

**ADJOURNED MEETING OF THE
COUNTY BOARD OF COMMISSIONERS
July 10, 2018– BOARD AGENDA**

Aitkin Library

9:00 1) Anne Marcotte, County Board Chair

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Board of Commissioners Meeting Procedure**
- D) Approval of Agenda**
- E) Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

2) Consent Agenda – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

- A) Correspondence File June 26, 2018 – July 9, 2018**
- B) Approve June 26, 2018 County Board Minutes**
- C) Approve Commissioner Warrants**
- D) Approve Auditor Warrants - May Sales Tax**
- E) Approve Auditor Warrants - May/June Settlement**
- F) Employee Recognition – Roxann Hoppe, Recorder's Office**
- G) Accept \$75 Donation to Aitkin County Sheriff's Office from Ms. Deloris Goetzke**
- H) Approve Affidavit for Duplicate of Lost Warrant: Value Payment Systems, Check #74276, dated April 6, 2018 in the amount of \$350.00**
- I) Accept \$100 Donation to Sobriety Court from Township of Idun**
- J) Approve Updates to Board of Commissioners Meeting Procedures and Rules of Business**
- K) Approve Temporary 3.2% Malt Liquor License – Isle Lions**
- L) Adopt Resolution: LG220 Exempt Permit – Lawler Area Community Club**
- M) Approve Sale of County Equipment – Land Department**

9:02 3) Jessica Seibert, County Administrator

- A) Toward Zero Deaths Presentation – Paul Bruggman**
- B) Discussion: AMC District 1 Meeting Location**
- C) Approve Date for Strategic Planning Session**
- D) Approve Aitkin County Growth Purchase Agreement**

10:00 4) Terry Neff, Environmental Services Director

- A) Approve Establishing Yard Waste Compost Site**
- B) Approve Recycling Agreements**

10:15 5) Mike Dangers, County Assessor

- A) Approve Local Government Subscriptions to Aitkin County GIS**

10:25 6) [Committee Updates](#)

11:00 Adjourn

Full Board Meeting Packet (PDF X.X MB)

Post Meeting Items: [Signed Minutes](#) [Synopsis](#) [Resolutions](#) [Board Correspondence/Handouts](#)

[Return to 2018 Board Meeting Calendar](#)

The Aitkin County Board of Commissioners met this 26th day of June, 2018 at 9:00 a.m., at the Aitkin Library, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the June 26, 2018 amended agenda. Agenda Item 2.1 - Adopt Resolution: Declaring a Local Emergency, was added to the agenda.

APPROVED AGENDA

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
June 26, 2018**

HEALTH & HUMAN SERVICES BOARD

Attendance

The Aitkin County Board of Commissioners met this 26th day of June, 2018, at 9:02 a.m. at the Aitkin Public Library as the Aitkin County Health & Human Services Board, with the following members present: Board Chair Anne Marcotte, Commissioners Laurie Westerlund, J. Mark Wedel, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Assistant to the County Administrator Sue Bingham, Child Social Services Supervisor Jessi Schultz, Health & Human Services Administrative Assistant Shawn Speed, and Guests: Roberta Elvecrog/H&HS Advisory Committee Member, Kevin Insley/H&HS Advisory Committee Member, Cassie Conn/WRAP Program, Tammy Arend/Lakes and Pines, Kraig Grutke/Lakes and Pines, Brielle Bredsten/Aitkin Independent Age, and Bob Harwarth/Citizen.

Agenda

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the June 26, 2018 Health & Human Services Board agenda.

Minutes

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the May 22, 2018 Health and Human Services Board minutes.

Bills

Shawn Speed, presented the bills to the board in Carli Goble's absence, and noted no significant changes.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the bills.

WRAP Program Report – Cassie Conn

Cassie reviewed the WRAP, We Rally Around Parents, program and how it has performed over the last two years using her informational handout, attached, that she shared with the commissioners.

The program goals are to help people get connected with resources to support the mission of self-sufficiency through many different services.

Primary focus is on those who are experiencing mental health issues.

This program is all about helping people make the connections to other people and services that they need to be self-sufficient.

Cassie noted that if she would have had access to a program like this when she was younger it would have changed her life.

Kristy's who is a recipient of this program spoke of her experience with the program, how she wanted a change for herself and her daughters. The WRAP program and Cassie were able to make that happen for them. Kristy mentioned that she couldn't have done any of it without Cassie's help.

Commissioner Marcotte commented that the right individual was chosen, in Cassie, and that she can't imagine a more rewarding profession to be in when you can help people make better for themselves and their children and that she is making a huge impact on the community.

Approve Contracts/Agreements

Purchase of Service Agreement for Semi-Independent living with Access North Center, January 1, 2018 through December 31, 2018.

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the agreement.

Purchase of Service Agreement to provide mental health assessments with George Tetreault, January 1, 2018 through December 31, 2018.

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the agreement.

Facilities use agreement for Child Care Aware Training with Pine Technical and Community College, July 1, 2018 through June 30, 2019.

Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve the agreement.

Committee Reports

Joint Powers Board Reports – Commissioner Westerlund

1. Met June 14, 2018.
2. They received a letter from Kanabec County asking them to partner with them for Public Health and was decided to decline and suggest that they confer with one of their neighboring counties.
3. Went through performance reviews for the CHB Administrator.
4. Public Health updates.

H&HS Advisory Committee – Commissioner Wedel

1. Committee members Roberta Elvecrog and Kevin Insley provided details of their last meeting, held June 6, 2018.
 - a. Talked about HHS asking for their help in manning their Aitkin County Fair booth.

AEOA Committee Update – Commissioner Westerlund

- 1. Met in Eveleth on June 20, 2018.
- 2. Had their annual Senior Carnival and had over 400 people show up.
- 3. Went through personnel policy changes.
- 4. Ordered new freezer vans to hold their food for distribution.

NEMOJT Committee Update – Commissioner Niemi

- 1. Talked about Cloquet’s plan for a Fall Harvest Job Fair on November 1st.
- 2. Free short term training for people looking to get into working for a corrections facility.
- 3. Asked whether we had any kind of Job Fair here in Aitkin offered and no one was sure on that so he was going to contact our Workforce Center.
- 4. Talked about two young men who were there and presented about their experiences with and the opportunities provided to them by NEMOJT.

CJI Update – Commissioner Westerlund/Jessi Schultz

- 1. Jessi stated they talked about some court order language they are working on changing.
- 2. Next meeting is in August, cancelled July meeting.

The meeting was adjourned at 9:38 a.m.

Next Meeting – July 24, 2018

Break: 9:38 a.m. to 9:52 a.m.

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: June 12, 2018 to June 25, 2018; B) Approve Committee of the Whole Minutes: June 12, 2018; C) Approve County Board Minutes: June 12, 2018; D) Approve BAE Minutes: June 12, 2018 E) Approve Commissioner Warrants: General Fund \$131,633.27, Road & Bridge \$34,346.47, Health & Human Services \$8,110.43, Debt Service \$6,268.94, State \$480.00, Trust \$15,093.71, Forest Development \$22,824.78, Taxes & Penalties \$730.32, Aitkin County Collaborative \$20,000.00, Long Lake Conservation Center \$88,660.08, Parks \$17,325.63 for a total of \$345,473.63; F) Approve Auditor Warrants – Building Project: Debt Service \$113,066.55; G) Approve Seed Purchase – Legacy Grant; H) Approve (2) Temporary 3.2 Malt Liquor Licenses – Aitkin Fire Department Relief Association; I) Adopt Resolution: Large Assembly License – The Glen Store & Grill; J) Adopt Resolution: LG214 Premises Permit/Mille Lacs Trails; K) Adopt Resolution: LG220 Exempt Permit – Sherwood Forest Owners Association; L) Authorize Purchase/Lease of Election Equipment – Central County Machine; M) Approve Vehicle Purchase – County Assessor’s Office

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve Aitkin County Land Department (ACLD) purchase of \$24,500 of seed from Minnesota Native Landscapes. 100% of the costs of the seed will be reimbursed from Conservation Partners Legacy Grant (CPL).

Under the consent agenda, motion by Commissioner Wedel, seconded by

**HHS BOARD
ADJOURNS**

BREAK

**CONSENT
AGENDA**

**ACLD SEED
PURCHASE**

TEMPORARY 3.2

<p>Commissioner Pratt and carried, all members voting yes to approve the following Temporary On Sale 3.2 Malt Liquor License for July 4 through July 7, 2018 (July 4, 5, 6, & 7, 2018):</p>	<p>MALT LIQUOR LICENSE</p>
<p>ON Sale: Aitkin Fire Department, d/b/a Aitkin Fire Department Relief Association – Aitkin Township</p>	
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the following Temporary On Sale 3.2 Malt Liquor License for July 20 through July 21, 2018:</p>	<p>TEMPORARY 3.2 MALT LIQUOR LICENSE</p>
<p>ON Sale: Aitkin Fire Department, d/b/a Aitkin Fire Department Relief Association – Aitkin Township</p>	
<p>Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Large Assembly License – The Glen Store & Grill:</p>	
<p>BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:</p>	<p>RESOLUTION 20180626-046 LARGE ASSEMBLY LICENSE – THE GLEN STORE & GRILL</p>
<p>Chris Hagman d/b/a The Glen Store & Grill – Malmo Township This music entertainment is scheduled to take place July 6th and July 7th, 2018 from 8:00 P.M. to 12:00 A.M. Midnight daily.</p>	
<p>Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – LG214 Premises Permit / Mille Lacs Trails:</p>	
<p>BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following Premises Permit Application - Form LG214 - of the Mille Lacs Trails:</p>	<p>RESOLUTION 20180626-047 LG214 PREMISES PERMIT / MILLE LACS TRAILS</p>
<p>Roberts Glad VFW Post 1727, which has an address of 36553 410th Ave., Aitkin, MN 56431 – Aitkin Township</p>	
<p>Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – LG220 Exempt Permit – Sherwood Forest Owners Association:</p>	
<p>BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Sherwood Forest Owners Association, Inc., at the following location – Sherwood Forest Owners Association, Inc., which has an address of 21927 US Hwy 169, Aitkin, MN 56431 – Hazelton Township. (Note: Date of activity for raffle – September 2nd, 2018)</p>	<p>RESOLUTION 20180626-048 LG220 EXEMPT PERMIT – SHERWOOD FOREST OWNERS ASSOCIATION</p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by</p>	<p>ELECTIONS</p>

<p>Commissioner Pratt and carried, all members voting yes to approve budgeted purchase of a Model DS 450 central count machine under State Contract purchasing at a cost of \$25,725.00, as proposed.</p>	<p>EQUIPMENT PURCHASE</p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve Assessor's Office budgeted purchase of 2014 Jeep Compass SUV with 42,700 miles for \$13,925 plus taxes and fees.</p>	<p>VEHICLE PURCHASE – ASSESSOR'S OFFICE</p>
<p>Motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Declaring a Local Emergency:</p>	<p>RESOLUTION 20180626-049 DECLARING A LOCAL EMERGENCY</p>
<p>WHEREAS, the heavy rainfall impacted the population of Aitkin County and its cities; and</p>	
<p>WHEREAS, the June 15 through June 17, 2018, event has caused a significant amount of public property damage; and</p>	
<p>WHEREAS, the Aitkin County Department of Emergency Management requests the Aitkin County Board of Commissioners to declare a LOCAL EMERGENCY for Aitkin County; for the heavy rainfall event of June 15 through June 17, 2018.</p>	
<p>NOW, THEREFORE, BE IT RESOLVED, that the Aitkin County Board of Commissioners, acting on behalf of and for the people of Aitkin County, declare that a state of emergency exists within Aitkin County, with all the powers and responsibilities attending thereto as provided by Chapter 12 of Minnesota Statutes.</p>	
<p>Megan Cummings, Executive Director HOPE (Healing Opportunity Provided Equally) discussed the agency and the services it provides with the Board.</p>	<p>HOPE</p>
<p>Travis Albers, Public Awareness Advisor and Lee Hanson, Area Operations Manager from TransCanada Pipeline gave a presentation to the Board on the Great Lakes Gas Pipeline that crosses northeastern Aitkin County.</p>	<p>GREAT LAKES GAS PIPELINE</p>
<p>Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to update the Personnel Policy, Advertisement for External Applicants, as presented.</p>	<p>UPDATE PERSONNEL POLICY</p>
<p>Ross Wagner, Economic Development & Forest Industry Coordinator presented six Aitkin County Tourism and Development Grant requests to the Board. Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to approve the following grants for a total of \$4,000.00:</p>	<p>AITKIN COUNTY TOURISM & DEVELOPMENT GRANTS</p>
<p>\$1,000.00 – Long Lake Conservation Center Foundation \$ 500.00 – Up North Riders ATV Club \$ 500.00 – White Pine Riders ATV Club \$ 500.00 – Aitkin County Historical Society</p>	

\$1,000.00 – The Butler Project
\$ 500.00 – Greater Mille Lacs Chapter of the Sustainable Farming Assoc. of MN

John Welle, County Engineer requested Board approval for the budgeted purchase of three tandem trucks. The acquisition includes two components; the purchase of three trucks (chassis only) and the purchase/installation of the dump box, hydraulics, and snow plow equipment on the purchased truck chassis.

**EQUIPMENT
PURCHASE –
HIGHWAY
DEPARTMENT**

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve Highway Department purchase of three Mack Trucks (chassis only) from Nuss Truck and Equipment for \$262,503 plus taxes and fees.

**3 TRUCKS
(CHASSIS ONLY)**

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the purchase and installation of dump box, hydraulics, and snow plow equipment from Monroe TowMaster for \$298,491 plus taxes and fees.

**EQUIPMENT &
INSTALLATION**

The total price for all three dump trucks with all equipment installed is \$560,994 plus taxes and fees.

**TOTAL
EQUIPMENT COST**

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve budgeted Strategic Planning Proposal from the Association of Minnesota Counties for \$1,500.00. This will be held at Long Lake Conservation Center. Date to be determined.

**STRATEGIC
PLANNING
PROPOSAL**

Jessica Seibert, County Administrator and the Board discussed locations for the County Board meetings to be held during construction. The Board agreed Courtroom 3 does not work well, and would like to continue to hold Board meetings at the Aitkin Library whenever possible.

**COUNTY BOARD
MEETING
LOCATIONS**

The Board discussed: BSLWMP, Rivers & Lakes Fair, AIS, JCNRB, C.A.R.E., P&Z, ARDC, Snake River, TZD, Personnel, AMC, and NCLUCB.

**BOARD
DISCUSSION**

Motion by Commissioner Wedel seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 11:52 a.m. until Tuesday, July 10, 2018 at 9:00 a.m. at the Aitkin Library.

ADJOURN

Anne Marcotte, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert, County Administrator

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	DEPT			Commissioners		
86222	Aitkin Independent Age 01-001-000-0000-6230		249.38	Synopsis 4/10,4/24,5/30	1479	Printing, Publishing & Adv
86222	Aitkin Independent Age		249.38	1 Transactions		
10200	Marcotte/Anne Marie 01-001-000-0000-6340		47.05	Overnight meals	5/30&31	Meals (Overnight)
10200	Marcotte/Anne Marie		47.05	1 Transactions		
14912	Mitchell Hamline School of Law 01-001-000-0000-6241		150.00	Anne Marcott Seminar		Registration Fee
14912	Mitchell Hamline School of Law		150.00	1 Transactions		
6097	Verizon Wireless 01-001-000-0000-6250		31.40	Cell phone	28628780200001	Telephone
	01-001-000-0000-6250		35.01	Mifi - Commissioner	78666388100002	Telephone
6097	Verizon Wireless		66.41	2 Transactions		
1	DEPT Total:		512.84	Commissioners	4 Vendors	5 Transactions
12	DEPT			Court Administration		
5851	Gustafson Attorney at Law/Jean M. 01-012-000-0000-6232		247.50	Attorney fees 01-pr-17-1120	271	Attorney Services
5851	Gustafson Attorney at Law/Jean M.		247.50	1 Transactions		
12	DEPT Total:		247.50	Court Administration	1 Vendors	1 Transactions
40	DEPT			Auditor		
86222	Aitkin Independent Age 01-040-000-0000-6230		110.25	Auditor Notices	1014	Printing, Publishing & Adv
	01-040-021-0000-6230		45.00	License Ctr/Serv Dir/Age	1014	Printing, Publishing & Adv
	01-040-021-0000-6230		555.00	Fun Guide	1496	Printing, Publishing & Adv
86222	Aitkin Independent Age		710.25	3 Transactions		
1457	CPS Technology Solutions, Inc 01-040-000-0000-6231		26.40	Contract Maint	374868	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc		26.40	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2214	Holder/Maryann 01-040-021-0000-6301		825.00	Rent for license center	Jul-18	Rentals
2214	Holder/Maryann		825.00	1 Transactions		
40	DEPT Total:		1,561.65	Auditor	3 Vendors	5 Transactions
42	DEPT			Treasurer		
10930	Tidholm Productions 01-042-000-0000-6405		328.00	Envelopes	9909	Office & Computer Supplies
10930	Tidholm Productions		328.00	1 Transactions		
42	DEPT Total:		328.00	Treasurer	1 Vendors	1 Transactions
43	DEPT			Assessor		
90762	Aitkin Co License Center 01-043-000-0000-6374		30.00	New plates & tabs Black Escape		Auto & Trailer License
90762	Aitkin Co License Center		30.00	1 Transactions		
170	Aitkin Motor Company 01-043-000-0000-6511		51.73	Oil change	18399	Gas And Oil
170	Aitkin Motor Company		51.73	1 Transactions		
6097	Verizon Wireless 01-043-000-0000-6250		148.22	May Cell phone bill	68069088200001	Telephone
6097	Verizon Wireless		148.22	1 Transactions		
43	DEPT Total:		229.95	Assessor	3 Vendors	3 Transactions
44	DEPT			Central Services		
85	Aitkin Co Growth Inc 01-044-000-0000-6231		150.00	Rent April - June		Services, Labor, Contracts
85	Aitkin Co Growth Inc		150.00	1 Transactions		
14945	Bobcat Properties 01-044-000-0000-6231		100.00	Storage Rent	May/June 18	Services, Labor, Contracts
14945	Bobcat Properties		100.00	1 Transactions		
783	Canon Financial Services, Inc					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-044-000-0000-6231		Contract charge 31	18715899	Services, Labor, Contracts
783	Canon Financial Services, Inc		1 Transactions		
44	DEPT Total:	576.43	Central Services	3 Vendors	3 Transactions
49	DEPT		Information Technologies		
10820	Prodata				
	01-049-000-0000-6231	395.00	License Transfer DBU iSeries	215155	Programming, Services, Contracts
10820	Prodata	395.00	1 Transactions		
6097	Verizon Wireless				
	01-049-000-0000-6231	35.01	Monthly broadband renewal	38669511000002	Programming, Services, Contracts
6097	Verizon Wireless	35.01	1 Transactions		
49	DEPT Total:	430.01	Information Technologies	2 Vendors	2 Transactions
52	DEPT		Administration/Personnel Dept		
86222	Aitkin Independent Age				
	01-052-000-0000-6230	732.61	May 31 Job Postings	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age	732.61	1 Transactions		
88880	Datacomm Computers & Networks Inc				
	01-052-000-0000-6625	1,912.00	Computers - 2	10707	Office Equipment
88880	Datacomm Computers & Networks Inc	1,912.00	1 Transactions		
12048	McDowell Agency, Inc./The				
	01-052-000-0000-6234	105.00	4 Background checks	102932	Background Check Fee
12048	McDowell Agency, Inc./The	105.00	1 Transactions		
13412	Pemberton, Sorlie, Rufer & Kershner PLLC				
	01-052-000-0000-6232	136.50	Attorney fees	42	Attorney Services
13412	Pemberton, Sorlie, Rufer & Kershner PLLC	136.50	1 Transactions		
13243	Shred-N-Go, Inc				
	01-052-000-0000-6231	108.35	Shredding	79192	Services, Labor, Contracts
13243	Shred-N-Go, Inc	108.35	1 Transactions		
86235	The Office Shop Inc				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-052-000-0000-6405		15.00	Chair repair	1046639-0	Office & Computer Supplies
86235	The Office Shop Inc		15.00	1 Transactions		
6097	Verizon Wireless					
	01-052-000-0000-6250		26.02	Mifi - HR Director	78666388100002	Telephone
6097	Verizon Wireless		26.02	1 Transactions		
52	DEPT Total:		3,035.48	Administration/Personnel Dept	7 Vendors	7 Transactions
60	DEPT			Elections		
86222	Aitkin Independent Age					
	01-060-000-0000-6231		432.21	Election Notices	1014	Services, Labor, Contracts
86222	Aitkin Independent Age		432.21	1 Transactions		
1601	Election Systems & Software Inc					
	01-060-000-0000-6406		10.72	Shipping/freight	1030814	Ballots & Programming
	01-060-000-0000-6406		788.01	AutoMARK Ink	1049375	Ballots & Programming
1601	Election Systems & Software Inc		798.73	2 Transactions		
2099	Harmon/Elizabeth					
	01-060-000-0000-6205		17.30	Postage to mail election media		Postage
2099	Harmon/Elizabeth		17.30	1 Transactions		
60	DEPT Total:		1,248.24	Elections	3 Vendors	4 Transactions
90	DEPT			Attorney		
783	Canon Financial Services, Inc					
	01-090-000-0000-6405		359.91	Copier contract	18733185	Office & Computer Supplies
783	Canon Financial Services, Inc		359.91	1 Transactions		
89541	Culligan					
	01-090-000-0000-6213		66.60	Monthly water	150X00974709	Drug & Forfeiture Ms387.213
89541	Culligan		66.60	1 Transactions		
2390	Itasca Co Sheriff					
	01-090-000-0000-6234		75.00	Subpoena 01cr17741	201801458	Co Sheriff Services
	01-090-000-0000-6234		75.00	Subpoena 01co1793	201801481	Co Sheriff Services

