this section pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the County under subsection (d)(2);
  - (C) the termination of the obligations of the County under this section pursuant to subsection (d);
  - (D) any change in the accounting principles pursuant to which the financial statements constituting a portion of the Disclosure Information are prepared; and
  - (E) any change in the fiscal year of the County.

(c) Manner of Disclosure.

- (1) The County agrees to make available to the MSRB through EMMA, in an electronic format as prescribed by the MSRB, the information described in subsection (b).
- (2) All documents provided to the MSRB pursuant to this subsection (c) shall be accompanied by identifying information as prescribed by the MSRB from time to time.

(d) Term; Amendments; Interpretation.

- (1) The covenants of the County in this section shall remain in effect so long as any Bonds are Outstanding. Notwithstanding the preceding sentence, however, the obligations of the County under this section shall terminate and be without further effect as of any date on which the County delivers to the Registrar an opinion of Bond Counsel to the effect that, because of legislative action or final judicial or administrative actions or proceedings, the failure of the County to comply with the requirements of this section will not cause participating underwriters in the primary offering of the Bonds to be in violation of the Rule or other applicable requirements of the Securities Exchange Act of 1934, as amended, or any statutes or laws successory thereto or amendatory thereof.
- (2) This section (and the form and requirements of the Disclosure Information) may be amended or supplemented by the County from time to time, without notice to (except as provided in paragraph (c)(3) hereof) or the consent of the Owners of any Bonds, by a resolution of this Board filed in the office of the recording officer of the County accompanied by an opinion of Bond Counsel, who may rely on certificates of the County and others and the opinion may be subject to customary qualifications, to the effect that: (i) such amendment or supplement (a) is made in connection with a change in circumstances that arises from a change in law or regulation or a change in the identity, nature or status of the County or the type of operations conducted by the County, or (b) is required by, or better complies with, the provisions of paragraph (b)(5) of the Rule; (ii) this section as so amended or supplemented would have complied with the requirements of paragraph (b)(5) of the Rule at the time of the primary offering of the Bonds, giving effect to any change in circumstances applicable under clause (i)(a) and assuming that the Rule as in effect and interpreted at the time of the amendment or supplement was in effect at the time of the primary offering; and (iii) such amendment or supplement does not materially impair the interests of the Bondowners under the Rule.

If the Disclosure Information is so amended, the County agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

- (3) This section is entered into to comply with the continuing disclosure provisions of the Rule and should be construed so as to satisfy the requirements of paragraph (b)(5) of the Rule.

SECTION 9. CERTIFICATION OF PROCEEDINGS.

9.01. Registration and Levy of Taxes. The County Administrator is hereby authorized and directed to file a certified copy of this resolution in the County records, together with such additional information as required, and to issue a certificate that the Bonds have been duly entered upon the Auditor's bond register and the tax required by law has been levied.

9.02. Certification of Records. The officers of the County are hereby authorized and directed to prepare and furnish to the Purchaser and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records of the County relating to the Bonds and to the financial condition and affairs of the County, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Bonds as they appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the County to the facts recited herein.

9.03. Official Statement. The Official Statement relating to the Bonds, prepared and distributed by Springsted Incorporated, the municipal advisor for the County, together with any addendum thereto, is hereby approved. Springsted Incorporated is hereby authorized on behalf of the County to prepare and distribute to the Purchaser within seven business days from the date hereof, a supplement to the Official Statement listing the offering price, the interest rates, selling compensation, delivery date, the underwriters and such other information relating to the Bonds as is required to be included in the Official Statement by the Rule. The officers of the County are hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.

BE IT FINALLY RESOLVED that this resolution shall be in full force and effect from and after its passage.

Adopted by the Board of County Commissioners of Aitkin County, Minnesota, this 10th day of April, 2018.

The motion for the adoption of the foregoing resolution was duly seconded by  
Commissioner \_\_\_\_\_ and upon vote being taken thereon, the  
following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A  
FORM OF SERIES 2018A BONDS

UNITED STATES OF AMERICA  
STATE OF MINNESOTA

AITKIN COUNTY

GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BOND,  
SERIES 2018A

R- \_\_\_\_\_ \$ \_\_\_\_\_

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
___%	February 1, 20__	May 10, 2018	

REGISTERED OWNER:        CEDE & CO.

PRINCIPAL AMOUNT:        THOUSAND DOLLARS

AITKIN COUNTY, State of Minnesota (the "County"), acknowledges itself to be indebted and hereby promises to pay to the registered owner named above, or registered assigns, the principal amount specified above on the maturity date specified above and promises to pay interest thereon from the date of original issue specified above or from the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or duly provided for, at the annual rate specified above, payable on February 1 and August 1 of each year, commencing February 1, 2019 (each such date, an "Interest Payment Date"), all subject to the provisions referred to herein with respect to the redemption of the principal of this Bond before maturity. The interest so payable on any Interest Payment Date shall be paid to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. Interest hereon shall be computed on the basis of a 360-day year composed of twelve 30-day months. The interest hereon and, upon presentation and surrender hereof at the principal office of the Registrar described below, the principal hereof are payable in lawful money of the United States of America by check or draft drawn on U.S. Bank National Association, in St. Paul, Minnesota, as bond registrar, transfer agent and paying agent, or its successor designated under the Resolution described herein (the "Registrar"). For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the County have been and are hereby irrevocably pledged.

