

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS November 13, 2018 – BOARD AGENDA

AITKIN PUBLIC LIBRARY

- 9:00 1) Anne Marcotte, County Board Chair
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
 - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
 - F) **Honor Aitkin County Employee Veterans**
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File October 23, 2018 – November 12, 2018**
 - B) **Approve October 23, 2018 County Board Minutes**
 - C) **Approve Electronic Funds Transfers**
 - D) **Accept \$500.00 Donation to Aitkin County Veterans Services from the American Legion, Post 23 in McGregor**
 - E) **Accept \$4,000.00 Donation to Community Corrections from The Dan Baker Foundation**
 - F) **Approve 2019 Newspaper Bid Specifications**
 - G) **Approve 2019 Medical Examiner Agreement**
 - H) **Approve Amended Recycling Agreement with Garrison Disposal**
 - I) **Adopt Resolution: Final Contract Payment – Contract No. 20172**
 - J) **Adopt Resolution: LG220 Exempt Permit – Up North Riders ATV Club Inc.**
 - K) **Approve Commissioner Warrants**
 - L) **Approve Auditor Warrants – October/November School District Advances**
- 9:05 3) John Welle, County Engineer
- A) **American Peat Technology-CSAH 26 Road Improvements**
 - B) **Approve 2019-2023 Capital Road Improvement Program**
- 10:05 4) Jessica Seibert, County Administrator
- A) **NE MN Office of Job Training Presentation – Kari Paulsen**
 - B) **Contegrity Group – Travis Feuchtman**
 - 1. **Approve Change Order**
 - 2. **Approve Specialties Contract**
 - C) **Arrowhead Counties Legislative Priorities for 2019**
 - D) **Third Quarter Budget Review**

- 10:50 5) Bobbie Danielson, Human Resources Manager**
 - A) Approve Teamsters Supervisory MOAs**

- 10:55 6) Mike Dangers, County Assessor**
 - A) Discussion: Property Tax Exemption Applications**

- 11:10 Break**

- 11:25 7) Jessica Seibert, County Administrator**
 - A) CliftonLarsonAllen 2017 Audit – Doug Host**

- 12:10 8) Committee Updates**

- 12:40 Adjourn**

The Aitkin County Board of Commissioners met this 23rd day of October, 2018 at 9:00 a.m., at the Aitkin Public Library, with the following members present: Vice Chair Laurie Westerlund, Commissioners J. Mark Wedel, Don Niemi, and Bill Pratt. Board Chair Anne Marcotte was absent. County Administrator Jessica Seibert and Administrative Assistant Sue Bingham were also present.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members present voting yes to approve the October 23, 2018 agenda.

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
October 23, 2018**

Attendance

The Aitkin County Board of Commissioners met this 23rd day of October, 2018, at 9:01 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Laurie Westerlund, J. Mark Wedel, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Cynthia Bennett ACH&HS Director, Accounting Supervisor Carli Goble, Financial Assistance Supervisor Jessi Goble, Child Social Services Supervisor Jessi Schultz, Assistant to the County Administrator Sue Bingham, Shawn Speed, H&HS Executive Assistant, and Guests: Jon Moen/H&HS Advisory Committee Member, Roberta Elvecrog/H&HS Advisory Committee Member, Brielle Bredsten/Aitkin Independent Age, and Bob Harwarth/Citizen.

Agenda

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the October 23, 2018 Health & Human Services Board agenda with the addition.

Minutes

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the September 25, 2018 Health and Human Services Board minutes.

Bills

Carli Goble noted there was nothing unusual or noteworthy in this month's bills.

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the bills.

Health & Human Services Director Report, Cynthia Bennett, ACH&HS Director

Cynthia started by requesting approval of a joint powers agreements between St. Louis County, Carlton County, Lake County, and Aitkin County to utilize MTM, Medical Transportation Management, Inc., to provide transportation services for our counties.

Aitkin County is required to provide medical transportation services to those individuals that are on Minnesota healthcare programs for non-emergent medical appointments. Transportation services have always been a problem in Aitkin County and as such working with MTM to provide those services will be a great help. MTM is able to provide a 24 hour customer service center, offer an online portal, and the admin fee is per leg not per mile.

CALL TO ORDER

**APPROVED
AGENDA**

**HEALTH &
HUMAN
SERVICES
BOARD**

Citizens will be able to set up transportation at any time of the day, whereas now they are only able to do it during normal business hours. St. Louis County will be the "Host County" for managing this program through MTM and will free up staff time to focus on other services particularly revenue recapture.

Commissioner Pratt asked about the make-up of the contract and whether we would be able to see the contract before finalization. Cynthia informed him that the contract will be shared with the directors at an upcoming meeting for review.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the Joint Powers Agreement.

Cynthia moved on to provide an update on presentations that will be given at the upcoming board meetings.

November – Presentation on Opioids by Kim Larson and Erin Melz
December – Child Support presentation by Ruth Sundermeyer
January – Fiscal Report by Carli Goble

She then invited the Board members to the Agency Halloween party on Wednesday, October 31.

Quarterly H&HS Financial Report, Carli Goble, Accounting Supervisor

Carli went through her Quarterly financial reports for the Board members.

Majority of revenue is received in July and October. From November to June we use our fund balance to make our payments.

Our Out of Home Placement costs are down \$287,434 from the same time last year.

Our Regional Treatment Center (RTC) costs are up from \$164,439 last year, with 7 clients, to \$279,824 this year with 8 clients.

Our overall budget is below the predicted rate for expenditures at this time of year. We should be at 83% of our budget and are at 76%.

Cynthia added that Sourcewell, on behalf of Region V+, hired a regional discharge planner to work with the RTC's to help achieve more timely discharges for clients which would help lower our costs. This discharge planner is having difficulty accessing files and programmatic systems to accomplish this as there are data privacy and HIPAA regulations. Sourcewell has developed a Joint Powers Agreement that would provide the legal means necessary for this discharging planning to be conducted across all Region V+ counties. This agreement will be brought to Board for approval when all County Attorneys have reviewed and approved the agreement.

Commissioner Niemi inquired as to why our out of home placement costs have decreased this year and Jessi Schultz commented that it was due to more kids being placed into foster care or actually going home instead of spending a lot of time in a residential program.

Roberta Elvecrog inquired into a radio ad she had heard asking for nurses or aids at a mental health facility in Brainerd and wondered where it was. Cynthia responded that she believed it was the mental health facility that was being built as part of the Mental Health Initiative. And referred Roberta to Kim Larson who is aware of all the projects underway with the Mental Health Initiative.

Committee Reports

Community Health Conference Update – Commissioner Westerlund

Commissioner Westerlund gave an update from her attendance at the Minnesota Community Health Conference that was held in October. She emphasized her feelings about the Tobacco 21 presentations she attended and how she would like the County to move towards that policy.

AEOA Update – Commissioner Westerlund

Commissioner Westerlund attended the AEOA annual meeting and received the annual report. She had a list of all the programs that AEOA offers and will be giving it to Sue to have it emailed out to everyone who would like it.

H&HS Advisory Committee Update – Jon Moen

Met on October 3rd.

- Jon talked about how successful the career fair was that was held at the high school.
- He also gave highlights of the presentation on Maltreatment of Vulnerable Adults that was given by Kim Larson and Nick Anderson.

Children’s Justice Initiative (CJI) Update – Commissioner Westerlund/Jessi Schultz

Jessi Schultz talked about the last meeting. Both topics for the meeting were questions from Sarah from our County Attorney’s office related to a training she had attended. The first was about using Writs for parents who are in jail and whether we should be attempting to get them to court or more utilization of the court’s phone system, which has been unreliable at best. The biggest issue is the cost of getting them here for court if they are not in our jail. The second topic talked about whether to appoint court appointed attorneys for non-custodial parents as it is not statutorily required and how this would get funded. There will be ongoing discussions about both of these topics as future meetings.

Commissioner Wedel talked about the Community Connection at Rippleside Elementary and there were over 30 organization represented there, including Aitkin County reps from H&HS and Veterans Services. His main point was about how PC’s for People were there and gave away about 50 computers and how impressive of an event it was. Jessica Seibert mentioned that when the County had old computers, this last time, they gave them to PC’s for People.

The meeting was adjourned at 9:47 a.m.

Next Meeting – November 27, 2018

Break: 9:47 a.m. to 10:04 a.m.

**HHS BOARD
ADJOURNS**

BREAK

**CONSENT
AGENDA**

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to approve the Consent Agenda as follows: A) Correspondence File: October 9, 2018 to October 22, 2018; B) Approve County Board Minutes: October 9, 2018; C) Approve Electronic Funds Transfers: \$1,055,414.53; D) Approve 2018 EMPG Grant and Authorize Signatures; E) Accept \$2,000 Donation to STS from McGregor Area Lions Club; F) Approve Affidavit for Duplicate of Lost Warrant #103342 issued 7/28/2015 to McGregor Area Ambulance Service for \$1,970.00; G) Adopt Resolution: Citizens Telecom of Minnesota LLC – Easement 27-52-23; H)

Approve Application to Repurchase Tax-Forfeited Property and Adopt (3) Resolutions: 1. Rinehart Repurchase 11-0=063-803, 2. Rinehart Repurchase 11-0-063801, and 3. Rinehart Repurchase 05-0-020506; I) Approve Appraisals and Set Date for 2018 Tax Forfeited Land Sale and Adopt Resolution: Tax-Forfeited Land Sale; J) Adopt Resolution: LG230 Off-Site Gambling – Minnewawa Sportsmen’s Club; K) Approve Commissioner Warrants: General Fund \$128,837.45, Road & Bridge \$50,881.17, Health & Human Services \$11,035.78, State \$360.00, Trust \$9,513.00, Forest Development \$20,320.21, Taxes & Penalties \$87,839.30, Long Lake Conservation Center \$28,996.19, Parks \$4,756.33 for a total of \$342,539.43; L, M, N) Approve Auditor Warrants – Property Tax Overpay Refunds, Anderson Bros. Contract Payment and Contegrity Payment: General Fund \$100,448.14, Road & Bridge \$379,912.35, Taxes & Penalties \$14,156.26, Capital Project \$367,594.64 for a total of \$862,111.39; O) Approve Auditor Warrants – September Sales & Use Tax: General Fund \$781.32, Road & Bridge \$1,139.63, Health & Human Services \$0.06, State \$9,933.00, Trust \$159.21, Long Lake Conservation Center \$13.02, Parks \$287.36 for a total of \$12,313.60; P) Approve September Manual Warrants: General Fund \$35,882.93, Road & Bridge \$758,551.94, Health & Human Services \$7,221.55, State \$80,726.67, Agency \$132,047.00, Taxes & Penalties \$3,686.00, Long Lake Conservation Center \$1,995.80 for a total of \$1,020,111.89

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to adopt resolution – Citizens Telecom of Minnesota LLC – Easement 27-52-23:

WHEREAS, Citizens Telecommunications of Minnesota LLC of 2378 Wilshire Blvd., Mound, MN 55364 has made application for a perpetual easement to construct and maintain an underground utility lying over, under, and across the following Aitkin County managed lands as follows:

North 35.00 feet of the East 50.00 feet of the Southeast Quarter of the Northeast Quarter, Section twenty-seven (27), Township Fifty-two (52), Range Twenty-three (23) (Ball Bluff Township), Aitkin County, Minnesota. Subject to the right of way of 657th Lane.

WHEREAS, said applicant will be charged \$400.00 for the easement and timber charges as appraised by the County Land Commissioner, and

WHEREAS, said applicant will be charged \$600.00 for the survey charges as appraised by the County Land Commissioner, and

WHEREAS, the Aitkin County land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor be and is hereby authorized to issue to Citizens Telecommunications of Minnesota LLC of 2378 Wilshire Blvd., Mound, MN 55364, a perpetual easement to use said strip of land, if consistent with the law, as in the special conditions set forth herein.

BE IT FURTHER RESOLVED, that said easement be granted, subject to the following terms, and conditions:

**RESOLUTION
20181023-073
CITIZENS
TELECOM OF
MINNESOTA LLC
– EASEMENT
27-52-23**

1. The communication infrastructure shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin and the land area shall be open for public use, as long as said easement is in force.
2. Any timber cut or destroyed shall be paid for at the usual rate as soon as determined by the Land Commissioner. (Timber has been included in the easement costs.)
3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time its continuance will conflict with public use of the land, or any part thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.
6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
7. Aitkin County manages the property for many purposes such as a motorized and non-motorized recreation trails, access to county managed and other lands for resource management purposes, including the harvesting of timber, extraction of gravel, peat, fill dirt, etc, and the mining and extraction of minerals. The issuing and use of this easement shall not adversely affect any other Aitkin County authorized uses of this strip of land.
8. After construction, the lessee shall mark the location of the utilities and shall return the land to the same condition as prior to issuing of the easement.
9. If the County shall make any improvements or changes on all or any part of its property upon which utilities have been placed by this permit, the utility owner shall, after notice from the County, change vacate, or remove from County property said works necessary to conform with said changes without cost whatsoever to the County.

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor is hereby authorized to issue a recreational

easement to use said strip of land for a recreational easement into their properties, if consistent with the law, and the special conditions set forth on the recorded easement, over and across the above described property.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to adopt resolution – Rinehart Repurchase 11-0-063803:

WHEREAS, OJ and Amber Rinehart, 12072 Quail Ave Stillwater MN 55082, the owners at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

**RESOLUTION
20181023-074
RINEHART
REPURCHASE
11-0-063803**

11-0-063803 Part of Lot 3 in DOC 397263 (tract B) Sec 29 Twp 45 Rge 27

and WHEREAS, said applicant has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:
 - Our entire septic system for our cabin is on this property. Without this our cabin does not have septic.
- b. The repurchase of said land by me will promote and best serve the public interest, because:
 - All taxes will be paid on time moving forward.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of OJ and Amber Rinehart for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to adopt resolution – Rinehart Repurchase 11-0-063801:

WHEREAS, OJ and Amber Rinehart, 12072 Quail Ave Stillwater MN 55082, the owners at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

**RESOLUTION
20181023-075
RINEHART
REPURCHASE
11-0-063801**

11-0-063801, (SW NW) LOT 3 LESS 820.21X846.1 FT IN SE COR & LESS 5.47 AC. Sec 29 Twp 45 Rge 27

and WHEREAS, said applicant has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the

following reasons, to-wit:

We have invested, built, improved and utilize this property. Without this land we would not use our cabin property.

- b. The repurchase of said land by me will promote and best serve the public interest, because:

We will properly maintain the land, use it for environmental purpose, and be on time with all future tax obligations.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of OJ and Amber Rinehart for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to adopt resolution – Rinehart Repurchase 05-0-020506:

WHEREAS, OJ and Amber Rinehart, 12072 Quail Ave Stillwater MN 55082, the owners at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

05-0-020506 Sec 17 Twp 48 Rge 22 SW¼ lying N of Hwy 210 less BN RR Row

and WHEREAS, said applicant has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

This land is mortgage collateral for my father. The loss of such would cause him to potentially lose his home mortgage.

- b. The repurchase of said land by me will promote and best serve the public interest, because:

All taxes will be paid on time in the future.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of OJ and Amber Rinehart for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to adopt resolution – Tax-Forfeited Land Sale:

**RESOLUTION
20181023-076
RINEHART
REPURCHASE
05-0-020506**

**RESOLUTION
20181023-077
TAX-FORFEITED
LAND SALE**

WHEREAS, the classification of the following county owned and tax-forfeited lands to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282, and

WHEREAS, a public hearing was held on March 6, 2012 at 10:00am, November 24, 2015 at 11 :00am, September 12, 2017 at 10:00am and on March 13, 2018 at 10:00am in the Aitkin County Courthouse regarding the classification of the attached lands and classified them to dispose of, and

WHEREAS, the County Board has made appraisals of the lands classified as non-conservation and of the timber and timber products thereon, and has made appraisal of timber and buildings on such lands as have not been classified, and a list of such lands and timber, timber only and of buildings so appraised has been filed with the County Auditor for the purpose of offering lands, timber and buildings, so listed, for sale at not less than the appraised value of the land, timber, and buildings combined, with said appraisals of each property following, and

WHEREAS, the County Board is by law designated with authority to provide for the sale of such lands on terms:

NOW, THEREFORE BE IT RESOLVED, that such parcels shall be sold on the following terms, to wit: That on sales amounting to \$5,000.00 or less per parcel, the purchase price shall be paid in full at the time of purchase. On sales amounting to more than \$5,000.00 per parcel, the purchaser shall pay a minimum of \$5,000.00 down or 25% of the purchase price (whichever is greater). Any remaining balance must be paid within 60 days. No timber shall be cut, removed, or damaged until the entire purchase price for the parcel is paid in full.

The land and improvements are being sold AS IS and the County makes no warranties as to the condition of any buildings, wells, septic systems, soils, roads, or any other thing on the tract. The tract is being sold with the understanding that the buyer and seller agree to waive disclosures required under Minnesota Statutes Chapters 513.52 to 513.60, and 103I.235 and any associated liabilities. No representation is made as to access, the condition of any structure, its fixtures or contents, or the suitability for any particular use.

Provided that in case any parcel of land bearing standing timber, buildings or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land, buildings, and timber in proportion to the respective appraised value. The purchaser of tax forfeited land at such sale shall be entitled to immediate possession, subject to the provision of any existing lease made in behalf of the State, and

BE IT FURTHER RESOLVED, that notice of such sale of lands, timber and buildings be given by publication in the official newspaper of the County as provided by law; that the County Auditor of Aitkin County offer such parcels of land for sale in the order in which they appear in said NOTICE OF SALE, and that such sale shall commence at 2:00 P.M. on Friday, the 14th day of December 2018 and continue until all parcels classified as non-conservation and timber only, buildings on parcels not classified, are offered to the highest bidder for sale. This sale will be held at the Aitkin County Courthouse 3rd floor courtroom in Aitkin, Minnesota - 209 2nd St. NW.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent (3%) of the total sale price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

BE IT FURTHER RESOLVED, that the Land Commissioner may withdraw any description on the list, later subject to the approval of the County Board, when it may appear to be in the public interest to do so, and

BE IT FURTHER RESOLVED, Minnesota Statutes 282.014, imposes a \$25.00 fee upon purchasers of tax forfeited land for issuance of a State Deed.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required in MS 357.18.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

BE IT FURTHER RESOLVED, Aitkin County is not responsible for location of or determining property lines or boundaries.

BE IT FURTHER RESOLVED, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, any recreational easements, and subject to all flowage rights, and

BE IT FURTHER RESOLVED, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

Aitkin County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodations to participate in this sale should inform the Land Department as soon as possible and more than three working days before the sale. You may write to Aitkin County Land Department at 502 Minnesota Ave N. Aitkin, MN 56431 or call 218-927-7364. Pre-registration prior to the sale is encouraged. If the bidder has not preregistered, registration will be required before the sale commences to receive a bidding number.

Land Sale Parcels

| Parcel # | Pin ID | Access | Legal Desc | Sec | Twp | Rge | Acres | 2018 land sale price |
|----------|-------------|--------|--|-----|-----|-----|-------|----------------------|
| 1 | 02-0-019201 | * | South 420 feet of West One Half of Lot 5 | 10 | 52 | 23 | 6 | \$17,600.00 |

| | | | | | | | | |
|----|---|----|--|----|----|----|------|--------------|
| 2 | 02-1-068900 and 02-1-070600 and 02-1-068800 and 02-1-070800 | * | Thoes subdivison of Lot 8 of Bridge Park Lots 1, 2 & 19 & 20 | 9 | 52 | 23 | 0.67 | \$15,100.00 |
| 3 | 12-1-076000 | * | Quadna Mountain View 1st Addn Lot 6 Blk 1 | 2 | 52 | 26 | 1.19 | \$44,100.00 |
| 4 | 20-1-073200 | * | First Addition to Swatara Lot 5 and 6 Blk 3 | 19 | 51 | 26 | 0.34 | \$7,400.00 |
| 5 | 29-1-271400 | ** | Sheshebe Point 3rd Addn Lot 5 Blk 33 | 27 | 49 | 23 | 0.23 | \$2,000.00 |
| 6 | 29-1-321800 | * | Sheshebe Point 5th Addn Lot 2 and pt vacated McGregor Rd and pt Lot 13 and pt vacated trail as in Doc 361329 | 33 | 49 | 23 | 1.36 | \$9,900.00 |
| 7 | 32-1-073902 and 32-1-073801 | * | Big Sandy Highlands 5th Addn Lot 154 less 171x100 feet and less N 220 feet and 100 x 200 feet Lot 155 | 34 | 50 | 23 | 0.98 | \$8,000.00 |
| 8 | 57-1-019700 | * | City of Hill City - Bucks Addn to Hill City Lot 10 Blk 14 | | | | 0.16 | \$4,700.00 |
| 9 | 58-1-006600 and 58-1-006400 | * | City of McGrath - Plat of McGrath Lots 1, 2 and 3 Blk 6 | | | | 0.48 | \$5,400.00 |
| 10 | 61-1-011600 | * | Tingdale's Original Townsite of Tamarack | | | | 0.17 | \$11,200.00 |
| 11 | 36-1-080701 | * | Alfreda Addition; Part Lot 6 Block 1 in DOC #214407 | 24 | 45 | 26 | 1.25 | \$136,600.00 |
| 12 | 36-1-080702 | * | Alfreda Addition; Lot 6 Less part in DOC #214407 (BLK 1) | 24 | 45 | 26 | 0.49 | \$108,500.00 |

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members present voting yes to adopt resolution – LG230 Off-Site Gambling – Minnewawa Sportsmen’s Club:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application to Conduct Off-Site Gambling - Form LG230 - of the Minnewawa Sportsmen’s Club at the following location – North of McGregor, MN on Hwy 65 and 5 miles East on Goshawk St. on Lake Minnewawa, McGregor, MN 56431– Shamrock Township. (Note: Date of activity for Raffle – February 09, 2019)

John Welle, County Engineer discussed the following with the Board:

- 2017 Aitkin County Highway Department Annual Report
- County Road 12 Project

**RESOLUTION
20181023-078
LG230 OFF-SITE
GAMBLING –
MINNEWAWA
SPORTSMEN’S
CLUB**

**COUNTY
ENGINEER
REPORTS**

The following action was taken:

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members present voting yes to approve the 2017 Aitkin County Highway Department Annual Report.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members present voting yes to approve Aitkin County continuing as Fiscal Agent for the Aitkin County Iron Range Blandin Foundation Broadband Community Grant.

Bobbie Danielson, Human Resources Director reviewed the proposed 2019-2021 AFSCME HHS Union Contract with the Board. Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members present voting yes to ratify the contract.

Jessica Seibert, County Administrator reviewed the proposed Aitkin County Mission Statement, Vision, and Values with the Board. Motion by Commissioner Niemi, seconded by Commissioner Wedel and carried, all members present voting yes to approve the Aitkin County Mission Statement, Vision, and Values as presented.

The Board discussed: MRC, NE MN ATP, BSLWMP, AMC District 1 Mtg., BSLA, TZD, AIS, EDA, HRA, Mille Lacs Watershed Mgmt. Group and CARE.

Motion by Commissioner Wedel seconded by Commissioner Pratt and carried, all members present voting yes to adjourn the meeting at 11:22 a.m. until Tuesday, November 13, 2018 at 9:00 a.m. at the Aitkin Public Library.

Laurie Westerlund, Vice Chair
Aitkin County Board of Commissioners

Jessica Seibert, County Administrator

**2017 AITKIN
COUNTY HWY
DEPT ANNUAL
REPORT**

**AITKIN COUNTY
IRON RANGE
BROADBAND
COMMUNITY**

**RATIFY 2019-
2021 AFSCME
HHS UNION
CONTRACT**

**MISSION
STATEMENT,
VISION, AND
VALUES**

**BOARD
DISCUSSION**

ADJOURN



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 11/13/18

Title of Item: Electronic funds transfers

| | | |
|--|--|--|
| <input type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

| | |
|------------------------------------|--|
| Submitted by: Lori Grams | Department: County Treasurer |
|------------------------------------|--|

| | |
|---|-------------------------------|
| Presenter (Name and Title): N/A | Estimated Time Needed: |
|---|-------------------------------|

Summary of Issue:
Electronic funds transfers thru 11/05/18

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

| Date | Amount | Reason |
|------------|----------------|-----------------------|
| 10/17/2018 | \$4,368.47 | Manual Warrants |
| 10/18/2018 | \$6,903.09 | Manual Warrants |
| 10/18/2018 | \$847,464.53 | Manual Warrants |
| 10/19/2018 | \$29,676.73 | Commissioner Warrants |
| 10/19/2018 | \$2,190.43 | Auditor Warrants |
| 10/23/2019 | \$1,996.98 | Commissioner Warrants |
| 10/23/2018 | \$1,253,976.66 | Auditor Warrants |
| 10/23/2018 | \$1,107.00 | Manual Warrants |
| 10/23/2018 | \$1,107.00 | Manual Warrants |
| 10/26/2018 | \$555,505.89 | Payroll Abstract |
| 10/24/2018 | \$947.40 | Manual Warrants |
| 10/26/2018 | \$4,519.28 | Auditor Warrants |
| 10/31/2018 | \$1,520.70 | Manual Warrants |
| 11/2/2018 | \$28,477.78 | Commissioner Warrants |
| 11/2/2018 | \$4,433.94 | Auditor Warrants |

\$2,711,284.16



Board of County Commissioners Agenda Request

20

Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: Donation to Aitkin County Veteran Services

| | | |
|--|---|--|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
|--|---|--|

| | |
|-------------------------------------|---|
| Submitted by: Penny Harms | Department: Veteran Services Office |
|-------------------------------------|---|

| | |
|---|--------------------------------------|
| Presenter (Name and Title): N/A | Estimated Time Needed: N/A |
|---|--------------------------------------|

Summary of Issue:

Aitkin County Veteran Services received a donation of \$500.00 from the American Legion, Post 23 in McGregor.

This money is to be used to assist veterans in Aitkin County.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Accept donation.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: Donation to Community Corrections

| | | |
|--|---|--|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
|--|---|--|

| | |
|--------------------------------------|---|
| Submitted by: Kameron Genz | Department: Community Corrections |
|--------------------------------------|---|

| | |
|------------------------------------|-------------------------------|
| Presenter (Name and Title): | Estimated Time Needed: |
|------------------------------------|-------------------------------|

Summary of Issue:

Aitkin County Community Corrections was approached by The Dan Baker Foundation to discuss services and programming for clients with addiction issues, our work with specialty courts, and addiction prevention/education opportunities in our communities. On October 17, 2018, Aitkin County Community Corrections received a donation in the amount of \$4000.00 (check #48622) from Community Giving/The Dan Baker Foundation.

It is respectfully requested the Board accept The Dan Baker Foundation's donation to Aitkin Co Community Corrections.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Accept donation to Aitkin County Community Corrections.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: 2019 Newspaper Bid Specifications

| | | |
|--|--|--|
| <input type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

| | |
|-------------------------------------|--------------------------------------|
| Submitted by: Sue Bingham | Department: Administration |
|-------------------------------------|--------------------------------------|

| | |
|---|--------------------------------------|
| Presenter (Name and Title): n/a | Estimated Time Needed: n/a |
|---|--------------------------------------|

Summary of Issue:

Attached is a draft of the 2019 Newspaper Bid Specifications. Upon approval this will be mailed out to Aitkin Independent Age, Voyageur Press, and NewsHopper.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve 2019 Newspaper Bid Specifications.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W., Rm. 134
Aitkin, MN 56431
218-927-3093
Fax: 218-927-7374

November 14, 2018

Aitkin Independent Age
213 Minnesota Avenue N.
Aitkin, MN 56431

Voyageur Press
PO Box 59
McGregor, MN 55760

NewsHopper
PO Box 563
Ironton, MN 56455

Re: 2019 Newspaper Bid Specifications

Please see the attached information requesting 2019 newspaper advertising bids.

The deadline for submitting your bid is Noon on Thursday, December 20th. We look forward to receiving your bid.

Please contact Jessica Seibert, County Administrator at 927-3093 if you have any questions or concerns.

Sincerely,

Sue Bingham
Administrative Assistant
Aitkin County Administration

CALENDAR YEAR 2019 BID SPECIFICATIONS NEWSPAPER PUBLICATION OF AITKIN COUNTY LEGAL NOTICES

I. GENERAL INFORMATION FOR BIDDERS

- A. Sealed bids for newspaper publication of Aitkin County legal notices for 2019 will be received in the **Aitkin County Administrator's Office**, 217 2nd Street NW - Room 134, Aitkin, MN 56431, until **Noon on Thursday, December 20, 2018** at which time they will be opened, read and tabulated.
- B. All bids must be typewritten or written legibly in ink, sealed in an envelope, and bear the inscription "2019 NEWSPAPER PUBLISHING BID" together with the name and address of the publisher.
- C. Bidders must use the attached form when submitting a bid.
- D. Bids received after the time set for bid opening will be returned to the bidder unopened.
- E. Bids will be considered at the Aitkin County Board of Commissioners meeting on **January 8, 2019**.
- F. Copies of all bids received will be available for inspection in the Aitkin County Administrator's Office at Noon on Thursday, December 20, 2018.
- G. Aitkin County will send written notice of bid awards to the successful publishers.
- H. Aitkin County reserves the right to waive any irregularities in the bids, to reject any or all bids and to make any award which it considers to be in the best interest of the County.
- I. Aitkin County does not discriminate on the basis of disability, race, color, national origin, sex, religion, age or handicapped status in employment or the provision of services. If you need assistance due to disability or language barrier please call (218) 927-3093.

II. SPECIFIC REQUIREMENTS FOR BIDDERS

- A. Separate bids are required for each type of publication notice, no joint bids will be accepted.
- B. Bids must be submitted using the attached form.
- C. Bidders are required to provide circulation statistics by zip code.
- D. Types of legal notices to which bids are requested.
 - (1) **PUBLICATION OF OFFICIAL PROCEEDINGS IN SUMMARY FORM:** (Minnesota Statute 375.12 refers.) The County will provide all official proceedings in digital format and may specify font, point size and leading.
 - (2) **PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS:** (Minnesota Statute 331A.01 subd. 7 and 331A.05 - .07 refer.) The County will provide all legal notices and miscellaneous advertisements in digital format and may specify font, point size and leading.

**CALENDAR YEAR 2019 BID SPECIFICATIONS
NEWSPAPER PUBLICATION OF AITKIN COUNTY LEGAL NOTICES**

(3) **PUBLICATION OF DELINQUENT REAL ESTATE NOTICE AND LIST:** Minnesota Statute 279.08 refers.) The list of real estate taxes remaining delinquent on the first Monday of January 2019 shall be published once in each of two non-consecutive weeks. The county will provide the Real Estate List in digital format and may specify font, point size and leading.

(4) **FIRST PUBLICATION OF FINANCIAL STATEMENT:** (Minnesota Statute 375.17 refers.) State Statute requires the County Financial Statement to be published twice, with the second publication to be done in a newspaper located in a different municipality. The Financial Statement must be arranged in the newspaper so as to be pulled out or inserted as a unit, and first publisher may be asked to provide copies of Financial Statement **insert** for second publication. The County will provide the Financial Statement in camera ready format.

(5) **SECOND PUBLICATION OF FINANCIAL STATEMENT:** (Minnesota Statute 375.17 refers.) State Statute requires the County Financial Statement to be published twice, with the second publication of the financial statement to be done in one other newspaper, if one of general circulation is located in a different municipality in the county than the official newspaper. Per MN statute the county board shall call for separate bids for each publication. The Financial Statement must be arranged in the newspaper so as to be pulled out or inserted as a unit. To be considered for **award** of the bid for second publication of the financial statement, bidders must include a **specific bid** for the second publication of the Financial Statement. The County will provide the Financial Statement in camera ready format.

III. BID AWARD CRITERIA

- A. A successful bidder will be designated by the County Board as the "Official County Newspaper" for calendar year 2019 and will be required to publish all legal notices and advertisements as required by law to be published in the official newspaper.
- B. A successful bidder will be designated by the County Board for publication of the "Second Publication of the County Financial Statement." That bidder must be other than the bidder designated as the official county newspaper and located in a municipality other than the official newspaper per MN Statute 375.17 subd. 3.
- C. Bidder must certify by signature they meet the requirements of a qualified newspaper pursuant to MN Statute Chapter 331A.
- D. In determining the lowest bidder, the cost per media impression provided to the public within the boundaries of Aitkin County will be considered.
- E. The board may reject any offer if, in its judgment, the public interests require, and may then designate a newspaper without regard to any rejected offer.
- F. Bidder's adherence to all bid submission instructions and requirements. Failure to properly fill out the bid form may result in that bid being disqualified. Failure to enter a bid amount for each of item designated as "Official Newspaper" (Items 1-4) on the bid form may result in rejection of the entire bid with respect to designation the official newspaper.

AITKIN COUNTY - BID FORM PRINTING & PUBLISHING SERVICES CALENDAR YEAR 2019

Refer to Page 2 for general printing and publication requirements and Pages 2-3 for details on each specific type of publication.

- (1) PUBLICATION OF OFFICIAL PROCEEDINGS (Official Newspaper)
\$ _____ per column inch
- (2) PUBLICATION OF LEGAL NOTICES & MISC. ADVERTISEMENTS (Official Newspaper)
\$ _____ per column inch
- (3) PUBLICATION OF DELINQUENT REAL ESTATE NOTICE & LIST (Official Newspaper)
\$ _____ per column inch
- (4) FIRST PUBLICATION OF FINANCIAL STATEMENT (Official Newspaper)
\$ _____ per column inch
- (5) SECOND PUBLICATION OF FINANCIAL STATEMENT (Official Newspaper)
\$ _____ per column inch

Size in inches of newspaper single page sheet = _____ by _____

Maximum number of columns per page in legal notice section = _____

Newspaper circulation within the boundaries of Aitkin County = _____

Weekly newspaper circulation by zip code within the boundaries of Aitkin County =

56431 _____ 56469 _____ 55748 _____ 55760 _____ 55787 _____ 56350 _____

Subscription cost per individual customer within Aitkin County for 1 year = _____

(Please Print Clearly)

Name of Bidding Newspaper: _____

Official Address: _____

Printed Name of Submitter _____ Title _____

Phone: _____

The undersigned certifies that the newspaper listed above meets the requirements for a qualified newspaper pursuant to Minnesota State Statute 331A.

Signature in Ink of Submitter

Date



Board of County Commissioners Agenda Request

2G
Agenda Item #

Requested Meeting Date: 11/13/2018

Title of Item: Medical Examiner Agreement 2019

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|--|---|

| | |
|--|--|
| Submitted by: Sheriff Scott Turner | Department: Sheriff's Office |
|--|--|

| | |
|--|-------------------------------|
| Presenter (Name and Title): Sheriff Scott Turner | Estimated Time Needed: |
|--|-------------------------------|

Summary of Issue:

2019 Medical Examiner Services Contract Agreement - M.B. McGee, P.A.

The rates and terms of this contract are the same as our 2018 contract.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve 2019 Medical Examiner Services Contract Agreement - M.B. McGee, P.A.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

P.A. CONTRACT AGREEMENT

Agreement entered into this 1st day of January, 2019 by and between the County of Aitkin, a political subdivision of the State of Minnesota, and M.B. McGee, P.A. for the services of Dr. Michael B. McGee, M.D. as Medical Examiner of Aitkin County.

I. Relationship of Parties

- A. Pursuant to County Board action that took place on _____ and the authority of Minnesota Statutes Ch. 390, the board of Aitkin County commissioners designates Dr. Michael B. McGee as Medical Examiner for Aitkin County, hereinafter "the Medical Examiner."
- B. It is agreed that nothing contained in the Agreement is intended or should be construed as creating the relationship of co-partners, joint ventures or an association or an employer/employee relationship between Aitkin County and Dr. Michael B. McGee, M.B. McGee, P.A., or their employees or designee. M.B. McGee, P.A., is an independent contractor, and neither it, its officers, agents or employees shall be considered agents or representatives of the County. The County is interested only in the results to be achieved. The manner and means of conducting the works are under the control of the Medical Examiner, except to the extent they are limited by statute or regulation and the express terms of this Agreement. None of the benefits provided by the County to its employees, including, without limitation, unemployment insurance, workers' compensation insurance, retirement and deferred compensation plans, vacation and sick leave, are available from the County to the Medical Examiner, M.B. McGee, P.A., or the employees, agents or contractors of either. No civil service status shall attach to the Medical Examiner, Medical Staff, agent of contractors of the Medical Examiner or M.B. McGee, P.A. and the County shall make no deductions from sums payable under the terms of this Agreement for state or federal income taxes, FICA, PERA or other payroll type deductions which are associated with an employer-employee relationship.

II. Personnel

- A. The Medical Examiner will designate Dr. Kelly Mills, Dr. Victor Froloff and Dr. Butch Huston to assist in performing the contract and shall be under the control and supervision of the Medical Examiner. Dr. Mills, Dr. Froloff and Dr. Huston shall not be considered employees of the County, nor have a contractual relationship with the County. The County shall be notified prior to the effective date of any changes thereto.
- B. The non-medical personnel necessary to support the Medical Examiner in the performance of his duties under this Agreement shall be provided through the County Sheriff's Department. The compensation, benefits,

and other terms of employment of these non-medical personnel shall be determined and paid solely by the county.

III. **Scope of Duties**

- A. The Medical Examiner shall be responsible for conducting a modern medico-legal investigative system for Aitkin County applying the standards of the National Association of Medical Examiners, as they may be amended from time to time. The Medical Examiner shall periodically consult with the County Attorney's Office, police agencies, and others concerned with forensic pathology to review procedures and formats for preparing medical reports and protocols. The Medical Examiner shall perform all duties imposed by Minnesota Statutes Chapter 390, as well as the duties imposed by other statutes applicable to the Medical Examiner's activities. The Medical Examiner shall testify, as required, at inquests, hearings and trials.
- B. The Medical Examiner shall be responsible for the final determination of the cause and manner of death, and the signing of certificates attesting the cause and manner of death. During the temporary absence of the Medical Examiner, a qualified person designated by the Medical Examiner may make the final determination of death, and sign a certificate attesting to the cause and manner of death.
- C. The Medical Examiner shall be entitled to perform other gainful activities which do not interfere with the performance of his duties hereunder.

IV. **Compensation**

- A. All payments made under this agreement for services rendered by or at the designation of Dr. Michael B. McGee, M.D. shall be made to M.B. McGee, P.A.
- B. The County will be responsible for the payment for each complete autopsy or external examination performed by Dr. Michael B. McGee, M.D., or his assistants, as the Medical Examiner pursuant to this agreement and billed to Aitkin County upon completion of each examination in keeping with the past practice of the County Medical Examiner's Office.
- C. Compensation for the services under this contract shall be \$250.00/month plus the following on a per service basis: (1) complete forensic autopsy with basic toxicology, at approximately \$2,000, and (2) external examination with basic toxicology at approximately \$1000.

D. Additionally, the County will be responsible for court related preparation / consultation and out of office charges, billed on an hourly basis of \$300/hr., including travel to and from Aitkin County in order to provide testimony in legal proceedings arising out of the duties of the Medical Examiner.

V. **Facilities**

The facility, together with all the necessary equipment, the supplies, shall be the responsibility of Dr. Michael B. McGee. It is represented by Dr. Michael B. McGee and understood by the County that Ramsey County Morgue shall be available to Dr. Michael B. McGee for the performance of this agreement.

VI. **Insurance and Indemnification**

A. M.B. McGee, P.A. agrees to indemnify and hold harmless the County of Aitkin, its officials, employees and agents from any and all liability, loss or damage, that the County of Aitkin, its officials, employees and agents may suffer as a result of claims, demands, costs of judgments, including without limitation reasonable attorney's fees arising out of the provision of professional services by Dr. Michael B. McGee, M.D., as the Medical Examiner of Aitkin County pursuant to Minnesota Statutes Ch. 390, provided, however, that this indemnification shall be limited to the extent of such claims, demands, costs or judgments, including, without limitation, reasonable attorney's fees are covered by insurance.

B. The County of Aitkin agrees to indemnify and hold harmless M.B. McGee, P.A., Dr. Michael B. McGee, M.D., its and their agents, officers or employees from any and all liability, loss or damage, it, he, its agents, officers or employees may suffer as a result of claims, demands, costs or judgments, including without limitation reasonable attorney's fees, arising from the Medical Examiner's or his agents' performance of his or their duties under this Agreement.

C. M.B. McGee, P.A., shall obtain and keep in effect the following insurance coverage:

1) **Comprehensive General Liability Insurance:**

(a) **Minimum Combined Single Limit**
\$2,000,000 per occurrence
\$4,000,000 aggregate

(a) The following coverage must be specifically insured and certified with no internal sublimits.

1. Independent Contractors' Contingent Liability
2. Products/Completed Operations Liability
3. Contractual Liability
4. Personal Injury Liability including claims related to employment and coverage (a) through (e).
5. Broad Form Property Damage Liability, or deletion of the "Care, Custody and Control" Exclusion
6. Aircraft Liability (if applicable)
7. Watercraft Liability (if applicable)

(b) The Contractual Liability is to be either on a blanket basis for all written and oral contracts or specifically endorsed to acknowledge the contract between the insured and the County.

2. Professional Liability Insurance

Minimum Limits

\$2,000,000 per occurrence

\$4,000,000 aggregate

3. Automobile Liability Insurance on Vehicles Owned by M. B. McGee, P.A., or Michael B. McGee, M.D., Kelly Mills, M.D., Victor Froloff, M.D., or Butch Huston, M.D.

- D. All certificates of insurance shall provide that the insurance company shall give the County thirty (30) days prior written notice of cancellation, non-renewal or any material changes in the policy.
- E. The above subparagraphs establish the minimum insurance requirements, and it is the sole responsibility of M. B. McGee, P.A. to purchase and maintain additional insurance that may be necessary in connection with this contract.
- F. The Medical Examiner shall provide a certificate of insurance to the County in a form acceptable to Aitkin County. All insurance policies shall be submitted to the County upon written request.
- G. Nothing in this contract shall constitute a waiver by the County of any statutory limits or exceptions on liability.

VII. Transportation

- A. Transportation of the deceased bodies from Aitkin County to the Ramsey County Morgue shall be the responsibility of Aitkin County.

VIII. Miscellaneous Provisions

- A. The Medical Examiner and all the members of the Medical Staff must be licensed to practice in Minnesota, with the Medical Examiner holding certification by the American Board of Pathology.
- B. At the termination of this Agreement, the Medical Examiner shall return all files, records and objects related to cases completed, or in progress, to the County upon written request.

IX. Term and Termination

- A. This agreement shall continue for a period ending December 31, 2019 unless terminated sooner pursuant hereto.
- B. This Agreement may be terminated by either party on forty-five (45) days written notice to the other.
- C. This Agreement may be renewed on an annual basis upon agreement of both parties.

X. Entire Agreement, Modification

- A. It is understood and agreed that the entire Agreement of the parties is contained herein, and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous Agreements presently in effect between the parties relating to the subject matter hereof.
- B. This Agreement shall be altered, varied, modified or amended only in writing duly executed by the parties and attached hereto.

COUNTY OF AITKIN

(date)

By _____
Aitkin County Board Chair

(date)

By _____
Aitkin County Administrator

10/30/18

(date)



Michael B. McGee, M.D.
Medical Examiner

10/30/18

(date)

M. B. McGee, P.A.
By 

M. B. McGee, President



Board of County Commissioners Agenda Request

24

Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: Amend Recycling Agreement

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Terry Neff, Environmental Services Director | | Department: Environmental Services |
| Presenter (Name and Title): Terry Neff, Environmental Services Director | | Estimated Time Needed: N/A |
| Summary of Issue: Garrison Disposal has requested an amendment to the Recycling Agreement to close the recycling center on Saturdays from December 1st thru March 31st. They are having difficulty in finding staff to work on weekends and as a result they will close their transfer station during these months, and now request to do the same at the recycling center. Due to the same difficulty in finding staff to work Saturdays, after the first of the year we eliminated the attended drop off sites (staffed every other Saturday) and went to unattended sites (non-staffed). Attached is the proposed amended Recycling Agreement. New language is in red lettering and language to be deleted is in strike-through. There is additional language that has been deleted as a result of the former glass storage area no longer being allowed by the MPCA. | | |
| Alternatives, Options, Effects on Others/Comments: Find another contractor to operate the recycling center during a very poor recycling market. | | |
| Recommended Action/Motion: Approve amending recycling agreement to close on Saturdays from December 1st thru March 31st. | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> The elimination of Saturdays during these months will have no impact on the cost associated with the recycling Agreement. | | |

Legally binding agreements must have County Attorney approval prior to submission.

RECYCLING AGREEMENT

THIS AGREEMENT, is made and entered into this November 23, 2010, by and between the County of Aitkin, a political subdivision of the State of Minnesota, hereinafter "County" and Paul B. Fischer doing business as Garrison Disposal Company, Inc. located at P.O. Box 277, Aitkin, MN 56431, hereinafter "Contractor".

For the purpose of this Agreement, Paul B. Fischer and Garrison Disposal Co., Inc. shall be deemed an independent Contractor, and not an employee of the County. Any and all employees, members or associates of the Contractor or other persons, while engaged in the work or services required to be performed by the Contractor under this Agreement, shall not be considered employees of the County. Any and all claims that may or might arise on behalf of said employees or other persons as a consequence of any act or omission on the part of said employees or the Contractor shall in no way be the obligation or responsibility of the County.

WITNESSETH:

WHEREAS, County has determined that reduction of the County's solid waste stream through county-wide recycling is in the public interest; and

WHEREAS, County has requested proposals from qualified companies interested in performing county-wide recycling services for the County; and

WHEREAS, the proposal of the Contractor has been received and determined by the County to be the most responsive proposal received at the best services value for the estimated costs; and

WHEREAS, representatives of the County and the Contractor have met to negotiate the detailed terms of this Agreement contained herein;

NOW, THEREFORE, in consideration of the mutual promises and agreements herein set forth, the parties agree as follows:

1. **DEFINITIONS:** The terms used within this Contract shall be defined according to the definitions contained in Attachment A: "Program Definitions" (incorporated herein to this Agreement).
2. **CONTRACTOR'S OBLIGATIONS:**
 - A. **Collection** This collection service element of this Agreement pertains to the installation, maintenance and servicing of the drop-off system for collecting recyclables.
 1. **Residential Recyclable Materials** This collection service element is primarily targeted towards the collection of recyclables derived from residents' (both permanent and seasonal) households.
 2. **Collection of Drop-Off Recyclable Materials** This collection service element pertains only to materials deposited by residents and other users at designated

drop-off centers as listed in Attachment B. This collection element does not pertain to the collection of materials from residents via "curbside collection" programs (pick-up on a house-to-house, or business-to-business basis) that may be offered by haulers as services to their customers.

The County reserves the exclusive right to designate and establish new or alternative designated drop-off centers to be serviced by the Contractor within Aitkin County. The Contractor shall commence servicing alternative designated drop-off centers within thirty (30) days after written notice of said designation.. In the event the County establishes a new designated drop-off center(s), any additional compensation to be paid to the Contractor for servicing said site or sites shall be negotiated and agreed upon before the Contractor shall be obligated to service the same.

3. Rights of Other Haulers Other haulers collecting recyclables, but not under contract with the County, shall be allowed to unload their recyclables at the Aitkin County recycling facility subject to the posted processing / marketing prices or tipping fees (see Section 2.C.6 "Buy Back Operation at the County's Recycling Facility").

Recyclable material from other haulers must be of sufficient quality. Eligible materials received shall be consistent with the list of designated recyclable materials (Attachment C to this Agreement). The Contractor shall retain the rights to establish more specific grades of material categories, inspect recyclable materials from other haulers, and judge the quality of those materials. The Contractor may reject selected categories of materials or full loads if these materials or loads do not meet reasonable quality standards.

The Contractor may establish written recyclable material quality specifications. Before implementation, the County shall first approve these specifications. The County shall retain the right to require adoption of written material specifications.

4. Collection of MSW from Attended Sites The Contractor shall provide garbage removal services, for a posted price as determined by the Contractor, at all attended drop-off sites.
5. Provide and Maintain Containers The Contractor shall be responsible for purchase and installation of compartmentalized roll-off containers, or other suitable substitute containers, with adequate capacity and dimensions to serve the collection program needs.
6. Glass Collection The Contractor shall provide adequate capacity for separate collection and unloading of mixed-color glass.
7. Servicing Containers The Contractor shall provide adequate servicing of the drop-off containers. Full containers shall be promptly removed and replaced by empty containers.
8. Site Clean-Up The Contractor shall clean up all material deposited by residents at the designated drop-off site. No material, debris, litter or other form of solid waste resulting from the recycling program shall be left at the site.

The Contractor's employees shall handle all containers with reasonable care to avoid damage, shall replace all containers in an upright position, and shall immediately clean up and dispose of any contents thereof that may be spilled.

9. Frequency of Collection from Unattended Drop-Off Sites The Contractor shall remove full containers on an "on-call" basis from unattended drop-off sites.
10. One-Day Notice for Collection of Unattended Containers The County will require the site host to monitor the unattended recyclables roll-off container(s) to determine when it is full and needs servicing. The site host shall contact the Contractor to request servicing of full container(s). The Contractor shall have one business day from the time of said notice to provide collection of the full container and replacement with an empty container.
11. Required Use of the Aitkin County Recycling Facility The Contractor shall use the County's recycling facility for transfer and / or processing.
12. All Full Roll-Off Containers to be Weighed The Contractor shall weigh all full recycling roll-off containers before unloading at the County Recycling Center to obtain the gross weight of the recyclables. Upon unloading, the Contractor shall then weighing the empty containers to obtain tare weights. A net weight shall be calculated and recorded on the weight ticket.
13. Weights in Other Containers May be Estimated Amounts of recyclables collected in containers other than roll-off boxes (for example, rear-load dumpsters, bins, etc.) may be estimated, rather than weighing each container, using standard industry practices. The methodology for such estimates shall be noted within monthly collection reports.
14. Collection Records The Contractor shall maintain a log of all collection operations by designated drop-off center. Site-by-site data to be collected shall include, but are not limited to: date and time of collection; mileage; gross, tare and net weight of recyclables collected; relative fullness of each compartment (e.g., paper compartment 90% full; metals / plastic compartment 100% full; and glass compartment 75% full); notes as to level of contamination in the container by compartment; and notes about overall cleanliness of the site (e.g., illegal dumping, etc.).
15. Monthly and Annual Collection Reports The Contractor shall provide a monthly report to the County including a summary of collection data, in a format specified by the County. Monthly reports shall be due by the 15th of each month for data covering the previous month. Monthly collection reports shall provide site-by-site and total data including, but not limited to: frequency of collection; net weight of recyclables; net weight of MSW if an attended site; average fullness by recycling compartment; generalizations about levels of contamination in the recycling containers; and generalizations about the overall cleanliness of the site.

Monthly and annual collection reports shall provide, at a minimum, data about the source and type of tons collected by the Contractor, including, but not limited to: Aitkin County drop-off recyclables collected pursuant to the collection

requirements of this Contract; Aitkin County residential recyclables collected curbside; Aitkin County non-residential recyclables; and non-Aitkin County recyclables collected outside of the county.

Annual reports shall provide sum totals for each year of data contained in the monthly reports, in a format specified by the County. Annual reports shall be due by February 15 of each year for data covering the previous year.

16. Transition Period Clean-Up Services The Contractor shall provide clean-up of sites that have transitioned away from unattended to attended collections. This additional collection / removal service is expected to be necessary until residents become fully adjusted to the new schedule as proposed in the base program. The County shall first authorize any such special collections on a case-by-case basis. Proposers should include a separate line item cost component in their proposals for these special transition period clean-up services.

B. Public Relations / Public Education

1. Brochure The Contractor shall publish a recycling public education brochure that itemizes the list of acceptable and unacceptable materials as specified by the County. The brochure shall also have recyclables preparation instructions for residents. The brochure shall also list the locations and collection schedule for all designated drop-off centers. The Contractor shall provide the County with a draft of the brochure for approval prior to final printing and dissemination.
2. Phone Answering System The Contractor shall implement and maintain a phone answering system that provides answers to residents questions about the County's recycling programs and provides a direct means of communicating service complaints.

The office or answering service shall be in service with continuous supervision during the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday and 8:00 a.m. to 12:00 p.m. Saturday during the months of April 1st thru November 30th. Address and telephone number of such office or answering service and any changes therein shall be the address and telephone number of the Contractor.