Aitkin County



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
				Paid On Bhf #	
2390	Itasca Co Sheriff		150.00	2 Transactions	
3195	MCCC, MI 33				
	01-090-000-0000-6208		80.00	MCCC Annual Conf	2Y1806017
3195	MCCC, MI 33		80.00	1 Transactions	Training/Education
10879	Shred-It				
	01-090-000-0000-6231		300.09	Shredding	8124842862
10879	Shred-It		300.09	1 Transactions	Services, Labor, Contracts
86235	The Office Shop Inc				
	01-090-000-0000-6405		1,476.90	Storage boxes	1046495-0
	01-090-000-0000-6405		18.45	Painters tape	1046495-1
	01-090-000-0000-6625		125.12	Desktop lamp	1046878-0
	01-090-000-0000-6625		81.68	Under desk organizer	1046966-0
	01-090-000-0000-6625		87.32	Organizer	1046966-1
	01-090-000-0000-6625		140.18	Label maker & labels	1047087-0
	01-090-000-0000-6625		215.80	2 label makers	1047087-1
86235	The Office Shop Inc		2,145.45	7 Transactions	
5173	Thomson Reuters-West Publishing				
	01-090-000-0000-6406		1,301.14	West information charges	838293335
	01-090-000-0000-6406		82.00	Law publications	838392663
5173	Thomson Reuters-West Publishing		1,383.14	2 Transactions	Law Publ. & Subscriptions
10930	Tidholm Productions				
	01-090-000-0000-6405		174.00	Envelopes	99387428
10930	Tidholm Productions		174.00	1 Transactions	Office & Computer Supplies
14942	Washburn County Clerk of Court				
	01-090-000-0000-6234		6.25	Copy/Certification fee	
14942	Washburn County Clerk of Court		6.25	1 Transactions	Co Sheriff Services
90	DEPT Total:		4,665.44	Attorney	9 Vendors
100	DEPT			Recorder	17 Transactions
10795	Moriarty/Michael				
	01-100-000-0000-6241		50.00	Conference Reg	Registration Fee
	01-100-000-0000-6340		88.11	Conference Meals	Meals

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-100-000-0000-6330		58.74	Mileage to Conference	132@.445	Transportation & Travel
10795	Moriarty/Michael		196.85	3 Transactions		
100	DEPT Total:		196.85	Recorder	1 Vendors	3 Transactions
110	DEPT			Courthouse Maintenance		
13725	Beartooth True Value 01-110-000-0000-6422		5.98	Bulbs	B61065	Janitorial Supplies
13725	Beartooth True Value		5.98	1 Transactions		
88628	Dalco 01-110-000-0000-6422		266.60	Toilet tissue, towels	3327690	Janitorial Supplies
	01-110-000-0000-6422		244.08	Roll towel	3328251	Janitorial Supplies
88628	Dalco		510.68	2 Transactions		
1754	Garrison Disposal Company, Inc 01-110-000-0000-6255		635.65	Monthly service	58117	Garbage
1754	Garrison Disposal Company, Inc		635.65	1 Transactions		
2186	Hillyard Inc - Kansas City 01-110-000-0000-6422		384.18	Liners, soap, cleaner, hose	603018340	Janitorial Supplies
2186	Hillyard Inc - Kansas City		384.18	1 Transactions		
10948	MN Dept of Labor & Industry 01-110-000-0000-6271		10.00	Boiler	ABR01892871	Inspection Fees
10948	MN Dept of Labor & Industry		10.00	1 Transactions		
10698	Stericycle, Inc 01-110-000-0000-6255		30.10	Steri-Safe	4007902166	Garbage
10698	Stericycle, Inc		30.10	1 Transactions		
86235	The Office Shop Inc 01-110-000-0000-6422		12.15	Pocket files	1046810-0	Janitorial Supplies
86235	The Office Shop Inc		12.15	1 Transactions		
6097	Verizon Wireless 01-110-000-0000-6250		31.38	Cell phone	28628780200001	Phone
6097	Verizon Wireless		31.38	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
110 DEPT Total:		1,620.12	Courthouse Maintenance	8 Vendors	9 Transactions
120 DEPT			Service Officer		
86222 Aitkin Independent Age 01-120-000-0000-6405		36.00	One year subscription	1783	Office & Computer Supplies
86222 Aitkin Independent Age		36.00		1 Transactions	
4641 Holiday Credit Office 01-120-000-0000-6511		214.34	Gas for vet's van	1400000136034	Gas And Oil
4641 Holiday Credit Office		214.34		1 Transactions	
13243 Shred-N-Go, Inc 01-120-000-0000-6231		31.32	Shredding	79192	Services, Labor, Contracts
13243 Shred-N-Go, Inc		31.32		1 Transactions	
120 DEPT Total:		281.66	Service Officer	3 Vendors	3 Transactions
122 DEPT			Planning & Zoning		
14339 Bright/Richard Edward 01-122-000-0000-6350		20.00	BOA Onsites		Per Diem
01-122-038-0000-6330		84.48	BOA mileage	155@.545	Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA Meeting	6/6/18	Per Diem
14339 Bright/Richard Edward		154.48		3 Transactions	
13066 Hargrave/Bryan 01-122-000-0000-6231		3,500.00	6/11-6/15 and 6/18-6/22		Services, Labor, Contracts, Programming
13066 Hargrave/Bryan		3,500.00		1 Transactions	
4641 Holiday Credit Office 01-122-000-0000-6511		66.22	P & Z gas	1400000135321	Gas And Oil
4641 Holiday Credit Office		66.22		1 Transactions	
4010 Rasley Oil Company 01-122-000-0000-6511		25.28	Fuel charges	AITCOZOS	Gas And Oil
4010 Rasley Oil Company		25.28		1 Transactions	
10028 Spiel/Edward 01-122-000-0000-6350		20.00	BOA Onsites		Per Diem

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-122-038-0000-6330		65.40	BOA Mileage	120@.545	Boa/Pc Mileage
	01-122-000-0000-6350		50.00	BOA Meeting	6/6/18	Per Diem
10028	Spiel/Edward		135.40		3 Transactions	
12077	Stromberg/Kevin					
	01-122-000-0000-6350		20.00	BOA Onsites		Per Diem
	01-122-038-0000-6330		54.50	BOA Mileage	100@.545	Boa/Pc Mileage
	01-122-000-0000-6350		50.00	BOA Meeting	6/6/18	Per Diem
12077	Stromberg/Kevin		124.50		3 Transactions	
122	DEPT Total:		4,005.88	Planning & Zoning	6 Vendors	12 Transactions
200	DEPT			Enforcement		
12106	Antoine Electric					
	01-200-000-0000-6231		72.00	Repair switch in admin bath	16590	Services & Labor (Incl Contracts)
12106	Antoine Electric		72.00		1 Transactions	
11960	ASAP Towing					
	01-200-000-0000-6359		188.75	Tow Cadillac 18-1534	6200	Wrecker Service
	01-200-000-0000-6359		123.75	Tow Escape 18-1552	6201	Wrecker Service
	01-200-000-0000-6359		153.75	Tow Ranger 18-1580	6206	Wrecker Service
	01-200-000-0000-6359		153.75	Tow Ford 18-1580	6208	Wrecker Service
	01-200-000-0000-6359		243.75	Tow ATV 18-1522	6830	Wrecker Service
11960	ASAP Towing		863.75		5 Transactions	
13325	Bruggman/Paul					
	01-200-040-0000-6304		1,307.64	TZD Grant Expenses	May-18	TZD Grant Expenses
13325	Bruggman/Paul		1,307.64		1 Transactions	
2925	L & M Supply, Inc.					
	01-200-019-0000-6405		3.99	Dob biscuits	8653501	Office & Computer Supplies
2925	L & M Supply, Inc.		3.99		1 Transactions	
3371	Minnesota Sheriffs' Association					
	01-200-039-0000-6425		120.00	Permits to Acquire	167620	Gun Permit Expenses
3371	Minnesota Sheriffs' Association		120.00		1 Transactions	
13006	Ray Allen Manufacturing, LLC					
	01-200-019-0000-6409		39.59	Buddy bowl	R"INV067922	Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13006	Ray Allen Manufacturing, LLC		39.59		1 Transactions	
14569	Stavish/Ashley					
	01-200-003-0000-6241		29.95	ATV Safety Course		Registration Fee
	01-200-003-0000-6241		29.95	Snowmobile safety course		Registration Fee
	01-200-003-0000-6241		14.99	Safety Certificates		Registration Fee
14569	Stavish/Ashley		74.89		3 Transactions	
4681	Streichers					
	01-200-000-0000-6410		94.97	Belt #207	11317366	Clothing Allowance
4681	Streichers		94.97		1 Transactions	
13934	Tire Barn					
	01-200-000-0000-6302		44.05	Oil change #225	43562	Car Maintenance
	01-200-000-0000-6302		44.05	Oil change #219	43657	Car Maintenance
	01-200-000-0000-6302		645.88	4 Tires #220	43676	Car Maintenance
13934	Tire Barn		733.98		3 Transactions	
4870	Turner/Scott A.					
	01-200-003-0000-6330		46.28	Mileage MSA Conference	104@.445	Transportation & Travel & Parking
4870	Turner/Scott A.		46.28		1 Transactions	
200	DEPT Total:		3,357.09	Enforcement	10 Vendors	18 Transactions
202	DEPT			Boat & Water		
	1682 Fishers Resort					
	01-202-000-0000-6231		450.00	Boat slip	1209	Services & Labor (Incl Contracts)
	1682 Fishers Resort		450.00		1 Transactions	
202	DEPT Total:		450.00	Boat & Water	1 Vendors	1 Transactions
206	DEPT			Forfeitures		
	9344 Foremost Promotions					
	01-206-000-0000-6409		1,440.78	Lollipops, pencils	435316	Forfeiture Supplies
	9344 Foremost Promotions		1,440.78		1 Transactions	
206	DEPT Total:		1,440.78	Forfeitures	1 Vendors	1 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
252	DEPT			Corrections		
3483	AAF International 01-252-000-0000-6590		126.81	Air filters	91249674	Repair & Maintenance Supplies
3483	AAF International		126.81	1 Transactions		
117	Aitkin County Sheriff 01-252-000-0000-6231		20.00	Jon Hegman Notary		Services & Labor (Incl Contracts)
117	Aitkin County Sheriff		20.00	1 Transactions		
783	Canon Financial Services, Inc 01-252-000-0000-6231		96.07	Copier Contract 32	18715895	Services & Labor (Incl Contracts)
783	Canon Financial Services, Inc		96.07	1 Transactions		
88628	Dalco 01-252-000-0000-6422		717.99	Paper products for jail	3328250	Janitorial Supplies
88628	Dalco		717.99	1 Transactions		
2186	Hillyard Inc - Kansas City 01-252-000-0000-6422		1,844.14	Janitorial	603018381	Janitorial Supplies
2186	Hillyard Inc - Kansas City		1,844.14	1 Transactions		
13844	McKesson Medical Surgical 01-252-000-0000-6262		223.28	Onestep resuscitation	28608281	Medical Expenses & Supplies - Inmates
13844	McKesson Medical Surgical		223.28	1 Transactions		
13691	MEnD Correctional Care, PLLC 01-252-000-0000-6262		19.25	Drug screening cards	3350	Medical Expenses & Supplies - Inmates
13691	MEnD Correctional Care, PLLC		19.25	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 01-252-000-0000-6254		247.62	Shelter/Tower	34-54-015-01	Utilities & Heating
3160	Mille Lacs Energy Coop-Albert Lea		247.62	1 Transactions		
10948	MN Dept of Labor & Industry 01-252-000-0000-6231		100.00	Annual elevator license	ALR00847551	Services & Labor (Incl Contracts)
	01-252-000-0000-6231		20.00	Annual boiler license	ALR01887971	Services & Labor (Incl Contracts)
10948	MN Dept of Labor & Industry		120.00	2 Transactions		
3789	Pan-O-Gold Baking Company					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-000-0000-6418		169.64	Groceries	10002418158030	Groceries
	01-252-000-0000-6418		166.70	Groceries	10002418165020	Groceries
3789	Pan-O-Gold Baking Company		336.34		2 Transactions	
84172	Riverwood Healthcare Center					
	01-252-000-0000-6262		299.62	April	80002813	Medical Expenses & Supplies - Inmates
84172	Riverwood Healthcare Center		299.62		1 Transactions	
4761	Sysco Minnesota Inc					
	01-252-000-0000-6418		3,095.05	Groceries	153323561	Groceries
	01-252-000-0000-6418		2,839.32	Groceries	153327653	Groceries
4761	Sysco Minnesota Inc		5,934.37		2 Transactions	
11608	Thrifty White Pharmacy-McGregor					
	01-252-000-0000-6262		2,475.08	May	52914536063080	Medical Expenses & Supplies - Inmates
11608	Thrifty White Pharmacy-McGregor		2,475.08		1 Transactions	
11539	Traveler's Fare					
	01-252-000-0000-6330		791.40	Airfare R Hill Transport #316		Prisoner Transportation & Travel
	01-252-000-0000-6330		518.20	Airfare R Hill		Prisoner Transportation & Travel
11539	Traveler's Fare		1,309.60		2 Transactions	
252	DEPT Total:		13,770.17	Corrections	14 Vendors	18 Transactions
253	DEPT			Sentence to Serve		
12927	Midwest Machinery Co.					
	01-253-000-0000-6405		26.90	Polycut blade	1689157	Operating Supplies
12927	Midwest Machinery Co.		26.90		1 Transactions	
13934	Tire Barn					
	01-253-000-0000-6302		237.35	Front shocks 2009 Econo STS	43706	Car Maintenance
13934	Tire Barn		237.35		1 Transactions	
253	DEPT Total:		264.25	Sentence to Serve	2 Vendors	2 Transactions
257	DEPT			Community Corrections		
9489	Redwood Toxicology Laboratory, Inc					
	01-257-267-0000-6274		114.00	Urinalysis testing	2239920185	Drug Testing Fee

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9489	Redwood Toxicology Laboratory, Inc		114.00	1 Transactions		
257	DEPT Total:		114.00	Community Corrections	1 Vendors	1 Transactions
390	DEPT			Environmental Health (FBL)		
4641	Holiday Credit Office 01-390-000-0000-6511		99.79	FBL gas	1400000135321	Gas And Oil
4641	Holiday Credit Office		99.79	1 Transactions		
12486	Leitinger/Michelle 01-390-000-0000-6330		6.00	Parking for Duluth meeting		Transportation & Travel & Parking
12486	Leitinger/Michelle		6.00	1 Transactions		
390	DEPT Total:		105.79	Environmental Health (FBL)	2 Vendors	2 Transactions
391	DEPT			Solid Waste		
4010	Rasley Oil Company 01-391-000-0000-6511		22.28	Fuel charges	AITCOZOS	Gas And Oil
4010	Rasley Oil Company		22.28	1 Transactions		
3518	Voyageur Press Of Mcgregor/The 01-391-000-0000-6230		140.00	E-Waste Ad	37897	Printing, Publishing & Adv
3518	Voyageur Press Of Mcgregor/The		140.00	1 Transactions		
391	DEPT Total:		162.28	Solid Waste	2 Vendors	2 Transactions
601	DEPT			Extension		
11187	Regents Of The University of Minnesota 01-601-000-0000-6262		18,048.00	April-June MOA Billing	300020212	Univ Of Minn Contracts
11187	Regents Of The University of Minnesota		18,048.00	1 Transactions		
601	DEPT Total:		18,048.00	Extension	1 Vendors	1 Transactions
700	DEPT			Promotion,AEOA Tran,Airport,RC&D,Tot		
11458	MSPN 01-700-909-0000-6800		868.00	ATV trail advertising	16255	Tourism Miscellaneous

JKK1
 6/25/18 1:27PM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
11458 MSPN		868.00	1 Transactions	
14372 The Iowa Sportsman 01-700-909-0000-6800		330.00	ATV trail advertising	13138 Tourism Miscellaneous
14372 The Iowa Sportsman		330.00	1 Transactions	
700 DEPT Total:		1,198.00	Promotion,AEOA Tran,Airport,RC&D,T	2 Vendors 2 Transactions
711 DEPT			Economic Development	
5966 Northspan Group,Inc 01-711-000-0000-6240		50.00	IREA Dues	Dues/Assoc Fees
5966 Northspan Group,Inc		50.00	1 Transactions	
711 DEPT Total:		50.00	Economic Development	1 Vendors 1 Transactions
1 Fund Total:		57,900.41	General Fund	124 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			Undesignated		
14940	BIG H LOGGING 03-000-000-0000-5857		500.00	DEPOSIT REFUND		Culverts
14940	BIG H LOGGING		500.00		1 Transactions	
14941	KLENNERT/RAYMOND 03-000-000-0000-5855		90.00	CALC CHLOR REFUND	CSAH 20-2018	Charges-Individuals
14941	KLENNERT/RAYMOND		90.00		1 Transactions	
12512	MARCUM/ROBERT 03-000-000-0000-5855		90.00	CALCIUM CHLORIDE REFUND	CSAH 13/2018	Charges-Individuals
12512	MARCUM/ROBERT		90.00		1 Transactions	
0	DEPT Total:		680.00	Undesignated	3 Vendors	3 Transactions
301	DEPT			R&B Administration		
783	Canon Financial Services, Inc 03-301-000-0000-6300		162.82	CONTRACT CHARGE	18749780	Service Contracts
783	Canon Financial Services, Inc		162.82		1 Transactions	
3963	Quale/Michael J 03-301-000-0000-6241		122.50	MN BOARD OF AELSLAGID ONLINE C	AELAEL00008750	Fees/Prof/Misc
3963	Quale/Michael J		122.50		1 Transactions	
11605	Shred Right 03-301-000-0000-6400		30.00	DOCUMENT DESTRUCTION	307792	Supplies And Materials
11605	Shred Right		30.00		1 Transactions	
5097	Welle/John Thomas 03-301-000-0000-6241		122.50	MN BOARD OF AELSLAGID ONLINE C	AELAEL00005215	Fees/Prof/Misc
5097	Welle/John Thomas		122.50		1 Transactions	
301	DEPT Total:		437.82	R&B Administration	4 Vendors	4 Transactions
302	DEPT			R&B Engineering/Construction		
8497	Northern Lath Company 03-302-000-0000-6449		600.00	LATH	0-006625	Rd/Br Engr. Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8497	Northern Lath Company		600.00		1 Transactions	
302	DEPT Total:		600.00	R&B Engineering/Construction	1 Vendors	1 Transactions
303	DEPT			R&B Highway Maintenance		
14943	1ST AYD CORPORATION 03-303-000-0000-6298		404.88	AITKIN SHOP SUPPLIES	PSI199784	Shop Maintenance
14943	1ST AYD CORPORATION		404.88		1 Transactions	
170	Aitkin Motor Company 03-303-000-0000-6590		24.56	REPAIR PARTS	13240	Repair & Maintenance Supplies
170	Aitkin Motor Company		24.56		1 Transactions	
195	Aitkin Tire Shop 03-303-000-0000-6298		172.00	AITKIN SHOP SUPPLIES	0-058099	Shop Maintenance
195	Aitkin Tire Shop		172.00		1 Transactions	
10083	Cedarbrook Lumber Comp 03-303-000-0000-6590		26.39	REPAIR PARTS	93525	Repair & Maintenance Supplies
10083	Cedarbrook Lumber Comp		26.39		1 Transactions	
8175	Centurylink 03-303-000-0000-6254		31.28	FAX: HWY OFFICE	JUN-JUL	Utilities
8175	Centurylink		31.28		1 Transactions	
11411	Charter Communications 03-303-000-0000-6254		140.25	PHONE: HWY OFFICE	0-022823060918	Utilities
11411	Charter Communications		140.25		1 Transactions	
14887	Cintas Corporation 03-303-000-0000-6298		21.38	SHOP LAUNDRY	4006817913	Shop Maintenance
14887	Cintas Corporation		21.38		1 Transactions	
1115	Contech Engineered Solutions 03-303-000-0000-6515		1,448.92	12" ANNULAR CULVERT	1608224	Culverts
	03-303-000-0000-6515		388.08	15" CULVERT	16796651	Culverts
	03-303-000-0000-6515		161.72	12" APRON	16796651	Culverts
	03-303-000-0000-6515		7,908.84	30" ANNULAR CULVERT	16796651	Culverts
	03-303-000-0000-6515		6,471.30	18" ANNULAR CULVERT	16808224	Culverts