This Bond is one of an issue in the aggregate principal amount of \$10,500,000 issued pursuant to a resolution adopted by the Board of Commissioners on April 10, 2018 (the "Resolution"), to finance the construction of an addition to the existing County courthouse, public safety and security improvements to existing facilities, the remodeling of existing facilities and the demolition of the West Annex addition to the courthouse, and other related building and grounds improvements (collectively, the "Project"), as described in the County's Capital Improvement Plan. This Bond is issued by authority of and in strict accordance with the provisions of the Constitution and laws of the State of Minnesota thereunto enabling,

including Minnesota Statutes, Section 373.40 and Chapter 475. The Bonds are issuable only in fully registered form, in denominations of \$5,000 or any multiple thereof, of single maturities.

Bonds maturing in 2027 and later years are each subject to redemption and prepayment at the option of the County, in whole or in part, and if in part in such order of maturity dates as the County may select and by lot as selected by the Registrar (or, if applicable, by the bond depository in accordance with its customary procedures) in multiples of \$5,000 as to Bonds maturing on the same date, on February 1, 2026, and on any date thereafter, at a price equal to the principal amount thereof plus accrued interest to the date of redemption. Prior to the date specified for the redemption of any Bond prior to its stated maturity date, the County will cause notice of the call for redemption to be published if and as required by law, and, at least thirty days prior to the designated redemption date, will cause notice of the call to be mailed by first class mail (or, if applicable, provided in accordance with the operational arrangements of the securities depository), to the registered owner of any Bond to be redeemed at the owner's address as it appears on the bond register maintained by the Registrar, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the County shall default in the payment of the redemption price) such Bonds or portions of such Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the registered owner without charge, representing the remaining principal amount outstanding.

[Bonds maturing on February 1, 20\_\_ and 20\_\_ (the Term Bonds) shall be subject to mandatory redemption prior to maturity at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

<u>Term Bonds Maturing in 20__</u>		<u>Term Bonds Maturing in 20__</u>	
<u>Sinking Fund Payment Date</u>	<u>Aggregate Principal Amount</u>	<u>Sinking Fund Payment Date</u>	<u>Aggregate Principal Amount</u>
*maturity		*maturity	

Notice of redemption shall be given as provided in the preceding paragraph.]

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the County.

The County and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving

payment and for all other purposes, and neither the County nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the County in accordance with its terms, have been done, do exist, have happened and have been performed as so required; that, prior to the issuance hereof, the County has levied ad valorem taxes on all taxable property in the County, which taxes will be collectible for the years and in amounts sufficient to produce sums not less than five percent in excess of the principal of and interest on the Bonds when due, and has appropriated the taxes to its General Obligation Capital Improvement Plan Bonds, Series 2018A Bond Fund for the payment of principal and interest; that if necessary for payment of principal and interest, additional ad valorem taxes are required to be levied upon all taxable property in the County, without limitation as to rate or amount; and that the issuance of this Bond, together with all other indebtedness of the County outstanding on the date hereof and on the date of its actual issuance and delivery, does not cause the indebtedness of the County to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by manual signature of one of its authorized representatives.



# Aitkin County Board of Commissioners

## Agenda Request Form

6

Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 <sup>st</sup> Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 <sup>rd</sup> Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	2 <sup>nd</sup> Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 <sup>rd</sup> Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	3 <sup>rd</sup> Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Monthly	3 <sup>rd</sup> Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 <sup>nd</sup> Thursday	Pratt, Alt. Marcotte
Budget Committee 2019			Wedel, Westerlund
Development Achievement Center	Monthly	3 <sup>rd</sup> Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 <sup>nd</sup> Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 <sup>st</sup> Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 <sup>st</sup> Wednesday	Wedel and Pratt
Historical Society (Liaison)	Monthly	4 <sup>th</sup> Wednesday	Wedel
HRA (Liaison)	Monthly	4 <sup>th</sup> Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Pratt and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 <sup>rd</sup> Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 <sup>st</sup> Wednesday	Pratt
Mille Lacs Fisheries Input Group	Monthly		Westerlund
Mille Lacs Watershed	10x year	4 <sup>th</sup> Thursday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 <sup>th</sup> Friday	Marcotte, Alt. Pratt
MN Rural Counties	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2 <sup>nd</sup> Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
NE MN ATP	Quarterly		Pratt, Alt. Niemi and Engineer Welle
NE MN Regional ECB	5x year	4 <sup>th</sup> Thursday	Marcotte, Alt. Sheriff Turner
Northeast Waste Advisory Committee	Quarterly	2 <sup>nd</sup> Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 <sup>st</sup> Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 <sup>rd</sup> Monday	Westerlund
Snake River Watershed	Monthly	4 <sup>th</sup> Monday	Niemi
Sobriety Court	Monthly	3 <sup>rd</sup> Tuesday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 <sup>nd</sup> Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 <sup>nd</sup> Thursday	Westerlund



# Board of County Commissioners Agenda Request

7A  
Agenda Item #

**Requested Meeting Date:** April 10, 2018

**Title of Item:** Closed Session Under MN Statute 13D.03 Subd. 1(b) Labor Negotiations

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input checked="" type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b>
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**Summary of Issue:**

Closed Session Under MN Statute 13D.03 Subd. 1 (b) Labor Negotiations

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*