3. Relations with Site Hosts The Contractor shall assist the County in maintaining and improving good relations with local site hosts. The Contractor will be encouraged to provide other services or amenities to increase the incentives for hosts of unattended drop-off centers to improve site monitoring.
4. Instructional Signs at Drop-Off Sites The Contractor shall provide and install signs at each designated drop-off site that itemizes the type of recyclable materials acceptable and unacceptable for each commodity. The Contractor shall provide the County with a draft design and mock-up (including actual text) of the signs for County approval before final production and installation.
5. Container Compartment Labels The Contractor shall provide and install labels for each compartment in their recycling container to make clear to residents where each material belongs. The Contractor shall provide the County with a draft of the compartment labels for approval prior to final printing and installation.

- 6. Other Public Education Opportunities The Contractor shall be encouraged to seek, develop and implement other public education opportunities to help improve recycling participation, recovery rates and compliance with resident preparation instructions.

C. Processing / Marketing

- 1. Operation of County Recycling Facility The Contractor shall operate and maintain the County's recycling facility in the City of Aitkin. The County owns the land and building only. Routine operations and maintenance shall be the responsibility of the Contractor. Routine operations and maintenance shall include, but not be limited to: operation / payment of all utilities, regular site / building clean-up, litter control, snow plowing, minor repairs, etc. Major capital improvements shall be the responsibility of the County.

The Contractor shall acquire, install and maintain its own processing equipment at its own expense.

The County recycling facility shall be open to the public for depositing materials during the following hours:

| | |
|------------------------|--|
| Monday through Friday: | 7:30 a.m. to 4:00 p.m. |
| Saturday: | 8:00 a.m. to 12:00 p.m. April 1st thru November 30th. CLOSED DURING THE MONTHS OF DECEMBER 1ST thru MARCH 31ST. |
| Sunday: | Closed |
| Holidays: | Closed |

These are the minimum hours that the County's recycling facility shall be open to the public for purposes of depositing materials at the public drop-off containers. These hours may not reflect the actual operating hours of processing and / or transfer at the recycling facility.

The Contractor shall specify the annual holiday schedule where the County recycling facility will be closed to the public. This holiday schedule should be included in the annual brochure published by the Contractor (see Subsection 2.B.1).

- 2. Processing or Transfer of Materials from Drop-Off Centers The Contractor shall specify in writing the intended plan of operations for the County's recycling facility including, but not limited to: safety, storage (both inside and outside the building), sorting, baling, and other materials handling (e.g., forklift, bobcat, etc.). The basic components of this facility-operating plan may not be changed without prior written approval by the County.
- 3. Marketing of Materials The Contractor shall be primarily responsible for securing adequate, long-term, end-markets for recyclable materials collected and processed for the duration of this Recycling Agreement. ~~The only exception is~~

~~mixed-color glass that will be the responsibility of the County to process and market. (See Subsection 2.C.4. immediately below, "Interim Storage of Mixed Color Glass".)~~

4. ~~Interim Storage of Mixed Color Glass The County shall specify a location where the Contractor may deposit the mixed-color glass for interim storage. The County will take responsibility for the mixed-color glass upon inspection and unloading at the designated interim storage location. No other materials, other than mixed-color glass specified by the County, shall be deposited at the interim storage site.~~

~~The Contractor may perform a sort on the glass received from unattended drop-off sites to assure that contaminants (e.g., paper, plastic, metal) are removed so that the glass is unloaded at the interim storage location in relatively pure glass form. As an alternative to this sorting / cleaning of glass, the Contractor may establish additional markets for contaminated glass other than the County specified interim storage site.~~

- ~~— The current designated interim storage location for mixed-color glass is the County property in Farm Island Township, immediately north and adjacent to the demolition landfill, west off of Highway 169, approximately five miles south of the City of Aitkin. The County may specify a different interim storage location after the year 2011. Any change in location that results in significant change in hauling costs to the Contractor will be considered a triggering event for renegotiation of the contracted cost of processing / marketing.~~

5. Processing / Marketing of All Other Recyclables The Contractor shall be responsible for design, installation, and operation of the recyclable materials processing and marketing elements of the County's recycling system (excluding the County Recycling Facility building).

~~This provision is for all recyclables other than mixed-color glass from attended drop-off sites. (See Subsection 2.C.4. immediately above, "Interim Storage of Mixed Color Glass".)~~

Processing / marketing services shall include, but are not limited to: securing purchase commitments from markets (including quality specifications); receiving of materials from drop-off centers, interim storage; shipment to markets; and disposal of process rejects. Costs of rejects disposal shall be the responsibility of the Contractor.

Processing / marketing services may include: transfer without further processing; sorting; and densifying (e.g., baling).

6. Processing / Marketing Data The Contractor shall maintain ongoing records on the amounts in tons of materials processed, transferred, and marketed, including rejects disposed.

7. Monthly and Annual Processing / Marketing Reports The Contractor shall summarize processing / marketing / disposal data in monthly and annual reports to the County. Monthly reports shall be due by the 15th of each month for data covering the previous month.

Monthly and annual processing reports shall provide, at a minimum, data about the source and type of tons processed by: Aitkin County drop-off recyclables collected pursuant to the collection requirements of this Contract; Aitkin County residential recyclables collected curbside via private haulers; Aitkin County non-residential recyclables; and non-Aitkin County recyclables collected outside of the county.

Identities of end-markets may be kept confidential if the Contractor submits a written request under the procedures specified in the Minnesota Government Data Practices Act (Minnesota Statutes, Chapter 13). Annual reports shall provide sum totals for each year of data contained in the monthly reports. Annual reports shall be due by February 15 of each year for data covering the previous year.

3. **TERM / TERMINATION OF THE CONTRACT**

- A. **Two Year Term** The initial term of this recycling services Contract shall be for two years, with five, one-year extension options. The initial Contract term shall begin January 1, 2011 and expire December 31, 2012 (extension thru 12/31/20 approved on 7/10/18).
- B. **County's One-Year Extension Options** The County may request a one-year contract extension if written notice of such request is received by the Contractor by twelve (12) months prior to current expiration date. Granting requests for contract extensions shall be at the sole discretion of the County and shall not be appealed. Contract extensions will provide for the same service levels and pricing as per this Agreement (with any escalators applied as per Section 5.H).
- C. **County Retains Right to Extend and Postpone Contract Termination Date** The County shall retain the rights to extend the Contract at any time and to postpone the initial Contract termination date, subject to approval by the Contractor.
- D. **Termination of Contract Due to Contractor Default** The County may, after giving Contractor and the surety seven days written notice and to the extent permitted by laws and regulations, terminate the Contract due to Contractor default. Default can include one or more of the following actions by the Contractor:
1. **Failure to Perform** the required work as specified in this Agreement, and fails to correct the deficiency within 30 days after receiving written notice from the County. In addition to other services, if the Contractor repeatedly fails to perform the services itemized in Section 4.K "Liquidated Damages", the Contractor may be deemed to be in default of this Agreement.
 2. **Violation of Any Law or Regulation** of any municipal, county, state or federal laws, rules, regulations, ordinances and specifications.
 3. **Filing for Bankruptcy or Insolvency** If Contractor commences a voluntary case under any chapter of the Bankruptcy Code (Title II, United States Code), as now

or hereafter in effect, or if Contractor takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency;

If a petition is filed against Contractor under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against Contractor under other federal or state law in effect at the time relating to bankruptcy or insolvency.

4. Assignment of this Contract without the prior written approval of the County.
- E. Contractor Termination of the Contract Services Contractor may stop service or terminate the Contract if, through no act or fault of the Contractor, the County Recycling Program is suspended for a period of more than ninety days by the County. Under this circumstance, the Contractor may, upon seven day's written notice to the County, terminate the Agreement and recover from the County payment for completed services.
- F. Program Re-Evaluation The design and performance of the program shall be re-evaluated at the one-year and two-year anniversary dates of the Contract. If program changes are recommended by the County or Contractor that significantly affect service costs, this will be considered a triggering event for renegotiation.

4. LEGAL AND INSURANCE REQUIREMENTS

- A. Ownership and Responsibility of Material Upon collection from the designated drop-off sites, all material in and immediately around the containers (recyclables and contaminants) becomes the property and responsibility of the Contractor. Ownership of the mixed-color glass shall transfer to the County upon unloading at the designated interim storage site as per Section 2.C.4., "Interim Storage of Mixed-Color Glass".
- B. Indemnification The Contractor shall indemnify and hold harmless the County and its officials, agents, and employees from and against all claims, damages, losses, and expenses, including attorney's fees, which the County may suffer or for which it may be held liable, arising out of or resulting from the Contractor's or his agent's or employee's actions or negligence in the performance of this Contract. Prior to the commencement of the Contract, the Contractor shall furnish the County certificates or copies of these policies of insurance in force.

Compliance by the Contractor with the foregoing requirements to carry insurance and furnish certificates thereof shall not relieve the Contractor from liability assumed under any provisions of this Contract.
- C. Independent Contractor The Contractor shall be deemed an independent Contractor, and not an employee of the County. Any and all employees, members or associates of the Contractor or other persons, while engaged in the work or services required to be performed by the Contractor, per this Agreement shall not be considered employees of the County. Any and all claims that may or might

arise on behalf of said employees or other persons as a consequence of any act or omission on the part of said employees or the Contractor shall in no way be the obligation or responsibility of the County.

- D. Contractor Performance Bond** The Contractor will be required to furnish financial assurance to compensate the County for losses that may be incurred in the event Contractor fails to faithfully perform Contractor's obligations under this Contract. Said financial assurance shall be equal to the amount of the annual total contract price and shall take the form of a corporate surety bond, or in lieu thereof, an irrevocable letter of credit. Said financial assurance shall stay in effect throughout the contract period.

Annual contract price, for purposes of this performance bond, shall be based on estimates derived by the County for the first year and actual contract payments for subsequent years.

- E. Worker's Compensation Insurance** The Contractor shall provide and maintain worker's compensation insurance as required by law.
- F. Comprehensive General Liability Insurance** Contractor shall provide and maintain at all times while this Contract is in effect Comprehensive General Liability Insurance insuring against liability imposed by law for bodily injury or death, in the minimum sum of \$1,500,000 any one person and in the minimum sum of \$1,500,000 for two or more persons for the same occurrence, and for damage of property in the minimum sum of \$500,000. The County of Aitkin shall be named a coinsured on said policy for incidents arising out of the Contractor's performance of this Agreement, which shall provide that the coverage may not be terminated or changed by the insurer except upon ten days written notice to the County Auditor. All endorsements shall apply to both bodily injury or death and property damage coverages. The Contractor is also required to provide no fault motor vehicle insurance with regard to all motor vehicles used in carrying out the terms of this Contract, in the same amounts specified.
- G. Auditing** The Contractor shall allow the County to examine Contractor's books, records, documents, and accounting procedures and practices relevant to this recycling program.
- The Contractor shall also allow the Legislative Auditor or the State Auditor as appropriate to examine Contractor's books, records, documents, and accounting procedures and practices relevant to this Contract.
- H. Non-Discrimination** Contractor agrees that Contractor shall not discriminate against any employee, applicant for employment or other person, supplier, or contractor because of race, color, religion, sex, marital status, national origin, disability or public assistance.
- I. Assignment and Subcontracting** Neither the County nor the Contractor shall assign the Agreement, or any part thereof, nor shall either the County or the Contractor sub-contract this Agreement or any part thereof without the prior written approval of the other party.

The Contractor may not assign any parts of this Agreement via sale, merger or acquisition of the Contractor's company without the prior written approval of the County. The County, at its sole discretion, may elect to fully enforce the provisions of the Contract, rebid or renegotiate the Contract if the Contractor sells, merges or is acquired. The County shall specify its decision and schedule for how to continue the recycling services as specified in this Agreement within its written response to the Contractor.

- J. Compliance with All Laws, Rules, Regulations and Licensing Requirements**
The Contractor shall comply with all municipal, county, state and federal laws, regulations, ordinances and specifications. The Contractor shall be licensed by Aitkin County as a solid waste hauler and shall pay the required annual County license fees. The Contractor shall obtain all other required municipal and county licenses necessary to collect, handle, store, process, transfer, remove, transport or dispose of solid waste within Aitkin County.
- K. Liquidated Damages** The County and Contractor agree, in addition to any other remedies available to the County, the County may withhold payment from the Contractor in the amounts specified below as liquidated damages for failure of the Contractor to fulfill its obligations:
1. Failure to service and collect full drop-off containers within the one business day limit as specified in Section 2.A.7 ("Servicing Containers") and Section 2.A.10 ("One-Day Notice for Collection of Unattended Containers") - \$100 per incident
 2. Failure to provide monthly and annual reports as specified within Sections 2.A.15 and 2.C.8 - \$200 per incident.
 3. Failure to respond to legitimate service complaints in a reasonable, professional and timely manner - \$50 per incident.
 4. Failure to appear at a scheduled, attended collection event - \$100 per incident.
- These amounts are liquidated damages for losses suffered by the County, and not a penalty.
- L. Dispute Resolution Process** The County and the Contractor agree to first use the following process to resolve disputes about issues related to the performance of this Contract. If an issue arises requiring resolution, either party shall initiate this dispute resolution process by notifying the other party and scheduling a meeting. The meeting shall serve as a fact finding opportunity to identify the issue, clarify the problem, review this Contract provisions relating to the issue, discuss alternative remedies, and agree upon a means of dispute resolution. The parties shall make a good faith effort to complete the agreed-upon tasks within 30 days of the initial dispute resolution meeting, or specify an alternative schedule and deadline for resolving the issue. This dispute resolution process shall be considered as one alternative to the County declaring the Contractor in default as per Section 3.D of this Agreement. Nothing in this Contract section, Dispute Resolution Process, shall be construed or implied to reduce, eliminate or

otherwise affect the rights of the County to use any and all other means of legal remedies.

- M. **Contact Persons for Legal Notices** The Contractor identifies Paul Fischer, who shall be designated to receive all notices and communications on behalf of the contracting parties with regard to the Contract. Written notice required to be provided to the County pursuant to this Agreement shall be provided to the County Solid Waste Administrator, Department of Environmental Services, Aitkin County Courthouse, Aitkin, MN 56431. Written notice required to be provided to the Contractor pursuant to this Agreement shall be provided to Paul Fischer.
- N. **Disposal of Reject Materials** Reject materials shall be disposed of by the Contractor at a permitted facility and will be subject to any applicable tipping fees.
- O. **Performance** Contractor shall see that all work done pursuant to this Agreement is accomplished with work forces and equipment which are adequate to insure the satisfactory collection and disposal of said materials at all times. Failure to perform may be excused only by adverse conditions caused by weather or similar hindrances which on other work might be regarded as "acts of providence".
- P. **Conflict of Interest** Neither the Contractor nor its employees either presently have, nor shall acquire interest, direct or indirect, in the Contract in any manner forbidden by law. No County official, or deputy or clerk or employee of such official, shall be directly or indirectly interested in this Contract.
- Q. **Severability** This Agreement is subject to the laws of the United States of America, the State of Minnesota and Ordinances of the County of Aitkin. In the event that any provision of this Agreement shall be held to be contrary to law or Ordinance by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provision or provisions shall be voided. All other terms and conditions of the Agreement shall continue in full force and effect. The voided provision or provisions may be renegotiated at the written request of either party to this Agreement.
- R. **Governing Law** This Agreement shall be deemed to be a contract made in the State of Minnesota and shall be interpreted and construed in all respects in accordance with the laws of the State of Minnesota applicable to contracts wholly to be performed therein.
- S. **Modification** Any alterations, variations, modification or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, signed by the authorized representatives of the County and Contractor and attached to this Agreement.
- T. **Integration** The Parties agree that the entire Agreement between the Parties is contained herein and that this Agreement, including any and all exhibits attached hereto, supercede all oral Agreements and negotiations between the Parties relating to the subject matter hereof, as well as any previous agreements between

the Contractor and the County or either of them relating to the subject matter hereof.

5. PAYMENTS AND RECORDS

- A. Monthly Invoices The Contractor shall submit monthly invoice statements for payments for services rendered, said statements to be submitted to the Aitkin County Department of Environmental Services.
- B. Service Components Monthly invoices shall specify the following level of services:
1. Collection Mileage (Round Trip) for Unattended Drop-Off Sites to the designated drop-off centers as specified in Attachment B, including "cardboard only" unattended drop-off sites. Round trip miles to each designated unattended drop-off location shall be measured using the shortest truck route from the Garrison Disposal transfer station in Aitkin. These round trip distances shall then be established as the fixed distance for the period of this Contract and not changed without written notification by the Contractor to the County.

The Contractor shall notify the County if any route has seasonal weight limit restrictions that require longer haul distances due to detours on higher capacity roads.

2. ~~Collection Service Payments for Remote, Attended Drop-Off Sites~~ The County shall pay the Contractor a set fee per day for collecting recyclables at attended drop-off sites. A minimum of two attended sites shall be serviced the same day. Each attended site shall be serviced at a minimum frequency of every other week. This collection service payment shall not apply to the County Recycling Center.
3. Processing Fee for Aitkin County Residential Recyclables Processed The County shall pay the Contractor for processing and marketing of recyclables from Aitkin County only. Recyclables from private commercial accounts shall be eligible for this County processing fee. Material collected from outside Aitkin County shall not be eligible for payment.

Only "processed" glass from unattended drop-off sites is eligible for processing fee payment by Aitkin County. The Contractor shall make a good faith effort to minimize the glass requiring processing. Other glass (e.g., from attended drop-off sites, including the Aitkin County Recycling Center, curbside collection programs, etc.) that is not sorted by the Contractor at the Aitkin County Recycling Center for purposes of removal of contaminants shall not be included in the request for processing fee payment.
4. ~~Glass Shipping Charges~~ may be assessed back to the County for glass transportation services from the County Recycling Center to the interim glass storage location.
5. Less Revenue (Risk) Share Credit (Charge) The Contractor shall itemize the amount of revenue received from the sale (or charge) of processed recyclable

material. The Contractor shall submit actual market sales receipts and truck scale weight tickets, or other suitable documentation as approved by the County. This revenue (risk) share credit (charge) shall include Aitkin County recyclables, residential and commercial, plus materials collected from outside of Aitkin County **that receive a profit such as cardboard, aluminum and office paper.** The Contractor shall make a good faith effort to secure the best value, highest paying markets for recyclable materials. The County may assist the Contractor in securing additional, higher paying markets for recyclable materials.

- C. **Payment for Services** The County shall pay the Contractors for services rendered as invoiced upon successful completion of all services required, including, but not limited to, monthly reports as specified above in this Contract in sections 2.A.15 and 2.C.8.
- D. **Compensation / Prices for Contract Services** The County and the Contractor agree that the following prices and revenue share shall be paid by the County and credited back to the County from the Contractor:
1. Mileage price for contracted collection services at unattended drop-off sites = \$2.30 per (round trip) mile
 2. Collection service fee for attended drop-off sites = prices are per day.
—— * Hill City/Palisade \$375.00
—— *McGrath/Malmo \$375.00
 3. Processing price for contracted processing services = \$82.60 per ton
 4. Glass Shipping Charges = \$35 per trip.
 5. Less Revenue (Risk) Share = 30% of revenue from material sales from all tons processed through the County Recycling Center.
- E. **Records of Expenses and Revenues** The Contractor shall be required to create, establish, maintain and preserve detailed written records listing all expenses and revenues incurred from collection, processing, marketing and transporting of recyclable materials from the designated drop-off centers listed in Attachment B. The above-mentioned records shall be open to the County for inspection during normal working hours of operation and shall be kept by the Contractor for a period of six (6) years following the termination of this Contract.
- F. **Data Practices** The Contractor shall designate a management official as the responsible authority for the Contractor. Records of the Contractor established, maintained and preserved to the Contract shall be maintained and administered in accordance with the requirements of the Minnesota Government Data practices Act. Contractor designates Paul Fischer to be the responsible authority.
- G. **County Record of Complaints** Complaints on service received by the County will be recorded in writing listing time, date, and name along with the address and telephone number of the person making the complaint on forms furnished by the County. A written copy of the complaint listing the nature of complaint and

corrective action recommended by the County, shall be submitted to the Contractor. Monthly reports to the County by the Contractor shall identify the complaint and follow-up action taken.

- H. Inflation Adjustments** The Collection (mileage) and Processing (per ton) fees established in Section 5.D above shall be annually adjusted on January 1st at the same rate of the Consumer Price Index (CPI-U; Midwest Region – Urban Index, All items; 1982-84=100).
- I. Transition Period Clean-Ups** The Contractor shall perform clean-ups of sites closed or transitioned from permanent, unattended drop-off sites to scheduled pick-up, attended sites. Costs of such clean-up will be estimated by the Contractor based on the volume and frequency of material to be collected and removed. The Contractor shall provide such estimates immediately upon request of the County. The County shall retain the right to contract with other haulers for the clean-up services.

Attachment A
PROGRAM DEFINITIONS

1. **"Attended Drop-Off Sites"** means designated drop-off centers that have staff to supervise and assist residents with recyclables unloading and depositing into the containers. Attended drop-off sites will therefore be required to be on a scheduled basis with hours of operation to be specified by the County in Attachment B.

Attended drop-off sites shall be defined to include disposal services for mixed municipal solid waste (MSW). That is, in addition to recycling containers, the Contractor shall provide garbage removal services at the same attended recycling collections thereby allowing residents to pay for and deposit MSW.

2. **"Buy Back"** means the part of the processing operations at the County's recycling facility whereby the Contractor purchases materials from the public and other haulers.
3. **"Containers"** means compartmentalized, covered roll-off boxes with sufficient compartments to allow separate collection of the recyclable materials specified herein.

Other suitable types of container systems may be substituted for roll-off boxes (e.g., rear load dumpsters). Substitute types of containers must be specified in the proposal and must provide: adequate covering to prevent littering and precipitation from getting into the materials; adequate capacity; and ease of access by residents to deposit recyclable materials (e.g., unloading height not too high).

4. **"Contamination"** or **"Contaminants"** means incorrect materials deposited in the containers that are not acceptable as recyclables as defined by the County.
5. **"Contractor"** means the County's contracted recycling service vendor as per this Agreement.
6. **"County Recycling Facility"** means the Aitkin County Recycling Facility located in the City Industrial Park, on County Road 83, in Aitkin, Minnesota.
7. **"Designated Drop-Off Center"** means a specified facility for storage of recyclable materials. These facilities may be attended or unattended and will be located at site locations and schedules as specified by the County.

Attachment B is the current list of designated drop-off centers, including description of specific site locations and schedules of operations.

8. **"Designated Drop-Off Center Host"** or **"Site Host"** means the site sponsor, agency or business. The container may be on or near host's property. If the site is an unattended drop-off center, the site host will designate a contact person responsible for monitoring the recycling container as it fills up.
9. **"Designated Private Recycling Facility"** means a private facility that engages in the processing and marketing of recyclable materials.

10. “End Markets” means the final manufacturing plant or business where the processed recyclables are sold to make a new product (for example, mills). Brokers, intermediate processors and other recycling material reclaimers are not considered end-markets.
11. “Haulers” means solid waste management and / or recycling firms that provide collection services to residents and businesses in or near the Aitkin County region.
12. “Markets” for recyclable material include any person or company that buys (or charges) for recycling of specified materials. “Markets” may include, but are not limited to: end-markets, intermediate processors, brokers and other recycling material reclaimers.
13. “Mixed-Color Glass” Acceptable food and beverage glass jars and bottles (as per Attachment D) as prepared by residents, but not sorted by color. I.e., all colors of glass mixed into one compartment in the containers.
14. “Recyclables Collection” means taking up of all recyclable materials accumulated in containers at designated drop-off centers and the transporting of the recyclable materials to a recycling facility where they can be processed and / or transferred for marketing.
15. “Recyclable Materials” means those “minimum list of materials” identified by the County in Attachment C.
16. “Recycle/Recycling” means the process of collecting, processing and preparing recyclable materials and reusing them in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.
17. “Recycling Facility” is a general term and means either the County recycling facility a designated private recycling facility.
18. “Rejects” means materials that, after processing by the Contractor, are not marketable as recyclables and must be disposed as mixed municipal solid waste.
19. “Triggering Event for Renegotiation” means any event that allows either the County or the Contractor to initiate renegotiation of the Contract due to systems changes that may effect costs of services.
20. “Unattended Drop-Off Sites” are designated drop-off centers that do not have staff present whereby residents are asked to unload their own recyclables without supervision. Unattended drop-off sites, in general, are open 24-hours per day, seven days per week, as specified by the County in Attachment B.

ATTACHMENT B - LIST OF DESIGNATED DROP-OFF CENTERS

| Site No. | City/Location | Establishment (As Host for Site) | Service Type/Materials ^(b) | Minimum Frequency of Service ^(c) |
|----------|--------------------------------|---------------------------------------|---|---|
| 1. | Aitkin/County Courthouse | Aitkin County | Unattended/Cardboard only | On Call |
| 2. | Aitkin/County Recycling Center | County/Contractor | Attended/Full service | Empty as needed (On-site) |
| 3. | Aitkin/High School | High School | Attended/Full service (For school use only) | On Call |
| 4. | Aitkin/Rippleside Elem School | Elementary School | Attended/Full service (For school use only) | On Call |
| 5. | Hill City | <i>Sonny's Citgo</i> (Hwys 200 & 169) | Unattended/Full service | 1 st and 3 rd Monday thru Thursday ^(c) |
| 6. | Hill City School | School | Unattended/Cardboard only (For school use only) | On Call |
| 7. | Long Lake Conservation Reserve | Conservation Reserve | Unattended/Full service | On Call |
| 8. | Malmo | <i>Malmo Cenex</i> | Unattended/Full service | 2 nd and 4 th Monday thru Thursday ^(c) |
| 9. | McGrath | 1865 Café | Attended/Full service | 2 nd Wednesday of the Month 10:00am – 12:00pm |
| 10. | McGregor School | School | Unattended/Full service (For school use only) | On Call |
| 11. | Savanna State Park | MN Dept of Natural Resources | Unattended/Full service (For park guests only) | On Call (Seasonal) |
| 12. | Sandy Lake Recreational Area | Army Corps | Unattended/Full service (For park guests only) | On Call |

Notes:

- (a) This list of designated drop-off centers was revised by the County in June 2000 to exclude the former sites of Libby Dam and Savanna State Park, and on 2-15-02 to eliminate Jacobson and Tamarack. On 4-23-02 added Savanna State Park and on June 1, 2007 added J&H Transfer Station. 1-1-2011 removed J&H Transfer Station and McGregor Transfer Station. 3-8-16 Added Sandy Lake Recreational Area. The County reserves the exclusive right to add or subtract designated drop-off centers to be serviced by the Contractor.
- (b) "Full Service" means all County-specified materials collected at this drop-off center (see Attachment C for detailed list).
- (c) These Unattended drop-off centers will have the container dropped of by 11:00am on Monday and removed after 1:00pm on Thursday. The Contractor shall specify exact schedule (i.e., days of the week, hours, etc. for each site) and submit to the County for approval. Severe weather is understood as a permissible exception to this schedule.

| Attachment C | | |
|---|---|---|
| LIST OF DESIGNATED RECYCLABLE MATERIALS | | |
| Acceptable | Items NOT recyclable | Resident Preparation Instructions |
| Glass Glass bottles and jars (empty) Holding food and beverages only | Ceramic dishes, Dirty bottles, Bottles with caps Dinner Plates. Ovenware Clay pots Drinking glasses, crystal, broken glass Window panes, mirrors Light bulbs | No need to separate by color Remove lids Rinse to remove residue Do not break glass |
| Plastic No. 1 thru 6 Plastic bottles (empty – remove caps): Milk, pop, beverage containers, Laundry Soap, cool whip and butter tubs | Plastic Bags, screw on lids, Any type of plastic film Pails, tubs, plates, plastic cups, bowls, caps, lids, Ketchup cups Plastic utensils, screw on lids, dirty bottles, rubber products, Styrofoam cups and packing materials, polyvinyl sheeting, heat shrink wrap | Remove caps, lids Rinse to remove residue Do not try to recycle more than these types of bottles Throw away caps and lids Throw away all other non-plastic May be mixed with tin and aluminum cans (a) |
| Cans: Aluminum and Tin Steel/tin cans Aluminum cans (emptied) Aluminum pie and meat tins Aluminum foil | Wire strapping, dirty cans, cardboard cans, appliances, power tools or batteries, metalized-look plastics, screw-on lids | Rinse to remove residue No need to remove labels May be mixed with plastics (b) |

Notes:

- (a) Plastic may be mixed in same recycling container compartment with tin/aluminum cans at discretion of the contractor
- (b) Tin/aluminum cans may be mixed in same recycling container compartment with plastic at discretion of the contractor

| Attachment C (continued) | | |
|---|---|--|
| LIST OF DESIGNATED RECYCLABLE MATERIALS | | |
| Acceptable | Items NOT recyclable | Resident Preparation Instructions |
| <p>Cardboard Corrugated cardboard (cardboard from boxes with fluted center and two side panels) Paperboard (cereal, kleenex, chip and pizza boxes).</p> | <p>Chipboard, packing peanuts, cellulose packing, foil, plastic wrap, egg crate material, milk cartons, wood scraps Waxed or coated cardboard No meat or juice stained cardboard</p> | <p>Flatten boxes Remove plastic or waxed paper liners and all Styrofoam packing materials</p> |
| <p>Paper Newspaper, magazines, catalogs, phone books Office paper: white or pastel Stationary/typing paper Envelopes: White, gold, brown, post-it notes, computer paper, Adding machine paper Index/tab/time cards, manila folders, note paper, thermal fax paper, NCR (carbonless copy-through paper)</p> | <p>Blue prints, carbon paper, construction paper, copy paper wrappers, food packaging, Metal bindings, plastic covers, Puzzle books, comic books, Rubber bands, paper clips, Adhesive labels and stickers Cellophane, foils</p> | <p>Newspaper separate in brown paper bags or bundle with string/twine Magazines separate in brown paper bags or bundle with string/twine Catalogs may be included in same bags with magazines Phone books may be included in same bag with magazines</p> |



Board of County Commissioners Agenda Request

21
Agenda Item #

Requested Meeting Date: 11-13-18

Title of Item: Final Contract Payment - Contract No. 20172

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|--|---|

| | |
|------------------------------------|-------------------------------|
| Submitted by: John Welle | Department: Highway |
|------------------------------------|-------------------------------|

| | |
|--|-------------------------------------|
| Presenter (Name and Title): John Welle, Aitkin County Engineer | Estimated Time Needed: NA |
|--|-------------------------------------|

Summary of Issue:
 Authorization by the following resolution is requested to make final payment to Hardrives, Inc., Rogers, MN in the amount of \$71,135.89 for this contract, which included bituminous surfacing work on County Highways, 1, 10, 15, and 74. The contract also included a bridge replacement on County Highway 15 over Cedar Brook.

The final contract amount of \$3,556,794.27 is approximately 5.2% higher than the bid amount of \$3,379,844.44. The increased cost was primarily due to increased quantities of bituminous pavement, primarily on County Highway 1 resulting from thinner than anticipated existing pavement thickness, earned incentives for bituminous ride and density, and additional work on County Highway 74 for additional subcut/granular backfill, and sidewalk. In addition, a bituminous patch was placed over a severe dip that developed on County Highway 3 west of Palisade under this contract.

Resolution:
 WHEREAS, Contract No. 20172 has in all been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Hardrives, Inc. in the amount of \$71,135.89.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Adopt resolution.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ 71,135.89
 Is this budgeted? Yes No Please Explain:



AITKIN COUNTY

1211 Air Park Drive
Aitkin, MN 56431

Project SAP 001-615-007 - Bridge Replacement over Cedar Creek on CSAH 15
 Project SAP 001-601-020 - Bituminous Mill and Overlay
 Project SAP 001-610-029 [1029] - Bituminous Overlay
 Project CP 001-074-001 - Bituminous Overlay
 Project CP 001-090-029 - Jacobson Shop Paving
 Contract Final Payment No. 8

| | |
|-------------|--|
| Contractor: | Hardrives, Inc 14475 Quiram Drive Rogers, MN 55374 |
|-------------|--|

| | |
|-----------------|-----------------------|
| Contract No. | 20172 |
| Vendor No. | 13228 |
| For Period: | 9/11/2018 - 10/9/2018 |
| Warrant # _____ | Date _____ |

Contract Amounts

| | |
|-------------------|----------------|
| Original Contract | \$3,379,844.44 |
| Contract Changes | \$111,533.90 |
| Revised Contract | \$3,491,378.34 |

Funds Encumbered

| | |
|--------------|-----------------------|
| Original | \$3,379,844.44 |
| Additional | N/A |
| Total | \$3,379,844.44 |

| | Work Certified This Payment | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Payment | Total Amount Paid To Date |
|--|-----------------------------|------------------------|----------------------|------------------------|--------------------------|---------------------------|
| SAP 001-615-007 | \$0.00 | \$1,313,286.02 | \$0.00 | \$1,287,020.30 | \$26,265.72 | \$1,313,286.02 |
| Percent Retained: 0.0000% | | | | | | |
| SAP 001-601-020 | \$0.00 | \$478,896.89 | \$0.00 | \$469,318.95 | \$9,577.94 | \$478,896.89 |
| Percent Retained: 0.0000% | | | | | | |
| SAP 001-610-029 [1029] | \$0.00 | \$1,247,576.17 | \$0.00 | \$1,222,624.65 | \$24,951.52 | \$1,247,576.17 |
| Percent Retained: 0.0000% | | | | | | |
| CP 001-074-001 | \$0.00 | \$494,994.94 | \$0.00 | \$485,095.04 | \$9,899.90 | \$494,994.94 |
| Percent Retained: 0.0000% | | | | | | |
| CP 001-090-029 | \$0.00 | \$22,040.25 | \$0.00 | \$21,599.44 | \$440.81 | \$22,040.25 |
| Percent Retained: 0.0000% | | | | | | |
| Contract 20172 | \$0.00 | \$3,556,794.27 | \$0.00 | \$3,485,658.38 | \$71,135.89 | \$3,556,794.27 |
| Percent Retained: 0.0000% | | | | | | |
| Amount Paid This Contract Final Payment | | | | | \$71,135.89 | <i>3-307-6262</i> |

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.



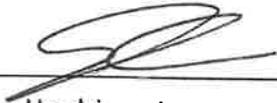
John Welle - P.E. No. 24340
Aitkin County Highway Engineer

10-9-18

Date

Kirk Peysar
Aitkin County Auditor

Date



Hardrives, Inc.

10/16/18

Date

WARRANT NUMBER

AITKIN COUNTY

1211 Air Park Drive

Aitkin, MN 56431

Project No. SAP 001-615-007, SAP 001-601-020, SAP 001-610-029 [1029], CP 001-074-001, CP 001-090-029

Contract Final Payment No. 8

Contract Payment Summary

| From Date | To Date | Work Certified Per Period | Amount Retained Per Period | Amount Paid Per Period | Amount Paid To Date |
|----------------|------------|------------------------------|-------------------------------|---------------------------|------------------------|
| 06/26/2017 | 07/30/2017 | \$939,481.30 | \$46,974.07 | \$892,507.23 | \$892,507.23 |
| 07/31/2017 | 08/27/2017 | \$1,998,571.48 | \$99,928.57 | \$1,898,642.91 | \$2,791,150.14 |
| 08/28/2017 | 09/26/2017 | \$612,598.42 | \$30,629.92 | \$581,968.50 | \$3,373,118.64 |
| 09/27/2017 | 10/10/2017 | \$5,817.95 | \$290.90 | \$5,527.05 | \$3,378,645.69 |
| 10/11/2017 | 11/28/2017 | \$248.81 | \$12.43 | \$236.38 | \$3,378,882.07 |
| 11/29/2017 | 07/20/2018 | \$76.31 | \$3.82 | \$72.49 | \$3,378,954.56 |
| 07/21/2018 | 09/10/2018 | \$0.00 | (\$106,703.82) | \$106,703.82 | \$3,485,658.38 |
| 09/11/2018 | 10/09/2018 | \$0.00 | (\$71,135.89) | \$71,135.89 | \$3,556,794.27 |
| Totals: | | \$3,556,794.27 | \$0.00 | \$3,556,794.27 | |

SAP 001-615-007 Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|----------------|------------|------------|-------------------------------|--------------------------------|----------------------------|
| 1 | 06/26/2017 | 07/30/2017 | \$526,776.83 | \$26,338.84 | \$500,437.99 |
| 2 | 07/31/2017 | 08/27/2017 | \$701,694.14 | \$35,084.71 | \$666,609.43 |
| 3 | 08/28/2017 | 09/26/2017 | \$83,815.84 | \$4,190.79 | \$79,625.05 |
| 4 | 09/27/2017 | 10/10/2017 | \$826.71 | \$41.34 | \$785.37 |
| 5 | 10/11/2017 | 11/28/2017 | \$172.50 | \$8.62 | \$163.88 |
| 6 | 11/29/2017 | 07/20/2018 | \$0.00 | \$0.00 | \$0.00 |
| 7 | 07/21/2018 | 09/10/2018 | \$0.00 | (\$39,398.58) | \$39,398.58 |
| 8 | 09/11/2018 | 10/09/2018 | \$0.00 | (\$26,265.72) | \$26,265.72 |
| Totals: | | | \$1,313,286.02 | \$0.00 | \$1,313,286.02 |

SAP 001-601-020 Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|-----|------------|------------|-------------------------------|--------------------------------|----------------------------|
| 1 | 06/26/2017 | 07/30/2017 | \$238,877.36 | \$11,943.87 | \$226,933.49 |
| 2 | 07/31/2017 | 08/27/2017 | \$233,220.43 | \$11,661.02 | \$221,559.41 |
| 3 | 08/28/2017 | 09/26/2017 | \$6,721.79 | \$336.09 | \$6,385.70 |
| 4 | 09/27/2017 | 10/10/2017 | \$1.00 | \$0.05 | \$0.95 |
| 5 | 10/11/2017 | 11/28/2017 | \$76.31 | \$3.81 | \$72.50 |
| 6 | 11/29/2017 | 07/20/2018 | \$0.00 | \$0.00 | \$0.00 |
| 7 | 07/21/2018 | 09/10/2018 | \$0.00 | (\$14,366.90) | \$14,366.90 |
| 8 | 09/11/2018 | 10/09/2018 | \$0.00 | (\$9,577.94) | \$9,577.94 |

AITKIN COUNTY

1211 Air Park Drive

Aitkin, MN 56431

Project No. SAP 001-615-007, SAP 001-601-020, SAP 001-610-029 [1029], CP 001-074-001, CP 001-090-029

Contract Final Payment No. 8

SAP 001-601-020 Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|----------------|-----------|---------|-------------------------------|--------------------------------|----------------------------|
| Totals: | | | \$478,896.89 | \$0.00 | \$478,896.89 |

SAP 001-610-029 [1029] Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|----------------|------------|------------|-------------------------------|--------------------------------|----------------------------|
| 1 | 06/26/2017 | 07/30/2017 | \$0.00 | \$0.00 | \$0.00 |
| 2 | 07/31/2017 | 08/27/2017 | \$958,717.04 | \$47,935.85 | \$910,781.19 |
| 3 | 08/28/2017 | 09/26/2017 | \$288,858.13 | \$14,442.91 | \$274,415.22 |
| 4 | 09/27/2017 | 10/10/2017 | \$1.00 | \$0.05 | \$0.95 |
| 5 | 10/11/2017 | 11/28/2017 | \$0.00 | \$0.00 | \$0.00 |
| 6 | 11/29/2017 | 07/20/2018 | \$0.00 | \$0.00 | \$0.00 |
| 7 | 07/21/2018 | 09/10/2018 | \$0.00 | (\$37,427.29) | \$37,427.29 |
| 8 | 09/11/2018 | 10/09/2018 | \$0.00 | (\$24,951.52) | \$24,951.52 |
| Totals: | | | \$1,247,576.17 | \$0.00 | \$1,247,576.17 |

CP 001-074-001 Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|----------------|------------|------------|-------------------------------|--------------------------------|----------------------------|
| 1 | 06/26/2017 | 07/30/2017 | \$173,827.11 | \$8,691.36 | \$165,135.75 |
| 2 | 07/31/2017 | 08/27/2017 | \$82,899.62 | \$4,144.98 | \$78,754.64 |
| 3 | 08/28/2017 | 09/26/2017 | \$233,202.66 | \$11,660.13 | \$221,542.53 |
| 4 | 09/27/2017 | 10/10/2017 | \$4,989.24 | \$249.46 | \$4,739.78 |
| 5 | 10/11/2017 | 11/28/2017 | \$0.00 | \$0.00 | \$0.00 |
| 6 | 11/29/2017 | 07/20/2018 | \$76.31 | \$3.82 | \$72.49 |
| 7 | 07/21/2018 | 09/10/2018 | \$0.00 | (\$14,849.85) | \$14,849.85 |
| 8 | 09/11/2018 | 10/09/2018 | \$0.00 | (\$9,899.90) | \$9,899.90 |
| Totals: | | | \$494,994.94 | \$0.00 | \$494,994.94 |

CP 001-090-029 Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|-----|------------|------------|-------------------------------|--------------------------------|----------------------------|
| 1 | 06/26/2017 | 07/30/2017 | \$0.00 | \$0.00 | \$0.00 |

AITKIN COUNTY

1211 Air Park Drive

Aitkin, MN 56431

Project No. SAP 001-615-007, SAP 001-601-020, SAP 001-610-029 [1029], CP 001-074-001, CP 001-090-029

Contract Final Payment No. 8

CP 001-090-029 Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|------------|------------------|----------------|---------------------------------------|--|------------------------------------|
| 2 | 07/31/2017 | 08/27/2017 | \$22,040.25 | \$1,102.01 | \$20,938.24 |
| 3 | 08/28/2017 | 09/26/2017 | \$0.00 | \$0.00 | \$0.00 |
| 4 | 09/27/2017 | 10/10/2017 | \$0.00 | \$0.00 | \$0.00 |
| 5 | 10/11/2017 | 11/28/2017 | \$0.00 | \$0.00 | \$0.00 |
| 6 | 11/29/2017 | 07/20/2018 | \$0.00 | \$0.00 | \$0.00 |
| 7 | 07/21/2018 | 09/10/2018 | \$0.00 | \$0.00 | \$0.00 |
| 8 | 09/11/2018 | 10/09/2018 | \$0.00 | (\$661.20) | \$661.20 |
| | | | | (\$440.81) | \$440.81 |

Totals:**\$22,040.25****\$0.00****\$22,040.25**

AITKIN COUNTY

1211 Air Park Drive

Aitkin, MN 56431

Project No. SAP 001-615-007, SAP 001-601-020, SAP 001-610-029 [1029], CP 001-074-001, CP 001-090-029

Contract Final Payment No. 8

**Aitkin County
Certificate of Final Contract Acceptance**

Final Voucher No.: 8

Low S.P. No.: SAP 001-601-020

Contract No.: 20172

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 10-9-18 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$3,556,794.27 and agrees to the amount of \$71,135.89 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor Hardrives, Inc By [Signature]

And [Signature] And _____

State of , Aitkin County

On This 16th Day of October, 2018, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

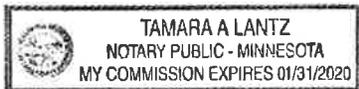
[Signature] And [Signature], to me personally known, who, being each by me duly sworn

each did say that they are respectively the CEO and Secretary of the

Hardrives Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

[Signature] and said [Signature] and Board of Directors acknowledged said instrument to be the free act and deed of said Corporation.

Notarial



Seal

My Commission as Notary Public in Wright County

Expires 01-31-2020 Signature [Signature]

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

AITKIN COUNTY
1211 Air Park Drive
Aitkin, MN 56431
Contract Final Payment No. 8

Project No. SAP 001-615-007, SAP 001-601-020, SAP 001-610-029 [1029], CP 001-074-001, CP 001-090-029

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

AITKIN COUNTY

1211 Air Park Drive

Aitkin, MN 56431

Project No. SAP 001-615-007, SAP 001-601-020, SAP 001-610-029 [1029], CP 001-074-001, CP 001-090-029

Contract Final Payment No. 8

**Aitkin County
Certificate of Final Acceptance
County Board Acknowledgment**

Contract Number:

Contractor:

Date Certified:

Payment Number:

20172

13228 - Hardrives, Inc

10/9/2018

8

Whereas; Contract No. 20172 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Aitkin County and authorize final payment as specified herein.

Aitkin County

State of

I, _____, County _____ within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20__

At _____,

Signed By _____

County _____

(SEAL)



AITKIN COUNTY

1211 Air Park Drive

Aitkin, MN 56431

Project SAP 001-615-007 - Bridge Replacement over Cedar Creek on CSAH 15

Final Payment No. 8

Contractor: Hardrives, Inc
 14475 Quiram Drive
 Rogers, MN 55374

Contract No. 20172
 Vendor No. 13228
 For Period: 9/11/2018 - 10/9/2018
 Warrant # _____ Date _____

Contract Amounts

| | |
|-------------------|----------------|
| Original Contract | \$1,270,332.43 |
| Contract Changes | \$14,288.66 |
| Revised Contract | \$1,284,621.09 |

Work Certified To Date

| | |
|------------------------|-----------------------|
| Base Bid Items | \$1,255,788.00 |
| Backsheet | \$20,615.31 |
| Change Order | \$35,936.93 |
| Supplemental Agreement | \$0.00 |
| Work Order | \$945.78 |
| Material On Hand | \$0.00 |
| Total | \$1,313,286.02 |

Funds Encumbered

| | |
|--------------|-----------------------|
| Original | \$1,270,332.43 |
| Additional | N/A |
| Total | \$1,270,332.43 |

| | Work Certified This Payment | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Payment | Total Amount Paid To Date |
|---------------------------------------|-----------------------------|------------------------|----------------------|------------------------|--------------------------|---------------------------|
| SAP 001-615-007 | \$0.00 | \$1,313,286.02 | \$0.00 | \$1,287,020.30 | \$26,265.72 | \$1,313,286.02 |
| Percent Retained: 0.0000% | | | | | | |
| Amount Paid This Final Payment | | | | | \$26,265.72 | |

SAP 001-615-007 Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|----------------|------------|------------|-------------------------------|--------------------------------|----------------------------|
| 1 | 06/26/2017 | 07/30/2017 | \$526,776.83 | \$26,338.84 | \$500,437.99 |
| 2 | 07/31/2017 | 08/27/2017 | \$701,694.14 | \$35,084.71 | \$666,609.43 |
| 3 | 08/28/2017 | 09/26/2017 | \$83,815.84 | \$4,190.79 | \$79,625.05 |
| 4 | 09/27/2017 | 10/10/2017 | \$826.71 | \$41.34 | \$785.37 |
| 5 | 10/11/2017 | 11/28/2017 | \$172.50 | \$8.62 | \$163.88 |
| 6 | 11/29/2017 | 07/20/2018 | \$0.00 | \$0.00 | \$0.00 |
| 7 | 07/21/2018 | 09/10/2018 | \$0.00 | (\$39,398.58) | \$39,398.58 |
| 8 | 09/11/2018 | 10/09/2018 | \$0.00 | (\$26,265.72) | \$26,265.72 |
| Totals: | | | \$1,313,286.02 | \$0.00 | \$1,313,286.02 |

SAP 001-615-007 Funding Category Report

| Funding Category No. | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Payment | Total Amount Paid To Date | |
|----------------------------|------------------------------|----------------------------|------------------------------|--------------------------------|---------------------------------|-----------------------|
| 001 | 1,210,503.10 | 0.00 | 1,186,293.04 | 24,210.06 | 1,210,503.10 | |
| 002 | 102,782.91 | 0.00 | 100,727.25 | 2,055.66 | 102,782.91 | |
| Totals: | | \$1,313,286.01 | \$0.00 | \$1,287,020.29 | \$26,265.72 | \$1,313,286.01 |

SAP 001-615-007 Funding Source Report

| Accounting No. | Funding Source | Amount Paid This Payment | Revised Contract Amount | Funds Encumbered To Date | Paid To Contractor To Date |
|-------------------|-------------------------|--------------------------------|-------------------------------|--------------------------------|----------------------------------|
| 1507 | Regular (CSAH) | 24,210.06 | 1,184,756.20 | 1,171,510.30 | 1,210,503.10 |
| 2 | Municipal (CSAH < 5000) | 2,055.66 | 99,864.89 | 98,822.13 | 102,782.91 |
| Totals: | | \$26,265.72 | \$1,284,621.09 | \$1,270,332.43 | \$1,313,286.01 |

SAP 001-615-007 Project Item Status

| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date |
|--------------------------------------|----------|--------------------------------------|-------|-------------|-------------------|-----------------------|---------------------|------------------|---------------------|
| MUNICIPAL | | | | | | | | | |
| 1 | 2021.501 | MOBILIZATION | LS | \$30,000.00 | 0.08 | 0 | \$0.00 | 0.08 | \$2,400.00 |
| 2 | 2051.501 | MAINT & RESTORATION OF HAUL ROADS | LS | \$1.00 | 0.08 | 0 | \$0.00 | 0.08 | \$0.08 |
| 3 | 2104.513 | SAWING BITUMINOUS PAVEMENT | L F | \$1.88 | 528 | 0 | \$0.00 | 0 | \$0.00 |
| 4 | 2105.603 | SHOULDER EXCAVATION | L F | \$0.24 | 3040 | 0 | \$0.00 | 2930 | \$703.20 |
| 5 | 2118.502 | AGGREGATE SURFACING (LV), CLASS 1 | C Y | \$21.89 | 45 | 0 | \$0.00 | 45 | \$985.05 |
| 6 | 2232.501 | MILL BITUMINOUS SURFACE (1.5") | S Y | \$0.86 | 15050 | 0 | \$0.00 | 14244 | \$12,249.84 |
| 7 | 2232.501 | MILL BITUMINOUS SURFACE (2.25") | S Y | \$1.02 | 4780 | 0 | \$0.00 | 4780 | \$4,875.60 |
| 8 | 2357.502 | BITUMINOUS MATERIAL FOR TACK COAT | GAL | \$0.01 | 2150 | 0 | \$0.00 | 2124 | \$21.24 |
| 9 | 2360.501 | TYPE SP 9.5 WEARING COURSE MIX (2,B) | TON | \$38.00 | 1928 | 0 | \$0.00 | 2038.66 | \$77,469.08 |
| 10 | 2563.601 | TRAFFIC CONTROL | LS | \$3,450.00 | 0.08 | 0 | \$0.00 | 0.08 | \$276.00 |
| 11 | 2580.603 | INTERIM PAVEMENT MARKING | L F | \$0.12 | 3062 | 0 | \$0.00 | 5683 | \$681.96 |
| 12 | 2582.502 | 4" SOLID LINE EPOXY | L F | \$0.18 | 10034 | 0 | \$0.00 | 10763 | \$1,937.34 |
| 13 | 2582.502 | 4" BROKEN LINE EPOXY | L F | \$0.18 | 895 | 0 | \$0.00 | 782 | \$140.76 |
| Totals For Section MUNICIPAL: | | | | | | | \$0.00 | | \$101,740.15 |
| NON-PARTICIPATING | | | | | | | | | |
| 14 | 2021.501 | MOBILIZATION | LS | \$30,000.00 | 0.6 | 0 | \$0.00 | 0.6 | \$18,000.00 |
| 15 | 2051.501 | MAINT & RESTORATION OF HAUL ROADS | LS | \$1.00 | 0.92 | 0 | \$0.00 | 0.92 | \$0.92 |
| 16 | 2101.511 | CLEARING & GRUBBING | LS | \$2,000.00 | 1 | 0 | \$0.00 | 1 | \$2,000.00 |
| 17 | 2104.505 | REMOVE BITUMINOUS PAVEMENT | S Y | \$3.05 | 715 | 0 | \$0.00 | 715 | \$2,180.75 |
| 18 | 2104.507 | REMOVE RIPRAP | C Y | \$10.17 | 160 | 0 | \$0.00 | 160 | \$1,627.20 |
| 19 | 2105.501 | COMMON EXCAVATION (P) | C Y | \$9.16 | 819 | 0 | \$0.00 | 819 | \$7,502.04 |
| 20 | 2105.521 | GRANULAR BORROW (EV) | C Y | \$12.72 | 1231 | 0 | \$0.00 | 1231 | \$15,658.32 |
| 21 | 2105.603 | SHOULDER EXCAVATION | L F | \$0.24 | 52690 | 0 | \$0.00 | 52670 | \$12,640.80 |
| 22 | 2112.604 | SUBGRADE PREPARATION | S Y | \$0.52 | 2512 | 0 | \$0.00 | 2512 | \$1,306.24 |
| 23 | 2118.502 | AGGREGATE SURFACING (LV), CLASS 1 | C Y | \$21.89 | 1072 | 0 | \$0.00 | 1060 | \$23,203.40 |
| 24 | 2211.502 | AGGREGATE BASE (LV) CLASS 5 | C Y | \$22.15 | 560 | 0 | \$0.00 | 762 | \$16,878.30 |
| 25 | 2232.501 | MILL BITUMINOUS SURFACE (1.5") | S Y | \$0.86 | 370 | 0 | \$0.00 | 0 | \$0.00 |
| 26 | 2232.501 | MILL BITUMINOUS SURFACE (2.25") | S Y | \$1.02 | 83142 | 0 | \$0.00 | 82283 | \$83,928.66 |
| 27 | 2232.501 | MILL BITUMINOUS SURFACE (4.5") | S Y | \$2.22 | 2077 | 0 | \$0.00 | 2077 | \$4,610.94 |