Aitkin County



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description		
No. Account/Formula	Accr	Amount	Service Dates	Invoice #	Account/Formula Description	On Behalf of Name
03-303-000-0000-6515		5,041.32	15" ANNULAR CULVERT	16808224		Culverts
03-303-000-0000-6515		2,020.26	36" ANNULAR CULVERT	16815926		Culverts
03-303-000-0000-6515		683.76	18" ANNULAR CULVERT	16815926		Culverts
03-303-000-0000-6515		3,524.88	24" ANNULAR CULVERT	16815926		Culverts
03-303-000-0000-6515		1,937.32	12" ANNULAR CULVERT	16815926		Culverts
1115 Contech Engineered Solutions		29,586.40			10 Transactions	
1754 Garrison Disposal Company, Inc						
03-303-000-0000-6254		80.73	MAY MCGREGOR SHOP	58432		Utilities
1754 Garrison Disposal Company, Inc		80.73			1 Transactions	
1818 Glen's Sign Dezine						
03-303-000-0000-6590		124.00	DECAL			Repair & Maintenance Supplies
1818 Glen's Sign Dezine		124.00			1 Transactions	
7705 Isle Automotive Corp						
03-303-000-0000-6298		24.38	MCGRATH SHOP	119126375		Shop Maintenance
7705 Isle Automotive Corp		24.38			1 Transactions	
8101 Kris Engineering Inc						
03-303-000-0000-6590		3,405.70	REPAR PARTS	30158		Repair & Maintenance Supplies
03-303-000-0000-6590		2,400.00-	REPAR PARTS	30162		Repair & Maintenance Supplies
8101 Kris Engineering Inc		1,005.70			2 Transactions	
91187 Lake Country Power						
03-303-000-0000-6254		71.88	APR-MAY JACOBSON	1400073000		Utilities
03-303-000-0000-6254		78.01	MAY-JUN SWATARA	140946401		Utilities
91187 Lake Country Power		149.89			2 Transactions	
2941 M R Sign Co Inc						
03-303-000-0000-6590		683.90	REPAIR PARTS	200109		Repair & Maintenance Supplies
2941 M R Sign Co Inc		683.90			1 Transactions	
14944 McCoy Construction & Forestry						
03-303-000-0000-6590		57.90	FILTERS	1876823		Repair & Maintenance Supplies
14944 McCoy Construction & Forestry		57.90			1 Transactions	
3100 McGregor Oil						
03-303-000-0000-6513		8.47-	DISCOUNT			Motor Fuel & Lubricants

Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
				Paid On Bhf #		
	03-303-000-0000-6513		53.64	GASOLINE	2124	Motor Fuel & Lubricants
	03-303-000-0000-6513		63.35	GASOLINE	2153	Motor Fuel & Lubricants
	03-303-000-0000-6513		45.49	GASOLINE	2154	Motor Fuel & Lubricants
	03-303-000-0000-6513		64.61	GASOLINE	2155	Motor Fuel & Lubricants
	03-303-000-0000-6513		62.38	GASOLINE	2156	Motor Fuel & Lubricants
	03-303-000-0000-6513		68.50	GASOLINE	2158	Motor Fuel & Lubricants
	03-303-000-0000-6513		67.75	GASOLINE	2159	Motor Fuel & Lubricants
	03-303-000-0000-6513		1,861.30	PALISADE DIESEL	2235	Motor Fuel & Lubricants
	03-303-000-0000-6513		1,111.46	SWATARA DIESEL	2236	Motor Fuel & Lubricants
	03-303-000-0000-6513		1,124.76	JACOBSON DIESEL	2237	Motor Fuel & Lubricants
3100	McGregor Oil		4,514.77			11 Transactions
5917	Mike's Bobcat Service					
	03-303-000-0000-6825		200.00	GRADING	MAY 2018	Maintenance Agreements
5917	Mike's Bobcat Service		200.00			1 Transactions
3160	Mille Lacs Energy Coop-Albert Lea					
	03-303-000-0000-6254		194.50	POWER: PALISADE	18-52-026-01	Utilities
	03-303-000-0000-6254		44.52	169 & CSAH 3	19-23-010-01	Utilities
	03-303-000-0000-6254		82.58	POWER: MCGREGOR	29-53-003-01	Utilities
	03-303-000-0000-6254		866.25	POWER: AITKIN	33-52-007-02	Utilities
	03-303-000-0000-6254		53.07	169 & CSAH 28	39-62-022-01	Utilities
	03-303-000-0000-6254		38.12	CSAH 12	40-06-000-01	Utilities
	03-303-000-0000-6254		54.31	47 & CSAH 2	54-51-104-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		1,333.35			7 Transactions
9692	Minnesota Energy Resources Corporation					
	03-303-000-0000-6297		103.84	NAT GAS: AITKIN SHOP	MAY	Shop Fuel
9692	Minnesota Energy Resources Corporation		103.84			1 Transactions
10948	MN Dept of Labor & Industry					
	03-303-000-0000-6298		10.00	PRESSURE VESSEL	ABR01887921I	Shop Maintenance
10948	MN Dept of Labor & Industry		10.00			1 Transactions
10701	Northern Safety Technology Inc					
	03-303-000-0000-6590		569.56	REPAIR PARTS	45955	Repair & Maintenance Supplies
10701	Northern Safety Technology Inc		569.56			1 Transactions
8691	Northland Hydraulic Service					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u> <u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6590		400.00 REPAIR LABOR	9714	Repair & Maintenance Supplies
03-303-000-0000-6590		1,508.00 REPAIR PARTS	9714	Repair & Maintenance Supplies
8691 Northland Hydraulic Service		1,908.00		2 Transactions
14861 Parman Energy Group				
03-303-000-0000-6298		1,645.90- AITKIN SHOP SUPPLIES	624049C-CM	Shop Maintenance
03-303-000-0000-6298		1,649.89 AITKIN SHOP SUPPLIES	624049R-DM	Shop Maintenance
03-303-000-0000-6298		272.80- AITKIN SHOP SUPPLIES	627582C-CM	Shop Maintenance
03-303-000-0000-6298		273.79 AITKIN SHOP SUPPLIES	627582R-DM	Shop Maintenance
14861 Parman Energy Group		4.98		4 Transactions
4070 Riley Auto Supply				
03-303-000-0000-6590		25.98 REPAIR PARTS	597105	Repair & Maintenance Supplies
03-303-000-0000-6298		32.48 AITKIN SHOP SUPPLIES	597131	Shop Maintenance
03-303-000-0000-6590		22.98 REPAIR PARTS	597186	Repair & Maintenance Supplies
03-303-000-0000-6590		34.63 REPAIR PARTS	597216	Repair & Maintenance Supplies
03-303-000-0000-6590		27.45 REPAIR PARTS	597283	Repair & Maintenance Supplies
03-303-000-0000-6590		65.58 REPAIR PARTS	597337	Repair & Maintenance Supplies
03-303-000-0000-6590		49.99 REPAIR PARTS	597373	Repair & Maintenance Supplies
03-303-000-0000-6298		10.56 AITKIN SHOP SUPPLIES	597435	Shop Maintenance
03-303-000-0000-6298		23.34 AITKIN SHOP SUPPLIES	597459	Shop Maintenance
03-303-000-0000-6590		44.36 REPAIR PARTS	597676	Repair & Maintenance Supplies
03-303-000-0000-6590		37.92 REPAIR PARTS	597720	Repair & Maintenance Supplies
03-303-000-0000-6298		69.92 AITKIN SHOP SUPPLIES	597728	Shop Maintenance
03-303-000-0000-6590		110.97 REPAIR PARTS	597794	Repair & Maintenance Supplies
03-303-000-0000-6590		11.99 REPAIR PARTS	597800	Repair & Maintenance Supplies
03-303-000-0000-6590		9.29 REPAIR PARTS	597815	Repair & Maintenance Supplies
03-303-000-0000-6590		201.39 REPAIR PARTS	597914	Repair & Maintenance Supplies
03-303-000-0000-6590		15.99 REPAIR PARTS	597977	Repair & Maintenance Supplies
03-303-000-0000-6590		55.78 REPAIR PARTS	597989	Repair & Maintenance Supplies
03-303-000-0000-6590		396.28 REPAIR PARTS	598194	Repair & Maintenance Supplies
03-303-000-0000-6590		15.98 REPAIR PARTS	598216	Repair & Maintenance Supplies
03-303-000-0000-6298		85.48 AITKIN SHOP SUPPLIES	598217	Shop Maintenance
03-303-000-0000-6298		24.99 AITKIN SHOP SUPPLIES	598229	Shop Maintenance
4070 Riley Auto Supply		1,373.33		22 Transactions
90805 Temco				
03-303-000-0000-6590		34.30 REPAIR PARTS	22744	Repair & Maintenance Supplies

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 3 Road & Bridge

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
90805	Temco		34.30		1 Transactions	
10431	Verizon Business 03-303-000-0000-6254		18.31	MAY-HWY OFFICE	4227948181805	Utilities
10431	Verizon Business		18.31		1 Transactions	
6097	Verizon Wireless 03-303-000-0000-6254		336.04	JUN-DEPT CELL PHONES	9808278811	Utilities
6097	Verizon Wireless		336.04		1 Transactions	
303	DEPT Total:		42,940.12	R&B Highway Maintenance	27 Vendors	79 Transactions
308	DEPT			R&B Equipment & Facilities		
8411	American Welding & Gas, Inc. 03-308-000-0000-6600		2,483.40	MIG WELDER	0-5620796	Capital Outlay-Facilities
	03-308-000-0000-6600		701.87	AC/DC WELDER	0-5620817	Capital Outlay-Facilities
8411	American Welding & Gas, Inc.		3,185.27		2 Transactions	
308	DEPT Total:		3,185.27	R&B Equipment & Facilities	1 Vendors	2 Transactions
3	Fund Total:		47,843.21	Road & Bridge		89 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
257	DEPT			Community Corrections		
3483	AAF International 05-257-000-0000-6422		38.13	Air handler filters	91249675	Janitorial Services/Supplies
3483	AAF International		38.13	1 Transactions		
88628	Dalco 05-257-000-0000-6422		11.94	Towels	3327691	Janitorial Services/Supplies
88628	Dalco		11.94	1 Transactions		
2186	Hillyard Inc - Kansas City 05-257-000-0000-6422		38.05	Cleaning supplies	603018341	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		38.05	1 Transactions		
257	DEPT Total:		88.12	Community Corrections	3 Vendors	3 Transactions
390	DEPT			Environmental Health (FBL)		
3483	AAF International 05-390-000-0000-6422		6.93	Air handler filters	91249675	Janitorial Services/Supplies
3483	AAF International		6.93	1 Transactions		
88628	Dalco 05-390-000-0000-6422		2.17	Towels	3327691	Janitorial Services/Supplies
88628	Dalco		2.17	1 Transactions		
2186	Hillyard Inc - Kansas City 05-390-000-0000-6422		6.92	Cleaning supplies	603018341	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		6.92	1 Transactions		
390	DEPT Total:		16.02	Environmental Health (FBL)	3 Vendors	3 Transactions
400	DEPT			Public Health Department		
3483	AAF International 05-400-440-0410-6422		48.54	Air handler filters	91249675	Janitorial Services/Supplies
3483	AAF International		48.54	1 Transactions		
85003	Aitkin County DAC 05-400-440-0410-6231		5.90	Cleaning		Services/Labor/Contracts
	05-400-440-0410-6231		36.09	Paper shredding		Services/Labor/Contracts

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
85003	Aitkin County DAC		41.99		2 Transactions	
783	Canon Financial Services, Inc 05-400-440-0410-6301		45.05	Mailroom contract	18715898	Equipment Lease/Space Rental
	05-400-440-0410-6301		27.13	Contract OSS	18749781	Equipment Lease/Space Rental
783	Canon Financial Services, Inc		72.18		2 Transactions	
1457	CPS Technology Solutions, Inc 05-400-440-0410-6300		11.27	Contract Maint	374868	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		11.27		1 Transactions	
88628	Dalco 05-400-440-0410-6422		15.19	Towels	3327691	Janitorial Services/Supplies
88628	Dalco		15.19		1 Transactions	
2186	Hillyard Inc - Kansas City 05-400-440-0410-6422		48.43	Cleaning supplies	603018341	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		48.43		1 Transactions	
10698	Stericycle, Inc 05-400-440-0410-6231		19.27	Steri-Safe	4007902166	Services/Labor/Contracts
10698	Stericycle, Inc		19.27		1 Transactions	
400	DEPT Total:		256.87	Public Health Department	7 Vendors	9 Transactions
420	DEPT			Income Maintenance		
3483	AAF International 05-420-600-4800-6422		100.54	Air handler filters	91249675	Janitorial Services/Supplies
3483	AAF International		100.54		1 Transactions	
85003	Aitkin County DAC 05-420-600-4800-6231		12.16	Cleaning		Services/Labor/Contracts
	05-420-600-4800-6231		74.45	Paper shredding		Services/Labor/Contracts
85003	Aitkin County DAC		86.61		2 Transactions	
783	Canon Financial Services, Inc 05-420-600-4800-6301		92.92	Mailroom contract	18715898	Equipment Lease/Space Rental
	05-420-600-4800-6301		55.97	Contract OSS	18749781	Equipment Lease/Space Rental

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
783	Canon Financial Services, Inc		148.89		2 Transactions	
1457	CPS Technology Solutions, Inc 05-420-600-4800-6300		23.23	Contract Maint	374868	Maintenance/Service Contracts
	05-420-640-4800-6300		35.20	Contract Maint	374868	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		58.43		2 Transactions	
88628	Dalco 05-420-600-4800-6422		31.48	Towels	3327691	Janitorial Services/Supplies
88628	Dalco		31.48		1 Transactions	
2186	Hillyard Inc - Kansas City 05-420-600-4800-6422		100.32	Cleaning supplies	603018341	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		100.32		1 Transactions	
3337	Minnesota County Attorneys Association 05-420-640-4800-6263		95.00	CS Conference	200004130	Contract Legal Services Iv-D
3337	Minnesota County Attorneys Association		95.00		1 Transactions	
86478	Sheriff Kanabec County 05-420-640-4800-6379		40.00	IVD Service	18-000206	Other Iv-D Charges
86478	Sheriff Kanabec County		40.00		1 Transactions	
10698	Stericycle, Inc 05-420-600-4800-6231		39.73	Steri-Safe	4007902166	Services/Labor/Contracts
10698	Stericycle, Inc		39.73		1 Transactions	
420	DEPT Total:		701.00	Income Maintenance	9 Vendors	12 Transactions
430	DEPT			Social Services		
3483	AAF International 05-430-700-4800-6422		152.54	Air handler filters	91249675	Janitorial Services/Supplies
3483	AAF International		152.54		1 Transactions	
85003	Aitkin County DAC 05-430-700-4800-6231		18.80	Cleaning		Services/Labor/Contracts
	05-430-700-4800-6231		115.06	Paper shredding		Services/Labor/Contracts
85003	Aitkin County DAC		133.86		2 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
783	Canon Financial Services, Inc 05-430-700-4800-6301		143.61	Mailroom contract	18715898	Equipment Lease/Space Rental
	05-430-700-4800-6301		86.50	Contract OSS	18749781	Equipment Lease/Space Rental
783	Canon Financial Services, Inc		230.11	2 Transactions		
1457	CPS Technology Solutions, Inc 05-430-700-4800-6300		35.90	Contract Maint	374868	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		35.90	1 Transactions		
88628	Dalco 05-430-700-4800-6422		47.76	Towels	3327691	Janitorial Services/Supplies
88628	Dalco		47.76	1 Transactions		
2186	Hillyard Inc - Kansas City 05-430-700-4800-6422		152.20	Cleaning supplies	603018341	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		152.20	1 Transactions		
10698	Stericycle, Inc 05-430-700-4800-6231		61.40	Steri-Safe	4007902166	Services/Labor/Contracts
10698	Stericycle, Inc		61.40	1 Transactions		
10657	Totalfunds By Hasler 05-430-000-0000-1205		2,000.00	Postage	79000110005968	Postage Account
10657	Totalfunds By Hasler		2,000.00	1 Transactions		
430	DEPT Total:		2,813.77	Social Services	8 Vendors	10 Transactions
5	Fund Total:		3,875.78	Health & Human Services		37 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
900	DEPT			Timber Permit Bonds		
13447	Futurewood 10-900-000-0000-2300		644.00	Bond refund rec #1170	13624	Timber Permit Bonds
13447	Futurewood		644.00	1 Transactions		
1735	Gelhar/Paul 10-900-000-0000-2300		294.00	Timber Bond refund Rec 1208	13698	Timber Permit Bonds
1735	Gelhar/Paul		294.00	1 Transactions		
3532	Nelson Lawn & Landscaping 10-900-000-0000-2300		341.44	Timber bond refund rec 1206	13680	Timber Permit Bonds
3532	Nelson Lawn & Landscaping		341.44	1 Transactions		
900	DEPT Total:		1,279.44	Timber Permit Bonds	3 Vendors	3 Transactions
923	DEPT			Forfeited Tax Sales		
86222	Aitkin Independent Age 10-923-000-0000-6230		115.50	Quotes satellite & pumping	1519	Printing, Publishing & Adv
	10-923-000-0000-6230		21.00	Timber auction notice	1519	Printing, Publishing & Adv
86222	Aitkin Independent Age		136.50	2 Transactions		
170	Aitkin Motor Company 10-923-000-0000-6590		45.76	LOF #667	18124	Repair & Maintenance Supplies
	10-923-000-0000-6590		275.46	Spark plugs,coil boots #586	18335	Repair & Maintenance Supplies
	10-923-000-0000-6590		49.72	LOF #317	18420	Repair & Maintenance Supplies
170	Aitkin Motor Company		370.94	3 Transactions		
4641	Holiday Credit Office 10-923-000-0000-6511		693.75	May fuel	1400000134961	Gas And Oil
4641	Holiday Credit Office		693.75	1 Transactions		
3100	McGregor Oil 10-923-000-0000-6511		1,181.16	May fuel	AITKINLA	Gas And Oil
3100	McGregor Oil		1,181.16	1 Transactions		
13934	Tire Barn 10-923-000-0000-6590		19.99	Tire repair & tube	19035	Repair & Maintenance Supplies
	10-923-000-0000-6590		50.09	LOF #666	43265	Repair & Maintenance Supplies
	10-923-000-0000-6590		274.33	Light,wire,plug,switch-box tra	43426	Repair & Maintenance Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
13934	Tire Barn		344.41			
				3 Transactions		
923	DEPT Total:		2,726.76	Forfeited Tax Sales	5 Vendors	10 Transactions
926	DEPT			Law Library		
	5173 Thomson Reuters-West Publishing					
	10-926-000-0000-6408		1,283.49	Information charges	837793467	Law Books
	5173 Thomson Reuters-West Publishing		1,283.49	1 Transactions		
926	DEPT Total:		1,283.49	Law Library	1 Vendors	1 Transactions
10	Fund Total:		5,289.69	Trust		14 Transactions

