



# Aitkin County Health & Human Services

204 FIRST STREET NW  
AITKIN, MINNESOTA 56431-1291  
PHONE 1-800-328-3744 or 1-218-927-7200  
FAX # 1-218-927-7210

## AITKIN COUNTY HEALTH & HUMAN SERVICES ADVISORY COMMITTEE

### *Meeting Minutes*

*October 3, 2018*

**Committee Members Present:** Robert Marcum  
Penny Olson  
Carole Holten  
Kristine Layne  
Kari Paulsen  
Roberta Elvecrog  
Jon Moen  
Maureen Mishler  
Joy Janzen  
Steve Teff

Commissioner Bill Pratt

**Guests:** Cynthia Bennett, HHS Director  
Kim Larson, Adult Social Services Supervisor  
Nicholas Anderson, Social Worker

**Absent:** Joell Miranda  
Kevin Insley  
Beverly Mensing  
Commissioner Mark Wedel

### **I. Call to Order**

- a. Robert called to order the regular meeting of the Aitkin County Health & Human Services Advisory Committee at 3:30pm on October 3, 2018 at Aitkin County Health & Humans Services in the large conference room.

### **II. Approval of October 3, 2018 Agenda**

- a. Kari Paulsen was asked to give a report on the Job Fair that was held at the Aitkin High School.
- b. Kari moved to approve the agenda with addition, Joy seconded, all members voting yes to approve the agenda.

**III. Approval of minutes from September 5, 2018 meeting**

- a. Roberta moved to approve the minutes as written, Kari seconded, all members voting yes to approve the September 5, 2018 minutes.

**IV. Committee Member Input / Updates – Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed five minutes per person.**

- a. Robert reported that Margo Cross of Disability Services was questioning outdoor programs designed for disabled children. Long Lake Conservation Center was mentioned as a place already as such, so hopefully more discussion on this.
- b. Lisa Caraveau – talked about providing case management training for county boards.
- c. Maureen Mishler talked about providing care as people age and sensitivity training.
- d. Kari Paulsen reported on the Career Fair at the Aitkin High School. There was a great turnout and almost everyone seemed pleased with what was offered and how it was presented.

**V. Adult Protection Services Overview – Kim Larson**

- a. Kim Larson gave an overview on what is involved with adult protection services.

**VI. Comments:**

- a. Feedback from the HHS Board Meeting –
  - i. Carole and Roberta – September 25, 2018
    - 1. Discussion was held on Suicide presentation and the Senior Linkage Line services.
    - 2. Minutes from that meeting are attached.
- b. Committee Members scheduled to attend upcoming HHS Board meetings in 2018:

<b>October 23</b>	Jon Moen	Maureen Mishler
<b>November 27</b>	Roberta Elvecrog	Penny Olson
<b>December 18</b>	Bob Marcum	Kristine Layne

**VII. Adjournment**

- a. Motion by Kari to adjourn the meeting, seconded by Penny, all members voting yes to adjourn the meeting at 4:38pm.

---

Robert Marcum, Chairperson

---

Shawn Speed, Clerk to the ACH&HS Advisory Board

The following documents were included in the packet of information sent to the members for review prior to the meeting or distributed at the meeting:

- Copy of the agenda for the October, 2018 meeting.
- Copy of the minutes from the September 5, 2018 meeting.
- Copy of the September 25, 2018 H&HS Board meeting minutes.
- Copy of the Adult Protection Services PowerPoint.