SAP 001-615-007 Project Item Status

| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date |
|--|----------|--|-------|-------------|-------------------|-----------------------|---------------------|------------------|---------------------|
| 28 | 2357.502 | BITUMINOUS MATERIAL FOR TACK COAT | GAL | \$0.01 | 11263 | 0 | \$0.00 | 9053 | \$90.53 |
| 29 | 2360.501 | TYPE SP 9.5 WEARING COURSE MIX (2,B) | TON | \$38.00 | 12743 | 0 | \$0.00 | 13492.89 | \$512,729.82 |
| 30 | 2442.501 | REMOVE EXISTING BRIDGE | LS | \$25,000.00 | 1 | 0 | \$0.00 | 1 | \$25,000.00 |
| 31 | 2540.602 | MAIL BOX SUPPORT | EACH | \$91.57 | 15 | 0 | \$0.00 | 15 | \$1,373.55 |
| 32 | 2540.602 | RELOCATE MAIL BOX SUPPORT | EACH | \$101.74 | 2 | 0 | \$0.00 | 2 | \$203.48 |
| 33 | 2563.601 | TRAFFIC CONTROL | LS | \$3,450.00 | 0.6 | 0 | \$0.00 | 0.6 | \$2,070.00 |
| 34 | 2573.502 | SILT FENCE, TYPE HI | L F | \$2.03 | 2153 | 0 | \$0.00 | 2029 | \$4,118.87 |
| 35 | 2573.505 | FLOTATION SILT CURTAIN TYPE STILL WATER | L F | \$20.30 | 30 | 0 | \$0.00 | 50 | \$1,015.00 |
| 36 | 2573.602 | SEDIMENT CONTROL STRUCTURE | EACH | \$12,000.00 | 2 | 0 | \$0.00 | 2 | \$24,000.00 |
| 37 | 2574.525 | COMMON TOPSOIL BORROW | C Y | \$25.44 | 100 | 0 | \$0.00 | 0 | \$0.00 |
| 38 | 2575.501 | SEEDING (P) | ACRE | \$2,034.83 | 2 | 0 | \$0.00 | 2 | \$4,069.66 |
| 39 | 2575.502 | SEED MIXTURE 25-141 | LB | \$3.56 | 89 | 0 | \$0.00 | 89 | \$316.84 |
| 40 | 2575.502 | SEED MIXTURE 33-361 | LB | \$37.59 | 18 | 0 | \$0.00 | 17.5 | \$657.83 |
| 41 | 2575.523 | EROSION CONTROL BLANKETS CATEGORY 3N | S Y | \$1.53 | 1896 | 0 | \$0.00 | 1032 | \$1,578.96 |
| 42 | 2575.560 | HYDRAULIC BONDED FIBER MATRIX | LB | \$4.58 | 6000 | 0 | \$0.00 | 4500 | \$20,610.00 |
| 43 | 2575.571 | RAPID STABILIZATION METHOD 3 | MGAL | \$50.87 | 75 | 0 | \$0.00 | 12 | \$610.44 |
| 44 | 2580.603 | INTERIM PAVEMENT MARKING | L F | \$0.12 | 35509 | 0 | \$0.00 | 45944 | \$5,513.28 |
| 45 | 2582.502 | 4" SOLID LINE EPOXY | L F | \$0.18 | 63402 | 0 | \$0.00 | 66023 | \$11,884.14 |
| 46 | 2582.502 | 4" BROKEN LINE EPOXY | L F | \$0.18 | 5223 | 0 | \$0.00 | 4798 | \$863.64 |
| Totals For Section NON-PARTICIPATING: | | | | | | | \$0.00 | | \$806,243.61 |
| PARTICIPATING | | | | | | | | | |
| 47 | 2021.501 | MOBILIZATION | LS | \$30,000.00 | 0.32 | 0 | \$0.00 | 0.32 | \$9,600.00 |
| 48 | 2105.521 | GRANULAR BORROW (EV) | C Y | \$12.72 | 124 | 0 | \$0.00 | 124 | \$1,577.28 |
| 49 | 2105.522 | SELECT GRANULAR BORROW (EV) | C Y | \$14.24 | 2220 | 0 | \$0.00 | 0 | \$0.00 |
| 50 | 2105.523 | COMMON BORROW (EV) | C Y | \$10.17 | 1339 | 0 | \$0.00 | 2003 | \$20,370.51 |
| 51 | 2412.511 | 14X12 PRECAST CONCRETE BOX CULVERT | L F | \$1,220.90 | 132 | 0 | \$0.00 | 132 | \$161,158.80 |
| 52 | 2412.512 | 14X12 PRECAST CONCRETE BOX CULV END SECT | EACH | \$25,000.00 | 4 | 0 | \$0.00 | 4 | \$100,000.00 |
| 53 | 2451.501 | STRUCTURE EXCAVATION CLASS U (P) | C Y | \$9.16 | 3633 | 0 | \$0.00 | 2367 | \$21,681.72 |
| 54 | 2451.515 | COARSE AGGREGATE BEDDING (LV) | C Y | \$40.70 | 282 | 0 | \$0.00 | 282 | \$11,477.40 |
| 55 | 2511.501 | RANDOM RIPRAP CLASS III | C Y | \$71.22 | 120 | 0 | \$0.00 | 120 | \$8,546.40 |

SAP 001-615-007 Project Item Status

| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date |
|--|----------|--|----------|-------------|-------------------|-----------------------|---------------------|------------------|---------------------|
| 56 | 2554.501 | TRAFFIC BARRIER DESIGN B8307 | L F | \$23.15 | 150 | 0 | \$0.00 | 87.5 | \$2,025.63 |
| 57 | 2554.501 | TRAFFIC BARRIER DESIGN B8338 | L F | \$17.80 | 250 | 0 | \$0.00 | 312.5 | \$5,562.50 |
| 58 | 2554.523 | END TREATMENT-ENERGY ABSORBING TERMINAL | EACH | \$2,350.00 | 2 | 0 | \$0.00 | 2 | \$4,700.00 |
| 59 | 2563.601 | TRAFFIC CONTROL | LS | \$3,450.00 | 0.32 | 0 | \$0.00 | 0.32 | \$1,104.00 |
| Totals For Section PARTICIPATING: | | | | | | | \$0.00 | | \$347,804.24 |
| Backsheet 1 | | | | | | | | | |
| 64 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$5,255.52 | 1 | 0 | \$0.00 | 1 | \$5,255.52 |
| 65 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$695.85 | 1 | 0 | \$0.00 | 1 | \$695.85 |
| Totals For Backsheet 1: | | | | | | | \$0.00 | | \$5,951.37 |
| Backsheet 2 | | | | | | | | | |
| 66 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$14,317.03 | 1 | 0 | \$0.00 | 1 | \$14,317.03 |
| 67 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$346.91 | 1 | 0 | \$0.00 | 1 | \$346.91 |
| Totals For Backsheet 2: | | | | | | | \$0.00 | | \$14,663.94 |
| Change Order 1 | | | | | | | | | |
| 60 | 2105.522 | SELECT GRANULAR BORROW (EV) | C Y | (\$14.24) | 2220 | 0 | \$0.00 | 0 | \$0.00 |
| 61 | 2451.501 | STRUCTURE EXCAVATION CLASS U | C Y | (\$9.16) | 1266 | 0 | \$0.00 | 0 | \$0.00 |
| 62 | 2451.515 | COARSE AGGREGATE BEDDING (LV) | C Y | \$40.70 | 1010 | 0 | \$0.00 | 1010 | \$41,107.00 |
| 63 | 2451.515 | COARSE AGGREGATE BEDDING (LV) PRICE ADJUSTMENT | C Y | (\$5.00) | 1010 | 0 | \$0.00 | 1010 | (\$5,050.00) |
| Totals For Change Order 1: | | | | | | | \$0.00 | | \$36,057.00 |
| Change Order 2 | | | | | | | | | |
| 69 | 2118.601 | GRADATION FAILURE MATERIAL DEDUCT | LUMP SUM | (\$120.07) | 1 | 0 | \$0.00 | 1 | (\$120.07) |
| Totals For Change Order 2: | | | | | | | \$0.00 | | (\$120.07) |
| Work Order 1 | | | | | | | | | |
| 68 | 2442.501 | REMOVE EXISTING BRIDGE | LS | \$525.78 | 1 | 0 | \$0.00 | 1 | \$525.78 |

SAP 001-615-007 Project Item Status

| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date |
|---------------------------------|----------|-------------------|-------|------------|-------------------|-----------------------|---------------------|------------------|-----------------------|
| Totals For Work Order 1: | | | | | | | \$0.00 | | \$525.78 |
| Work Order 2 | | | | | | | | | |
| 70 | 2574.508 | FERTILIZER TYPE 3 | LB | \$1.05 | 400 | 0 | \$0.00 | 400 | \$420.00 |
| Totals For Work Order 2: | | | | | | | \$0.00 | | \$420.00 |
| Project Totals: | | | | | | | \$0.00 | | \$1,313,286.02 |

SAP 001-615-007 Contract Changes

| No. | Type | Date | Explanation | Estimated Amount | Amount Paid To Date |
|-----|--------------|-----------|--|------------------|---------------------|
| CO1 | Change Order | 8/17/2017 | During structure excavation operations for the box culverts, it was determined that the excavation depth could be reduced from 10' to approximately 6' by utilizing coarse aggregate bedding as a full depth backfill instead of the planned 9' of select granular borrow and 1' of coarse aggregate bedding. The design change resulted in 1266 CY less structure excavation, 2220 CY less select granular borrow, and 1010 CY more coarse aggregate bedding. The contractor agreed to a \$5.00 per CY price reduction in the coarse aggregate bedding unit price for the additional amount of aggregate placed due to the design change. The original estimated plan quantity will be paid at the original contract price. | (\$7,152.36) | \$36,057.00 |
| BK1 | Backsheet | 9/8/2017 | In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-24 (2360) Plant Mixed Asphalt Pavement, the following density incentive / disincentive was earned on the project. The total density incentive is \$5,255.52 for the rural portion of the project and \$695.85 for the municipal portion of the project. The density worksheets are in the inspection file for documentation. | \$5,951.37 | \$5,951.37 |
| BK2 | Backsheet | 9/8/2017 | In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provisions S-24 (2360) Plant Mixed Asphalt Pavement and S-25 (2399) Pavement Surface Smoothness, the following ride incentive / disincentive was earned on the project. The total ride incentive is \$14,317.03 for the rural portion of the project and \$346.91 in the municipal portion of the project. The IRI and ALR sheets and the summary sheets are in the inspection file for documentation. | \$14,663.94 | \$14,663.94 |
| WO1 | Work Order | 9/11/2017 | During removal of the existing bridge, the contractor was directed to remove old piling and abutments from a previous bridge to the northeast of the current bridge site on the edge of the right-of-way. The contractor agreed to perform the work on a force account basis. The total amount incurred under force account is \$525.78. | \$525.78 | \$525.78 |
| CO2 | Change Order | 9/26/2017 | As shown on the attached gradation and deduction summary sheets, Test No. CL-1 #15.2 failed on the #10 sieve by 1%. According to MnDOT Standard Specification 2118 Aggregate Surfacing and MnDOT Standard Specification Table 2211-5, the failing Aggregate Surfacing (LV), Class 1 material was allowed to remain in place for a \$120.07 Lump Sum deduct. | (\$120.07) | (\$120.07) |
| WO2 | Work | 10/3/2017 | During turf establishment operations it was discovered that a bid item for fertilizer had been missed in the | \$420.00 | \$420.00 |

AITKIN COUNTY
1211 Air Park Drive
Aitkin, MN 56431
Project No. SAP 001-615-007
Final Payment No. 8

SAP 001-615-007 Contract Changes

| No. | Type | Date | Explanation | Estimated Amount | Amount Paid To Date |
|--------------------------------|-------|------|---|--------------------|---------------------|
| | Order | | Schedule of Prices. The contractor agreed to apply 400 pounds of Fertilizer, Type 3 for \$1.05 per pound. | | |
| Contract Change Totals: | | | | \$14,288.66 | \$57,498.02 |



AITKIN COUNTY

1211 Air Park Drive
 Aitkin, MN 56431
 Project SAP 001-601-020 - Bitumious Mill and Overlay
 Final Payment No. 8

Contractor: Hardrives, Inc
 14475 Quiram Drive
 Rogers, MN 55374

Contract No. 20172
 Vendor No. 13228
 For Period: 9/11/2018 - 10/9/2018
 Warrant # _____ Date _____

Contract Amounts

| | |
|-------------------|--------------|
| Original Contract | \$419,616.16 |
| Contract Changes | \$2,217.26 |
| Revised Contract | \$421,833.42 |

Work Certified To Date

| | |
|------------------------|---------------------|
| Base Bid Items | \$476,679.63 |
| Backsheet | \$8,239.21 |
| Change Order | (\$10,133.20) |
| Supplemental Agreement | \$0.00 |
| Work Order | \$4,111.25 |
| Material On Hand | \$0.00 |
| Total | \$478,896.89 |

Funds Encumbered

| | |
|--------------|---------------------|
| Original | \$419,616.16 |
| Additional | N/A |
| Total | \$419,616.16 |

| | Work Certified This Payment | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Payment | Total Amount Paid To Date |
|---------------------------------------|-----------------------------|------------------------|----------------------|------------------------|--------------------------|---------------------------|
| SAP 001-601-020 | \$0.00 | \$478,896.89 | \$0.00 | \$469,318.95 | \$9,577.94 | \$478,896.89 |
| Percent Retained: 0.0000% | | | | | | |
| Amount Paid This Final Payment | | | | | \$9,577.94 | |

SAP 001-601-020 Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|----------------|------------|------------|-------------------------------|--------------------------------|----------------------------|
| 1 | 06/26/2017 | 07/30/2017 | \$238,877.36 | \$11,943.87 | \$226,933.49 |
| 2 | 07/31/2017 | 08/27/2017 | \$233,220.43 | \$11,661.02 | \$221,559.41 |
| 3 | 08/28/2017 | 09/26/2017 | \$6,721.79 | \$336.09 | \$6,385.70 |
| 4 | 09/27/2017 | 10/10/2017 | \$1.00 | \$0.05 | \$0.95 |
| 5 | 10/11/2017 | 11/28/2017 | \$76.31 | \$3.81 | \$72.50 |
| 6 | 11/29/2017 | 07/20/2018 | \$0.00 | \$0.00 | \$0.00 |
| 7 | 07/21/2018 | 09/10/2018 | \$0.00 | (\$14,366.90) | \$14,366.90 |
| 8 | 09/11/2018 | 10/09/2018 | \$0.00 | (\$9,577.94) | \$9,577.94 |
| Totals: | | | \$478,896.89 | \$0.00 | \$478,896.89 |

SAP 001-601-020 Funding Category Report

| Funding Category No. | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Payment | Total Amount Paid To Date | |
|----------------------------|------------------------------|----------------------------|------------------------------|--------------------------------|---------------------------------|---------------------|
| 001 | 478,896.89 | 0.00 | 469,318.95 | 9,577.94 | 478,896.89 | |
| Totals: | | \$478,896.89 | \$0.00 | \$469,318.95 | \$9,577.94 | \$478,896.89 |

SAP 001-601-020 Funding Source Report

| Accounting No. | Funding Source | Amount Paid This Payment | Revised Contract Amount | Funds Encumbered To Date | Paid To Contractor To Date |
|-------------------|-------------------|--------------------------------|-------------------------------|--------------------------------|----------------------------------|
| 1020 | Regular (CSAH) | 9,577.94 | 421,833.42 | 419,616.16 | 478,896.89 |
| Totals: | | \$9,577.94 | \$421,833.42 | \$419,616.16 | \$478,896.89 |

| SAP 001-601-020 Project Item Status | | | | | | | | | |
|--|----------|--------------------------------------|----------|---------------|-------------------|-----------------------|---------------------|------------------|---------------------|
| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date |
| PARTICIPATING | | | | | | | | | |
| 1 | 2021.501 | MOBILIZATION | LS | \$15,000.00 | 1 | 0 | \$0.00 | 1 | \$15,000.00 |
| 2 | 2051.501 | MAINT & RESTORATION OF HAUL ROADS | LS | \$1.00 | 1 | 0 | \$0.00 | 1 | \$1.00 |
| 3 | 2104.501 | REMOVE PIPE CULVERTS | L F | \$10.17 | 96 | 0 | \$0.00 | 96 | \$976.32 |
| 4 | 2105.603 | SHOULDER EXCAVATION | L F | \$0.34 | 19143 | 0 | \$0.00 | 19288 | \$6,557.92 |
| 5 | 2105.607 | SALVAGED AGGREGATE (CV) | C Y | \$10.17 | 59 | 0 | \$0.00 | 257 | \$2,613.69 |
| 6 | 2118.502 | AGGREGATE SURFACING (LV), CLASS 1 | C Y | \$23.83 | 519 | 0 | \$0.00 | 858 | \$20,446.14 |
| 7 | 2211.502 | AGGREGATE BASE (LV) CLASS 5 | C Y | \$25.88 | 193 | 0 | \$0.00 | 0 | \$0.00 |
| 8 | 2215.501 | FULL DEPTH RECLAMATION | S Y | \$4.65 | 934 | 0 | \$0.00 | 934 | \$4,343.10 |
| 9 | 2232.501 | MILL BITUMINOUS SURFACE (1.0") | S Y | \$0.68 | 55878 | 0 | \$0.00 | 55655 | \$37,845.40 |
| 10 | 2232.501 | MILL BITUMINOUS SURFACE (2.0") | S Y | \$0.97 | 4202 | 0 | \$0.00 | 4200 | \$4,074.00 |
| 11 | 2357.502 | BITUMINOUS MATERIAL FOR TACK COAT | GAL | \$0.01 | 9262 | 0 | \$0.00 | 7010 | \$70.10 |
| 12 | 2360.501 | TYPE SP 9.5 WEARING COURSE MIX (2,B) | TON | \$38.50 | 7945 | 0 | \$0.00 | 9329.87 | \$359,200.00 |
| 13 | 2451.501 | STRUCTURE EXCAVATION CLASS U (P) | C Y | \$6.10 | 569 | 0 | \$0.00 | 569 | \$3,470.90 |
| 14 | 2451.503 | GRANULAR BACKFILL (LV) | C Y | \$12.72 | 577 | 0 | \$0.00 | 432 | \$5,495.04 |
| 15 | 2501.515 | 24" RC PIPE APRON | EACH | \$610.45 | 2 | 0 | \$0.00 | 2 | \$1,220.90 |
| 16 | 2501.561 | 24" RC PIPE CULVERT DES 3006 | L F | \$50.87 | 86 | 0 | \$0.00 | 86 | \$4,374.82 |
| 17 | 2540.602 | MAIL BOX SUPPORT | EACH | \$101.74 | 2 | 0 | \$0.00 | 2 | \$203.48 |
| 18 | 2563.601 | TRAFFIC CONTROL | LS | \$1,526.12 | 1 | 0 | \$0.00 | 1 | \$1,526.12 |
| 19 | 2580.603 | INTERIM PAVEMENT MARKING | L F | \$0.12 | 7287 | 0 | \$0.00 | 7070 | \$848.40 |
| 20 | 2582.502 | 4" SOLID LINE EPOXY | L F | \$0.18 | 39269 | 0 | \$0.00 | 43049 | \$7,748.82 |
| 21 | 2582.502 | 4" BROKEN LINE EPOXY | L F | \$0.18 | 3877 | 0 | \$0.00 | 3686 | \$663.48 |
| Totals For Section PARTICIPATING: | | | | | | | \$0.00 | | \$476,679.63 |
| Backsheet 1 | | | | | | | | | |
| 25 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$341.88 | 1 | 0 | \$0.00 | 1 | \$341.88 |
| Totals For Backsheet 1: | | | | | | | \$0.00 | | \$341.88 |
| Backsheet 2 | | | | | | | | | |
| 26 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$7,897.33 | 1 | 0 | \$0.00 | 1 | \$7,897.33 |
| Totals For Backsheet 2: | | | | | | | \$0.00 | | \$7,897.33 |
| Change Order 1 | | | | | | | | | |
| 27 | 2360.601 | BITUMINOUS MATERIAL FAILURE | LUMP SUM | (\$10,133.20) | 1 | 0 | \$0.00 | 1 | (\$10,133.20) |

SAP 001-601-020 Project Item Status

| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date |
|-----------------------------------|----------|---------------------|-------|------------|-------------------|-----------------------|---------------------|------------------|----------------------|
| Totals For Change Order 1: | | | | | | | \$0.00 | | (\$10,133.20) |
| Work Order 1 | | | | | | | | | |
| 22 | 2021.501 | MOBILIZATION | LS | \$1,150.00 | 1 | 0 | \$0.00 | 1 | \$1,150.00 |
| 23 | 2573.502 | SILT FENCE, TYPE HI | LF | \$3.45 | 25 | 0 | \$0.00 | 25 | \$86.25 |
| 24 | 2575.555 | TURF ESTABLISHMENT | LS | \$2,875.00 | 1 | 0 | \$0.00 | 1 | \$2,875.00 |
| Totals For Work Order 1: | | | | | | | \$0.00 | | \$4,111.25 |
| Project Totals: | | | | | | | \$0.00 | | \$478,896.89 |

SAP 001-601-020 Contract Changes

| No. | Type | Date | Explanation | Estimated Amount | Amount Paid To Date |
|--------------------------------|--------------|-----------|---|-------------------|---------------------|
| WO1 | Work Order | 7/3/2017 | During the Preconstruction Conference, it was discovered that erosion control and turf establishment items were inadvertently omitted from the plan for the centerline pipe replacement at Sta. 25+03. Prior to the pipe replacement work, the contractor was asked to provide a cost to install 25 LF of silt fence and to complete turf establishment operations. The contractor agreed to perform the necessary erosion control and turf establishment for the prices below in the Cost Breakdown. | \$4,111.25 | \$4,111.25 |
| BK1 | Backsheet | 9/8/2017 | In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-24 (2360) Plant Mixed Asphalt Pavement, the following density incentive / disincentive was earned on the project. The total density incentive is \$341.88. The density worksheets are in the inspection file for documentation. | \$341.88 | \$341.88 |
| BK2 | Backsheet | 9/8/2017 | In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provisions S-24 (2360) Plant Mixed Asphalt Pavement and S-25 (2399) Pavement Surface Smoothness, the following ride incentive / disincentive was earned on the project. The total ride incentive is \$7,897.33. The IRI and ALR sheets and the summary sheets are in the inspection file for documentation. | \$7,897.33 | \$7,897.33 |
| CO1 | Change Order | 9/21/2017 | As shown on the attached test, test summary, and deduction summary sheets, Test Numbers 201 and 202 had isolated failures from the specified requirements for Air Voids. In accordance with MnDOT Standard Specification 2360 and Special Provision S-24 (2360) Plant Mixed Asphalt Pavement, the failing Type SP 9.5 Wearing Course Mix (2,B) material was allowed to remain in place for a \$10,133.20 Lump Sum deduct. | (\$10,133.20) | (\$10,133.20) |
| Contract Change Totals: | | | | \$2,217.26 | \$2,217.26 |



AITKIN COUNTY

1211 Air Park Drive
 Aitkin, MN 56431
 Project SAP 001-610-029 [1029] - Bitumious Overlay
 Final Payment No. 8

Contractor: Hardrives, Inc
 14475 Quiram Drive
 Rogers, MN 55374

Contract No. 20172
 Vendor No. 13228
 For Period: 9/11/2018 - 10/9/2018
 Warrant # _____ Date _____

Contract Amounts

| | |
|-------------------|----------------|
| Original Contract | \$1,241,336.15 |
| Contract Changes | \$43,113.22 |
| Revised Contract | \$1,284,449.37 |

Work Certified To Date

| | |
|------------------------|----------------|
| Base Bid Items | \$1,204,462.95 |
| Backsheet | \$43,113.22 |
| Change Order | \$0.00 |
| Supplemental Agreement | \$0.00 |
| Work Order | \$0.00 |
| Material On Hand | \$0.00 |
| Total | \$1,247,576.17 |

Funds Encumbered

| | |
|------------|----------------|
| Original | \$1,241,336.15 |
| Additional | N/A |
| Total | \$1,241,336.15 |

| | Work Certified This Payment | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Payment | Total Amount Paid To Date |
|---------------------------------------|--------------------------------|---------------------------|-------------------------|---------------------------|-----------------------------|------------------------------|
| SAP 001-610-029 [1029] | \$0.00 | \$1,247,576.17 | \$0.00 | \$1,222,624.65 | \$24,951.52 | \$1,247,576.17 |
| Percent Retained: 0.0000% | | | | | | |
| Amount Paid This Final Payment | | | | | \$24,951.52 | |

SAP 001-610-029 [1029] Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|----------------|------------|------------|-------------------------------|--------------------------------|----------------------------|
| 1 | 06/26/2017 | 07/30/2017 | \$0.00 | \$0.00 | \$0.00 |
| 2 | 07/31/2017 | 08/27/2017 | \$958,717.04 | \$47,935.85 | \$910,781.19 |
| 3 | 08/28/2017 | 09/26/2017 | \$288,858.13 | \$14,442.91 | \$274,415.22 |
| 4 | 09/27/2017 | 10/10/2017 | \$1.00 | \$0.05 | \$0.95 |
| 5 | 10/11/2017 | 11/28/2017 | \$0.00 | \$0.00 | \$0.00 |
| 6 | 11/29/2017 | 07/20/2018 | \$0.00 | \$0.00 | \$0.00 |
| 7 | 07/21/2018 | 09/10/2018 | \$0.00 | (\$37,427.29) | \$37,427.29 |
| 8 | 09/11/2018 | 10/09/2018 | \$0.00 | (\$24,951.52) | \$24,951.52 |
| Totals: | | | \$1,247,576.17 | \$0.00 | \$1,247,576.17 |

SAP 001-610-029 [1029] Funding Category Report

| Funding Category No. | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Payment | Total Amount Paid To Date | |
|----------------------------|------------------------------|----------------------------|------------------------------|--------------------------------|---------------------------------|-----------------------|
| 001 | 1,134,257.88 | 0.00 | 1,111,572.72 | 22,685.16 | 1,134,257.88 | |
| 002 | 113,318.29 | 0.00 | 111,051.92 | 2,266.37 | 113,318.29 | |
| Totals: | | \$1,247,576.17 | \$0.00 | \$1,222,624.64 | \$24,951.53 | \$1,247,576.17 |

SAP 001-610-029 [1029] Funding Source Report

| Accounting No. | Funding Source | Amount Paid This Payment | Revised Contract Amount | Funds Encumbered To Date | Paid To Contractor To Date |
|-------------------|-------------------------|--------------------------------|-------------------------------|--------------------------------|----------------------------------|
| 1029 | Regular (CSAH) | 22,685.16 | 1,170,277.57 | 1,130,621.23 | 1,134,257.88 |
| 2 | Municipal (CSAH < 5000) | 2,266.37 | 114,171.80 | 110,714.92 | 113,318.29 |
| Totals: | | \$24,951.53 | \$1,284,449.37 | \$1,241,336.15 | \$1,247,576.17 |

| SAP 001-610-029 [1029] Project Item Status | | | | | | | | | |
|---|----------|--------------------------------------|-------|-------------|-------------------|-----------------------|---------------------|------------------|-----------------------|
| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date |
| CSAH REG | | | | | | | | | |
| 1 | 2021.501 | MOBILIZATION | LS | \$15,000.00 | 0.91 | 0 | \$0.00 | 0.91 | \$13,650.00 |
| 2 | 2051.501 | MAINT & RESTORATION OF HAUL ROADS | LS | \$1.00 | 0.91 | 0 | \$0.00 | 0.91 | \$0.91 |
| 3 | 2104.501 | REMOVE CABLE GUARDRAIL | L F | \$2.00 | 475 | 0 | \$0.00 | 475 | \$950.00 |
| 4 | 2104.509 | REMOVE ANCHORAGE ASSEMBLY-CABLE | EACH | \$101.74 | 2 | 0 | \$0.00 | 2 | \$203.48 |
| 5 | 2118.502 | AGGREGATE SURFACING (LV), CLASS 1 | C Y | \$21.29 | 2059 | 0 | \$0.00 | 1466 | \$31,211.14 |
| 6 | 2232.501 | MILL BITUMINOUS SURFACE (1.5") | S Y | \$2.00 | 4038 | 0 | \$0.00 | 4098 | \$8,196.00 |
| 7 | 2357.502 | BITUMINOUS MATERIAL FOR TACK COAT | GAL | \$0.01 | 21792 | 0 | \$0.00 | 26215 | \$262.15 |
| 8 | 2360.501 | TYPE SP 9.5 WEARING COURSE MIX (2,B) | TON | \$40.00 | 25402 | 0 | \$0.00 | 24812.88 | \$992,515.20 |
| 9 | 2540.602 | MAIL BOX SUPPORT | EACH | \$91.57 | 8 | 0 | \$0.00 | 11 | \$1,007.27 |
| 10 | 2554.501 | TRAFFIC BARRIER DESIGN 8331 | L F | \$7.38 | 475 | 0 | \$0.00 | 490 | \$3,616.20 |
| 11 | 2554.521 | ANCHORAGE ASSEMBLY - CABLE | EACH | \$1,424.38 | 2 | 0 | \$0.00 | 2 | \$2,848.76 |
| 12 | 2563.601 | TRAFFIC CONTROL | LS | \$1,526.12 | 0.91 | 0 | \$0.00 | 0.91 | \$1,388.77 |
| 13 | 2580.603 | INTERIM PAVEMENT MARKING | L F | \$0.12 | 89692 | 0 | \$0.00 | 85776 | \$10,293.12 |
| 14 | 2582.502 | 4" SOLID LINE EPOXY | L F | \$0.18 | 149171 | 0 | \$0.00 | 149848 | \$26,972.64 |
| 15 | 2582.502 | 4" BROKEN LINE EPOXY | L F | \$0.18 | 8430 | 0 | \$0.00 | 8255 | \$1,485.90 |
| Totals For Section CSAH REG: | | | | | | | \$0.00 | | \$1,094,601.54 |
| MUNICIPAL | | | | | | | | | |
| 16 | 2021.501 | MOBILIZATION | LS | \$15,000.00 | 0.09 | 0 | \$0.00 | 0.09 | \$1,350.00 |
| 17 | 2051.501 | MAINT & RESTORATION OF HAUL ROADS | LS | \$1.00 | 0.09 | 0 | \$0.00 | 0.09 | \$0.09 |
| 18 | 2104.501 | REMOVE CABLE GUARDRAIL | L F | \$2.00 | 555 | 0 | \$0.00 | 555 | \$1,110.00 |
| 19 | 2104.509 | REMOVE ANCHORAGE ASSEMBLY-CABLE | EACH | \$101.74 | 6 | 0 | \$0.00 | 6 | \$610.44 |
| 20 | 2118.502 | AGGREGATE SURFACING (LV), CLASS 1 | C Y | \$21.29 | 145 | 0 | \$0.00 | 106.5 | \$2,267.39 |
| 21 | 2232.501 | MILL BITUMINOUS SURFACE (1.5") | S Y | \$2.00 | 251 | 0 | \$0.00 | 216 | \$432.00 |
| 22 | 2357.502 | BITUMINOUS MATERIAL FOR TACK COAT | GAL | \$0.01 | 1856 | 0 | \$0.00 | 2356 | \$23.56 |
| 23 | 2360.501 | TYPE SP 9.5 WEARING COURSE MIX (2,B) | TON | \$40.00 | 2170 | 0 | \$0.00 | 2169.04 | \$86,761.60 |
| 24 | 2540.602 | MAIL BOX SUPPORT | EACH | \$91.57 | 9 | 0 | \$0.00 | 10 | \$915.70 |
| 25 | 2554.501 | TRAFFIC BARRIER DESIGN 8331 | L F | \$7.38 | 541 | 0 | \$0.00 | 540 | \$3,985.20 |
| 26 | 2554.521 | ANCHORAGE ASSEMBLY - CABLE | EACH | \$1,424.38 | 6 | 0 | \$0.00 | 6 | \$8,546.28 |
| 27 | 2563.601 | TRAFFIC CONTROL | LS | \$1,526.12 | 0.09 | 0 | \$0.00 | 0.09 | \$137.35 |
| 28 | 2580.603 | INTERIM PAVEMENT MARKING | L F | \$0.12 | 9816 | 0 | \$0.00 | 9694 | \$1,163.28 |

SAP 001-610-029 [1029] Project Item Status

| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date |
|--------------------------------------|----------|--------------------------|----------|-------------|-------------------|-----------------------|---------------------|------------------|-----------------------|
| 29 | 2582.502 | 4" SOLID LINE EPOXY | L F | \$0.18 | 13514 | 0 | \$0.00 | 13514 | \$2,432.52 |
| 30 | 2582.502 | 4" BROKEN LINE EPOXY | L F | \$0.18 | 700 | 0 | \$0.00 | 700 | \$126.00 |
| Totals For Section MUNICIPAL: | | | | | | | | \$0.00 | \$109,861.41 |
| Backsheet 1 | | | | | | | | | |
| 31 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$8,700.98 | 1 | 0 | \$0.00 | 1 | \$8,700.98 |
| 32 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$883.82 | 1 | 0 | \$0.00 | 1 | \$883.82 |
| Totals For Backsheet 1: | | | | | | | | \$0.00 | \$9,584.80 |
| Backsheet 2 | | | | | | | | | |
| 33 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$30,955.36 | 1 | 0 | \$0.00 | 1 | \$30,955.36 |
| 34 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$2,573.06 | 1 | 0 | \$0.00 | 1 | \$2,573.06 |
| Totals For Backsheet 2: | | | | | | | | \$0.00 | \$33,528.42 |
| Project Totals: | | | | | | | | \$0.00 | \$1,247,576.17 |

SAP 001-610-029 [1029] Contract Changes

| No. | Type | Date | Explanation | Estimated Amount | Amount Paid To Date |
|--------------------------------|-----------|----------|--|--------------------|---------------------|
| BK1 | Backsheet | 9/8/2017 | In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-24 (2360) Plant Mixed Asphalt Pavement, the following density incentive / disincentive was earned on the project. The total density incentive is \$8,700.98 for the rural portion of the project. \$883.82 is earned on the municipal portion of the project. The density worksheets are in the inspection file for documentation. | \$9,584.80 | \$9,584.80 |
| BK2 | Backsheet | 9/8/2017 | In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provisions S-24 (2360) Plant Mixed Asphalt Pavement and S-25 (2399) Pavement Surface Smoothness, the following ride incentive / disincentive was earned on the project. The total ride incentive is \$30,955.36 on the rural portion of the project. \$2,573.06 is earned on the municipal portion of the project. The IRI and ALR sheets and the summary sheets are in the inspection file for documentation. | \$33,528.42 | \$33,528.42 |
| Contract Change Totals: | | | | \$43,113.22 | \$43,113.22 |



AITKIN COUNTY

1211 Air Park Drive
 Aitkin, MN 56431
 Project CP 001-074-001 - Bituminous Overlay
 Final Payment No. 8

Contractor: Hardrives, Inc
 14475 Quiram Drive
 Rogers, MN 55374

Contract No. 20172
 Vendor No. 13228
 For Period: 9/11/2018 - 10/9/2018
 Warrant # _____ Date _____

Contract Amounts

| | |
|-------------------|--------------|
| Original Contract | \$429,639.08 |
| Contract Changes | \$51,914.76 |
| Revised Contract | \$481,553.84 |

Work Certified To Date

| | |
|------------------------|---------------------|
| Base Bid Items | \$440,248.90 |
| Backsheet | \$4,390.44 |
| Change Order | \$9,140.04 |
| Supplemental Agreement | \$0.00 |
| Work Order | \$41,215.56 |
| Material On Hand | \$0.00 |
| Total | \$494,994.94 |

Funds Encumbered

| | |
|--------------|---------------------|
| Original | \$429,639.08 |
| Additional | N/A |
| Total | \$429,639.08 |

| | Work Certified This Payment | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Payment | Total Amount Paid To Date |
|---------------------------------------|-----------------------------|------------------------|----------------------|------------------------|--------------------------|---------------------------|
| CP 001-074-001 | \$0.00 | \$494,994.94 | \$0.00 | \$485,095.04 | \$9,899.90 | \$494,994.94 |
| Percent Retained: 0.0000% | | | | | | |
| Amount Paid This Final Payment | | | | | \$9,899.90 | |

CP 001-074-001 Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|----------------|------------|------------|-------------------------------|--------------------------------|----------------------------|
| 1 | 06/26/2017 | 07/30/2017 | \$173,827.11 | \$8,691.36 | \$165,135.75 |
| 2 | 07/31/2017 | 08/27/2017 | \$82,899.62 | \$4,144.98 | \$78,754.64 |
| 3 | 08/28/2017 | 09/26/2017 | \$233,202.66 | \$11,660.13 | \$221,542.53 |
| 4 | 09/27/2017 | 10/10/2017 | \$4,989.24 | \$249.46 | \$4,739.78 |
| 5 | 10/11/2017 | 11/28/2017 | \$0.00 | \$0.00 | \$0.00 |
| 6 | 11/29/2017 | 07/20/2018 | \$76.31 | \$3.82 | \$72.49 |
| 7 | 07/21/2018 | 09/10/2018 | \$0.00 | (\$14,849.85) | \$14,849.85 |
| 8 | 09/11/2018 | 10/09/2018 | \$0.00 | (\$9,899.90) | \$9,899.90 |
| Totals: | | | \$494,994.94 | \$0.00 | \$494,994.94 |

CP 001-074-001 Funding Category Report

| Funding Category No. | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Payment | Total Amount Paid To Date | |
|----------------------------|------------------------------|----------------------------|------------------------------|--------------------------------|---------------------------------|---------------------|
| 001 | 494,994.94 | 0.00 | 485,095.04 | 9,899.90 | 494,994.94 | |
| Totals: | | \$494,994.94 | \$0.00 | \$485,095.04 | \$9,899.90 | \$494,994.94 |

CP 001-074-001 Funding Source Report

| Accounting No. | Funding Source | Amount Paid This Payment | Revised Contract Amount | Funds Encumbered To Date | Paid To Contractor To Date |
|-------------------|-------------------|--------------------------------|-------------------------------|--------------------------------|----------------------------------|
| 7401 | Local | 9,899.90 | 481,553.84 | 429,639.08 | 494,994.94 |
| Totals: | | \$9,899.90 | \$481,553.84 | \$429,639.08 | \$494,994.94 |

| CP 001-074-001 Project Item Status | | | | | | | | | |
|---|----------|--------------------------------------|-------|-------------|-------------------|-----------------------|---------------------|------------------|----------------|
| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date |
| LOCAL | | | | | | | | | |
| 1 | 2021.501 | MOBILIZATION | LS | \$30,584.00 | 1 | 0 | \$0.00 | 1 | \$30,584.00 |
| 2 | 2051.501 | MAINT & RESTORATION OF HAUL ROADS | LS | \$1.00 | 1 | 0 | \$0.00 | 1 | \$1.00 |
| 3 | 2101.511 | CLEARING & GRUBBING | LS | \$508.71 | 1 | 0 | \$0.00 | 1 | \$508.71 |
| 4 | 2104.501 | REMOVE PIPE CULVERTS | L F | \$9.16 | 172 | 0 | \$0.00 | 248 | \$2,271.68 |
| 5 | 2104.501 | REMOVE CURB | L F | \$9.16 | 100 | 0 | \$0.00 | 100 | \$916.00 |
| 6 | 2104.503 | REMOVE CONCRETE SIDEWALK | S F | \$1.02 | 352 | 0 | \$0.00 | 549 | \$559.98 |
| 7 | 2104.505 | REMOVE BITUMINOUS PAVEMENT | S Y | \$3.05 | 4869 | 0 | \$0.00 | 5012 | \$15,286.60 |
| 8 | 2104.509 | REMOVE DRAINAGE STRUCTURE | EACH | \$203.49 | 2 | 0 | \$0.00 | 2 | \$406.98 |
| 9 | 2105.501 | COMMON EXCAVATION (P) | C Y | \$8.14 | 2146 | 0 | \$0.00 | 2146 | \$17,468.44 |
| 10 | 2105.603 | SHOULDER EXCAVATION | L F | \$0.34 | 13562 | 0 | \$0.00 | 13252 | \$4,505.68 |
| 11 | 2118.502 | AGGREGATE SURFACING (LV), CLASS 1 | C Y | \$24.18 | 368 | 0 | \$0.00 | 204 | \$4,932.72 |
| 12 | 2211.502 | AGGREGATE BASE (LV) CLASS 5 | C Y | \$25.88 | 419 | 0 | \$0.00 | 459 | \$11,878.92 |
| 13 | 2211.503 | AGGREGATE BASE (CV) CLASS 5 (P) | C Y | \$21.60 | 1484 | 0 | \$0.00 | 1484 | \$32,054.40 |
| 14 | 2232.501 | MILL BITUMINOUS SURFACE (1.5") | S Y | \$0.68 | 310 | 0 | \$0.00 | 268 | \$182.24 |
| 15 | 2357.502 | BITUMINOUS MATERIAL FOR TACK COAT | GAL | \$0.01 | 3037 | 0 | \$0.00 | 2053 | \$20.53 |
| 16 | 2360.501 | TYPE SP 9.5 WEARING COURSE MIX (2,B) | TON | \$48.00 | 3765 | 0 | \$0.00 | 4033.65 | \$193,615.20 |
| 17 | 2451.501 | STRUCTURE EXCAVATION CLASS U (P) | C Y | \$15.26 | 965 | 0 | \$0.00 | 965 | \$14,725.90 |
| 18 | 2451.503 | GRANULAR BACKFILL (LV) | C Y | \$13.23 | 1084 | 0 | \$0.00 | 1084 | \$14,341.32 |
| 19 | 2451.513 | FINE FILTER AGGREGATE (CV) (P) | C Y | \$25.44 | 3 | 0 | \$0.00 | 3 | \$76.32 |
| 20 | 2501.515 | 12" RC PIPE APRON | EACH | \$432.40 | 1 | 0 | \$0.00 | 1 | \$432.40 |
| 21 | 2501.515 | 24" RC PIPE APRON | EACH | \$610.45 | 4 | 0 | \$0.00 | 4 | \$2,441.80 |
| 22 | 2501.561 | 12" RC PIPE CULVERT DES 3006 | L F | \$30.52 | 78 | 0 | \$0.00 | 83 | \$2,533.16 |
| 23 | 2501.561 | 24" RC PIPE CULVERT DES 3006 | L F | \$45.78 | 108 | 0 | \$0.00 | 104 | \$4,761.12 |
| 24 | 2502.541 | 6" PERF TP PIPE DRAIN (MOD) | L F | \$9.16 | 125 | 0 | \$0.00 | 125 | \$1,145.00 |
| 25 | 2503.602 | CONNECT TO EXISTING STORM SEWER | EACH | \$508.71 | 1 | 0 | \$0.00 | 1 | \$508.71 |
| 26 | 2504.602 | ADJUST HYDRANT | EACH | \$1,526.12 | 1 | 0 | \$0.00 | 1 | \$1,526.12 |
| 27 | 2504.602 | ADJUST GATE VALVE & BOX | EACH | \$203.48 | 5 | 0 | \$0.00 | 5 | \$1,017.40 |
| 28 | 2506.502 | CONST DRAINAGE STRUCTURE DESIGN H | EACH | \$559.58 | 2 | 0 | \$0.00 | 2 | \$1,119.16 |
| 29 | 2506.502 | CONST DRAINAGE STRUCTURE DES 48-4020 | EACH | \$1,526.12 | 2 | 0 | \$0.00 | 2 | \$3,052.24 |
| 30 | 2506.522 | ADJUST FRAME & RING CASTING | EACH | \$203.48 | 3 | 0 | \$0.00 | 4 | \$813.92 |

CP 001-074-001 Project Item Status

| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date | |
|-----------------------------------|----------|------------------------------------|----------|--------------|-------------------|-----------------------|---------------------|------------------|----------------|---------------------|
| 31 | 2521.501 | 4" CONCRETE WALK | S F | \$4.53 | 4662 | 0 | \$0.00 | 4792 | \$21,707.76 | |
| 32 | 2531.501 | CONCRETE CURB & GUTTER DESIGN D424 | L F | \$16.28 | 1994 | 0 | \$0.00 | 2018 | \$32,853.04 | |
| 33 | 2531.507 | 6" CONCRETE DRIVEWAY PAVEMENT | S Y | \$47.31 | 181 | 0 | \$0.00 | 172 | \$8,137.32 | |
| 34 | 2540.602 | MAIL BOX SUPPORT | EACH | \$91.57 | 21 | 0 | \$0.00 | 17 | \$1,556.69 | |
| 35 | 2563.601 | TRAFFIC CONTROL | LS | \$1,526.12 | 1 | 0 | \$0.00 | 1 | \$1,526.12 | |
| 36 | 2573.502 | SILT FENCE, TYPE HI | L F | \$3.05 | 260 | 0 | \$0.00 | 280 | \$854.00 | |
| 37 | 2573.530 | STORM DRAIN INLET PROTECTION | EACH | \$152.61 | 4 | 0 | \$0.00 | 2 | \$305.22 | |
| 38 | 2574.508 | FERTILIZER TYPE 3 | LB | \$0.97 | 210 | 0 | \$0.00 | 250 | \$242.50 | |
| 39 | 2575.501 | SEEDING | ACRE | \$2,034.83 | 0.6 | 0 | \$0.00 | 0.6 | \$1,220.90 | |
| 40 | 2575.502 | SEED MIXTURE 25-131 | LB | \$3.56 | 132 | 0 | \$0.00 | 137 | \$487.72 | |
| 41 | 2575.511 | MULCH MATERIAL TYPE 3 | TON | \$508.71 | 1.2 | 0 | \$0.00 | 0 | \$0.00 | |
| 42 | 2575.519 | DISK ANCHORING | ACRE | \$508.70 | 0.6 | 0 | \$0.00 | 0 | \$0.00 | |
| 43 | 2575.571 | RAPID STABILIZATION METHOD 3 | MGAL | \$50.87 | 21 | 0 | \$0.00 | 0 | \$0.00 | |
| 44 | 2580.603 | INTERIM PAVEMENT MARKING | L F | \$0.12 | 16462 | 0 | \$0.00 | 22296 | \$2,675.52 | |
| 45 | 2582.502 | 4" SOLID LINE EPOXY | L F | \$0.18 | 23385 | 0 | \$0.00 | 27233 | \$4,901.94 | |
| 46 | 2582.502 | 4" BROKEN LINE EPOXY | L F | \$0.18 | 1215 | 0 | \$0.00 | 514 | \$92.52 | |
| Totals For Section LOCAL: | | | | | | | | \$0.00 | | \$440,248.90 |
| Backsheet 1 | | | | | | | | | | |
| 57 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$1,578.88 | 1 | 0 | \$0.00 | 1 | \$1,578.88 | |
| Totals For Backsheet 1: | | | | | | | | \$0.00 | | \$1,578.88 |
| Backsheet 2 | | | | | | | | | | |
| 58 | 2360.601 | WEARING COURSE INCENTIVE | LUMP SUM | \$2,811.56 | 1 | 0 | \$0.00 | 1 | \$2,811.56 | |
| Totals For Backsheet 2: | | | | | | | | \$0.00 | | \$2,811.56 |
| Change Order 1 | | | | | | | | | | |
| 47 | 2451.503 | GRANULAR BACKFILL (LV) | C Y | \$13.23 | 716 | 0 | \$0.00 | 812 | \$10,742.76 | |
| Totals For Change Order 1: | | | | | | | | \$0.00 | | \$10,742.76 |
| Change Order 2 | | | | | | | | | | |
| 59 | 2211.601 | GRADATION FAILURE DEDUCT | LS | (\$1,602.72) | 1 | 0 | \$0.00 | 1 | (\$1,602.72) | |
| Totals For Change Order 2: | | | | | | | | \$0.00 | | (\$1,602.72) |
| Work Order 1 | | | | | | | | | | |
| 48 | 2105.507 | SUBGRADE EXCAVATION | C Y | \$11.00 | 1362 | 0 | \$0.00 | 1362 | \$14,982.00 | |

| CP 001-074-001 Project Item Status | | | | | | | | | |
|---|----------|--------------------------------------|----------|------------|-------------------|-----------------------|---------------------|------------------|---------------------|
| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date |
| | 2105.607 | HAUL & PLACE SALVAGED MATERIAL | C Y | \$4.40 | 700 | 0 | \$0.00 | 700 | \$3,080.00 |
| Totals For Work Order 1: | | | | | | | \$0.00 | | \$18,062.00 |
| Work Order 2 | | | | | | | | | |
| 50 | 2021.501 | MOBILIZATION | LS | \$1,880.00 | 1 | 0 | \$0.00 | 1 | \$1,880.00 |
| 51 | 2232.501 | MILL BITUMINOUS SURFACE (4.5") | S Y | \$30.00 | 72 | 0 | \$0.00 | 89 | \$2,670.00 |
| 52 | 2360.501 | TYPE SP 9.5 WEARING COURSE MIX (2,B) | TON | \$240.00 | 19 | 0 | \$0.00 | 22.17 | \$5,320.80 |
| Totals For Work Order 2: | | | | | | | \$0.00 | | \$9,870.80 |
| Work Order 3 | | | | | | | | | |
| 54 | 2123.601 | PRIME CONTRACTOR MARK-UP 10% | LUMP SUM | \$450.00 | 1 | 0 | \$0.00 | 1 | \$450.00 |
| 53 | 2521.901 | MISC. CONCRETE WORK | LS | \$4,500.00 | 1 | 0 | \$0.00 | 1 | \$4,500.00 |
| Totals For Work Order 3: | | | | | | | \$0.00 | | \$4,950.00 |
| Work Order 4 | | | | | | | | | |
| 55 | 2104.503 | REMOVE CONCRETE SIDEWALK | S F | \$1.65 | 555 | 0 | \$0.00 | 555 | \$915.75 |
| 56 | 2521.501 | 4" CONCRETE WALK | S F | \$6.05 | 555 | 0 | \$0.00 | 603 | \$3,648.15 |
| Totals For Work Order 4: | | | | | | | \$0.00 | | \$4,563.90 |
| Work Order 5 | | | | | | | | | |
| 60 | 2123.601 | MISC. FORCE ACCOUNT WORK | LUMP SUM | \$284.36 | 1 | 0 | \$0.00 | 1 | \$284.36 |
| Totals For Work Order 5: | | | | | | | \$0.00 | | \$284.36 |
| Work Order 6 | | | | | | | | | |
| 61 | 2575.523 | EROSION CONTROL BLANKETS CATEGORY 3P | S Y | \$1.50 | 91 | 0 | \$0.00 | 91 | \$136.50 |
| 62 | 2575.560 | HYDRAULIC MULCH MATRIX | LB | \$2.48 | 1350 | 0 | \$0.00 | 1350 | \$3,348.00 |
| Totals For Work Order 6: | | | | | | | \$0.00 | | \$3,484.50 |
| Project Totals: | | | | | | | \$0.00 | | \$494,994.94 |

| CP 001-074-001 Contract Changes | | | | | |
|--|------|------|--|------------------|---------------------|
| No. | Type | Date | Explanation | Estimated Amount | Amount Paid To Date |
| | | | After removal of the existing bituminous surface, it was determined that a subcut was going to be required from approximately Sta. 187+00 to Sta. 198+22. The contractor was directed to excavate the soft, unsuitable material to a depth of 1 to 2 feet as necessary and backfill with salvaged granular grading | | |

CP 001-074-001 Contract Changes

| No. | Type | Date | Explanation | Estimated Amount | Amount Paid To Date |
|-----|--------------|-----------|--|------------------|---------------------|
| CO1 | Change Order | 8/1/2017 | material or granular backfill to provide an adequate subgrade for the pavement section. The contractor agreed to perform the additional subcut excavation for a price of \$10 per CY, to place the salvaged granular grading material for a price of \$4 per CY, and to provide and place any required granular backfill for the contract price of \$13.23 per CY. The extra granular backfill will be paid on this change order and the additional excavation and salvaged granular placement will be paid on Work Order No. 1. | \$9,472.68 | \$10,742.76 |
| WO1 | Work Order | 8/3/2017 | In association with Change Order No. 1, the contractor was directed to perform additional subcut excavation from approximately Sta. 187+00 to Sta. 198+22 at a depth of 1 to 2 feet as necessary to remove the unsuitable material. The contractor was also directed to backfill with salvaged granular common excavation material to the extent possible and then to furnish and place granular backfill material to the subgrade elevation. The contractor agreed to perform the additional excavation for \$10 per CY, place the salvaged granular common excavation material for \$4 per CY, and to furnish and place the granular backfill material for the contract price of \$13.23 per CY. The granular backfill will be paid on C.O. #1 and the excavation and salvaged common excavation material placement will be paid on this work order. Since the work performed on this work order was completed by a subcontractor, the unit prices will be increased by a 10% prime allowance. | \$18,062.00 | \$18,062.00 |
| WO2 | Work Order | 8/15/2017 | A bump and dip developed on CSAH 3 between 405th PL and 410th PL requiring corrective work on a patch approximately 20' x 32'. The contractor was directed to mill off the pavement full depth (approximately 4 to 4.5"), shape the existing aggregate base to eliminate the bump and dip, and to pave the patch to match the existing bituminous thickness. The contractor agreed to perform the extra work on CSAH 3 for the following unit prices, 2021.501 Mobilization \$1,880.00 LS, 2232.501 Mill Bituminous Surface (4.5") \$30.00 per SY, and 2360.501 Type SP 9.5 Wearing Course Mix (2,B) \$240.00 per Ton. | \$8,600.00 | \$9,870.80 |
| WO3 | Work Order | 8/24/2017 | After completion of the planned sidewalk in Hill City, it was determined that sidewalk should be added from approximately Sta. 196+27 to Sta. 197+98 LT, including 6" driveway pavement into the café parking lot from approximately Sta. 197+30 to Sta. 197+61. The additional quantities of concrete include approximately 617 SF of 4" concrete walk, 17.2 SY of 6" concrete driveway pavement, and 13 CY (LV) of aggregate base class 5. The contractor agreed to perform all work associated with the additional concrete, including mobilization, for the lump sum amount of \$4,500.00. Since the work will be completed by a subcontractor, a prime allowance of \$450.00 (10%) will be added. | \$4,950.00 | \$4,950.00 |
| WO4 | Work Order | 8/30/2017 | A fire hydrant at Sta. 188+15 RT landed in the new sidewalk so a 4' path was constructed around the hydrant to provide an ADA access route past the hydrant. After completion of the sidewalk, it was determined that the hydrant was still a potential safety hazard and that either the hydrant or the sidewalk needed to be relocated from directly behind the curb. Due to the depth of the water main below the hydrant and lack of a gate valve to shutdown the water to the hydrant, it was not feasible to relocate the hydrant. The contractor was directed to remove approximately 555 SF of sidewalk from approximately Sta. 187+25 RT to Sta. 188+35 RT and to replace it with a new sidewalk approximately 4' behind the curb. The contractor was also directed to regrade the sidewalk a half of a foot lower than the curb to reduce the amount of slope fill that would be required to construct an adequate base for the sidewalk. The contractor agreed to perform the sidewalk removal for \$1.65 per SF and to provide the new 4" concrete sidewalk with 4" aggregate base for \$6.05 per SF. The regrading of the sidewalk will be completed on | \$4,273.50 | \$4,563.90 |

CP 001-074-001 Contract Changes

| No. | Type | Date | Explanation | Estimated Amount | Amount Paid To Date |
|--------------------------------|--------------|-----------|---|--------------------|---------------------|
| | | | force account basis and paid on Work Order No. 5. | | |
| BK1 | Backsheet | 9/8/2017 | In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-24 (2360) Plant Mixed Asphalt Pavement, the following density incentive / disincentive was earned on the project. The total density incentive is \$1,578.88. The density worksheets are in the inspection file for documentation. | \$1,578.88 | \$1,578.88 |
| BK2 | Backsheet | 9/8/2017 | In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provisions S-24 (2360) Plant Mixed Asphalt Pavement and S-25 (2399) Pavement Surface Smoothness, the following ride incentive / disincentive was earned on the project. The total ride incentive is \$2811.56. The IRI and ALR sheets and the summary sheets are in the inspection file for documentation. | \$2,811.56 | \$2,811.56 |
| CO2 | Change Order | 9/26/2017 | As shown on the attached test and deduction summary sheets, Class 5 gradation Test Nos. 3, 4, and 5 failed on the #200 sieve. In accordance with MnDOT Standard Specification 2211 Aggregate Base and Special Provision S-21 (2211) Aggregate Base, the failing material was allowed to remain in place for a \$1,602.72 Lump Sum Deduct. | (\$1,602.72) | (\$1,602.72) |
| WO5 | Work Order | 10/3/2017 | In association with Work Order No. 4, the contractor agreed to perform grading work for the relocated sidewalk on a force account basis. The total costs incurred while performing the sidewalk grading work are \$284.36. See the attached Summary of Daily Force Account form for details. | \$284.36 | \$284.36 |
| WO6 | Work Order | 10/3/2017 | At the time of turf establishment, it was decided to change from the Mulch Material Type 3 and disk anchoring to using a hydraulic mulch matrix material due to the residential yards on the project. The contractor agreed to apply the 1350 pounds of Hydraulic Mulch Matrix for \$2.48 per pound. The contractor was also directed to install erosion control blanket at the inlets to the centerline culverts at Sta. 183+42 and Sta. 188+40. The contractor agreed to install the 91 SY of Erosion Control Blankets Category 3P for \$1.50 per SY. | \$3,484.50 | \$3,484.50 |
| Contract Change Totals: | | | | \$51,914.76 | \$54,746.04 |



AITKIN COUNTY

1211 Air Park Drive
 Aitkin, MN 56431
 Project CP 001-090-029 - Jacobson Shop Paving
 Final Payment No. 8

Contractor: Hardrives, Inc
 14475 Quiram Drive
 Rogers, MN 55374

Contract No. 20172
 Vendor No. 13228
 For Period: 9/11/2018 - 10/9/2018
 Warrant # _____ Date _____

Contract Amounts

| | |
|-------------------|-------------|
| Original Contract | \$18,920.62 |
| Contract Changes | \$0.00 |
| Revised Contract | \$18,920.62 |

Work Certified To Date

| | |
|------------------------|-------------|
| Base Bid Items | \$22,040.25 |
| Backsheet | \$0.00 |
| Change Order | \$0.00 |
| Supplemental Agreement | \$0.00 |
| Work Order | \$0.00 |
| Material On Hand | \$0.00 |
| Total | \$22,040.25 |

Funds Encumbered

| | |
|------------|-------------|
| Original | \$18,920.62 |
| Additional | N/A |
| Total | \$18,920.62 |

| | Work Certified This Payment | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Payment | Total Amount Paid To Date |
|---------------------------------------|-----------------------------|------------------------|----------------------|------------------------|--------------------------|---------------------------|
| CP 001-090-029 | \$0.00 | \$22,040.25 | \$0.00 | \$21,599.44 | \$440.81 | \$22,040.25 |
| Percent Retained: 0.0000% | | | | | | |
| Amount Paid This Final Payment | | | | | \$440.81 | |

CP 001-090-029 Payment Summary

| No. | From Date | To Date | Work Certified Per Payment | Amount Retained Per Payment | Amount Paid Per Payment |
|----------------|------------|------------|-------------------------------|--------------------------------|----------------------------|
| 1 | 06/26/2017 | 07/30/2017 | \$0.00 | \$0.00 | \$0.00 |
| 2 | 07/31/2017 | 08/27/2017 | \$22,040.25 | \$1,102.01 | \$20,938.24 |
| 3 | 08/28/2017 | 09/26/2017 | \$0.00 | \$0.00 | \$0.00 |
| 4 | 09/27/2017 | 10/10/2017 | \$0.00 | \$0.00 | \$0.00 |
| 5 | 10/11/2017 | 11/28/2017 | \$0.00 | \$0.00 | \$0.00 |
| 6 | 11/29/2017 | 07/20/2018 | \$0.00 | \$0.00 | \$0.00 |
| 7 | 07/21/2018 | 09/10/2018 | \$0.00 | (\$661.20) | \$661.20 |
| 8 | 09/11/2018 | 10/09/2018 | \$0.00 | (\$440.81) | \$440.81 |
| Totals: | | | \$22,040.25 | \$0.00 | \$22,040.25 |

CP 001-090-029 Funding Category Report

| Funding Category No. | Work Certified To Date | Less Amount Retained | Less Previous Payments | Amount Paid This Payment | Total Amount Paid To Date | |
|----------------------------|------------------------------|----------------------------|------------------------------|--------------------------------|---------------------------------|--------------------|
| 001 | 22,040.25 | 0.00 | 21,599.45 | 440.80 | 22,040.25 | |
| Totals: | | \$22,040.25 | \$0.00 | \$21,599.45 | \$440.80 | \$22,040.25 |

CP 001-090-029 Funding Source Report

| Accounting No. | Funding Source | Amount Paid This Payment | Revised Contract Amount | Funds Encumbered To Date | Paid To Contractor To Date |
|-------------------|-------------------|--------------------------------|-------------------------------|--------------------------------|----------------------------------|
| 9029 | Local | 440.80 | 18,920.62 | 18,920.62 | 22,040.25 |
| Totals: | | \$440.80 | \$18,920.62 | \$18,920.62 | \$22,040.25 |

| CP 001-090-029 Project Item Status | | | | | | | | | |
|---|----------|--------------------------------------|-------|------------|-------------------|-----------------------|---------------------|------------------|--------------------|
| Line | Item | Description | Units | Unit Price | Contract Quantity | Quantity This Payment | Amount This Payment | Quantity To Date | Amount To Date |
| LOCAL | | | | | | | | | |
| 1 | 2021.501 | MOBILIZATION | LS | \$2,000.00 | 1 | 0 | \$0.00 | 1 | \$2,000.00 |
| 2 | 2357.502 | BITUMINOUS MATERIAL FOR TACK COAT | GAL | \$0.01 | 62 | 0 | \$0.00 | 62 | \$0.62 |
| 3 | 2360.501 | TYPE SP 9.5 WEARING COURSE MIX (2,B) | TON | \$58.75 | 288 | 0 | \$0.00 | 341.1 | \$20,039.63 |
| Totals For LOCAL: | | | | | | | \$0.00 | | \$22,040.25 |
| Project Totals: | | | | | | | \$0.00 | | \$22,040.25 |



Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: LG220 Application for Exempt Permit - Up North Riders ATV Club Inc.

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Sally M. Huhta | | Department: Auditor's |
| Presenter (Name and Title): N/A | | Estimated Time Needed: N/A |
| Summary of Issue: Please adopt the following resolution: BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Up North Riders ATV Club Inc., at the following location – Fisherman’s Bay, which has an address of 50933 State Highway 65, McGregor, MN 55760 – Workman Township. (Note: Date of activity for Raffle – October 12th, 2019) | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Adopt Resolution | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> | | |

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

JKK1
 10/29/18 2:32PM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | |
|----|--|-------------|----------------------------|----------------------|------------------------------------|----------------------------|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 1 | DEPT | | | Commissioners | | |
| | 86222 Aitkin Independent Age | | | | | |
| | 01-001-000-0000-6230 | | 99.75 | synopsis 9/25 | 641193 | Printing, Publishing & Adv |
| | 86222 Aitkin Independent Age | | 99.75 | | 1 Transactions | |
| | 6097 Verizon Wireless | | | | | |
| | 01-001-000-0000-6250 | | 31.46 | cell charges | 286287802-0001 | Telephone |
| | 01-001-000-0000-6250 | | 35.01 | monthly cell | 786663881-0002 | Telephone |
| | 6097 Verizon Wireless | | 66.47 | | 2 Transactions | |
| 1 | DEPT Total: | | 166.22 | Commissioners | 2 Vendors | 3 Transactions |
| 12 | DEPT | | | Court Administration | | |
| | 8175 Centurylink | | | | | |
| | 01-012-000-0000-6250 | | 348.65 | OCT Phone | 313645966 | Telephone |
| | 8175 Centurylink | | 348.65 | | 1 Transactions | |
| | 11634 Gammello & Pearson PLLC | | | | | |
| | 01-012-000-0000-6232 | | 235.20 | 01-jv-17-994 | 65160 | Attorney Services |
| | 11634 Gammello & Pearson PLLC | | 235.20 | | 1 Transactions | |
| | 14654 Jones and Magnus, Attorneys at Law | | | | | |
| | 01-012-000-0000-6232 | | 461.25 | 01-pr-17-186 | | Attorney Services |
| | 01-012-000-0000-6232 | | 2,378.25 | 01-pr-17-186 | | Attorney Services |
| | 14654 Jones and Magnus, Attorneys at Law | | 2,839.50 | | 2 Transactions | |
| | 2810 Larson/Shari S | | | | | |
| | 01-012-000-0000-6232 | | 4,081.25 | Attorney Services | | Attorney Services |
| | 01-012-000-0000-6232 | | 354.71 | Attorney Services | | Attorney Services |
| | 2810 Larson/Shari S | | 4,435.96 | | 2 Transactions | |
| | 5176 Wetzel Law Firm | | | | | |
| | 01-012-000-0000-6232 | | 22.50 | 01-px-99-99 | | Attorney Services |
| | 5176 Wetzel Law Firm | | 22.50 | | 1 Transactions | |
| 12 | DEPT Total: | | 7,881.81 | Court Administration | 5 Vendors | 7 Transactions |
| 40 | DEPT | | | Auditor | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 783 | Canon Financial Services, Inc 01-040-000-0000-6231 | | 220.24 | copier contract | 19289393 | Services, Labor, Contracts |
| | 01-040-021-0000-6231 | | 127.00 | Copier contract 19289396 | 19306337 | Services, Labor, Contracts |
| 783 | Canon Financial Services, Inc | | 347.24 | 2 Transactions | | |
| 8175 | Centurylink 01-040-000-0000-6250 | | 29.73 | OCT Phone | 313645966 | Telephone |
| | 01-040-021-0000-6250 | | 337.07 | Local Calls | 314154028 | License Center-Phone |
| 8175 | Centurylink | | 366.80 | 2 Transactions | | |
| 1457 | CPS Technology Solutions, Inc 01-040-000-0000-6231 | | 26.40 | printer maint contract | 375555 | Services, Labor, Contracts |
| 1457 | CPS Technology Solutions, Inc | | 26.40 | 1 Transactions | | |
| 2386 | Information Systems Corp 01-040-000-0000-6231 | | 503.04 | NEXSAN Assurance Support | 24887 | Services, Labor, Contracts |
| 2386 | Information Systems Corp | | 503.04 | 1 Transactions | | |
| 3267 | Peysar/Kirk 01-040-000-0000-6330 | | 55.59 | MCIS board meeting | | Transportation & Travel |
| 3267 | Peysar/Kirk | | 55.59 | 1 Transactions | | |
| 86235 | The Office Shop Inc 01-040-000-0000-6405 | | 88.10 | date stamp / supplies 1053281 | 1053522 | Office & Computer Supplies |
| 86235 | The Office Shop Inc | | 88.10 | 1 Transactions | | |
| 40 | DEPT Total: | | 1,387.17 | Auditor | 6 Vendors | 8 Transactions |
| 42 | DEPT | | | Treasurer | | |
| 8175 | Centurylink 01-042-000-0000-6250 | | 5.41 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 5.41 | 1 Transactions | | |
| 2386 | Information Systems Corp 01-042-000-0000-6231 | | 503.04 | NEXSAN Assurance Support | 24887 | Services, Labor, Contracts |
| 2386 | Information Systems Corp | | 503.04 | 1 Transactions | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Accr | Rpt | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|------|-----|--------|-----------------------------------|-------------------------|---|
| 42 | DEPT Total: | | | 508.45 | Treasurer | 2 Vendors | 2 Transactions |
| 43 | DEPT | | | | Assessor | | |
| 8175 | Centurylink 01-043-000-0000-6250 | | | 16.22 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | | 16.22 | | 1 Transactions | |
| 10330 | Dangers/Mike 01-043-000-0000-6108 | | | 8.86 | regional assessors meeting | | Meals (Not Overnight) |
| 10330 | Dangers/Mike | | | 8.86 | | 1 Transactions | |
| 84172 | Riverwood Healthcare Center 01-043-000-0000-6272 | | | 110.00 | pre-employment physical | | Physical Examinations |
| 84172 | Riverwood Healthcare Center | | | 110.00 | | 1 Transactions | |
| 86235 | The Office Shop Inc 01-043-000-0000-6405 | | | 48.95 | ink refills 1053168-1 pens | 1053168-0 | Office, Film & Computer Supplies |
| 86235 | The Office Shop Inc | | | 48.95 | | 1 Transactions | |
| 13934 | Tire Barn 01-043-000-0000-6302 | | | 603.86 | 2004 trailblazer brakes/bearin | 45408 | Car Maintenance |
| 13934 | Tire Barn | | | 603.86 | | 1 Transactions | |
| 6097 | Verizon Wireless 01-043-000-0000-6250 | | | 148.45 | monthly cell | 9815663871 | Telephone |
| 6097 | Verizon Wireless | | | 148.45 | | 1 Transactions | |
| 43 | DEPT Total: | | | 936.34 | Assessor | 6 Vendors | 6 Transactions |
| 44 | DEPT | | | | Central Services | | |
| 8175 | Centurylink 01-044-000-0000-6250 | | | 2.70 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | | 2.70 | | 1 Transactions | |
| 10185 | Centurylink Communications Inc 01-044-000-0000-6250 | | | 1.65 | Oct Phone Toll free | 320295974 | Telephone |
| | 01-044-000-0000-6250 | | | 0.02 | Oct Phone Toll free | 320295974 | Telephone |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|-----------|--------------------------------------|----------------------------|--|
| 10185 | Centurylink Communications Inc | | 1.67 | | 2 Transactions | |
| 1010 | City Of Aitkin 01-044-100-0000-6800 | | 8,453.20 | 2nd 1/2 abatement county marke | 56-0-181801 | Tax Abatements |
| 1010 | City Of Aitkin | | 8,453.20 | | 1 Transactions | |
| 13722 | Neo Funds by Neopost 01-044-048-0000-6405 | | 280.00 | ink | | Postage Supplies |
| 13722 | Neo Funds by Neopost | | 280.00 | | 1 Transactions | |
| 8691 | Northland Hydraulic Service 01-044-100-0000-6800 | | 850.00 | Tax Abatement | 57-0-002903 | Tax Abatements |
| 8691 | Northland Hydraulic Service | | 850.00 | | 1 Transactions | |
| 13845 | SB PHARMACY LLC 01-044-100-0000-6800 | | 1,454.73 | 1/2 tax abatement | | Tax Abatements |
| 13845 | SB PHARMACY LLC | | 1,454.73 | | 1 Transactions | |
| 44 | DEPT Total: | | 11,042.30 | Central Services | 6 Vendors | 7 Transactions |
| 49 | DEPT | | | Information Technologies | | |
| 8175 | Centurylink 01-049-000-0000-6250 | | 24.32 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 24.32 | | 1 Transactions | |
| 14989 | CIT 01-049-000-0000-6625 | | 24,565.00 | Barracuda Enc Backup Serv | 111665 | As/400, Computer & Office Equip. |
| 14989 | CIT | | 24,565.00 | | 1 Transactions | |
| 86290 | Mn Counties Information Systems 01-049-000-0000-6231 | | 28,255.50 | hosting buy-in | 1592 | Programming, Services, Contracts |
| | 01-049-000-0000-6231 | | 3,514.50 | 4th qtr hosting | 1593 | Programming, Services, Contracts |
| 86290 | Mn Counties Information Systems | | 31,770.00 | | 2 Transactions | |
| 6097 | Verizon Wireless 01-049-000-0000-6231 | | 35.01 | mobile broadband | 386695110-0002 | Programming, Services, Contracts |
| 6097 | Verizon Wireless | | 35.01 | | 1 Transactions | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Accr | Rpt | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|------|-----|-----------|-----------------------------------|-------------------------|---|
| 49 | DEPT Total: | | | 56,394.33 | Information Technologies | 4 Vendors | 5 Transactions |
| 52 | DEPT | | | | Administration | | |
| 86222 | Aitkin Independent Age 01-052-000-0000-6230 | | | 129.00 | help wanted ads | | Printing, Publishing & Adv |
| 86222 | Aitkin Independent Age | | | 129.00 | | 1 Transactions | |
| 8175 | Centurylink 01-052-000-0000-6250 | | | 64.87 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | | 64.87 | | 1 Transactions | |
| 11303 | Danielson/Bobbie 01-052-000-0000-6625 | | | 24.37 | Facebook marketing book | | Office Equipment |
| 11303 | Danielson/Bobbie | | | 24.37 | | 1 Transactions | |
| 12048 | McDowell Agency, Inc./The 01-052-000-0000-6234 | | | 126.50 | hoppe/kayfes/smith | 107355 | Background Check Fee |
| | 01-052-000-0000-6234 | | | 49.00 | Eddy | 108047 | Background Check Fee |
| 12048 | McDowell Agency, Inc./The | | | 175.50 | | 2 Transactions | |
| 13412 | Pemberton, Sorlie, Rufer & Kershner PLLF 01-052-000-0000-6232 | | | 736.50 | county law | | Attorney Services |
| 13412 | Pemberton, Sorlie, Rufer & Kershner PLLF | | | 736.50 | | 1 Transactions | |
| 86235 | The Office Shop Inc 01-052-000-0000-6405 | | | 112.12 | toner - bobbie's | 1052140-0 | Office & Computer Supplies |
| | 01-052-000-0000-6405 | | | 7.77 | flags | 1053446-0 | Office & Computer Supplies |
| 86235 | The Office Shop Inc | | | 119.89 | | 2 Transactions | |
| 52 | DEPT Total: | | | 1,250.13 | Administration | 6 Vendors | 8 Transactions |
| 60 | DEPT | | | | Elections | | |
| 14967 | KNOW iNK 01-060-000-0000-6406 | | | 125.00 | receipt paper | 3523 | Ballots & Programming |
| 14967 | KNOW iNK | | | 125.00 | | 1 Transactions | |
| 86235 | The Office Shop Inc 01-060-000-0000-6405 | | | 23.17 | supplies | 1053281 | Office & Computer Supplies |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | |
|---|----------------------|---------------------|------------------------------|-----------------------------|-----------------------------|
| No. Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| | 01-060-000-0000-6205 | 39.96 | UPS inv 301549 | 301456 | Postage |
| 86235 The Office Shop Inc | | 63.13 | 2 Transactions | | |
| 60 DEPT Total: | | 188.13 | Elections | 2 Vendors | 3 Transactions |
| 90 DEPT | | | Attorney | | |
| 117 Aitkin County Sheriff | | | | | |
| | 01-090-000-0000-6250 | 15.84 | JR cell service | 18-0221 | Telephone |
| 117 Aitkin County Sheriff | | 15.84 | 1 Transactions | | |
| 5582 Burnett County Sheriffs Department | | | | | |
| | 01-090-000-0000-6234 | 40.00 | subpoena | CIV-10-0407 | Co Sheriff Services |
| 5582 Burnett County Sheriffs Department | | 40.00 | 1 Transactions | | |
| 783 Canon Financial Services, Inc | | | | | |
| | 01-090-000-0000-6405 | 359.91 | copier contract | 19306336 | Office & Computer Supplies |
| 783 Canon Financial Services, Inc | | 359.91 | 1 Transactions | | |
| 8175 Centurylink | | | | | |
| | 01-090-000-0000-6250 | 45.95 | OCT Phone | 313645966 | Telephone |
| 8175 Centurylink | | 45.95 | 1 Transactions | | |
| 10185 Centurylink Communications Inc | | | | | |
| | 01-090-000-0000-6250 | 1.17 | Oct Phone Toll free | 320295974 | Telephone |
| 10185 Centurylink Communications Inc | | 1.17 | 1 Transactions | | |
| 1180 Crow Wing Co Sheriff's Office | | | | | |
| | 01-090-000-0000-6234 | 75.00 | subpoena | 6239 | Co Sheriff Services |
| 1180 Crow Wing Co Sheriff's Office | | 75.00 | 1 Transactions | | |
| 89541 Culligan | | | | | |
| | 01-090-000-0000-6213 | 66.20 | water supplies | 150x01000603 | Drug & Forfeiture Ms387.213 |
| 89541 Culligan | | 66.20 | 1 Transactions | | |
| 2140 Hennepin County Sheriff's Office | | | | | |
| | 01-090-000-0000-6234 | 160.00 | summons and compliant/ subp. | 81691/81707 | Co Sheriff Services |
| 2140 Hennepin County Sheriff's Office | | 160.00 | 1 Transactions | | |
| 5970 Pine County Sheriff's Office | | | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | |
|--------|---------------------------------|------|---------------------|-------------------------------|-----------------------------|---|
| No. | Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| | 01-090-000-0000-6234 | | 60.00 | subponea | in201806495 | Co Sheriff Services |
| 5970 | Pine County Sheriff's Office | | 60.00 | 1 Transactions | | |
| 11176 | Schiferl/Natalie | | | | | |
| | 01-090-000-0000-6330 | | 129.71 | mcap 2020 comm | | Transportation & Travel & Parking |
| | 01-090-000-0000-6330 | | 99.74 | chips conf | | Transportation & Travel & Parking |
| 11176 | Schiferl/Natalie | | 229.45 | 2 Transactions | | |
| 10879 | Shred-It | | | | | |
| | 01-090-000-0000-6231 | | 173.25 | on site service | 8125667673 | Services, Labor, Contracts |
| 10879 | Shred-It | | 173.25 | 1 Transactions | | |
| 5173 | Thomson Reuters-West Publishing | | | | | |
| | 01-090-000-0000-6239 | | 1,477.46 | west information library plan | 838999169 | Computer Research |
| | 01-090-000-0000-6239 | | 320.32 | west information library plan | 839098426 | Computer Research |
| 5173 | Thomson Reuters-West Publishing | | 1,797.78 | 2 Transactions | | |
| 10930 | Tidholm Productions | | | | | |
| | 01-090-000-0000-6405 | | 776.90 | file folders / bus cards | 1387620/139764 | Office & Computer Supplies |
| 10930 | Tidholm Productions | | 776.90 | 1 Transactions | | |
| 90 | DEPT Total: | | 3,801.45 | Attorney | 13 Vendors | 15 Transactions |
| 100 | DEPT | | | Recorder | | |
| 8175 | Centurylink | | | | | |
| | 01-100-000-0000-6250 | | 16.22 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 16.22 | 1 Transactions | | |
| 2386 | Information Systems Corp | | | | | |
| | 01-100-195-0000-6231 | | 335.35 | NEXSAN Assurance Support | 24887 | Services, Labor, Contracts-Land Records |
| | 01-100-196-0000-6231 | | 838.39 | NEXSAN Assurance Support | 24887 | Services, Labor, Contracts-Recorder's |
| 2386 | Information Systems Corp | | 1,173.74 | 2 Transactions | | |
| 100 | DEPT Total: | | 1,189.96 | Recorder | 2 Vendors | 3 Transactions |
| 110 | DEPT | | | Courthouse Maintenance | | |
| 12106 | Antoine Electric | | | | | |
| | 01-110-000-0000-6231 | | 96.08 | parking lot lights | 16695 | Services, Labor, Contracts |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 12106 | Antoine Electric | | 96.08 | | 1 Transactions | |
| 10083 | Cedarbrook Lumber Comp 01-110-000-0000-6422 | | 71.96 | white egg crate | 96529 | Janitorial Supplies |
| 10083 | Cedarbrook Lumber Comp | | 71.96 | | 1 Transactions | |
| 8175 | Centurylink 01-110-000-0000-6250 | | 2.70 | OCT Phone | 313645966 | Phone |
| 8175 | Centurylink | | 2.70 | | 1 Transactions | |
| 88628 | Dalco 01-110-000-0000-6422 | | 611.65 | toilet tissue/batteries/ice me | 3374190 | Janitorial Supplies |
| 88628 | Dalco | | 611.65 | | 1 Transactions | |
| 2186 | Hillyard Inc - Kansas City 01-110-000-0000-6422 | | 644.86 | supplies | 603181460 | Janitorial Supplies |
| | 01-110-000-0000-6422 | | 59.73 | pads | 603186882 | Janitorial Supplies |
| 2186 | Hillyard Inc - Kansas City | | 704.59 | | 2 Transactions | |
| 9692 | Minnesota Energy Resources Corporation 01-110-000-0000-6254 | | 489.07 | Court House Heat | 0506823754-001 | Utilities & Heating |
| 9692 | Minnesota Energy Resources Corporation | | 489.07 | | 1 Transactions | |
| 3950 | Public Utilities 01-110-000-0000-6254 | | 1,874.62 | Courthouse Utilities | | Utilities & Heating |
| | 01-110-000-0000-6254 | | 29.22 | Old County Garage | | Utilities & Heating |
| | 01-110-000-0000-6254 | | 180.57 | CH Building Coordinator | | Utilities & Heating |
| | 01-110-000-0000-6254 | | 164.11 | Glarco Building | | Utilities & Heating |
| | 01-110-000-0000-6254 | | 250.03 | LA tool building | | Utilities & Heating |
| 3950 | Public Utilities | | 2,498.55 | | 5 Transactions | |
| 10698 | Stericycle, Inc 01-110-000-0000-6255 | | 30.10 | Steri-Safe 11/01/2018 | 4008153644 11/01/2018 | Garbage |
| 10698 | Stericycle, Inc | | 30.10 | | 1 Transactions | |
| 6097 | Verizon Wireless 01-110-000-0000-6250 | | 8.07- | cell charges | 286287802-0001 | Phone |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 6097 | Verizon Wireless | | 8.07- | | 1 Transactions | |
| 110 | DEPT Total: | | 4,496.63 | Courthouse Maintenance | 9 Vendors | 14 Transactions |
| 111 | DEPT | | | Buildings | | |
| 12106 | Antoine Electric 01-111-000-0000-6605 | | 2,054.71 | it ac unit / wiring maint gara | 16700/16701 | Building & Structures |
| 12106 | Antoine Electric | | 2,054.71 | | 1 Transactions | |
| 111 | DEPT Total: | | 2,054.71 | Buildings | 1 Vendors | 1 Transactions |
| 120 | DEPT | | | Service Officer | | |
| 8175 | Centurylink 01-120-000-0000-6250 | | 51.35 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 51.35 | | 1 Transactions | |
| 10185 | Centurylink Communications Inc 01-120-000-0000-6250 | | 5.28 | Oct Phone Toll free | 320295974 | Telephone |
| 10185 | Centurylink Communications Inc | | 5.28 | | 1 Transactions | |
| 86235 | The Office Shop Inc 01-120-000-0000-6405 | | 97.47 | toner / tissue / scissors | 1051407 | Office & Computer Supplies |
| 86235 | The Office Shop Inc | | 97.47 | | 1 Transactions | |
| 120 | DEPT Total: | | 154.10 | Service Officer | 3 Vendors | 3 Transactions |
| 122 | DEPT | | | Planning & Zoning | | |
| 14339 | Bright/Richard Edward 01-122-000-0000-6350 | | 60.00 | boa meeting | | Per Diem |
| | 01-122-038-0000-6330 | | 27.80 | boa meeting | | Boa/Pc Mileage |
| 14339 | Bright/Richard Edward | | 87.80 | | 2 Transactions | |
| 783 | Canon Financial Services, Inc 01-122-000-0000-6231 | | 248.73 | copier contract | 19289387 | Services, Labor, Contracts, Programming |
| 783 | Canon Financial Services, Inc | | 248.73 | | 1 Transactions | |
| 8175 | Centurylink 01-122-000-0000-6250 | | 94.60 | OCT Phone | 313645966 | Telephone |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | <u>Rpt</u> | Warrant Description | Invoice # | Account/Formula Description |
|-------------------------------|------------|---------------------|--------------------------|--|
| No. Account/Formula | Accr | Amount | Service Dates | On Behalf of Name |
| | | | Paid On Bhf # | |
| 8175 Centurylink | | 94.60 | 1 Transactions | |
| 13066 Hargrave/Bryan | | | | |
| 01-122-000-0000-6231 | | 3,500.00 | 10/15 to 10/26 | Services, Labor, Contracts, Programming |
| 13066 Hargrave/Bryan | | 3,500.00 | 1 Transactions | |
| 2386 Information Systems Corp | | | | |
| 01-122-000-0000-6231 | | 1,173.75 | NEXSAN Assurance Support | Services, Labor, Contracts, Programming |
| 2386 Information Systems Corp | | 1,173.75 | 1 Transactions | |
| 24887 | | | | |
| 11990 Lange/David | | | | |
| 01-122-000-0000-6350 | | 60.00 | PC meeting | Per Diem |
| 01-122-038-0000-6330 | | 85.02 | PC meeting | Boa/Pc Mileage |
| 11990 Lange/David | | 145.02 | 2 Transactions | |
| 5516 Paquette/Jeremy M | | | | |
| 01-122-000-0000-6350 | | 60.00 | BOA Meeting | Per Diem |
| 01-122-038-0000-6330 | | 54.50 | BOA Meeting | Boa/Pc Mileage |
| 5516 Paquette/Jeremy M | | 114.50 | 2 Transactions | |
| 4010 Rasley Oil Company | | | | |
| 01-122-000-0000-6511 | | 16.81 | fuel charges | Gas And Oil |
| 4010 Rasley Oil Company | | 16.81 | 1 Transactions | |
| 13424 Sonnee/Dennise J | | | | |
| 01-122-000-0000-6350 | | 60.00 | PC meeting | Per Diem |
| 01-122-038-0000-6330 | | 59.95 | PC meeting | Boa/Pc Mileage |
| 13424 Sonnee/Dennise J | | 119.95 | 2 Transactions | |
| 10028 Spiel/Edward | | | | |
| 01-122-000-0000-6350 | | 60.00 | BOA Meeting | Per Diem |
| 01-122-038-0000-6330 | | 33.25 | BOA Meeting | Boa/Pc Mileage |
| 10028 Spiel/Edward | | 93.25 | 2 Transactions | |
| 86235 The Office Shop Inc | | | | |
| 01-122-000-0000-6405 | | 74.76 | calendars | Office, Computer, Film, & Field Supplies |
| 86235 The Office Shop Inc | | 74.76 | 1 Transactions | |
| 14991 Thisius / Todd | | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------|--|------|---------------------|------------------------------|----------------------------------|
| No. | Account/Formula | Accr | Amount | Service Dates | On Behalf of Name |
| | 01-122-000-0000-6820 | | 100.00 | full refund | Refunds & Reimbursements |
| 14991 | Thisius / Todd | | 100.00 | 1 Transactions | |
| 11024 | Thompson Excavating LLC | | | | |
| | 01-122-029-0000-6304 | | 14,056.00 | ists fix up grant | MPCA SSTS Upgrade Grant Expenses |
| 11024 | Thompson Excavating LLC | | 14,056.00 | 1 Transactions | |
| 6097 | Verizon Wireless | | | | |
| | 01-122-000-0000-6250 | | 42.80 | monthly cell | Telephone |
| 6097 | Verizon Wireless | | 42.80 | 1 Transactions | |
| 122 | DEPT Total: | | 19,867.97 | Planning & Zoning | 14 Vendors 19 Transactions |
| 123 | DEPT | | | Coroner | |
| 4205 | Rowe Funeral Home & Cremation Servs, I | | | | |
| | 01-123-000-0000-6330 | | 550.00 | transport to RCME | Transportation For Autopsy |
| 4205 | Rowe Funeral Home & Cremation Servs, I | | 550.00 | 1 Transactions | |
| 123 | DEPT Total: | | 550.00 | Coroner | 1 Vendors 1 Transactions |
| 200 | DEPT | | | Enforcement | |
| 657 | Aitkin Glass Service | | | | |
| | 01-200-000-0000-6302 | | 334.50 | windshield #210 vs. turkey | Car Maintenance |
| 657 | Aitkin Glass Service | | 334.50 | 1 Transactions | |
| 11960 | ASAP Towing | | | | |
| | 01-200-000-0000-6359 | | 157.50 | 2002 Olds Alero 18-3013 forf | Wrecker Service |
| 11960 | ASAP Towing | | 157.50 | 1 Transactions | |
| 86467 | Auto Value Aitkin | | | | |
| | 01-200-000-0000-6302 | | 55.98 | spare bulbs #206 | Car Maintenance |
| | 01-200-000-0000-6302 | | 10.99 | halogen bulb #210 | Car Maintenance |
| | 01-200-000-0000-6302 | | 4.99 | headlight bulb #223 | Car Maintenance |
| 86467 | Auto Value Aitkin | | 71.96 | 3 Transactions | |
| 10442 | Bureau Of Crim.Apprehension | | | | |
| | 01-200-039-0000-6425 | | 760.00 | 3rd quarter new/renewals | Gun Permit Expenses |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|-----------|--------------------------------------|----------------------------|--|
| 10442 | Bureau Of Crim.Apprehension | | 760.00 | 1 Transactions | | |
| 8175 | Centurylink 01-200-000-0000-6250 | | 140.54 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 140.54 | 1 Transactions | | |
| 10185 | Centurylink Communications Inc 01-200-000-0000-6250 | | 3.85 | Oct Phone Toll free | 320295974 | Telephone |
| 10185 | Centurylink Communications Inc | | 3.85 | 1 Transactions | | |
| 10405 | Digital Ally,Inc. 01-200-000-0000-6610 | | 160.00 | Wi-Fi Pkg Adapter with cable | 1103583 | Equipment & Radios |
| 10405 | Digital Ally,Inc. | | 160.00 | 1 Transactions | | |
| 12110 | Revelin Vehicle Solutions, LLC 01-200-000-0000-6302 | | 2,200.00 | outfit new #212 | 202 | Car Maintenance |
| | 01-200-000-0000-6302 | | 195.00 | lights, wiring #204 deer hit | 203 | Car Maintenance |
| | 01-200-000-0000-6302 | | 19,820.00 | equipment for 4 squad builds | 204 | Car Maintenance |
| 12110 | Revelin Vehicle Solutions, LLC | | 22,215.00 | 3 Transactions | | |
| 4681 | Streichers 01-200-000-0000-6410 | | 164.97 | uniform pant #202 | 11334892 | Clothing Allowance |
| 4681 | Streichers | | 164.97 | 1 Transactions | | |
| 13934 | Tire Barn 01-200-000-0000-6302 | | 45.98 | oil change #224 | 45229 | Car Maintenance |
| | 01-200-000-0000-6302 | | 199.45 | battery #220 | 45323 | Car Maintenance |
| | 01-200-000-0000-6302 | | 763.49 | 4 tires, balance, oil change | 45369 | Car Maintenance |
| | 01-200-000-0000-6302 | | 63.08 | oil change, rotate tires #202 | 45421 | Car Maintenance |
| 13934 | Tire Barn | | 1,072.00 | 4 Transactions | | |
| 200 | DEPT Total: | | 25,080.32 | Enforcement | 10 Vendors | 17 Transactions |
| 202 | DEPT | | | Boat & Water | | |
| 3950 | Public Utilities 01-202-000-0000-6254 | | 24.19 | Boat & Water | | Utilities |
| 3950 | Public Utilities | | 24.19 | 1 Transactions | | |
| 12110 | Revelin Vehicle Solutions, LLC | | | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------|------------------------------------|------|--------------------------------|---------------|-----------------------------------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| | 01-202-000-0000-6302 | | fix lights on B&W boat | 203 | B&W Maintenance |
| | 01-202-000-0000-6302 | | utility box #208 squad | 203 | B&W Maintenance |
| 12110 | Revelin Vehicle Solutions, LLC | | | | 2 Transactions |
| 13847 | WHITES LEGACY GARAGE | | | | |
| | 01-202-000-0000-6302 | | 2010 Lund 115 Merc winterize | | B&W Maintenance |
| | 01-202-000-0000-6302 | | Lund 1600SS 75 ELPT45 winteriz | | B&W Maintenance |
| | 01-202-000-0000-6302 | | Lund 1600 ME75I45 merc winteri | | B&W Maintenance |
| 13847 | WHITES LEGACY GARAGE | | | | 3 Transactions |
| 5171 | Willey's Marine Inc | | | | |
| | 01-202-000-0000-6302 | | boat battery | 25368 | B&W Maintenance |
| 5171 | Willey's Marine Inc | | | | 1 Transactions |
| 202 | DEPT Total: | | Boat & Water | | 4 Vendors 7 Transactions |
| 206 | DEPT | | Forfeitures | | |
| | 117 Aitkin County Sheriff | | | | |
| | 01-206-000-0000-6409 | | license ATV trailer | 10/17/18 | Forfeiture Supplies |
| | 117 Aitkin County Sheriff | | | | 1 Transactions |
| 206 | DEPT Total: | | Forfeitures | | 1 Vendors 1 Transactions |
| 252 | DEPT | | Corrections | | |
| | 9868 Aitkin Co Jail Inmate Account | | | | |
| | 01-252-252-0000-6405 | | March deposit slip charge | 03/13/18 | Prisoner Welfare |
| | 01-252-252-0000-6405 | | Sept deposit slips charge | 09/18/18 | Prisoner Welfare |
| | 9868 Aitkin Co Jail Inmate Account | | | | 2 Transactions |
| 86467 | Auto Value Aitkin | | | | |
| | 01-252-252-0000-6405 | | ear plugs for commissary | 40128914 | Prisoner Welfare |
| 86467 | Auto Value Aitkin | | | | 1 Transactions |
| 783 | Canon Financial Services, Inc | | | | |
| | 01-252-000-0000-6231 | | dispatch copier | 19289386 | Services & Labor (Incl Contracts) |
| 783 | Canon Financial Services, Inc | | | | 1 Transactions |
| 8175 | Centurylink | | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | |
|--|------|---------------------|------------------------------|-----------------------------|-----------------------------------|
| No. Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| 8175 Centurylink | | 327.03 | OCT Phone | 313645966 | Telephone |
| | | 327.03 | 1 Transactions | | |
| 10185 Centurylink Communications Inc | | | | | |
| 01-252-000-0000-6250 | | 3.85 | Oct Phone Toll free | 320295974 | Telephone |
| 10185 Centurylink Communications Inc | | 3.85 | 1 Transactions | | |
| 163 Charter Communications | | | | | |
| 01-252-252-0000-6405 | | 184.49 | inmate cable | 10/18/18 | Prisoner Welfare |
| 163 Charter Communications | | 184.49 | 1 Transactions | | |
| 10855 Culligan | | | | | |
| 01-252-000-0000-6231 | | 261.96 | service call, clean filters | 461317 | Services & Labor (Incl Contracts) |
| 10855 Culligan | | 261.96 | 1 Transactions | | |
| 1829 Goble's Sewer Service Inc. | | | | | |
| 01-252-000-0000-6231 | | 395.00 | rotojet paper towel blockage | 10974 | Services & Labor (Incl Contracts) |
| 1829 Goble's Sewer Service Inc. | | 395.00 | 1 Transactions | | |
| 1880 Gravelle Plumbing & Heating, Inc | | | | | |
| 01-252-000-0000-6590 | | 25.79 | handle kit | 78200 | Repair & Maintenance Supplies |
| 01-252-000-0000-6590 | | 62.37 | o-ring, Chigago stems | 78408 | Repair & Maintenance Supplies |
| 1880 Gravelle Plumbing & Heating, Inc | | 88.16 | 2 Transactions | | |
| 2186 Hillyard Inc - Kansas City | | | | | |
| 01-252-000-0000-6422 | | 1,851.19 | janitorial supplies | 603181490 | Janitorial Supplies |
| 2186 Hillyard Inc - Kansas City | | 1,851.19 | 1 Transactions | | |
| 5756 KEEPRS, Inc | | | | | |
| 01-252-000-0000-6410 | | 168.57 | uniform shirts Kim | 386088-01 | Clothing Allowance |
| 01-252-000-0000-6410 | | 291.75 | uniform shirts jail | 386703 | Clothing Allowance |
| 5756 KEEPRS, Inc | | 460.32 | 2 Transactions | | |
| 13073 Lakes Area Lock & Door Hardware Inc. | | | | | |
| 01-252-000-0000-6590 | | 285.00 | repair 2 cell door locks | 5655 | Repair & Maintenance Supplies |
| 13073 Lakes Area Lock & Door Hardware Inc. | | 285.00 | 1 Transactions | | |
| 3160 Mille Lacs Energy Coop-Albert Lea | | | | | |
| 01-252-000-0000-6254 | | 283.66 | shelter tower | 10/10/18 | Utilities & Heating |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description |
|--------|---|------|----------|----------------------|----------------|-----------------------------------|
| No. | Account/Formula | Accr | | Service Dates | Paid On Bhf # | On Behalf of Name |
| 3160 | Mille Lacs Energy Coop-Albert Lea | | 283.66 | | | |
| | | | | 1 Transactions | | |
| 9692 | Minnesota Energy Resources Corporation | | | | | |
| | 01-252-000-0000-6254 | | 364.97 | jail | 0505399584 | Utilities & Heating |
| | 01-252-000-0000-6254 | | 456.49 | jail | 05058221458 | Utilities & Heating |
| | 01-252-000-0000-6254 | | 58.53 | STS | 0506726121 | Utilities & Heating |
| 9692 | Minnesota Energy Resources Corporation | | 879.99 | | | |
| | | | | 3 Transactions | | |
| 3789 | Pan-O-Gold Baking Company | | | | | |
| | 01-252-000-0000-6418 | | 130.22 | groceries | 10002418284020 | Groceries |
| | 01-252-000-0000-6418 | | 228.92 | groceries | 10002418291021 | Groceries |
| 3789 | Pan-O-Gold Baking Company | | 359.14 | | | |
| | | | | 2 Transactions | | |
| 3950 | Public Utilities | | | | | |
| | 01-252-000-0000-6254 | | 61.00 | Sheriff Emer Storage | | Utilities & Heating |
| | 01-252-000-0000-6254 | | 1,271.14 | New Jail | | Utilities & Heating |
| | 01-252-000-0000-6254 | | 5,533.56 | New Jail 2 | | Utilities & Heating |
| 3950 | Public Utilities | | 6,865.70 | | | |
| | | | | 3 Transactions | | |
| 11538 | RCB Collections Range Credit Bureau Inc | | | | | |
| | 01-252-000-0000-6231 | | 15.13 | credit reports | 10/10/18 | Services & Labor (Incl Contracts) |
| 11538 | RCB Collections Range Credit Bureau Inc | | 15.13 | | | |
| | | | | 1 Transactions | | |
| 9295 | Reinhart Foodservice | | | | | |
| | 01-252-000-0000-6418 | | 1,854.84 | groceries | 477681 | Groceries |
| | 01-252-000-0000-6418 | | 22.76- | return | 480234 | Groceries |
| | 01-252-000-0000-6418 | | 73.92- | return | 480834 | Groceries |
| | 01-252-000-0000-6418 | | 1,575.71 | groceries | 485948 | Groceries |
| 9295 | Reinhart Foodservice | | 3,333.87 | | | |
| | | | | 4 Transactions | | |
| 9499 | Reliance Telephone Systems, Inc | | | | | |
| | 01-252-252-0000-6406 | | 1,200.00 | phone cards | D-22067 | Phone Card Prisoner Welfare |
| 9499 | Reliance Telephone Systems, Inc | | 1,200.00 | | | |
| | | | | 1 Transactions | | |
| 86235 | The Office Shop Inc | | | | | |
| | 01-252-000-0000-6405 | | 24.19 | legal mail stamp | 1052710-0 | Office & Computer Supplies |
| 86235 | The Office Shop Inc | | 24.19 | | | |
| | | | | 1 Transactions | | |
| 11608 | Thrifty White Pharmacy-McGregor | | | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------|---|-----------|--------------------------------|---------------|---------------------------------------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| 11608 | 01-252-000-0000-6262 Thrifty White Pharmacy-McGregor | | inmate prescription | 09/30/18 | Medical Expenses & Supplies - Inmates |
| | | 3,378.34 | | | |
| | | 3,378.34 | 1 Transactions | | |
| 13934 | 01-252-000-0000-6302 Tire Barn | | oil change, rotate ti, xport 2 | 45262 | Car Maintenance |
| | | 63.08 | | | |
| | | 63.08 | 1 Transactions | | |
| 5295 | 01-252-000-0000-6231 Ziegler Inc | | Inspect Cat 3306 generator | SW050305252 | Services & Labor (Incl Contracts) |
| | | 6,246.59 | | | |
| | 01-252-000-0000-6231 Ziegler Inc | | Inspect Generac 64238 generato | SW050305253 | Services & Labor (Incl Contracts) |
| | | 273.65 | | | |
| | | 6,520.24 | 2 Transactions | | |
| 252 | DEPT Total: | 26,946.41 | Corrections | 23 Vendors | 35 Transactions |
| 253 | DEPT | | Sentence to Serve | | |
| 7628 | 01-253-000-0000-6231 Al's Welding & Sandblasting | | trailer wheel bearings, jack | 10070 | Services, Labor, Contracts |
| | | 452.38 | | | |
| | | 452.38 | 1 Transactions | | |
| 8175 | 01-253-000-0000-6250 Centurylink | | OCT Phone | 313645966 | Telephone |
| | | 2.70 | | | |
| | | 2.70 | 1 Transactions | | |
| 12927 | 01-253-000-0000-6405 Midwest Machinery Co. | | 18" chain | 1774941 | Operating Supplies |
| | | 24.95 | | | |
| | | 24.95 | 1 Transactions | | |
| 13934 | 01-253-000-0000-6302 Tire Barn | | rear brakes, pads '09 Ford Eco | 45264 | Car Maintenance |
| | | 666.19 | | | |
| | | 666.19 | 1 Transactions | | |
| 5551 | 01-253-000-0000-6405 Unclaimed Freight North | | drop hitch | 10/10/18 | Operating Supplies |
| | | 15.98 | | | |
| | | 15.98 | 1 Transactions | | |
| 253 | DEPT Total: | 1,162.20 | Sentence to Serve | 5 Vendors | 5 Transactions |
| 255 | DEPT | | General Crime Victim Grant | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 8175 | Centurylink 01-255-000-0000-6250 | | 35.14 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 35.14 | 1 Transactions | | |
| 255 | DEPT Total: | | 35.14 | General Crime Victim Grant | 1 Vendors | 1 Transactions |
| 257 | DEPT | | | Community Corrections | | |
| 248 | Association of Mn Counties 01-257-251-0000-6241 | | 75.00 | MACCAC fall conf | 50721 | Registration Fee |
| 248 | Association of Mn Counties | | 75.00 | 1 Transactions | | |
| 8175 | Centurylink 01-257-000-0000-6220 | | 145.95 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 145.95 | 1 Transactions | | |
| 11289 | North Star Group Home East 01-257-255-0000-6204 | | 3,957.15 | ML pre-dispo foster home | | Juvenile Detention |
| 11289 | North Star Group Home East | | 3,957.15 | 1 Transactions | | |
| 87300 | Port Boy's Group Homes 01-257-255-0000-6204 | | 8,113.76 | LLS LE Hold/JOG detention | | Juvenile Detention |
| 87300 | Port Boy's Group Homes | | 8,113.76 | 1 Transactions | | |
| 13062 | Prairie Lakes Youth Programs - Secure 01-257-255-0000-6204 | | 229.00 | NRBM secure detention | 225-178-1 | Juvenile Detention |
| 13062 | Prairie Lakes Youth Programs - Secure | | 229.00 | 1 Transactions | | |
| 9489 | Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274 | | 117.00 | ua testing | 02239920189 | Drug Testing Fee |
| 9489 | Redwood Toxicology Laboratory, Inc | | 117.00 | 1 Transactions | | |
| 86235 | The Office Shop Inc 01-257-000-0000-6405 | | 104.34 | supplies inv #s 1051109-1,2,3 | 1052037-1 | Office Supplies |
| 86235 | The Office Shop Inc | | 104.34 | 1 Transactions | | |
| 13239 | Village Ranch, Inc. 01-257-255-0000-6204 | | 5,278.00 | NRB - OHP Tier II | | Juvenile Detention |
| 13239 | Village Ranch, Inc. | | 5,278.00 | 1 Transactions | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name | Account/Formula | Rpt | Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name |
|------------|-------------|--------------------------------|-----|------|-----------|--------------------------------|----------------|-----------|---------------|----------------------------------|-------------------|
| 257 | DEPT Total: | | | | 18,020.20 | Community Corrections | | | 8 Vendors | | 8 Transactions |
| 280 | DEPT | | | | | Emergency Management | | | | | |
| | 10185 | Centurylink Communications Inc | | | | | | | | | |
| | | 01-280-000-0000-6250 | | | 0.66 | Oct Phone Toll free | | 320295974 | | Telephone | |
| | 10185 | Centurylink Communications Inc | | | 0.66 | | 1 Transactions | | | | |
| 280 | DEPT Total: | | | | 0.66 | Emergency Management | | | 1 Vendors | | 1 Transactions |
| 390 | DEPT | | | | | Environmental Health (FBL) | | | | | |
| | 170 | Aitkin Motor Company | | | | | | | | | |
| | | 01-390-000-0000-6302 | | | 531.71 | 2012 impala breaks / fuel pack | | 19964 | | Car Maintenance | |
| | 170 | Aitkin Motor Company | | | 531.71 | | 1 Transactions | | | | |
| | 8175 | Centurylink | | | | | | | | | |
| | | 01-390-000-0000-6250 | | | 13.51 | OCT Phone | | 313645966 | | Telephone | |
| | 8175 | Centurylink | | | 13.51 | | 1 Transactions | | | | |
| | 86235 | The Office Shop Inc | | | | | | | | | |
| | | 01-390-000-0000-6405 | | | 6.32 | calendars | | 1053113-0 | | Office, Film, And Field Supplies | |
| | 86235 | The Office Shop Inc | | | 6.32 | | 1 Transactions | | | | |
| 390 | DEPT Total: | | | | 551.54 | Environmental Health (FBL) | | | 3 Vendors | | 3 Transactions |
| 391 | DEPT | | | | | Solid Waste | | | | | |
| | 116 | Aitkin Pet & Farm Supply Inc | | | | | | | | | |
| | | 01-391-000-0000-6405 | | | 71.40 | t-posts | | 754016 | | Office & Film Supplies | |
| | 116 | Aitkin Pet & Farm Supply Inc | | | 71.40 | | 1 Transactions | | | | |
| | 248 | Association of Mn Counties | | | | | | | | | |
| | | 01-391-000-0000-6241 | | | 375.00 | annual conf reg | | 56604 | | Registration Fee | |
| | 248 | Association of Mn Counties | | | 375.00 | | 1 Transactions | | | | |
| | 8175 | Centurylink | | | | | | | | | |
| | | 01-391-000-0000-6250 | | | 24.32 | OCT Phone | | 313645966 | | Telephone | |
| | 8175 | Centurylink | | | 24.32 | | 1 Transactions | | | | |
| | 2340 | Hyytinen Hardware Hank | | | | | | | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|-------------------------|-------------|--------|--------------------------------------|----------------------------|--|
| | 01-391-000-0000-6405 | | 51.93 | new compost signs | 1488059 | Office & Film Supplies |
| 2340 | Hyytinen Hardware Hank | | 51.93 | 1 Transactions | | |
| 3503 | Neff/Terry B. | | | | | Transportation & Travel & Parking |
| | 01-391-000-0000-6330 | | 127.27 | | | |
| | 01-391-000-0000-6405 | | 6.12 | sugar/soap | | Office & Film Supplies |
| 3503 | Neff/Terry B. | | 133.39 | 2 Transactions | | |
| 86235 | The Office Shop Inc | | | | | |
| | 01-391-000-0000-6405 | | 18.24 | calendars | 1053113-0 | Office & Film Supplies |
| 86235 | The Office Shop Inc | | 18.24 | 1 Transactions | | |
| 6097 | Verizon Wireless | | | | | |
| | 01-391-000-0000-6250 | | 62.31 | t. neff cell | 286252299 | Telephone |
| 6097 | Verizon Wireless | | 62.31 | 1 Transactions | | |
| 391 | DEPT Total: | | 736.59 | Solid Waste | 7 Vendors | 8 Transactions |
| 392 | DEPT | | | Water Wells | | |
| 2340 | Hyytinen Hardware Hank | | | | | |
| | 01-392-000-0000-6405 | | 9.59 | water lab supplies | 1489219 | Office & Film Supplies |
| 2340 | Hyytinen Hardware Hank | | 9.59 | 1 Transactions | | |
| 392 | DEPT Total: | | 9.59 | Water Wells | 1 Vendors | 1 Transactions |
| 600 | DEPT | | | Ag Society, Soil & Water, Ag Inspect | | |
| 91345 | Elvecrog/Roberta C | | | | | |
| | 01-600-552-0000-6350 | | 35.00 | snake river | | SRW Per Diem |
| 91345 | Elvecrog/Roberta C | | 35.00 | 1 Transactions | | |
| 600 | DEPT Total: | | 35.00 | Ag Society, Soil & Water, Ag Inspect | 1 Vendors | 1 Transactions |
| 601 | DEPT | | | Extension | | |
| 8175 | Centurylink | | | | | |
| | 01-601-000-0000-6250 | | 2.70 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 2.70 | 1 Transactions | | |

JKK1
 10/29/18 2:32PM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|-------------------------|----------|------------|--|-------------------------|---|
| 601 | DEPT Total: | | 2.70 | Extension | 1 Vendors | 1 Transactions |
| 700 | DEPT 11458 MSPN | | | Promotion,AEOA Tran,Airport,RC&D,Tourism | | |
| | 01-700-909-0000-6800 | | 300.00 | northwoods atv trail ad | | Miscellaneous |
| | 11458 MSPN | | 300.00 | | 1 Transactions | |
| | 10339 White Pine Riders | | | tourism grant | | Appropriations-Grant |
| | 01-700-909-0000-6801 | | 500.00 | | | |
| | 10339 White Pine Riders | | 500.00 | | 1 Transactions | |
| 700 | DEPT Total: | | 800.00 | Promotion,AEOA Tran,Airport,RC&D,Tourism | 2 Vendors | 2 Transactions |
| 711 | DEPT 8175 Centurylink | | | Economic Development | | |
| | 01-711-000-0000-6250 | | 10.81 | OCT Phone | 313645966 | Telephone |
| | 8175 Centurylink | | 10.81 | | 1 Transactions | |
| 711 | DEPT Total: | | 10.81 | Economic Development | 1 Vendors | 1 Transactions |
| 1 | Fund Total: | | 186,054.13 | General Fund | | 197 Transactions |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 301 | DEPT | | | R&B Administration | | |
| 783 | Canon Financial Services, Inc 03-301-000-0000-6300 | | 162.82 | CONTRACT CHARGE | 19324320 | Service Contracts |
| 783 | Canon Financial Services, Inc | | 162.82 | 1 Transactions | | |
| 10855 | Culligan 03-301-000-0000-6400 | | 44.00 | WATER | 460759 | Supplies And Materials |
| 10855 | Culligan | | 44.00 | 1 Transactions | | |
| 13611 | Johnson/Carol 03-301-000-0000-6241 | | 20.00 | NOTARY RECORDING | 59684 | Fees/Prof/Misc |
| 13611 | Johnson/Carol | | 20.00 | 1 Transactions | | |
| 301 | DEPT Total: | | 226.82 | R&B Administration | 3 Vendors | 3 Transactions |
| 303 | DEPT | | | R&B Highway Maintenance | | |
| 50 | Aitkin Body Shop, Inc 03-303-000-0000-6298 | | 100.02 | MCGREGOR SHOP SUPPLIES | 1459 | Shop Maintenance |
| 50 | Aitkin Body Shop, Inc | | 100.02 | 1 Transactions | | |
| 195 | Aitkin Tire Shop 03-303-000-0000-6590 | | 634.00 | TIRE | 0-058455 | Repair & Maintenance Supplies |
| | 03-303-000-0000-6590 | | 166.00 | REPAIR PARTS | 0-058488 | Repair & Maintenance Supplies |
| | 03-303-000-0000-6590 | | 80.00 | REPAIR LABOR | 0-058488 | Repair & Maintenance Supplies |
| 195 | Aitkin Tire Shop | | 880.00 | 3 Transactions | | |
| 8048 | Cemstone Products Co 03-303-000-0000-6524 | | 2,791.57 | SALT SAND | A6104566 | Winter Sand |
| 8048 | Cemstone Products Co | | 2,791.57 | 1 Transactions | | |
| 8175 | Centurylink 03-303-000-0000-6254 | | 113.51 | OCT Phone | 313645966 | Utilities |
| | 03-303-000-0000-6254 | | 31.33 | FAX: HWY OFFICE | OCT-NOV | Utilities |
| 8175 | Centurylink | | 144.84 | 2 Transactions | | |
| 11411 | Charter Communications 03-303-000-0000-6254 | | 140.25 | PHONE: HWY OFFICE - OCT/NOV | 0-022823100918 | Utilities |
| 11411 | Charter Communications | | 140.25 | 1 Transactions | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 14887 | Cintas Corporation 03-303-000-0000-6298 | | 19.55 | SHOP LAUNDRY | 4010913347 | Shop Maintenance |
| 14887 | Cintas Corporation | | 19.55 | 1 Transactions | | |
| 1829 | Goble's Sewer Service Inc. 03-303-000-0000-6298 | | 160.00 | SWATARA SHOP | 10983 | Shop Maintenance |
| 1829 | Goble's Sewer Service Inc. | | 160.00 | 1 Transactions | | |
| 9534 | Jeff's Mobile Lock & Key 03-303-000-0000-6298 | | 60.00 | KEYS | 0-003422 | Shop Maintenance |
| 9534 | Jeff's Mobile Lock & Key | | 60.00 | 1 Transactions | | |
| 91187 | Lake Country Power 03-303-000-0000-6254 | | 79.49 | SEPT-OCT SWATARA | 140946401 | Utilities |
| 91187 | Lake Country Power | | 79.49 | 1 Transactions | | |
| 7899 | Locators & Supplies, Inc 03-303-000-0000-6298 | | 282.32 | AITKIN SHOP SUPPLIES | 0270566-IN | Shop Maintenance |
| 7899 | Locators & Supplies, Inc | | 282.32 | 1 Transactions | | |
| 10824 | Maney International Inc 03-303-000-0000-6298 | | 196.30 | AITKIN SHOP SUPPLIES | 795046 | Shop Maintenance |
| 10824 | Maney International Inc | | 196.30 | 1 Transactions | | |
| 3160 | Mille Lacs Energy Coop-Albert Lea 03-303-000-0000-6254 | | 156.45 | POWER: PALISADE | 18-52-026-01 | Utilities |
| | 03-303-000-0000-6254 | | 59.98 | 169 & CSAH 3 | 19-23-010-01 | Utilities |
| | 03-303-000-0000-6254 | | 83.89 | POWER: MCGREGOR | 29-53-003-01 | Utilities |
| | 03-303-000-0000-6254 | | 823.14 | POWER: AITKIN | 33-52-007-02 | Utilities |
| | 03-303-000-0000-6254 | | 54.12 | 169 & CSAH 28 | 39-62-022-01 | Utilities |
| | 03-303-000-0000-6254 | | 38.32 | CSAH 12 | 40-06-000-01 | Utilities |
| | 03-303-000-0000-6254 | | 60.99 | 47 & CSAH 2 | 54-51-104-01 | Utilities |
| 3160 | Mille Lacs Energy Coop-Albert Lea | | 1,276.89 | 7 Transactions | | |
| 10720 | Nuss Truck & Equipment 03-303-000-0000-6590 | | 638.03 | REPAIR PARTS | 6112585P | Repair & Maintenance Supplies |
| | 03-303-000-0000-6590 | | 2,132.80 | REPAIR LABOR | 640137 | Repair & Maintenance Supplies |
| | 03-303-000-0000-6590 | | 3,459.54 | REPAIR PARTS | 640137 | Repair & Maintenance Supplies |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|-----------------------------|-------------|----------|--------------------------------------|----------------------------|--|
| 10720 | Nuss Truck & Equipment | | 6,230.37 | | 3 Transactions | |
| 3950 | Public Utilities | | | | | |
| | 03-303-000-0000-6254 | | 48.64 | HWY 210 W & CR 28 | 02-00059455-00 | Utilities |
| | 03-303-000-0000-6254 | | 88.73 | AITKIN SHOP: WATER | 02-00063335-00 | Utilities |
| | 03-303-000-0000-6254 | | 54.58 | HWY 210/169 E & CR 12 | 02-00063388-00 | Utilities |
| | 03-303-000-0000-6254 | | 86.42 | HWY 47 & CR 12 | 02-00064092-00 | Utilities |
| 3950 | Public Utilities | | 278.37 | | 4 Transactions | |
| 4031 | Reedsburg Hardware Company | | | | | |
| | 03-303-000-0000-6298 | | 1,682.11 | SHOP SUPPLIES | 6337MN | Shop Maintenance |
| 4031 | Reedsburg Hardware Company | | 1,682.11 | | 1 Transactions | |
| 9273 | Reichert Enterprises, Inc | | | | | |
| | 03-303-000-0000-6590 | | 786.94 | REPAIR PARTS | 16937 | Repair & Maintenance Supplies |
| | 03-303-000-0000-6590 | | 391.30 | REPAIR LABOR | 16937 | Repair & Maintenance Supplies |
| 9273 | Reichert Enterprises, Inc | | 1,178.24 | | 2 Transactions | |
| 84172 | Riverwood Healthcare Center | | | | | |
| | 03-303-000-0000-6296 | | 110.00 | pre-employment physical | | Meeting Expense/Physicals |
| 84172 | Riverwood Healthcare Center | | 110.00 | | 1 Transactions | |
| 8208 | Royal Tire, Inc | | | | | |
| | 03-303-000-0000-6590 | | 2,452.00 | TIRE | 317-34024 | Repair & Maintenance Supplies |
| 8208 | Royal Tire, Inc | | 2,452.00 | | 1 Transactions | |
| 14987 | SIAS/MARLON | | | | | |
| | 03-303-000-0000-6521 | | 400.00 | STUMP GRINDING | 5951-33 | Maintenance Supplies |
| 14987 | SIAS/MARLON | | 400.00 | | 1 Transactions | |
| 90805 | Temco | | | | | |
| | 03-303-000-0000-6590 | | 204.75 | REPAIR PARTS | 23161 | Repair & Maintenance Supplies |
| 90805 | Temco | | 204.75 | | 1 Transactions | |
| 8364 | Towmaster, Inc | | | | | |
| | 03-303-000-0000-6590 | | 1,021.75 | REPAIR PARTS | 408736 | Repair & Maintenance Supplies |
| 8364 | Towmaster, Inc | | 1,021.75 | | 1 Transactions | |
| 8605 | Wayne's Sanitation Llc | | | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|---------------------------------------|-------------|----------------------------|----------------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>On Behalf of Name</u> |
| | | | <u>Paid On Bhf #</u> | |
| 8605 Wayne's Sanitation Llc | | 39.38 | GARBAGE: MCGRATH | 285588 Utilities |
| | | 39.38 | 1 Transactions | |
| 9642 WEX BANK | | | | |
| 03-303-000-0000-6513 | | 551.97 | GASOLINE | 9/8-10/7 Motor Fuel & Lubricants |
| 9642 WEX BANK | | 551.97 | 1 Transactions | |
| 5295 Ziegler Inc | | | | |
| 03-303-000-0000-6590 | | 940.00 | REPAIR LABOR | SW190024330 Repair & Maintenance Supplies |
| 03-303-000-0000-6590 | | 128.19 | REPAIR PARTS | SW190024330 Repair & Maintenance Supplies |
| 5295 Ziegler Inc | | 1,068.19 | 2 Transactions | |
| 303 DEPT Total: | | 21,348.36 | R&B Highway Maintenance | 24 Vendors 40 Transactions |
| 307 DEPT | | | R&B Capital Infrastructure | |
| 9556 American Engineering Testing Inc | | | | |
| 03-307-000-0000-6260 | | 13,351.50 | PROJECT TESTING SERVICES | Professional Services |
| 9556 American Engineering Testing Inc | | 13,351.50 | 1 Transactions | |
| 14978 GAMACHE/JOAN | | | | |
| 03-307-000-0000-6362 | | 1,025.00 | LAND R-W | PARCEL NO 14 Right Of Way |
| 14978 GAMACHE/JOAN | | 1,025.00 | 1 Transactions | |
| 14979 GAMACHE/JOHN | | | | |
| 03-307-000-0000-6362 | | 1,025.00 | LAND R-W | PARCEL NO 14 Right Of Way |
| 14979 GAMACHE/JOHN | | 1,025.00 | 1 Transactions | |
| 14977 GAMACHE/JOSEPH | | | | |
| 03-307-000-0000-6362 | | 1,025.00 | LAND R-W | PARCEL NO 14 Right Of Way |
| 14977 GAMACHE/JOSEPH | | 1,025.00 | 1 Transactions | |
| 14983 GAMACHE/MARGARET M | | | | |
| 03-307-000-0000-6362 | | 1,025.00 | LAND R-W | PARCEL NO 14 Right Of Way |
| 14983 GAMACHE/MARGARET M | | 1,025.00 | 1 Transactions | |
| 14980 JAWORSKI/MICHAEL | | | | |
| 03-307-000-0000-6362 | | 1,025.00 | LAND R-W | PARCEL NO 14 Right Of Way |
| 14980 JAWORSKI/MICHAEL | | 1,025.00 | 1 Transactions | |

Aitkin County



| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | |
|--------|---|------|---------------------|----------------------------|-----------------------------|-------------------|
| No. | Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| 2598 | Kellermann/Albert J 03-307-000-0000-6362 | | 2,175.00 | LAND R-W | PARC NOS 45/46 | Right Of Way |
| 2598 | Kellermann/Albert J | | 2,175.00 | 1 Transactions | | |
| 14981 | KIRAL/ANN 03-307-000-0000-6362 | | 1,025.00 | LAND R-W | PARCEL NO 14 | Right Of Way |
| 14981 | KIRAL/ANN | | 1,025.00 | 1 Transactions | | |
| 14982 | KNESE/LUCAS CHARLES 03-307-000-0000-6362 | | 3,825.00 | LAND R-W | PARC NOS 17/19 | Right Of Way |
| 14982 | KNESE/LUCAS CHARLES | | 3,825.00 | 1 Transactions | | |
| 14985 | PRATT/SHAWN 03-307-000-0000-6362 | | 1,670.65 | LAND R-W | PARCEL NO 57 | Right Of Way |
| | 03-307-000-0000-6362 | | 1,729.35 | DAMAGES R-W | PARCEL NO 57 | Right Of Way |
| 14985 | PRATT/SHAWN | | 3,400.00 | 2 Transactions | | |
| 14986 | WEIHE/JEFFREY 03-307-000-0000-6362 | | 2,375.00 | LAND R-W | PARCEL NO 56 | Right Of Way |
| 14986 | WEIHE/JEFFREY | | 2,375.00 | 1 Transactions | | |
| 307 | DEPT Total: | | 31,276.50 | R&B Capital Infrastructure | 11 Vendors | 12 Transactions |
| 3 | Fund Total: | | 52,851.68 | Road & Bridge | | 55 Transactions |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|--------|--|----------------------------|--|
| 257 | DEPT | | | Community Corrections | | |
| 2186 | Hillyard Inc - Kansas City 05-257-000-0000-6422 | | 66.60 | Cleaning/Bathroom Supplies 10/12/2018 10/12/2018 | 603181461 | Janitorial Services/Supplies |
| 2186 | Hillyard Inc - Kansas City | | 66.60 | 1 Transactions | | |
| 9692 | Minnesota Energy Resources Corporation 05-257-000-0000-6254 | | 32.20 | Gas Bill 09/15/2018 10/12/2018 | | Utilities-Gas and Electric |
| 9692 | Minnesota Energy Resources Corporation | | 32.20 | 1 Transactions | | |
| 257 | DEPT Total: | | 98.80 | Community Corrections | 2 Vendors | 2 Transactions |
| 390 | DEPT | | | Environmental Health (FBL) | | |
| 2186 | Hillyard Inc - Kansas City 05-390-000-0000-6422 | | 12.11 | Cleaning/Bathroom Supplies 10/12/2018 10/12/2018 | 603181461 | Janitorial Services/Supplies |
| 2186 | Hillyard Inc - Kansas City | | 12.11 | 1 Transactions | | |
| 9692 | Minnesota Energy Resources Corporation 05-390-000-0000-6254 | | 5.85 | Gas Bill 09/15/2018 10/12/2018 | | Utilities-Gas and Electric |
| 9692 | Minnesota Energy Resources Corporation | | 5.85 | 1 Transactions | | |
| 390 | DEPT Total: | | 17.96 | Environmental Health (FBL) | 2 Vendors | 2 Transactions |
| 400 | DEPT | | | Public Health Department | | |
| 85003 | Aitkin County DAC 05-400-440-0410-6231 | | 3.55 | Cleaning 09/06/2018 09/25/2018 | | Services/Labor/Contracts |
| | 05-400-440-0410-6231 | | 15.99 | Papershred 09/12/2018 09/13/2018 | | Services/Labor/Contracts |
| 85003 | Aitkin County DAC | | 19.54 | 2 Transactions | | |
| 12106 | Antoine Electric 05-400-440-0410-6231 | | 46.04 | Entryway Hallway light repair 10/10/2018 10/10/2018 | 12106 | Services/Labor/Contracts |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|--------|---|----------------------------|--|
| 12106 | Antoine Electric | | 46.04 | | 1 Transactions | |
| 783 | Canon Financial Services, Inc 05-400-440-0410-6301 | | 45.05 | Mailroom Contract Charge-11/18 11/20/2018 11/20/2018 | 19289388 | Equipment Lease/Space Rental |
| | 05-400-440-0410-6301 | | 27.13 | OSS Contract Charge - 10/18 10/01/2018 10/31/2018 | 19324321 | Equipment Lease/Space Rental |
| 783 | Canon Financial Services, Inc | | 72.18 | | 2 Transactions | |
| 8175 | Centurylink 05-400-440-0410-6250 | | 1.29 | Oct Phone Toll free | 313645966 | Telephone |
| | 05-400-440-0410-6250 | | 26.38 | OCT Phone | 313645966 | Telephone |
| | 05-400-440-0410-6250 | | 91.89 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 119.56 | | 3 Transactions | |
| 10185 | Centurylink Communications Inc 05-400-440-0410-6250 | | 6.64 | Oct Phone Toll free | 320295974 | Telephone |
| 10185 | Centurylink Communications Inc | | 6.64 | | 1 Transactions | |
| 1457 | CPS Technology Solutions, Inc 05-400-440-0410-6300 | | 11.27 | printer maint contract | 375555 | Maintenance/Service Contracts |
| 1457 | CPS Technology Solutions, Inc | | 11.27 | | 1 Transactions | |
| 2186 | Hillyard Inc - Kansas City 05-400-440-0410-6422 | | 84.77 | Cleaning/Bathroom Supplies 10/12/2018 10/12/2018 | 603181461 | Janitorial Services/Supplies |
| 2186 | Hillyard Inc - Kansas City | | 84.77 | | 1 Transactions | |
| 2386 | Information Systems Corp 05-400-440-0410-6300 | | 160.97 | NEXSAN Assurance Support | 24887 | Maintenance/Service Contracts |
| 2386 | Information Systems Corp | | 160.97 | | 1 Transactions | |
| 3010 | Marco Business Products Inc 05-400-440-0410-6239 | | 393.12 | Hosted ZixGateway - Annual Fee 10/01/2018 09/30/2018 | INV5645868 | Software Fees/License Fees |
| | 05-400-440-0410-6239 | | 136.00 | Zixportal 10/16/2018 10/16/2019 | INV5661488 | Software Fees/License Fees |
| 3010 | Marco Business Products Inc | | 529.12 | | 2 Transactions | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|----------|---|----------------------------|--|
| 9692 | Minnesota Energy Resources Corporation 05-400-440-0410-6254 | | 40.98 | Gas Bill 09/15/2018 10/12/2018 | | Utilities-Gas and Electric |
| 9692 | Minnesota Energy Resources Corporation | | 40.98 | | 1 Transactions | |
| 90318 | Moore Medical Corp-LLC 05-400-400-0402-6430 | | 27.96 | DP&C Medical Supplies-Gloves 10/08/2018 10/08/2018 | 70059813 | DP & C - Medical Supplies |
| 90318 | Moore Medical Corp-LLC | | 27.96 | | 1 Transactions | |
| 89081 | North Ambulance Brainerd 05-400-401-0000-6809 | | 1,890.00 | Ambulance Runs - Sept '18 09/01/2018 09/30/2018 | Sept'18 | No. Memorial Ambulance-Aitkin |
| 89081 | North Ambulance Brainerd | | 1,890.00 | | 1 Transactions | |
| 10698 | Stericycle,Inc 05-400-440-0410-6231 | | 19.27 | Steri-Safe 11/01/2018 11/01/2018 | 4008153644 | Services/Labor/Contracts |
| 10698 | Stericycle,Inc | | 19.27 | | 1 Transactions | |
| 400 | DEPT Total: | | 3,028.30 | Public Health Department | 13 Vendors | 18 Transactions |
| 420 | DEPT | | | Income Maintenance | | |
| 85003 | Aitkin County DAC 05-420-600-4800-6231 | | 7.33 | Cleaning 09/06/2018 09/25/2018 | | Services/Labor/Contracts |
| | 05-420-600-4800-6231 | | 32.96 | Papershred 09/12/2018 09/13/2018 | | Services/Labor/Contracts |
| 85003 | Aitkin County DAC | | 40.29 | | 2 Transactions | |
| 12106 | Antoine Electric 05-420-600-4800-6231 | | 94.96 | Entryway Hallway light repair 10/10/2018 10/10/2018 | 12106 | Services/Labor/Contracts |
| 12106 | Antoine Electric | | 94.96 | | 1 Transactions | |
| 783 | Canon Financial Services, Inc 05-420-600-4800-6301 | | 92.92 | Mailroom Contract Charge-11/18 11/20/2018 11/20/2018 | 19289388 | Equipment Lease/Space Rental |
| | 05-420-600-4800-6301 | | 55.97 | OSS Contract Charge - 10/18 | 19324321 | Equipment Lease/Space Rental |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--------------------------------|-------------|----------|--------------------------------------|----------------------------|--|
| 783 | Canon Financial Services, Inc | | 148.89 | 10/01/2018 10/31/2018 | 2 Transactions | |
| 8175 | Centurylink | | | | | |
| | 05-420-600-4800-6250 | | 2.68 | Oct Phone Toll free | 313645966 | Telephone |
| | 05-420-600-4800-6250 | | 54.41 | OCT Phone | 313645966 | Telephone |
| | 05-420-600-4800-6250 | | 281.08 | OCT Phone | 313645966 | Telephone |
| | 05-420-640-4800-6250 | | 108.11 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 446.28 | | 4 Transactions | |
| 10185 | Centurylink Communications Inc | | | | | |
| | 05-420-600-4800-6250 | | 13.69 | Oct Phone Toll free | 320295974 | Telephone |
| 10185 | Centurylink Communications Inc | | 13.69 | | 1 Transactions | |
| 1457 | CPS Technology Solutions, Inc | | | | | |
| | 05-420-600-4800-6300 | | 23.23 | printer maint contract | 375555 | Maintenance/Service Contracts |
| | 05-420-640-4800-6300 | | 35.20 | printer maint contract | 375555 | Maintenance/Service Contracts |
| 1457 | CPS Technology Solutions, Inc | | 58.43 | | 2 Transactions | |
| 11051 | Department of Human Services | | | | | |
| | 05-420-620-4400-6025 | | 50.00 | MCRE/GAMC/NONRES RECIP-9/18 | A300MM9C01I | State Share-GAMC |
| | | | | 09/01/2018 09/30/2018 | | |
| | 05-420-650-4400-6025 | | 1,300.73 | MA LTC UN 65 | A300MM9C01I | State/Fed Share - MA |
| | | | | 09/01/2018 09/30/2018 | | |
| | 05-420-650-4400-6025 | | 159.30 | MAX LTC LT65 18 | A300MM9C01I | State/Fed Share - MA |
| | | | | 09/01/2018 09/30/2018 | | |
| | 05-420-650-4400-6025 | | 1,123.62 | MA ESTATE COLLECTIONS - FED | A300MM9C01I | State/Fed Share - MA |
| | | | | 09/01/2018 09/30/2018 | | |
| | 05-420-650-4400-6025 | | 561.81 | MA ESTATE COLLECTIONS - STATE | A300MM9C01I | State/Fed Share - MA |
| | | | | 09/01/2018 09/30/2018 | | |
| | 05-420-620-4100-6011 | | 481.96 | Maxis GRH Recoveries | A300MX01185I | County Share - Ga |
| | | | | 07/01/2018 07/31/2018 | | |
| | 05-420-630-4100-6011 | | 213.10 | Maxis FS Recoveries | A300MX01185I | County Share-Food Support |
| | | | | 07/01/2018 07/31/2018 | | |
| 11051 | Department of Human Services | | 3,890.52 | | 7 Transactions | |
| 2186 | Hillyard Inc - Kansas City | | | | | |
| | 05-420-600-4800-6422 | | 175.58 | Cleaning/Bathroom Supplies | 603181461 | Janitorial Services/Supplies |
| | | | | 10/12/2018 10/12/2018 | | |

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|----------|---|----------------------------|--|
| 2186 | Hillyard Inc - Kansas City | | 175.58 | | 1 Transactions | |
| 2386 | Information Systems Corp 05-420-600-4800-6300 | | 332.00 | NEXSAN Assurance Support | 24887 | Maintenance/Service Contracts |
| 2386 | Information Systems Corp | | 332.00 | | 1 Transactions | |
| 3010 | Marco Business Products Inc 05-420-600-4800-6239 | | 810.81 | Hosted ZixGateway - Annual Fee 10/01/2018 09/30/2018 | INV5645868 | Software Fees/License Fees |
| | 05-420-600-4800-6239 | | 280.50 | Zixportal 10/16/2018 10/16/2019 | INV5661488 | Software Fees/License Fees |
| 3010 | Marco Business Products Inc | | 1,091.31 | | 2 Transactions | |
| 9692 | Minnesota Energy Resources Corporation 05-420-600-4800-6254 | | 84.89 | Gas Bill 09/15/2018 10/12/2018 | | Utilities-Gas and Electric |
| 9692 | Minnesota Energy Resources Corporation | | 84.89 | | 1 Transactions | |
| 3390 | Minnesota UC Fund 05-420-600-4820-6267 | | 231.21 | UI 3rd qtr | | Unemployment Compensation |
| 3390 | Minnesota UC Fund | | 231.21 | | 1 Transactions | |
| 86177 | Sheriff Aitkin County 05-420-600-4800-6265 | | 45.00 | Fraud July - Sept '18 07/01/2018 09/30/2018 | 18-0230 | Sheriff - Fraud Investigation |
| 86177 | Sheriff Aitkin County | | 45.00 | | 1 Transactions | |
| 13025 | ST LOUIS COUNTY AUDITOR 05-420-600-4800-6239 | | 2,867.88 | Reg 3 EDMS-IT Support Qtr 3 20 07/01/2018 09/30/2018 | 00000752 | Software Fees/License Fees |
| 13025 | ST LOUIS COUNTY AUDITOR | | 2,867.88 | | 1 Transactions | |
| 10698 | Stericycle, Inc 05-420-600-4800-6231 | | 39.73 | Steri-Safe 11/01/2018 11/01/2018 | 4008153644 | Services/Labor/Contracts |
| 10698 | Stericycle, Inc | | 39.73 | | 1 Transactions | |
| 420 | DEPT Total: | | 9,560.66 | Income Maintenance | 15 Vendors | 28 Transactions |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|--------|---|----------------------------|--|
| 430 | DEPT | | | Social Services | | |
| 85003 | Aitkin County DAC 05-430-700-4800-6231 | | 11.33 | Cleaning 09/06/2018 09/25/2018 | | Services/Labor/Contracts |
| | 05-430-700-4800-6231 | | 50.94 | Papershred 09/12/2018 09/13/2018 | | Services/Labor/Contracts |
| 85003 | Aitkin County DAC | | 62.27 | | 2 Transactions | |
| 12106 | Antoine Electric 05-430-700-4800-6231 | | 146.76 | Entryway Hallway light repair 10/10/2018 10/10/2018 | 12106 | Services/Labor/Contracts |
| 12106 | Antoine Electric | | 146.76 | | 1 Transactions | |
| 783 | Canon Financial Services, Inc 05-430-700-4800-6301 | | 143.61 | Mailroom Contract Charge-11/18 11/20/2018 11/20/2018 | 19289388 | Equipment Lease/Space Rental |
| | 05-430-700-4800-6301 | | 86.50 | OSS Contract Charge - 10/18 10/01/2018 10/31/2018 | 19324321 | Equipment Lease/Space Rental |
| 783 | Canon Financial Services, Inc | | 230.11 | | 2 Transactions | |
| 5398 | CDW Government, Inc 05-430-700-4800-6402 | | 174.59 | Viewsonic VG2439M 24 LED (KL) 10/10/2018 10/10/2018 | PNQ4873 | Computer/Technology Supplies |
| 5398 | CDW Government, Inc | | 174.59 | | 1 Transactions | |
| 8175 | Centurylink 05-430-700-4800-6250 | | 4.14 | Oct Phone Toll free | 313645966 | Telephone |
| | 05-430-700-4800-6250 | | 84.08 | OCT Phone | 313645966 | Telephone |
| | 05-430-700-4800-6250 | | 497.30 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 585.52 | | 3 Transactions | |
| 10185 | Centurylink Communications Inc 05-430-700-4800-6250 | | 21.16 | Oct Phone Toll free | 320295974 | Telephone |
| 10185 | Centurylink Communications Inc | | 21.16 | | 1 Transactions | |
| 1457 | CPS Technology Solutions, Inc 05-430-700-4800-6300 | | 35.90 | printer maint contract | 375555 | Maintenance/Service Contracts |
| 1457 | CPS Technology Solutions, Inc | | 35.90 | | 1 Transactions | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|----------|---|----------------------------|--|
| 2186 | Hillyard Inc - Kansas City 05-430-700-4800-6422 | | 266.40 | Cleaning/Bathroom Supplies 10/12/2018 10/12/2018 | 603181461 | Janitorial Services/Supplies |
| 2186 | Hillyard Inc - Kansas City | | 266.40 | 1 Transactions | | |
| 2386 | Information Systems Corp 05-430-700-4800-6300 | | 513.10 | NEXSAN Assurance Support | 24887 | Maintenance/Service Contracts |
| 2386 | Information Systems Corp | | 513.10 | 1 Transactions | | |
| 3010 | Marco Business Products Inc 05-430-700-4800-6239 | | 1,253.07 | Hosted ZixGateway - Annual Fee 10/01/2018 09/30/2018 | INV5645868 | Software Fees/License Fees |
| | 05-430-700-4800-6239 | | 433.50 | Zixportal 10/16/2018 10/16/2019 | INV5661488 | Software Fees/License Fees |
| 3010 | Marco Business Products Inc | | 1,686.57 | 2 Transactions | | |
| 9692 | Minnesota Energy Resources Corporation 05-430-700-4800-6254 | | 128.79 | Gas Bill 09/15/2018 10/12/2018 | | Utilities-Gas and Electric |
| 9692 | Minnesota Energy Resources Corporation | | 128.79 | 1 Transactions | | |
| 3390 | Minnesota UC Fund 05-430-700-4820-6267 | | 5,725.44 | UI 3rd qtr | | Unemployment Compensation |
| 3390 | Minnesota UC Fund | | 5,725.44 | 1 Transactions | | |
| 84172 | Riverwood Healthcare Center 05-430-700-4800-6272 | | 110.00 | pre-employment physical | | New Employee Physical Examinations |
| 84172 | Riverwood Healthcare Center | | 110.00 | 1 Transactions | | |
| 10698 | Stericycle, Inc 05-430-700-4800-6231 | | 61.40 | Steri-Safe 11/01/2018 11/01/2018 | 4008153644 | Services/Labor/Contracts |
| 10698 | Stericycle, Inc | | 61.40 | 1 Transactions | | |
| 10657 | Totalfunds By Hasler 05-430-000-0000-1205 | | 2,000.00 | Postage 09/20/2018 09/20/2018 | 6885 | Postage Account |
| 10657 | Totalfunds By Hasler | | 2,000.00 | 1 Transactions | | |

JKK1

10/29/18 2:32PM

5 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-----|----------------------------|-------------|----------------------------|----------------------|------------------------------------|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 430 | DEPT Total: | | Social Services | 15 Vendors | 20 Transactions |
| 5 | Fund Total: | | Health & Human Services | | 70 Transactions |
| | | 11,748.01 | | | |
| | | 24,453.73 | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 900 | DEPT | | | Timber Permit Bonds | | |
| 5791 | Sappi 10-900-000-0000-2300 | | 4,226.80 | bond refund | 26-43-23 | Timber Permit Bonds |
| 5791 | Sappi | | 4,226.80 | 1 Transactions | | |
| 900 | DEPT Total: | | 4,226.80 | Timber Permit Bonds | 1 Vendors | 1 Transactions |
| 921 | DEPT | | | Co. Development | | |
| 8175 | Centurylink 10-921-000-0000-6250 | | 5.41 | OCT Phone | 313645966 | Telephone |
| | 10-921-000-0000-6250 | | 8.11 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 13.52 | 2 Transactions | | |
| 2386 | Information Systems Corp 10-921-000-0000-6405 | | 335.36 | NEXSAN Assurance Support | 24887 | Office Supplies |
| 2386 | Information Systems Corp | | 335.36 | 1 Transactions | | |
| 13116 | Rally Snares 10-921-000-0000-6231 | | 383.60 | beaver trapping | fr55-3 | Services, Labor, Contracts |
| 13116 | Rally Snares | | 383.60 | 1 Transactions | | |
| 921 | DEPT Total: | | 732.48 | Co. Development | 3 Vendors | 4 Transactions |
| 923 | DEPT | | | Forfeited Tax Sales | | |
| 10925 | Aitkin Co Assessor's Office 10-923-000-0000-6231 | | 50.00 | 1 property assesment | | Services, Labor, Contracts |
| 10925 | Aitkin Co Assessor's Office | | 50.00 | 1 Transactions | | |
| 783 | Canon Financial Services, Inc 10-923-000-0000-6405 | | 327.05 | copier contract | 19289391 | Office Supplies |
| 783 | Canon Financial Services, Inc | | 327.05 | 1 Transactions | | |
| 8175 | Centurylink 10-923-000-0000-6250 | | 18.92 | OCT Phone | 313645966 | Telephone |
| 8175 | Centurylink | | 18.92 | 1 Transactions | | |
| 11411 | Charter Communications 10-923-000-0000-6254 | | 172.36 | internet | 83523056600458 | Utilities |

JKK1
 10/29/18 2:32PM
 10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 11411 | Charter Communications | | 172.36 | | 1 Transactions | |
| 1880 | Gravelle Plumbing & Heating, Inc 10-923-000-0000-6590 | | 600.17 | bathroom work | 78303 | Repair & Maintenance Supplies |
| 1880 | Gravelle Plumbing & Heating, Inc | | 600.17 | | 1 Transactions | |
| 4070 | Riley Auto Supply 10-923-000-0000-6590 | | 59.97 | rv trailer cable | 601526 | Repair & Maintenance Supplies |
| | 10-923-000-0000-6590 | | 67.06 | jic hose | 601821 | Repair & Maintenance Supplies |
| | 10-923-000-0000-6590 | | 51.96 | rv trailer cable | 602053 | Repair & Maintenance Supplies |
| | 10-923-000-0000-6590 | | 16.00 | socket tester | 602178 | Repair & Maintenance Supplies |
| 4070 | Riley Auto Supply | | 194.99 | | 4 Transactions | |
| 86235 | The Office Shop Inc 10-923-000-0000-6405 | | 22.40 | supplies | 1053332 | Office Supplies |
| 86235 | The Office Shop Inc | | 22.40 | | 1 Transactions | |
| 923 | DEPT Total: | | 1,385.89 | Forfeited Tax Sales | 7 Vendors | 10 Transactions |
| 926 | DEPT | | | Law Library | | |
| 5173 | Thomson Reuters-West Publishing 10-926-000-0000-6408 | | 969.33 | west library sub | 839082724 | Law Books |
| 5173 | Thomson Reuters-West Publishing | | 969.33 | | 1 Transactions | |
| 926 | DEPT Total: | | 969.33 | Law Library | 1 Vendors | 1 Transactions |
| 10 | Fund Total: | | 7,314.50 | Trust | | 16 Transactions |

JKK1
 10/29/18 2:32PM
 11 Forest Development

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|-------------------------------|------|---------------------|----------------|-----------------------------|
| No. Account/Formula | Accr | Amount | Service Dates | On Behalf of Name |
| | | | Paid On Bhf # | |
| 935 DEPT | | | | |
| 11096 Carlson's Gravel | | | | |
| 11-935-000-0000-6361 | | 150.00 | | Road Construction Service |
| 11096 Carlson's Gravel | | 150.00 | 1 Transactions | |
| 9843 Elg Construction/Kenneth | | | | |
| 11-935-000-0000-6361 | | 1,980.00 | | Road Construction Service |
| 9843 Elg Construction/Kenneth | | 1,980.00 | 1 Transactions | |
| 14585 Ruyak Enterprises, Inc | | | | |
| 11-935-000-0000-6361 | | 6,620.00 | 4974 | Road Construction Service |
| 14585 Ruyak Enterprises, Inc | | 6,620.00 | 1 Transactions | |
| 935 DEPT Total: | | 8,750.00 | 3 Vendors | 3 Transactions |
| 11 Fund Total: | | 8,750.00 | | 3 Transactions |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 521 | DEPT | | | LLCC Administration | | |
| 85003 | Aitkin County DAC 19-521-000-0000-6231 | | 240.80 | cleaning | | Services, Labor, Contracts |
| 85003 | Aitkin County DAC | | 240.80 | | 1 Transactions | |
| 11419 | Beaudry Propane 19-521-000-0000-6254 | | 1,596.40 | propane | 244251-244253 | Utilities |
| 11419 | Beaudry Propane | | 1,596.40 | | 1 Transactions | |
| 783 | Canon Financial Services, Inc 19-521-000-0000-6231 | | 106.01 | copier contract | 19289401 | Services, Labor, Contracts |
| 783 | Canon Financial Services, Inc | | 106.01 | | 1 Transactions | |
| 3160 | Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254 | | 1,593.83 | llcc electricity | | Utilities |
| 3160 | Mille Lacs Energy Coop-Albert Lea | | 1,593.83 | | 1 Transactions | |
| 14990 | Moose Lake Gateway Family Health 19-521-000-0000-6272 | | 135.00 | pre employment physical | | Physical Examinations |
| 14990 | Moose Lake Gateway Family Health | | 135.00 | | 1 Transactions | |
| 3478 | Nasco 19-521-000-0000-6400 | | 83.60 | critter kit supplies | 172197 | Commissary Items |
| 3478 | Nasco | | 83.60 | | 1 Transactions | |
| 521 | DEPT Total: | | 3,755.64 | LLCC Administration | 6 Vendors | 6 Transactions |
| 522 | DEPT | | | LLCC Education | | |
| 85003 | Aitkin County DAC 19-522-000-0000-6416 | | 16.00 | wood cookies | | Education Supplies |
| 85003 | Aitkin County DAC | | 16.00 | | 1 Transactions | |
| 10083 | Cedarbrook Lumber Comp 19-522-000-0000-6416 | | 73.18 | ccc course | 96219 | Education Supplies |
| 10083 | Cedarbrook Lumber Comp | | 73.18 | | 1 Transactions | |
| 522 | DEPT Total: | | 89.18 | LLCC Education | 2 Vendors | 2 Transactions |

Aitkin County



| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | |
|--------|--|------|---------------------|-------------------------------|-----------------------------|---------------------------------|
| No. | Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| 523 | DEPT | | LLCC Food | | | |
| 5662 | McGregor Dairy, Inc 19-523-000-0000-6418 | | 580.94 | 501614 / 501628 | | Groceries-Students |
| 5662 | McGregor Dairy, Inc | | 580.94 | 1 Transactions | | |
| 4761 | Sysco Minnesota Inc 19-523-000-0000-6418 | | 796.17 | groceries | 153402811 | Groceries-Students |
| | 19-523-000-0000-6420 | | 99.80 | groceries | 153402811 | Food Service Supplies |
| 4761 | Sysco Minnesota Inc | | 895.97 | 2 Transactions | | |
| 4968 | Upper Lakes Foods, Inc 19-523-000-0000-6418 | | 4,266.06 | groceries inv# 356290 | 360264 | Groceries-Students |
| | 19-523-000-0000-6420 | | 264.59 | groceries inv# 356290 | 360264 | Food Service Supplies |
| 4968 | Upper Lakes Foods, Inc | | 4,530.65 | 2 Transactions | | |
| 523 | DEPT Total: | | 6,007.56 | LLCC Food | 3 Vendors | 5 Transactions |
| 525 | DEPT | | | LLCC Capital Improvement | | |
| 10083 | Cedarbrook Lumber Comp 19-525-000-0000-6601 | | 6,523.54 | Wood Shed - IRRRB grant | 96473 | Capital Outlay-Non Marcum House |
| 10083 | Cedarbrook Lumber Comp | | 6,523.54 | 1 Transactions | | |
| 11946 | McGuire Mechanical 19-525-000-0000-6601 | | 52,101.97 | garn boilers - IRRRB grant | 8770/8771 | Capital Outlay-Non Marcum House |
| 11946 | McGuire Mechanical | | 52,101.97 | 1 Transactions | | |
| 525 | DEPT Total: | | 58,625.51 | LLCC Capital Improvement | 2 Vendors | 2 Transactions |
| 19 | Fund Total: | | 68,477.89 | Long Lake Conservation Center | | 15 Transactions |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|------------|--------------------------------------|----------------------------|--|
| 520 | DEPT | | | Parks | | |
| 11096 | Carlson's Gravel 21-520-000-0000-6361 | | 450.00 | Jacobson park work | | Road Construction Service |
| 11096 | Carlson's Gravel | | 450.00 | | 1 Transactions | |
| 1829 | Goble's Sewer Service Inc. 21-520-000-0000-6231 | | 500.00 | aitkin/berglund park dump stat | 11014/11015/11 | Services, Labor, Contracts |
| 1829 | Goble's Sewer Service Inc. | | 500.00 | | 1 Transactions | |
| 2991 | Malmo Market 21-520-000-0000-6511 | | 29.07 | Sept gas | | Gas And Oil |
| 2991 | Malmo Market | | 29.07 | | 1 Transactions | |
| 3160 | Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254 | | 117.54 | berglund park | 18-51-106-102 | Utilities |
| 3160 | Mille Lacs Energy Coop-Albert Lea | | 117.54 | | 1 Transactions | |
| 3950 | Public Utilities 21-520-000-0000-6254 | | 229.23 | Land Dept | | Utilities |
| | 21-520-000-0000-6254 | | 115.91 | Mississippi Access | | Utilities |
| | 21-520-000-0000-6254 | | 122.01 | Parks showers | | Utilities |
| 3950 | Public Utilities | | 467.15 | | 3 Transactions | |
| 14921 | Welle/Kalvin 21-520-000-0000-6231 | | 1,780.00 | mowing | | Services, Labor, Contracts |
| 14921 | Welle/Kalvin | | 1,780.00 | | 1 Transactions | |
| 520 | DEPT Total: | | 3,343.76 | Parks | 6 Vendors | 8 Transactions |
| 21 | Fund Total: | | 3,343.76 | Parks | | 8 Transactions |
| | Final Total: | | 351,245.69 | 270 Vendors | 364 Transactions | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> | |
|---------------|-------------|---------------|-------------------------------|--------------------|
| | 1 | 186,054.13 | General Fund | |
| | 3 | 52,851.68 | Road & Bridge | |
| | 5 | 24,453.73 | Health & Human Services | |
| | 10 | 7,314.50 | Trust | |
| | 11 | 8,750.00 | Forest Development | |
| | 19 | 68,477.89 | Long Lake Conservation Center | |
| | 21 | 3,343.76 | Parks | |
| | All Funds | 351,245.69 | Total | Approved by, |
| | | | | |
| | | | | |

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|------------|--------------------------------------|----------------------------|--|
| 932 | DEPT | | | Schools | | |
| 393 | Isd 1 Aitkin-Treasurer 12-932-000-0000-6801 | | 616,690.90 | SEP/OCT ADVANCE | | Appropriations |
| 393 | Isd 1 Aitkin-Treasurer | | 616,690.90 | | 1 Transactions | |
| 1985 | Isd 182 Crosby-Treasurer 12-932-000-0000-6801 | | 18.47 | SEP/OCT ADVANCE | | Appropriations |
| 1985 | Isd 182 Crosby-Treasurer | | 18.47 | | 1 Transactions | |
| 392 | Isd 2 Hill City-Treasurer 12-932-000-0000-6801 | | 175,054.99 | SEP/OCT ADVANCE | | Appropriations |
| 392 | Isd 2 Hill City-Treasurer | | 175,054.99 | | 1 Transactions | |
| 1983 | Isd 2165 Hinckley Finlayson-Treasurer 12-932-000-0000-6801 | | 55,478.69 | SEP/OCT ADVANCE | | Appropriations |
| 1983 | Isd 2165 Hinckley Finlayson-Treasurer | | 55,478.69 | | 1 Transactions | |
| 1979 | ISD 2580 East Central-Treasurer 12-932-000-0000-6801 | | 10,513.57 | SEP/OCT ADVANCE | | Appropriations |
| 1979 | ISD 2580 East Central-Treasurer | | 10,513.57 | | 1 Transactions | |
| 395 | ISD 4 McGregor-Treasurer 12-932-000-0000-6801 | | 480,413.73 | SEP/OCT ADVANCE | | Appropriations |
| 395 | ISD 4 McGregor-Treasurer | | 480,413.73 | | 1 Transactions | |
| 1982 | Isd 473 Isle-Treasurer 12-932-000-0000-6801 | | 83,071.12 | SEP/OCT ADVANCE | | Appropriations |
| 1982 | Isd 473 Isle-Treasurer | | 83,071.12 | | 1 Transactions | |
| 1981 | Isd 577 Willow River-Treasurer 12-932-000-0000-6801 | | 2,831.04 | SEP/OCT ADVANCE | | Appropriations |
| 1981 | Isd 577 Willow River-Treasurer | | 2,831.04 | | 1 Transactions | |
| 394 | Isd 698 Floodwood-Treasurer 12-932-000-0000-6801 | | 4,959.14 | SEP/OCT ADVANCE | | Appropriations |
| 394 | Isd 698 Floodwood-Treasurer | | 4,959.14 | | 1 Transactions | |
| 1984 | Isd 95 Cromwell-Wright-Treasurer 12-932-000-0000-6801 | | 273.42 | SEP/OCT ADVANCE | | Appropriations |

JKK1
 10/23/18 9:07AM
 12 Agency

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor | Name | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description |
|--------|----------------------------------|------|--------------|---------------------|-----------------|-----------------------------|
| No. | Account/Formula | Accr | | Service Dates | Paid On Bhf # | On Behalf of Name |
| 1984 | Isd 95 Cromwell-Wright-Treasurer | | 273.42 | | 1 Transactions | |
| 932 | DEPT Total: | | 1,429,305.07 | Schools | 10 Vendors | 10 Transactions |
| 12 | Fund Total: | | 1,429,305.07 | Agency | | 10 Transactions |
| | Final Total: | | 1,429,305.07 | 10 Vendors | 10 Transactions | |

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|---------------|-------------|---------------|-------------|
| | 12 | 1,429,305.07 | Agency |
| | All Funds | 1,429,305.07 | Total |

Approved by,

.....

.....



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: 11-13-18

Title of Item: American Peat Technology-CSAH 26 Road Improvements

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
|--|--|---|

| | |
|------------------------------------|--|
| Submitted by: John Welle | Department: Highway Department |
|------------------------------------|--|

| | |
|--|---|
| Presenter (Name and Title): John Welle, Peggy Jones and Courtney Bot (APT representatives) | Estimated Time Needed: 20 minutes |
|--|---|

Summary of Issue:
 Since the early part of this year, I have been in communication with representatives of American Peat Technology regarding their proposed new peat processing facility adjacent to County State-Aid Highway 26 in Seavey Township. The purpose of these discussions was to share information regarding major improvements that would be needed to a four-mile segment of CSAH 26 to provide year-round 10-ton access to the facility from State Highway 65, and to discuss the process for determination of impacts from CSAH 26 road construction for APT's environmental review process that will be starting later this year.

This discussion session is being scheduled to update the Board on these items and also to gain the Board's input on the potential programming of road improvements on the four-mile segment of CSAH 26 to facilitate potential APT operations at this site.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 No action is being requested.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:

Legally binding agreements must have County Attorney approval prior to submission.

DATE: November 2, 2018
TO: Aitkin County Board
FROM: Peggy Jones, VP Sales and Research, American Peat Technology
FOR PURPOSES OF: November 13, 2018 Update of the American Peat Technology McGrath Project and Introduction of the Project's future Transportation Needs

American Peat Technology (APT) looks forward to this opportunity to have a discussion with the Aitkin County Board regarding APT's plans for a second location and to share more details regarding their investment in pioneering the environmental and agricultural applications of peat technology – the *P.E.A.T. Project – in McGrath*.

The current APT location in Aitkin, in operation since 2003, harvests reed-sedge peat to produce value-added granular peat products for several industries. The Aitkin location will remain in operation, but it has reached capacity due to a high global demand for APT's products, necessitating the second location. The company is in the early stages of conducting engineering and analysis for the McGrath Project. The planning, environmental review (including a mandatory state Environmental Impact Statement), and permitting process will take several years to complete prior to the anticipated start of construction in Q3 of 2021.

APT has been working with the county since July 2016 regarding the McGrath Project. The following activities and discussions have occurred:

- Spring 2017 through present – APT provided information and sought approval to access the McGrath peat deposit for field studies. This was coordinated through the Land Department.
- March 2018 – DNR issued a lease to APT for the McGrath peat deposit on county and state administered lands.
- September 2018 – A land swap was approved by the county. APT met with the county highway engineer and environmental services/zoning staff to discuss transportation needs and wetland resources, relative to the McGrath Project.

The attached slide deck provides additional background about APT and the McGrath Project. Additionally, we have attached a table outlining the future transportation needs for the McGrath Project.

The purpose of APT's participation in the November 13, 2018 Board Meeting is to introduce the County Board to the McGrath Project and to explore the transportation-related needs of the McGrath Project. As part of this introduction, APT would like to discuss the following with the county:

- The proposed plant location is four miles west of State Highway 65 on CSAH 26. CSAH 26 is not an all-weather road and APT has concerns about how the road and its seasonal condition could impact APT's business. APT has prepared the attached table outlining the types of traffic and amount of use anticipated on CSAH 26 with the McGrath Project.
- Transportation route to/from McGrath Project, including the interim transportation route between the existing Aitkin Facility and the new McGrath Facility during the period when APT will be transporting peat filter cake (partially processed peat material) to the Aitkin Facility for final processing
- County process for roadway improvements, including potential funding tools
- Coordination between APT and Aitkin County Highway Department to obtain Preliminary Project Analysis of Impacts related to future CSAH 26 improvement that would be used during the state environmental review process for the APT McGrath Project. This would include APT developing a list of questions that would be provided to the county highway department. At this time, it is anticipated that the future improvement of CSAH 26 may lead to additional environmental review. APT anticipates initiation of this coordination in November 2018 with completion in Q1 of 2019.

We appreciate the support that the County Board has shown to APT in the past. If you have questions prior to the November 13, 2018 Board Meeting or you identify additional information that would be helpful to you, please contact me at pjones@americanpeattech.com or at the phone number listed.

Anticipated Transportation/Traffic for the APT McGrath Project (November 2018):

APT is in the process of preparing data for the McGrath Project that will be submitted to the Minnesota Department of Natural Resources (DNR) in Q1 2019. This would be the first official step into the state's environmental review process for this project. It is anticipated that the DNR will publish a Scoping Environmental Assessment Worksheet (EAW) in Q3 2019. Due to the size of the McGrath Project, a state environmental impact statement (EIS) is required prior to APT having the opportunity to seek permits for the McGrath Project.

The following information represents APT's preliminary transportation/traffic needs, identified to date. APT will update the county at the point of data submittal to the state (in Q1 2019) if these figures are substantially revised. The figures and timeline below estimate the maximum impacts of the project. It is likely these estimates will be revised due to permitting schedules, market needs and APT's business plan.

Estimated Project Schedule:

- APT anticipates receipt of permits for the McGrath Project by Summer 2021.
- Site Clearing would follow in Q3 2021.
- Construction activities would follow and continue through 2027.
- While the second phase of construction is underway, from Q3 of 2022 through Q2 of 2024, APT will transport filter cake (partially processed peat material) from the McGrath location to the Aitkin location for final processing. If the second phase of construction is delayed at the McGrath location, filter cake could be transported to the Aitkin location throughout 2025.
- All construction activities are anticipated to be completed by 2027.

Traffic to/from the McGrath location will use State Highway 65/CSAH 26 (approaching the McGrath plant from the east). During the period that APT is transporting material between McGrath and Aitkin, they will utilize the following route:

- CSAH 26 to Highway 65;
- Highway 65 to County Road 4;
- County Road 4 to County Road 47;
- County Road 47 to County Road 5.

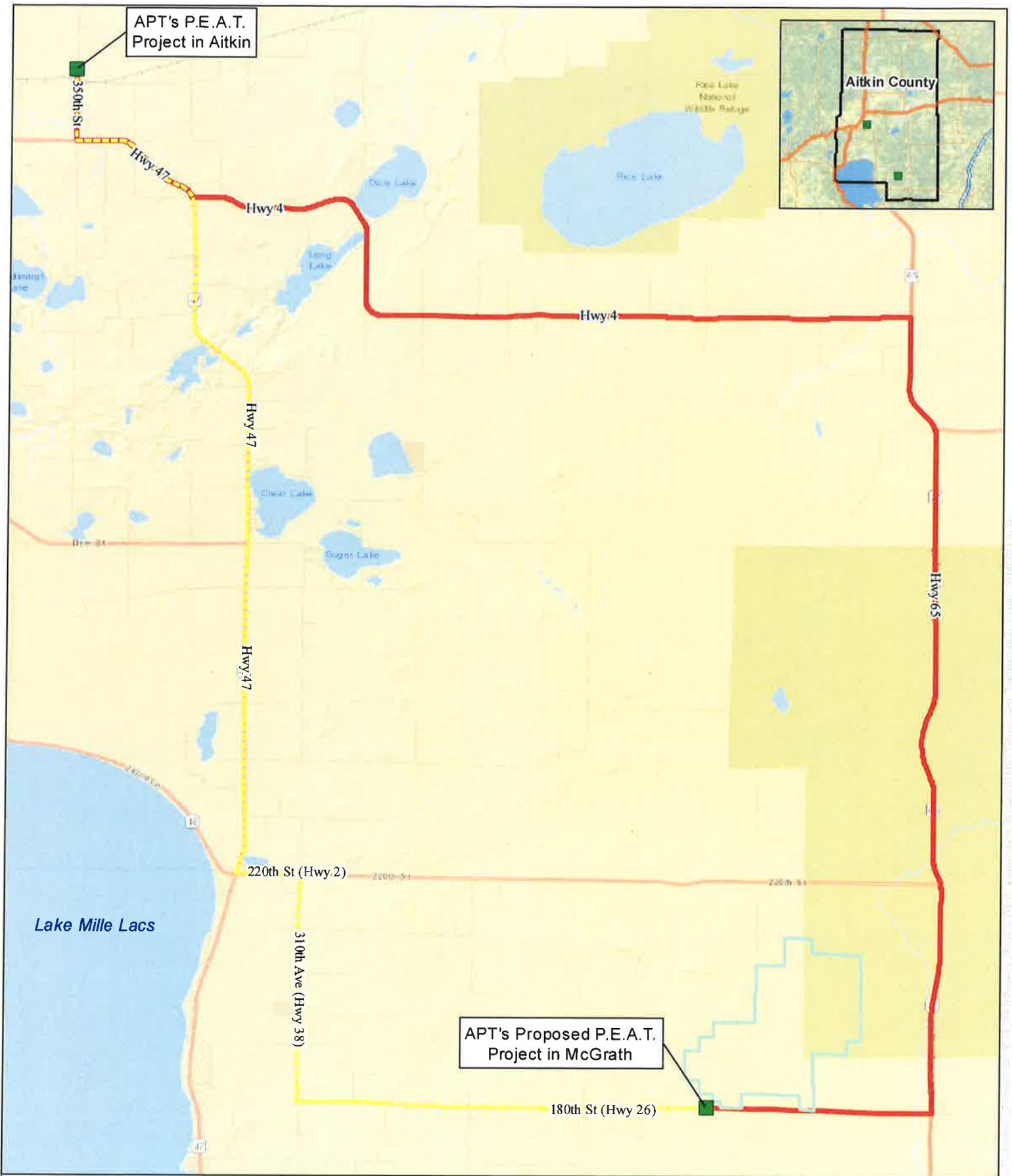
Please see the attached figure.

Typical construction traffic is anticipated through 2027, with largest construction traffic volumes occurring in 2021 and 2022. There will be employee traffic and deliveries to/from the McGrath location starting in the 2022. When APT discontinues transport of the filter cake between McGrath and Aitkin (referenced above), there will be additional vehicle trips to/from the McGrath location for biomass (incoming) and ash (outgoing). Additionally, shipment of APT's finished products will commence directly from the McGrath location. At full processing capacity, APT anticipates shipment of 2,000 loads of finished product per year.

See table below for estimated types of traffic and estimated volumes.

| Type of Traffic | Year and Associated Volume of Traffic | | | | | |
|--------------------------------------|--|--|---------|---------|---------|--|
| | 2021 | 2022 | 2023 | 2024 | 2025 | Beyond 2025 |
| Site Clearing | Begins 3Q and w/ minimal traffic | Progressive and as needed with minimal trips for sale of timber cleared. | | | | |
| Construction Incl. material delivery | Begins Q3 w/ typical and temporary traffic | Ongoing construction through 2027 | | | | |
| Employees (2 shifts/day) | Primarily contractors | 5/shift | 5/shift | 6/shift | 9/shift | 12/shift |
| Deliveries | Primarily construction supplies | 15/wk | 20/wk | 15/wk | 15/wk | 15-35/wk Increase is due to biomass delivery. |
| Transport to Aitkin | NA | 2/wk | 2/wk | 9/wk | 30/wk | Not anticipated |
| Shipments of Finished Product | NA | NA | NA | NA | NA | Up to 2,000/yr |

NA: Not Applicable



0 0.75 1.5
Miles



**American Peat Technology, LLC
Proposed Facility Driving Routes
Aitkin County, Minnesota**

- Facility Location
- MDNR Peat Lease Boundary
- Preferred Driving Route
- - - Driving Route Alternative



For Environmental Review Purposes Only



AMERICAN PEAT TECHNOLOGY

Aitkin Chamber of Commerce



Located in Aitkin, MN

Incorporated in 2003

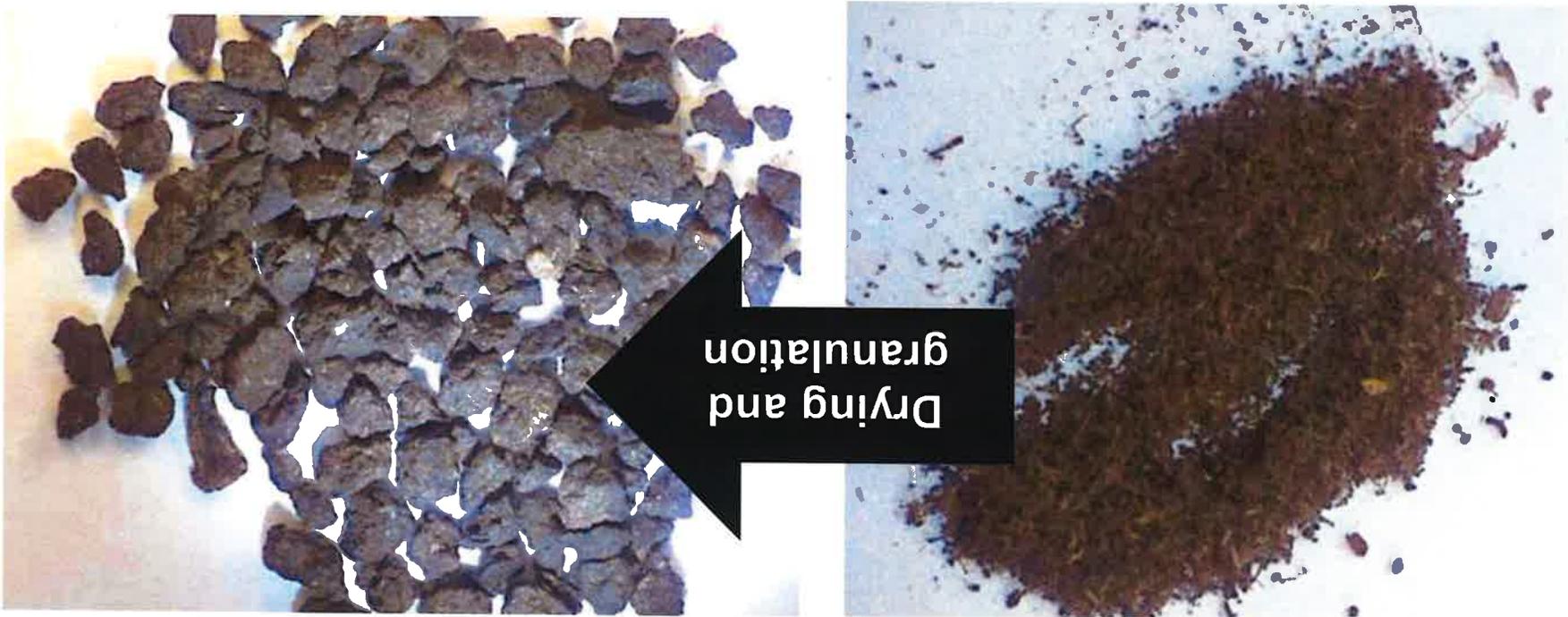
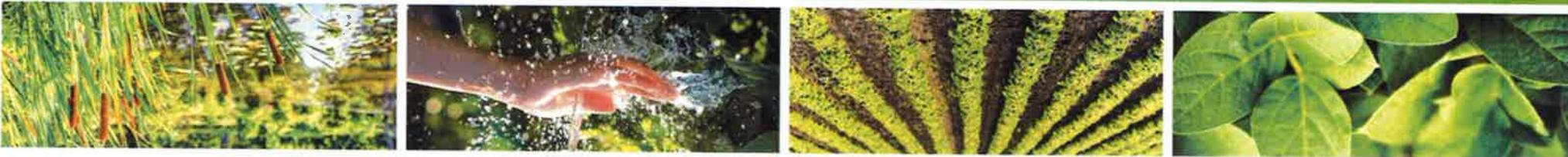
Value-added peat products for:

- Agriculture
- Water remediation

45 year-round employees







Reed-sedge Peat

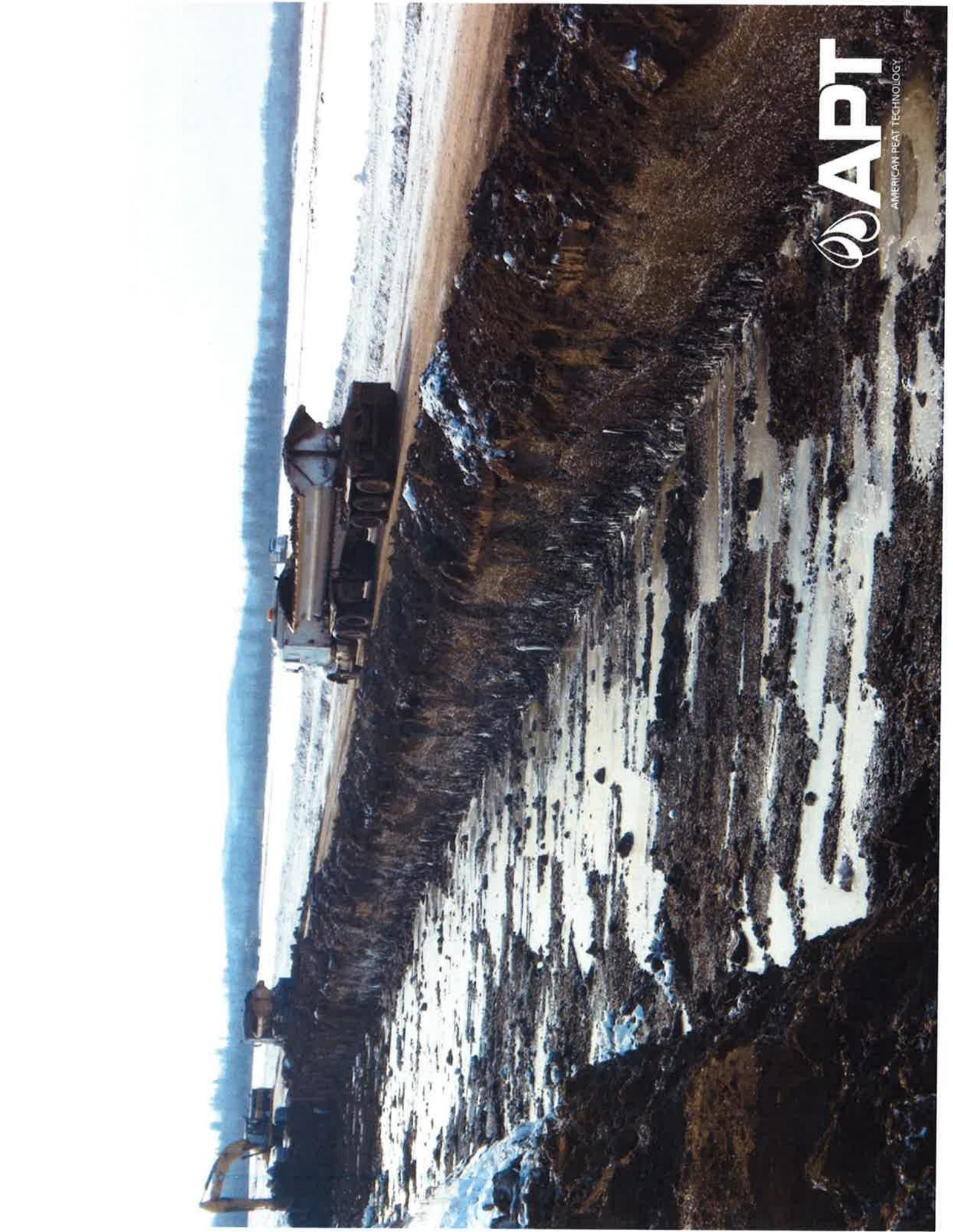
APT **APT** **APT** **APT**



Prior-converted peatlands

 **APT**
AMERICAN PEAT TECHNOLOGY





 **APT**

AMERICAN PEAT TECHNOLOGY



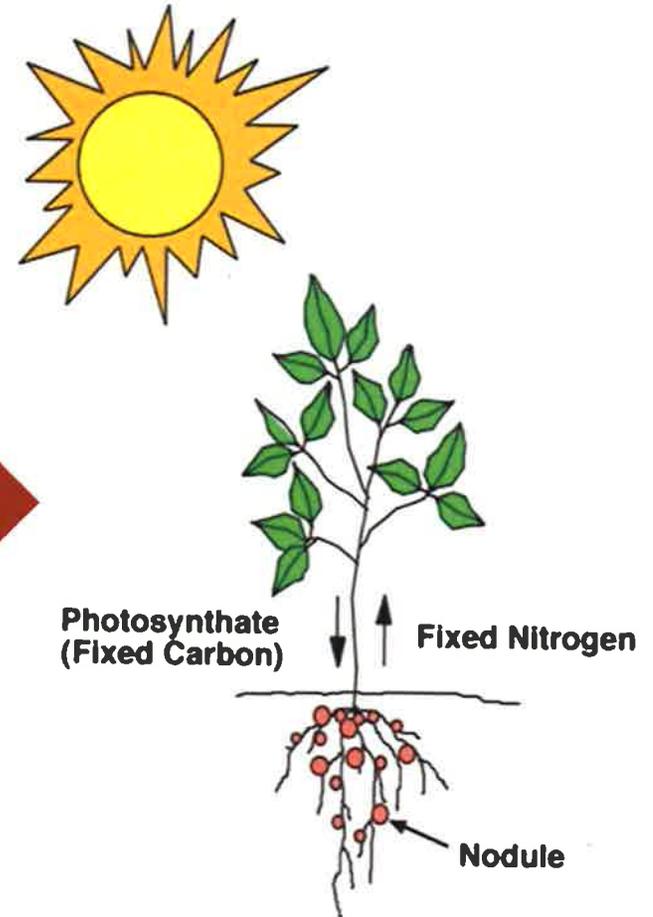
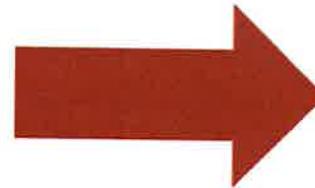
bioAPT
Microbial Carrier

AGRICULTURE INDUSTRY



bioAPT
AMERICAN PEAT TECHNOLOGY

Nitrogen-Fixing Bacteria in Crops



HARVESTING A STRONG ECONOMY

bioAPT
Microbial Carrier



WATER REMEDIATION INDUSTRY

APTsorb
Water Remediation Media



APT[®]sorb

Water Remediation Media





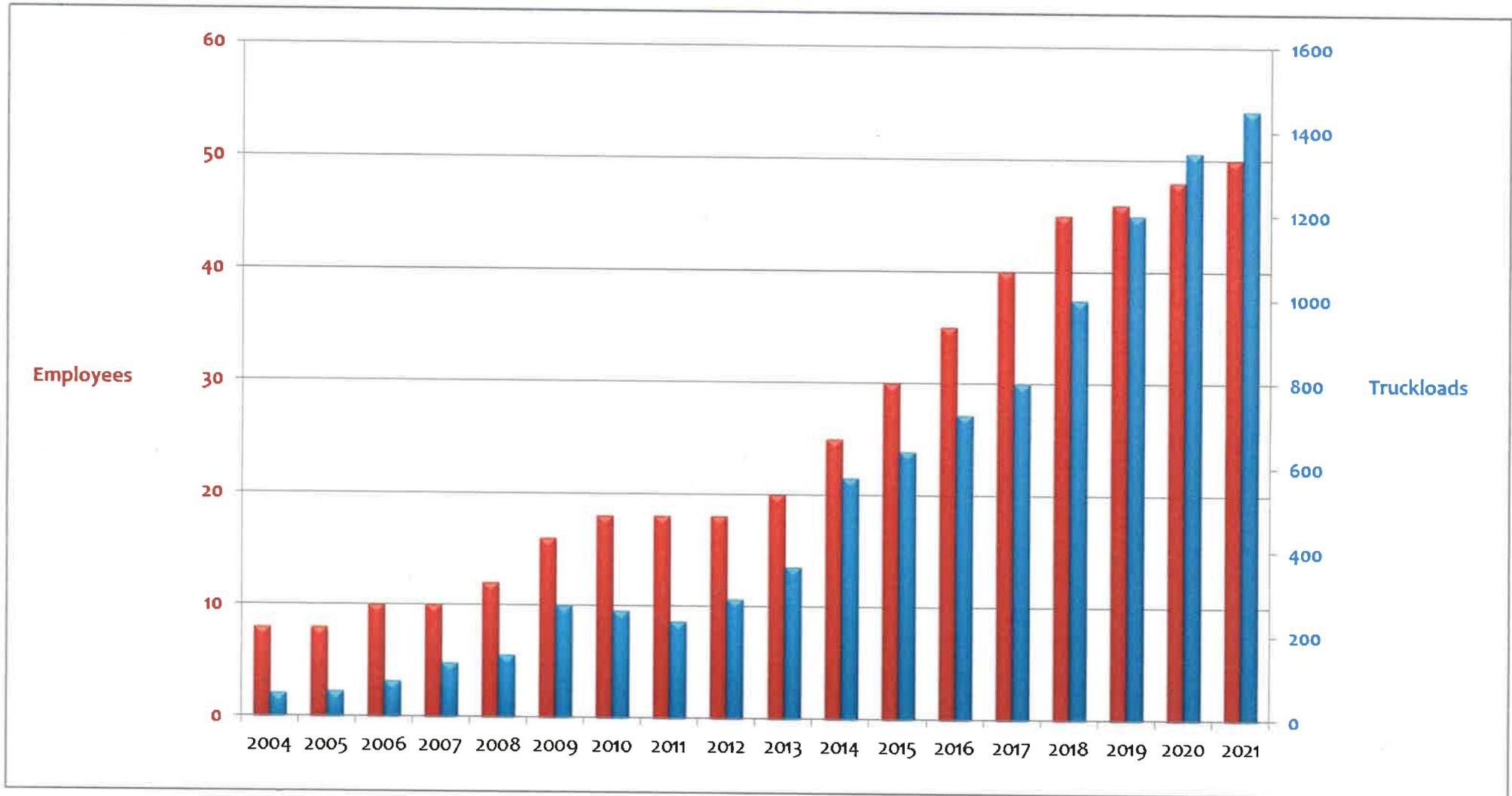
Reclamation

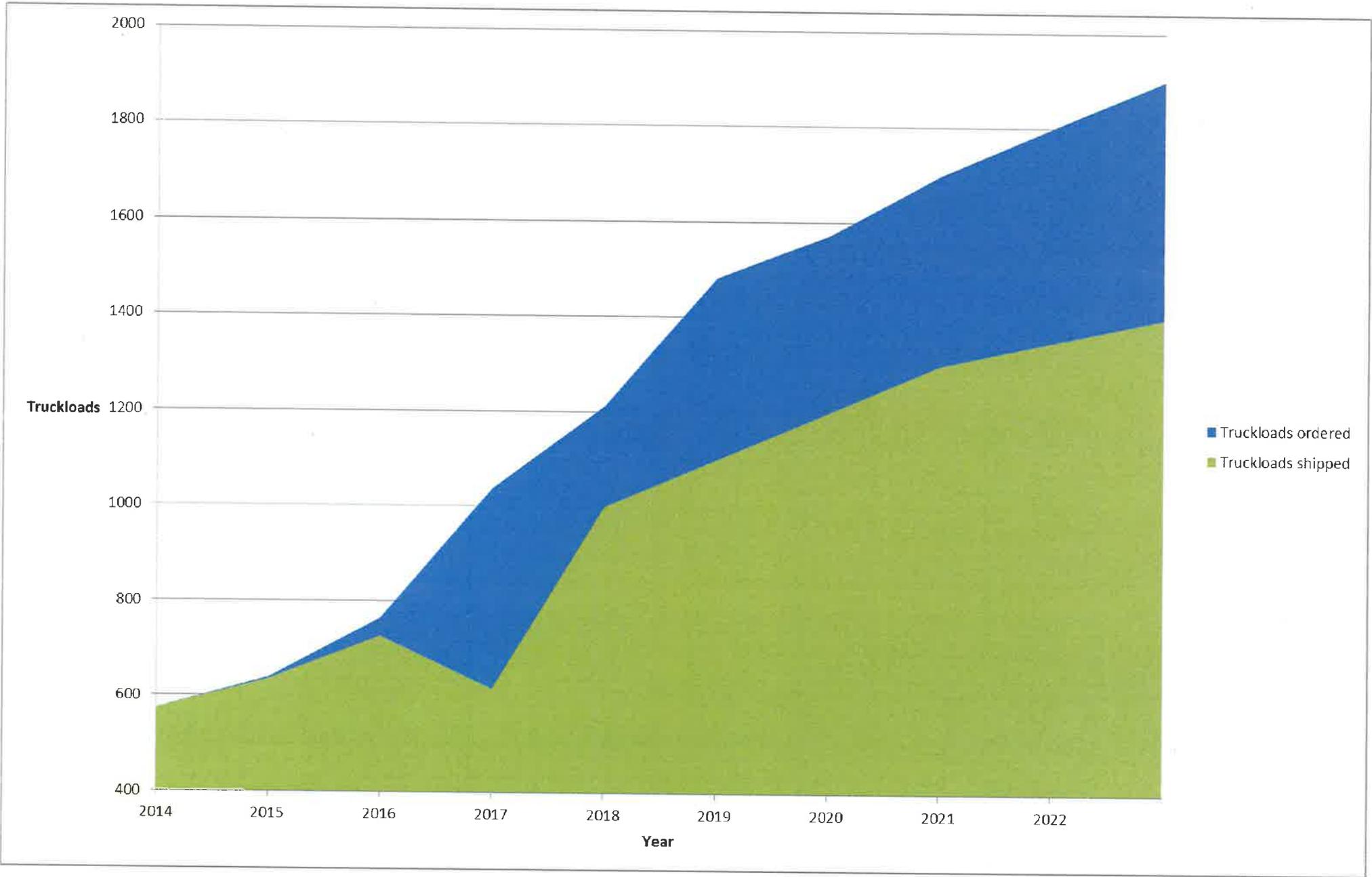


The Race Outside APT's Comfort Zone: Circa 2015-2025



Growth through 2021







Case for Expansion



X 1200 =

12 acres of
peat



= 35 years

We need to pursue a second plant AND resource



Two Alternatives

Prior Converted Peatland



- Fewer regulatory barriers
- Geographically distant
- Less desirable peat

Undeveloped Wetland



- Ideal peat characteristics
- Proximity
- Significant barriers





Why?

It's about environmentally valuable products

Agriculture

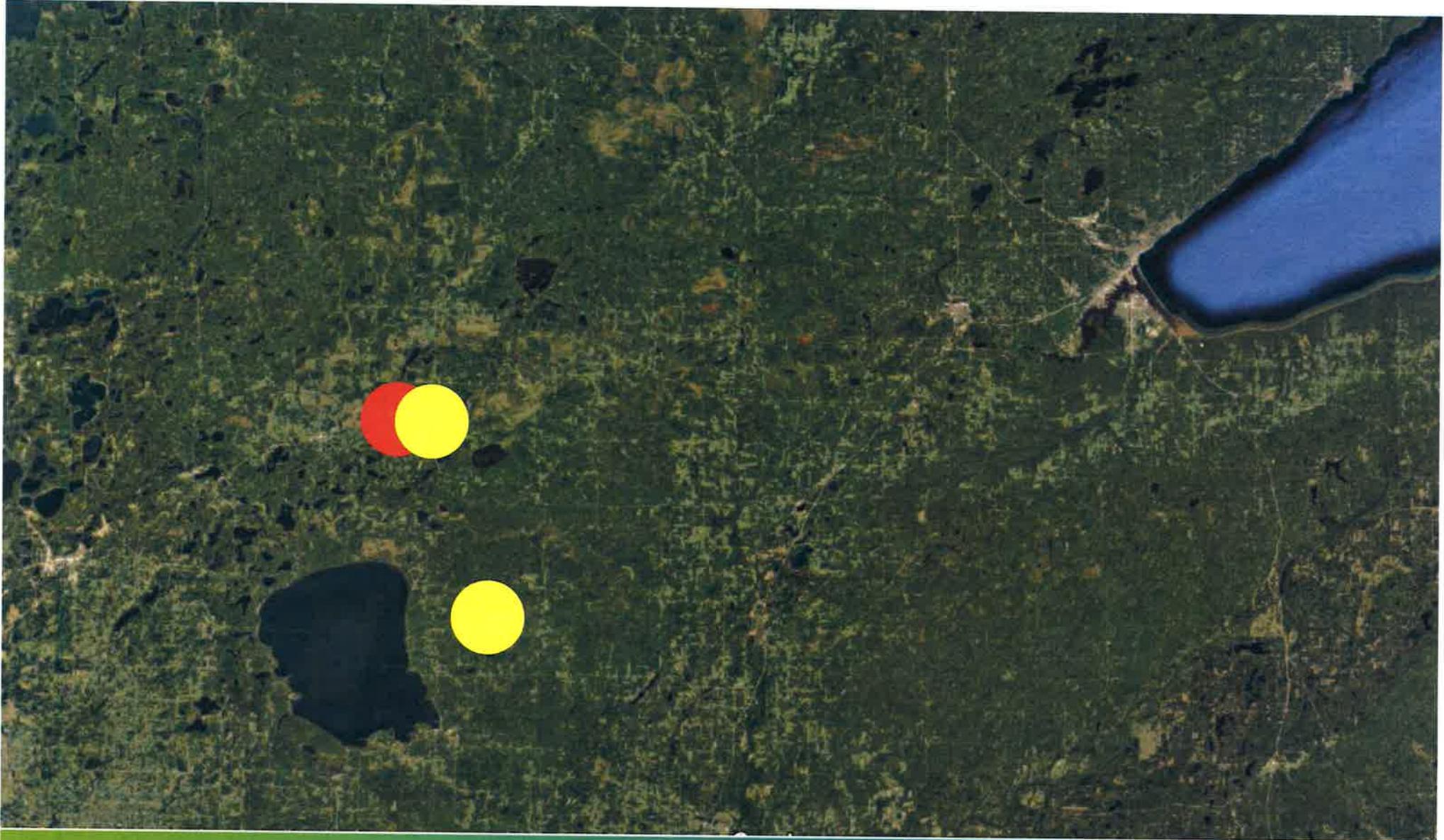
- The world needs protein
- Fewer chemical inputs
- Precision agriculture

Clean Water

- Heavy metal contamination
- Clean up: Sulfates, mercury, arsenic, selenium, phosphorus

Green Economy

- Minnesota resources
- Job creation
- Ecological benefit in reclamation





The Road to McGrath

- Leases and land exchange: 2018
- Environmental process: 2019
- Permitting process: 2021
- Construction and operations: 2023







Board of County Commissioners Agenda Request

3B
Agenda Item #

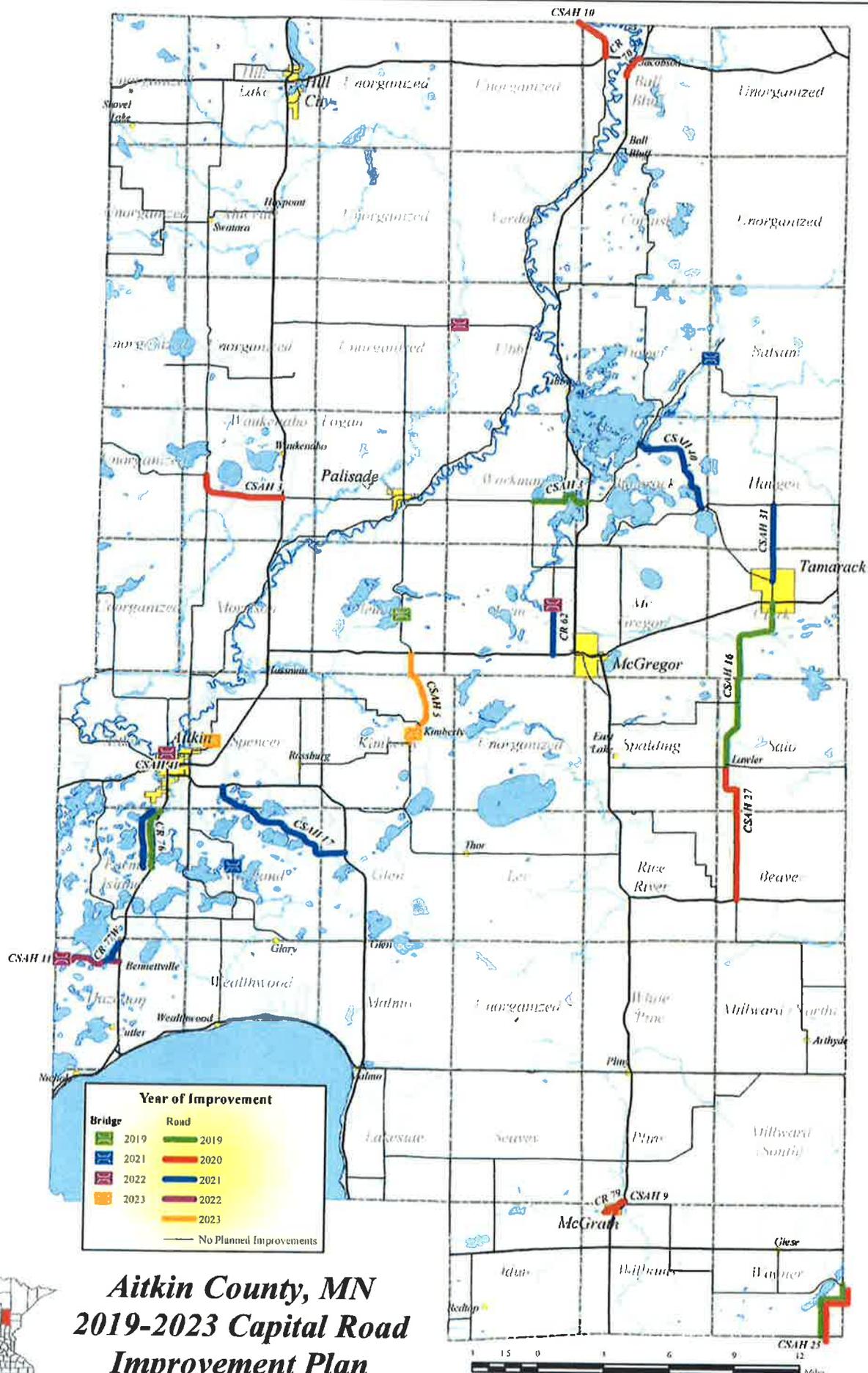
Requested Meeting Date: 11-13-18

Title of Item: 2019-2023 Capital Road Improvement Program

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
| Submitted by: John Welle | | Department: Highway Department |
| Presenter (Name and Title): John Welle, Aitkin County Engineer | | Estimated Time Needed: 20 minutes |
| Summary of Issue: <p>As discussed at the 8-14-18 Board meeting as part of the 2019 budget presentation, it is my intention beginning with the 2019 budget year to include the 5-year Capital Road Improvement Plan as part of the budget approval process. This will allow an annual process to continually review, update and approve this plan.</p> <p>Attached is the proposed list of projects for the 2019-2023 plan including a map showing the location of the various projects. Note that the project list did change somewhat from the list presented at the budget presentation in August based on new bridge and pavement condition data.</p> <p>Also attached are documents outlining the project selection process, a partial listing of bridge condition data, a listing of pavement data by segment, a the priority rating worksheet used to prioritize gravel road segments for improvement to paved road standards.</p> | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Request approval by motion or consensus to include proposed 2019-2023 Capital Road Improvement Plan into 2019 budget document for approval as part of the 2019 budget. | | |
| Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 23,890,700 five-year plan total Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Costs for projects that will require expenditures in 2019 are included in 2019 budget figures. | | |

Legally binding agreements must have County Attorney approval prior to submission.

| Proposed 2019 through 2023 Capital Road Improvement Plan (**indicates projects from a previously approved Program) | | | | |
|--|--------|---------------------------------|--------------------|-----------------------------|
| | Length | Location | Pavement Age/RQI | Estimated Construction Cost |
| 2019 | | | | |
| **S.A.P. 001-603-018 - CSAH 3 Reconstruction | 3.2 | 6 miles east of CSAH 5 to TH 65 | 2001/1.7-1.8 ('17) | \$ 3,200,000 |
| **S.A.P. 001-605-013 - CSAH 5 Bridge (Culvert) Replacement | 0.1 | CSAH 5 over Fleming Lake inlet | | \$ 168,700 |
| **S.A.P. 001-616-007 - CSAH 16 Pavement Resurfacing | 8.9 | | 1993/2.2-2.5 ('17) | \$ 1,425,000 |
| **S.A.P. 001-625-001 - CSAH 25 Reconstruction (Grading and Agg. Base) | 3.3 | | | \$ 1,485,000 |
| **C.P. 001-076-001 - CR 76 Culvert Replacements | | | | \$ 200,000 |
| S.P. 001-070-006 - HSIP Intersection Lighting | | | | \$ 114,000 |
| S.P. 001-072-001 - HSIP Pavement Markings | | | | \$ 138,000 |
| | | | Total: | \$ 6,730,700 |
| 2020 | | | | |
| CSAH 3 Resurfacing | 4.15 | CSAH 29 to US Hwy 169 | 1996/2.6 ('17) | \$ 680,000 |
| CSAH 9 Resurfacing | 0.82 | | 2003/2.2-2.4('17) | \$ 130,000 |
| CSAH 10 Resurfacing | 2.25 | TH 200 to Itasca County Line | 2003/2.5-2.6 ('17) | \$ 400,000 |
| **CSAH 25 Bituminous Paving | 3.3 | | | \$ 1,100,000 |
| **CSAH 27 Gravel Road Improvement | 6.6 | | | \$ 800,000 |
| **CSAH 41 (7th Avenue in City of Aitkin) Resurfacing | 0.1 | 1st Street to 2nd Street | 1994/2.6('17) | \$ 150,000 |
| CR 70 Resurfacing | 1.08 | | 2002/1.4-1.5('17) | \$ 180,000 |
| CR 79 Resurfacing | 0.48 | | 2003/2.0-2.1('17) | \$ 80,000 |
| | | | Total: | \$ 3,520,000 |
| 2021 | | | | |
| CSAH 12 Bridge Replacement | 0.2 | CSAH 12 over Ripple River | | \$ 540,000 |
| **CSAH 14 Bridge Replacement | 0.2 | CSAH 14 over Savanna River | | \$ 390,000 |
| CSAH 17 Resurfacing | 7.1 | | 1997/3.1 ('17) | \$ 1,200,000 |
| CSAH 31 Resurfacing | 3.53 | | 2002/2.4-2.5('17) | \$ 600,000 |
| CSAH 40 Resurfacing | 4.9 | | 2002/3.0-3.1('17) | \$ 830,000 |
| CR 62 Resurfacing | 2.64 | TH 210 to 435th Street | 2002/2.6-2.8('17) | \$ 450,000 |
| **CR 76 Resurfacing | 2.82 | | 1999/2.7 ('17) | \$ 480,000 |
| CR 77W Resurfacing | 1.04 | | 1999/2.3 ('17) | \$ 170,000 |
| | | | Total: | \$ 4,660,000 |
| 2022 | | | | |
| CSAH 1 Bridge Rehabilitation | 0.1 | CSAH 1 over Mississippi River | | \$ 300,000 |
| CSAH 11 Widening/Resurfacing/Bridge Replacement | 3.2 | | 2003/3.1-3.3 ('17) | \$ 3,400,000 |
| CSAH 18 Bridge Replacement | 0.2 | CSAH 18 over Willow River | | \$ 960,000 |
| CR 62 Bridge Replacement | 0.2 | CR 62 over Sandy River | | \$ 700,000 |
| HSIP Pavement Markings | | | | \$ 230,000 |
| | | | Total: | \$ 5,590,000 |
| 2023 | | | | |
| CSAH 5 Reconstruction (Grading and Agg. Base) | 4.7 | CR 53 to TH 210 | | \$ 2,500,000 |
| CSAH 5 Bridge Replacement | 0.1 | CSAH 5 over Rice River | | \$ 510,000 |
| CR 54 Bridge Replacement | 0.5 | CR 54 over Sissabagamah Creek | | \$ 380,000 |
| | | | Total: | \$ 3,390,000 |
| Five Year Total: | | | | \$ 23,890,700 |



Aitkin County, MN 2019-2023 Capital Road Improvement Plan



Project Selection Process

Identified improvements fall into one of four construction categories. Those categories, listed in priority order are as follows.

1. Bridge Replacement
2. Pavement Resurfacing/Shoulder Widening
3. Gravel Road Reconstruction to Paved Road Standards
4. Gravel Road Improvement

1. Bridge Replacement

Bridge replacement projects are selected based on calculated sufficiency ratings that are the result of bridge safety inspections conducted on each bridge under the County's jurisdiction. See attached listing of deficient local bridges in Aitkin County.

2. Pavement Resurfacing/Shoulder Widening

Pavement resurfacing projects are selected based on pavement condition data collected on a four-year frequency. See attached listing of Ride Quality Index (RQI) information for all of Aitkin County's paved highway segments.

In addition, observed pavement conditions and the geographical grouping of projects for lower construction prices are factors that determine when a resurfacing project is scheduled.

The specific type of pavement resurfacing project is determined during the design stage of the project based on the project's individual characteristics. Overlay, mill and overlay, reclaim and pave, and cold in-place recycle and pave are included in this construction category.

For segments that have deficient shoulder width, slopes, or culverts, additional work to correct these deficiencies may be added to the resurfacing project.

3. Gravel Road Reconstruction to Paved Road Standards

Projects in this category are programmed on existing gravel roads to reconstruct them as improved, paved highways. Projects are chosen based on a prioritization worksheet developed in 2005 that ranks the various gravel road segments based on annual average daily traffic (AADT) count, residence density, functional classification, safety deficiencies, complete route improvement, and private/public land ownership. The resulting priority ratings are updated with each Capital Road Improvement Plan update. See attached priority rating worksheet.

4. Gravel Road Improvement

Projects in this category involve drainage and roadbed improvements on roads that will remain as gravel surfaced roads. Projects constructed under this category are programmed based on observed deficiencies of gravel road segments.

**STATE OF MINNESOTA
BRIDGE ROSTER
AITKIN COUNTY
(SORTED BY BRIDGE NUMBER)**

11/06/2018

Page

| BR NO | AGENCY BR NO | FACILITY CARRIED | FEATURE CROSSED | REF POINT | MAIN SPAN TYPE | D | C | C | E | G | U | A | DEF | SUFF | RTG | FHWA STATUS | | |
|-------|--------------------|------------------|--------------------------|------------|-----------------|---|---|---|---|---|---|---|-----|------|-----|-------------|-------|-------------|
| | | | | | | K | P | B | V | N | L | M | | | | | R | O |
| 7215 | CSAH 2 | | STREAM | 010+00.700 | TIMB BEAM SPAN | 6 | 6 | 5 | N | 6 | 5 | 6 | N | 8 | 8 | ADEQ | 79.8 | OPEN |
| 7216 | CSAH 2 | | SNAKE RIVER | 011+00.550 | TIMB BEAM SPAN | 6 | 6 | 5 | N | 6 | 5 | 6 | N | 8 | 8 | ADEQ | 78.4 | OPEN |
| 7367 | PEDESTRIAN | | RIPPLE RIVER | | TIMB BEAM SPAN | 3 | 5 | 4 | N | 8 | N | N | N | 5 | N | N/A | N/A | CLOSED |
| 7375 | CR 54 | | SISSABAGAMAH CREEK | 002+00.520 | TIMB SLAB SPAN | 6 | 6 | 6 | N | 6 | 6 | 5 | N | 5 | 5 | ADEQ | 86.9 | LOAD POSTEC |
| 01011 | CSAH 3 | | CHAN BETWEEN TWO LAKES | 025+00.042 | PRESTR BM SPAN | 7 | 8 | 6 | N | 8 | 6 | 7 | N | 9 | 4 | ADEQ | 97.0 | OPEN |
| 01012 | CSAH 3 | | MISSISSIPPI RIVER | 016+00.144 | PRESTR BM SPAN | 7 | 7 | 7 | N | 6 | 7 | 7 | N | 9 | 8 | ADEQ | 98.5 | OPEN |
| 01502 | CSAH 22 | | WAKEFIELD BROOK | 000+00.200 | TIMB SLAB SPAN | 6 | 6 | 5 | N | 6 | 5 | 5 | N | 6 | 8 | ADEQ | 77.1 | OPEN |
| 01503 | CSAH 14 | | SAVANNA RIVER | 009+00.220 | TIMB SLAB SPAN | 6 | 6 | 4 | N | 6 | 4 | 6 | N | 8 | 8 | S.D. | 62.6 | LOAD POSTEC |
| 01505 | CSAH 18 | | WILLOW RIVER | 008+00.720 | TIMB SLAB SPAN | 5 | 5 | 5 | N | 6 | 5 | 7 | N | 8 | 8 | ADEQ | 86.4 | LOAD POSTEC |
| 01506 | CSAH 1 | | MISSISSIPPI RIVER | 000+00.490 | PRESTR BM SPAN | 6 | 6 | 6 | N | 6 | 6 | 5 | N | 8 | 8 | ADEQ | 87.8 | OPEN |
| 01507 | CSAH 12 | | RIPPLE RIVER | 006+00.201 | TIMB SLAB SPAN | 5 | 6 | 5 | N | 6 | 5 | 7 | N | 9 | 8 | ADEQ | 86.7 | LOAD POSTEC |
| 01508 | CSAH 5 | | RICE RIVER | 007+00.230 | TIMB SLAB SPAN | 6 | 6 | 6 | N | 6 | 6 | 7 | N | 6 | 8 | ADEQ | 98.3 | LOAD POSTEC |
| 01509 | CSAH 5 | | WILLOW RIVER | 021+00.150 | TIMB SLAB SPAN | 5 | 5 | 6 | N | 6 | 5 | 9 | N | 6 | 8 | ADEQ | 87.9 | LOAD POSTEC |
| 01510 | CR 62 | | SANDY RIVER | 002+00.280 | TIMB SLAB SPAN | 6 | 6 | 5 | N | 6 | 5 | 6 | N | 8 | 7 | ADEQ | 87.9 | LOAD POSTEC |
| 01511 | 200TH LANE | | SNAKE RIVER | 000+00.730 | TIMB SLAB SPAN | 6 | 6 | 6 | N | 7 | 6 | 4 | N | 7 | 8 | ADEQ | 93.0 | LOAD POSTEC |
| 01512 | CSAH 28 | | RIPPLE RIVER | 004+00.440 | PRESTR QUAD TEE | 7 | 7 | 6 | N | 5 | 6 | 6 | N | 8 | 8 | ADEQ | 91.4 | OPEN |
| 01513 | CSAH 29 | | WILLOW RIVER | 013+00.410 | TIMB SLAB SPAN | 5 | 5 | 7 | N | 7 | 5 | 9 | N | 8 | 8 | ADEQ | 85.9 | LOAD POSTEC |
| 01514 | 140TH PL | | PRAIRIE RIVER | 000+00.430 | TIMB SLAB SPAN | 6 | 6 | 7 | N | 6 | 6 | 5 | N | 8 | 5 | ADEQ | 90.0 | OPEN |
| 01515 | CR 54 | | RIPPLE RIVER | 000+00.040 | PRESTR QUAD TEE | 7 | 7 | 6 | N | 7 | 6 | 6 | N | 8 | 6 | ADEQ | 97.9 | OPEN |
| 01516 | CSAH 23 | | CHAN BETWEEN TWO LAKES | 004+00.990 | PRESTR QUAD TEE | 7 | 6 | 7 | N | 7 | 6 | 7 | N | 8 | 8 | ADEQ | 90.1 | OPEN |
| 01517 | CSAH 10 | | WILLOW RIVER | 001+00.200 | PRESTR DOUB TEE | 7 | 7 | 7 | N | 5 | 7 | 9 | N | 6 | 8 | ADEQ | 98.0 | OPEN |
| 01518 | CSAH 26 | | SNAKE RIVER | 010+00.880 | PRESTR DOUB TEE | 7 | 7 | 7 | N | 7 | 7 | 9 | N | 8 | 8 | ADEQ | 98.0 | OPEN |
| 01519 | 435TH ST | | SANDY RIVER | 003+00.980 | PRESTR BM SPAN | 7 | 7 | 7 | N | 8 | 7 | 7 | N | 8 | 7 | ADEQ | 98.0 | OPEN |
| 01521 | CR 56 | | RICE RIVER | 004+00.539 | TIMB SLAB SPAN | 7 | 7 | 7 | N | 7 | 7 | 7 | N | 6 | 8 | ADEQ | 98.0 | OPEN |
| 01522 | 145TH PL (CEM ENT) | | PRAIRIE RIVER | 000+00.320 | CCONC SLAB SPAN | 8 | 8 | 7 | N | 7 | 7 | 7 | N | 8 | 5 | ADEQ | 91.9 | OPEN |
| 01523 | 205TH LN | | SNAKE RIVER | 000+00.108 | PRESTR BM SPAN | 7 | 8 | 8 | N | 6 | 8 | 7 | N | 6 | 8 | ADEQ | 94.5 | OPEN |
| 01524 | CR 62 | | SANDY RIVER | 004+00.420 | CCONC SLAB SPAN | 8 | 8 | 7 | N | 6 | 7 | 9 | N | 6 | 6 | ADEQ | 100.0 | OPEN |
| 01525 | LONG POINT PL | | BIG SANDY LAKE | 001+00.300 | TIMB SLAB SPAN | 7 | 8 | 7 | N | 7 | 7 | 8 | N | 9 | 6 | ADEQ | 93.2 | OPEN |
| 01526 | CSAH 22 | | MISS R DIVERSION CHANNEL | 001+00.030 | PRESTR BM SPAN | 7 | 7 | 8 | N | 8 | 7 | 7 | N | 8 | 8 | ADEQ | 99.4 | OPEN |
| 01527 | CSAH 1 | | Miss. R. Diversion Chan. | 005+00.004 | PRESTR BM SPAN | 8 | 8 | 8 | N | 7 | 8 | 8 | N | 8 | 8 | ADEQ | 99.9 | OPEN |
| 01528 | CSAH 32 | | TAMARACK RIVER | 006+00.160 | PRESTR BM SPAN | 8 | 7 | 8 | N | 8 | 7 | 8 | N | 9 | 8 | ADEQ | 99.9 | OPEN |
| 01529 | 362 LN | | RICE RIVER | 000+00.695 | CCONC SLAB SPAN | 8 | 8 | 7 | N | 8 | 7 | 6 | N | 8 | 8 | ADEQ | 95.9 | OPEN |
| 01530 | CSAH 3 | | BIG WILLOW RIVER | 012+00.345 | PRESTR BM SPAN | 8 | 7 | 8 | N | 8 | 7 | 7 | N | 9 | 8 | ADEQ | 99.2 | OPEN |
| 01531 | CSAH 14 | | PRAIRIE RIVER | 004+00.180 | PRESTR BM SPAN | 8 | 8 | 8 | N | 8 | 8 | 7 | N | 9 | 8 | ADEQ | 99.5 | OPEN |
| 01532 | CSAH 4 | | RICE RIVER | 013+00.847 | PRESTR BM SPAN | 8 | 9 | 9 | N | 8 | 9 | 8 | N | 9 | 8 | ADEQ | 99.5 | OPEN |

Bituminous Pavements - Age and RQI Data

| | Length | 2017 RQI | | Length | 2017 RQI |
|---|--------|----------|--|--------|----------|
| 1993 | | | 2010 | | |
| CSAH 16 | 8.9 | 2.2/2.5 | CSAH 10 from CSAH 18 to 8.2 miles south of TH 200 | 6.88 | 3.6 |
| 1994 | | | CSAH 33 | 0.29 | 3.3/3.5 |
| CSAH 41 | 0.07 | 3.2 | CR 62 from TH 232 to 1.0 mile south | 1.0 | 3.4/3.5 |
| 1995 | | | 2011 | | |
| 1996 | | | CSAH 6 from 5.27 miles east of TH 65 to TH 210 | 7.68 | 3.1 |
| CSAH 3 from CSAH 29 to TH 169 | 4.15 | 2.6 | CSAH 10 from TH 200 to 8.12 miles south | 8.12 | 3.3/3.4 |
| CR 69 | 0.3 | | CSAH 32 from CSAH 31 to Carlton County Line | 3.01 | 3.8/3.7 |
| 1997 | | | CR 241 | 0.3 | |
| CSAH 17 | 7.1 | 3.1 | 2012 | | |
| 1999 | | | CSAH 3 from US Hwy 169 to n. jct. CSAH 5 | 5.6 | 3.3/3.6 |
| CSAH 39 | 5.1 | 3.6 | CSAH 5 from TH 47 to CR 50 | 1 | 3.5 |
| CR 76 | 2.82 | 2.7 | CSAH 14 from TH 65 to 2.3 miles northeast | 2.3 | 3.4/3.5 |
| CR 77W | 1.04 | 2.3 | CSAH 36 from CSAH 14 to 1.6 mile north | 1.6 | 2.8/2.9 |
| CR 81 | 1.05 | 3.1/3.3 | 2013 | | |
| 2000 | | | CSAH 12 from .35 m. E. of N. jct. CSAH 39 to TH 47 (NW) | 0.47 | 2.7/2.9 |
| 2001 | | | CR 54 from CSAH 1 to .47 miles east | 0.58 | 3.0/3.1 |
| CSAH 3 from 6.36 miles east of north jct CSAH 5 to TH (| 3.2 | 3.1/3.4 | CR 54 from CR 83 to end of pavement | 3.98 | 3.7 |
| CSAH 14 from 2.3 m. northeast of TH 65 to State Park | 8.6 | 3.4/3.5 | CR 60 | 0.83 | 2.5/2.7 |
| CSAH 22 | 4.6 | 3.5 | CR 66 from 0.26 miles east of US 169 to US 169 | 0.57 | 3.7 |
| CSAH 24 | 4.2 | 3.6 | CR 77 | 1.03 | 2.5/2.7 |
| 2002 | | | CR 82 | 0.49 | 3.4/3.5 |
| CSAH 31 | 3.53 | 2.4/2.5 | CR 83 | 1.2 | 3 |
| CSAH 40 | 4.9 | 3.0/3.1 | 2014 | | |
| CR 62 from TH 210 to 435th Street | 2.64 | 2.6/2.8 | CSAH 12 from 35 m. E. of N. jct. CSAH 39 to TH 47 (Wear) | 2.69 | 3.5 |
| CR 70 | 1.08 | 3.2/3.3 | 2015 | | |
| 2003 | | | CSAH 10 from US Hwy 169 to CSAH 3 | 7.01 | 3.8 |
| CSAH 9 | 0.82 | 2.2/2.4 | CSAH 28 from TH 210 to TH 169 | 8 | 3.6 |
| CSAH 10 from TH 200 to Itasca County Line | 2.25 | 2.5/2.6 | 2016 | | |
| CSAH 11 | 3.2 | 3.1/3.3 | CSAH 2 from TH 47 to TH 65 | 12.4 | 3.8 |
| CSAH 23 | 5.3 | 3.2/3.5 | CSAH 3 from north jct. CSAH 5 to 6.36 miles east | 6.36 | 3.9 |
| CSAH 28 from TH 169 to CSAH 12 | 5.8 | 3.7 | CSAH 12 from TH 47 to TH 210 | 0.58 | 3.3/3.4 |
| CSAH 37 | 2.3 | 2.8/3.0 | CSAH 12 from TH 47 to 375th Avenue | 6.88 | 3.9/4.0 |
| CR 54 from .47 miles east of CSAH 1 to CR 83 | 0.83 | 2.9 | CSAH 13 from TH 65 to CSAH 18 | 5.5 | 3.8/4.0 |
| CR 79 | 0.48 | 2.0/2.1 | CSAH 41 | 1.01 | 3.5 |
| 2004 | | | CR 88 | 1.02 | 2.9/3.5 |
| CSAH 2 from TH 65 to Pine County Line | 10.4 | 3.4/3.5 | 2017 | | |
| 2005 | | | CSAH 1 from CSAH 22 to 3.6 miles north | 3.6 | |
| CSAH 1 from TH 210 to beginning of Mississippi River B | 0.45 | 2.0/2.4 | CSAH 10 from TH 232 to CSAH 18 | 11.06 | |
| 2006 | | | CSAH 15 from Crow Wing County Line to CSAH 1 | 6.08 | |
| CSAH 3 from Crow Wing County Line to CSAH 29 | 5.74 | 3.3 | CR 74 | 1.53 | |
| CSAH 7 | 3.2 | 3.2/3.3 | 2018 | | |
| CR 66 from US 169 to 0.26 miles east | 0.26 | 3.2/3.3 | CSAH 6 from TH 65 to 5.3 miles east | 5.3 | |
| CSAH 29 from CSAH 19 to CSAH 7 | 0.26 | 3.2/3.3 | CSAH 8 from TH 210 to old Soo Line RR | 0.87 | |
| 2007 | | | CSAH 12 from 375th Avenue to Lanie's corner | 2.74 | |
| CSAH 8 from old Soo Line RR to TH 65 | 1.97 | 3.3/3.4 | CSAH 12 from Lanie's Corner to n. jct. CSAH 39 | 1.95 | |
| CSAH 38 | 6.1 | 3.4/3.5 | CSAH 32 from CSAH 6 to CSAH 31 | 3.2 | |
| 2008 | | | CR 53 from CSAH 4 to 0.78 mile north | 3.23 | |
| CSAH 4 from TH 47 to TH 65 | 14.4 | 3.4/3.5 | Subtotal: | 137.9 | |
| CSAH 29 from CSAH 3 to 509th Lane | 2.3 | 2.8/2.7 | Grand Total: | 277.24 | |
| 2009 | | | | | |
| CSAH 1 from beginning of Mississippi River Bridge to C: | 2.5 | 3.3 | | | |
| CSAH 5 from TH 210 to TH 232 | 7.5 | 3 | | | |
| Sub-total: | 139.34 | | | | |

Updated: 11-5-18

Updated: 11-21-18

| | Good (RQI>3) | Poor (RQI<2.5) |
|--|-----------------|-------------------|
| MnDOT District 1 (non-NHS) | 50.5% | 11.9% |
| MnDOT District 3 (non-NHS) | 68.1% | 3.2% |
| Itkin County Roads and County State-Aid Highways | 70.5% | 1.8% |

Priority Rating Worksheet

| Road Number | Segment Description | Length | 2016 ADT (20 points) | Number of Residences on Segment | Number of Residences on adjacent roads (to midpoint of thru) | Number of Seasonal and FT Residences Per Mile (20 points) | Functional Classification (10 points) | Sight Distance Safety Rating (10 points) | Part of Larger Improved Route (10 points) | Percentage of Private land Adjacent to Segment (10 points) | Priority Rating (80 points) |
|-------------|----------------------------------|--------|-------------------------|---------------------------------|---|--|--|---|--|---|--------------------------------|
| 25 | CSAH 23 to Kanabec County Line | 3.3 | 135 | 15 | 77 | 27.88 | 7 | 36.37 | 10 | 100 | 88.0 |
| 5 | CR 53 to TH 210 | 4.7 | 90 | 26 | 43 | 14.68 | 10 | 46.03 | 10 | 76 | 66.3 |
| 71 | | 1 | 155 | 8 | 0 | 8.00 | 4 | 0 | 10 | 100 | 54.9 |
| 30 | TH 65 to CSAH 16 | 7 | 120 | 43 | 29 | 10.29 | 7 | 41.27 | 0 | 95 | 52.4 |
| 62 | 2 miles N of TH 210 to CR 71 | 1.36 | 155 | 6 | 0 | 4.41 | 4 | 0 | 10 | 100 | 50.0 |
| 1 | 3.6 miles N of CSAH 22 to CSAH 3 | 7.4 | 115 | 20 | 8 | 3.78 | 7 | 8.11 | 10 | 68 | 45.0 |
| 64 | CSAH 32 to 5 miles North | 5 | 115 | 15 | 43 | 11.60 | 4 | 22.16 | 0 | 50 | 43.1 |
| 63 | | 2.69 | 80 | 12 | 2 | 5.20 | 4 | 64.72 | 0 | 100 | 41.4 |
| 5 | CR 50 to CR 53 | 5.9 | 65 | 19 | 19 | 6.44 | 10 | 27.72 | 0 | 98 | 41.2 |
| 62 | CR 71 to 1 mile south of TH 232 | 3 | 75 | 13 | 2 | 5.00 | 4 | 4.4 | 10 | 100 | 41.2 |
| 51 | TH 18 to CSAH 28 | 4.77 | 90 | 34 | 12 | 9.64 | 4 | 15.35 | 0 | 84 | 39.5 |
| 57 | TH 65 to 5 miles east | 5 | 100 | 27 | 2 | 5.80 | 4 | 31.53 | 0 | 95 | 39.2 |
| 74 | | 2.07 | 40 | 8 | 0 | 3.86 | 4 | 28.04 | 10 | 100 | 38.8 |
| 50 | CSAH 5 to CR 56 | 2.95 | 70 | 5 | 0 | 1.69 | 4 | 19 | 10 | 100 | 38.3 |
| 19 | Cass County Line to CSAH 20 | 4.8 | 55 | 19 | 13 | 6.67 | 10 | 45.76 | 0 | 40 | 37.2 |
| 36 | CR 65 to 1.5 miles N of CSAH 14 | 5.2 | 85 | 20 | 2 | 4.23 | 7 | 48.32 | 0 | 60 | 37.2 |
| 36 | TH 65 to CR 65 | 4.2 | 85 | 11 | 1 | 2.86 | 7 | 61.72 | 0 | 50 | 36.4 |
| 19 | CSAH 20 to CSAH 29 | 2 | 100 | 6 | 0 | 3.00 | 10 | 28.03 | 0 | 50 | 36.3 |
| 20 | Cass County Line to CSAH 19 | 5.9 | 105 | 17 | 3 | 3.39 | 7 | 20.68 | 0 | 70 | 35.4 |
| 21 | CSAH 1 to TH 169 | 6.9 | 55 | 19 | 0 | 2.75 | 10 | 30.59 | 0 | 95 | 35.1 |
| 72 | | 1.2 | 65 | 5 | 2 | 5.83 | 4 | 29.68 | 0 | 100 | 34.9 |
| 59 | | 4.28 | 120 | 10 | 2 | 2.80 | 4 | 13.1 | 0 | 95 | 34.8 |
| 61 | TH 65 to TH 18 | 4.23 | 50 | 19 | 10 | 6.86 | 4 | 35.39 | 0 | 95 | 34.8 |
| 29 | CSAH 7 to CR 67 | 4.54 | 80 | 13 | 5 | 3.96 | 7 | 23.1 | 0 | 70 | 33.3 |
| 26 | CSAH 38 to CR 59 | 5 | 70 | 15 | 2 | 3.40 | 7 | 15.7 | 0 | 100 | 33.1 |
| 64 | 5 miles N of CSAH 32 to CSAH 14 | 4.49 | 55 | 16 | 13 | 6.46 | 4 | 39.81 | 0 | 70 | 33.0 |
| 65 | | 8.96 | 45 | 16 | 20 | 4.02 | 4 | 78.84 | 0 | 50 | 32.5 |
| 60W | | 1.08 | 75 | 5 | 0 | 4.63 | 4 | 12.22 | 0 | 100 | 31.9 |
| 56 | TH 210 to CR 50 | 2 | 70 | 2 | 0 | 1.00 | 4 | 0 | 10 | 65 | 30.9 |
| 75 | TH 27 to CSAH 34 | 6.9 | 30 | 21 | 19 | 5.80 | 7 | 32.02 | 0 | 70 | 30.7 |
| 13 | CSAH 16 to Carlton County Line | 5.6 | 85 | 11 | 1 | 2.14 | 7 | 23.08 | 0 | 60 | 30.5 |
| 27 | CSAH 13 to TH 27 | 6.6 | 35 | 25 | 1 | 3.94 | 7 | 27.78 | 0 | 90 | 30.2 |
| 73 | | 5.1 | 110 | 16 | 0 | 3.14 | 4 | 7.76 | 0 | 65 | 30.2 |
| 5 | CSAH 3 to CSAH 18 | 7.81 | 80 | 23 | 12 | 4.48 | 7 | 4.56 | 0 | 60 | 30.1 |
| 18 | CSAH 5 to CSAH 10 | 6.1 | 60 | 4 | 5 | 1.48 | 7 | 10.81 | 0 | 95 | 27.9 |
| 26 | TH 65 to CSAH 2 | 9.1 | 60 | 14 | 11 | 2.75 | 7 | 28.41 | 0 | 50 | 27.9 |
| 57 | TH 27 to 4 miles North | 4.04 | 25 | 12 | 0 | 2.97 | 4 | 42.77 | 0 | 95 | 27.4 |
| 61 | TH 18 to CSAH 23 | 7 | 30 | 26 | 1 | 3.86 | 4 | 33.16 | 0 | 90 | 27.2 |
| 26 | CR 59 to TH 65 | 6 | 35 | 23 | 4 | 4.50 | 7 | 9.34 | 0 | 75 | 26.6 |
| 68 | CSAH 29 to dead end west | 2 | 30 | 7 | 1 | 4.00 | 4 | 33.63 | 0 | 80 | 26.5 |
| 29 | CR 67 to TH 200 | 2 | 80 | 5 | 0 | 2.50 | 7 | 11.21 | 0 | 40 | 26.5 |
| 80 | | 1.7 | 45 | 5 | 0 | 2.94 | 4 | 13.19 | 0 | 100 | 25.9 |
| 54 | End of Blacktop to TH 210 | 4.88 | 60 | 7 | 0 | 1.43 | 4 | 16.22 | 0 | 95 | 25.7 |
| 35 | TH 65 to Itasca County Line | 0.4 | 35 | 1 | 0 | 2.50 | 7 | 0 | 0 | 100 | 24.9 |
| 58 | | 2.67 | 30 | 9 | 0 | 3.37 | 4 | 25.19 | 0 | 80 | 24.4 |
| 34 | CSAH 2 to CR 75 | 6.3 | 30 | 15 | 3 | 2.86 | 7 | 16.64 | 0 | 70 | 24.3 |
| 67 | | 5.17 | 15 | 14 | 0 | 2.71 | 4 | 38.4 | 0 | 80 | 23.6 |
| 29 | CR 68 to CSAH 7 | 6.3 | 45 | 19 | 0 | 3.02 | 7 | 13.4 | 0 | 30 | 22.0 |
| 68 | TH 169 to dead end east | 1.2 | 30 | 3 | 0 | 2.50 | 4 | 10.99 | 0 | 80 | 21.0 |
| 56 | CR 50 to CSAH 5 | 6.4 | 15 | 6 | 0 | 0.94 | 4 | 34.73 | 0 | 80 | 20.6 |
| 29 | 2.3 miles N of CSAH 3 to CR 68 | 3.3 | 45 | 5 | 0 | 1.52 | 7 | 6.79 | 0 | 45 | 20.4 |
| 18 | TH 169 to CSAH 5 | 6.1 | 35 | 5 | 4 | 1.48 | 7 | 6.49 | 0 | 50 | 19.5 |
| 68 | CSAH 29 to TH 169 | 3.3 | 30 | 3 | 9 | 3.64 | 4 | 14.79 | 0 | 40 | 19.1 |



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: NE MN Office of Job Training Presentation

| | | |
|---|--|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
|---|--|--|

| | |
|---|--------------------------------------|
| Submitted by: Jessica Seibert | Department: Administration |
|---|--------------------------------------|

| | |
|--|---|
| Presenter (Name and Title): Kari Paulsen | Estimated Time Needed: 15 minutes |
|--|---|

Summary of Issue:

Kari Paulsen will update the Board on the recent Career Fair and on the Getting and Keeping Good Talent webinar they are hosting in Aitkin, McGregor, and Hill City.

Attached is a list of vendors that participated in the Career Fair.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
None.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

2018 CAREER FAIR

| Businesses |
|---|
| Grand Casino Mille Lacs |
| Riverwood Health Care Center |
| Civil Air Patrol |
| Midwest Machinery Company |
| Security State Insurance |
| Aitkin Health Services |
| NE MN Office of Job Training |
| Chengwatana Farm |
| Aitkin County |
| Lakes and Pines |
| Mid Minnesota Federal Credit Union |
| Aitkin County CARE |
| Log Home Wood Fired Pizza |
| Mille Lacs Energy Cooperative |
| The Office Shop Inc. |
| Raveill Trucking |
| Minnesota Reading and Math Corp |
| Aicota Healthcare Center |
| Aitkin County DAC |
| Oakridge Homes |
| Rice Lake National Wildlife Refuge |
| City of Aitkin |
| Northern Pines |
| Security State Bank |
| Access North |
| Lutheran Social Services |
| Aitkin Women of Today |
| Gravelle Plumbing and Heating |
| Aitkin Independent Age |
| South Aitkin First Responders |
| Goble Sewer Service |
| Minnesota Department of Natural Resources |
| Ironworkers Local 512 JAC |
| Brandl Chevrolet Buick GMC |
| International Brotherhood of Electrical Workers Local 242 |
| International Union of Painters and Allied Trades District Council 82 |
| Air Force |
| Army National Guard |
| Marine Corp |
| Operating Engineer Local 49 |
| KKIN Radio |

| Colleges |
|---|
| Central Lakes College (CLC) in Brainerd/Staples |
| Advanced Minnesota |
| Itasca Community College |
| Minnesota State University Moorhead |
| Lake Superior College in Duluth |
| Hibbing Community College |
| Minnesota West Community and Technical College |
| Fond du Lac Tribal and Community College |
| Bemidji State University |
| University of Minnesota Duluth |
| Pine Technical & Community College |

The Career Fair is proudly hosted by Aitkin Independent School District #1 and the Northeast Minnesota Office of Job Training.

LIKE US ON FACEBOOK





Board of County Commissioners Agenda Request

48

Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: Contegriy Group Inc.

| | | |
|---|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
| Submitted by: Jessica Seibert | | Department: Administration |
| Presenter (Name and Title): Travis Feuchtmann | | Estimated Time Needed: 15 minutes |
| Summary of Issue: Travis Feuchtmann from CGI will review and discuss two items with the Board. 1. Project Change Order, Holden Electric - \$46,216.00 2. Specialties Contract, Bartley Sales - \$36,523.00 The Contingency Fund Balance as of 9/20/18 was \$490,392.94, less Project Change Orders of \$160,861.81 approved on 10/9/18, which leaves \$329,531.13 remaining in the Contingency Fund Balance. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Approve Project Change Order for Holden Electric in the amount of \$46,216.00, and Approve Specialties Contract and accept bid from Bartley Sales in the amount of \$36,523.00. | | |
| Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> See above. | | |

PENDING PR's

①

| PR # | Date Rec'd | DATE ISSUED | DESCRIPTION | DATE TO CONTRACTOR | PRICING RECEIVED | FOLLOW UP | DATE TO ARCHITECT | RETURNED BY ARCHITECT | PRICING | NOTES |
|------|------------|-------------|--------------------------|--------------------|------------------|-----------|-------------------|-----------------------|-------------|-------|
| 9 | 9/11/2018 | 9/11/2018 | Electircal Gear Location | | | | | | \$46,216.00 | |
| | | | Holden Electric | 9/11/2018 | 09/24/18 | | | | \$46,216.00 | |
| | | | | | | | | | | |

Holden Electric Co

7669 College Rd
Baxter, MN 56425
Phone: 218-829-4759
Fax: 218-829-4121

Bid Proposal

6/11/2018

TO:

Aitkin CO. Court House

JOB:

Add feeders to demo old service

Bid Date: **3/1/2018**

Work Description: Refeed 2 electric panel, 1 chiller, 1 elevator, 1 transfer switch

Our total price for the above job is: **\$46,216.00**

Exclusions:

Sincerely,

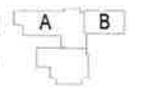


Scott Moser

CONSULTANTS

PROJECT TITLE
**AITKIN COUNTY
GOVERNMENT
CENTER
ADDITION**

KEY PLAN



| ISSUE # | DATE | DESCRIPTION |
|---------|---------|--------------|
| 1 | 2/28/16 | CONTRACT SET |
| 2 | 3/1/16 | REVISION |
| 3 | 3/1/16 | REVISION |
| 4 | 3/1/16 | REVISION |

CERTIFICATION
I hereby certify that the plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Chad Kurdi
Chad Kurdi
PE
License Number: 81170226
Date: _____
DRAWN BY: _____
CHECKED BY: _____
CONTRACT NUMBER: 161014P
SHEET TITLE

**ELECTRICAL
POWER RISER
DIAGRAMS**

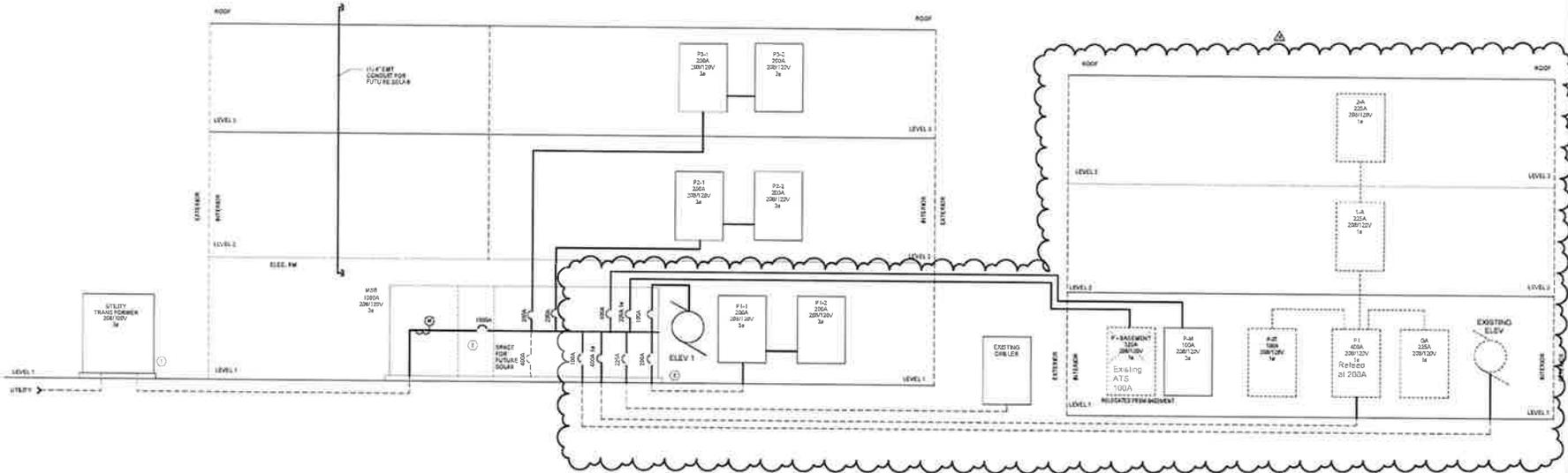
SHEET NUMBER

E401

KEY NOTES:

- PROVIDE CONCRETE TRANSFORMER AND RIA UTILITY COMPANY REQUIREMENTS.
- COORDINATE WITH UTILITY COMPANY PRIOR TO ANY WORK.
- PROVIDE 4" THICK CONCRETE EQUIPMENT PAD.
- PROVIDE DPO INTEGRAL TO THE FOOTING/SLAB.

| WIRE SIZE (AWG) | COPPER | | ALUMINUM | |
|-----------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| | FEEDER OR BRANCH CIRCUIT (PHASE C) | FEEDER OR BRANCH CIRCUIT (PHASE E) | FEEDER OR BRANCH CIRCUIT (PHASE C) | FEEDER OR BRANCH CIRCUIT (PHASE E) |
| 16 | 10/2#2 | 12/1#2 | NOT ALLOWED | NOT ALLOWED |
| 18 | 10/2#4 | 10/2#4 | NOT ALLOWED | NOT ALLOWED |
| 20 | 8/2#1 | 8/2#1 | NOT ALLOWED | NOT ALLOWED |
| 24 | 6/2#1 | 6/2#1 | NOT ALLOWED | NOT ALLOWED |
| 28 | 4/2#1 | 4/2#1 | NOT ALLOWED | NOT ALLOWED |
| 32 | 3/2#1 | 3/2#1 | NOT ALLOWED | NOT ALLOWED |
| 36 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 40 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 48 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 54 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 60 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 66 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 72 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 78 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 84 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 90 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 96 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 102 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 108 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 114 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 120 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 126 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 132 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 138 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 144 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 150 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 156 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 162 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 168 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 174 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 180 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 186 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 192 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 198 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 204 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 210 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 216 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 222 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 228 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 234 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 240 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 246 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 252 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 258 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 264 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 270 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 276 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 282 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 288 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 294 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 300 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 306 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 312 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 318 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 324 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 330 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 336 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 342 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 348 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 354 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 360 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 366 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 372 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 378 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 384 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 390 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 396 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 402 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 408 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 414 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 420 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 426 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 432 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 438 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 444 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 450 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 456 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 462 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 468 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 474 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 480 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 486 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 492 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 498 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 504 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 510 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 516 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 522 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 528 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 534 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 540 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 546 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 552 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 558 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 564 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 570 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 576 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 582 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 588 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 594 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 600 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 606 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 612 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 618 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 624 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 630 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 636 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 642 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 648 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 654 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 660 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 666 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 672 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 678 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 684 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 690 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 696 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 702 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 708 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 714 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 720 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 726 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 732 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 738 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 744 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 750 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 756 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 762 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 768 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 774 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 780 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 786 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 792 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 798 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 804 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 810 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 816 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 822 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 828 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 834 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 840 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 846 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 852 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 858 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 864 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 870 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 876 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 882 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 888 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 894 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 900 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 906 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 912 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 918 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 924 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 930 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 936 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 942 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 948 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 954 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 960 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 966 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 972 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 978 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 984 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 990 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 996 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |
| 1000 | 3/2#1 | 3/2#1 | 3/2#1 | 3/2#1 |



ELECTRICAL RISER DIAGRAM
DATE: 11/13/16

Panel P in this diagram can be eliminated
Feeds leads that are being removed

2

AIA Document A132™ – 2009

Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition

AGREEMENT made as of the Thirteenth day of November in the year Two Thousand Eighteen.

(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

Aitkin County
217 2nd St NW
Aitkin MN 56431

and the Contractor:

(Name, legal status, address and other information)

Bartley Sales Company, Inc..
6509 Cambridge Street
Minneapolis MN 55426

for the following Project:

(Name, location and detailed description)

Aitkin County Government Center Addition
217 2nd St NW
Aitkin MN 56431

The Construction Manager:

(Name, legal status, address and other information)

Contegrity Group, Inc.
101 First Street SE
Little Falls, MN 56345

The Architect:

(Name, legal status, address and other information)

BKV Group
222 North 2nd Street
Minneapolis MN 55401

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A232™–2009, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition; B132™–2009, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition; and C132™–2009, Standard Form of Agreement Between Owner and Construction Manager as Adviser. ^AIA Document A232™–2009 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

AIA Document A132™ – 2009 (formerly A101™CMA – 1992). Copyright © 1975, 1980, 1992 and 2009 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 12:02:27 ET on 11/02/2018 under Order No.2061281842 which expires on 09/28/2019, and is not for resale.

User Notes:

(1398098994)

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS
- 10 INSURANCE AND BONDS

EXHIBIT A DETERMINATION OF THE COST OF THE WORK

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than Modifications, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

BID CATEGORY 27: SPECIALTIES – Material only (As described in Specifications Section 00 2413 Scope of Bids)

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.

(Insert the date of commencement, if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

In Accordance with the Construction Schedule

If, prior to the commencement of the Work, the Owner requires time to file mortgages, mechanics' liens and other security interests, the Owner's time requirement shall be as follows:

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than () days from the date of commencement, or as follows:

Init.

AIA Document A132™ – 2009 (formerly A101™ CMA – 1992). Copyright © 1975, 1980, 1992 and 2009 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 12:02:27 ET on 11/02/2018 under Order No.2061281842 which expires on 09/28/2019, and is not for resale.

User Notes:

(1398098994)

(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the Work.)

In Accordance with the Construction Schedule

(Table deleted)

, subject to adjustments of this Contract Time as provided in the Contract Documents.

(Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor’s performance of the Contract. The Contract Sum shall be one of the following:

(Check the appropriate box.)

- [X] Stipulated Sum, in accordance with Section 4.2 below
- [] Cost of the Work plus the Contractor’s Fee without a Guaranteed Maximum Price, in accordance with Section 4.3 below
- [] Cost of the Work plus the Contractor’s Fee with a Guaranteed Maximum Price, in accordance with Section 4.4 below

(Based on the selection above, complete Section 4.2, 4.3 or 4.4 below. Based on the selection above, also complete either Section 5.1.4, 5.1.5 or 5.1.6 below.)

§ 4.2 Stipulated Sum

§ 4.2.1 The Stipulated Sum shall be **Thirty-Six Thousand Five Hundred Twenty-Three Dollars and Zero Cents (\$36,523.00)**, subject to additions and deletions as provided in the Contract Documents.

§ 4.2.2 The Stipulated Sum is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

- Alternate 2 – Flooring
- Alternate 4 – Windows
- Alternate 6 – Sitework and Parking Lot
- Alternate 7 – Hydraulic Jack/Cylinder

§ 4.2.3 Unit prices, if any:

(Identify and state the unit price, and state the quantity limitations, if any, to which the unit price will be applicable.)

| Item | Units and Limitations | Price per Unit (\$0.00) |
|------|-----------------------|-------------------------|
|------|-----------------------|-------------------------|

§ 4.2.4 Allowances included in the Stipulated Sum, if any:

(Identify allowance and state exclusions, if any, from the allowance price.)

| Item | Allowance |
|------|-----------|
| NA | |

(Paragraphs deleted)

(Table deleted)

Init.

(Paragraphs deleted)

(Table deleted)

(Paragraphs deleted)

(Table deleted)

(Paragraphs deleted)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Construction Manager by the Contractor, and upon certification of the Project Application and Project Certificate for Payment or Application for Payment and Certificate for Payment by the Construction Manager and Architect and issuance by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

Original Application for Payment must be received at the home office of the construction manager:
Contegry Group, Inc. no later than the **20th** of the month

§ 5.1.3 Provided that an Application for Payment is received by the Construction Manager not later than the **20th** day of a month, the Owner shall make payment of the certified amount in the Application for Payment to the Contractor not later than 35 day from date due. If an Application for Payment is received by the Construction Manager after the application date fixed above, payment shall be made by the Owner not later than sixty-five (65) days after the Construction Manager receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Progress Payments Where the Contract Sum is Based on a Stipulated Sum

§ 5.1.4.1 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work and be prepared in such form and supported by such data to substantiate its accuracy as the Construction Manager and Architect may require. This schedule, unless objected to by the Construction Manager or Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.4.2 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.4.3 Subject to the provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the total Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of five percent (5%). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute may be included as provided in Section 7.3.9 of the General Conditions;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of five percent (5%);
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Construction Manager or Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of the General Conditions.

§ 5.1.4.4 The progress payment amount determined in accordance with Section 5.1.4.3 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to one hundred percent (100%) of the Contract Sum, less such amounts as the Construction Manager recommends and the Architect determines for incomplete Work and unsettled claims; and

Init.

AIA Document A132™ – 2009 (formerly A101™ CMA – 1992). Copyright © 1975, 1980, 1992 and 2009 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 12:02:27 ET on 11/02/2018 under Order No.2061281842 which expires on 09/28/2019, and is not for resale.

User Notes:

(1398098994)

- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of the General Conditions.

§ 5.1.4.5 Reduction or limitation of retainage, if any, shall be as follows:

(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.4.3.1 and 5.1.4.3.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

(Paragraphs deleted)

§ 5.1.4.6 Subcontractor and Assignment

This contract shall strictly comply with Minn. Stat. 471.425. The Contractor shall pay the subcontractors for undisputed services provided by them within 10 days of receiving payment from the County. Contractor shall pay interest of 1-1/2 percent per month or any part of a month to a subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10. For an unpaid balance of less than \$100, Contractor shall pay the actual penalty due to the subcontractor.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2 of AIA Document A232-2009, and to satisfy other requirements, if any, which extend beyond final payment;
- .2 the Contractor has submitted a final accounting for the Cost of the Work, pursuant to Exhibit A, Determination of the Cost of the Work when payment is on the basis of the Cost of the Work, with or without a Guaranteed Maximum payment; and
- .3 a final Certificate for Payment or Project Certificate for Payment has been issued by the Architect; such final payment shall be made by the Owner not more than 30 days after the issuance of the final Certificate for Payment or Project Certificate for Payment, or as follows:

Reference Section 01 2900 Payment Procedures and Section 01 7700 Closeout Procedures

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A232-2009, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A232-2009, the method of binding dispute resolution shall be as follows:

(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

Arbitration pursuant to Section 15.4 of AIA Document A232-2009.

Litigation in a court of competent jurisdiction.

Other: *(Specify)*

Init.

AIA Document A132™ – 2009 (formerly A101™CMA – 1992). Copyright © 1975, 1980, 1992 and 2009 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 12:02:27 ET on 11/02/2018 under Order No.2061281842 which expires on 09/28/2019, and is not for resale.

User Notes:

(1398098994)

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 Where the Contract Sum is a Stipulated Sum

§ 7.1.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A232–2009.

§ 7.1.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A232–2009.

§ 7.2 Where the Contract Sum is Based on the Cost of the Work with or without a Guaranteed Maximum Price

§ 7.2.1 Subject to the provisions of Section 7.2.2 below, the Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A232–2009.

§ 7.2.2 The Contract may be terminated by the Owner for cause as provided in Article 14 of AIA Document A232–2009; however, the Owner shall then only pay the Contractor an amount calculated as follows:

- .1 Take the Cost of the Work incurred by the Contractor to the date of termination;
- .2 Add the Contractor’s Fee computed upon the Cost of the Work to the date of termination at the rate stated in Sections 4.3.2 or 4.4.2, as applicable, or, if the Contractor’s Fee is stated as a fixed sum, an amount that bears the same ratio to that fixed-sum Fee as the Cost of the Work at the time of termination bears to a reasonable estimate of the probable Cost of the Work upon its completion; and
- .3 Subtract the aggregate of previous payments made by the Owner.

§ 7.2.3 If the Owner terminates the Contract for cause when the Contract Sum is based on the Cost of the Work with a Guaranteed Maximum Price, and as provided in Article 14 of AIA Document A232–2009, the amount, if any, to be paid to the Contractor under Section 14.2.4 of AIA Document A232–2009 shall not cause the Guaranteed Maximum Price to be exceeded, nor shall it exceed the amount calculated in Section 7.2.2.

§ 7.2.4 The Owner shall also pay the Contractor fair compensation, either by purchase or rental at the election of the Owner, for any equipment owned by the Contractor that the Owner elects to retain and that is not otherwise included in the Cost of the Work under Section 7.2.1. To the extent that the Owner elects to take legal assignment of subcontracts and purchase orders (including rental agreements), the Contractor shall, as a condition of receiving the payments referred to in this Article 7, execute and deliver all such papers and take all such steps, including the legal assignment of such subcontracts and other contractual rights of the Contractor, as the Owner may require for the purpose of fully vesting in the Owner the rights and benefits of the Contractor under such subcontracts or purchase orders.

(Paragraph deleted)

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A232–2009 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located. *(Insert rate of interest agreed upon, if any.)*

%

§ 8.3 The Owner’s representative:

(Name, address and other information)

Init.

§ 8.4 The Contractor's representative:
(Name, address and other information)

§ 8.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A132-2009, Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition.

§ 9.1.2 The General Conditions are AIA Document A232-2009, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

| Document | Title | Date | Pages |
|----------|------------------------------------|---|-------|
| 00 3100 | Geotechnical Data/Report | November 8, 2017 | 42 |
| 00 3100 | Hazardous Materials Report | November 10, 2017 November 7, 2017 October 11, 2017 | 57 |
| 00 5200 | Standard Form of Agreement | January 30, 2018 | 1 |
| 00 5200 | Performance and Payment Bonds | January 30, 2018 | 10 |
| 00 7200 | General Conditions of The Contract | January 29, 2018 | 45 |
| 00 7300 | Supplementary Conditions | January 30, 2018 | 8 |

§ 9.1.4 The Specifications:

(Either list the Specifications here or refer to an exhibit attached to this Agreement.)

See attached list of all Specification Sections which are made part of this contract. Divisions 00-14, 21-23, 26-28 and 31-33

(Table deleted)

§ 9.1.5 The Drawings:

(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

See attached list of all drawings which are made part of this contract.

(Table deleted)

§ 9.1.6 The Addenda, if any:

| Number | Date | Pages |
|------------|-------------------|-------|
| Addendum 1 | February 9, 2018 | 7 |
| Addendum 2 | February 16, 2018 | 76 |
| Addendum 3 | February 21, 2018 | 159 |
| Addendum 4 | February 26, 2018 | 213 |
| Addendum 5 | March 5, 2018 | 1 |

Init.

AIA Document A132™ – 2009 (formerly A101™CMA – 1992). Copyright © 1975, 1980, 1992 and 2009 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 12:17:50 ET on 11/02/2018 under Order No.2061281842 which expires on 09/28/2019, and is not for resale.

User Notes:

(1349542966)

ALL ITEMS LISTED BELOW ARE PART OF THE CONTRACT DOCUMENTS AS REFERENCED IN ARTICLE 9.1.3, 9.1.4 & 9.1.7 OF THIS AGREEMENT

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

INTRODUCTORY INFORMATION

| | |
|---------|---|
| 00 0101 | Project Title Page |
| 00 0105 | Certifications |
| 00 0110 | Table of Contents |
| 00 0116 | Advertisement for bids |
| 00 0123 | Materials List (Interiors) |
| 00 0124 | Materials List (Architectural) |
| 00 0810 | Purchase Contracts |
| 00 2113 | Instructions to Bidders Form AIA A701-1997 Form |
| 00 2213 | Supplementary Instructions to Bidders |
| 00 2413 | Scope of Bids |
| 00 3100 | Available Project Information Geotechnical Report Hazardous Materials Reports Preliminary Project Schedule |
| 00 4100 | Bid Form AIA Form A310-2010 (Sample) |
| 00 4325 | Substitution Request Form – Bid Phase |
| 00 5200 | Contract Agreement and Bond Forms AIA A312 Performance and Payment Bond Forms (Sample) |
| 00 7200 | General Conditions Form AIA A232-2009 Form |
| 00 7300 | Supplementary Conditions |

DIVISION 01 - GENERAL REQUIREMENTS

| | |
|---------|---------------------------------------|
| 01 1000 | Summary |
| 01 1321 | Electronic Files and Cad Release Form |
| 01 2300 | Alternates |
| 01 2500 | Contract Modification Procedures |
| 01 2900 | Payment Procedures |
| 01 3100 | Project Management and Coordination |
| 01 3200 | Construction Progress Documentation |
| 01 3300 | Submittal Procedures |
| 01 4000 | Quality Requirements |
| 01 4100 | Special Inspections and Tests |
| 01 4101 | Statement of Special Inspections |
| 01 4200 | References Standards and Definitions |
| 01 5000 | Temporary Facilities and Controls |
| 01 6000 | Product Requirements |
| 01 6001 | Product Substitution Request Form |
| 01 7000 | Execution Requirements |
| 01 7329 | Cutting and Patching |
| 01 7419 | Construction Waste Management |
| 01 7700 | Closeout Procedures |
| 01 7823 | Operation and Maintenance Data |
| 01 7839 | Project Record Documents |
| 01 7900 | Demonstration and Training |

DIVISION 02 - EXISTING CONDITIONS

02 4113 Selective Site Demolition
02 4116 Structure Demolition
02 4119 Selective Demolition

DIVISION 03 - CONCRETE

03 0130 Maintenance of Cast-in-place Concrete
03 1000 Concrete Forms and Accessories
03 2000 Concrete Reinforcement
03 3000 Cast-in-place Concrete

DIVISION 04 - MASONRY

04 0120 Maintenance of Masonry
04 2000 Unit Masonry
04 7200 Cast Stone Masonry

DIVISION 05 - METALS

05 1200 Structural Steel Framing
05 2100 Steel Joist Framing
05 3113 Steel Floor Decking
05 3123 Steel Roof Deck
05 4000 Cold-formed Metal Framing
05 5000 Metal Fabrications
05 5100 Metal Stairs
05 5213 Pipe and Tube Railings

DIVISION 06 - WOOD, PLASTICS, AND COMPOSITES

06 0111 Maintenance of Historic Wood
06 1053 Miscellaneous Rough Carpentry
06 1600 Sheathing
06 4000 Architectural Woodwork
06 6116 Solid Surfacing

DIVISION 07 - THERMAL AND MOISTURE PROTECTION

07 1313 Bituminous Dampproofing
07 1326 Self-adhering Sheet Waterproofing
07 2100 Thermal Insulation
07 2423 Direct-Applied Exterior Finish Systems
07 2726 Fluid-applied Membrane Air Barriers
07 4213 Formed Metal Wall Panels
07 5323 EPDM Roofing (Adhered)
07 5323.1 EPDM Roofing (Ballasted)
07 6200 Sheet Metal Flashing and Trim
07 7129 Manufactured Roof Expansion Joints
07 7200 Roof Accessories
07 8100 Applied Fireproofing
07 8413 Penetration Firestopping
07 8443 Joint Firestopping
07 9200 Joint Sealants
07 9500 Expansion Control

DIVISION 08 - OPENINGS

08 1113 Hollow Metal Doors and Frames
08 1400 Wood Doors
08 3113 Access Doors and Frames

08 3323 Overhead Coiling Doors
08 4113 Aluminum-framed Entrances and Storefronts
08 4413 Glazed Aluminum Curtain Walls
08 5113 Aluminum Windows
08 7100 Door Hardware
08 8000 Glazing
08 8300 Mirrors
08 9100 Architectural Louvers

DIVISION 09 - FINISHES

09 0123 Maintenance of Gypsum Plaster
09 0166 Maintenance of Terrazzo Flooring
09 2119 Gypsum Board Shaft Wall Assemblies
09 2216 Non-structural Metal Framing
09 2900 Gypsum Board
09 3000 Tiling
09 5113 Acoustical Panel Ceilings
09 5426 Decorative Wood Ceilings
09 6016 Flooring Transitions
09 6500 Resilient Flooring
09 6600 Terrazzo Flooring
09 6800 Carpeting
09 7200 Wall Coverings
09 7733 FRP Wall Paneling
09 7833 Decorative Wood Wall Surfacing
09 8400 Acoustic Wall Paneling
09 9113 Exterior Painting
09 9123 Interior Painting

DIVISION 10 - SPECIALTIES

10 1100 Visual Display Units
10 1400 Signage
10 2113 Toilet Compartments
10 2239 Folding Panel Partitions
10 2600 Wall and Door Protection
10 2800 Toilet and Bath Accessories
10 4400 Fire Protection Specialties
10 5159 Phenolic Lockers
10 7500 Flagpoles
10 9000 Miscellaneous Specialties

DIVISION 11 – EQUIPMENT (Not Used)

DIVISION 12 - FURNISHINGS

12 4800 Entrance Flooring and Frames

DIVISION 13 - SPECIAL CONSTRUCTION

13 4600 Ballistic-resistant Assemblies

DIVISION 14 - CONVEYING EQUIPMENT

14 2400 Hydraulic Elevators

DIVISION 21 - FIRE SUPPRESSION

21 0500 Common Work Results for Fire Suppression
21 0529 Hangers and Supports for Fire Suppression Piping and Equipment

- 21 0553 Identification for Fire Suppression Piping and Equipment
- 21 1200 Fire-suppression Standpipes
- 21 1313 Wet Pipe Fire-suppression Systems

DIVISION 22 - PLUMBING

- 22 0500 Common Work Results for Plumbing
- 22 0513 Common Motor Requirements for Plumbing Equipment
- 22 0519 Meters and Gages for Plumbing Piping
- 22 0523 General-duty Valves for Plumbing Piping
- 22 0529 Hangers and Supports for Plumbing Piping and Equipment
- 22 0553 Identification for Plumbing Piping and Equipment
- 22 0700 Plumbing Insulation
- 22 1116 Domestic Water Piping
- 22 1119 Domestic Water Piping Specialties
- 22 1316 Sanitary Waste and Vent Piping
- 22 1319 Sanitary Waste Piping Specialties
- 22 1429 Sump Pumps
- 22 3300 Electric, Domestic Water Heaters
- 22 4000 Plumbing Fixtures
- 22 4700 Drinking Fountains and Water Coolers

DIVISION 23 - HEATING VENTILATING AND AIR CONDITIONING

- 23 0500 Common Work Results for HVAC
- 23 0513 Common Motor Requirements for HVAC Equipment
- 23 0515 Variable Frequency Motor controllers
- 23 0516 Expansion Fittings and Loops for HVAC Piping
- 23 0519 Meters and Gages for HVAC Piping
- 23 0523 General Duty Valves for HVAC Piping
- 23 0529 Hangers and Supports for HVAC Piping and Equipment
- 23 0548 Vibration and Control for HVAC Piping and Equipment
- 23 0553 Mechanical Identification for HVAC Piping and Equipment
- 23 0593 Testing, Adjusting, and Balancing
- 23 0700 HVAC Insulation
- 23 0900 HVAC Instrumentation and Controls
- 23 0993 Sequence of Operation for HVAC Controls
- 23 1123 Natural-gas Piping
- 23 2113 Hydronic Piping
- 23 2123 Hydronic Pumps
- 23 2300 Refrigerant Piping
- 23 3113 Metal Ducts
- 23 3300 Duct Accessories
- 23 3423 HVAC Power Ventilators
- 23 3713 Diffusers, Registers, and Grilles
- 23 5100 Breechings, Chimneys, and Stacks
- 23 7413 Packaged, Outdoor, Central-station Air-handling Units

DIVISION 26 – ELECTRICAL

- 26 0500 Common Work Results for Electrical
- 26 0519 Low-voltage Electrical Power Conductors and Cables
- 26 0526 Grounding and Bonding for Electrical Systems
- 26 0529 Hangers and Supports for Electrical Systems
- 26 0533 Raceways and Boxes for Electrical Systems
- 26 0553 Identification for Electrical Systems
- 26 0573 Overcurrent Protective Device Coordination Study
- 26 0923 Lighting Control Devices

| | |
|---------|--|
| 26 2413 | Switchboards |
| 26 2416 | Panelboards |
| 26 2710 | Electrical Utility Coordination |
| 26 2713 | Electricity Metering |
| 26 2726 | Wiring Devices |
| 26 2813 | Fuses |
| 26 2816 | Enclosed Switches and Circuit Breakers |
| 26 2913 | Enclosed Controllers |
| 26 4313 | Surge Protection for Low-voltage Electrical Power Circuits |
| 26 5100 | Interior Lighting |
| 26 5600 | Exterior Lighting |

DIVISION 27 - COMMUNICATIONS

| | |
|---------|--|
| 27 0526 | Grounding and Bonding for Communications Systems |
| 27 0528 | Pathways for Communications Systems |
| 27 0529 | Hangers and Supports for Communications Systems |
| 27 0536 | Cable Trays for Communications Systems |
| 27 0544 | Sleeves and Sleeve Seals for Communications Pathways and Cabling |
| 27 0553 | Identification for Communications Systems |
| 27 1100 | Communications Equipment Room Fittings |
| 27 1313 | Communications Copper Backbone Cabling |
| 27 1323 | Communications Optical Fiber Backbone Cabling |
| 27 1513 | Communications Copper Horizontal Cabling |
| 27 1523 | Communications Optical Fiber Horizontal Cabling |
| 27 1611 | Communications Hybrid Cabling |

DIVISION 28 - ELECTRONIC SAFETY AND SECURITY

| | |
|---------|---------------------------------|
| 28 1500 | Access Control Hardware Devices |
| 28 2000 | Video Surveillance |
| 28 8000 | Addressable Fire Alarm System |

DIVISION 31 - EARTHWORK

| | |
|---------|------------------------------------|
| 31 1000 | Site Clearing |
| 31 2300 | Excavation and Fill |
| 31 2313 | Subgrade Preparation |
| 31 2500 | Erosion and Sedimentation Controls |

DIVISION 32 - EXTERIOR IMPROVEMENTS

| | |
|---------|----------------------------|
| 32 1123 | Aggregate Base Courses |
| 32 1200 | Flexible Paving |
| 32 1313 | Concrete Paving |
| 32 1613 | Concrete Curbs and Gutters |
| 32 1723 | Pavement Markings |
| 32 3300 | Site Furnishings |
| 32 9200 | Lawns and Grasses |
| 32 9300 | Landscaping |

DIVISION 33 - UTILITIES

| | |
|---------|---------------------------------|
| 33 0505 | Trenching and Backfilling |
| 33 0517 | Adjust Miscellaneous Structures |
| 33 0526 | Utility Identification |
| 33 1000 | Water Utilities |
| 33 3000 | Sanitary Sewerage Utilities |
| 33 4000 | Storm Drainage Utilities |

ALL DRAWINGS LISTED BELOW ARE PART OF THE CONTRACT DOCUMENTS AS REFERENCED IN ARTICLE 9.1.5 OF THIS AGREEMENT

GENERAL

| | |
|------|----------------------------------|
| G100 | Cover Sheet |
| G110 | Construction Phasing Plan |
| G120 | Code Summary |
| G122 | Code Plan - Level 1 & 2 |
| G123 | Code Plan - Level 3 |
| G130 | Symbols & Abbreviations |
| G140 | Accessibility & Mounting Heights |

CIVIL

| | |
|------|-------------------------------|
| C100 | Legend And General Notes |
| C101 | Existing Conditions |
| C102 | Removals Plan |
| C103 | Site Plan |
| C201 | Erosion Control Plan |
| C202 | SWPPP |
| C301 | Grading And Drainage Plan |
| C401 | Utility Plan |
| C501 | Storm Sewer Plan And Profiles |
| C801 | Details |
| C802 | Details |
| C803 | Details |

LANDSCAPE

| | |
|------|----------------------------------|
| L001 | Landscape Title Sheets |
| L100 | Site - Landscape Plan |
| L200 | Site - Layout And Surfacing Plan |
| L300 | Landscape Details |
| L301 | Landscape Details |

ARCHITECTURE

| | |
|-------|---|
| AD100 | Demolition Lower Level - Floor Plan |
| AD101 | Demolition Level 1 - Floor Plan |
| AD102 | Demolition Level 2 - Floor Plan |
| AD103 | Demolition Level 3 - Floor Plan |
| A010 | Architectural Site Plan |
| A101 | Level 1 - Overall Floor Plan |
| A101A | Floor Plan Level 1 - Area A |
| A101B | Floor Plan Level 1 - Area B |
| A102 | Level 2 - Overall Floor Plan |
| A102A | Floor Plan Level 2 - Area A |
| A102B | Floor Plan Level 2 - Area B |
| A103 | Level 3 - Overall Floor Plan |
| A103A | Floor Plan Level 3 - Area A |
| A103B | Floor Plan Level 3 - Area B |
| A104 | Roof Plan |
| A150 | Enlarged Plans |
| A151 | Enlarged Plans |
| A301 | Level 1 Reflected Ceiling Plan - Area A & B |
| A302 | Level 2 Reflected Ceiling Plan - Area A & B |
| A303 | Level 3 Reflected Ceiling Plan - Area A & B |
| A400 | Overall Exterior Elevations |

| | |
|------|--|
| A450 | Exterior Elevations |
| A451 | Exterior Elevations |
| A500 | Building Sections |
| A550 | Wall Sections |
| A551 | Wall Sections |
| A552 | Wall Sections |
| A553 | Wall Sections |
| A600 | Construction Types – Exterior |
| A601 | Construction Types - Interior |
| A610 | Construction Types Assembly Details |
| A640 | Details - Material Transitions |
| A641 | Details - Material Transitions |
| A650 | Details - Top Of Wall |
| A660 | Details - Roof |
| A661 | Details - Roof |
| A700 | Elevator Plans And Sections |
| A720 | Stair Plans And Sections |
| A730 | Elevator & Stair Details |
| A731 | Elevator & Stair Details |
| A800 | Interior Elevations |
| A801 | Interior Elevations |
| A802 | Interior Elevations |
| A803 | Interior Elevations |
| A804 | Interior Elevations |
| A820 | Interior Space Details |
| A821 | Interior Space Details |
| A830 | Millwork Sections |
| A850 | Interior Sections And Details |
| A851 | Interior Sections And Details |
| A900 | Opening Schedule, Panel/Frame Types |
| A920 | Aluminum Frame Types |
| A940 | Exterior Storefront & Curtain Wall Details |
| A941 | Exterior Storefront & Curtain Wall Details |
| A942 | Exterior Storefront & Curtain Wall Details |
| A960 | Interior Opening Details |

INTERIOR

| | |
|-------|---|
| I050 | Interior Finish Schedule |
| I051 | Interior Material ID |
| I101A | Level 1- Gov't Center - Finish Plan |
| I101B | Level 1/2/3 - Area B - Finish Plans |
| I102A | Level 2 - Gov't Center - Finish Plan |
| I03A | Level 3 - Gov't Center - Finish Plan |
| I301A | Level 1 - Gov't Center - Furniture Plan – For ref. Only |
| I301B | Level 1/2/3 - Area B - Furniture Plans – For Ref. Only |
| I302A | Level 2 - Gov't Center - Furniture Plan – For Ref. Only |
| I303A | Level 3 - Gov't Center - Furniture Plan – For Ref. Only |

STRUCTURAL

| | |
|-------|--|
| S001 | General Structural Notes & Abbreviations |
| S002 | Special Inspections |
| S003 | Schedules |
| S101A | Structural Floor Plan - Level 1 - Area A |
| S102A | Structural Floor Plan - Level 2 - Area A |
| S103A | Structural Floor Plan - Level 3 - Area A |

| | |
|-------|-------------------------------|
| S104A | Structural Roof Plan - Area A |
| S201 | Foundation Details |
| S202 | Foundation Details |
| S501 | Steel Framing Details |
| S502 | Steel Framing Details |
| S503 | Steel Framing Details |
| S504 | Steel Framing Details |

MECHANICAL

| | |
|-------|------------------------------------|
| M001 | Mechanical Coversheet |
| M002 | Mechanical Note Sheet |
| MD101 | Level 1 Mechanical Demolition Plan |
| MD102 | Level 2 Mechanical Demolition Plan |
| MD103 | Level 3 Mechanical Demolition Plan |
| M101A | Level 1 Area 'A' Mechanical Plan |
| M101B | Level 1 Area 'B' Mechanical Plan |
| M102A | Level 2 Area 'A' Mechanical Plan |
| M102 | Level 2 Area 'B' Mechanical Plan |
| M103A | Level 3 Area 'A' Mechanical Plan |
| M103B | Level 3 Area 'B' Mechanical Plan |
| M141 | Mechanical Area 'A' Roof Plan |
| M141B | Mechanical Area 'B' Roof Plan |
| M301A | Level 1 Area 'A' Hydronic Plan |
| M301B | Level 1 Area 'B' Hydronic Plan |
| M302A | Level 2 Area 'A' Hydronic Plan |
| M302B | Level 2 Area 'B' Hydronic Plan |
| M303A | Level 3 Area 'A' Hydronic Plan |
| M303B | Level 3 Area 'B' Hydronic Plan |
| M651 | Natural Gas Riser Diagrams |
| M681 | Heating Water Riser Diagrams |
| M682 | Heating Water Riser Diagrams |
| M683 | Heating Water Riser Diagrams |
| M684 | Heating Water Riser Diagrams |
| M685 | Heating Water Riser Diagrams |
| M686 | Heating Water Riser Diagrams |
| M701 | Mechanical Details |
| M702 | Mechanical Details |
| M801 | Mechanical Schedules |

MECHANICAL & ELECTRICAL

| | |
|-------|-------------------------------------|
| ME801 | Mechanical And Electrical Schedules |
| ME802 | Mechanical And Electrical Schedules |

PLUMBING

| | |
|-------|---|
| P001 | Plumbing Symbols, Abbreviations & Notes |
| PD101 | Level 1 Plumbing Demolition Plan |
| PD102 | Level 2 Plumbing Demolition Plan |
| P081A | Underground Area 'A' Plumbing Plan |
| P081B | Underground Area 'B' Plumbing Plan |
| P101A | Level 1 Area 'A' Plumbing Plan |
| P101B | Level 1 Area 'B' Plumbing Plan |
| P102A | Level 2 Area 'A' Plumbing Plan |
| P102B | Level 2 Area 'B' Plumbing Plan |
| P103A | Level 3 Area 'A' Plumbing Plan |
| P103B | Level 3 Area 'B' Plumbing Plan |

| | |
|------|-------------------------------|
| P141 | Plumbing Roof Plan |
| P801 | Plumbing Schedules |
| P951 | Fire Protection Riser Diagram |

ELECTRICAL

| | |
|--------|---------------------------------|
| E001 | Electrical Coversheet |
| E010 | Site Plan |
| E099 | Level P1 |
| E101A | Level 1 Area 'A' Power Plan |
| E101B | Level 1 Area 'B' Power Plan |
| E102A | Level 2 Area 'A' Power Plan |
| E102B | Level 2 Area 'B' Power Plan |
| E103A | Level 3 Area 'A' Power Plan |
| E103B | Level 3 Area 'B' Power Plan |
| E104 | Roof Power Plan |
| E151 | Enlarged Electrical Room Plans |
| E201A | Level 1 Area 'A' Lighting Plan |
| E201B | Level 1 Area 'B' Lighting Plan |
| E202A | Level 2 Area 'A' Lighting Plan |
| E202B | Level 2 Area 'B' Lighting Plan |
| E203A | Level 3 Area 'A' Lighting Plan |
| E203B | Level 3 Area 'B' Lighting Plan |
| E401 | Electrical Power Riser Diagrams |
| E501 | Electrical Schedules |
| E520 | Electrical Panel Schedules |
| E521 | Electrical Panel Schedules |
| E601 | Electrical Details |
| ES101A | Level 1 Area 'A' System Plan |
| ES101B | Level 1 Area 'B' System Plan |
| ES102A | Level 2 Area 'A' System Plan |
| ES102B | Level 2 Area 'B' System Plan |
| ES103A | Level 3 Area 'A' System Plan |
| ES103B | Level 3 Area 'B' System Plan |
| ES151 | Enlarged Electrical Data Plans |
| ES401 | Systems Riser Diagrams |
| ES601 | Systems Details |
| ES602 | Systems Details |

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

§ 9.1.7 Additional documents, if any, forming part of the Contract Documents are:

- .1 AIA Document A132™–2009, Exhibit A, Determination of the Cost of the Work, if applicable.
- .2 AIA Document E201™–2007, Digital Data Protocol Exhibit, if completed, or the following:
- .3 AIA Document E202™–2008, Building Information Modeling Protocol Exhibit, if completed, or the following:
- .4 Other documents, if any, listed below:
(List here any additional documents which are intended to form part of the Contract Documents. AIA Document A232–2009 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

Section 00 0116 - Advertisement for Bid
Section 00 2113 - Instruction to Bidders
Section 00 2213 - Supplementary Instruction to Bidders
Section 00 2413 - Scope of Bids
Section 00 3100 - Preliminary Schedule
Section 00 4100 - Bid Form
Section 00 4100 - Bid Security Forms

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A232–2009.

(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A232–2009.)

See Section 00 7300 Supplementary Conditions

(Table deleted)

This Agreement is entered into as of the day and year first written above.

OWNER *(Signature)*

Anne Marcotte, Board Chair
(Printed name and title)

CONTRACTOR *(Signature)*

(Printed name and title)

ATTEST *(Signature)*

Jessica Seibert, County Administrator
(Printed name and title)

Init.

AIA Document A132™ – 2009 (formerly A101™CMA – 1992). Copyright © 1975, 1980, 1992 and 2009 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 12:17:50 ET on 11/02/2018 under Order No.2061281642 which expires on 09/28/2019, and is not for resale.

User Notes:

(1349542966)

THE FOLLOWING CATEGORIES 24, 25, 26, AND 27 ARE TAX EXEMPT

CATEGORY 27 - SPECIALTIES- Material Only

| | | | | |
|--|----|------|---------------------------|-------|
| Access Doors and Frames N/A | 08 | 3113 | Material Only FOB Jobsite | 1 & 2 |
| Visual Display Units | 10 | 1100 | Material Only FOB Jobsite | 1 & 2 |
| Signage - EXT. ONLY. | 10 | 1400 | Material Only FOB Jobsite | 1 & 2 |
| Toilet Compartments | 10 | 2113 | Material Only FOB Jobsite | 1 & 2 |
| Wall and Door Protection | 10 | 2600 | Material Only FOB Jobsite | 1 & 2 |
| Toilet & Bath Accessories (except for materials identified in Categories 19) | 10 | 2800 | Material Only FOB Jobsite | 1 & 2 |
| Fire Protection Specialties | 10 | 4400 | Material Only FOB Jobsite | 1 & 2 |
| Phenolic Lockers | 10 | 5159 | Material Only FOB Jobsite | 1 & 2 |
| Miscellaneous Specialties N/A | 10 | 9000 | Material Only FOB Jobsite | 1 & 2 |
| Entrance Flooring | 12 | 4800 | Material Only FOB Jobsite | 1 & 2 |

Aitkin County

Specialties - Category 27 Quotes

Due date: 9-26-18; Updated 11-1-18

| Category 27 Specifications | Spec. Section | Vendor | |
|---|---------------|--------|------------------|
| | | | Bartley Sales |
| Access Doors and Frames | 083113 | | - |
| Visual Display Units | 101100 | | 1,310.00 |
| Signage - Ext. Metal Letters Only | 101400 | | 2,430.00 |
| Toilet Compartments | 102113 | | 12,055.00 |
| Wall and Door Protection | 102600 | | 4,710.00 |
| Toilet and Bath Accessories | 102800 | | 14,985.00 |
| Toilet and Bath Accessories - Option to eliminate SST Changing Stations | 102801 | | (7,200.00) |
| Fire Protection Specialties | 104400 | | 2,940.00 |
| Phenolic Lockers | 105159 | | 1,973.00 |
| Misc. Specialties - TV Brackets (by FFE) | 109000 | | - |
| Misc. Specialties - Cash Drawers - by NW Cab. | 109001 | | - |
| Entrance Flooring | 124800 | | 3,320.00 |
| | Total | | 36,523.00 |

Notes

N/A - purchase direct as necessary

Exterior Signage Only

Additional Items

Mop and Broom Holders - *Need?* , LAV Guards - *Not required as covered by Mechl.*

~~1,030.00~~

N/A

BARTLEY



Sales Company Inc.

6509 CAMBRIDGE STREET
MINNEAPOLIS, MINNESOTA 55426-4401

P.O. BOX 26038
(952) 929-0001 FAX (952) 929-4733

Since 1928

BUILDING & RECREATIONAL SPECIALITIES

SEPTEMBER 26, 2018

TO: GENERAL CONTRACTORS

JOB: AITKIN COUNTY
GOVERNMENT CENTER
AITKIN, MN

SUBJECT TO TERMS AND CONDITIONS LISTED BELOW - WE BID AS FOLLOWS:

PAGE 1 OF 2

THIS BID CANCELS AND SUPERSEDES OUR PREVIOUS BID OF MARCH 8, 2018.

SECTION 101100 - VISUAL DISPLAY UNITS
1 ONLY -MARKER BOARD COMBO UNIT

THE ABOVE MATERIAL, FOB FACTORY FULL FREIGHT ALLOWED TO JOBSITE, NOT
INSTALLED, FOR THE SUM OF:

NON TAXABLE SUBTOTAL = \$1,310.00

SALES TAX @ 6.875% = ~~\$90.06~~

PRICE INCLUDING SALES TAX = \$1,400.06

(ONE THOUSAND FOUR HUNDRED DOLLARS AND 06/100)

SECTION 102600 - WALL & DOOR PROTECTION

128 ONLY -90° CORNER GUARDS

12 ONLY -ENDWALL CORNER GUARDS

THE ABOVE MATERIAL, FOB FACTORY FULL FREIGHT ALLOWED TO JOBSITE, NOT
INSTALLED, FOR THE SUM OF:

NON TAXABLE SUBTOTAL = \$4,710.00

SALES TAX @ 6.875% = ~~\$323.81~~

PRICE INCLUDING SALES TAX = \$5,033.81

(FIVE THOUSAND THIRTY THREE DOLLARS AND 81/100)

SECTION 102800 - TOILET & BATH ACCESSORIES

*EXCLUSIONS:

- MIRRORS (BY DIVISION 8)
- SOAP DISPENSERS (N.I.C.)

119 ONLY -ASI TOILET ACCESSORIES (BCS, GB, TPH, SND)

THE ABOVE MATERIAL, FOB FACTORY FULL FREIGHT ALLOWED TO JOBSITE, NOT
INSTALLED, FOR THE SUM OF:

NON TAXABLE SUBTOTAL = \$14,985.00

SALES TAX @ 6.875% = ~~\$1,030.22~~

PRICE INCLUDING SALES TAX = \$16,015.22

(SIXTEEN THOUSAND FIFTEEN DOLLARS AND 22/100)

CONTINUED

TERMS & CONDITIONS

Subject to credit approval, net 30 days from date of invoice and interest charged at 18% APR after 30 days. No retainage allowed. Bartley Sales Company conditions this quotation on acceptance of its terms of sale. This quotation is made for immediate acceptance and is subject to revision at any time prior to acceptance. Our ability to perform is contingent upon strikes, accidents, delays of carriers or other causes beyond our control. We cannot guarantee dates for manufacturer shipment or delivery. All field measurements are to be furnished and guaranteed by purchaser unless sold erected. Materials cannot be returned without our written consent. Quotations are F.O.B. Shipping point, freight allowed to nearest rail or motor freight delivery point.

ACCEPTANCE OF PROPOSAL* - THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED.

DATE OF ACCEPTANCE: _____ SIGNATURE _____

COMPANY NAME: _____

Travis Fuechtmann

Subject: FW: Aitkin - Changing Stations

From: Allen Bechstein [<mailto:allenb@bartleysales.com>]

Sent: Thursday, November 01, 2018 11:04 AM

To: Travis Fuechtmann

Subject: RE: Aitkin - Changing Stations

Travis,

If you used Koala KB200 (plastic surface mount) in lieu of ASI 9013 (SS recessed) then you could NET deduct (\$7,200.00 no tax) from the bid amount.

Thanks,
Allen Bechstein

Bartley Sales Company | Project Manager
6509 Cambridge Street, St. Louis Park, MN 55426
phone: (952)-929-0001 | Fax: (952)-929-4733 | Web: www.bartleysales.com

BARTLEY



Sales Company Inc.

6509 CAMBRIDGE STREET
MINNEAPOLIS, MINNESOTA 55426-4401

P.O. BOX 26038
(952) 929-0001 FAX (952) 929-4733

Since 1928

BUILDING & RECREATIONAL SPECIALITIES

SEPTEMBER 26, 2018

TO: GENERAL CONTRACTORS

AITKIN COUNTY
GOVERNMENT CENTER
AITKIN, MN

JOB:

SUBJECT TO TERMS AND CONDITIONS LISTED BELOW - WE BID AS FOLLOWS:
PAGE 2 OF 2

ADD IF REQUIRED - SPECIFIED/NOT SHOWN - ASSUMED LOCATIONS

5 ONLY - MOP & BROOM HOLDERS
21 ONLY - UNDER LAV GUARDS

N/A

THE ABOVE MATERIAL, FOB FACTORY FULL FREIGHT ALLOWED TO JOBSITE, NOT
INSTALLED, FOR THE SUM OF:

NON TAXABLE SUBTOTAL = \$1,030.00
SALES TAX @ 6.875% = \$70.81
PRICE INCLUDING SALES TAX = \$1,100.81
(ONE THOUSAND ONE HUNDRED DOLLARS AND 81/100)

SECTION 104400 - FIRE PROTECTION SPECIALTIES

*EXCLUSIONS:

- BRACKET MOUNTED FIRE EXTINGUISHERS (NONE SHOWN)

13 ONLY - SEMI-RECESSED, ALUMINUM CABINETS WITH 10# MULTI-PURPOSE FIRE
EXTINGUISHERS

THE ABOVE MATERIAL, FOB FACTORY FULL FREIGHT ALLOWED TO JOBSITE, NOT
INSTALLED, FOR THE SUM OF:

NON TAXABLE SUBTOTAL = \$2,940.00
SALES TAX @ 6.875% = \$202.13
PRICE INCLUDING SALES TAX = \$3,142.13

(THREE THOUSAND ONE HUNDRED FORTY TWO DOLLARS AND 13/100)

SECTION 124800 - ENTRANCE FLOORING

2 ONLY - ENTRANCE MAT LAYOUTS

THE ABOVE MATERIAL, FOB FACTORY FULL FREIGHT ALLOWED TO JOBSITE, NOT
INSTALLED, FOR THE SUM OF:

NON TAXABLE SUBTOTAL = \$3,320.00
SALES TAX @ 6.875% = \$228.25
PRICE INCLUDING SALES TAX = \$3,548.25

(THREE THOUSAND FIVE HUNDRED FORTY EIGHT DOLLARS AND 25/100)

BARTLEY SALES COMPANY, INC.

Allen Bechstein

ALLEN BECHSTEIN
ALLENB@BARTLEYSALES.COM

THIS BID COVERS OUR INTERPRETATION OF ORIGINAL PLANS AND SPECIFICATIONS
INCLUDING THE FOLLOWING ADDENDA: #1-5
AB/AS

TERMS & CONDITIONS

Subject to credit approval, net 30 days from date of invoice and interest charged at 18% APR after 30 days. No retainage allowed. Bartley Sales Company conditions this quotation on acceptance of its terms of sale. This quotation is made for immediate acceptance and is subject to revision at any time prior to acceptance. Our ability to perform is contingent upon strikes, accidents, delays of carriers or other causes beyond our control. We cannot guarantee dates for manufacturer shipment or delivery. All field measurements are to be furnished and guaranteed by purchaser unless sold erected. Materials cannot be returned without our written consent. Quotations are F.O.B. Shipping point, freight allowed to nearest rail or motor freight delivery point.

ACCEPTANCE OF PROPOSAL* - THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE
HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED.

DATE OF ACCEPTANCE: _____ SIGNATURE _____

COMPANY NAME: _____

BARTLEY



Sales Company Inc.

6509 CAMBRIDGE STREET
MINNEAPOLIS, MINNESOTA 55426-4401

P.O. BOX 26038
(952) 929-0001 FAX (952) 929-4733

Since 1928

BUILDING & RECREATIONAL SPECIALITIES

SEPTEMBER 26, 2018

TO: CONTEGRITY GROUP

JOB: AITKIN COUNTY
GOVERNMENT CENTER
AITKIN, MN

SUBJECT TO TERMS AND CONDITIONS LISTED BELOW - WE BID AS FOLLOWS:

THIS BID CANCELS AND SUPERSEDES OUR PREVIOUS BID OF MARCH 8, 2018.

SECTION 102113 - TOILET COMPARTMENTS

16 ONLY -SCRANTON PRODUCTS CEILING HUNG SOLID PLASTIC TOILET
COMPARTMENTS
8 ONLY -URINAL SCREENS

THE ABOVE MATERIAL, FOB FACTORY FULL FREIGHT ALLOWED TO JOBSITE, NOT
INSTALLED, FOR THE SUM OF:

NON TAXABLE SUBTOTAL = \$12,055.00

SALES TAX @ 6.875% = ~~\$828.78~~

PRICE INCLUDING SALES TAX = \$12,883.78

(TWELVE THOUSAND EIGHT HUNDRED EIGHTY THREE DOLLARS AND 78/100)

SECTION 105159 - PHENOLIC LOCKERS

4 ONLY -ASI 12" X 12" X 72" DOUBLE-TIER PHENOLIC CORE LOCKERS

THE ABOVE MATERIAL, FOB FACTORY FULL FREIGHT ALLOWED TO JOBSITE, NOT
INSTALLED, FOR THE SUM OF:

NON TAXABLE SUBTOTAL = \$1,973.00

SALES TAX @ 6.875% = ~~\$135.64~~

PRICE INCLUDING SALES TAX = \$2,108.64

(TWO THOUSAND ONE HUNDRED EIGHT DOLLARS AND 64/100)

BARTLEY SALES COMPANY, INC.

JEFF BALLARD
JBALLARD@BARTLEYSALES.COM

THIS BID COVERS OUR INTERPRETATION OF ORIGINAL PLANS AND SPECIFICATIONS
INCLUDING THE FOLLOWING ADDENDA: #1-5
JB/AS

TERMS & CONDITIONS

Subject to credit approval, net 30 days from date of invoice and interest charged at 18% APR after 30 days. No retainage allowed. Bartley Sales Company conditions this quotation on acceptance of its terms of sale. This quotation is made for immediate acceptance and is subject to revision at any time prior to acceptance. Our ability to perform is contingent upon strikes, accidents, delays of carriers or other causes beyond our control. We cannot guarantee dates for manufacturer shipment or delivery. All field measurements are to be furnished and guaranteed by purchaser unless sold erected. Materials cannot be returned without our written consent. Quotations are F.O.B. Shipping point, freight allowed to nearest rail or motor freight delivery point.

ACCEPTANCE OF PROPOSAL* - THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE
HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED.

DATE OF ACCEPTANCE: _____ SIGNATURE _____

COMPANY NAME: _____

Travis Fuechtmann

Subject: FW: Aitkin - Specialties Quotes

From: Allen Bechstein [mailto:allenb@bartleysales.com]

Sent: Thursday, October 25, 2018 9:48 AM

To: Travis Fuechtmann

Subject: RE: Aitkin - Specialties Quotes

Travis,

Please see below pricing per request for your review and approval.

Job Name: Aitkin county Gov. Ctr
Freight to: Aitkin, MN
Tax rate: 6.875%

Materials (only):

| Qty | | Description | Mfg. |
|-----|------|--|--------|
| 14 | only | 10" h Cast Aluminum Letters (exterior) Font: Helvetica (not spec'd) Mounting: Stud mount standard Finish: Unspecified paint (TBD) Copy: JUDICIAL CENTER *Includes template for mounting | Gemini |
| 28 | only | 12" h Cast Aluminum Letters (exterior) Font: Helvetica (not spec'd) Mounting: Stud mount standard Finish: Unspecified paint (TBD) Copy: AITKIN COUNTY GOVERNMENT CENTER *Includes template for mounting | Gemini |

Your cost, delivered, \$ 2,430.00 + tax if applicable = \$ ~~2,597.06~~

If you wish to proceed please provide the following information:

- Purchase order / Job number / Change order for billing reference and back up
- Complete ship to address for materials
- On site contact information for deliveries (name/phone)
- Requested delivery date

Please let me know if any questions.

Thanks,
Allen Bechstein

Bartley Sales Company | Project Manager
6509 Cambridge Street, St. Louis Park, MN 55426
phone: (952)-929-0001 | Fax: (952)-929-4733 | Web: www.bartleysales.com



Board of County Commissioners Agenda Request

4C
Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: Arrowhead Counties Legislative Priorities for 2019

| | | |
|--|--|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA | Action Requested: | <input checked="" type="checkbox"/> Direction Requested |
| <input type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

| | |
|---|--------------------------------------|
| Submitted by: Jessica Seibert | Department: Administration |
|---|--------------------------------------|

| | |
|---|---|
| Presenter (Name and Title): Jessica Seibert, County Administrator | Estimated Time Needed: 10 minutes |
|---|---|

Summary of Issue:
At Tuesday's meeting staff will ask the Board to address the below request from Barb Caskey, Arrowhead Regional Development Commission:

At the October 17, 2018 Arrowhead Counties Association meeting, members identified several potential 2019 legislative priorities which are included on the attached ballot.

Please discuss these issues and add your county's votes to the ballot by adding the numbers 1-5 in the appropriate columns. Please rank all five, rather than just selecting the top 3.
5 votes = top priority, 4 votes= second priority, 3 votes = third priority, 2 votes = fourth priority and 1 vote = fifth priority.

Please send your county's selections by November 13 so that I can tabulate results for discussion at the November 14th ACA meeting.

Thanks
Barb Caskey, Arrowhead Regional Development Commission

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
No action required. Direction requested.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

ARROWHEAD COUNTIES ASSOCIATION LEGISLATIVE PRIORITIES FOR 2019

| PRIORITY | AITKIN | CARLTON | COOK | ITASCA | LAKE | KOOCHICHING | PINE | ST. LOUIS | TOTAL |
|---|--------|---------|------|--------|------|-------------|------|-----------|-------|
| Fix PILT for aquired lands and protect the success of PILT increases for DNR administered lands | | | | | | | | | |
| Local Road Wetland Replacement Program | | | | | | | | | |
| Funding to counties to reimburse costs associated with the clean up of blighted, tax forfeit properties | | | | | | | | | |
| State takeover of the non-Federal share of ICWA costs | | | | | | | | | |
| State assumption of 404 permit program | | | | | | | | | |

Please rank from 5 to 1, with 5=highest priority issue, 1=lowest priority



Board of County Commissioners Agenda Request

4D
Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: Third Quarter Budget Review

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
|--|--|---|

| | |
|---|--------------------------------------|
| Submitted by: Jessica Seibert, County Administrator | Department: Administration |
|---|--------------------------------------|

| | |
|---|---|
| Presenter (Name and Title): Jessica Seibert, County Administrator | Estimated Time Needed: 10 minutes |
|---|---|

Summary of Issue:

Staff will present the regular review of the 2018 3rd quarter budget.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
For information purposes.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: Teamsters Supervisory MOA's

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
|--|---|--|

| | | |
|--|-------------------------|--|
| Submitted by: Bobbie Danielson, Human Resources Director | <i>Bobbie Danielson</i> | Department: Human Resources Department |
|--|-------------------------|--|

| | |
|--|--|
| Presenter (Name and Title): Bobbie Danielson, Human Resources Director | Estimated Time Needed: 5 minutes |
|--|--|

Summary of Issue:

Two members of the Teamsters Supervisory unit have frozen sick leave severance banks under former collective bargaining agreements and the employer would like to clear these frozen banks off the books and eliminate the leaves of absence that accompany them.

Attached are the Memorandum of Agreements for the Teamsters Supervisory Unit requiring Board approval.

- MSRS HCSP
- Severance Payout, Karla White 241.50 hours (\$3,721.52)
- Severance Payout, John Drahota 964.00 hours (\$29,344.16)

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Motion to approve the 3 MOA's as submitted.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No

Please Explain:

Memorandum of Agreement
(MSRS HCSP)
Teamsters Supervisory Unit

This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and Teamsters General Local Union No. 346 (hereafter "Union").

WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act, with the current duration of agreement being January 1, 2017 until December 31, 2018; and

WHEREAS, the Agreement contains the following MSRS HCSP language:

ARTICLE 22

MSRS HCSP

This section applies only to employees who were hired on or before April 1, 2008, after completion of ten (10) years continuous service, and who were eligible for severance pay under the Teamsters Licensed or Teamsters Non-licensed collective bargaining agreement prior to promotion to this Teamsters Supervisory unit: For employees who have met age and service requirements necessary to receive an annuity from PERA or who are receiving a disability benefit from PERA, the County will deposit 100% of the employee's severance pay and accrued but unused vacation into a MSRS HCSP account upon retirement or resignation in good standing.

; and

WHEREAS, two members of the Teamsters Supervisory unit have frozen sick leave severance banks under former collective bargaining agreements; and

WHEREAS, the Employer would like to clear these frozen sick leave severance banks off the books and also eliminate the leaves of absences from the prior bargaining units;

NOW, THEREFORE, BE IT RESOLVED, that the County and the Union agree to the following:

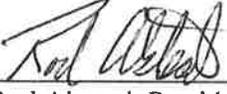
1. "See also Article __, Section __, MSRS HCSP." will be added to the end of Article 12, Section 1, Vacations.
2. To clear off the books and eliminate leaves of absences from prior positions held, contingent upon final approval by MSRS HCSP, the parties agree to a one-time sick leave severance payment to John Drahota in the amount of \$29,344.16 and to Karla White in the amount of \$3,721.52, payable on or before December 1, 2018, and deposited 100% into their respective MSRS HCSP accounts. (See MOA's specific to John Drahota and Karla White attached.)
3. This Memorandum of Agreement constitutes the complete and total agreement of the parties regarding this matter.

IN WITNESS WHEREOF, this Memorandum of Agreement has been executed on this 13th day of November, 2018.

COUNTY OF AITKIN, MINNESOTA

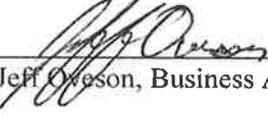
TEAMSTERS GENERAL LOCAL NO. 346

Jessica Seibert, County Administrator



Rod Alstead, President

Bobbie Danielson, HR Director



Jeff Oreson, Business Agent

End of MOA

Memorandum of Agreement
(Severance Payout, Karla White)
Teamsters Supervisory Unit

This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and Teamsters General Local Union No. 346 (hereafter "Union").

WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act, with the current duration of agreement being January 1, 2017 until December 31, 2018; and

WHEREAS, on February 20, 2001, the Aitkin County Board placed the DOC-required Jail Program Coordinator position (aka Dispatch Supervisor) in the Teamsters Supervisory unit; and

WHEREAS, on February 21, 2001, Karla White was promoted from Jailer/Dispatcher in the Teamsters Non-licensed Essential unit to Program Coordinator in the Teamsters Supervisory unit; and

WHEREAS, the 2001 Teamsters Non-licensed Essential Agreement contained the following provision:

AITKIN COUNTY SHERIFF DEPARTMENT NON-LICENSED ESSENTIAL UNIT
CONTRACT 2000 & 2001

Any employees accepting a supervisory position outside of the bargaining unit contract covering deputies and jailer/dispatchers will be granted a leave of absence and have their seniority and sick leave benefits frozen as of the date they accepted the new position.

; and

WHEREAS, Karla White had **241.50** sick leave hours frozen as of the date she accepted the supervisory position outside of the Teamsters Non-licensed Essential Unit at the rate of \$15.41 per hour; and

WHEREAS, the Teamsters Non-licensed Essential unit Agreement has since been updated and now contains the following provision:

TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT 2017-2018

Any employees accepting a supervisory position shall have their sick leave benefits carried forward with them to the supervisory unit.

; and

WHEREAS, the employer would like to clean these frozen hours off the books and eliminate the leave of absence;

NOW, THEREFORE, BE IT RESOLVED, that the County and the Union agree to the following:

1. In 2018, Karla White will be paid out 241.50 frozen sick leave hours at the rate of \$15.41 per hour, and upon payout her leave of absence from the Jailer/Dispatcher position will expire.
2. 100% of the funds will be deposited in her MSRS HCSP account.
3. If not eligible for placement in the MSRS HCSP, the payout will be placed in another tax deferred compensation account of the Employees choice.
4. This Memorandum of Agreement constitutes the complete and total agreement of the parties regarding this matter.

IN WITNESS WHEREOF, this Memorandum of Agreement has been executed on this 13th day of November, 2018.

COUNTY OF AITKIN, MINNESOTA

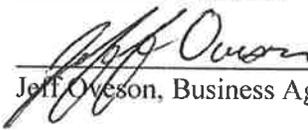
TEAMSTERS GENERAL LOCAL NO. 346

Jessica Seibert, County Administrator



Rod Alstead, President

Bobbie Danielson, HR Director



Jeff Overson, Business Agent

End of MOA

Memorandum of Agreement
(Severance Payout, John Drahota)
Teamsters Supervisory Unit

This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and Teamsters General Local Union No. 346 (hereafter "Union").

WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act, with the current duration of agreement being January 1, 2017 until December 31, 2018; and

WHEREAS, on January 1, 2009, John Drahota was promoted from Investigator, covered by the Teamsters Licensed Essential unit to the position of Undersheriff, covered by the Teamsters Supervisory unit; and

WHEREAS, the 2009 Teamsters Licensed Essential unit Agreement contained the following provision:

AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT
2008 - 2010

Any employees accepting a supervisory position outside of the bargaining unit contract covering deputies will be granted a leave of absence and have their seniority and sick leave benefits frozen as of the date they accepted the new position.

; and

WHEREAS, John Drahota had **964.00** sick leave hours frozen as of the date he accepted the supervisory position outside of the Teamsters Licensed Essential Unit at the rate of \$26.97 per hour; and

WHEREAS, John Drahota was provided with a letter from former HR Director Cindi K. Hills stating, "*The County will take into consideration the general adjustments to the wage schedule for Step 9 when placing you back on that schedule.*"; and

WHEREAS, the general adjustments increase the payout rate to \$30.44 per hour as follows; and

| | |
|------------|--------------------------------------|
| 12/31/2008 | \$26.97 (Gr L, Step 9, old scale) |
| 1/1/2009 | \$27.78 |
| 1/1/2010 | \$28.61 |
| 1/1/2011 | \$28.61 |
| 1/1/2012 | \$28.61 |
| 1/1/2013 | \$28.61 |
| 1/1/2014 | \$28.90 (To Gr 9, Step H, new scale) |
| 1/1/2015 | \$29.20 |
| 1/1/2016 | \$29.55 |
| 1/1/2017 | \$30.44 |
| 1/1/2018 | \$30.44 |

WHEREAS, the Teamsters Licensed Essential unit Agreement has since been updated and now contains the following provision:

AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT
2017 - 2018

Any employees accepting a supervisory position outside of the bargaining unit contract covering deputies will be granted a leave of absence and have their seniority frozen as of the date they accepted the new position. Their sick leave benefits shall be carried forward with them to the supervisory unit.

; and

WHEREAS, the employer would like to clean these frozen hours off the books and eliminate the leave of absence;

NOW, THEREFORE, BE IT RESOLVED, that the County and the Union agree to the following:

1. In 2018, John Drahota will be paid out 964.00 frozen sick leave hours at the rate of \$30.44 per hour, and upon payout his leave of absence from the Investigator position will expire.
2. 100% of the funds will be deposited in his MSRS HCSP account.
3. If not eligible for placement in the MSRS HCSP, the payout will be placed in another tax deferred compensation account of the Employees choice.
4. This Memorandum of Agreement constitutes the complete and total agreement of the parties regarding this matter.

IN WITNESS WHEREOF, this Memorandum of Agreement has been executed on this 13th day of November, 2018.

COUNTY OF AITKIN, MINNESOTA

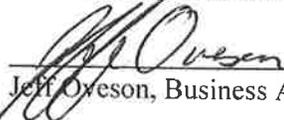
TEAMSTERS GENERAL LOCAL NO. 346

Jessica Seibert, County Administrator



Rod Alstead, President

Bobbie Danielson, HR Director



Jeff Oveson, Business Agent

End of MOA



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: Property Tax Exemption Applications

- REGULAR AGENDA
- CONSENT AGENDA
- INFORMATION ONLY

Action Requested:

- Approve/Deny Motion
- Adopt Resolution (attach draft)

Direction Requested

Discussion Item

Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:

Mike Dangers

Department:

County Assessor

Presenter (Name and Title):

Mike Dangers, County Assessor

Estimated Time Needed:

10 minutes

Summary of Issue:

Please see attached memo.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request?

Yes

No

What is the total cost, with tax and shipping? \$

Is this budgeted?

Yes

No

Please Explain:



**OFFICE OF
AITKIN COUNTY ASSESSOR**
209 2nd ST N.W. Room 111
AITKIN, MINNESOTA 56431
Phone: 218/927-7327 – Fax: 218/927-7379
assessor@co.aitkin.mn.us

MEMO

October 29, 2018

To: County Board of Commissioners
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor

Re: Exemption Applications

During the 2017 Legislative Session, Minnesota Statutes Section 272.025 was changed to give the Department of Revenue the authority to publish a list of the properties that must make application to county assessors to receive property tax exemption. See page 2 of this packet for the summary of the law change highlighted in yellow. Page 3 is a copy of 272.05 after the changes.

For many years, county assessors in Minnesota have been instructed by the State to ask for exempt applications for any new exempt property. This new law change makes it clear that all exempt property that is not owned by the government must apply for exemption.

Page 4 of this packet shows the list from the Department of Revenue as required by 272.05. As you can see, churches and schools are included.

I am bringing this to your attention today because Aitkin County will be requesting exemption applications of churches and other exemption institutions. This has rarely been done in the past. This will likely generate questions and concerns.

The county assessor in each county of Minnesota is primarily responsible for exempting property within their county. I do not expect to be making changes to the exempt status of properties as a result of this process. Once we have an exempt application on file, Aitkin County will not be asking for additional paperwork of church organizations or other organizations unless there is a legitimate reason.

Please contact me with any questions.

Soccer Stadium Property Tax Exemption; Special Assessment **First Special Session 2017, Chapter 1, Article 2, Section 42**

Uncodified provision.

This section provides a property tax exemption for a Major League Soccer stadium in the city of St. Paul. The property is subject to special assessments levied for local improvements. The exemption does not apply to real property used for residential, business, commercial, or any other use that is not necessary for the operation of the stadium.

Effective Date: This section is effective upon approval by the St. Paul City Council and compliance with Minnesota Statutes, section 645.021.

Agricultural Containment Facilities **First Special Session 2017, Chapter 1, Article 2, Section 43**

Repeals Minnesota Statutes 2016, section 272.02, subdivision 23.

This section removes the exemption for real property used in agricultural chemical containment facilities.

History: Before this repeal, real property used in agricultural chemical containment facilities was exempt under an exemption enacted in 1992. Over the years, practices with respect to storage of the chemicals used in farming have changed considerably. It was unclear whether the exemption should apply to other types of fertilizer containment. The repeal simplifies valuation and exemption determination.

Effective Date: Effective for assessment 2015, taxes payable 2016, except any property the assessor classified as exempt for property taxes payable in 2016 or 2017 remains exempt for those years.

Statement of Exemption **First Special Session 2017, Chapter 1, Article 20, Section 2**

Amends Minnesota Statutes 2016, section 272.025, subdivision 1.

This section authorizes the commissioner of revenue to determine the types of exempt properties that must file an application for exemption according to Minnesota Statutes, section 272.025, subdivision 3. By January 2, 2018, and every three years thereafter, the Department of Revenue must publish on its website the list of exempt property types that will require an application for exemption.

History: This amendment clarifies for assessors and property owners which properties must file an application or reapplication for exemption.

Effective Date: For applications for exemption beginning in 2018.

Homesteads

Homestead Application **First Special Session 2017, Chapter 1, Article 20, Section 6**

Amends Minnesota Statutes 273.124, subdivision 13.

This section requires the name and Social Security number (SSN) of the applicant's spouse be included on the homestead application, whether the spouse lives at the requested homestead location or not. This requirement also extends to the spouses of individuals applying for relative homestead.

History: Before this amendment, the law required the SSN of the applicant's spouse only if the spouse occupied the property with the property owner or qualifying relative who filed the application. Without receiving the SSN for both spouses, counties and the commissioner of revenue cannot accurately determine homestead eligibility.

Effective Date: Applications for homestead filed in 2018.

272.025 FILING REQUIREMENT.

Subdivision 1. **Statement of exemption.** (a) Except in the case of property owned by the state of Minnesota or any political subdivision thereof, a taxpayer claiming an exemption from taxation on property described in section 272.02 must file a statement of exemption with the assessor of the assessment district in which the property is located. By January 2, 2018, and each third year thereafter, the commissioner of revenue shall publish on its website a list of the exemptions for which a taxpayer claiming an exemption must file a statement of exemption. The commissioner's requirement that a taxpayer file a statement of exemption pursuant to this subdivision shall not be considered a rule and is not subject to the Administrative Procedure Act, chapter 14.

(b) A taxpayer claiming an exemption from taxation on property described in section 272.02, subdivision 10, must file a statement of exemption with the commissioner of revenue, on or before February 15 of each year for which the taxpayer claims an exemption.

(c) In case of sickness, absence or other disability or for good cause, the assessor or the commissioner may extend the time for filing the statement of exemption for a period not to exceed 60 days.

(d) The commissioner of revenue shall prescribe the content, format, and manner of the statement of exemption pursuant to section 270C.30, except that a "law administered by the commissioner" includes the property tax laws.

(e) If a statement is made by electronic means, the taxpayer's signature is defined pursuant to section 270C.304, except that a "law administered by the commissioner" includes the property tax laws.

Subd. 2. **Verification.** Upon the written request of the assessor, the taxpayer filing a statement of exemption shall make available to the assessor all books and records relating to the ownership or use of property which are reasonably necessary to verify that the property qualifies for exemption.

Subd. 3. **Filing dates.** (a) The statement required by subdivision 1, paragraph (a), must be filed with the assessor by February 1 of the assessment year, however, any taxpayer who has filed the statement required by subdivision 1 more than 12 months prior to February 1, 1983, or February 1 of each third year after 1983, shall file a statement by February 1, 1983, and by February 1 of each third year thereafter.

(b) For churches and houses of worship, and property solely used for educational purposes by academies, colleges, universities, or seminaries of learning, no statement is required after the statement filed for the assessment year in which the exemption began.

(c) This section does not apply to existing churches and houses of worship, and property solely used for educational purposes by academies, colleges, universities, or seminaries of learning that were exempt for taxes payable in 2011.

Subd. 4. **Knowing violation.** No property subject to the requirements of this section shall be exempt from taxation under section 272.02 if the taxpayer claiming the exemption knowingly violates any of the provisions of this section.

History: 1975 c 352 s 2; 1Sp1981 c 1 art 8 s 4; 1986 c 444; 1Sp1989 c 1 art 3 s 5; 1991 c 291 art 12 s 5; 1993 c 375 art 3 s 9; 1994 c 416 art 1 s 10; 1999 c 139 art 4 s 2; 2010 c 389 art 8 s 4,5; 2014 c 308 art 9 s 22; 1Sp2017 c 1 art 16 s 16; art 20 s 2

What are the filing requirements?

The chart below lists the types of properties required to make initial application and apply every three years. They are listed by title and the associated subdivision in Minnesota Statute 272.02.

| M.S. 272.02 Exempt Property Filing Requirements | | | | |
|--|--|---------------------------------|------------------------------------|-------------------|
| Subd. | Type of Property | Initial application only | Initial & every 3 years | Every year |
| 2 | Public burying grounds | X | | |
| 3 | Public schoolhouses | X | | |
| 4 | Public hospitals | X | | |
| 5 | Education institutions | X | | |
| 6 | Church property | X | | |
| 7 | Institutions of public charity | | X | |
| 8 | Property used for public purpose | X | | |
| 10 | Personal property used for pollution control | | | X |
| 11 | Wetlands | X | | |
| 12 | Native Prairie | X | | |
| 13 | Emergency Shelters for victims of domestic abuse | | X | |
| 14 | Property for Senior Citizen groups | X | | |
| 15 | Property used to generate hydroelectric or hydromechanical power | X | | |
| 16 | Satellite broadcasting facilities | X | | |
| 17 | Hot water heat; generation and distribution | | X | |
| 18 | State leased lands | | X | |
| 19 | Property used to distribute electricity to farmers | | X | |
| 20 | Transitional housing facilities | | X | |
| 21 | Property used to provide computing resources to U of M | | X | |
| 22 | Wind energy conversion system | X | | |
| 24 | Solar energy generating system | X | | |
| 25 | Ice arenas; baseball parks | | X | |
| 27 | Superior National Forest; recreational property for use by disabled veterans | | X | |
| 28 | Manure pits | X | | |
| 29 | Cogeneration system | | X | |
| 30 | Government property; lease or installment purchase | X | | |
| 32 | Wastewater treatment systems | X | | |
| 39 | Economic development; public purpose | X | | |
| 41 | Pollution abatement property | | X | |
| 42 | Property leased to schools | | X | |
| 46 | Residential buildings on temporary sites | X | | |
| 49 | Agricultural historical society property | | X | |

| | | | | |
|-----|---|---|---|--|
| 57 | Comprehensive Health Association | X | | |
| 58 | Private Cemeteries | X | | |
| 59 | Western Lake Superior Sanitary Board | X | | |
| 60 | Unfinished sale or rental projects | X | | |
| 61 | Pedestrian systems; public parking structures | X | | |
| 62 | Municipal recreation facilities | X | | |
| 64 | Job opportunity building zone property | X | | |
| 73 | Property subject to taconite production tax or net proceeds tax | | X | |
| 74 | Religious Corporations | X | | |
| 75 | Children's Homes | X | | |
| 76 | Housing and redevelopment authority and tribal housing authority property | X | | |
| 77 | Property of housing and redevelopment authorities | X | | |
| 78 | Property of regional rail authority | X | | |
| 79 | Spirit Mountain Recreation Area Authority | X | | |
| 81 | Certain recreational property for disabled veterans. | | X | |
| 85 | Modular Homes used as models by dealers | X | | |
| 86 | Apprenticeship training facilities | | X | |
| 87 | Monosloped roofs for feedlots and manure storage areas | X | | |
| 88 | Fergus Falls historical zone | X | | |
| 90 | Nursing Homes | | X | |
| 91 | Railroad wye connections | X | | |
| 95 | St. Louis County fairgrounds | | X | |
| 98 | Certain property owned by an Indian tribe | | X | |
| 101 | Certain property owned by an Indian tribe | | X | |

Below are additional subdivisions listed in M.S.272.02. These types of property are required to make initial application only.

| M.S. 272.02 Exempt Property Filing Requirements | | |
|--|---|---------------------------------|
| Subd. | Type of Property | Initial Application Only |
| 33 | Electric generation facility personal property | X |
| 44 | Electric generation facility personal property | X |
| 45 | Biomass electrical generation facility; personal property | X |
| 47 | Poultry litter biomass generation facility; personal property | X |
| 52 | Electric generation facility personal property | X |
| 54 | Small biomass electric generation facility; personal property | X |
| 55 | Electric generation facility personal property | X |
| 56 | Electric generation facility personal property | X |
| 68 | Electric generation facility personal property | X |
| 69 | Electric generation facility personal property | X |



Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: November 13, 2018

Title of Item: CliftonLarsonAllen 2017 Audit

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input checked="" type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* |

**provide copy of hearing notice that was published*

| | |
|---|--------------------------------------|
| Submitted by: Jessica Seibert | Department: Administration |
|---|--------------------------------------|

| | |
|---|--|
| Presenter (Name and Title): Doug Host | Estimated Time Needed: 30-45 minutes |
|---|--|

Summary of Issue:

Doug Host from CLA will review the 2017 audit with the Board and answer questions. Commissioners have already received copies of the audit.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

None.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Aitkin County Board of Commissioners Agenda Request Form

8

Agenda Item #

Requested Meeting Date:
Title of Item: Committee Reports

| <input type="checkbox"/> REGULAR AGENDA | Action Requested by: County Business | | |
|--|---|---------------------------|---|
| Committee | Freq. | Schedule | Current Board Representatives |
| Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy | | | Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Bill Pratt |
| Aitkin Airport Commission | Monthly | 1 st Thursday | Wedel |
| Aquatic Invasive Species (AIS) | Monthly | 3 rd Thursday | Wedel and Pratt |
| Aitkin County CARE Board | Monthly | 2 nd Tuesday | Westerlund |
| Aitkin County Community Corrections Advisory | Quarterly | Varies | Wedel and Marcotte |
| Aitkin County Water Planning Task Force | Bi-monthly | 3 rd Wednesday | Wedel |
| Aitkin Economic Development Administration | As needed | | Wedel |
| Arrowhead Counties Association | 8 or 9x yearly | 3 rd Wednesday | Niemi and Westerlund |
| Arrowhead Economic Opportunity Agency | Quarterly | | Westerlund, Alt. Niemi |
| Arrowhead Regional Development Council | Monthly | 3 rd Thursday | Niemi, Alt. Westerlund |
| ATV Committee | As needed | | Pratt and Westerlund |
| Big Sandy Lake Management Plan | Monthly | 2 nd Thursday | Pratt, Alt. Marcotte |
| Budget Committee 2019 | | | Wedel, Westerlund |
| Development Achievement Center | Monthly | 3 rd Thursday | Westerlund, Alt. Niemi |
| East Central Regional Library Board | Monthly | 2 nd Monday | Niemi, Alt. Pratt |
| Economic Development | Monthly | 1 st Wednesday | Pratt and Niemi |
| Emergency Management | As needed | | Wedel |
| Environmental Assessment Worksheet | As needed | | Marcotte and Pratt |
| Extension | 4x year | Monday | Westerlund, Alt. Marcotte |
| Facilities/Technology | As needed | | Wedel and Marcotte |
| H&HS Advisory (Liaison) | Monthly except July | 1 st Wednesday | Wedel and Pratt |
| Historical Society (Liaison) | Monthly | 4 th Wednesday | Wedel |
| HRA (Liaison) | Monthly | 4 th Monday | Westerlund |
| Investment | As needed | | All Commissioners |
| Joint Powers Natural Resource Board | Monthly | Last Monday | Pratt and Land Cmr Jacobs |
| Labor Management | Quarterly | Varies | Wedel, Alt. Westerlund |
| Lakes and Pines | Monthly | 3 rd Monday | Niemi, Alt. Marcotte |
| Law Library | Quarterly | Set by Judge | Niemi |
| McGregor Airport Commission | Monthly | 1 st Wednesday | Pratt |
| Mille Lacs Fisheries Input Group | Monthly | | Westerlund |
| Mille Lacs Watershed | 10x year | 4 th Thursday | Westerlund, Alt. Niemi |
| Mississippi Headwaters Board | Monthly | 4 th Friday | Marcotte, Alt. Pratt |
| MN Rural Counties | 8x year | Varies | Niemi, Alt. Pratt |
| Natural Resources Advisory Committee | 8-10x year | 2 nd Monday | Marcotte and Pratt |
| NE MN Office Job Training | As called | | Niemi |
| NE MN ATP | Quarterly | | Pratt, Alt. Niemi and Engineer Welle |
| NE MN Regional ECB | 5x year | 4 th Thursday | Marcotte, Alt. Sheriff Turner |
| Northeast Waste Advisory Committee | Quarterly | 2 nd Monday | Pratt, Alt. Westerlund |
| Northern Counties Land Use Coordinating Board | Monthly | 1 st Thursday | Marcotte, Alt. Pratt |
| Ordinance | As needed | | Pratt and Marcotte |
| Personnel/Insurance | As needed | | Marcotte and Wedel |
| Planning Commission | Monthly | 3 rd Monday | Westerlund |
| Snake River Watershed | Monthly | 4 th Monday | Niemi |
| Sobriety Court | Monthly | 3 rd Tuesday | Wedel |
| Solid Waste Advisory | As needed | | Pratt and Westerlund |
| Toward Zero Deaths | Monthly | 2 nd Wednesday | Wedel |
| Tri-County Community Health Services | Quarterly & as needed | 2 nd Thursday | Westerlund |