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
12526	Bixby/James 11-924-000-0000-6350 11-924-000-0000-6330		35.00 34.88	Natural Resources mtg Natural Resources mlg	6/11/18 64@.545	Per Diem Transportation & Travel
12526	Bixby/James		69.88		2 Transactions	
589	Blomberg/Judith 11-924-000-0000-6330 11-924-000-0000-6350		17.44 35.00	Natural Resources Mlg Natural Resources Mtg	32@.545 6/11/18	Transportation & Travel Per Diem
589	Blomberg/Judith		52.44		2 Transactions	
91022	Courtemanche/Richard 11-924-000-0000-6330		56.07	NRAC/NC Landscape mileage	126@.445	Transportation & Travel
91022	Courtemanche/Richard		56.07		1 Transactions	
2270	Hoppe/Russell Peter 11-924-000-0000-6350 11-924-000-0000-6330		35.00 32.70	Natural Resources mtg Natural Resources mlg	6/11/18 60@.545	Per Diem Transportation & Travel
2270	Hoppe/Russell Peter		67.70		2 Transactions	
10890	Insley/Kevin 11-924-000-0000-6330 11-924-000-0000-6350		20.71 35.00	Natural Resources Mlg Natural Resources Mtg	38@.545 6/11/18	Transportation & Travel Per Diem
10890	Insley/Kevin		55.71		2 Transactions	
5784	Lake/Robert 11-924-000-0000-6330 11-924-000-0000-6350		15.26 35.00	Natural Resources mlg Natural Resources Mtg	28@.545 6/11/18	Transportation & Travel Per Diem
5784	Lake/Robert		50.26		2 Transactions	
12512	MARCUM/ROBERT 11-924-000-0000-6330 11-924-000-0000-6350		26.16 35.00	Natural Resources mlg Natural Resources Mtg	48@.545 6/11/18	Transportation & Travel Per Diem
12512	MARCUM/ROBERT		61.16		2 Transactions	
10906	Shipp/Dale 11-924-000-0000-6330 11-924-000-0000-6350		17.44 35.00	Natural Resources mlg Natural Resources mtg	32@.545 6/11/18	Transportation & Travel Per Diem

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10906	Shipp/Dale		52.44		2 Transactions	
4927	Turnock/Franklin Allen 11-924-000-0000-6350 11-924-000-0000-6330		35.00 32.70	Natural Resources mtg Natural Resources mlg	6/11/18 60@.545	Per Diem Transportation & Travel
4927	Turnock/Franklin Allen		67.70		2 Transactions	
10017	Tveit/Galen 11-924-000-0000-6330 11-924-000-0000-6350		17.44 35.00	Natural Resources mlg Natural resources mtg	32@.545 6/11/18	Transportation & Travel Per Diem
10017	Tveit/Galen		52.44		2 Transactions	
6097	Verizon Wireless 11-924-000-0000-6250		88.04	Cell phone service May	58068382700001	Telephone
6097	Verizon Wireless		88.04		1 Transactions	
12065	Warnest/Timothy 11-924-000-0000-6350 11-924-000-0000-6330		35.00 34.34	Natural resources mtg Natural Resources mlg	6/11/18 63@.545	Per Diem Transportation & Travel
12065	Warnest/Timothy		69.34		2 Transactions	
924	DEPT Total:		743.18	Forest Resource	12 Vendors	22 Transactions
925	DEPT			Reforestation		
116	Aitkin Pet & Farm Supply Inc 11-925-000-0000-6406		18.50	Rye seed	448816	Field Supplies
116	Aitkin Pet & Farm Supply Inc		18.50		1 Transactions	
925	DEPT Total:		18.50	Reforestation	1 Vendors	1 Transactions
934	DEPT			Memorial Forest		
10891	Roth Construction 11-934-000-0000-6361		2,590.00	Pit run & 13 hrs PC200		Road Construction Service
10891	Roth Construction		2,590.00		1 Transactions	
934	DEPT Total:		2,590.00	Memorial Forest	1 Vendors	1 Transactions
11	Fund Total:		3,351.68	Forest Development		24 Transactions

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 13 Taxes & Penalties

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
943	DEPT		Taxes And Penalties		
	90081 ARDC				
	13-943-000-0000-2068		Decertify Tiff #2 and Tiff #5		Cur - State Aids
	90081 ARDC		1 Transactions		
943	DEPT Total:		Taxes And Penalties	1 Vendors	1 Transactions
13	Fund Total:		Taxes & Penalties		1 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
12710	AdventureKEEN 19-521-000-0000-6400		157.31	Nature guides & journals	84543	Commissary Items
12710	AdventureKEEN		157.31	1 Transactions		
85003	Aitkin County DAC 19-521-000-0000-6231		1,140.67	Cleaning		Services, Labor, Contracts
85003	Aitkin County DAC		1,140.67	1 Transactions		
88430	Aitkin County Fair Board 19-521-000-0000-6230		125.00	Fair booth rental		Printing, Publ & Adv Promotion
88430	Aitkin County Fair Board		125.00	1 Transactions		
86222	Aitkin Independent Age 19-521-000-0000-6240		36.00	Subscription	1081	Dues/Assoc Fees
86222	Aitkin Independent Age		36.00	1 Transactions		
13725	Beartooth True Value 19-521-000-0000-6303		11.77	Screen for butterfly house	B62016	Monarch Grant Expenses
13725	Beartooth True Value		11.77	1 Transactions		
10056	Brent's Clean Sweep 19-521-000-0000-6231		610.00	Chimney inspection & cleaning	12858	Services, Labor, Contracts
10056	Brent's Clean Sweep		610.00	1 Transactions		
783	Canon Financial Services, Inc 19-521-000-0000-6231		106.01	Contract Charges 037	18715911	Services, Labor, Contracts
783	Canon Financial Services, Inc		106.01	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		69.88	Director's Residence	27-13-004-01	Utilities
	19-521-000-0000-6254		404.03	Energy Center	27-13-005-02	Utilities
	19-521-000-0000-6254		922.28	Dining hall	27-13-006-01	Utilities
	19-521-000-0000-6254		581.12	North Star Lodge	27-13-007-03	Utilities
	19-521-000-0000-6254		65.51	Parking lot	27-13-008-01	Utilities
	19-521-000-0000-6254		87.55	Staff residence	27-13-009-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		2,130.37	6 Transactions		
3810	Paulbeck's County Market					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	19-521-000-0000-6400		55.92	Pop for canteen	7684653	Commissary Items
3810	Paulbeck's County Market		55.92	1 Transactions		
13465	Sandstrom's					
	19-521-000-0000-6400		346.47	Canteen candy	207445	Commissary Items
13465	Sandstrom's		346.47	1 Transactions		
521	DEPT Total:		4,719.52	LLCC Administration	10 Vendors	15 Transactions
522	DEPT			LLCC Education		
85003	Aitkin County DAC					
	19-522-000-0000-6416		94.00	Wood cookies		Education Supplies
85003	Aitkin County DAC		94.00	1 Transactions		
88628	Dalco					
	19-522-000-0000-6416		23.80	Ear plugs	3324843	Education Supplies
88628	Dalco		23.80	1 Transactions		
522	DEPT Total:		117.80	LLCC Education	2 Vendors	2 Transactions
523	DEPT			LLCC Food		
5814	Hagen/Christine					
	19-523-000-0000-6418		19.28	Walmart groceries		Groceries-Students
5814	Hagen/Christine		19.28	1 Transactions		
4761	Sysco Minnesota Inc					
	19-523-000-0000-6418		590.72	Groceries	153323564	Groceries-Students
4761	Sysco Minnesota Inc		590.72	1 Transactions		
4968	Upper Lakes Foods, Inc					
	19-523-000-0000-6418		39.96	Groceries	270628-00	Groceries-Students
	19-523-000-0000-6418		1,488.20	Groceries	290962-00	Groceries-Students
4968	Upper Lakes Foods, Inc		1,528.16	2 Transactions		
523	DEPT Total:		2,138.16	LLCC Food	3 Vendors	4 Transactions
524	DEPT			LLCC Maintenance		
88628	Dalco					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	19-524-000-0000-6422		190.99	Softener salt	3324843	Janitorial Services/Supplies
88628	Dalco		190.99	1 Transactions		
3810	Paulbeck's County Market					
	19-524-000-0000-6511		22.00	Fuel for van	7684653	Gas And Oil
3810	Paulbeck's County Market		22.00	1 Transactions		
13934	Tire Barn					
	19-524-000-0000-6302		131.96	Wheels/tires for canoe trailer	43595	Vehicle Maintenance
13934	Tire Barn		131.96	1 Transactions		
524	DEPT Total:		344.95	LLCC Maintenance	3 Vendors	3 Transactions
525	DEPT			LLCC Capital Improvement		
	1754 Garrison Disposal Company, Inc					
	19-525-000-0000-6601		548.75	Roll off for bog walk	58741	Capital Outlay-Non Marcum House
1754	Garrison Disposal Company, Inc		548.75	1 Transactions		
1829	Goble's Sewer Service Inc.					
	19-525-000-0000-6601		2,035.00	Dispose of old water from Garn	8829	Capital Outlay-Non Marcum House
1829	Goble's Sewer Service Inc.		2,035.00	1 Transactions		
525	DEPT Total:		2,583.75	LLCC Capital Improvement	2 Vendors	2 Transactions
19	Fund Total:		9,904.18	Long Lake Conservation Center		26 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
13649	Aitkin Rental Center 21-520-000-0000-6231		60.00	Garden tiller	47701	Services, Labor, Contracts
13649	Aitkin Rental Center		60.00		1 Transactions	
13725	Beartooth True Value 21-520-000-0000-6590		10.00	Sharpen	A27457	Repair & Maintenance Supplies
	21-520-000-0000-6590		98.97	Waterproofer, mildewcide	B59681	Repair & Maintenance Supplies
	21-520-000-0000-6590		21.98	Tie downs, motor oil	B60945	Repair & Maintenance Supplies
13725	Beartooth True Value		130.95		3 Transactions	
10083	Cedarbrook Lumber Comp 21-520-000-0000-6406		113.05	Treated lumber, glass cleaner	93479	Field Supplies
10083	Cedarbrook Lumber Comp		113.05		1 Transactions	
1754	Garrison Disposal Company, Inc 21-520-000-0000-6254		257.40	Garbage removal	58118	Utilities
1754	Garrison Disposal Company, Inc		257.40		1 Transactions	
1829	Goble's Sewer Service Inc. 21-520-000-0000-6231		125.00	Aitkin Campgrd dump station	8593	Services, Labor, Contracts
	21-520-000-0000-6231		125.00	Berglund Park dump station	8594	Services, Labor, Contracts
	21-520-000-0000-6231		125.00	Aitkin Campgrd dump station	8783	Services, Labor, Contracts
	21-520-000-0000-6231		125.00	Berglund Park dump station	8784	Services, Labor, Contracts
1829	Goble's Sewer Service Inc.		500.00		4 Transactions	
8506	Hotsy Equipment Of Minnesota 21-520-000-0000-6590		386.70	Repair ATV wash station	59907	Repair & Maintenance Supplies
8506	Hotsy Equipment Of Minnesota		386.70		1 Transactions	
12927	Midwest Machinery Co. 21-520-000-0000-6590		96.15	V-belt, mower blade kit	1685839	Repair & Maintenance Supplies
	21-520-000-0000-6590		33.92	Mower blade	1686985	Repair & Maintenance Supplies
12927	Midwest Machinery Co.		130.07		2 Transactions	
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254		141.78	Electric Berglund Park	18-51-106-02	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		141.78		1 Transactions	

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 21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9692	Minnesota Energy Resources Corporation 21-520-000-0000-6254		66.89	Heating gas for shop	05025445610000	Utilities
9692	Minnesota Energy Resources Corporation		66.89	1 Transactions		
4548	Minnesota Resort & Campground Assoc. 21-520-000-0000-6240		409.60	MRCA Renewal	59574	Dues/Assoc Fees
4548	Minnesota Resort & Campground Assoc.		409.60	1 Transactions		
10948	MN Dept of Labor & Industry 21-520-000-0000-6590		10.00	Pressure vessel	ABR0188734I	Repair & Maintenance Supplies
10948	MN Dept of Labor & Industry		10.00	1 Transactions		
86235	The Office Shop Inc 21-520-000-0000-6405		12.11	Pencils & sharpeners	1046675-0	Office Supplies
86235	The Office Shop Inc		12.11	1 Transactions		
520	DEPT Total:		2,218.55	Parks	12 Vendors	18 Transactions
21	Fund Total:		2,218.55	Parks		18 Transactions
	Final Total:		130,814.84	213 Vendors	333 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	57,900.41	General Fund
	3	47,843.21	Road & Bridge
	5	3,875.78	Health & Human Services
	10	5,289.69	Trust
	11	3,351.68	Forest Development
	13	431.34	Taxes & Penalties
	19	9,904.18	Long Lake Conservation Center
	21	2,218.55	Parks
	All Funds	130,814.84	Total

Approved by,

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Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 1

- 1 - Fund (Page Break by Fund)
- 2 - Department (Totals by Dept)
- 3 - Vendor Number
- 4 - Vendor Name

Sales Tax- May

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D

- D - Detailed Audit List
- S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
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1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
89991 Bremer Bank				
1 01-040-021-0000-5840		2.57	Receipt Nbr 2689 05/01/2018	Misc Receipts
2 01-040-021-0000-5840		0.61	Receipt Nbr 2689 05/01/2018	Misc Receipts
3 01-042-000-0000-5840		0.26	Receipt Nbr 2711 05/01/2018	Misc Receipts
4 01-042-000-0000-5840		0.13	Receipt Nbr 2804 05/07/2018	Misc Receipts
5 01-042-000-0000-5840		0.06	Receipt Nbr 2836 05/08/2018	Misc Receipts
6 01-042-000-0000-5840		0.13	Receipt Nbr 2837 05/08/2018	Misc Receipts
7 01-042-000-0000-5840		0.96	Receipt Nbr 2832 05/08/2018	Misc Receipts
8 01-042-000-0000-5840		0.96	Receipt Nbr 2875 05/10/2018	Misc Receipts
9 01-042-000-0000-5840		1.29	Receipt Nbr 2917 05/11/2018	Misc Receipts
10 01-042-000-0000-5840		0.39	Receipt Nbr 2988 05/16/2018	Misc Receipts
11 01-042-000-0000-5840		0.39	Receipt Nbr 2988 05/16/2018	Misc Receipts
12 01-042-000-0000-5840		0.13	Receipt Nbr 3037 05/21/2018	Misc Receipts
13 01-042-000-0000-5840		0.13	Receipt Nbr 3037 05/21/2018	Misc Receipts
14 01-043-000-0000-5840		0.13	Receipt Nbr 3052 05/21/2018	Misc Receipts
15 01-043-000-0000-5840		0.64	Receipt Nbr 3052 05/21/2018	Misc Receipts
16 01-043-000-0000-5840		0.32	Receipt Nbr 3052 05/21/2018	Misc Receipts
17 01-043-000-0000-5840		1.54	Receipt Nbr 3052 05/21/2018	Misc Receipts
18 01-043-000-0000-5840		0.26	Receipt Nbr 3052 05/21/2018	Misc Receipts
19 01-049-000-0000-5525		2.44	Receipt Nbr 2722 05/02/2018	Label & Listing Sales
20 01-049-000-0000-5525		1.13	Receipt Nbr 2722 05/02/2018	Label & Listing Sales
21 01-049-000-0000-5525		12.99	Receipt Nbr 3044 05/21/2018	Label & Listing Sales
22 01-090-000-0000-5840		1.29	Receipt Nbr 2822 05/08/2018	Misc Receipts
23 01-090-000-0000-5840		0.64	Receipt Nbr 2823 05/08/2018	Misc Receipts
24 01-090-000-0000-5840		1.29	Receipt Nbr 2824 05/08/2018	Misc Receipts
25 01-090-000-0000-5840		1.29	Receipt Nbr 3033 05/21/2018	Misc Receipts
26 01-090-000-0000-5840		0.64	Receipt Nbr 3034 05/21/2018	Misc Receipts
27 01-090-000-0000-5840		1.29	Receipt Nbr 3090 05/23/2018	Misc Receipts
28 01-090-000-0000-5840		1.29	Receipt Nbr 3091 05/23/2018	Misc Receipts
29 01-252-000-0000-5861		135.46	Receipt Nbr 2987 05/16/2018	Medical Co Pay From Inmates
30 01-252-000-0000-5861		45.29	Receipt Nbr 3135 05/25/2018	Medical Co Pay From Inmates
31 01-252-252-0000-5872		88.79	Receipt Nbr 2891 05/11/2018	Phone Card Prisoner Welfare(Taxable)
32 01-252-252-0000-5885		24.19	Receipt Nbr 2736 05/03/2018	Commissary Sales Taxable
33 01-252-252-0000-5885		32.71	Receipt Nbr 2891 05/11/2018	Commissary Sales Taxable
34 01-252-252-0000-5885		34.54	Receipt Nbr 2987 05/16/2018	Commissary Sales Taxable
35 01-252-252-0000-5885		26.57	Receipt Nbr 3135 05/25/2018	Commissary Sales Taxable
36 01-252-252-0000-5885		30.52	Receipt Nbr 3223 05/31/2018	Commissary Sales Taxable
107 01-040-000-0000-6405		0.75	Adjustment	Office & Computer Supplies
106 01-100-000-0000-6311		83.25	May Sales Tax- Recorder's Copy	Sales Tax

May 2018

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 1 General Fund

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank		537.26			
			38 Transactions		
1 Fund Total:		537.26	General Fund	1 Vendors	38 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
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3 Road & Bridge

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
108	8410 Bremer Bank		May Diesel Tax	May 2018	Motor Fuel & Lubricants
	8410 Bremer Bank	412.40		1 Transactions	
	89991 Bremer Bank				
37	03-000-000-0000-5855	0.26	Receipt Nbr 2690 05/01/2018		Charges- Individuals
38	03-000-000-0000-5855	7.72	Receipt Nbr 2770 05/04/2018		Charges- Individuals
39	03-000-000-0000-5855	0.13	Receipt Nbr 2770 05/04/2018		Charges- Individuals
40	03-000-000-0000-5855	1.93	Receipt Nbr 2907 05/11/2018		Charges- Individuals
41	03-000-000-0000-5855	10.31	Receipt Nbr 2913 05/11/2018		Charges- Individuals
42	03-000-000-0000-5855	1.93	Receipt Nbr 2913 05/11/2018		Charges- Individuals
43	03-000-000-0000-5855	1.93	Receipt Nbr 3030 05/18/2018		Charges- Individuals
44	03-000-000-0000-5855	13.75	Receipt Nbr 3030 05/18/2018		Charges- Individuals
45	03-000-000-0000-5855	1.93	Receipt Nbr 3051 05/21/2018		Charges- Individuals
46	03-000-000-0000-5855	1.93	Receipt Nbr 3140 05/25/2018		Charges- Individuals
47	03-000-000-0000-5855	0.13	Receipt Nbr 3146 05/25/2018		Charges- Individuals
48	03-000-000-0000-5855	3.86	Receipt Nbr 3146 05/25/2018		Charges- Individuals
49	03-000-000-0000-5855	1.93	Receipt Nbr 3148 05/25/2018		Charges- Individuals
50	03-000-000-0000-5855	1.93	Receipt Nbr 3148 05/25/2018		Charges- Individuals
51	03-000-000-0000-5855	1.93	Receipt Nbr 3190 05/30/2018		Charges- Individuals
52	03-000-000-0000-5855	1.93	Receipt Nbr 3190 05/30/2018		Charges- Individuals
53	03-000-000-0000-5857	19.43	Receipt Nbr 3030 05/18/2018		Culverts
	89991 Bremer Bank	72.96		17 Transactions	
3 Fund Total:			485.36	Road & Bridge	2 Vendors 18 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
6/20/18 2:13PM
5 Health & Human Services

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
89991 Bremer Bank				
54 05-430-700-0000-5832		1.29	Receipt Nbr 2964 05/15/2018	Ss Administrative Recoveries
55 05-430-700-0000-5832		1.13	Receipt Nbr 3230 05/31/2018	Ss Administrative Recoveries
89991 Bremer Bank		2.42	2 Transactions	
5 Fund Total:		2.42	Health & Human Services	1 Vendors 2 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
6/20/18 2:13PM
9 State

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
							Paid On Bhf #	On Behalf of Name
4580	Mn Dept Of Finance							
109		09-000-000-0000-2022		584.00	May Tax			Birth/Death Surcharges
110		09-000-000-0000-2024		111.00	May Tax			St Share Of Birth Cert.- Children
111		09-000-000-0000-2031		24.00	May Tax			Real Estate Assurance (Was 5874 And 627
112		09-000-000-0000-2036		6,334.00	May Tax			Recording Surcharges (Was 5871 & 6281)
4580	Mn Dept Of Finance			7,053.00		4 Transactions		
3375	Mn Dept Of Health							
105		09-000-000-0000-2027		1,700.00	May State Well Certificate			State Well Cert Fees (Was 5097 & 6203)
3375	Mn Dept Of Health			1,700.00		1 Transactions		
9 Fund Total:				8,753.00	State		2 Vendors	5 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
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10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
89991	Bremer Bank				
56	10-921-000-0000-5840		Receipt Nbr 2826 05/08/2018		Misc Receipts
57	10-923-000-0000-5260		Receipt Nbr 314 05/14/2018		FTS- Leases/Easements
58	10-923-000-0000-5260		Receipt Nbr 315 05/14/2018		FTS- Leases/Easements
59	10-923-000-0000-5260		Receipt Nbr 316 05/14/2018		FTS- Leases/Easements
60	10-923-000-0000-5260		Receipt Nbr 323 05/24/2018		FTS- Leases/Easements
61	10-923-000-0000-5260		Receipt Nbr 340 05/25/2018		FTS- Leases/Easements
62	10-923-000-0000-5260		Receipt Nbr 341 05/25/2018		FTS- Leases/Easements
63	10-923-000-0000-5840		Receipt Nbr 346 05/30/2018		FTS Misc Receipts
89991	Bremer Bank		31.58	8	Transactions
10 Fund Total:			31.58	Trust	1 Vendors 8 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
6/20/18 2:13PM
19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formular Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank				
64 19- 521- 000- 0000- 5885		13.77	Receipt Nbr 2803 05/07/2018	Commissary Sales Taxable
65 19- 521- 000- 0000- 5885		86.10	Receipt Nbr 2839 05/08/2018	Commissary Sales Taxable
66 19- 521- 000- 0000- 5885		164.45	Receipt Nbr 3117 05/24/2018	Commissary Sales Taxable
67 19- 521- 000- 0000- 5885		72.22	Receipt Nbr 3229 05/31/2018	Commissary Sales Taxable
89991 Bremer Bank		336.54	4 Transactions	
19 Fund Total:		336.54	Long Lake Conservation Center	1 Vendors 4 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
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21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
89991 Bremer Bank				
68 21-520-000-0000-5510		5.79	Receipt Nbr 299 05/04/2018	Co. Parks Campground Fees
69 21-520-000-0000-5510		10.61	Receipt Nbr 299 05/04/2018	Co. Parks Campground Fees
70 21-520-000-0000-5510		9.01	Receipt Nbr 299 05/04/2018	Co. Parks Campground Fees
71 21-520-000-0000-5510		2.57	Receipt Nbr 299 05/04/2018	Co. Parks Campground Fees
72 21-520-000-0000-5510		3.86	Receipt Nbr 300 05/04/2018	Co. Parks Campground Fees
73 21-520-000-0000-5510		2.57	Receipt Nbr 304 05/09/2018	Co. Parks Campground Fees
74 21-520-000-0000-5510		0.96	Receipt Nbr 304 05/09/2018	Co. Parks Campground Fees
75 21-520-000-0000-5510		1.29	Receipt Nbr 304 05/09/2018	Co. Parks Campground Fees
76 21-520-000-0000-5510		1.29	Receipt Nbr 304 05/09/2018	Co. Parks Campground Fees
77 21-520-000-0000-5510		2.57	Receipt Nbr 304 05/09/2018	Co. Parks Campground Fees
78 21-520-000-0000-5510		11.58	Receipt Nbr 305 05/09/2018	Co. Parks Campground Fees
79 21-520-000-0000-5510		1.93	Receipt Nbr 305 05/09/2018	Co. Parks Campground Fees
80 21-520-000-0000-5510		15.44	Receipt Nbr 306 05/09/2018	Co. Parks Campground Fees
81 21-520-000-0000-5510		1.29	Receipt Nbr 306 05/09/2018	Co. Parks Campground Fees
82 21-520-000-0000-5510		7.72	Receipt Nbr 307 05/10/2018	Co. Parks Campground Fees
83 21-520-000-0000-5510		0.96	Receipt Nbr 308 05/11/2018	Co. Parks Campground Fees
84 21-520-000-0000-5510		20.58	Receipt Nbr 310 05/14/2018	Co. Parks Campground Fees
85 21-520-000-0000-5510		11.58	Receipt Nbr 310 05/14/2018	Co. Parks Campground Fees
86 21-520-000-0000-5510		21.23	Receipt Nbr 310 05/14/2018	Co. Parks Campground Fees
87 21-520-000-0000-5510		1.93	Receipt Nbr 311 05/14/2018	Co. Parks Campground Fees
88 21-520-000-0000-5510		3.86	Receipt Nbr 317 05/18/2018	Co. Parks Campground Fees
89 21-520-000-0000-5510		10.29	Receipt Nbr 317 05/18/2018	Co. Parks Campground Fees
90 21-520-000-0000-5510		7.72	Receipt Nbr 317 05/18/2018	Co. Parks Campground Fees
91 21-520-000-0000-5510		3.86	Receipt Nbr 317 05/18/2018	Co. Parks Campground Fees
92 21-520-000-0000-5510		5.15	Receipt Nbr 318 05/21/2018	Co. Parks Campground Fees
93 21-520-000-0000-5510		7.72	Receipt Nbr 318 05/21/2018	Co. Parks Campground Fees
94 21-520-000-0000-5510		0.96	Receipt Nbr 318 05/21/2018	Co. Parks Campground Fees
95 21-520-000-0000-5510		8.68	Receipt Nbr 319 05/22/2018	Co. Parks Campground Fees
96 21-520-000-0000-5510		1.29	Receipt Nbr 319 05/22/2018	Co. Parks Campground Fees
97 21-520-000-0000-5510		5.15	Receipt Nbr 319 05/22/2018	Co. Parks Campground Fees
98 21-520-000-0000-5510		2.57	Receipt Nbr 320 05/23/2018	Co. Parks Campground Fees
99 21-520-000-0000-5510		1.29	Receipt Nbr 342 05/25/2018	Co. Parks Campground Fees
100 21-520-000-0000-5510		2.57	Receipt Nbr 347 05/30/2018	Co. Parks Campground Fees
101 21-520-000-0000-5510		2.57	Receipt Nbr 347 05/30/2018	Co. Parks Campground Fees
102 21-520-000-0000-5510		19.30	Receipt Nbr 348 05/31/2018	Co. Parks Campground Fees
103 21-520-000-0000-5510		1.93	Receipt Nbr 348 05/31/2018	Co. Parks Campground Fees
104 21-520-000-0000-5510		2.57	Receipt Nbr 348 05/31/2018	Co. Parks Campground Fees

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
6/20/18 2:13PM
21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank		222.24			
			37 Transactions		
21 Fund Total:		222.24	Parks	1 Vendors	37 Transactions
Final Total:		10,368.40	9 Vendors	112 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	537.26	General Fund
3	485.36	Road & Bridge
5	2.42	Health & Human Services
9	8,753.00	State
10	31.58	Trust
19	336.54	Long Lake Conservation Center
21	222.24	Parks
All Funds	10,368.40	Total

Approved by,

.....

.....

2E

SMH1
6/21/18 10:10AM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

May/June Settlement

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
6/21/18 10:10AM
12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
1010 City Of Aitkin 12- 931- 156- 0000- 2045		603,662.51	May/June Settlement	Payable To Village Of Aitkin
1010 City Of Aitkin		603,662.51	1 Transactions	
173 City Of Hill City 12- 931- 157- 0000- 2045		135,581.32	May/June Settlement	Payable To Village Of Hill City
173 City Of Hill City		135,581.32	1 Transactions	
1025 City Of McGrath- Treasurer 12- 931- 158- 0000- 2045		14,641.80	May/June Settlement	Payable To Village Of Megrath
1025 City Of McGrath- Treasurer		14,641.80	1 Transactions	
175 City Of Mcgregor 12- 931- 159- 0000- 2045		148,971.27	May/June Settlement	Payable To Village Of Mcgregor
175 City Of Mcgregor		148,971.27	1 Transactions	
176 City Of Palisade 12- 931- 160- 0000- 2045		42,877.36	May/June Settlement	Payable To Village Of Palisade
176 City Of Palisade		42,877.36	1 Transactions	
178 City Of Tamarack 12- 931- 161- 0000- 2045		19,870.83	May/June Settlement	Payable To Village Of Tamarack
178 City Of Tamarack		19,870.83	1 Transactions	
393 Isd 1 Aitkin- Treasurer 12- 932- 000- 0000- 6801		61,610.53	May/June Settlement	Appropriations
393 Isd 1 Aitkin- Treasurer		61,610.53	1 Transactions	
1985 Isd 182 Crosby- Treasurer 12- 932- 000- 0000- 6801		67.82	May/June Settlement	Appropriations
1985 Isd 182 Crosby- Treasurer		67.82	1 Transactions	
392 Isd 2 Hill City- Treasurer 12- 932- 000- 0000- 6801		46,171.14	May/June Settlement	Appropriations
392 Isd 2 Hill City- Treasurer		46,171.14	1 Transactions	
1983 Isd 2165 Hinckley Finlayson- Treasurer 12- 932- 000- 0000- 6801		6,358.01	May/June Settlement	Appropriations
1983 Isd 2165 Hinckley Finlayson- Treasurer		6,358.01	1 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
6/21/18 10:10AM
12 Agency

<u>Vendor No.</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>Account/Formula</u>	<u>Accr</u>				<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1979	ISD 2580 East Central- Treasurer						
	12- 932- 000- 0000- 6801		1,289.13	May/June Settlement			Appropriations
1979	ISD 2580 East Central- Treasurer		1,289.13		1 Transactions		
395	ISD 4 McGregor- Treasurer						
	12- 932- 000- 0000- 6801		115,640.87	May/June Settlement			Appropriations
395	ISD 4 McGregor- Treasurer		115,640.87		1 Transactions		
1982	Isd 473 Isle- Treasurer						
	12- 932- 000- 0000- 6801		9,873.46	May/June Settlement			Appropriations
1982	Isd 473 Isle- Treasurer		9,873.46		1 Transactions		
1981	Isd 577 Willow River- Treasurer						
	12- 932- 000- 0000- 6801		3,707.67	May/June Settlement			Appropriations
1981	Isd 577 Willow River- Treasurer		3,707.67		1 Transactions		
394	Isd 698 Floodwood- Treasurer						
	12- 932- 000- 0000- 6801		556.01	May/June Settlement			Appropriations
394	Isd 698 Floodwood- Treasurer		556.01		1 Transactions		
1984	Isd 95 Cromwell- Wright- Treasurer						
	12- 932- 000- 0000- 6801		141.14	May/June Settlement			Appropriations
1984	Isd 95 Cromwell- Wright- Treasurer		141.14		1 Transactions		
13110	Lake Minnewawa Lake Improvement Dist						
	12- 931- 163- 0000- 2045		18,921.21	May/June Settlement			Payable To Lake Minnewawa LID
13110	Lake Minnewawa Lake Improvement Dist		18,921.21		1 Transactions		
7000	Town Of Aitkin Treasurer						
	12- 931- 101- 0000- 2045		91,537.99	May/June Settlement			Payable To Aitkin Twp
7000	Town Of Aitkin Treasurer		91,537.99		1 Transactions		
7001	Town Of Ball Bluff Treasurer						
	12- 931- 102- 0000- 2045		62,956.01	May/June Settlement			Payable To Ball Bluff Twp
7001	Town Of Ball Bluff Treasurer		62,956.01		1 Transactions		
7002	Town Of Balsam Treasurer						
	12- 931- 103- 0000- 2045		4,430.64	May/June Settlement			Payable To Balsam Twp
7002	Town Of Balsam Treasurer		4,430.64		1 Transactions		

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
6/21/18 10:10AM
12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
7003 Town Of Beaver Treasurer 12- 931- 104- 0000- 2045		28,868.05	May/June Settlement	Payable To Beaver Twp
7003 Town Of Beaver Treasurer		28,868.05	1 Transactions	
7004 Town Of Clark Treasurer 12- 931- 105- 0000- 2045		28,482.18	May/June Settlement	Payable To Clark Twp
7004 Town Of Clark Treasurer		28,482.18	1 Transactions	
7005 Town Of Cornish Treasurer 12- 931- 106- 0000- 2045		13,743.75	May/June Settlement	Payable To Cornish Twp
7005 Town Of Cornish Treasurer		13,743.75	1 Transactions	
7006 Town Of Farm Island Treasurer 12- 931- 107- 0000- 2045		153,217.47	May/June Settlement	Payable To Farm Island Twp
7006 Town Of Farm Island Treasurer		153,217.47	1 Transactions	
7007 Town Of Fleming Treasurer 12- 931- 108- 0000- 2045		93,474.80	May/June Settlement	Payable To Fleming Twp
7007 Town Of Fleming Treasurer		93,474.80	1 Transactions	
7008 Town Of Glen Treasurer 12- 931- 109- 0000- 2045		65,709.74	May/June Settlement	Payable To Glen Twp
7008 Town Of Glen Treasurer		65,709.74	1 Transactions	
7009 Town Of Haugen Treasurer 12- 931- 110- 0000- 2045		32,585.91	May/June Settlement	Payable To Haugen Twp
7009 Town Of Haugen Treasurer		32,585.91	1 Transactions	
7010 Town Of Hazelton Treasurer 12- 931- 111- 0000- 2045		121,930.12	May/June Settlement	Payable To Hazelton Twp
7010 Town Of Hazelton Treasurer		121,930.12	1 Transactions	
4879 Town Of Hill Lake Clerk- Treas 12- 931- 112- 0000- 2045		52,531.04	May/June Settlement	Payable To Hill Lake Twp
4879 Town Of Hill Lake Clerk- Treas		52,531.04	1 Transactions	
7011 Town Of Idun Treasurer 12- 931- 113- 0000- 2045		36,111.77	May/June Settlement	Payable To Idun Twp
7011 Town Of Idun Treasurer		36,111.77	1 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
6/21/18 10:10AM
12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
7012 Town Of Jevne Treasurer 12- 931- 114- 0000- 2045		60,456.19	May/June Settlement	Payable To Jevne Twp
7012 Town Of Jevne Treasurer		60,456.19	1 Transactions	
7013 Town Of Kimberly Treasurer 12- 931- 115- 0000- 2045		70,662.13	May/June Settlement	Payable To Kimberly Twp
7013 Town Of Kimberly Treasurer		70,662.13	1 Transactions	
7014 Town Of Lakeside Treasurer 12- 931- 116- 0000- 2045		177,996.57	May/June Settlement	Payable To Lakeside Twp
7014 Town Of Lakeside Treasurer		177,996.57	1 Transactions	
7015 Town Of Lee Treasurer 12- 931- 117- 0000- 2045		6,985.46	May/June Settlement	Payable To Lee Twp
7015 Town Of Lee Treasurer		6,985.46	1 Transactions	
7016 Town Of Libby Treasurer 12- 931- 118- 0000- 2045		15,621.42	May/June Settlement	Payable To Libby Twp
7016 Town Of Libby Treasurer		15,621.42	1 Transactions	
7017 Town Of Logan Treasurer 12- 931- 119- 0000- 2045		35,114.80	May/June Settlement	Payable To Logan Twp
7017 Town Of Logan Treasurer		35,114.80	1 Transactions	
7018 Town Of Macville Treasurer 12- 931- 120- 0000- 2045		24,954.85	May/June Settlement	Payable To Macville Twp
7018 Town Of Macville Treasurer		24,954.85	1 Transactions	
7019 Town Of Malmo Treasurer 12- 931- 121- 0000- 2045		51,429.65	May/June Settlement	Payable To Malmo Twp
7019 Town Of Malmo Treasurer		51,429.65	1 Transactions	
7020 Town Of Mcgregor - Treasurer 12- 931- 122- 0000- 2045		6,399.12	May/June Settlement	Payable To Mcgregor Twp
7020 Town Of Mcgregor - Treasurer		6,399.12	1 Transactions	
7021 Town Of Millward Treasurer 12- 931- 141- 0000- 2045		10,534.01	May/June Settlement	Payable To Millward Twp
7021 Town Of Millward Treasurer		10,534.01	1 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
6/21/18 10:10AM
12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
7022 Town Of Morrison Treasurer 12- 931- 123- 0000- 2045		25,595.61	May/June Settlement	Payable To Morrison Twp
7022 Town Of Morrison Treasurer		25,595.61	1 Transactions	
7023 Town Of Nordland Treasurer 12- 931- 124- 0000- 2045		162,847.95	May/June Settlement	Payable To Nordland Twp
7023 Town Of Nordland Treasurer		162,847.95	1 Transactions	
7024 Town Of Pliny Treasurer 12- 931- 125- 0000- 2045		9,594.18	May/June Settlement	Payable To Pliny Twp
7024 Town Of Pliny Treasurer		9,594.18	1 Transactions	
7025 Town Of Rice River Treasurer 12- 931- 126- 0000- 2045		27,677.79	May/June Settlement	Payable To Rice River Twp
7025 Town Of Rice River Treasurer		27,677.79	1 Transactions	
7026 Town Of Salo Treasurer 12- 931- 127- 0000- 2045		19,940.14	May/June Settlement	Payable To Salo Twp
7026 Town Of Salo Treasurer		19,940.14	1 Transactions	
7027 Town Of Seavey Treasurer 12- 931- 128- 0000- 2045		17,539.46	May/June Settlement	Payable To Seavey Twp
7027 Town Of Seavey Treasurer		17,539.46	1 Transactions	
7028 Town Of Shamrock Treasurer 12- 931- 129- 0000- 2045		394,057.02	May/June Settlement	Payable To Shamrock Twp
7028 Town Of Shamrock Treasurer		394,057.02	1 Transactions	
7029 Town Of Spalding Treasurer 12- 931- 130- 0000- 2045		29,505.50	May/June Settlement	Payable To Spalding Twp
7029 Town Of Spalding Treasurer		29,505.50	1 Transactions	
7030 Town Of Spencer Treasurer 12- 931- 131- 0000- 2045		57,420.78	May/June Settlement	Payable To Spencer Twp
7030 Town Of Spencer Treasurer		57,420.78	1 Transactions	
7031 Town Of Turner Treasurer 12- 931- 132- 0000- 2045		62,345.38	May/June Settlement	Payable To Turner Twp
7031 Town Of Turner Treasurer		62,345.38	1 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

SMH1
6/21/18 10:10AM
12 Agency

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
7032	Town Of Verdon Treasurer 12- 931- 133- 0000- 2045		13,326.21	May/June Settlement		Payable To Verdon Twp
7032	Town Of Verdon Treasurer		13,326.21		1 Transactions	
7033	Town Of Wagner Treasurer 12- 931- 134- 0000- 2045		54,860.10	May/June Settlement		Payable To Wagner Twp
7033	Town Of Wagner Treasurer		54,860.10		1 Transactions	
7034	Town Of Waukenabo Treasurer 12- 931- 135- 0000- 2045		52,629.82	May/June Settlement		Payable To Waukenabo Twp
7034	Town Of Waukenabo Treasurer		52,629.82		1 Transactions	
7035	Town Of Wealthwood Treasurer 12- 931- 136- 0000- 2045		27,016.11	May/June Settlement		Payable To Wealthwood Twp
7035	Town Of Wealthwood Treasurer		27,016.11		1 Transactions	
7036	Town Of White Pine Treasurer 12- 931- 137- 0000- 2045		2,336.63	May/June Settlement		Payable To White Pine Twp
7036	Town Of White Pine Treasurer		2,336.63		1 Transactions	
7037	Town Of Williams Treasurer 12- 931- 138- 0000- 2045		21,392.96	May/June Settlement		Payable To Williams Twp
7037	Town Of Williams Treasurer		21,392.96		1 Transactions	
7038	Town Of Workman - Treasurer 12- 931- 139- 0000- 2045		50,679.09	May/June Settlement		Payable To Workman Twp
7038	Town Of Workman - Treasurer		50,679.09		1 Transactions	
12 Fund Total:			3,504,440.48	Agency	57 Vendors	57 Transactions
Final Total:			3,504,440.48	57 Vendors	57 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	12	3,504,440.48	Agency
All Funds		3,504,440.48	Total

Approved by,

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Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: Employee Recognition

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input checked="" type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Bobbie Danielson, Human Resources Director	<i>Bobbie Danielson</i>	Department: Human Resources Office
--	-------------------------	--

Presenter (Name and Title):	Estimated Time Needed:
------------------------------------	-------------------------------

Summary of Issue:
Employees who have completed 25 years of service or more (in 5 year increments) are formally recognized by presenting them with an award for their achievement. The following employees reached milestones during the 2nd quarter of 2018:

- Roxann Hoppe, 25 years of service, Chief Deputy Recorder in the Recorder's Office.

Alternatives, Options, Effects on Others/Comments:
None

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

2G
Agenda Item #

Requested Meeting Date: 07/10/2018

Title of Item: Donation to Aitkin County Sheriff's Office

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Scott Turner		Estimated Time Needed:
Summary of Issue: Accept donation of \$75 to the Aitkin County Sheriff's Office from private citizen Ms. Deloris Goetzke. Ms. Goetzke's annual donation is used for children's safety and drug education materials that are distributed by the sheriff's office.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept donation.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This is a budgeted revenue item.		



Board of County Commissioners Agenda Request

2H
Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: Approve Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Julie Hughes		Department: Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Value Payment Systems - Check Number 74276 dated April 6, 2018 in the amount of 350.00		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Affidavit for Duplicate of Lost Warrant: Value Payment Systems, check number 74276, dated April 6, 2018 in the amount of 350.00		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss. Value Payment Systems
)

being duly sworn, on oath says; that (s)he is the owner of a certain commissioner warrant,

dated the Sixth Day of April, 2018, numbered 74276,

issued by Aitkin County to Value Payment Systems

in the sum of \$ 350.00 has been Lost in the manner
("Lost" or "Destroyed")

following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her) according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said 350.00

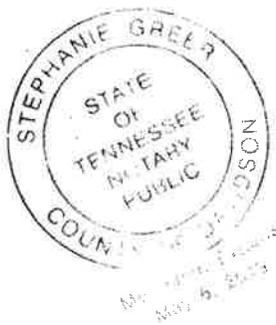
Bjlan

Subscribed and sworn to before me this 14th day of June, 2018

Streek

Notary Public Davidson County, Minnesota TN

My Commission Expires May 6, 2019





Board of County Commissioners Agenda Request

21
Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: Accept Donation to Sobriety Court

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jill McKenzie		Department: Sobriety Court
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Please accept \$100 donation to Sobriety Court from Township of Idun.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept donation.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

TOWNSHIP OF IDUN
AITKIN COUNTY, MN
ISLE, MN 56342

ORDER CHECK
This instrument when signed by the
Treasurer shall become a check
payable to the order of the payee
named for the amount stated.

FIRST NATIONAL BANK
OF MILACA
ISLE, MN 56342

5814

75-331/919

6/11/2018

PAY TO
THE
ORDER
OF

SobrietyCourt Aitkin County

*****100.00

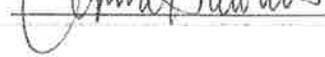
\$

One Hundred Dollars And No Cents

DOLLARS

SobrietyCourt Aitkin County
209 2nd St NW
Aitkin, MN 56431


Chairman

Town Clerk

Town Treasurer

Four figures are included. Details on back.

TOWNSHIP OF IDUN

SobrietyCourt Aitkin County
Donation 2018
100-44160-490

6/11/2018

\$100.00

5814

\$100.00



Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: Board of Commissioners Meeting Procedures & Rules of Business

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

Since the Board has indicated they would prefer to hold most of their meetings at the Aitkin Library rather than in Courtroom 3, updates need to be made to the Board of Commissioners Meeting Procedures and Rules of Business. Please see Pages 1, 3, and 12 for changes. Changes are indicated with red strike-throughs for deletions and yellow highlights for new wording.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve updates.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*



**BOARD OF COMMISSIONERS
MEETING PROCEDURES and
RULES OF BUSINESS**

Revised July 10, 2018

Welcome to this meeting of the Aitkin County Board of Commissioners. We are extremely pleased that you have shown your interest in Aitkin County affairs by attending this meeting. It is the wish of the Board of Commissioners that interested citizens participate in the deliberations of its meetings and that residents of the county become aware of the procedures to be followed.

This pamphlet has been prepared to familiarize you with the function and the organization of the Aitkin County Board of Commissioners and to outline for you the procedures that must be followed if you wish to actively participate in the meeting. We are pleased that you have decided to attend a meeting and we wish to invite you to attend our future meetings.

The Aitkin County Board of Commissioners

Board Members

Your Board of Commissioners is composed of five members elected to serve over-lapping terms. The County Administrator serves as the recording clerk to the Board and prepares the agendas for consideration. The election of the Board members takes place on the first Tuesday in November of even numbered years and all members are elected by district. New Board members take office on the first Monday in January.

Your Board members this year are:

District I	J. Mark Wedel	(218) 927-6500
District II	Laurie Westerlund, Vice Chair	(320) 684-2652
District III	Donald Niemi	(218) 927-9947
District IV	Bill Pratt	(218) 330-1759
District V	Anne Marcotte, Chair	(218) 256-0277

Board Meeting

The Aitkin County Board of Commissioners meets the 2nd and 4th Tuesdays of each month, with the exception of December. In December the Board will meet the second and third Tuesdays. Meeting dates, places and times are subject to change. Changes will be posted at least three business days prior to the Board meeting, as required by statute.

Each Tuesday meeting begins at 9:00 a.m. ~~unless otherwise posted, in Courtroom 3 of the Aitkin County Courthouse,~~ at the Aitkin Library, Aitkin, MN unless otherwise posted. The Health & Human Services Board meets the fourth Tuesday each month. On the fourth Tuesday of each month, the Health & Human Services Board meeting will convene following approval of the regular agenda.

The Chair or three members of the County Board may call special meetings. Such meetings shall be called with a twelve-hour advance notice to all available County Board members and members of the news media. If time will allow, published notice in the official newspaper shall also be given to the public. Notwithstanding any other requirements, notice shall be posted ~~outside Courtroom 3~~ in the Courthouse, in the main hallway by the handicap entrance, along with the County's website, www.co.aitkin.mn.us. Notices shall specify 1) the specific item or items to be considered at the special meeting, and (2) the date, times, and places of the meeting. Special meetings of the County Board shall be held in the Courthouse unless the County Board has determined that other facilities are to be used. All special meetings of the County Board shall be limited to the specific item or items set forth in the notice.

In the event that an emergency meeting is needed, the Board will make a good faith effort to provide notice of the meeting to the media, as required by M.S. 13D.04, Subd. 3.

All meetings of the full Board (regular, special, emergency and adjourned) are open to the public. In fact, the public is urged to attend.

Board Actions

A majority of the members of the County Board shall constitute a quorum for the transaction of business. The Chair shall be a member of the County Board and shall have the right to vote on all matters coming before it, but shall have no veto power. If the vote of the Chair creates a tie, the motion shall fail.

The Board of Commissioners has complete and final control over County matters subject only to the limitation imposed by law, and of course, ultimately the will of the local residents.

Public Participation at Board Meetings

Meetings of the Board of Commissioners will follow a standard agenda. Items not placed on the agenda may be considered at the meeting upon agreement of the members of the Board present. To place an item on the agenda, the following procedures should be used:

The applicant should file a written request with the County Administrator's Office at least seven days prior to the scheduled meeting. The request should include the name, address and telephone number of the person or persons making the request; a statement describing the action the applicant wishes the Board to take and background information outlining the reasons for the

request. The County Administrator shall enter the item on the County Board agenda in a work summary adequate to alert the public as to the nature of the matter to be discussed. If the County Administrator is unable to prepare a summary from the information received, the County Administrator may refuse to place the matter on the agenda.

The Board of Commissioners desires public participation at its meetings but at the same time has the responsibility for conducting its business in an orderly fashion. The Board Chair will provide the audience with an opportunity to provide their comments or propose an agenda item for future consideration. This will be done at the beginning of the meeting.

After presentation of the comments, the Board may discuss the comments. After Board discussion, members of the audience shall have an opportunity to be heard prior to Board action.

Each speaker will be allowed 5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the Board of Commissioners may shorten this time. Interruption or other interference with the orderly conduct of Board of Commissioners' business cannot be allowed. Defamatory or abusive remarks are always out of order. The presiding officer (Chair) may terminate the speaker's privilege of address, if after being called to order, he/she persists in improper conduct or remarks.

At a public meeting of the Board, no person shall orally initiate charges or complaints against individual employees of the County (due to laws governing data practices) or debate any subjects under jurisdiction of the courts. All such charges, if presented to the Board directly, shall be referred to the County Administrator's Office for investigation and report.

No action will be taken on any item not considered a part of the agenda on the same day it is presented unless action is considered necessary by a majority of the Board.

AITKIN COUNTY BOARD RULES OF BUSINESS

Rule 1. Presiding Officer. Roll Call.

The Chair, or in the Chair's absence, the Vice Chair of the County Board shall take the chair at the time appointed for the meeting and call the County Board to order.

Rule 2. Quorum.

A majority of the members of the County Board shall constitute a quorum for the transaction of business.

Rule 3. Minutes.

The County Administrator shall prepare written copies of the minutes of the preceding session or sessions of the County Board and distribute them to its members no later than the start of its current session, unless otherwise notified. One or more copies of the minutes shall be available in the Office of the County Administrator for examination by members of the public. Upon the appearance of a quorum at a County Board meeting, the Chair shall inquire of the County Board whether they wish to approve, disapprove, or amend the minutes of the previous session or sessions of the County Board as prepared by the County Administrator. Any mistake or omission in the minutes may then be corrected by the County Board. Meetings may be recorded, and if so, recordings will be kept securely by the office of the County Administrator.

Rule 4. Order of Business.

The Chair or presiding officer of the County Board shall preserve order and decorum. Upon the appearance of a quorum at a County Board meeting, the Chair shall inquire of the County Board whether they wish to approve, disapprove, or amend the agenda as prepared by the County Administrator.

Agenda Preparation: The County Administrator shall prepare a written agenda in advance of all regular County Board meetings in consultation with the Board Chair and shall place Call to Order, Pledge of Allegiance, Board of Commissioners Meeting Procedures, Approval of Agenda, and Citizens' Public Comment as the first five items; thereafter, other items of business shall be presented in the order deemed best by the County Administrator or as directed by the County Board.

Rule 5. Recognition by Chair.

Every County Board member or member of the public shall respectfully address the Chair by the appellation of "Chair" followed by the Chair's surname, and shall not speak further until recognized by the Chair. Once a member of the audience has been recognized by the Chair as requesting to address the County Board, the Chair shall require the individual to identify themselves by stating their name and address.

Rule 6. Designation by Chair.

When two or more members request to speak, the Chair or presiding officer shall designate who is first to speak, but in all cases the member who shall first address the Chair shall speak first.

Rule 7. Presentment of Petitions and Communication.

Petitions and communications on the agenda may be presented by a member of the County Board or by either the Secretary or County Administrator.

Rule 8. Voting. Excuse. Failure.

When a question is put by the Chair, every member present shall vote; unless the County Board, for special reason, shall excuse a member prior to the calling of the roll or a legal conflict of interest prohibits a member from voting. Any member, who being present when his or her name is called, fails to vote upon any then pending proposition, unless previously excused by the County Board, shall be counted as having voted in the positive. The Chair will conduct a roll call vote at the request of any member of the Board.

Rule 9. Calling Vote.

The ayes and nays shall be called upon the passage of ordinances. Unless a member requests, or is designated by Statute, other items will be by voice vote. When a vote is called for and a County Board member is silent, the County Board will be recorded as voting in the affirmative on the question. A member may demand a roll call vote at any time prior to the assumption of other business.

Rule 10. Public Hearing Procedure.

Prior to any public hearing, the Chair or presiding officer shall establish the following rules as part of their introduction to the hearing:

- 1) The Chair will remind all parties of the County Board Rules of Business.

- 2) The presenter of the issue/item/proposal will present the entire issue/item/proposal and any proposed

amendments prior to taking any testimony by the citizens or the County Board.

- 3) The County Board shall have the opportunity to discuss the issue/item/proposal and ask any questions they may have of the presenter immediately after the presentation of the issue/item/proposal.
- 4) There will be a public comment period where the audience will have the opportunity to provide comments or questions on the issue/item/proposal after the County Board has discussed the issue/item/proposal. Time limits may be set as to allow for appropriate public comment. Repetitive comments will be discouraged.
- 5) After the public comment period the County Board will discuss the issue/item/proposal and select the appropriate action for the issue/item/proposal.

Rule 11. Ordinances. Procedure.

Every proposed ordinance shall be considered at two separate regular sessions of the County Board.

Amendments may be offered at either meeting when the ordinance is under consideration. Amendment to any section may be made and acted upon at any time up to the final passage. If amendments are made, the sections of the ordinance amended shall be read as amended before the question of its passage is taken. Approval of the second reading of the ordinance shall constitute final adoption of said ordinance. When a proposed ordinance fails to pass, a motion to reconsider the same may be made, but such motion must be made at the session at

which the same failed to pass and action thereupon shall be postponed to the next regular session.

Rule 12. Absent Member.

Every member of the County Board who anticipates being absent during a County Board meeting shall notify the County Administrator.

Rule 13. Journal.

It shall be the duty of the County Administrator to serve as Clerk to the County Board, and as such keep the journal of the proceedings of the County Board and perform such duties as may be required by Minnesota Statutes. The County Administrator shall not allow the official journal of the County to be taken from the custody of the County Administrator without the knowledge and consent of the County Board. The approved minutes will be the official record of the County Board meetings. In addition, any recorded copies of the proceeding will be securely kept by the Office of the County Administrator for a period of four years.

Rule 14. Robert's Rules of Order.

The rules of parliamentary practice, embraced in Robert's Rules of Order shall govern the County Board in all cases in which they are applicable, and in which they are not inconsistent with the Standing Rules of the County Board.

Rule 15. Conduct.

Any County Board member, employee, or citizen may be asked to cease their comments, sit down, leave the premises, leave by law enforcement escort, or get arrested for not following the County's policies of mutual respect,

harassment, and violence in the workplace. The Chair, or presiding officer shall enforce the conduct policy. Any member of the County Board, or the County Administrator can ask for the enforcement of this policy or recess in the meeting when it becomes apparent that the policies are not being followed. Some general things for which the policy may be enforced include, but are not limited to:

- 1) Being in attendance under the influence of intoxicant or non-prescription illegal drugs, or using such substances while on County property.
- 2) Conduct which violated the common decency or morality of individuals.
- 3) Commission of a felony or gross misdemeanor.
- 4) Violating safety rules and regulations.
- 5) Speaking or making derogatory or false accusations so as to discredit other individuals.
- 6) The use of profanity or abusive language towards any individual.
- 7) Harassment or discrimination.
- 8) Speaking without being recognized by the Chair.

Rule 16. Suspension or Amendment of Rules.

No rule of the County Board shall be suspended, altered, or rescinded except upon the affirmation vote of a quorum of the County Board, unless notice of such change shall have been given at a previous meeting in which case only a majority shall be required.

Rule 17. Notice of Agenda.

The regular County Board meeting agendas shall be provided to the official County newspaper, posted **outside Courtroom-3** in the Courthouse, in the main hallway by the handicap entrance, and posted on the County's website, www.co.aitkin.mn.us to provide the public with timely and accurate notice of regular County Board meetings.

THESE RULES SHALL TAKE EFFECT and be in force from and after their adoption by the County Board, and any and all prior rules are hereby rescinded.

Aitkin County Department Heads

Administrator	Jessica Seibert	927-3093
Assessor	Mike Dangers	927-7327
Attorney	Jim Ratz	927-7347
Auditor	Kirk Peysar	927-7354
Community Corrections	Kami Genz	927-7281
Engineer	John Welle	927-3741
Environmental Services	Terry Neff	927-7342
Health & Human Services	Cynthia Bennett	927-7200
Human Resources	Bobbie Danielson	927-7306
Land Commissioner	Mark Jacobs	927-7364
Information Technology	Steve Bennett	927-7345
Recorder	Mick Moriarty	927-7336
Sheriff	Scott Turner	927-7400
Treasurer	Lori Grams	927-7325

Send Inquiries to:

Aitkin County Administrator's Office
Attn: County Administrator – Jessica Seibert
217 2nd St. NW – Room 134
Aitkin, MN 56431



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: Temp 3.2% License

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Sally M. Huhta	Department: Auditor's
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Presenter (Name and Title): N/A	Estimated Time Needed: N/A
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Summary of Issue:

Please approve the following Temporary 3.2 Malt Liquor License for a period from September 1, 2018 through September 3, 2018.

ON Sale:
Isle Lions, d/b/a Isle Lions – Williams Township (White Pine Logging Show)

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve Temporary 3.2 Malt Liquor License as indicated

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

22
Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: LG220 Application for Exempt Permit - Lawler Area Community Club

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Please approve the following Gambling Permit Application by resolution: BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Lawler Area Community Club, at the following location – Jackson's Hole, which has an address of 36232 Kestrel Avenue, MN 55760 – Salo Township. (Note: Date of activity for Raffle – November 10, 2018)		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt above resolution		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

2M
Agenda Item #

Requested Meeting Date: 7/10/18

Title of Item: Approval to sell County equipment

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Land Commissioner		Department: Land Department
Presenter (Name and Title): Mark Jacobs		Estimated Time Needed: n/a
Summary of Issue: <p>I am seeking County Board approval to offer some old Land Department equipment for sale.</p> <p>Attached is information on the equipment...</p> <ul style="list-style-type: none"> * ATV * Snowmobile * Motor grader * 4 x 4 pickup truck 		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve sale of 1997 Polaris 4x4, 1988 Bombardier Tundra, 2004 Volvo G86 110HP, and 1998 Ford F150		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Year	1997	Make	Polaris	Model	Magnim 425 4X4
VIN/Serial Number	3221055				
Mileage	1725	Condition	Poor	Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have	*Broken plastic *Bad battery * Broken Seat latch Started on first pull				



LOT 8

Year	1988	Make	Bombardier	Model	Tundra
VIN/Serial Number	323502975				
Mileage		Condition	Fair	Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have	Turns over but will not run.				



LOT 10

Year	2004	Make	Volvo	Model	G86 110HP
VIN/Serial Number	210154				
Hours	5586	Condition	Average	Reserve Price (optional)	\$30,000
Remarks: Any known Defects and options the unit may have	Cummings 4b 3.9, 4-cylinder, turbocharged, diesel engine, 110hp @2500 Foot accelerator Ether cold start kit Block heater 8 ft dozer blade with shanks 5/8" x 19" x 12' Moldboard				



LOT 11

Year	1998	Make	Ford	Model	F150
VIN/Serial Number	1FTZX86XWNC07525				
Miles	98,000	Condition	Poor	Reserve Price (optional)	
Remarks: Any known Defects and options the unit may have	*Clutch not working *Front axle needs work *Rust in areas *Dents in box and tail gate.				





Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: TZD Presentation

<input type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert, County Administrator	Department: Administration
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Presenter (Name and Title): Paul Bruggman, Toward Zero Deaths Coordinator	Estimated Time Needed: 15 minutes
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Summary of Issue:

Paul Bruggman and Holly Kostrzewski, the regional Toward Zero Deaths Coordinator, will speak about Aitkin County traffic safety issues. A presentation will also be made to Commissioner Mark Wedel for his commitment to the TZD coalition. The TZD Coordinators would also like to thank the entire Aitkin County Board for their commitment to this safety coalition.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Presentation only.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

3B

Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: AMC District 1 Meeting

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Jessica Seibert, County Administrator		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 15 minutes
Summary of Issue: <p>Aitkin County will host the fall Association of MN Counties District 1 meeting on Thursday October 11th from 8:00 a.m. to 1:00 p.m. Suzanne LaPalm from AMC has requested a recommendation for meeting location and caterer (or on-site food service) to provide a continental breakfast and lunch. The space must accommodate 25 people, classroom style, and have a large screen for presentations. Staff is requesting direction for a location recommendation.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Staff is requesting direction on a preferred location for the fall AMC District 1 meeting.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

3C
Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: Strategic Planning Date

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Jessica Seibert, County Administrator		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 15 minutes
Summary of Issue: The Board previously approved a one-day strategic planning session with Heather Bandeen from the Association of MN Counties. The Board and department heads were emailed four potential dates that accommodated both Heather's schedule and the Long Lake Conservation Center. The results of this poll will be shared with the Board and a motion to set the date for strategic planning will be requested.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve a motion setting the date for a one-day strategic planning session.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

3D

Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: Aitkin County Growth Purchase Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Jessica Seibert, County Administrator	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 15 minutes
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Summary of Issue:

On February 13, 2018 the County Board approved the transfer of property from Trust for Public Lands with the exception of property to be retained by Aitkin County Growth for economic development purposes. The Board requested that discussion be held with the Airport Joint Powers Alliance about the potential for the Airport to purchase property located near the end of the current runway for future development. This purchase must be completed prior to the Trust for Public Lands transaction.

Attached is a Purchase Agreement between Aitkin County Growth, Inc. and Aitkin County to purchase 27.010 acres of land to be managed by the Airport Joint Powers Alliance. The purchase agreement has been reviewed by County Attorney Jim Ratz. The Airport Commission will pay \$40,000 towards the purchase, however Aitkin County will be the owner of the property.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve/Deny Purchase Agreement between Aitkin County Growth, Inc. and Aitkin County.

Financial Impact:

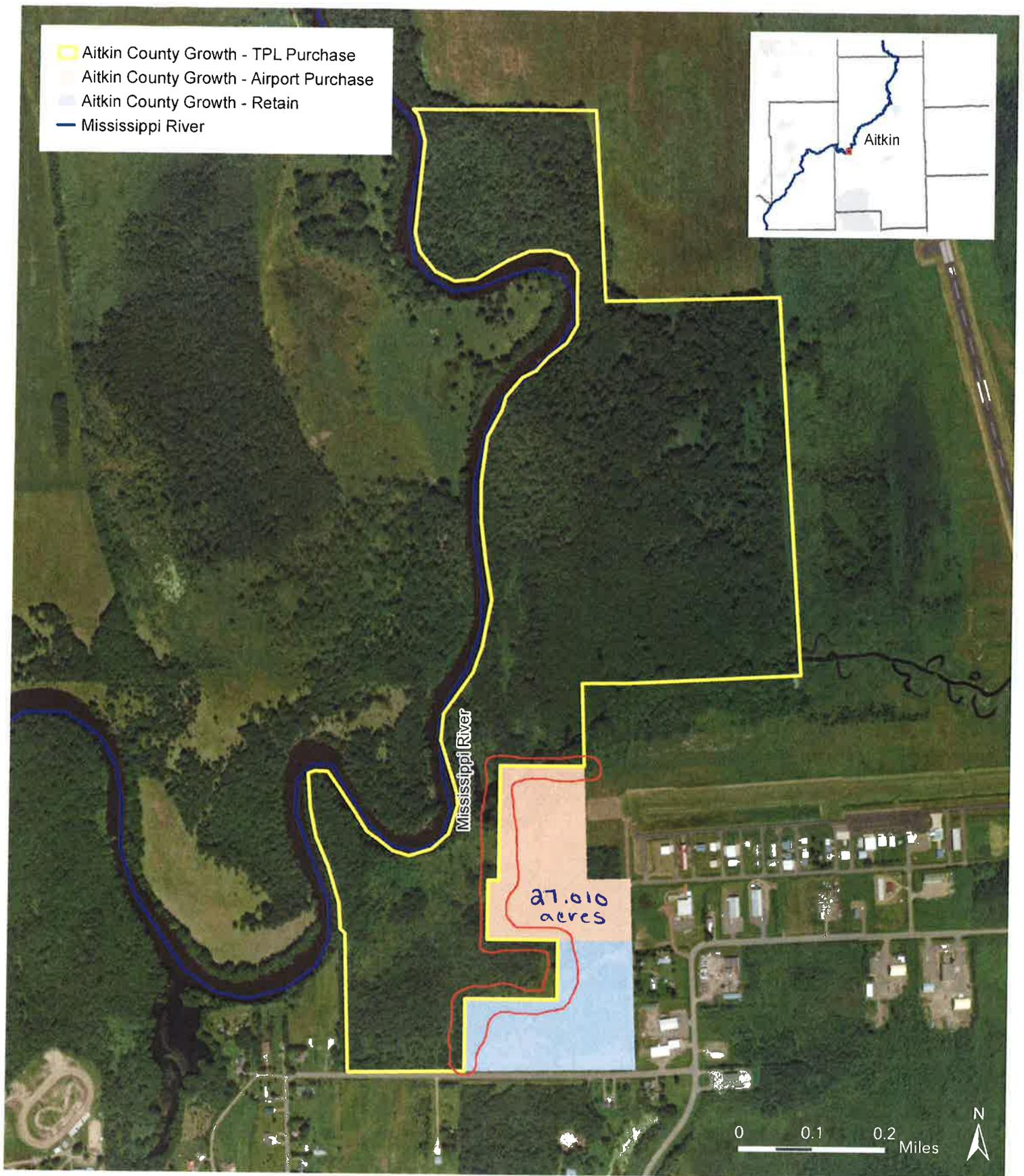
Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Purchase price will be paid by the Airport Joint Powers Alliance (Airport Commission).

Legally binding agreements must have County Attorney approval prior to submission.



Aitkin County Growth Proposed Addition to Aitkin County Forest

Aitkin County, MN



PURCHASE AGREEMENT

THIS PURCHASE AGREEMENT ("Agreement") is made effective _____, 2018 ("Effective Date") between Aitkin County Growth, Inc., having an address of 316 1st Ave. NW, Aitkin, Minnesota 56431 ("Seller") and the County of Aitkin, a political subdivision of the State of Minnesota having an address of 217 2nd St. NW, Aitkin, Minnesota 56431 ("County").

WHEREAS, Seller is the fee owner of certain real property comprised of 27.010 acres of rural vacant land located in Aitkin County, Minnesota and legally described as follows:

The West 694.00 feet of the East 1024.00 feet of the South 1055.78 feet of Government Lot 1, Section 24, Township 47, Range 27, Aitkin County Minnesota.

AND

The North 385.00 feet of the East 1150.00 feet of the Southeast Quarter of the Northeast Quarter of Section 24, Township 47, Range 27, Aitkin County, Minnesota.

("Property").

WHEREAS, the Airport Commission has resolved to expand the Aitkin airport (Steve Kurtz Field) runway protection zone necessitating acquisition of the Property by the County.

WHEREAS, County has the power of eminent domain to cause a taking of the Property and would initiate a taking of the Property if Seller fails to sell the Property to County.

WHEREAS, in lieu of County exercising its eminent domain power, the County has agreed to buy from Seller, and Seller has agreed to sell to County, the Property pursuant to the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the covenants set forth herein and other good and valuable consideration, the receipt and sufficiency of which the parties hereby acknowledge, Seller and County agree as follows:

1. **Sale of Property**. Subject to compliance with the terms of this Agreement, Seller agrees to sell to County, and County agrees to buy from Seller, the following property (collectively, "Property"):
 - (a) **Real Property**. The Property together with (i) all improvements located on the Property, if any, and (ii) all easements and rights benefiting or appurtenant to the Property, including Seller's rights in any vacated or existing public rights of way abutting the property ("Appurtenances") (the Property, Improvements and Appurtenances are collectively the "Real Property"), subject only to Permitted Encumbrances (as defined below).

(b) Warranties. Seller's interests in warranties and guaranties given to, assigned to or benefiting Seller or the Real Property regarding the acquisition, construction, design, use, operation, management or maintenance of the Real Property, if any ("Warranties"). Seller further warrants and represents that Seller will not burden or encumber the Real Property after the parties execute this Agreement.

(c) Memorandum. Seller agrees that the County may record a Memorandum of Purchase Agreement in the Aitkin County Recorder's Office to identify the Property and give public notice that County owns the purchaser's interest in the Property under this Agreement.

(d) Seller shall remove any and all Personal Property located on the Property before the Closing Date. Any Personal Property remaining on the Property after the Closing Date shall become the property of County, and Seller shall have no further rights with respect to such property. The parties understand and agree that upon execution of this Agreement, a memorandum of Agreement shall be executed in recordable form to give public notice of the sale and purchase without revealing the consideration for the conveyance of the Real Property pursuant hereto.

2. Purchase Price and Relocation.

(a) Purchase Price. The Purchase Price for the Property is Forty Thousand and no/100 (\$40,000.00) ("Purchase Price"). The Purchase Price shall be paid by the Airport Joint Powers Alliance. The Purchase Price shall not be paid by County.

(b) Compliance with the Minnesota Uniform Relocation Assistance Act. If Seller and County are unable to reach a mutually acceptable agreement for the purchase and sale of Seller's Property, County has the legal authority to acquire Seller's Property through the exercise of the power of eminent domain. Therefore, County is an "Acquiring Authority" for purposes of the Minnesota Uniform Relocation Assistance Act, Minn. Stat. §§ 117.50 to 117.56 (the "Act"). Minn. Stat. § 117.52 requires County to provide Seller with any relocation assistance services, payments and benefits required by the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended by the Surface Transportation and Uniform Relocation Assistance Act of 1987, and the federal regulations adopted pursuant thereto and further interpreted by FAA Order 5100.37B. The applicable federal regulations are found in 49 CFR 24 (the "Regulations"). Seller hereby acknowledges that County has notified Seller of County's interest in acquiring the Property and has provided Seller with notices explaining provisions of the Act and the Regulations and, to the extent applicable, Seller further acknowledges compliance with Minn. Stat. § 117.187 with respect to Minimum Compensation when a transaction results in Seller's relocation. The Purchase Price includes all amounts due pursuant to application of the Minn. Stat. § 117.187.

3. County's Contingencies. County's obligations under this Agreement are contingent upon each of the following occurring on or before the Closing Date (the "Contingency Date"):

(a) Title. The condition of title shall have been found acceptable to County, or been made acceptable, in accordance with the requirements and terms of Section 4 below.

(b) Testing, Investigation. County shall have determined that it is satisfied with the results of all matters disclosed by soil tests, soil borings, engineering inspections, structural and mechanical inspections, surveys, and any and all other reviews, tests or studies of the Property, including tests and inspections relating to asbestos and the adequacy of utilities available to the Property, all such tests, inspections and reviews to be obtained at County's sole cost and expense. Seller shall allow County, and County's agents, access to the Property without charge and at all reasonable times for the purpose of County's investigation and testing the same. In performing such investigation and testing the County shall attempt to minimize any interference with the Property's operation. County shall pay all costs and expenses of such investigation. County shall further repair and restore any damage to the Property caused by County's testing and return the Property to substantially the same condition as existed prior to such entry. County agrees to indemnify and defend Seller from and to hold Seller harmless against any and all claims, causes of action or expenses, including attorneys' fees, relating to or arising from County's presence on the Property prior to the Closing Date and to provide Seller with evidence that County maintains reasonably adequate liability insurance, including contractual liability endorsement or provisions insuring County's potential liability's under this Section 3.

(c) Environmental Investigation. County shall have determined that it is satisfied with the results of all matters disclosed by hazardous waste and environmental reviews of the Property. Within fifteen (15) days after the Effective Date, Seller shall provide copies of all environmental inspection reports in Seller's possession. Seller shall allow County, and County's agents, access to the Property without charge and at all reasonable times for the purpose of County's investigation and testing the same. All such tests, inspections and reviews will be obtained at County's sole cost and expense. In performing such investigation and testing, the County shall attempt to minimize any interference with the operation of the Property. County shall pay all costs and expenses of such investigation and testing. County shall further repair and restore any damage to the Property caused by or occurring during County's testing and return the Property to substantially the same condition as existed prior to such entry.

(d) Document Review. Within fifteen (15) days after the Effective Date, Seller shall make available to County for copying at the Property true and correct copies of all documents relating to the Property including test reports, plans, contracts, permits, any engineering reports, any as-built survey of the Property, and certificates of occupancy for the Property for County's review and analysis, and County shall have determined that it is satisfied with its review and analysis of the documents.

(e) Representations and Warranties. Seller's representations and warranties contained in this Agreement are accurate in all material respects now and will be on the Closing Date as if made upon the Closing.

(f) Material Alterations. Seller shall not make any material alterations or improvements to the Property in the period between the Effective Date of this Agreement and the Closing Date.

If any contingency set forth in this Section 3 has not been satisfied on or before the Contingency Date or the Closing Date, as applicable, then this Agreement may be terminated, at County's option, by written notice from County to Seller. Such notice of termination must be given at any time not later than the Closing Date. Upon such termination, County shall be entitled to receive the Earnest Money, if any, from Seller, and neither party will have any further rights or obligations regarding this Agreement or the Property. All the contingencies set forth in this Section 3 are specifically stated and agreed to be for the sole and exclusive benefit of the County and the County shall have the right to unilaterally waive any contingency by written notice to Seller. Seller agrees to cooperate and assist County with satisfying each of the foregoing contingencies.

4. Title.

(a) Condition of Title. Within thirty (30) days after the Effective Date, Seller shall deliver the abstract of title for the Property to the County, if any. On the Closing Date, Seller shall be required to convey fee title to the Property to County, subject to no liens, easements, encumbrances, conditions, reservations or restrictions other than the Permitted Encumbrances (as defined below).

(b) Title Evidence. The following shall constitute Title Evidence: *Title Insurance Commitment.* County shall obtain, at County's expense, a commitment ("Title Commitment") from the Aitkin County Abstract Company for an Owner's Policy of Title Insurance in the amount of the Purchase Price.

(c) County's Objections. Within twenty (20) days after receiving the Title Commitment, County must make any objections ("Objections") to the form or contents of the Title Evidence to Seller in writing. County's failure to make Objections within such time period waives any County objections to title, except that County shall not be deemed by virtue of failure to so object to have waived any proper objection relating to any Consensual Lien on the Property. Any matter shown on such Title Evidence and not objected to by County (other than such Consensual Liens) shall be a "Permitted Encumbrance" hereunder. As used herein "Consensual Lien" means a mechanic's lien or similar lien attached to the Property voluntarily placed on the Property through Seller's action or inaction.

(d) Seller Cure Period. If County notifies Seller of Objections within the time period set forth above, Seller shall have ten (10) days after receipt of the Objections to notify County whether it will cure the Objection. If Seller notifies County that it will cure the applicable Objection, Seller must use its best efforts to do so within thirty (30) days after Seller notifies County that it will cure the Objection, during which period the Closing will be postponed as necessary. To the extent an Objection can be satisfied by the payment of money, County shall have the right to apply a portion of the cash payable to Seller at the Closing to satisfy such Objection and the amount so applied shall reduce the amount of cash payable to Seller at the Closing. If the Objections are not cured within such thirty (30) day period or if Seller notifies County that Seller will not cure an applicable Objection, County's options will be to do the following: (i) terminate this Agreement by written notice to Seller and the Earnest Money, if any, shall be returned to County; (ii) waive the Objections and proceed to close; or (iii) give the Seller an extension of up to thirty (30)

additional days to correct any Objections. All costs associated with curing the Objections shall be borne by Seller.

5. Closing. The consummation of the purchase and sale transaction contemplated by this Agreement (the "Closing") shall occur during the month of _____, 2018 (the "Closing Date") at _____, Aitkin, Minnesota 56431. Seller shall deliver possession of the Property to County on or before the Closing Date. Neither party may alter the Closing Date or amend this Agreement except in writing as provided in paragraph 16 hereof.
6. Seller's Closing Obligations. On the Closing Date, Seller shall execute and deliver to County the following items which are referred to as "Seller's Closing Documents." Seller's Closing Documents shall be duly executed and, where appropriate, be in recordable form.
 - (a) Deeds. A Warranty Deed (the "Deed") executed by Seller, conveying the Property to County, free and clear of all encumbrances, except the Permitted Encumbrances. The Deed shall contain a "no wells" statement, or if there is a well on the Property, a well certificate shall be completed in the form required by law.
 - (b) Title Policy. A *pro forma* Title Insurance Policy or a suitably marked up Commitment for Title Insurance initialed by the Aitkin County Abstract Company, in the form required by this Agreement.
 - (c) Seller's Affidavit. An Affidavit by Seller indicating that on the Closing Date there are no outstanding, unsatisfied judgments, divorce proceedings, tax liens or bankruptcies against or involving Seller or the Property; that there has been no skill, labor or material furnished to the Property for which payment has not been made or for which mechanics' liens could be filed; and that there are no unrecorded interests in the Property, together with whatever standard owner's affidavit and/or indemnity (ALTA form) that may be required by the Aitkin County Company to issue an Owner's Policy of Title Insurance with the standard exceptions waived.
 - (d) Other Documents. All other documents reasonably determined to be necessary to transfer the Property to County free and clear of all encumbrances except for the Permitted Encumbrances or as requested by the Aitkin County Abstract Company.
 - (e) Lease and Contract Terminations. Evidence of termination of all leases or other occupancy agreements affecting the Property, if any, and evidence of termination of any service and maintenance contracts, equipment leases and other contracts regarding the Property, if any, all in form and substance acceptable to County, effective as of the Closing Date.
7. County's Closing Obligations. On the Closing Date, County will execute and/or deliver to Seller the following, which (in the case of documents) are referred to as "County's Closing Documents." County's Closing Documents shall be duly executed and, where appropriate, be in recordable form.

(a) Purchase Price. The cash portion of the Purchase Price and Relocation, less utilities held in escrow, if any, by wire transfer or other immediately available funds.

(b) Other Documents. Such other documents as the Aitkin County Abstract Company deems necessary to record the Seller's Closing Documents and issue the Title Insurance Policy required by this Agreement.

8. Costs and Prorations. Seller and County agree to the following prorations and allocation of costs regarding this Agreement:

(a) All real estate taxes due and payable in the year of Closing shall be prorated on a calendar year basis through the Closing Date. Seller shall pay all special assessments levied or pending as of the Closing Date. County shall pay all real estate taxes due and payable in years following Closing. County shall pay all special assessments levied from and after the Closing Date.

(b) County shall pay all title charges for any abstracting and the issuance of the Title Commitment.

(c) County shall pay any Title Policy premium for the owner's policy of title insurance.

(d) County shall pay all costs of recording the Deed.

(e) County shall pay for the cost of recording any other documents necessary to convey the Property as required by this Agreement.

(f) County shall pay the state deed tax.

(g) County shall pay the mortgage registry tax, if any, in connection with the Closing.

(h) Any closing fee payable to the Aitkin County Abstract Company shall be paid by County.

(i) All other operating costs of the Property, if any, will be allocated between Seller and County as of the Closing Date, so that Seller pays that part of such other utility costs attributable to the Property on or before the Closing Date and County pays that part of such utility costs attributable to the Property from and after the Closing Date.

(j) Each of the parties will pay its own attorneys' fees, except that a party defaulting under this Agreement or any closing document will pay the reasonable attorneys' fees, court costs and any and all other costs incurred by the non-defaulting party to enforce its rights regarding such default.

9. Representations and Warranties by Seller. Seller represents and warrants to County as follows:

(a) Authority. Seller has the requisite power and authority to enter into and perform this Agreement and those Seller's Closing Documents signed by it; the foregoing documents

have been duly executed and delivered; the execution, delivery and performance by Seller of such documents do not conflict with or result in a violation of any judgment, order, or decree of any court or arbitrator or any other agreements of any nature to which Seller is a party; such documents are valid and binding obligations of Seller, and are enforceable in accordance with their terms.

(b) Contracts. Seller has not entered into any contracts for the sale of the Property other than this Agreement. Seller has received no notice of and has no knowledge of any rights of first refusal or first offer, options to purchase any of the Property or any other rights or agreements which may delay or prevent this transaction. All leases for any part of the Property will be terminated and all parties currently in possession will have vacated the Property on or before the Closing Date.

(c) Mechanic's Liens. There has been no labor or materials of any kind furnished to or for the benefit of the Property for which payment in full has not been made.

(d) Proceedings, etc. Seller has received no notice of any proceedings (other than from County), nor to the best of the Seller's knowledge, any special assessments or threatened proceedings against the Property, either administrative or judicial, and that there is no litigation or condemnation proceeding pending, nor to the best of Seller's knowledge threatened, which would affect the Property or the County's use thereof.

(e) Other Agreements. That no note, mortgage, security agreement, or other agreement affecting the Property requires the consent of any party (or Seller shall provide such consent if necessary at its expense) or requires a change in the terms and conditions of the underlying financing as a result of the sale contemplated by this Agreement, and that there are no defaults existing in any such agreements affecting the Property.

(f) Hazardous Materials; Storage Containers. Seller has not stored, released, disposed of, nor permitted any other party to store, release or dispose of, and to the best of Seller's knowledge there has not been any placement of storage vessels, tanks, barrels or other containers, or the storage, release, or disposal of any Hazardous Material in, on, about, or from the Property. The term "Hazardous Materials" means asbestos, urea formaldehyde, polychlorinated biphenyls, nuclear fuel or materials, radioactive materials, explosives, pesticides, known carcinogens, petroleum products and by-products, and any pollutant, contaminant, chemical, material or substance defined as hazardous or as a pollutant or a contaminant in, or the release or disposal of which is regulated by, any federal, state, county, municipal, local or other statute, ordinance or regulation which relates to or deals with human health or the environment, including, without limitation, all regulations promulgated by a regulatory body pursuant to any such statute, ordinance, or regulation, including, but not limited to, the Comprehensive Environmental Response and Liability Act of 1980 ("CERCLA"), 42 U.S.C. § 9601, as amended.

(g) Wells; Storage Tanks. There are no wells or storage tanks located on the Property. If there is a well on the Property, a well certificate shall be completed in the form required by law.

Seller will indemnify County, its successors and assigns, against, and will hold County, its successors and assigns harmless from, any expenses or damages, including reasonable attorneys' fees, that County incurs because of the breach of any of the above representations and warranties, whether such breach is discovered before or after Closing. Each of the representations and warranties herein contained shall survive the closing or the early termination or the merger of this Agreement. Consummation of this Agreement by County with knowledge of any such breach by Seller will not constitute a waiver or release by County of any claims due to such breach. Seller's representations and warranties contained in this Section must be accurate in all material respects now and on the Closing Date as if made on the Closing Date and Seller shall have delivered to County at Closing an Update Certificate.

10. Representations and Warranties by County. County represents and warrants to Seller that County has the requisite power and authority to enter into this Agreement and the County's Closing Documents signed by it; such documents have been duly authorized by all necessary action on the part of County and have been duly executed and delivered; that the execution, delivery and performance by County of such documents do not conflict with or result in violation of any judgment, order or decree of any court or arbitrator to which County is a party; such documents are valid and binding obligations of County, and are enforceable in accordance with their terms. County will indemnify Seller, its successors and assigns, against, and will hold Seller, its successors and assigns, harmless from, any expenses or damages, including reasonable attorneys' fees, that Seller incurs because of the breach of any of the above representations and warranties, whether such breach is discovered before or after Closing. Each of the representations and warranties herein contained shall survive the closing or the early termination or the merger of this Agreement. Consummation of this Agreement by Seller with knowledge of any such breach by County will not constitute a waiver or release by Seller of any claims due to such breach.
11. Condemnation. If, prior to the Closing Date, eminent domain proceedings are commenced against all or any portion of the Property by an entity other than County, Seller shall immediately give notice to County of such fact and at County's option (to be exercised within thirty (30) days after Seller's notice), this Agreement shall terminate, in which event neither party will have further obligations under this Agreement. If County does not give such notice within thirty (30) days, then there shall be no reduction in the Purchase Price, and Seller shall assign to County at the Closing Date all of Seller's right, title and interest in and to any award made or to be made in the condemnation proceedings. Prior to the Closing Date, Seller shall not designate counsel, appear in, or otherwise act with respect to the condemnation proceedings without County's prior written consent, which consent shall not be delayed or withheld unreasonably.
12. Broker Commissions. Seller and County represent and warrant to each other that they have dealt with no brokers, finders or the like in connection with this transaction.
13. Survival. All of the terms of this Agreement will survive and be enforceable after the Closing and delivery of the Deeds unless otherwise stated herein.

14. Notices. Any notice required or permitted to be given by any party to the other shall be given in writing, and shall be (i) hand delivered to the receiving party (or any officer of such party), or (ii) mailed by United States registered or certified mail, return receipt requested, postage prepaid, or (iii) property deposited with a nationally recognized, reputable overnight courier, property addressed as follows:

If to Seller: Aitkin County Growth, Inc.
316 1st Ave. NW
Aitkin, MN 56431

Attn: Barbara Carr, President

If to County: Aitkin County Attorney's Office
217 2nd St. NW, Room 231
Aitkin, MN 56431

Attn: James P. Ratz, County Attorney

Notices shall be deemed effective on the earlier of the date of receipt or in the case of such deposit in the mail or overnight courier, on the third business day following such deposit. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified, at least ten (10) days prior to the effective date of such change.

15. Entire Agreement. This written Agreement constitutes the complete agreement between the parties and supersedes any and all other oral or written agreements, negotiations, understandings and representations between the parties regarding the Property. There are no verbal or written side agreements that change this Agreement.
16. Amendment; Waiver. No amendment of this Agreement, and no waiver of any provision of this Agreement, shall be effective unless set forth in a writing, expressing the intent to so amend or waive, and the exact nature of such amendment or waiver, and signed by all parties (in the case of amendment) or the waiving party (in the case of waiver). No waiver of a right in any one instance shall operate to waive any other right, nor as a waiver of such right in a later or separate instance.
17. Binding Effect. This Agreement binds and benefits the parties and their successors and assigns.
18. Controlling Law; Venue. This Agreement is made in Minnesota, and shall be interpreted under Minnesota law. The parties agree to submit any dispute they cannot themselves resolve to the District Court of Minnesota for adjudication, with venue in Aitkin County.
19. Remedies. If County defaults under this Agreement, Seller shall have the right to terminate this Agreement by giving written notice to County in the manner provided by law (except that the notice period shall in no event be less than thirty (30) days). If County fails to cure such default within thirty (30) days of the date of such notice, this Agreement will terminate

and Seller shall be entitled to retain the Earnest Money, if any. The termination of this Agreement and the retention of the Earnest Money, if any, will be the sole remedies available to Seller for such default by County, and County will not be liable for damages or specific performance. If Seller defaults under this Agreement, County may bring an action for specific performance, for any other remedy available under Minnesota law, or may terminate this Agreement upon written notice to Seller whereupon Seller must immediately refund all Earnest Money, if any, to the County.

20. Counterparts. For the convenience of the parties, any number of counterparts hereof may be executed and each such executed counterpart shall be deemed an original, but all such counterparts together shall constitute one and the same Agreement.
21. Entry upon the Property before Closing. The County and the County's agents may enter the exterior areas of the Property before Closing during normal business hours at any time following the execution of this Agreement for the purposes of removing tree obstructions and performing ancillary cleanup activities required due to removing tree obstructions. Seller has previously received specifications concerning the specific obstructions that will be removed. Seller understands and agrees that the purchase price County pays stated in paragraph 3 above includes all payments for any tree obstructions.

Seller and County have executed this Agreement effective as of the date first written above.

SELLER

Aitkin County Growth, Inc.

By: _____
Barbara Carr, President

COUNTY

Authorized signature

Authorized Signature

Name Title

Name Title



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: Establish Yard Waste Compost Site

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Terry Neff, Environmental Services Director	Department: Environmental Services
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Presenter (Name and Title): Terry Neff, Environmental Services Director	Estimated Time Needed: 10 min
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Summary of Issue:

Both of the yard waste compost sites in the Aitkin area have stopped accepting yard waste from the public. Citizens in the Aitkin area have no place to bring their yard waste within a reasonable distance.

Waste Management has agreed to be the operator of a facility adjacent to the Voyageurs Landfill (former location of the used glass storage facility) if Aitkin County can get a site permitted by the Minnesota Pollution Control Agency.

I will be asking for approval to permit the Aitkin County property north of Voyageurs Demolition Landfill as a public yard waste composting site and enter into an agreement with Waste Management as the operator of the facility. Acceptable waste would be grass, leaves and brush up to one inch in diameter. Attached is a map of the proposed location.

Alternatives, Options, Effects on Others/Comments:

Without a public yard waste composting site citizens have no option in the Aitkin area.

Recommended Action/Motion:

Approve of permitting Parcel #07-0-032100, the land north of Voyageurs Demolition Landfill, as a public yard waste composting site and enter into an agreement with Waste Management as the operator of the facility.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

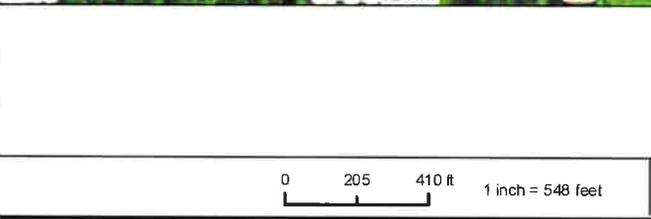
Is this budgeted? Yes No *Please Explain:*

Waste Management will operate the facility and will be charging a fee to cover their operational costs.

Proposed Location



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



USDA



Date: 6/25/2018



Board of County Commissioners Agenda Request

4B

Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: Recycling Agreements

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Terry Neff, Environmental Services Director	Department: Environmental Services
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Presenter (Name and Title): Terry Neff, Environmental Services Director	Estimated Time Needed: 5 min
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Summary of Issue:

See attachment.

Alternatives, Options, Effects on Others/Comments:

Solicit request for proposals or negotiate the services offered under a new contract.

Recommended Action/Motion:

Approve one year extensions to the recycling agreements with an end date of 12/31/2020. Approve a \$50.00 per ton processing fee for J&H Transfer.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: July 2, 2018
TO: Aitkin County Board of Commissioners
Jessica Seibert, County Administrator
FROM: Terry Neff, Environmental Services Director
RE: Recycling Agreement Extensions

A handwritten signature in black ink, appearing to be 'T. Neff', written over a circular scribble.

Enclosed are letters from Garrison Disposal and J&H Transfer requesting to exercise the one-year extension option to the recycling agreements. The agreements expire on December 31, 2019. Both have requested a 1 year extension to the agreement which would extend the expiration date to December 31, 2020. I recommend the County Board approve of the one-year extension to the agreements.

If you have any questions, please feel free to contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.

enclosures

c:\ctybrd\ctybrd2018



June 26, 2018

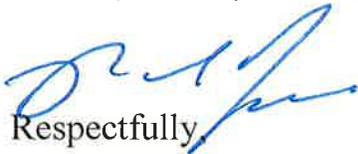
Mr. Terry Neff
Aitkin County
Aitkin, MN 56431

Dear Mr. Neff,

Garrison Disposal would like to continue to operate the Aitkin County Recycling Center and proposes that a renewal of the recycling agreement be concluded.

We would also like to continue to service Hill City, Malmo, and McGrath during the week and not on Saturdays.

Thank you for your consideration.


Respectfully,

Paul B. Fischer

[Faint, illegible text, likely bleed-through from the reverse side of the page]

Terry Neff

From: jhalek@frontiernet.net
Sent: Monday, July 02, 2018 10:34 AM
To: Terry Neff
Subject: Re: recycling agreement

Good morning Terry,

Sorry I haven't got back to you sooner. I have been trying to work from home since it's summer and I still have Waylon left at home.

Yes we would like to continue with the transfer station and our recycling agreement, however we would like a increase in our subsidy money as we have not had one in a long time. I would like to go from \$45 to \$50 per ton, which I'm thinking is still considerably lower then Garrisons current rate.

Thank you.

Jessie

On Mon, 6/25/18, Terry Neff <tneff@co.aitkin.mn.us> wrote:

Subject: recycling agreement
To: jhalek@frontiernet.net
Date: Monday, June 25, 2018, 3:08 PM

Good afternoon Jessie! It is that time of year where I request a letter from you to extend the recycling agreement one year. The present agreement expires on 12/31/2019.

Terry Neff Environmental Services

Director Phone:

218-927-7342 Fax:

218-927-4372



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: Local Government Subscriptions to Aitkin County GIS

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Mike Dangers	Department: County Assessor
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Presenter (Name and Title): Mike Dangers, County Assessor	Estimated Time Needed: 10 minutes
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Summary of Issue:

The County Board passed a motion to restrict access to the taxpayer name search function at the February 13, 2018, Board meeting. This restriction was made to the free public-facing LINK GIS website. Please see the attached meeting minutes and the memo from that meeting.

Since this change, a township has contacted me regarding a subscription to the LINK GIS website. We currently have several subscribers that pay \$180 per year to access the subscription site. The subscription site allows taxpayer name search. All of the subscribers are private businesses that perform real estate related services.

There is a Minnesota Statute that requires governments to share GIS data with other government agencies at no cost. However, it does not specify what format the GIS data should be in when it's provided.

Since we have a subscription service up and running, we could provide the data to the townships and cities at no additional cost other than staff time.

Alternatives, Options, Effects on Others/Comments:

We may provide this data to other local governments in formats other than a website.

Recommended Action/Motion:

Please pass a motion to allow townships and cities within Aitkin County free subscriptions to the LINK GIS subscription website.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:

<p>The Aitkin County Board of Commissioners met this 13th day of February, 2018 at 9:02 a.m. with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham. Commissioner Don Niemi was absent.</p>	<p>CALL TO ORDER</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members present voting yes to approve the February 13, 2018 amended agenda. Agenda Item 3A) FSC Certification Presentation, was removed.</p>	<p>APPROVED AGENDA</p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to approve the Consent Agenda as follows: A) Correspondence File: January 23, 2018 to February 12, 2018; B) Approve County Board Minutes: January 23, 2018; C) Approve Commissioner Warrants: General Fund \$121,479.98, Road & Bridge \$27,250.83, Special Revenue \$215.39, Health & Human Services \$1,296.86, State \$58.65, Trust \$6,963.81, Forest Development \$690.96, Agency \$3,031.30, Long Lake Conservation Center \$3,229.29, Parks \$14,452.42 for a total of \$178,669.49; D) Approve January Manual Warrants: General Fund \$23,448.99, Road & Bridge \$15,234.41, Health & Human Services \$1,856.28, Debt Service \$3,543.14, State \$117,159.91, Trust \$55.30, Taxes & Penalties \$1,134.00, Long Lake Conservation Center \$648.27 for a total of \$163,080.30; E) Approve Affidavit for Duplicate of Lost Warrant: Hawkinson Sand and Gravel, Check #72900 dated 11-17-2017 in the amount of \$1602.04; F) Approve 2018 Countywide Fee Schedule; G) Approve Purchase of Two Vehicles – Motor Pool; H) Accept (2) Checks for Financial Support to Sobriety Court: 1. \$100 from City of Tamarack, 2. \$100 from City of Hill City; I) Approve Change in Taxpayer Name Search on Aitkin County GIS; J) Adopt Resolution: Reaffirming Petty Cash Funds; K) Adopt Resolution: Form LG220 – Up North Riders ATV Club Inc.; L) Adopt Resolution: Form LG220 – Lawler Area Community Club</p>	<p>CONSENT AGENDA</p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to approve Motor Pool purchase of 2018 AWD Chevrolet Traverse from Brandl Chevrolet for \$28,465 and 2018 Ford Taurus from Aitkin Motors for \$21,251 for a total of \$49,716 plus taxes and fees.</p>	<p>MOTOR POOL VEHICLE PURCHASE</p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to approve changing the search options on the Aitkin County GIS to not allow public taxpayer name search, effective immediately.</p>	<p>AITKIN COUNTY GIS SEARCH OPTIONS</p>
<p>Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to adopt resolution – Reaffirming Petty Cash Funds:</p>	
<p>BE IT RESOLVED, the Aitkin County Board of Commissioners reaffirms the following change funds.</p>	<p>RESOLUTION 20180213-010</p>



Board of County Commissioners Agenda Request

_____ Agenda Item #

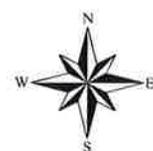
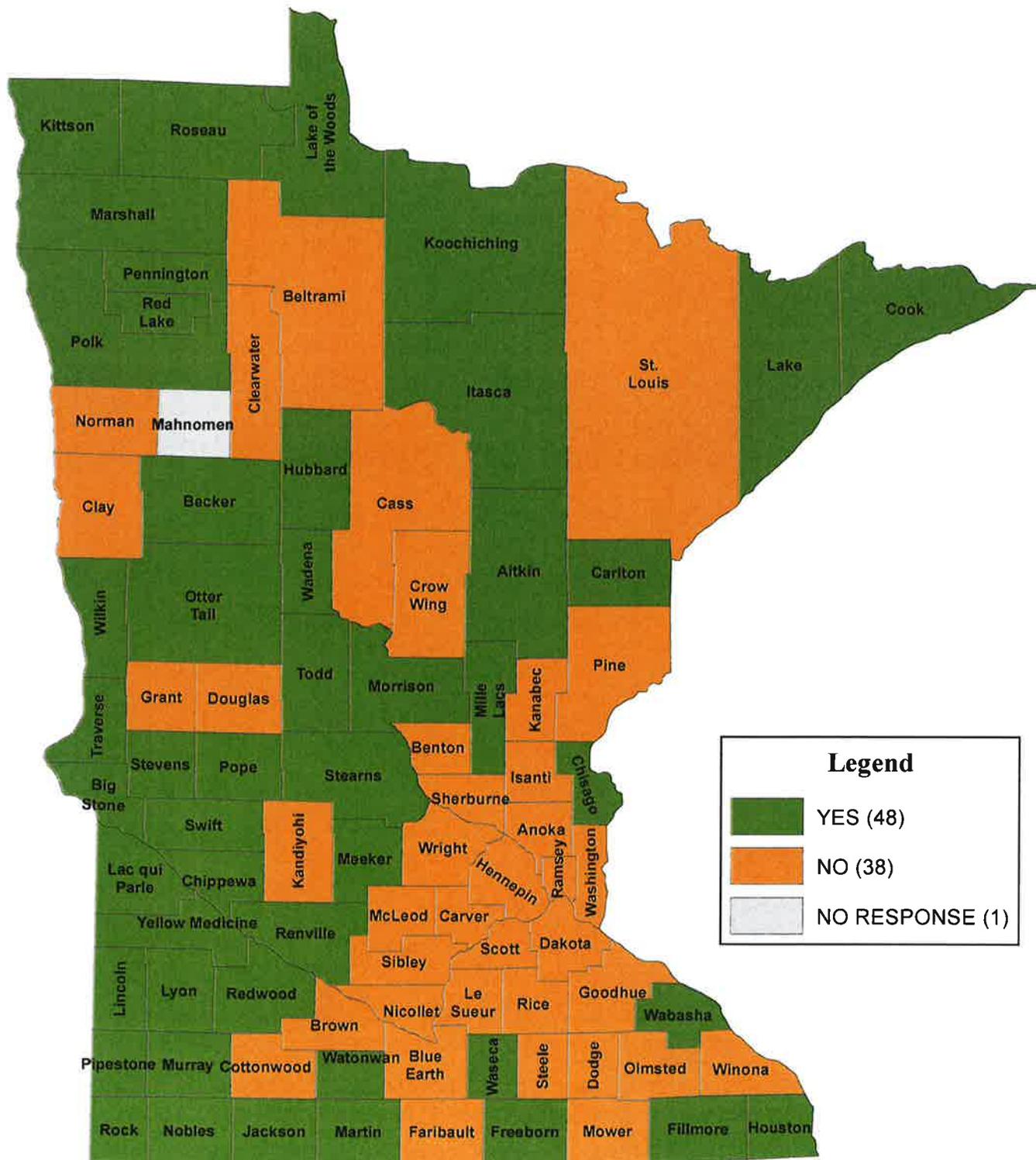
Requested Meeting Date: February 13, 2018

Title of Item: Taxpayer Name Search on Aitkin County GIS

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Mike Dangers		Department: County Assessor
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: <p>The free public-facing Aitkin County Geographic Information System (GIS) currently allows all users the ability to search for parcel data using taxpayer name. This functionality has concerned law enforcement and other staff due to the ease by which any user, including criminals, can search for data on the GIS.</p> <p>Many counties in Minnesota do not allow this functionality. Please see the attached page for a copy of a map that shows which counties allow this type of search capability. Dan Haasken, GIS Coordinator, recently surveyed counties to create this map to enable the Board to make a more informed decision on this matter.</p> <p>A group consisting of Sheriff Scott Turner, Attorney Jim Ratz, Administrator Jessica Seibert, Assessor Mike Dangers, and GIS Coordinator Dan Haasken, met on several occasions to discuss and consider alternatives regarding this topic. We have come to a consensus and request that the County Board pass a motion to direct County Staff to not allow the public the ability to search for data on the GIS system using taxpayer name. There are several other search methods available that would not be affected by this change.</p> <p>Please contact any members of the group with questions.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Please pass a motion to change the search options on the Aitkin County GIS to not allow public taxpayer name search effective immediately.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Does your County Allow Searching by Owner or Taxpayer Name in a Free Public Facing Web Application?





Aitkin County Board of Commissioners Agenda Request Form

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Agenda Item #

Requested Meeting Date: July 10, 2018
Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	2 nd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	3 rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Pratt, Alt. Marcotte
Budget Committee 2019			Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 st Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Wedel and Pratt
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA (Liaison)	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Pratt and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Pratt
Mille Lacs Fisheries Input Group	Monthly		Westerlund
Mille Lacs Watershed	10x year	4 th Thursday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4th Friday	Marcotte, Alt. Pratt
MN Rural Counties	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
NE MN ATP	Quarterly		Pratt, Alt. Niemi and Engineer Welle
NE MN Regional ECB	5x year	4 th Thursday	Marcotte, Alt. Sheriff Turner
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund