

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS June 11, 2019 – BOARD AGENDA

Aitkin Public Library

- 9:00 1) Anne Marcotte, County Board Chair
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
 - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File May 28, 2019 to June 10, 2019
 - B) Approve May 28, 2019 County Board Minutes
 - C) Approve Electronic Funds Transfers
 - D) Approve Purchase of Survey Equipment
 - E) Adopt Resolution: Frontier Communications Easement
Sec 25 Twp 48 Rge 24
 - F) Adopt Resolution: Frontier Communications Convert Annual Leases to Perpetual Easement
 - G) Adopt (2) Resolutions for Towards Zero Deaths:
 - 1. Support Towards Zero Deaths Coalition
 - 2. Towards Zero Deaths Fiscal Agent Agreement
 - H) Approve Fire Protection Contracts – City of Hill City Fire Department
 - I) Approve Fire Protection Contract – City of McGregor
 - J) Approve Commissioner Warrants
 - K) Approve Auditor Warrants - Contegrity
 - L) Approve Manual Warrants
- 9:02 3) John Welle, County Engineer
- A) Approve Right of Way Plat No. 21
 - B) Adopt Resolution: Award Contract No. 20194
- 9:25 4) Rich Courtemanche, Land Commissioner
- A) Report of the 2019 Legislative Session
- 9:40 5) Jessica Seibert, County Administrator
- A) Introduction of Facilities Coordinator
 - B) Accept Proposal – Government Center Technology
 - C) County Administrator Updates

10:00 6) Committee Updates

10:30 Adjourn

The Aitkin County Board of Commissioners met this 28th day of May, 2019 at 9:00 a.m., at the Aitkin Public Library, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the May 28, 2019 agenda.

**APPROVED
AGENDA**

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
May 28, 2019**

**HEALTH &
HUMAN
SERVICES
BOARD**

Attendance

The Aitkin County Board of Commissioners met this 28th day of May, 2019, at 9:01 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Anne Marcotte, J. Mark Wedel, Laurie Westerlund, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Cynthia Bennett ACH&HS Director, Accounting Supervisor Carli Goble, Adult Social Services Supervisor Kim Larson, Public Health Supervisor Erin Melz, Adult Social Worker Nick Anderson, Assistant to the County Administrator Sue Bingham, H&HS Executive Assistant Shawn Speed, and Guests: Kristine Layne/H&HS Advisory Committee Member, Terri Mathis/H&HS Advisory Committee Member, and Brielle Bredsten/Aitkin Independent Age.

Agenda

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the May 28, 2019 Health & Human Services Board agenda with the change.

Minutes

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the April 23, 2019 Health and Human Services Board minutes.

Bills

Carli Goble noted that there were no notable changes in the bills this past month.

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the bills.

Health & Human Services Director Report, Cynthia Bennett, ACH&HS Director

Cynthia began by giving a legislative update and saying that the special session ended Saturday at 7am. She was unable to find details on what was accomplished during it, but highlighted the following areas that were addressed.

- The Opioid Stewardship Bill passed with support from both sides and it will add around \$20 million in revenue per year, \$8 million of which will be dedicated to go back to the counties and tribes for use with Child Protective Services.
- The Healthcare Access Fund was renewed with no sunset date in the future at a lowered 1.8% instead of the original 2%. It was important to keep this as it provides help with Minnesota Care, MA, and the SHIP program.
- There was no update available to know what came out of the SUDS reform bill.

- Children's Residential Treatment Funding was granted approval for the last two months of the fiscal year to get funds to cover those residential treatment placements for children. Have not heard whether the continuation of this state support long term passed or not.
- She will be finding out more on these bills and all the legislative changes made at the MACSSA conference tomorrow that she will be attending. She will have an update in the future on all of them.

Commissioner Marcotte inquired if she would be asking about the misappropriated monies that were earmarked for Child Care or not to which Cynthia responded that there was an ongoing audit of the program and that she hoped to learn more at her upcoming conference and will follow up with the board on it.

Cynthia continued her update by talking about her 1 on 1 meetings she has been doing with all of the HHS employees and stated that she is very happy with all of the positive feedback she has been getting and happy with the themes of the feedback she has gotten compared to the feedback received during her initial meetings with staff two years ago. Two years ago employees felt that morale was very low, there was not a lot of trust between staff and the administration, and that communications were not good, there was not good trust between line staff and leadership, lack of trust in general for administration, low morale, and employees didn't feel valued. This time the feedback indicated that communication had greatly improved, there is trust between the staff and administration, the culture, in general, has improved, and people are happier to be here now and feel valued. They also commented that they would still like to see some aesthetic upgrades done to the building as it seems to have been neglected for some time.

Commissioner Marcotte noted that it was good to hear that staff are happier with their work environment and that the administration to staff relationships are better than they had been.

Cynthia continued by saying that the final report/evaluation for the Leadership Leverage training is in its final editing phase and should be made available to the board within the next week or two. Has been suggested that we continue to offer this training in the future, so there are plans to offer a new session again starting in September.

Lastly Cynthia mentioned that work had begun on the End of Year report for HHS. They have formed a committee and have looked at examples of reports from other counties. A format was determined and next the content will be determined. Distribution to who and how has not yet been finalized.

CRE Program Presentation, Kim Larson & Nick Anderson

Kim and Nick went through their presentation on the Comprehensive Re-Entry Program that is headed up by Nick, along with the Aitkin County Jail staff.

Committee Reports

H&HS Advisory Committee Update

Kristine and Terri gave a nice recap of the last Advisory Committee meeting that was held on May 1, 2019. They explained the work and outcomes of the suicide prevention project they are assisting HHS with.

Lakes & Pines Update

Commissioner Niemi talked about the presentation on ROMA, the Results Oriented Management Assessment, that they were given. Noting that it is important to focus on

the outcomes of our work and not so much the tasks we do. Tasks in themselves is not what is important, the way families or people are able to improve their lives is important.

The meeting was adjourned at 10:10 a.m.

Next Meeting – June 25, 2019

Break: 10:10 a.m. to 10:20 a.m.

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: May 14, 2019 to May 27, 2019; B) Approve County Board Minutes: May 14, 2019; C) Approve Electronic Funds Transfers: \$693,823.13; D) Approve Temporary On-Sale Liquor License – Isle Lions Club; E) Adopt Resolution: Large Assembly License – High Lifter Quadna Mud Nationals; F) Approve Auditor Warrants – Contegrity: \$429,922.29; G) Approve Auditor Warrants – School May/June Settlement: Agency \$2,182,092.53; H) Approve Commissioner Warrants: General Fund \$107,903.08, Road & Bridge \$628,115.60, Health & Human Services \$6,207.38, State \$570.00, Trust \$24,046.65, Forest Development \$2,897.41, Taxes & Penalties \$75,959.77, Aitkin County Collaborative \$20,000.00, Long Lake Conservation Center \$10,694.73, Parks \$50,868.84 for a total of \$927,263.46 ; I) Adopt Resolution: 2019 State of MN Federal Supplemental Boating Safety Patrol Grant; J) Approve County Administrator Employment Agreement

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the following Temporary On-Sale Liquor License (Strong Beer) for August 31, 2019 through September 2, 2019:

ON Sale:

Isle Lions Club, d/b/a Isle Lions Club – Williams Township (At White Pine Logging & Threshing Show – 15489 180th Ave., Finlayson, MN)

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Large Assembly License – High Lifter Quadna Mud Nationals:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

ATV/SxS Event – High Lifter Quadna Mud Nationals (High Lifter Products, Inc., d/b/a Mud National Events, LLC) – City of Hill City and Hill Lake Township

This is scheduled to take place June 6th – 9th, 2019 from 8:00 A.M. to 10:00 P.M. daily.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – 2019 State of MN Federal Supplemental Boating Safety Patrol Grant:

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the 2019 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement on file

**HHS BOARD
ADJOURNS**

BREAK

**CONSENT
AGENDA**

**TEMPORARY
ON-SALE
LIQUOR
LICENSE
(STRONG BEER)
ISLE LIONS
CLUB**

**RESOLUTION
20190528-041
LARGE
ASSEMBLY
LICENSE – HIGH
LIFTER QUADNA
MUD NATIONALS**

**RESOLUTION
20190528-042
2019 STATE OF
MN FEDERAL
SUPPLEMENTAL
BOATING**

<p>in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$6,375.00 for the term of May 10, 2019 through September 2, 2019.</p>	SAFETY PATROL GRANT
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve County Administrator Employment Agreement commencing May 28, 2019, as presented.</p>	COUNTY ADMINISTRATOR EMPLOYMENT AGREEMENT
<p>Terry Neff, Environmental Services Director reviewed the proposed Zoning Ordinance Amendments and Solid Waste Ordinance with the Board.</p>	ORDINANCES
<p>Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the Zoning Ordinance Amendments as presented.</p>	ZONING ORDINANCE AMENDMENTS
<p>Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt Solid Waste Ordinance as presented.</p>	SOLID WASTE ORDINANCE
<p>Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting to set Public Hearing - Revert Portion of CSAH 3, at 6:30 p.m. on July 10, 2019 at Logan Township.</p>	PUBLIC HEARING SCHEDULED
<p>Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to adopt Fund Balance Policy as presented.</p>	FUND BALANCE POLICY
<p>Jessica Seibert, County Administrator updated the Board on the following:</p> <ul style="list-style-type: none">• Government Center construction progress• Legislative actions	COUNTY ADMINISTRATOR UPDATES
<p>The Board discussed: ARDC, 1W1P, CARE, Mille Lacs Fisheries, ATV, McGregor Airport, BSLWMP, JCNRB, Snake River DNR Presentation, NRAC, Aitkin County Lakes & Rivers Association, Arrowhead Counties, AIS, Historical Society, Sobriety Court, TZD, Aitkin Airport, Aitkin County Water Planning Task Force, NCLUB, and MHB.</p>	BOARD DISCUSSION
<p>Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 11:32 a.m. until Tuesday, June 11, 2019 at the Aitkin Public Library.</p>	ADJOURN
<hr/> <p>Anne Marcotte, Board Chair Aitkin County Board of Commissioners</p>	
<hr/> <p>Jessica Seibert, County Administrator</p>	



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: 6/11/2019

Title of Item: Electronic funds transfers

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Lori Grams	Department: County Treasurer
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Presenter (Name and Title): N/A	Estimated Time Needed:
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Summary of Issue:
Electronic funds transfers thru 6/3/19

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

ELECTRONIC FUNDS TRANSFERS

Thru June 3, 2019

Date	Amount	Reason
5/22/19	\$2,212.44	Manual Abstract
5/23/19	\$1,916,831.58	Auditors Warrant
5/23/19	\$1,339,281.77	Manual Abstract
5/24/19	\$1,460.12	Auditors Warrant
5/24/19	\$117,775.66	Manual Abstract
5/24/19	\$542,876.15	Payroll Abstract
5/28/19	\$4,487.67	Commissioner Abstract
5/28/19	\$6,172.00	Manual Abstract
5/30/19	\$4,002.72	Manual Abstract
5/31/19	\$4,123.50	Auditors Warrant
5/31/19	\$60,350.14	Commissioner Abstract

\$3,999,573.75



Aitkin
County

Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: June 11, 2019

Title of Item: Purchase of Survey Equipment

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Rich Courtemanche	Department: Land
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Presenter (Name and Title): Randy Quale, County Surveyor	Estimated Time Needed: n/a
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Summary of Issue:

Aitkin County Land Survey crew needs to update its field equipment. Existing equipment is outdated and has exceeded the expected life of equipment of its kind.

The attached is a quote for survey equipment (MN Contract 87135).

1) Trimble R10-2 single receiver bundle, and \$20,785.50
 2) Mobile Communication Bridge (Verizon) \$4,531.50
 3) Annual survey program cost \$1,012.50
 Total: \$26,329.50

The unit is new and discounted as a demo model and with equipment trade in.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve budgeted purchase of survey equipment at a cost of \$26,329.50

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 26,329.50

Is this budgeted? Yes No *Please Explain:*

10-921-6610, \$15,000
 11-925-6610, \$15,000
 Total Budget \$30,000 (Under budget of \$3,670.50)



Frontier Precision, Inc.
 446 Great Oak Drive
 Waite Park, MN 56387
 320.654.6511
 www.frontierprecision.com

Quote
 Date: 05/23/2019 02:44 PM
 Quote Number: 31423
 Valid Until: 06/22/2019
 Quotation by: Weston Schneider

BILL TO:

AITKIN COUNTY LAND DEPARTMENT
 Randy Quale
 209 - 2ND STREET NW, ROOM 204
 Aitkin, MN 56431 United States
 randy.qual@co.aitkin.mn.us 218-927-7326

SHIP TO:

AITKIN COUNTY LAND DEPARTMENT
 Randy Quale
 209 - 2ND STREET NW, ROOM 204
 Aitkin, MN 56431 United States
 randy.qual@co.aitkin.mn.us 218-927-7326

Product Details	Qty	Price	Total
1. R10-102-60-01 Trimble R10-2, Model 60- SINGLE RECEIVER KIT WITH TRANSPORT	1	\$23,035.50	\$23,035.50
Includes: R10-2, Case, Dual Battery Charger, 2 Li-Ion Batteries, Quick Release, Programming Cable			
2. R10-CFG-002-41 Trimble R10-2 Configuration Level - R10 Base and Rover Mode	1	\$0.00	\$0.00
Part of R10-2 Bundle			
3. 101071-00-01 Power Supply and Power Cord For Dual Charger	1	\$0.00	\$0.00
Part of R10-2 Bundle			
4. Frontier Trade In Frontier Trade In	1	(\$2,250.00)	(\$2,250.00)
R8-2 Trade-In			
Sub Total:			\$20,785.50
Tax:			\$0.00
Shipping:			\$0.00
Grand Total:			\$20,785.50

Special Notes:

MN State Contract 87135

Shipping, handling, and applicable sales tax will be added to invoice.

5-23-2019

Terms and Conditions

All invoices are in U.S. Dollars. Prices are good for 30 days.

Payment terms are net 30 days upon approved credit. We also accept VISA, MasterCard and American Express. Returns- A standard restocking fee of 20% will be charged for any returned equipment.

Shipping and handling charges are prepaid and added to invoice. Shipment will be made by UPS Ground unless otherwise specified, FOB Shipping Point.



Frontier Precision, Inc.
 446 Great Oak Drive
 Waite Park, MN 56387
 320.654.6511
 www.frontierprecision.com

Quote
 Date: 05/23/2019 02:57 PM
 Quote Number: 31425
 Valid Until: 06/29/2018
 Quotation by: Weston Schneider

BILL TO:

AITKIN COUNTY LAND DEPARTMENT
 Randy Quale
 209 - 2ND STREET NW, ROOM 204
 AITKIN, MN 56431 United States
 randy.qual@co.aitkin.mn.us 218-927-7326

SHIP TO:

AITKIN COUNTY LAND DEPARTMENT
 Randy Quale
 209 - 2ND STREET NW, ROOM 204
 AITKIN, MN 56431 United States
 randy.qual@co.aitkin.mn.us 218-927-7326

Product Details	Qty	Price	Total
1. INT400PXRTK-VLKT RTK Bridge®-X kit for VERIZON 4G LTE service with 400 MHz (U	1	\$4,080.25	\$4,080.25
Demo - RTK Bridge®-X kit for VERIZON 4G LTE service with 400 MHz (UHF) internal radio.			
2. INFIP4-400ANT-MBKT-V FIP4-400ANT-MBKT-V - MOBILE	1	\$451.25	\$451.25
Demo - FIP4-400ANT-MBKT-V - MOBILE			
		Sub Total:	\$4,531.50
		Tax:	\$0.00
		Shipping:	\$0.00
		Grand Total:	\$4,531.50

Special Notes:

Shipping, handling, and applicable sales tax will be added to invoice.

5-23-2019

Terms and Conditions

All invoices are in U.S. Dollars. Prices are good for 30 days.

Payment terms are net 30 days upon approved credit. We also accept VISA, MasterCard and American Express. Returns- A standard restocking fee of 20% will be charged for any returned equipment.

Shipping and handling charges are prepaid and added to invoice. Shipment will be made by UPS Ground unless otherwise specified, FOB Shipping Point.



Frontier Precision, Inc.
 10900 73rd Avenue North
 Maple Grove, MN 55369
 763.496.1366
 www.frontierprecision.com

Quote
 Date: 05/28/2019 02:34 PM
 Quote Number: 31502
 Valid Until: 06/28/2019
 Quotation by: Kolin Mark

BILL TO:

AITKIN COUNTY LAND DEPARTMENT
 Randy Quale
 209 - 2ND STREET NW, ROOM 204
 AITKIN,, MN 56431 United States
 randy.qual@co.aitkin.mn.us 218-927-7326

SHIP TO:

AITKIN COUNTY LAND DEPARTMENT
 Randy Quale
 209 - 2ND STREET NW, ROOM 204
 AITKIN,, MN 56431 United States
 randy.qual@co.aitkin.mn.us 218-927-7326

Product Details	Qty	Price	Total
1. EWLS-TA-LOYAL-STOCK Loyalty Program Trimble Access Annual SW RNST lapsed &gt; 12m	1	\$1,012.50	\$1,012.50
Loyalty Program Trimble Access Annual SW RNST lapsed > 12m (Stock expires 12m from invoice date) Yuma II serial number: T71SY-1546-013521			
			Sub Total: \$1,012.50
			Tax: \$0.00
			Shipping: \$0.00
			Grand Total: \$1,012.50

Special Notes:

** Price reflects Minnesota State Contract ID 87135.

Shipping, handling, and applicable sales tax will be added to invoice.

5-29-2019

Terms and Conditions

All invoices are in U.S. Dollars.

Payment terms are net 30 days upon approved credit. We also accept VISA, MasterCard and American Express. Returns- A standard restocking fee of 20% will be charged for any returned equipment.

Shipping and handling charges are prepaid and added to invoice. Shipment will be made by UPS Ground unless otherwise specified, FOB Shipping Point.



Board of County Commissioners Agenda Request

2E

Agenda Item #

Requested Meeting Date: June 11, 2019

Title of Item: Frontier Communications Easement Sec 25 Twp 48 Rge 24

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Rich Courtemanche	Department: Land
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Presenter (Name and Title): Rich Courtemanche, Land Commissioner	Estimated Time Needed: N/A
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Summary of Issue:

Frontier Communications of Mountain Lake MN is requesting a ten foot (10') easement to place communications cable over, under, and across the center of the North Soo Recreation Trail, that part of the NWNW, SWNW, SENW, NESW, NWSE, SWSE, and SESE of Section 25, Township 48, Range 24.

Aitkin County Surveyor has reviewed the attached survey and has no objections.

Average to be encumbered by the easement was determined to be 1.5 acres (6,521.62'x10')

Easement at the rate of \$1,425 plus recording fee of \$46 = \$1,471

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve easement subject to Frontier Communication paying the Utility Easement Cost and recording fee = \$1,471 (6,521.62'x10'). In addition, Frontier Communication must bring past due telecommunication easement fees current (\$1,376.24).

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 11, 2019

By Commissioner: xx

20190611-0xx

Frontier Communications Easement Sec 25 Twp 48 Rge 24

UTILITY EASEMENT

Pursuant to the authority given to the County Auditor of Aitkin County, by the County Board of said County of Aitkin, as set forth in their resolution adopted by the County on June 11, 2019 to, Frontier Communications of P.O. Box 368, Mountain Lake, MN 56159 a perpetual easement to construct and maintain an underground utility lying over, under, and across the following Aitkin County managed lands to wit:

The easement is described as follows:

LEGAL DESCRIPTION –

A 10.00 foot utility easement over, under, and across that part of the NW1/4 of the NW1/4, SW1/4 of the NW1/4, SE1/4 of the NW1/4, NE1/4 of the SW1/4, NW1/4 of the SE1/4, SW1/4 of the SE1/4, and the SE1/4 of the SE1/4, all being in Section 25, Township 48, Range 24, Aitkin County, Minnesota, lying 5.00 feet on either side of the following described centerline: Commencing at the Southeast corner of said Section 25; thence on an assumed bearing of North 89 degrees 56 minutes 19 seconds West, along the South line of said Section 25, a distance of 139.02 feet to a point on said south line of Section 25, said point being 10.00 feet Northeasterly, at right angles, from the centerline of the Soo Line Recreational trail and the point of beginning of the centerline being herein described; thence North 52 degrees 41 minutes 21 seconds West, parallel with said centerline of Soo Line Recreational Trail, a distance of 6,521.62 feet, to a point on the West line of said Section 25 and there terminating, said point being South 00 degrees 35 minutes 11 seconds East, 1318.23 feet from the Northwest Corner of said Section 25.

Also subject to other easements, reservations or restrictions of record, if any.

AND WHEREAS, said applicant will be charged \$1,425 for the easement and timber charges as appraised by the County Land Commissioner, and

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor be and is hereby authorized to issue to Frontier Communications of P.O. Box 368, Mountain Lake, MN 56159 a perpetual easement to use said strip of land, if consistent with the law, as in the special conditions set forth herein.

BE IT FURTHER RESOLVED that said easement be granted, subject to the following terms, and conditions:

1. The communication infrastructure shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin and the land area shall be open for public use, as long as said easement is in force.
2. Any timber cut or destroyed shall be paid for at the usual rate as soon as determined by the Land Commissioner. (Timber has been included in the easement costs.)

3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time its continuance will conflict with public use of the land, or any part thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.
6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
7. Aitkin County manages the property for many purposes such as a motorized and non-motorized recreation trails, access to county managed and other lands for resource management purposes, including the harvesting of timber, extraction of gravel, peat, fill dirt, etc, and the mining and extraction of minerals. The issuing and use of this easement shall not adversely affect any other Aitkin County authorized uses of this strip of land.
8. After construction, the lessee shall mark the location of the utilities and shall return the land to the same condition as prior to issuing of the easement.
9. If the County shall make any improvements or changes on all or any part of its property upon which utilities have been placed by this permit, the utility owner shall, after notice from the County, change vacate, or remove from County property said works necessary to conform with said changes without cost whatsoever to the County.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of June 2019, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of June 2019

Jessica Seibert
County Administrator



Request for Access Across Tax-Forfeited Lands In Aitkin County

August 29, 2006

Before completing this request, read the accompanying instructions to determine the type of easement that you are requesting. Please attach a map showing the proposed easement that you are requesting. A non-refundable application fee of \$400.00 must accompany this application. If approved, the application fee will be applied to the easement fee.

① Easement:

- Utility easement only
 Recreational road easement - no utilities are allowed, for recreation use only
 Residential road easement - includes utility easement, for year round use

See the instruction sheet for better definitions of the types of easements

② Applicant Information (please print or type)

Frontier Communications	
Name of applicant	Company name
P.O. Box 368	Mountain Lake MN 56159
Mailing address	City State Zip Code
507-427-2241	Mark.Shannon@ftr.com
Daytime phone number	E-mail address

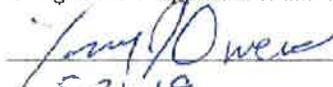
③ Please answer the following with regards to **YOUR** parcel being accessed:

Tax Parcel Number _____ Acreage _____
Location of Parcel: Legal Description : _____
Section 25 Township 48N Range 24W
Do you own the property? yes no fee owner contract for deed purchaser
Do you have any other access into this property? yes no
Will the proposed easement route cross property other than Aitkin County tax forfeited lands?: yes no
If yes, has legal access been acquired from these other properties? yes no

④ Please write a brief note on why you are requesting an easement:

This would be a shorter, more viable route to place communications cable, than following the road right of way around. At times the ditch in the road r/w is too wet, which would greatly limit access and increase costs

⑤ Signature of applicant or authorized representative


Date
5-21-19

⑥ Please return the completed form, and map along with the nonrefundable application fee of \$400.00 to:
Aitkin County Land Department
209 2nd St. NW Room 206
Aitkin, Mn. 56431
218-927-7364



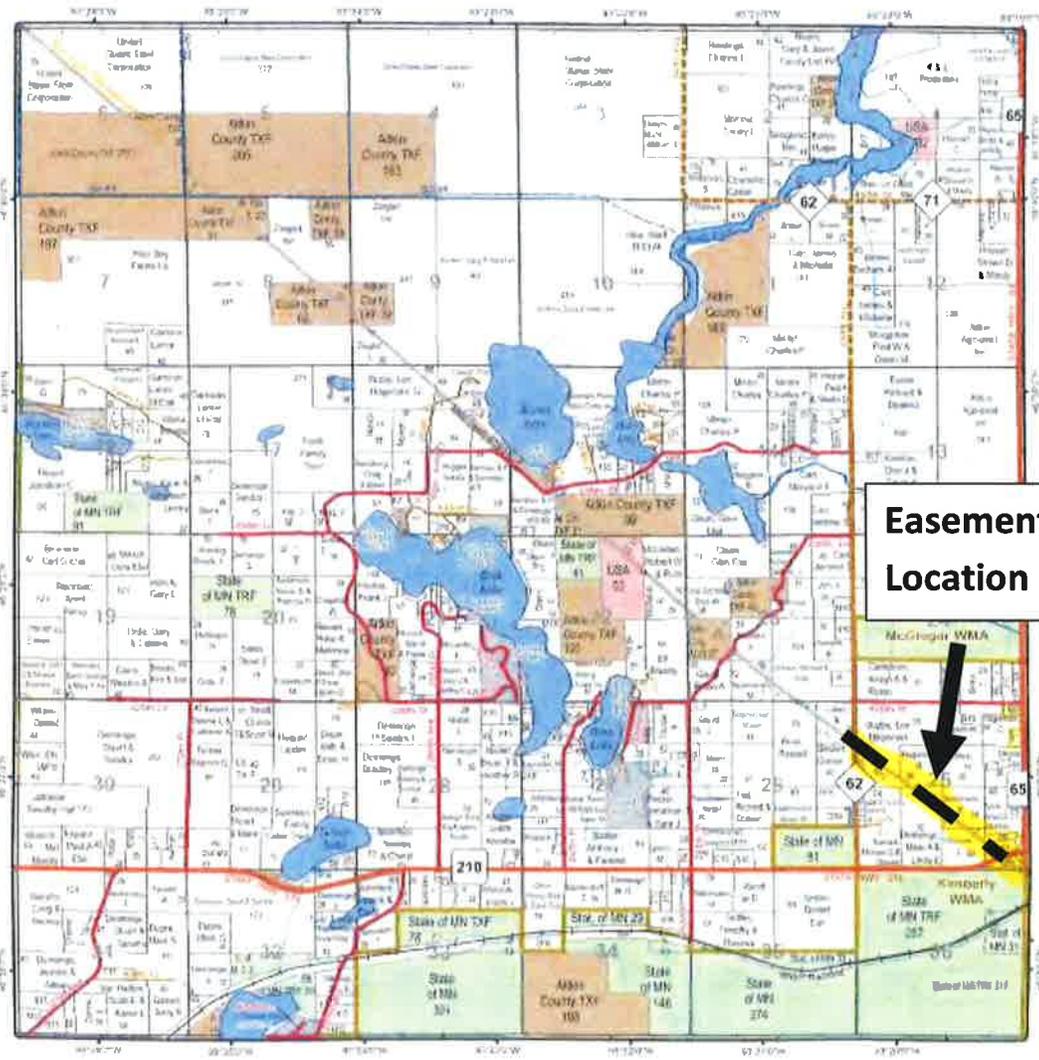
JEVNE T48N-R24W



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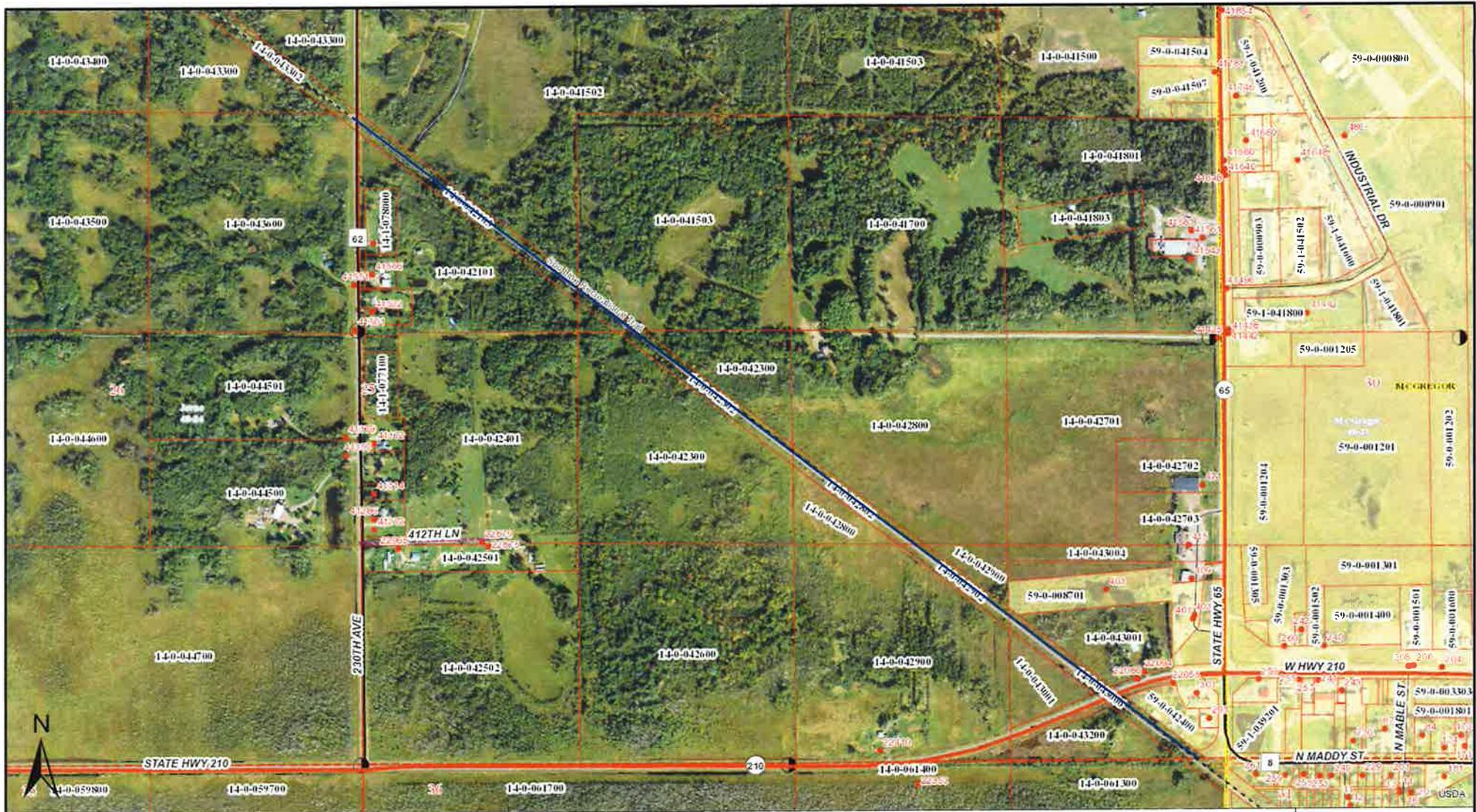
See WORKMAN 1408 R24W1 Page 41

See FLEMING 1408 R24W1 Page 40



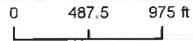
**Easement
Location**

See UNORGANIZED T12N R24W1 Page 33



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Date: 5/8/2019



Soo Line Trail



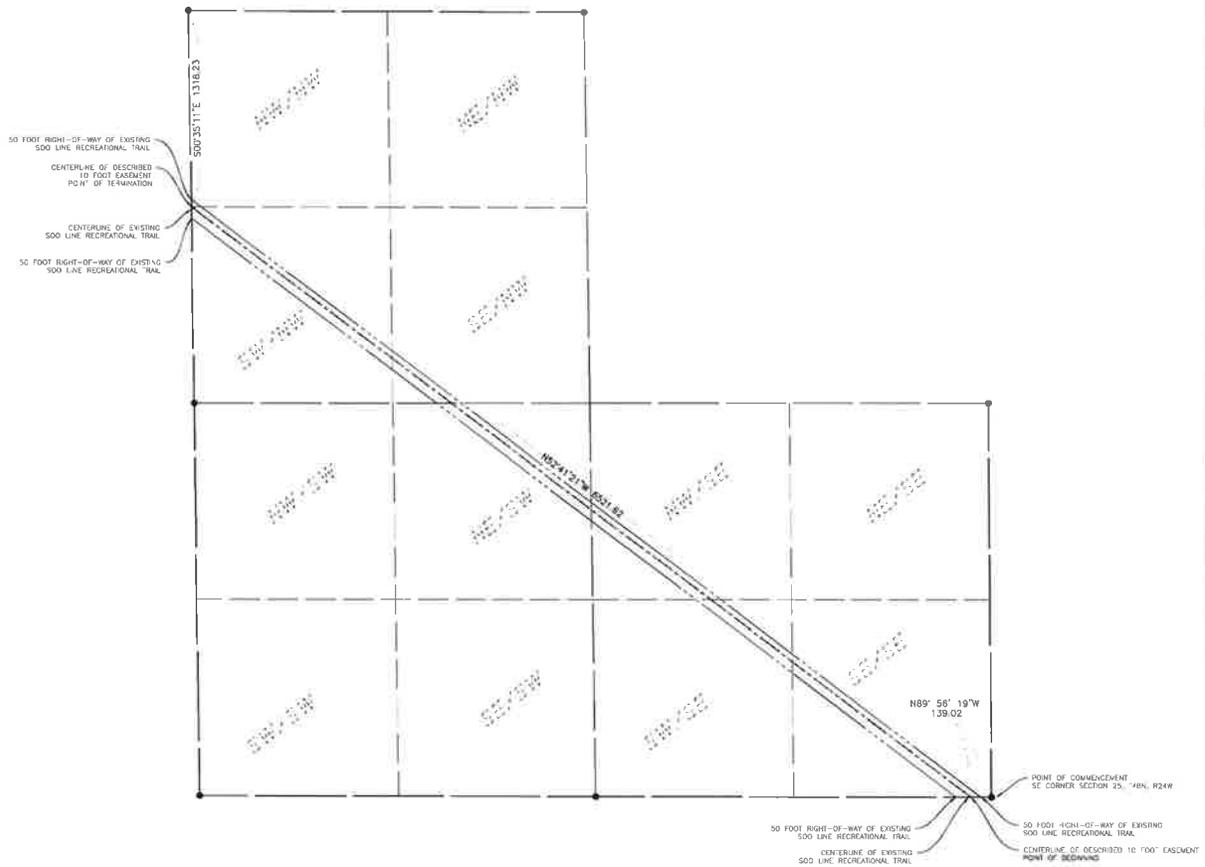
CERTIFICATE OF SURVEY

SECTION 25, TOWNSHIP 48 NORTH, RANGE 24 WEST

AITKIN COUNTY, MINNESOTA

PROPOSED EASEMENT DESCRIPTION:

A 10.00 foot utility easement over, under, and across that part of the NW1/4 of the NW1/4, SW1/4 of the NW1/4, SE1/4 of the NW1/4, NE1/4 of the SW1/4, NW1/4 of the SE1/4, SW1/4 of the SE1/4, and the SE1/4 of the SE1/4, all being in Section 25, Township 48, Range 24, Aitkin County, Minnesota, and 3.00 feet on either side of the following described easement commencing at the Southeast corner of said Section 25. Thence an unobstructed bearing of North 89 degrees 58 minutes 19 seconds West, along the South line of said Section 25, a distance of 139.02 feet to a point on said South line of Section 25, said point being 10.00 feet northwardly of right-of-way. Thence the bearing of the 10.00 foot easement line and the point of beginning of the easement being herein described, thence North 59 degrees 41 minutes 21 seconds West, parallel with said centerline of said line, a distance of 2,571.82 feet, to a point on the West side of said Section 25 and thence thencebearing, said line being South 05 degrees 35 minutes 11 seconds East, 1318.23 feet from the Southwest corner of said Section 25.



LEGEND

- IRON MONUMENT FOUND
- EASEMENT
- CENTERLINE
- RIGHT-OF-WAY
- QUARTER-LINE
- SECTION-LINE



SCANS ARE BASED ON NAD83(83) AITKIN COUNTY COORDINATE SYSTEM

<p>NORTHWESTERN SURVEYORS & CONSULTANTS, P.C. 1000 1ST AVENUE S.W. MINNEAPOLIS, MN 55415</p>	<p>MID-STATE CONSULTANTS SEC25-148N-R24W AITKIN COUNTY, MN</p>	<p>DATE: 5/20/2019 DRAWN BY: [Signature] CHECKED BY: [Signature] SCALE: AS SHOWN</p>	<p>I HEREBY CERTIFY THAT THE ABOVE PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED SURVEYOR IN THE STATE OF MINNESOTA.</p> <p>[Signature] 5/20/2019</p>
	<p>MINNESOTA PROFESSIONAL SURVEYOR LICENSE NO. 12345</p>		



Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: June 11, 2019

Title of Item: Frontier Communications Convert Annual Leases to Perpetual Easement

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Rich Courtemanche	Department: Land
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Presenter (Name and Title): Rich Courtemanche, Land Commissioner	Estimated Time Needed: N/A
--	--------------------------------------

Summary of Issue:

Frontier Communications of Mountain Lake MN is requesting to convert eleven (11) annual leases for utility easements to perpetual (50 year) easements. See attached table.

In 2010, the Aitkin County Land Department proposed converting annual leases to a perpetual easement. Recent revelations of a lapse in lease payments have renewed interest in making these utility perpetual.

Frontier Communications agrees that converting annual leases to perpetual easements will facilitate administration of the utility corridors on Aitkin County lands. The Easements total \$9,250 plus recording fee of \$46 = \$9,296

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve easement subject to Frontier Communication paying the Utility Easement Cost and recording fee = \$9,296 for the eleven easements. In addition, Frontier Communication must bring past due telecommunication easement fees current (\$1,376.24).

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 11, 2019

By Commissioner: xx

20190611-0xx

Frontier Communications Convert Annual Leases to Perpetual Easement

EASEMENT

Pursuant to the authority given to the County Auditor of Aitkin County, by the County Board of said County of Aitkin, as set forth in their resolution adopted by the County on June 11, 2019 to, Frontier Communications of P.O. Box 368, Mountain Lake, MN 56159, a perpetual easement to construct and maintain a utility easement lying over, under, and across the following Aitkin County managed lands to wit:

The easement is described as follows:

LEGAL DESCRIPTION –

1 Lease #15210	2 Soo Line RR R/W encroachments west of MP 211 at McGrath, Mn survey station 1249-80
3 Lease #23563	4 Soo Line RR R/W 2061+85 approx. 4,032' west of MP 280 at Palisade, Mn.
5 Lease #15656	6 Soo Line RR R/W – 1 anchor encroachment W of MP 209 at McGrath, Mn survey station 1279+68
7 Lease #14870	8 Soo Line RR R/W overhead wire crossing, 2 pole encroachments W of MP 258 Lawler, Mn survey station 901+74
9 Lease #19818	10 Soo Line RR lease 2036+25 approx. 1,100 feet E of MP 281 Palisade, Mn.
11 Lease #23005	12 Soo Line RR lease survey station 2116+03 approx. 4,170 feet W of MP 281 Palisade, Mn.
13 Lease #15874A	14 Soo Line RR lease overhead wire crossing w/ 2 poles and 6 anchor encroachment at survey station 2098+18 approx. 2,383 feet W of MP 281 Palisade, Mn.
15 Lease #28958	15 Soo Line RR ROW easement McGregor to east county line
16 Lease #365123	17 Part of SE-SW 36-51-23
18 Lease #134825	19 Part of E ½-NE of 13-48-25 (McGregor exchange)
20 Lease #144825	21 Part of NE-SE, SE-NE 14-48-25 and SW-NW, N ½-N 1/2 13-48-25

WHEREAS, said applicant will be charged \$9,250 for the easement and timber charges as appraised by the County Land Commissioner, and

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor be and is hereby authorized to issue to Frontier Communications of P.O. Box 368, Mountain Lake, MN 56159 a perpetual easement to use said strip of land, if consistent with the law, as in the special conditions set forth herein, and

BE IT FURTHER RESOLVED, that said easement be granted, subject to the following terms, and conditions:

1. The communication infrastructure shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin and the land area shall be open for public use, as long as said easement is in force.
2. Any timber cut or destroyed shall be paid for at the usual rate as soon as determined by the Land Commissioner. (Timber has been included in the easement costs.)

3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time its continuance will conflict with public use of the land, or any part thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.
6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
7. Aitkin County manages the property for many purposes such as a motorized and non-motorized recreation trails, access to county managed and other lands for resource management purposes, including the harvesting of timber, extraction of gravel, peat, fill dirt, etc., and the mining and extraction of minerals. The issuing and use of this easement shall not adversely affect any other Aitkin County authorized uses of this strip of land.
8. After construction, the lessee shall mark the location of the utilities and shall return the land to the same condition as prior to issuing of the easement.
9. If the County shall make any improvements or changes on all or any part of its property upon which utilities have been placed by this permit, the utility owner shall, after notice from the County, change vacate, or remove from County property said works necessary to conform with said changes without cost whatsoever to the County.

Commissioner xx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of June, 2019 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of June, 2019

Jessica Seibert
 County Administrator



Aitkin
County

Board of County Commissioners Agenda Request

2G
Agenda Item #

Requested Meeting Date: June 11, 2019

Title of Item: Towards Zero Deaths

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Please adopt the two attached resolutions for Towards Zero Deaths.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt the (2) attached resolutions.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20190611-0xx

Support Towards Zero Deaths Coalition

BE IT RESOLVED, that the Aitkin County Board supports the Toward Zero Deaths Coalition.

Commissioner xx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of June, 2019 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of June, 2019

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 11, 2019

By Commissioner: xx

20190611-0xx

Towards Zero Deaths Fiscal Agent Agreement

WHEREAS, that Towards Zero Deaths enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that Kirk Peysar, Aitkin County Auditor, is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Toward Zero Deaths and to be the fiscal agent and administer the grant.

Commissioner xx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of June, 2019 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of June, 2019

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2 H

Agenda Item #

Requested Meeting Date: June 11, 2019

Title of Item: Fire Protection Contracts

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Kirk Peysar, County Auditor		Department: County Auditor
Presenter (Name and Title): Kirk Peysar, County Auditor		Estimated Time Needed: n/a
Summary of Issue: Approve and authorize signatures to the Fire Protection Contract for the Unorganized Towns of 52-25 (Quadna), 52-27 (Shovel Lake) and 51-27 (Lemay) with City of Hill City Fire Department.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve and authorize signatures to the contracts with City of Hill City Fire Department.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ as attached Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

Kirk Peysar
Aitkin County Auditor
209 Second Street Northwest Room 202
Aitkin, Minnesota 56431
218.927.7354

June 4, 2019

To: Board of Commissioners

From: Kirk Peysar, County Auditor 

Re: 2020 Fire Protection contract with the City of Hill City

The City of Hill City has submitted a renewal contract to provide fire protection to the 3 neighboring unorganized townships. The allocation of fire protection costs are as follows: 52-25 \$2,708.85, 52-27 \$5,488.34, and 51-27 \$1,226.73.

Request to authorize signatures to the 2020 Fire Protection contract with the City of Hill City for the unorganized townships.

AGREEMENT FOR FIRE SERVICE

This Agreement, made and entered into this ____ day of _____, 20____, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the township of Unorganized 52-27, hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service, and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$5488.31. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term on one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this _____ day of _____.

CITY OF HILL CITY

By: _____
Mayor

ATTEST:

City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ____ day of _____, 20____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

AGREEMENT FOR FIRE SERVICE

This Agreement, made and entered into this ____ day of _____, 20____, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the township of Unorganized 51-27, hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service, and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$ 1226.73 Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term on one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this _____ day of _____.

CITY OF HILL CITY

By: _____
Mayor

ATTEST:

City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ____ day of _____, 20____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

AGREEMENT FOR FIRE SERVICE

This Agreement, made and entered into this _____ day of _____, 20____, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the township of Unorganized 52-25, hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service, and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$2708.85. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term on one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this _____ day of _____.

CITY OF HILL CITY

By: _____
Mayor

ATTEST:

City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ____ day of _____, 20____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk



Board of County Commissioners Agenda Request

21
Agenda Item #

Requested Meeting Date: June 11, 2019

Title of Item: Fire Protection Contract-City of McGregor

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Kirk Peysar, County Auditor		Department: County Auditor
Presenter (Name and Title): Kirk Peysar, County Auditor		Estimated Time Needed: n/a
Summary of Issue: Approve and authorize signatures to the Fire Protection Contract for the Unorganized Town of 47-24 (Davidson) with McGregor Fire Department.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve and authorize signatures to the contract with McGregor Fire Department.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ as attached Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

Kirk Peysar
Aitkin County Auditor
209 Second Street Northwest Room 202
Aitkin, Minnesota 56431
218.927.7354

June 4, 2019

To: Board of Commissioners

From: Kirk Peysar, County Auditor 

Re: 2019 Fire Protection contract with McGregor Fire Department

McGregor Fire Department has submitted a renewal contract to provide fire protection to the unorganized township 47-24 (Davidson). The allocation of fire protection cost is as follows: 47-24 \$1,979.93

Request to authorize signatures to the Fire Protection contract with McGregor Fire Department for the unorganized township.

AGREEMENT FOR FIRE SERVICE

This agreement, made and entered into this 4th day of ~~March~~^{June} 2019, between the City of McGregor Rural Fire Service, hereinafter called the City of McGregor, and the Township of Unorg. 47-24, hereinafter called the Town.

1. The City of McGregor agrees to furnish fire protection to all properties within the Town for the terms of this contract and under the conditions herein provided.
2. In providing said fire protection service the City of McGregor agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire-fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of McGregor will provide similar fire protection service in several towns in Aitkin County. If two or more calls are received, the City of McGregor will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firefighters and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firefighters and equipment, shall be final.
 - E. The City shall not be liable to the Town for loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firefighters or fire equipment, or any failure to prevent, control or extinguish fire for damage to goods or for any other reason.
 - F. The City shall make no claim against said Town on account of damage to the property of the City of McGregor while in the fire service of the Town. The City shall carry liability insurance protecting itself against damage claims of its firefighters for personal injuries sustained while in the service of said Town, and further, shall carry liability insurance so far as negligent acts of the firefighters in the employ of the City of McGregor are concerned.
3. For the services herein contracted, the Town shall pay into the Rural Fire Account the amount received by the Town from its annual tax levy made for such fire protection, and determined as their fair share of the cost of this service. Payments can be made in full or immediately upon receipt by the Town of its tax apportionments in which such levy is received.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of the operating of this fire protection service. This levy shall be reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.
5. This contract shall run from its date for a term of five (5) years, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

Town of _____ By _____ Date _____
Chairperson

City of McGregor (Fire Dept.) By _____ Date _____
Mayor

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Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
5/28/19 9:30AM
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1 DEPT		Commissioners			
6097 Verizon Wireless					
01-001-000-0000-6250		31.46 Cell phone - Wedel	28628780200001	Telephone	N
01-001-000-0000-6250		35.01 Montly mifi - Marcotte	78666388100002	Telephone	N
6097 Verizon Wireless		66.47			
			2 Transactions		
10895 Westerlund/Laurie Ann					
01-001-000-0000-6330		503.44 Mileage Feb/Mar/Apr 2019	868@.58	Transportation & Travel & Parking	N
01-001-000-0000-6330		523.16 Mileage Jan/Feb 2019	902@.58	Transportation & Travel & Parking	N
10895 Westerlund/Laurie Ann		1,026.60			
			2 Transactions		
1 DEPT Total:		1,093.07	Commissioners	2 Vendors	4 Transactions
12 DEPT		Court Administration			
11634 Gammello & Pearson PLLC					
01-012-000-0000-6232		15.00 Attorney fees 01- cr- 17- 1100	68240	Attorney Services	Y
11634 Gammello & Pearson PLLC		15.00			
			1 Transactions		
5851 Gustafson Attorney at Law/Jean M.					
01-012-000-0000-6232		112.50 Attorney fees 01- pr- 11- 427	00556	Attorney Services	Y
5851 Gustafson Attorney at Law/Jean M.		112.50			
			1 Transactions		
14906 Jones Law Office					
01-012-000-0000-6232		277.50 Attorney fees 01- pr- 17- 186	1935286	Attorney Services	N
14906 Jones Law Office		277.50			
			1 Transactions		
2810 Larson/Shari S					
01-012-000-0000-6232		2,624.12 Attorney fees		Attorney Services	Y
2810 Larson/Shari S		2,624.12			
			1 Transactions		
12 DEPT Total:		3,029.12	Court Administration	4 Vendors	4 Transactions
40 DEPT		Auditor			
783 Canon Financial Services, Inc					
01-040-021-0000-6231		20.36 Contract charge 042 Fax	20062911	Services, Labor, Contracts	N
01-040-000-0000-6231		200.16 Contract Charge 044	20062913	Services, Labor, Contracts	N
01-040-021-0000-6231		86.28 Contract charge 041	20077555	Services, Labor, Contracts	N

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1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
783	Canon Financial Services, Inc		306.80				
				3 Transactions			
8175	Centurylink						
	01-040-021-0000-6250		60.05	License Center local	314154028	License Center- Phone	N
8175	Centurylink		60.05				
				1 Transactions			
163	Charter Communications						
	01-040-021-0000-6250		194.98	Monthly internet	83523056600458	License Center- Phone	N
163	Charter Communications		194.98				
				1 Transactions			
1457	CPS Technology Solutions, Inc						
	01-040-000-0000-6231		26.40	Contract Maint	376760	Services, Labor, Contracts	N
1457	CPS Technology Solutions, Inc		26.40				
				1 Transactions			
86235	The Office Shop Inc						
	01-040-000-0000-6405		20.44	Shredder bags	1063469- 1	Office & Computer Supplies	N
	01-040-021-0000-6405		3.98	AAA Batteries	305013- 0	Office & Computer Supplies	N
86235	The Office Shop Inc		24.42				
				2 Transactions			
40	DEPT Total:		612.65	Auditor	5 Vendors	8 Transactions	
42	DEPT			Treasurer			
12088	Official Payments Corporation						
	01-042-000-0000-5524		10.00		1000005316	Handling Fee (Nfs Check)	N
12088	Official Payments Corporation		10.00				
				1 Transactions			
14330	US Bank						
	01-042-000-0000-6231		117.53	Copier contract	384513743	Services, Labor, Contracts	N
14330	US Bank		117.53				
				1 Transactions			
42	DEPT Total:		127.53	Treasurer	2 Vendors	2 Transactions	
43	DEPT			Assessor			
657	Aitkin Glass Service						
	01-043-000-0000-6302		519.77	Replace rear window Escape	16814	Car Maintenance	N
657	Aitkin Glass Service		519.77				
				1 Transactions			
783	Canon Financial Services, Inc						

Aitkin County



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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
783 Canon Financial Services, Inc		Contract charge 033	20062908	Services, Labor, Contracts	N
	164.08				
	164.08	1 Transactions			
4641 Holiday Credit Office		April fuel	1400000147443	Gas And Oil	N
	226.77				
4641 Holiday Credit Office					
	226.77	1 Transactions			
5430 Minnesota State Board Of Assessors		Annual renewal Mike Dangers		Dues & License Renewal	N
	150.00				
5430 Minnesota State Board Of Assessors					
	150.00	1 Transactions			
4496 Mn Department Of Revenue		PACE 2 Course - Tom Burman		Training/Education	N
	125.00				
4496 Mn Department Of Revenue					
	125.00	1 Transactions			
6097 Verizon Wireless		Monthly cell phone	68069088200001	Telephone	N
	149.10				
6097 Verizon Wireless					
	149.10	1 Transactions			
43 DEPT Total:	1,334.72	Assessor	6 Vendors	6 Transactions	
44 DEPT		Central Services			
783 Canon Financial Services, Inc		Contract charge 043	20062912	Services, Labor, Contracts	N
	200.16				
783 Canon Financial Services, Inc					
	200.16	1 Transactions			
8175 Centurylink		Court house long distance	313645966	Misc Unchargeable Telephone Charge	N
	1,787.12				
8175 Centurylink					
	1,787.12	1 Transactions			
10185 Centurylink Communications Inc		March phone Central Svc	320295974	Telephone	N
	0.63				
10185 Centurylink Communications Inc					
	0.63	1 Transactions			
1010 City Of Aitkin		2048 1st 1/2 abatement Co Mkt	56-0-181801	Tax Abatements	N
	8,367.18				
1010 City Of Aitkin					
	8,367.18	1 Transactions			
13624 MailFinance					

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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formular Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
01-044-048-0000-6301		573.27	Lease	N7732628	Postage Rentals 1
13624 MailFinance		573.27	03/18/2019 06/17/2019		1 Transactions
13722 Neo Funds by Neopost					
01-044-048-0000-6205		3,500.00	Postage	79000440801866	Postage N
13722 Neo Funds by Neopost		3,500.00			1 Transactions
3336 Office Of MN. IT Services					
01-044-000-0000-6231		1,300.00	April 2019	DV19040378	Services, Labor, Contracts N
3336 Office Of MN. IT Services		1,300.00			1 Transactions
9261 RTVision, Inc.					
01-044-000-0000-6231		3,750.00	Gov AP	2019100698	Services, Labor, Contracts N
9261 RTVision, Inc.		3,750.00			1 Transactions
86235 The Office Shop Inc					
01-044-000-0000-6405		1,218.00	Copy paper	1063218-0	Office & Computer Supplies N
86235 The Office Shop Inc		1,218.00			1 Transactions
44 DEPT Total:		20,696.36	Central Services	9 Vendors	9 Transactions
45 DEPT			Motor Pool		
4070 Riley Auto Supply					
01-045-000-0000-6302		17.94	Windshield washer fluid	607725	Car Maintenance N
4070 Riley Auto Supply		17.94			1 Transactions
45 DEPT Total:		17.94	Motor Pool	1 Vendors	1 Transactions
49 DEPT			Information Technologies		
86290 Mn Counties Information Systems					
01-049-000-0000-6231		4,202.75	CTYDCSHOST 2nd Qtr	1649	Programming, Services, Contracts N
86290 Mn Counties Information Systems		4,202.75			1 Transactions
6097 Verizon Wireless					
01-049-000-0000-6231		35.01	Monthly renewal	38669511000002	Programming, Services, Contracts N
6097 Verizon Wireless		35.01			1 Transactions

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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formulari Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
49	DEPT Total:	4,237.76	Information Technologies	2 Vendors	2 Transactions
52	DEPT		Administration		
13412	Pemberton, Sorlie, Rufer & Kershner PLLI				
	01-052-000-0000-6232	226.50	Atty fees	53	Attorney Services Y
13412	Pemberton, Sorlie, Rufer & Kershner PLLI	226.50		1 Transactions	
86235	The Office Shop Inc				
	01-052-000-0000-6405	14.32	Storage box ltr/lgl	1063259-1	Office & Computer Supplies N
86235	The Office Shop Inc	14.32		1 Transactions	
52	DEPT Total:	240.82	Administration	2 Vendors	2 Transactions
53	DEPT		Human Resources		
86222	Aitkin Independent Age				
	01-053-000-0000-6230	78.00	Help wanted Ad	684354	Printing, Publishing & Adv N
			04/03/2019	04/06/2019	
	01-053-000-0000-6230	81.00	Help wanted Ad	685846	Printing, Publishing & Adv N
			04/10/2019	04/13/2019	
	01-053-000-0000-6230	57.00	Help wanted Ad	687666	Printing, Publishing & Adv N
			04/17/2019	04/20/2019	
	01-053-000-0000-6230	57.00	Help wanted Ad	689884	Printing, Publishing & Adv N
			04/24/2019	04/27/2019	
86222	Aitkin Independent Age	273.00		4 Transactions	
248	Association of Mn Counties				
	01-053-000-0000-6241	175.00	MCHRMA Conf Danielson	53205	Registration Fee N
248	Association of Mn Counties	175.00		1 Transactions	
11303	Danielson/Bobbie				
	01-053-000-0000-6330	89.28	Mileage	186@.48	Transportation/Travel/Parking N
11303	Danielson/Bobbie	89.28		1 Transactions	
12048	McDowell Agency, Inc./The				
	01-053-000-0000-6234	470.00	7 Background screening		Background Check Fees N
12048	McDowell Agency, Inc./The	470.00		1 Transactions	
13412	Pemberton, Sorlie, Rufer & Kershner PLLI				

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-053-000-0000-6232		72.00	Atty fees	53	Attorney Services	Y
13412	Pemberton, Sorlie, Rufer & Kershner PLLI		72.00	1 Transactions			
86235	The Office Shop Inc						
	01-053-000-0000-6405		21.42	File folders	1063369-0	Office & Computer Supplies	N
	01-053-000-0000-6405		10.79	Pocket folders & flags	1063369-1	Office & Computer Supplies	N
86235	The Office Shop Inc		32.21	2 Transactions			
53	DEPT Total:		1,111.49	Human Resources	6 Vendors	10 Transactions	
90	DEPT			Attorney			
485	Beltrami Co Sheriff's Office						
	01-090-000-0000-6234		89.00	01cr18116	6222	Co Sheriff Services	N
485	Beltrami Co Sheriff's Office		89.00	1 Transactions			
529	Benton County Sheriff						
	01-090-000-0000-6234		50.00	01cr19232	7285	Co Sheriff Services	N
529	Benton County Sheriff		50.00	1 Transactions			
783	Canon Financial Services, Inc						
	01-090-000-0000-6405		359.91	Contract Charge 038	20077554	Office & Computer Supplies	N
783	Canon Financial Services, Inc		359.91	1 Transactions			
880	Carlton County Sheriff's Office						
	01-090-000-0000-6234		50.00	Subpoena 01jv18268	IN201900929	Co Sheriff Services	N
	01-090-000-0000-6234		50.00	Subpoena 01jv18391	IN201900930	Co Sheriff Services	N
880	Carlton County Sheriff's Office		100.00	2 Transactions			
160	Cass County Sheriffs Office						
	01-090-000-0000-6234		75.00	01jv18268	9453	Co Sheriff Services	N
	01-090-000-0000-6234		75.00	01jv18391	9542	Co Sheriff Services	N
160	Cass County Sheriffs Office		150.00	2 Transactions			
5398	CDW Government, Inc						
	01-090-000-0000-6405		127.56	Nero Burning ROM 2019x3	RXF4118	Office & Computer Supplies	N
5398	CDW Government, Inc		127.56	1 Transactions			
10185	Centurylink Communications Inc						
	01-090-000-0000-6250		0.58	March Phone Attorney	320295974	Telephone	N

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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099	
No. Account/Formula	Accr	Amount	Service Dates	Invoice #	Account/Formula Descripti	1099
10185 Centurylink Communications Inc		0.58		Paid On Bhf #	On Behalf of Name	
			1 Transactions			
10855 Culligan						
01- 090- 000- 0000- 6213		103.60	Montly water	150x01045202	Drug & Forfeiture Ms387.213	N
10855 Culligan		103.60	1 Transactions			
1333 Dell Marketing L.P.						
01- 090- 000- 0000- 6625		3,244.94	Laptops for Lisa Stay & Tammy		Office Equipment	N
1333 Dell Marketing L.P.		3,244.94	1 Transactions			
2390 Itasca Co Sheriff						
01- 090- 000- 0000- 6234		75.00	01cr18282	12858	Co Sheriff Services	N
2390 Itasca Co Sheriff		75.00	1 Transactions			
4036 Ratz/James						
01- 090- 000- 0000- 6330		40.60	Land Use Law training	70@.58	Transportation & Travel & Parking	N
4036 Ratz/James		40.60	1 Transactions			
11176 Schiferl/Natalie						
01- 090- 000- 0000- 6330		138.04	MCAPS meeting mileage	238@.58	Transportation & Travel & Parking	N
11176 Schiferl/Natalie		138.04	1 Transactions			
10879 Shred- It						
01- 090- 000- 0000- 6231		182.97	On site regular service	8127146495	Services, Labor, Contracts	N
10879 Shred- It		182.97	1 Transactions			
4260 St Louis Co Sheriff's Office						
01- 090- 000- 0000- 6234		55.00	Subpoena 01cr181051	1902100	Co Sheriff Services	N
01- 090- 000- 0000- 6234		55.00	01cr181051	1902102	Co Sheriff Services	N
4260 St Louis Co Sheriff's Office		110.00	2 Transactions			
86235 The Office Shop Inc						
01- 090- 000- 0000- 6405		368.59	Office supplies	1063139- 0	Office & Computer Supplies	N
01- 090- 000- 0000- 6405		65.94	Paper	1063547- 0	Office & Computer Supplies	N
86235 The Office Shop Inc		434.53	2 Transactions			
5173 Thomson Reuters- West Publishing						
01- 090- 000- 0000- 6239		1,477.46	Information charges	840198913	Computer Research	N

04/01/2019 04/30/2019

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
10930 Tidholm Productions		69.95	1 Transactions		
110 DEPT Total:		2,521.30	Courthouse Maintenance	5 Vendors	10 Transactions
120 DEPT			Service Officer		
10185 Centurylink Communications Inc		22.31	March phone Veteran's	320295974	Telephone N
10185 Centurylink Communications Inc		22.31	1 Transactions		
4641 Holiday Credit Office		162.82	April gas	1400000136034	Gas And Oil N
4641 Holiday Credit Office		162.82	1 Transactions		
86235 The Office Shop Inc		278.53	Toner	1063656-0	Office & Computer Supplies N
86235 The Office Shop Inc		278.53	1 Transactions		
3518 Voyageur Press Of Mcgregor/The		100.00	1/4 page ad	393876	Printing, Publishing & Adv N
3518 Voyageur Press Of Mcgregor/The		100.00	1 Transactions		
120 DEPT Total:		563.66	Service Officer	4 Vendors	4 Transactions
122 DEPT			Planning & Zoning		
15201 Artz/Kerry		700.00	Refund App 19- 004405		Refunds & Reimbursements N
15201 Artz/Kerry		700.00	1 Transactions		
248 Association of Mn Counties		675.00	Land Use Training	53081	Registration Fee N
248 Association of Mn Counties		675.00	1 Transactions		
15194 Burton/Kimberly		33.60	Mileage Land Use Training	70@.48	Transportation & Travel N
15194 Burton/Kimberly		38.40	Admin Asst Conference mileage	80@.48	Transportation & Travel N
15194 Burton/Kimberly		72.00	2 Transactions		
783 Canon Financial Services, Inc					

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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
783 Canon Financial Services, Inc		Contract charge 046	20097775	Services, Labor, Contracts, Programm	N
		1 Transactions			
13066 Hargrave/Bryan		5 days @ \$350		Services, Labor, Contracts, Programm	Y
		05/13/2019 05/17/2019			
		5 days @ \$350		Services, Labor, Contracts, Programm	Y
		05/20/2019 05/24/2019			
13066 Hargrave/Bryan		2 Transactions			
15196 Klucas/Joseph		Full refund App2019004302		Refunds & Reimbursements	N
		1 Transactions			
15197 Kortus/Tom		Partial refund 2019004315		Refunds & Reimbursements	N
		1 Transactions			
14832 Kulifaj / Stephen		PC Meeting	05/20/19	Per Diem	Y
		PC Mileage	38@.58	Boa/Pc Mileage	N
14832 Kulifaj / Stephen		2 Transactions			
11990 Lange/David		PC Onsites		Per Diem	Y
		PC Meeting	05/20/19	Per Diem	Y
		PC Mileage	184@.58	Boa/Pc Mileage	N
11990 Lange/David		3 Transactions			
13424 Sonnee/Dennise J		PC Onsites		Per Diem	Y
		PC Mileage	172@.58	Boa/Pc Mileage	N
		PC Meeting	5/20/19	Per Diem	Y
13424 Sonnee/Dennise J		3 Transactions			
3518 Voyageur Press Of Mcgregor/The		Notice of hearing 4/30/19	393840	Printing, Publishing & Adv	N
		1 Transactions			

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Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Descripti	1099	On Behalf of Name
122	DEPT Total:				6,190.44	Planning & Zoning			11 Vendors			18 Transactions
123	DEPT					Coroner						
3987	Ramsey County Medical Examiner	01-123-000-0000-6260			1,496.33	ME 19-0869, Medex 025135		03/31/19		Autopsies- - Pathologist, Xrays, Etc	N	
		01-123-000-0000-6260			1,496.33	ME 19-0870, Medex 025136		03/31/19		Autopsies- - Pathologist, Xrays, Etc	N	
3987	Ramsey County Medical Examiner				2,992.66				2 Transactions			
123	DEPT Total:				2,992.66	Coroner			1 Vendors			2 Transactions
200	DEPT					Enforcement						
88430	Aitkin County Fair Board	01-200-000-0000-6231			125.00	2019 Fair Booth rental		07/09/19		Services & Labor (Incl Contracts)	N	
88430	Aitkin County Fair Board				125.00				1 Transactions			
117	Aitkin County Sheriff	01-200-000-0000-6240			125.00	reinstate Bruggman license		05/16/19		Dues	N	
117	Aitkin County Sheriff				125.00				1 Transactions			
170	Aitkin Motor Company	01-200-000-0000-6405			7.90	spare keys		13972		Office Supplies	N	
170	Aitkin Motor Company				7.90				1 Transactions			
12445	Brandl Chevrolet, Buick GMC	01-200-000-0000-6302			2,295.47	rotors, pads, struts #202		316624		Car Maintenance	N	
12445	Brandl Chevrolet, Buick GMC				2,295.47				1 Transactions			
13325	Bruggman/Paul	01-200-000-0000-6410			143.49	duty belt accessories		04/05/19		Clothing Allowance	Y	
		01-200-000-0000-6410			393.86	uniform shirt, carrier		04/25/2019		Clothing Allowance	N	
13325	Bruggman/Paul				537.35				2 Transactions			
783	Canon Financial Services, Inc	01-200-000-0000-6231			164.95	admin copier lease		20025786		Services & Labor (Incl Contracts)	N	
783	Canon Financial Services, Inc				164.95				1 Transactions			
10185	Centurylink Communications Inc	01-200-000-0000-6250			3.17	March phone Sheriff		320295974		Telephone	N	

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1 General Fund

Vendor Name	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
					<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
10185 Centurylink Communications Inc				3.17	1 Transactions			
9669 Cline/Jon		01-200-003-0000-6340		10.00	Evidence Training meal		Meals	N
9669 Cline/Jon				10.00	1 Transactions			
4463 Cook/Sheryl		01-200-003-0000-6340		10.00	Evidence Training meal		Meals	N
4463 Cook/Sheryl				10.00	1 Transactions			
1152 Cook/Steven		01-200-003-0000-6340		10.00	Evidence Training meal		Meals	N
1152 Cook/Steven				10.00	1 Transactions			
86527 Cuyuna Regional Medical Center		01-200-000-0000-6405		105.00	BLS cards J. Honstrom CPR	2547	Office Supplies	6
86527 Cuyuna Regional Medical Center				105.00	1 Transactions			
1339 Dennis' Towing		01-200-000-0000-6359		258.00	19-1080 possible forfeiture	05/04/19	Wrecker Service	Y
1339 Dennis' Towing				258.00	1 Transactions			
1946 Guida/Daniel		01-200-000-0000-6511		44.10	gas on personal card	05/07/19	Gas And Oil	N
1946 Guida/Daniel				44.10	1 Transactions			
8156 Hibbing Community College		01-200-003-0000-6241		200.00	Precision Driving #216	04/15/19	Registration Fee	N
8156 Hibbing Community College				200.00	1 Transactions			
4641 Holiday Credit Office		01-200-000-0000-6511		75.22	#221 gas	1400000288942	Gas And Oil	N
4641 Holiday Credit Office				75.22	1 Transactions			
2925 L & M Supply, Inc.		01-200-019-0000-6405		3.99	bisquits	9122700	Office & Computer Supplies	N
2925 L & M Supply, Inc.				3.99	1 Transactions			
5892 McGregor Printing & Graphics, Inc								

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
5892	McGregor Printing & Graphics, Inc		316.00	business cards ACSO, 207, 224	195354	Printing, Publishing & Adv	N
				1 Transactions			
11538	RCB Collections Range Credit Bureau Inc		15.13	employment background	April	Services & Labor (Incl Contracts)	N
				1 Transactions			
4681	Streichers		145.97	#221 uniform pants	I1366028	Clothing Allowance	N
				1 Transactions			
86235	The Office Shop Inc		149.98	toner	1063445-0	Office Supplies	N
				ribbon	304953-0	Office Supplies	N
86235	The Office Shop Inc		156.32				
				2 Transactions			
13934	Tire Barn		174.50	1 tire #225	47858	Car Maintenance	N
				oil change, rotate tires #224	47874	Car Maintenance	N
				oil change, brakes #209	47946	Car Maintenance	N
13934	Tire Barn		895.73				
				3 Transactions			
9642	WEX BANK		5,538.11	gas	59305515	Gas And Oil	N
				1 Transactions			
13848	WYATT'S TOWING		611.00	19- 1090 forfeiture	05/06/19	Wrecker Service	Y
				1 Transactions			
200	DEPT Total:		11,653.41	Enforcement	23 Vendors	27 Transactions	
202	DEPT			Boat & Water			
7053	Bill's Sportsman's Service		69.99	boat tie- downs	1516	Office Supplies	Y
				1 Transactions			
1682	Fishers Resort		450.00	Boat Slip Mille Lacs	1305	Services & Labor (Incl Contracts)	N

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1682 Fishers Resort		450.00			
			1 Transactions		
3950 Public Utilities					
01- 202- 000- 0000- 6254		24.28		Boat & Water	
3950 Public Utilities		24.28			
			1 Transactions	0200063119006	Utilities N
9642 WEX BANK					
01- 202- 000- 0000- 6511		453.58		B&W gas	
9642 WEX BANK		453.58			
			1 Transactions	59305515	Gas And Oil N
202 DEPT Total:		997.85		Boat & Water	
				4 Vendors	4 Transactions
252 DEPT				Corrections	
12106 Antoine Electric					
01- 252- 000- 0000- 6590		263.51		dispatch retrofit LEDs	
12106 Antoine Electric		263.51			
			1 Transactions	16845	Repair & Maintenance Supplies Y
783 Canon Financial Services, Inc					
01- 252- 000- 0000- 6231		101.52		dispatch copier lease	
783 Canon Financial Services, Inc		101.52			
			1 Transactions	20062914	Services & Labor (Incl Contracts) N
10185 Centurylink Communications Inc					
01- 252- 000- 0000- 6250		3.17		March phone Sheriff	
10185 Centurylink Communications Inc		3.17			
			1 Transactions	320295974	Telephone N
163 Charter Communications					
01- 252- 252- 0000- 6405		187.80		inmate cable	
163 Charter Communications		187.80			
			1 Transactions	6081042819	Prisoner Welfare N
5583 Crawford Supply Company					
01- 252- 252- 0000- 6405		146.16		commissary supplies	
5583 Crawford Supply Company		146.16			
			1 Transactions	1146229	Prisoner Welfare N
88628 Dalco					
01- 252- 000- 0000- 6422		497.53		janitorial	
88628 Dalco		497.53			
			1 Transactions	3453048	Janitorial Supplies N
1775 Galls LLC					
01- 252- 000- 0000- 6410		66.35		uniform shirt Katie	
				012630433	Clothing Allowance N

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1775 Galls LLC		men's uniform pant	012688083	Clothing Allowance	N
		2 Transactions			
15198 Gerard/Robin L		50% of Pay to Stay Rev Recap	Joseph Gerard	Pay To Stay Incountry Boarding Mn64	N
15198 Gerard/Robin L		1 Transactions			
2340 Hyytinen Hardware Hank		sealant, cement plug	1514346	Repair & Maintenance Supplies	N
		paint	1515017	Repair & Maintenance Supplies	N
		safety hasp	1516343	Repair & Maintenance Supplies	N
2340 Hyytinen Hardware Hank		3 Transactions			
5503 Keefe Supply Company		commissary supplies	1146228	Prisoner Welfare	N
5503 Keefe Supply Company		1 Transactions			
5892 McGregor Printing & Graphics, Inc		Malloy business cards	195354	Printing, Publishing & Adv	N
5892 McGregor Printing & Graphics, Inc		1 Transactions			
13691 MEnD Correctional Care, PLLC		Zobran, albuterol, Insulin	3971	Medical Expenses & Supplies - Inmat	6
		zofran, albuterol	4001	Medical Expenses & Supplies - Inmat	6
13691 MEnD Correctional Care, PLLC		2 Transactions			
3160 Mille Lacs Energy Coop- Albert Lea		shelter/tower	34- 54- 015- 01	Utilities & Heating	N
3160 Mille Lacs Energy Coop- Albert Lea		1 Transactions			
3284 Minnesota Department Of Health		Statewide Hospitality Fee	SHF UID: 21034	Services & Labor (Incl Contracts)	N
3284 Minnesota Department Of Health		1 Transactions			
9228 North Memorial Ambulance Service		C. Hill transport to Rvrwood	1590502	Medical Expenses & Supplies - Inmat	N
9228 North Memorial Ambulance Service		1 Transactions			
3789 Pan- O- Gold Baking Company					

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
		groceries	10002419122026	Groceries	N
		groceries	10002419129026	Groceries	N
		groceries	10002419136001	Groceries	N
3789 Pan-O-Gold Baking Company	414.66				
			3 Transactions		
11947 Phoenix Supply					
		bras, sw shirts, toothpaste	17246	Inmate Supplies	N
11947 Phoenix Supply	506.15				
			1 Transactions		
3950 Public Utilities					
		Emerg Storage garage	0200000507004	Utilities & Heating	N
		New Jail 2	0300000511002	Utilities & Heating	N
		New Jail	0300000512016	Utilities & Heating	N
3950 Public Utilities	6,296.97				
			3 Transactions		
9295 Reinhart Foodservice					
		REC groceries	700072	Prisoner Welfare	Y
		groceries	707959	Groceries	Y
		groceries	716676	Groceries	Y
		return groceries	721249	Groceries	Y
		groceries	725265	Groceries	Y
9295 Reinhart Foodservice	6,115.26				
			5 Transactions		
9499 Reliance Telephone Systems, Inc					
		phone cards	D- 23042	Phone Card Prisoner Welfare	N
9499 Reliance Telephone Systems, Inc	500.00				
			1 Transactions		
11608 Thrifty White Pharmacy- McGregor					
		inmate meds	April	Medical Expenses & Supplies - Inmat	N
11608 Thrifty White Pharmacy- McGregor	660.21				
			1 Transactions		
13934 Tire Barn					
		oil change, 4 tires xport Imp	47831	Car Maintenance	N
13934 Tire Barn	687.28				
			1 Transactions		
9642 WEX BANK					
		xport gas	59305515	Prisoner Transportation & Travel	N
9642 WEX BANK	475.91				
			1 Transactions		

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
252 DEPT Total:		19,340.63	Corrections	23 Vendors	35 Transactions
253 DEPT			Sentence to Serve		
7525 Hometown Bldg Supply					
01-253-000-0000-6405		67.37	blade, torx bit	23532	Operating Supplies N
01-253-000-0000-6405		35.12	sawzall blade, 5 pk blades	23956	Operating Supplies N
7525 Hometown Bldg Supply		102.49		2 Transactions	
2340 Hyytinen Hardware Hank					
01-253-000-0000-6405		13.99	Lf valve globe	1515018	Operating Supplies N
2340 Hyytinen Hardware Hank		13.99		1 Transactions	
4010 Rasley Oil Company					
01-253-000-0000-6511		218.96	STS gas	April	Gas And Oil N
4010 Rasley Oil Company		218.96		1 Transactions	
253 DEPT Total:		335.44	Sentence to Serve	3 Vendors	4 Transactions
254 DEPT			Enhanced 911 System		
14758 NATIONAL BUSINESS FURNITURE, LLC					
01-254-000-0000-6625		515.00	dispatch chair	ZK050953-TDQ	E-911 Equipment N
14758 NATIONAL BUSINESS FURNITURE, LLC		515.00		1 Transactions	
254 DEPT Total:		515.00	Enhanced 911 System	1 Vendors	1 Transactions
257 DEPT			Community Corrections		
783 Canon Financial Services, Inc					
01-257-000-0000-6342		140.67	Contract charge 036	20062910	Office Equipment Rental/Contracts N
783 Canon Financial Services, Inc		140.67		1 Transactions	
15176 Koonce/Crystal					
01-257-251-0000-6330		211.20	Mileage Training Ripley	440@.48	Mileage N
15176 Koonce/Crystal		211.20		1 Transactions	
87101 North Homes- Standard					
01-257-255-0000-6204		1,075.56	DKM Secure	3677840	Juvenile Detention N
01-257-255-0000-6204		1,344.45	KRT Secure	3677840	Juvenile Detention N
01-257-255-0000-6204		3,764.46	IAB Secure	3677840	Juvenile Detention N

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
		LLH Secure	3677865	Juvenile Detention	N
		IAB Transport	MR11114	Juvenile Detention	N
87101 North Homes- Standard					
				5 Transactions	
9489 Redwood Toxicology Laboratory, Inc					
		Urinalysis Testing	2239920194	Drug Testing Fee	6
9489 Redwood Toxicology Laboratory, Inc					
				1 Transactions	
86235 The Office Shop Inc					
		Supplies	1061425-0	Office Equipment Rental/Contracts	N
86235 The Office Shop Inc					
				1 Transactions	
13934 Tire Barn					
		Car maint diagnostic & repair	47435	Car Maintenance	N
13934 Tire Barn					
				1 Transactions	
13951 West Central Regional Juvenile Center					
		AMN Detention	1- 1- 1	Juvenile Detention	N
		04/01/2019 04/30/2019			
		AMN Med Prescriptions	1- 1- 1	Juvenile Detention	N
		04/15/2019 04/30/2019			
13951 West Central Regional Juvenile Center					
				2 Transactions	
257 DEPT Total:		Community Corrections	7 Vendors	12 Transactions	
280 DEPT		Emergency Management			
10185 Centurylink Communications Inc					
		March phone Sheriff	320295974	Telephone	N
10185 Centurylink Communications Inc					
				1 Transactions	
280 DEPT Total:		Emergency Management	1 Vendors	1 Transactions	
390 DEPT		Environmental Health (FBL)			
86222 Aitkin Independent Age					
		Ordinance Amendments	693608	Printing, Publishing & Adv	N
86222 Aitkin Independent Age					
				1 Transactions	
15195 Crom/Mike					

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
15195 Crom/Mike		218.50	Partial Refund App 110282		Refunds	N
		218.50	1 Transactions			
390 DEPT Total:		407.50	Environmental Health (FBL)	2 Vendors	2 Transactions	
391 DEPT			Solid Waste			
86222 Aitkin Independent Age		220.49	Ordinance Amendments	693609	Printing, Publishing & Adv	N
01-391-000-0000-6230		220.49	1 Transactions			
86222 Aitkin Independent Age						
3503 Neff/Terry B.		25.34	May mileage	52.8@.48	Transportation & Travel & Parking	N
01-391-000-0000-6330		25.34	1 Transactions			
3503 Neff/Terry B.						
6097 Verizon Wireless		65.30	Monthly cellular Neff	28625229900001	Telephone	N
01-391-000-0000-6250		65.30	1 Transactions			
6097 Verizon Wireless						
5056 Western Lake Superior Sanitary		5,500.00	2019 HHW fees	051519AITHHWA	Services, Labor, & Minor Contracts	N
01-391-000-0000-6231		5,500.00	1 Transactions			
5056 Western Lake Superior Sanitary						
391 DEPT Total:		5,811.13	Solid Waste	4 Vendors	4 Transactions	
1 Fund Total:		109,669.92	General Fund		194 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT		R&B Administration			
783	Canon Financial Services, Inc					
	03- 301- 000- 0000- 6300	162.82	CONTRACT CHARGE	20097772	Service Contracts	N
783	Canon Financial Services, Inc	162.82				
			1 Transactions			
10855	Culligan					
	03- 301- 000- 0000- 6400	51.80	WATER	474595	Supplies And Materials	N
10855	Culligan	51.80				
			1 Transactions			
11406	Innovative Office Solutions, LLC					
	03- 301- 000- 0000- 6400	74.53	OFFICE SUPPLIES	IN2522421	Supplies And Materials	N
11406	Innovative Office Solutions, LLC	74.53				
			1 Transactions			
11605	Shred Right					
	03- 301- 000- 0000- 6400	30.00	DOCUMENT DESTRUCTION	339070	Supplies And Materials	N
11605	Shred Right	30.00				
			1 Transactions			
301	DEPT Total:	319.15	R&B Administration	4 Vendors	4 Transactions	
303	DEPT		R&B Highway Maintenance			
50	Aitkin Body Shop, Inc					
	03- 303- 000- 0000- 6590	87.00	REPAIR LABOR	1564	Repair & Maintenance Supplies	Y
	03- 303- 000- 0000- 6590	25.00	REPAIR PARTS	1564	Repair & Maintenance Supplies	Y
50	Aitkin Body Shop, Inc	112.00				
			2 Transactions			
170	Aitkin Motor Company					
	03- 303- 000- 0000- 6590	45.09	REPAIR PARTS	13970	Repair & Maintenance Supplies	N
170	Aitkin Motor Company	45.09				
			1 Transactions			
13620	American Door Works					
	03- 303- 000- 0000- 6298	248.01	PALISADE SHOP REPAIRS	0- 211122- IN	Shop Maintenance	N
13620	American Door Works	248.01				
			1 Transactions			
10447	American Steel Supply LLC					
	03- 303- 000- 0000- 6516	3,433.58	MAIL BOX POSTS	90204	Signs & Posts	N
10447	American Steel Supply LLC	3,433.58				
			1 Transactions			
12106	Antoine Electric					
	03- 303- 000- 0000- 6298	205.00	MCGRATH SHOP	16840	Shop Maintenance	N

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3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
12106 Antoine Electric					
		205.00			
			1 Transactions		
13725 Beartooth True Value					
03- 303- 000- 0000- 6590		22.47		REPAIR PARTS	
			B87030	Repair & Maintenance Supplies	N
13725 Beartooth True Value		22.47			
			1 Transactions		
8544 Brock White					
03- 303- 000- 0000- 6521		152.00		BRIDGE REPAIR	
			13237142- 00	Maintenance Supplies	N
8544 Brock White		152.00			
			1 Transactions		
8175 Centurylink					
03- 303- 000- 0000- 6254		28.29		FAX: HWY OFFICE	
			MAY- JUN	Utilities	N
8175 Centurylink		28.29			
			1 Transactions		
163 Charter Communications					
03- 303- 000- 0000- 6254		140.25		PHONE: HWY OFFICE	
			0- 022823051919	Utilities	N
163 Charter Communications		140.25			
			1 Transactions		
14887 Cintas Corporation					
03- 303- 000- 0000- 6298		19.55		SHOP LAUNDRY	
			4021727090	Shop Maintenance	N
03- 303- 000- 0000- 6298		19.55		SHOP LAUNDRY	
			4022178093	Shop Maintenance	N
14887 Cintas Corporation		39.10			
			2 Transactions		
176 City Of Palisade					
03- 303- 000- 0000- 6825		3,741.63		2019- 2020 MUNICIPAL MAINT	
				Maintenance Agreements	N
176 City Of Palisade		3,741.63			
			1 Transactions		
5893 Consolidated Telecommunications Co.					
03- 303- 000- 0000- 6254		150.00		HIGH SPEED INTERNET	
			20655327	Utilities	N
5893 Consolidated Telecommunications Co.		150.00			
			1 Transactions		
1115 Contech Engineered Solutions					
03- 303- 000- 0000- 6515		19.80-		60" ANNULAR CULVERT	
			18093554	Culverts	N
03- 303- 000- 0000- 6515		1,464.48		15" ANNULAR CULVERT	
			18416584	Culverts	N
1115 Contech Engineered Solutions		1,444.68			
			2 Transactions		
1829 Goble's Sewer Service Inc.					
03- 303- 000- 0000- 6298		165.00		PALISADE SHOP	
			12701	Shop Maintenance	N

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1829 Goble's Sewer Service Inc.					
	165.00				1 Transactions
91187 Lake Country Power					
03- 303- 000- 0000- 6254	104.14	APR- MAY JACOBSON	1400073000	Utilities	N
03- 303- 000- 0000- 6254	119.93	APR- MAY SWATARA	140946401	Utilities	N
91187 Lake Country Power	224.07				2 Transactions
10824 Maney International Inc					
03- 303- 000- 0000- 6590	169.72	REPAIR PARTS	811258X1	Repair & Maintenance Supplies	N
10824 Maney International Inc	169.72				1 Transactions
8527 Midstates Equipment & Supply					
03- 303- 000- 0000- 6517	13,446.00	CRACK SEALING	219177	Asphalt,Crackfiller,Tack Oil,Etc	N
03- 303- 000- 0000- 6517	2,252.25	CRACK SEALING	219272	Asphalt,Crackfiller,Tack Oil,Etc	N
8527 Midstates Equipment & Supply	15,698.25				2 Transactions
3160 Mille Lacs Energy Coop- Albert Lea					
03- 303- 000- 0000- 6254	574.78	POWER: PALISADE	18- 52- 026- 01	Utilities	N
03- 303- 000- 0000- 6254	61.00	169 & CSAH 3	19- 23- 010- 01	Utilities	N
03- 303- 000- 0000- 6254	136.33	POWER: MCGREGOR	29- 53- 003- 01	Utilities	N
03- 303- 000- 0000- 6254	1,285.37	POWER: AITKIN	33- 52- 007- 02	Utilities	N
03- 303- 000- 0000- 6254	58.72	169 & CSAH 28	39- 62- 022- 01	Utilities	N
03- 303- 000- 0000- 6254	42.37	CSAH 12	40- 06- 000- 01	Utilities	N
03- 303- 000- 0000- 6254	62.63	47 & CSAH 2	54- 51- 104- 01	Utilities	N
3160 Mille Lacs Energy Coop- Albert Lea	2,221.20				7 Transactions
15203 NAPA AUTO PARTS - BAXTER					
03- 303- 000- 0000- 6590	130.00	REPAIR LABOR	227190	Repair & Maintenance Supplies	Y
03- 303- 000- 0000- 6590	9.10	REPAIR PARTS	227190	Repair & Maintenance Supplies	Y
15203 NAPA AUTO PARTS - BAXTER	139.10				2 Transactions
10720 Nuss Truck & Equipment					
03- 303- 000- 0000- 6590	1,240.14	REPAIR PARTS	4586478P	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	163.98	REPAIR PARTS	4586848P	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	97.15	REPAIR PARTS	6117543P	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	97.15	REPAIR PARTS	6117589P	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	538.20	REPAIR PARTS	CM6115426P	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	590.40	REPAIR PARTS	CM6115977P	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	103.50	REPAIR PARTS	CM6115977PA	Repair & Maintenance Supplies	N

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
10720 Nuss Truck & Equipment		366.32			
			7 Transactions		
8537 Powerplan OIB					
03- 303- 000- 0000- 6590		208.31	REPAIR PARTS	1927507	Repair & Maintenance Supplies Y
03- 303- 000- 0000- 6590		222.00	REPAIR LABOR	1927507	Repair & Maintenance Supplies Y
8537 Powerplan OIB		430.31			
			2 Transactions		
3950 Public Utilities					
03- 303- 000- 0000- 6254		43.05	HWY 210 W & CR 28	02- 00059455- 00	Utilities N
03- 303- 000- 0000- 6254		88.89	AITKIN SHOP WATER	02- 00063335- 00	Utilities N
03- 303- 000- 0000- 6254		49.24	HWY 210/169 E & CR 12	02- 00063388- 00	Utilities N
03- 303- 000- 0000- 6254		71.09	HWY 47 & CR 12	02- 00064092- 00	Utilities N
3950 Public Utilities		252.27			
			4 Transactions		
14785 Pylvanen/Scott					
03- 303- 000- 0000- 6411		145.00	WORK BOOTS REIMBURSEMENT	51439	Safety Footwear N
14785 Pylvanen/Scott		145.00			
			1 Transactions		
90805 Temco					
03- 303- 000- 0000- 6298		30.40	AITKIN SHOP	23896	Shop Maintenance Y
03- 303- 000- 0000- 6590		75.60	REPAIR PARTS	23901	Repair & Maintenance Supplies Y
03- 303- 000- 0000- 6590		15.00	REPAIR LABOR	23904	Repair & Maintenance Supplies Y
03- 303- 000- 0000- 6590		138.30	REPAIR PARTS	23904	Repair & Maintenance Supplies Y
90805 Temco		259.30			
			4 Transactions		
8364 Towmaster, Inc					
03- 303- 000- 0000- 6590		139.58	REPAIR PARTS	415772	Repair & Maintenance Supplies N
03- 303- 000- 0000- 6513		267.30	DIESEL	416168	Motor Fuel & Lubricants N
8364 Towmaster, Inc		406.88			
			2 Transactions		
6097 Verizon Wireless					
03- 303- 000- 0000- 6254		387.24	MAY- DEPT CELL PHONES	9829292722	Utilities N
6097 Verizon Wireless		387.24			
			1 Transactions		
8605 Wayne's Sanitation Llc					
03- 303- 000- 0000- 6254		52.51	GARBAGE: MCGRATH	291716	Utilities N
8605 Wayne's Sanitation Llc		52.51			
			1 Transactions		
5295 Ziegler Inc					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
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3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
03-303-000-0000-6590		REPAIR PARTS	PC190085452	Repair & Maintenance Supplies	N
03-303-000-0000-6590		REPAIR PARTS	PC190085753	Repair & Maintenance Supplies	N
03-303-000-0000-6590		REPAIR PARTS	SW190025946	Repair & Maintenance Supplies	Y
03-303-000-0000-6590		REPAIR LABOR	SW190025946	Repair & Maintenance Supplies	Y
5295 Ziegler Inc					
			4 Transactions		
303 DEPT Total:	37,396.79	R&B Highway Maintenance	28 Vendors	57 Transactions	
307 DEPT		R&B Capital Infrastructure			
7652 Erickson Engineering Co.					
03-307-000-0000-6260	87.50	SOILS COORDINATION	13098	Professional Services	Y
7652 Erickson Engineering Co.	87.50		1 Transactions		
2525 Johnson Sewer & Excavating, Inc					
03-307-000-0000-6260	2,206.88	TOPSOIL FOR PROJECT	7322	Professional Services	N
2525 Johnson Sewer & Excavating, Inc	2,206.88		1 Transactions		
5556 MN Board Of Water & Soil Resources					
03-307-000-0000-6260	1,000.00	WETLAND BANK- DEPOSIT FEE	0-0000544197	Professional Services	N
5556 MN Board Of Water & Soil Resources	1,000.00		1 Transactions		
15192 SIMONSON/WAYNE A.					
03-307-000-0000-6362	6,100.00	LAND R- W	PARCEL NO 15	Right Of Way	Y
15192 SIMONSON/WAYNE A.	6,100.00		1 Transactions		
307 DEPT Total:	9,394.38	R&B Capital Infrastructure	4 Vendors	4 Transactions	
3 Fund Total:	47,110.32	Road & Bridge		65 Transactions	

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5 Health & Human Services

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formular	Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name		
257	DEPT			Community Corrections				
8239	Ameripride Linen & Apparel Services		4.94	Cleaning Supplies	2201194212		Janitorial Services/Supplies	N
	05- 257- 000- 0000- 6422			05/21/2019				
8239	Ameripride Linen & Apparel Services		4.94				1 Transactions	
257	DEPT Total:		4.94	Community Corrections	1 Vendors		1 Transactions	
390	DEPT			Environmental Health (FBL)				
8239	Ameripride Linen & Apparel Services		0.90	Cleaning Supplies	2201194212		Janitorial Services/Supplies	N
	05- 390- 000- 0000- 6422			05/21/2019				
8239	Ameripride Linen & Apparel Services		0.90				1 Transactions	
390	DEPT Total:		0.90	Environmental Health (FBL)	1 Vendors		1 Transactions	
400	DEPT			Public Health Department				
85003	Aitkin County DAC		4.39	Cleaning			Services/Labor/Contracts	N
	05- 400- 440- 0410- 6231			04/04/2019	04/30/2019			
	05- 400- 440- 0410- 6231		36.74	Papershred			Services/Labor/Contracts	N
				04/02/2019	04/30/2019			
85003	Aitkin County DAC		41.13				2 Transactions	
8239	Ameripride Linen & Apparel Services		6.29	Cleaning Supplies	2201194212		Janitorial Services/Supplies	N
	05- 400- 440- 0410- 6422			05/21/2019				
8239	Ameripride Linen & Apparel Services		6.29				1 Transactions	
783	Canon Financial Services, Inc		27.13	OSS Contract Charge- 05/19	20097773		Equipment Lease/Space Rental	N
	05- 400- 440- 0410- 6301			05/01/2019	05/31/2019			
	05- 400- 440- 0410- 6301		44.29	Mailroom Contract Charge- 05/19	20097774		Equipment Lease/Space Rental	N
				05/01/2019	05/31/2019			
783	Canon Financial Services, Inc		71.42				2 Transactions	
10185	Centurylink Communications Inc		6.08	March phone HHS	320295974		Telephone	N
	05- 400- 440- 0410- 6250							

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5 Health & Human Services

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
10185	Centurylink Communications Inc		6.08				
				1 Transactions			
1457	CPS Technology Solutions, Inc						
	05- 400- 440- 0410- 6300		11.27	Contract Maint	376760	Maintenance/Service Contracts	N
1457	CPS Technology Solutions, Inc		11.27				
				1 Transactions			
89079	McGregor Area Ambulance Service						
	05- 400- 401- 0000- 6812		1,730.00	Ambulance Runs for April 19		Mcgregor Area Ambulance	N
				04/01/2019 04/30/2019			
89079	McGregor Area Ambulance Service		1,730.00				
				1 Transactions			
89081	North Ambulance Brainerd						
	05- 400- 401- 0000- 6809		1,755.00	Ambulance Runs for April 19		No. Memorial Ambulance- Aitkin	N
				04/01/2019 04/30/2019			
89081	North Ambulance Brainerd		1,755.00				
				1 Transactions			
88859	Spee*Dee- St Cloud						
	05- 400- 440- 0410- 6205		88.94	PH Service	3732424	Postage	N
				03/06/2019 03/30/2019			
	05- 400- 440- 0410- 6205		146.93	PH Service	3751490	Postage	N
				04/01/2019 04/29/2019			
88859	Spee*Dee- St Cloud		235.87				
				2 Transactions			
10698	Stericycle, Inc						
	05- 400- 440- 0410- 6231		19.27	Steri- Safe	4008600676	Services/Labor/Contracts	6
				06/01/2019 06/30/2019			
10698	Stericycle, Inc		19.27				
				1 Transactions			
400	DEPT Total:		3,876.33	Public Health Department	9 Vendors	12 Transactions	
420	DEPT			Income Maintenance			
85003	Aitkin County DAC						
	05- 420- 600- 4800- 6231		9.06	Cleaning		Services/Labor/Contracts	N
				04/04/2019 04/30/2019			
	05- 420- 600- 4800- 6231		75.77	Papershred		Services/Labor/Contracts	N
				04/02/2019 04/30/2019			
85003	Aitkin County DAC		84.83				
				2 Transactions			
8239	Ameripride Linen & Apparel Services						

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5 Health & Human Services

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
05- 420- 600- 4800- 6422		Cleaning Supplies 05/21/2019	2201194212	Janitorial Services/Supplies	N
8239 Ameripride Linen & Apparel Services					1 Transactions
783 Canon Financial Services, Inc 05- 420- 600- 4800- 6301		OSS Contract Charge- 05/19 05/01/2019 05/31/2019	20097773	Equipment Lease/Space Rental	N
05- 420- 600- 4800- 6301		Mailroom Contract Charge- 05/19 05/01/2019 05/31/2019	20097774	Equipment Lease/Space Rental	N
783 Canon Financial Services, Inc					2 Transactions
10185 Centurylink Communications Inc 05- 420- 600- 4800- 6250		March phone HHS	320295974	Telephone	N
10185 Centurylink Communications Inc					1 Transactions
1457 CPS Technology Solutions, Inc 05- 420- 600- 4800- 6300		Contract Maint	376760	Maintenance/Service Contracts	N
05- 420- 640- 4800- 6300		Contract Maint	376760	Maintenance/Service Contracts	N
1457 CPS Technology Solutions, Inc					2 Transactions
11051 Department of Human Services					
05- 420- 640- 4800- 6231		CS Monthly FED Offset Fee 04/01/2019 04/30/2019	A300C913101	Services/Labor/Contracts	N
05- 420- 610- 4100- 6011		Maxis MFIP Recovery TANF 02/01/2019 02/28/2019	A300MX01192I	County Share- Afdc/Mfip	N
05- 420- 620- 4100- 6011		Maxis GA Recoveries 02/01/2019 02/28/2019	A300MX01192I	County Share - Ga	N
05- 420- 620- 4100- 6011		Maxis GRH Recoveries 02/01/2019 02/28/2019	A300MX01192I	County Share - Ga	N
05- 420- 630- 4100- 6011		Maxis FS Recoveries 02/01/2019 02/28/2019	A300MX01192I	County Share- Food Support	N
05- 420- 610- 4100- 6011		Maxis MFIP Recovery TANF 03/01/2019 03/31/2019	A300MX01193I	County Share- Afdc/Mfip	N
05- 420- 620- 4100- 6011		Maxis GA Recoveries 03/01/2019 03/31/2019	A300MX01193I	County Share - Ga	N
05- 420- 620- 4100- 6011		Maxis GRH Recoveries 03/01/2019 03/31/2019	A300MX01193I	County Share - Ga	N
11051 Department of Human Services					8 Transactions

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5 Health & Human Services

Vendor Name	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
88859 Spee*Dee- St Cloud 05- 420- 600- 4800- 6205		52.89	IM Service 03/06/2019 03/30/2019	3732424	Postage	N
05- 420- 600- 4800- 6205		70.52	IM Service 04/01/2019 04/29/2019	3751490	Postage	N
88859 Spee*Dee- St Cloud		123.41	2 Transactions			
10698 Stericycle,Inc 05- 420- 600- 4800- 6231		39.73	Steri- Safe 06/01/2019 06/30/2019	4008600676	Services/Labor/Contracts	6
10698 Stericycle,Inc		39.73	1 Transactions			
420 DEPT Total:		5,028.41	Income Maintenance	8 Vendors	19 Transactions	
430 DEPT			Social Services			
85003 Aitkin County DAC 05- 430- 700- 4800- 6231		14.00	Cleaning 04/04/2019 04/30/2019		Services/Labor/Contracts	N
05- 430- 700- 4800- 6231		117.11	Papershred 04/02/2019 04/30/2019		Services/Labor/Contracts	N
85003 Aitkin County DAC		131.11	2 Transactions			
8239 Ameripride Linen & Apparel Services 05- 430- 700- 4800- 6422		19.76	Cleaning Supplies 05/21/2019	2201194212	Janitorial Services/Supplies	N
8239 Ameripride Linen & Apparel Services		19.76	1 Transactions			
783 Canon Financial Services, Inc 05- 430- 700- 4800- 6301		86.50	OSS Contract Charge- 05/19 05/01/2019 05/31/2019	20097773	Equipment Lease/Space Rental	N
05- 430- 700- 4800- 6301		141.16	Mailroom Contract Charge- 05/19 05/01/2019 05/31/2019	20097774	Equipment Lease/Space Rental	N
783 Canon Financial Services, Inc		227.66	2 Transactions			
10185 Centurylink Communications Inc 05- 430- 700- 4800- 6250		19.37	March phone HHS	320295974	Telephone	N
10185 Centurylink Communications Inc		19.37	1 Transactions			
1457 CPS Technology Solutions, Inc						

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5 Health & Human Services

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formulari	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
		Amount				
1457	CPS Technology Solutions, Inc	35.90	Contract Maint	376760	Maintenance/Service Contracts	N
			1 Transactions			
88859	Spee*Dee- St Cloud	6.96	SS Service	3751490	Postage	N
			04/01/2019 04/29/2019			
88859	Spee*Dee- St Cloud	6.96				
			1 Transactions			
10698	Stericycle,Inc	61.40	Steri- Safe	4008600676	Services/Labor/Contracts	6
			06/01/2019 06/30/2019			
10698	Stericycle,Inc	61.40				
			1 Transactions			
10657	Totalfunds By Hasler	2,205.56	Postage	79000110005968	Postage Account	N
			04/15/2019			
10657	Totalfunds By Hasler	2,205.56				
			1 Transactions			
430	DEPT Total:	2,707.72	Social Services	8 Vendors	10 Transactions	
5	Fund Total:	11,618.30	Health & Human Services		43 Transactions	

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10 Trust

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formu</u>	<u>Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>		
900	DEPT			Timber Permit Bonds				
13447	Futurewood							
	10- 900- 000- 0000- 2300		333.00	Bond refund Rec 7794	13568		Timber Permit Bonds	N
13447	Futurewood		333.00					
				1 Transactions				
900	DEPT Total:		333.00	Timber Permit Bonds	1 Vendors		1 Transactions	
921	DEPT			Co. Development				
13617	Landrus/Matthew John							
	10- 921- 000- 0000- 6231		250.00	Beaver removal			Services, Labor, Contracts	Y
13617	Landrus/Matthew John		250.00					
				1 Transactions				
921	DEPT Total:		250.00	Co. Development	1 Vendors		1 Transactions	
923	DEPT			Forfeited Tax Sales				
86222	Aitkin Independent Age							
	10- 923- 000- 0000- 6230		21.00	Timber auction	693607		Printing, Publishing & Adv	N
86222	Aitkin Independent Age		21.00					
				1 Transactions				
783	Canon Financial Services, Inc							
	10- 923- 000- 0000- 6231		327.05	Contract charges 034	20062909		Services, Labor, Contracts	N
783	Canon Financial Services, Inc		327.05					
				1 Transactions				
13840	CLASSIC CANVAS AND SUPPLIES LLC							
	10- 923- 000- 0000- 6590		118.00	Repair ATV Seat	2198		Repair & Maintenance Supplies	N
13840	CLASSIC CANVAS AND SUPPLIES LLC		118.00					
				1 Transactions				
91022	Courtemanche/Richard							
	10- 923- 000- 0000- 6330		190.66	May Mileage	397@.48		Transportation & Travel	N
91022	Courtemanche/Richard		190.66					
				1 Transactions				
4641	Holiday Credit Office							
	10- 923- 000- 0000- 6511		687.94	April fuel	1400000134961		Gas And Oil	N
4641	Holiday Credit Office		687.94					
				1 Transactions				
12927	Midwest Machinery Co.							
	10- 923- 000- 0000- 6590		31.16	2 blades	1899029		Repair & Maintenance Supplies	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
12927	Midwest Machinery Co.					
		31.16		1 Transactions		
10930	Tidholm Productions					
	10- 923- 000- 0000- 6231	49.33	Land sale notices	8205	Services, Labor, Contracts	Y
10930	Tidholm Productions	49.33		1 Transactions		
13934	Tire Barn					
	10- 923- 000- 0000- 6511	49.72	LOF 66	47507	Gas And Oil	N
	10- 923- 000- 0000- 6590	572.56	Remove & replace fuel tank	47507	Repair & Maintenance Supplies	N
	10- 923- 000- 0000- 6511	47.94	LOF 65	47515	Gas And Oil	N
	10- 923- 000- 0000- 6590	122.64	Tires / stabilizer bar	47515	Repair & Maintenance Supplies	N
	10- 923- 000- 0000- 6590	199.78	Replace hub drum kit	47720	Repair & Maintenance Supplies	N
13934	Tire Barn	992.64		5 Transactions		
923	DEPT Total:	2,417.78	Forfeited Tax Sales	8 Vendors	12 Transactions	
926	DEPT		Law Library			
5173	Thomson Reuters- West Publishing					
	10- 926- 000- 0000- 6408	1,348.00	Information charges	840198914	Law Books	N
	10- 926- 000- 0000- 6408	801.33	Library Subscription	840280116	Law Books	N
			04/01/2019 04/30/2019			
			04/05/2019 05/04/2019			
5173	Thomson Reuters- West Publishing	2,149.33		2 Transactions		
926	DEPT Total:	2,149.33	Law Library	1 Vendors	2 Transactions	
10	Fund Total:	5,150.11	Trust		16 Transactions	

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11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
925	DEPT			Resource Management			
14742	Berg/James						
	11-925-000-0000-6330		23.20	Natural Resources mileage	40@.58	Transportation & Travel	N
	11-925-000-0000-6350		35.00	Natural Resources meeting	5/13/19	Per Diem	N
14742	Berg/James		58.20	2 Transactions			
12526	Bixby/James						
	11-925-000-0000-6350		35.00	Natural Resources Meeting	5/13/19	Per Diem	Y
	11-925-000-0000-6330		37.12	Natural Resources mileage	64@.58	Transportation & Travel	N
12526	Bixby/James		72.12	2 Transactions			
589	Blomberg/Judith						
	11-925-000-0000-6330		18.56	Natural Resources mileage	32@.58	Transportation & Travel	N
	11-925-000-0000-6350		35.00	Natural Resources meeting	5/13/19	Per Diem	Y
589	Blomberg/Judith		53.56	2 Transactions			
5398	CDW Government, Inc						
	11-925-000-0000-6405		164.89	Viewsonic full HD monitor	SGH2543	Office Supplies	N
5398	CDW Government, Inc		164.89	1 Transactions			
2270	Hoppe/Russell Peter						
	11-925-000-0000-6350		35.00	Natural resources meeting	5/13/19	Per Diem	Y
	11-925-000-0000-6330		34.80	Natural Resources mileage	60@.58	Transportation & Travel	N
2270	Hoppe/Russell Peter		69.80	2 Transactions			
5759	Kitzrow/Donald						
	11-925-000-0000-6350		35.00	Natural Resources meeting	5/13/19	Per Diem	Y
	11-925-000-0000-6330		38.16	Natural Resources mileage	65.8@.58	Transportation & Travel	N
5759	Kitzrow/Donald		73.16	2 Transactions			
15202	Lake States Evergreen Company LLC						
	11-925-000-0000-6273		685.00	White pine	22827	Timber Improvement	N
15202	Lake States Evergreen Company LLC		685.00	1 Transactions			
5784	Lake/Robert						
	11-925-000-0000-6330		16.24	Natural Resources mileage	28@.58	Transportation & Travel	N
	11-925-000-0000-6350		35.00	Natural Resources meeting	5/13/19	Per Diem	Y
5784	Lake/Robert		51.24	2 Transactions			

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11 Forest Development

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formulari Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
11990	Lange/David						
	11-925-000-0000-6350		35.00	Natural Resources Meeting	5/13/19	Per Diem	Y
	11-925-000-0000-6330		37.12	Natural Resources mileage	64@.58	Transportation & Travel	N
11990	Lange/David		72.12	2 Transactions			
12512	MARCUM/ROBERT						
	11-925-000-0000-6330		27.84	Natural Resources Mileage	48@.58	Transportation & Travel	N
	11-925-000-0000-6350		35.00	Natural Resources meeting	5/13/19	Per Diem	Y
12512	MARCUM/ROBERT		62.84	2 Transactions			
14012	Minnesota State Forest Nursery						
	11-925-000-0000-6273		800.00	Balsam fir / root pruning	20190014	Timber Improvement	N
14012	Minnesota State Forest Nursery		800.00	1 Transactions			
3951	Pro West & Associates, Inc						
	11-925-000-0000-6231		3,528.13	Partial billing #2 DB mgmt	003342- A	Services, Labor, Contracts	N
3951	Pro West & Associates, Inc		3,528.13	1 Transactions			
10982	Prt Usa Inc						
	11-925-000-0000-6273		4,596.12	Seedling purchases / sowing	ON-002132	Timber Improvement	N
10982	Prt Usa Inc		4,596.12	1 Transactions			
10906	Shipp/Dale						
	11-925-000-0000-6330		18.56	Natural Resources mileage	32@.58	Transportation & Travel	N
	11-925-000-0000-6350		35.00	Natural Resources meeting	5/13/19	Per Diem	Y
10906	Shipp/Dale		53.56	2 Transactions			
4927	Turnock/Franklin Allen						
	11-925-000-0000-6350		35.00	Natural Resources meeting	5/13/19	Per Diem	Y
	11-925-000-0000-6330		34.80	Natural Resources mileage	60@.58	Transportation & Travel	N
4927	Turnock/Franklin Allen		69.80	2 Transactions			
10017	Tveit/Galen						
	11-925-000-0000-6330		20.88	Natural Resources mileage	36@.58	Transportation & Travel	N
	11-925-000-0000-6350		35.00	Natural Resources meeting	5/13/19	Per Diem	Y
10017	Tveit/Galen		55.88	2 Transactions			
12065	Warnest/Timothy						
	11-925-000-0000-6350		35.00	Natural Resources meeting	5/13/19	Per Diem	Y

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 11 Forest Development

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	11- 925- 000- 0000- 6330		Natural Resources mileage	63@.58	Transportation & Travel	N
12065	Warnest/Timothy					
		36.54				
		71.54				
			2 Transactions			
925	DEPT Total:	10,537.96	Resource Management	17 Vendors	29 Transactions	
939	DEPT		County Surveyor			
	6097 Verizon Wireless					
	11- 939- 000- 0000- 6250	26.02	Cell phone	58068382700001	Telephone	N
	6097 Verizon Wireless	26.02				
			1 Transactions			
939	DEPT Total:	26.02	County Surveyor	1 Vendors	1 Transactions	
11	Fund Total:	10,563.98	Forest Development		30 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
521	DEPT		LLCC Administration			
11348	Advance Education Inc 19- 521- 000- 0000- 6240		Improvement network fee	0117889	Dues/Assoc Fees	N
11348	Advance Education Inc	1,200.00		1 Transactions		
12710	AdventureKEEN 19- 521- 000- 0000- 6400		Nature Guides & Journals	103925	Commissary Items	N
12710	AdventureKEEN	297.16		1 Transactions		
85003	Aitkin County DAC 19- 521- 000- 0000- 6231		Cleaning	4/24 & 4/26	Services, Labor, Contracts	N
85003	Aitkin County DAC	362.62		1 Transactions		
88430	Aitkin County Fair Board 19- 521- 000- 0000- 6230		Fair booth rental		Printing, Publ & Adv Promotion	N
88430	Aitkin County Fair Board	125.00		1 Transactions		
13320	Amer Sports Winter and Outdoor 19- 521- 000- 0000- 6400		Compass	4527895176	Commissary Items	N
13320	Amer Sports Winter and Outdoor	234.36		1 Transactions		
783	Canon Financial Services, Inc 19- 521- 000- 0000- 6231		Contract charges 037	20062921	Services, Labor, Contracts	N
783	Canon Financial Services, Inc	106.01		1 Transactions		
13225	d'ears inc 19- 521- 000- 0000- 6400		Earrings	4903	Commissary Items	N
13225	d'ears inc	231.50		1 Transactions		
3160	Mille Lacs Energy Coop- Albert Lea 19- 521- 000- 0000- 6254		Director's Residence	27- 13- 004- 01	Utilities	N
	19- 521- 000- 0000- 6254	56.79	Energy Center	27- 13- 005- 02	Utilities	N
	19- 521- 000- 0000- 6254	805.70	Dining Hall	27- 13- 006- 01	Utilities	N
	19- 521- 000- 0000- 6254	758.11	North Star Lodge	27- 13- 007- 03	Utilities	N
	19- 521- 000- 0000- 6254	519.74	Parking Lot	27- 13- 008- 01	Utilities	N
	19- 521- 000- 0000- 6254	119.10	Staff Residence	27- 13- 009- 01	Utilities	N
3160	Mille Lacs Energy Coop- Albert Lea	95.13		6 Transactions		
3284	Minnesota Department Of Health	2,354.57				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
5/28/19 9:30AM
19 Long Lake Conservation Co

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
3284 Minnesota Department Of Health		Statewide hospitality fee	799275	Dues/Assoc Fees	N
		1 Transactions			
11120 Nardini Fire Equipment Co.,Inc		Fire monitoring - annual fee	IN00107534	Services, Labor, Contracts	N
		1 Transactions			
4425 Shirts Plus		Wood Cookie Hoodies	2637	Commissary Items	N
		Snapback hats	2637	Commissary Items	N
4425 Shirts Plus		2 Transactions			
521 DEPT Total:	6,915.42	LLCC Administration	11 Vendors	17 Transactions	
523 DEPT		LLCC Food			
5662 McGregor Dairy,Inc		Groceries	29656	Groceries- Students	N
		Groceries	29684	Groceries- Students	N
5662 McGregor Dairy,Inc		2 Transactions			
4761 Sysco Minnesota Inc		Groceries	153527365	Groceries- Students	N
4761 Sysco Minnesota Inc		1 Transactions			
4968 Upper Lakes Foods, Inc		Groceries	474792-00	Groceries- Students	N
		Supplies	474793-00	Food Service Supplies	N
		Groceries	479467-00	Groceries- Students	N
		Groceries	479476-00	Groceries- Students	N
4968 Upper Lakes Foods, Inc		4 Transactions			
523 DEPT Total:	6,881.82	LLCC Food	3 Vendors	7 Transactions	
524 DEPT		LLCC Maintenance			
88628 Dalco		Can liners	3449856	Janitorial Services/Supplies	N
88628 Dalco		1 Transactions			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
5/28/19 9:30AM
19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
524 DEPT Total:		76.84	LLCC Maintenance	1 Vendors	1 Transactions
19 Fund Total:		13,874.08	Long Lake Conservation Center		25 Transactions

LAH1
5/28/19
21 Parks

9:30AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 39

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
520	DEPT		Parks			
188	Aitkin Sno- Drifters Snowmobile					
	21- 520- 000- 0000- 6802		1,696.72	GIA Payment 4th benchmark	Trail Grants- State	N
188	Aitkin Sno- Drifters Snowmobile		1,696.72	1 Transactions		
1805	Giese Sno- Cruisers Trail Assn.					
	21- 520- 000- 0000- 6802		4,577.17	GIA Payment 3rd benchmark	Trail Grants- State	N
	21- 520- 000- 0000- 6802		915.43	GIS Payment 4th Benchmark	Trail Grants- State	N
1805	Giese Sno- Cruisers Trail Assn.		5,492.60	2 Transactions		
1829	Goble's Sewer Service Inc.					
	21- 520- 000- 0000- 6231		120.00	Aitkin Campground dumpstation	12801	Services, Labor, Contracts N
	21- 520- 000- 0000- 6231		120.00	Berglund Park dumpstation	12802	Services, Labor, Contracts N
	21- 520- 000- 0000- 6231		120.00	Aitkin Campground dumpstation	12868	Services, Labor, Contracts N
1829	Goble's Sewer Service Inc.		360.00	3 Transactions		
2060	Haypoint Jackpine Savages					
	21- 520- 000- 0000- 6802		2,899.26	GIA payment 4th Benchmark	Trail Grants- State	N
2060	Haypoint Jackpine Savages		2,899.26	1 Transactions		
2763	J & H Transfer Station- Lakes Sanitary					
	21- 520- 000- 0000- 6231		204.75	Berglund Park garbage	154693	Services, Labor, Contracts Y
2763	J & H Transfer Station- Lakes Sanitary		204.75	1 Transactions		
12927	Midwest Machinery Co.					
	21- 520- 000- 0000- 6511		16.75	Oil & Filter	1896167	Gas And Oil N
	21- 520- 000- 0000- 6511		8.64	Oil filter	1896258	Gas And Oil N
	21- 520- 000- 0000- 6511		9.27	Return oil filter	1896258	Gas And Oil N
12927	Midwest Machinery Co.		16.12	3 Transactions		
3160	Mille Lacs Energy Coop- Albert Lea					
	21- 520- 000- 0000- 6254		66.11	Electric for Berglund Park	18- 51- 106- 02	Utilities N
3160	Mille Lacs Energy Coop- Albert Lea		66.11	1 Transactions		
3176	Mille Lacs Trails, Inc.					
	21- 520- 000- 0000- 6802		2,574.57	GIS Payment 4th Benchmark	Trail Grants- State	N
3176	Mille Lacs Trails, Inc.		2,574.57	1 Transactions		
3780	Palisade Supersledders Inc.					

LAH1
5/28/19
21 Parks

9:30AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	21- 520- 000- 0000- 6802		GIA Payment 4th benchmark		Trail Grants- State	N
3780	Palisade Supersledders Inc.		1 Transactions			
	21- 520- 000- 0000- 6254		Land Dept	0200000348003	Utilities	N
3950	Public Utilities		Mississippi Access	0200063077005	Utilities	N
	21- 520- 000- 0000- 6254		Parks shower	0200063077050	Utilities	N
3950	Public Utilities		3 Transactions			
	21- 520- 000- 0000- 6406		High visibility shirts & hats	2624	Field Supplies	N
4425	Shirts Plus		1 Transactions			
4425	Shirts Plus					
	21- 520- 000- 0000- 6802		GIA payment 4th Benchmark		Trail Grants- State	N
4800	Tamarack Sno- Flyers		1 Transactions			
4800	Tamarack Sno- Flyers					
520	DEPT Total:		Parks	12 Vendors	19 Transactions	
21	Fund Total:		Parks		19 Transactions	
	Final Total:		264 Vendors	392 Transactions		

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	109,669.92	General Fund
3	47,110.32	Road & Bridge
5	11,618.30	Health & Human Services
10	5,150.11	Trust
11	10,563.98	Forest Development
19	13,874.08	Long Lake Conservation Center
21	19,799.45	Parks
All Funds	217,786.16	Total

Approved by,

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2K



LAH1
6/4/19 8:20AM

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List:	D	D - Detailed Audit List
		S - Condensed Audit List

Save Report Options?: N

Contegrity

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

LAH1
6/4/19 8:20AM
14 Capital Project

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
949	DEPT			Courthouse Addition			
10714	ACCT Incorporated						
	14- 949- 000- 0000- 6231		4,172.79		106306	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		998.54		106334	Services, Labor, Contracts	N
10714	ACCT Incorporated		5,171.33	2 Transactions			
13725	Beartooth True Value						
	14- 949- 000- 0000- 6231		8.52		B83979	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		5.12		B84100	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		29.37		B84260	Services, Labor, Contracts	N
13725	Beartooth True Value		43.01	3 Transactions			
15204	Centurylink						
	14- 949- 000- 0000- 6231		15,390.77		A423927	Services, Labor, Contracts	N
15204	Centurylink		15,390.77	1 Transactions			
13545	Contegritty Group, Inc.						
	14- 949- 000- 0000- 6231		7,858.34		2019090	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		19,298.98		2019091	Services, Labor, Contracts	N
13545	Contegritty Group, Inc.		27,157.32	2 Transactions			
10855	Culligan						
	14- 949- 000- 0000- 6231		118.40	Break room water	150100461188	Services, Labor, Contracts	N
10855	Culligan		118.40	1 Transactions			
1754	Garrison Disposal Company, Inc						
	14- 949- 000- 0000- 6231		1,536.00		96431	Services, Labor, Contracts	N
1754	Garrison Disposal Company, Inc		1,536.00	1 Transactions			
5845	Goble Portable Toilets						
	14- 949- 000- 0000- 6231		365.00		I1878	Services, Labor, Contracts	N
5845	Goble Portable Toilets		365.00	1 Transactions			
8803	Gopher State Contractors Inc						
	14- 949- 000- 0000- 6231		7,034.56		App#6	Services, Labor, Contracts	N
8803	Gopher State Contractors Inc		7,034.56	1 Transactions			
12755	Harbor City Masonry Inc						
	14- 949- 000- 0000- 6231		243,542.50		App#5	Services, Labor, Contracts	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

LAH1
6/4/19 8:20AM
14 Capital Project

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12755 Harbor City Masonry Inc		243,542.50	1 Transactions		
15071 Heater Rental Services					
14- 949- 000- 0000- 6231		255.00		13752E	Services, Labor, Contracts N
14- 949- 000- 0000- 6231		840.00		14231C	Services, Labor, Contracts N
14- 949- 000- 0000- 6231		1,505.00		14244B	Services, Labor, Contracts N
14- 949- 000- 0000- 6231		504.89		14348C	Services, Labor, Contracts N
14- 949- 000- 0000- 6231		2,284.13		14348D	Services, Labor, Contracts N
15071 Heater Rental Services		5,389.02	5 Transactions		
14958 Holden Electric Co.					
14- 949- 000- 0000- 6231		29,766.04		App#12	Services, Labor, Contracts N
14958 Holden Electric Co.		29,766.04	1 Transactions		
11889 Honeywell International Inc.					
14- 949- 000- 0000- 6231		11,495.00		App#6	Services, Labor, Contracts N
11889 Honeywell International Inc.		11,495.00	1 Transactions		
15004 LVC (Low Voltage Contractors)					
14- 949- 000- 0000- 6231		42,750.00		App#5	Services, Labor, Contracts N
15004 LVC (Low Voltage Contractors)		42,750.00	1 Transactions		
14926 Masters Plumbing Heating & Cooling LLC					
14- 949- 000- 0000- 6231		25,365.00		App#13	Services, Labor, Contracts Y
14926 Masters Plumbing Heating & Cooling LLC		25,365.00	1 Transactions		
15205 Nelson Excavating & Landscaping					
14- 949- 000- 0000- 6231		270.00		1446	Services, Labor, Contracts N
15205 Nelson Excavating & Landscaping		270.00	1 Transactions		
14925 Olympic Companies, Inc.					
14- 949- 000- 0000- 6231		39,354.23		App#9	Services, Labor, Contracts N
14925 Olympic Companies, Inc.		39,354.23	1 Transactions		
12910 Progressive Poured Walls					
14- 949- 000- 0000- 6231		1,800.00		7.May.19	Services, Labor, Contracts N
12910 Progressive Poured Walls		1,800.00	1 Transactions		
3950 Public Utilities					

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

LAH1
6/4/19 8:20AM
14 Capital Project

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	14- 949- 000- 0000- 6231					
	14- 949- 000- 0000- 6231					
3950	Public Utilities					
		317.06				
		208.30				
		525.36				
			2 Transactions			
4777	Thelen Heating & Roofing Inc					
	14- 949- 000- 0000- 6231					
	14- 949- 000- 0000- 6231					
4777	Thelen Heating & Roofing Inc					
		590.56				
		109,211.05				
		109,801.61				
			2 Transactions			
15167	Tom Kraemer, INC.					
	14- 949- 000- 0000- 6231					
15167	Tom Kraemer, INC.					
		90.00				
		90.00				
			1 Transactions			
949	DEPT Total:	566,965.15	Courthouse Addition	20 Vendors		30 Transactions
14	Fund Total:	566,965.15	Capital Project			30 Transactions
	Final Total:	566,965.15	20 Vendors			30 Transactions

LAH1
6/4/19

8:20AM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	14	566,965.15	Capital Project
	All Funds	566,965.15	Total

Approved by,
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Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: 6-11-19

Title of Item: Approve Right of Way Plat No. 21

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: John Welle	Department: Highway
------------------------------------	-------------------------------

Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: 10 minutes
--	---

Summary of Issue:
 On 6-12-18, Right of Way Plat No. 20 was approved for the acquisition of right of way on a 3.2-mile segment of CSAH 3 (old TH 232) from TH 65 to 3.2 miles west. This plat included descriptions for fifty-nine individual parcels to be acquired for this CSAH 3 reconstruction project.

As a result of a negotiated settlement with one of the property owners that owns thirteen of these parcels, Right of Way Plat No. 21 is proposed to reduce the acquired right of way width through these thirteen parcels from the width that was originally shown in Right of Way Plat No. 20.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Approval of Right of Way Plat No. 21 by motion.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

3B
Agenda Item #

Requested Meeting Date: 6-11-19

Title of Item: Award Contract No. 20194

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: John Welle	Department: Highway Department
------------------------------------	--

Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: 10 minutes
--	---

Summary of Issue:
 Bids were opened on Monday, June 3, 2019 for Contract No. 20194 which includes the following five projects:
 (1) SAP 001-603-019 - Bituminous mill/overlay of 4.1 miles of CSAH 3 from CSAH 29 to US Hwy 169;
 (2) SAP 001-610-030 - Bituminous mill/overlay on 2.25 miles of CSAH 10 from TH 200 to Itasca County line;
 (3) SAP 001-616-007 - Bituminous mill/overlay on 9.0 miles of CSAH 16 from CSAH 13 to TH 210;
 (4) CP 001-070-001 - Bituminous mill/overlay on 1.1 mile of CR 70 from TH 65 to TH 65 in Jacobson;
 (5) CP 001-090-033 - Aggregate shoulder on 35 miles of CSAH 3, 4 and 10.

As shown on the attached abstract of bids, four bids received, with Anderson Brothers Construction of Brainerd, MN submitting the low bid in the amount of \$2,919,888.99. With the cost of this contract estimated at \$2,683,781.01, the low bid was 8.8% over the estimated cost.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Approve resolution.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ Estimated total cost: \$2,919,888.99
 Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 11, 2019

By Commissioner: xx

20190611-0xx

Award Contract No. 20194

WHEREAS, Contract No. 20194 is for construction of S.A.P. 001-603-019, S.A.P. 001-610-030, S.A.P. 001-616-007, C.P. 001-070-001, and C.P. 001-090-033, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, June 3, 2019 with a total of four bids received, and

WHEREAS, Anderson Brothers Construction Company, Brainerd, MN was the lowest responsible bidder in the amount of \$2,919,888.99.

THEREFORE, BE IT RESOLVED, that Anderson Brothers Construction Company is awarded Contract No. 20194.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of June, 2019 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of June, 2019

Jessica Seibert
County Administrator

**Aitkin County
Contract Bid Abstract**

Project Name: CSAH 3, 10, 16 Bituminous Mill/Overlay & Striping; CR 70 Resurfacing; CSAH 3, 10, 4 Shouldering
Project No.: SAP 001-603-019, SAP 001-610-030, SAP 001-616-007, CP 001-070-001, CP 001-090-033

Bid Opening: 6/3/2019 at 2:00 PM
Contract No.: 20194

Project: CP 001-070-001 - Resurfacing CR 70				Engineers Estimate				Anderson Brothers Construction Company of Brainerd LLC- Brainerd, MN		Knife River- Sauk Rapids, MN		Central Specialities Inc- Alexandria, MN		Duininck, Inc.- Prinsburg, MN	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$18,000.00	\$18,000.00	\$5,000.00	\$5,000.00	\$52,000.00	\$52,000.00		
2	2051.501 MAINT & RESTORATION OF HAUL ROADS	LS	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
3	2104.503 REMOVE PIPE CULVERTS	L F	56	\$15.00	\$840.00	\$28.50	\$1,596.00	\$26.79	\$1,500.24	\$30.00	\$1,680.00	\$15.50	\$868.00		
4	2104.504 REMOVE BITUMINOUS PAVEMENT	S Y	49	\$3.00	\$147.00	\$19.00	\$931.00	\$10.00	\$490.00	\$25.00	\$1,225.00	\$20.00	\$980.00		
5	2118.507 AGGREGATE SURFACING (LV), CLASS SPECIAL	C Y	229	\$25.00	\$5,725.00	\$38.00	\$8,702.00	\$30.00	\$6,870.00	\$43.00	\$9,847.00	\$48.50	\$11,106.50		
6	2211.507 AGGREGATE BASE (LV) CLASS 5	C Y	28	\$30.00	\$840.00	\$44.00	\$1,232.00	\$60.00	\$1,680.00	\$50.00	\$1,400.00	\$85.00	\$2,380.00		
7	2232.504 MILL BITUMINOUS SURFACE (3.0")	S Y	13949	\$2.00	\$27,898.00	\$1.90	\$26,503.10	\$2.70	\$37,662.30	\$2.30	\$32,082.70	\$3.00	\$41,847.00		
8	2357.506 BITUMINOUS MATERIAL FOR TACK COAT	GAL	2091	\$2.00	\$4,182.00	\$2.85	\$5,959.35	\$2.00	\$4,182.00	\$2.00	\$4,182.00	\$2.25	\$4,704.75		
9	2360.509 TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	2342	\$50.00	\$117,100.00	\$57.00	\$133,494.00	\$54.00	\$126,468.00	\$65.00	\$152,230.00	\$60.70	\$142,159.40		
10	2411.507 STRUCTURE EXCAVATION CLASS U	C Y	105	\$12.00	\$1,260.00	\$50.00	\$5,250.00	\$10.00	\$1,050.00	\$8.00	\$840.00	\$15.00	\$1,575.00		
11	2501.502 48" RC PIPE APRON	EACH	2	\$3,000.00	\$6,000.00	\$3,100.00	\$6,200.00	\$2,500.00	\$5,000.00	\$2,280.00	\$4,560.00	\$2,600.00	\$5,200.00		
12	2501.503 48" RC PIPE CULVERT DES 3006 CL III	L F	40	\$250.00	\$10,000.00	\$320.00	\$12,800.00	\$280.00	\$11,200.00	\$285.00	\$11,400.00	\$275.00	\$11,000.00		
13	2540.602 MAIL BOX SUPPORT	EACH	7	\$110.00	\$770.00	\$110.00	\$770.00	\$110.00	\$770.00	\$105.00	\$735.00	\$110.00	\$770.00		
14	2563.601 TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$2,850.00	\$2,850.00	\$4,000.00	\$4,000.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00		
15	2575.501 TURF ESTABLISHMENT	LS	1	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00		
16	2580.503 INTERIM PAVEMENT MARKING	L F	26769	\$0.25	\$6,692.25	\$0.17	\$4,550.73	\$0.50	\$13,384.50	\$0.16	\$4,283.04	\$0.16	\$4,283.04		
17	2582.503 4" SOLID LINE MULTI COMP	L F	19725	\$0.27	\$5,325.75	\$0.25	\$4,931.25	\$0.24	\$4,734.00	\$0.202	\$3,984.45	\$0.24	\$4,734.00		
18	2582.503 4" BROKEN LINE MULTI COMP	L F	400	\$0.27	\$108.00	\$0.25	\$100.00	\$0.24	\$96.00	\$0.202	\$80.80	\$0.24	\$96.00		
Totals for Project CP 001-070-001						\$199,888.00		\$228,870.43		\$238,588.04		\$236,830.99		\$288,004.69	
% of Estimate for Project CP 001-070-001								14.50%		19.36%		18.48%		44.08%	
Project: CP 001-090-033 - Shouldering CSAH 3, 10, 4				Engineers Estimate				Anderson Brothers Construction Company of Brainerd LLC- Brainerd, MN		Knife River- Sauk Rapids, MN		Central Specialities Inc- Alexandria, MN		Duininck, Inc.- Prinsburg, MN	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2118.507 AGGREGATE SURFACING (LV), CLASS SPECIAL	C Y	6527	\$27.00	\$176,229.00	\$28.50	\$186,019.50	\$27.90	\$182,103.30	\$34.35	\$224,202.45	\$38.00	\$248,026.00		
2	2211.607 STOCKPILE AGGREGATE (SV), CLASS SPECIAL	C Y	3750	\$8.00	\$30,000.00	\$8.65	\$32,437.50	\$10.00	\$37,500.00	\$13.25	\$49,687.50	\$11.00	\$41,250.00		
3	2232.604 MILL BITUMINOUS PAVEMENT (FULL DEPTH)	S Y	1453	\$4.00	\$5,812.00	\$5.30	\$7,700.90	\$6.00	\$8,718.00	\$8.00	\$11,624.00	\$6.00	\$8,718.00		
Totals for Project CP 001-090-033						\$212,041.00		\$226,157.90		\$228,321.30		\$285,513.95		\$297,994.00	
% of Estimate for Project CP 001-090-033								6.66%		7.68%		34.65%		40.54%	

Project: SAP 001-603-019 - Bit Mill/Overlay/Striping				Engineers Estimate		Anderson Brothers Construction Company of Brainerd LLC- Brainerd, MN		Knife River- Sauk Rapids, MN		Central Specialities Inc- Alexandria, MN		Duininck, Inc.- Prinsburg, MN	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$20,000.00	\$20,000.00	\$21,000.00	\$21,000.00	\$24,000.00	\$24,000.00	\$5,000.00	\$5,000.00	\$60,000.00	\$60,000.00
2	2051.501 MAINT & RESTORATION OF HAUL ROADS	LS	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
3	2104.504 REMOVE BITUMINOUS PAVEMENT	S Y	747	\$3.00	\$2,241.00	\$9.00	\$6,723.00	\$7.00	\$5,229.00	\$11.00	\$8,217.00	\$16.30	\$12,176.10
4	2105.504 GEOTEXTILE FABRIC TYPE 5	S Y	114	\$3.00	\$342.00	\$2.75	\$313.50	\$10.00	\$1,140.00	\$5.00	\$570.00	\$2.00	\$228.00
5	2105.507 COMMON EXCAVATION (P)	C Y	331	\$10.00	\$3,310.00	\$19.00	\$6,289.00	\$22.50	\$7,447.50	\$20.00	\$6,620.00	\$18.00	\$5,958.00
6	2105.603 SHOULDER EXCAVATION	L F	43240	\$0.40	\$17,296.00	\$0.11	\$4,756.40	\$0.50	\$21,620.00	\$0.40	\$17,296.00	\$0.20	\$8,648.00
7	2118.507 AGGREGATE SURFACING (LV), CLASS SPECIAL	C Y	1070	\$25.00	\$26,750.00	\$32.00	\$34,240.00	\$25.00	\$26,750.00	\$40.50	\$43,335.00	\$24.25	\$25,947.50
8	2211.507 AGGREGATE BASE (LV) CLASS 5	C Y	393	\$20.00	\$7,860.00	\$24.00	\$9,432.00	\$35.00	\$13,755.00	\$32.00	\$12,576.00	\$30.00	\$11,790.00
9	2232.504 MILL BITUMINOUS SURFACE (1.5")	S Y	1667	\$4.00	\$6,668.00	\$3.30	\$5,501.10	\$3.50	\$5,834.50	\$1.50	\$2,500.50	\$1.75	\$2,917.25
10	2232.504 MILL BITUMINOUS SURFACE (2.0")	S Y	67262	\$1.00	\$67,262.00	\$1.07	\$71,970.34	\$1.50	\$100,893.00	\$1.35	\$90,803.70	\$1.20	\$80,714.40
11	2357.506 BITUMINOUS MATERIAL FOR TACK COAT	GAL	9488	\$2.00	\$18,976.00	\$2.20	\$20,873.60	\$2.00	\$18,976.00	\$2.00	\$18,976.00	\$2.25	\$21,348.00
12	2360.509 TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	9951	\$45.00	\$447,795.00	\$52.00	\$517,452.00	\$51.00	\$507,501.00	\$58.90	\$586,113.90	\$49.75	\$495,062.25
13	2540.602 MAIL BOX SUPPORT	EACH	9	\$110.00	\$990.00	\$110.00	\$990.00	\$110.00	\$990.00	\$105.00	\$945.00	\$110.00	\$990.00
14	2563.601 TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$1,900.00	\$1,900.00	\$6,000.00	\$6,000.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
15	2580.503 INTERIM PAVEMENT MARKING	L F	10512	\$0.25	\$2,628.00	\$0.17	\$1,787.04	\$0.50	\$5,256.00	\$0.16	\$1,681.92	\$0.16	\$1,681.92
16	2582.503 4" SOLID LINE MULTI COMP	L F	44969	\$0.27	\$12,141.63	\$0.25	\$11,242.25	\$0.24	\$10,792.56	\$0.202	\$9,083.74	\$0.24	\$10,792.56
17	2582.503 4" BROKEN LINE MULTI COMP	L F	4370	\$0.27	\$1,179.90	\$0.25	\$1,092.50	\$0.24	\$1,048.80	\$0.202	\$882.74	\$0.24	\$1,048.80
Totals for Project SAP 001-603-019					\$640,939.53		\$715,563.73		\$757,234.36		\$806,402.50		\$741,103.78
% of Estimate for Project SAP 001-603-019							11.64%		18.14%		25.82%		15.63%

Project: SAP 001-610-030 - Bituminous Mill/Overlay/Striping				Engineers Estimate		Anderson Brothers Construction Company of Brainerd LLC- Brainerd, MN		Knife River- Sauk Rapids, MN		Central Specialities Inc- Alexandria, MN		Duininck, Inc.- Prinsburg, MN	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$10,000.00	\$10,000.00	\$16,500.00	\$16,500.00	\$19,000.00	\$19,000.00	\$5,000.00	\$5,000.00	\$55,000.00	\$55,000.00
2	2051.501 MAINT & RESTORATION OF HAUL ROADS	LS	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
3	2118.507 AGGREGATE SURFACING (LV), CLASS SPECIAL	C Y	921	\$25.00	\$23,025.00	\$28.50	\$26,248.50	\$28.00	\$25,788.00	\$44.00	\$40,524.00	\$40.00	\$36,840.00
4	2232.504 MILL BITUMINOUS SURFACE (1.5")	S Y	1275	\$4.00	\$5,100.00	\$3.76	\$4,794.00	\$4.50	\$5,737.50	\$1.40	\$1,785.00	\$2.25	\$2,868.75
5	2232.504 MILL BITUMINOUS SURFACE (2.0")	S Y	47504	\$1.00	\$47,504.00	\$1.32	\$62,705.28	\$1.85	\$87,882.40	\$1.20	\$57,004.80	\$2.00	\$95,008.00
6	2232.504 MILL BITUMINOUS SURFACE (3.0")	S Y	5266	\$2.00	\$10,532.00	\$3.50	\$18,431.00	\$3.00	\$15,798.00	\$2.90	\$15,271.40	\$4.75	\$25,013.50
7	2357.506 BITUMINOUS MATERIAL FOR TACK COAT	GAL	7252	\$2.00	\$14,504.00	\$2.85	\$20,668.20	\$2.00	\$14,504.00	\$2.00	\$14,504.00	\$2.25	\$16,317.00
8	2360.509 TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	5419	\$45.00	\$243,855.00	\$55.75	\$302,109.25	\$52.75	\$285,852.25	\$61.50	\$333,268.50	\$68.55	\$371,472.45
9	2540.602 MAIL BOX SUPPORT	EACH	10	\$110.00	\$1,100.00	\$110.00	\$1,100.00	\$110.00	\$1,100.00	\$105.00	\$1,050.00	\$110.00	\$1,100.00
10	2540.602 RELOCATE MAIL BOX SUPPORT	EACH	7	\$110.00	\$770.00	\$42.00	\$294.00	\$75.00	\$525.00	\$40.00	\$280.00	\$75.00	\$525.00
11	2563.601 TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$3,750.00	\$3,750.00	\$4,000.00	\$4,000.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
12	2580.503 INTERIM PAVEMENT MARKING	L F	13545	\$0.25	\$3,386.25	\$0.17	\$2,302.65	\$0.50	\$6,772.50	\$0.16	\$2,167.20	\$0.16	\$2,167.20
13	2582.503 4" SOLID LINE MULTI COMP	L F	27113	\$0.27	\$7,320.51	\$0.25	\$6,778.25	\$0.24	\$6,507.12	\$0.202	\$5,476.83	\$0.24	\$6,507.12
14	2582.503 4" BROKEN LINE MULTI COMP	L F	2200	\$0.27	\$594.00	\$0.25	\$550.00	\$0.24	\$528.00	\$0.202	\$444.40	\$0.24	\$528.00
Totals for Project SAP 001-610-030					\$373,190.76		\$466,232.13		\$473,995.77		\$478,577.13		\$615,148.02
% of Estimate for Project SAP 001-610-030							24.93%		27.01%		28.24%		64.83%

Project: SAP 001-616-007 - SAP 001-616-007 Bituminous Mill & Overlay				Engineers Estimate		Anderson Brothers Construction Company of Brainerd LLC- Brainerd, MN		Knife River-Sauk Rapids, MN		Central Specialties Inc- Alexandria, MN		Duininck, Inc.- Prinsburg, MN	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$40,000.00	\$40,000.00	\$21,000.00	\$21,000.00	\$42,000.00	\$42,000.00	\$134,000.00	\$134,000.00	\$60,000.00	\$60,000.00
2	2051.501 MAINT & RESTORATION OF HAUL ROADS	LS	1	\$1,000.00	\$1,000.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
3	2104.504 REMOVE BITUMINOUS PAVEMENT	S Y	3469	\$3.00	\$10,407.00	\$3.50	\$12,141.50	\$6.80	\$23,589.20	\$8.00	\$27,752.00	\$14.00	\$48,566.00
4	2105.504 GEOTEXTILE FABRIC TYPE 5	S Y	675	\$3.00	\$2,025.00	\$2.75	\$1,856.25	\$3.50	\$2,362.50	\$3.00	\$2,025.00	\$2.00	\$1,350.00
5	2105.603 SHOULDER EXCAVATION	L F	91250	\$0.40	\$36,500.00	\$0.10	\$9,125.00	\$0.50	\$45,625.00	\$0.40	\$36,500.00	\$0.20	\$18,250.00
6	2118.507 AGGREGATE SURFACING (LV), CLASS SPECIAL	C Y	1675	\$25.00	\$41,875.00	\$28.75	\$48,156.25	\$25.40	\$42,545.00	\$40.00	\$67,000.00	\$34.25	\$57,368.75
7	2211.507 AGGREGATE BASE (LV) CLASS 5	C Y	613	\$20.00	\$12,260.00	\$26.50	\$16,244.50	\$35.00	\$21,455.00	\$31.00	\$19,003.00	\$41.30	\$25,316.90
8	2232.504 MILL BITUMINOUS SURFACE (2.0")	S Y	149637	\$1.00	\$149,637.00	\$0.90	\$134,673.30	\$1.50	\$224,455.50	\$1.50	\$224,455.50	\$2.10	\$314,237.70
9	2357.506 BITUMINOUS MATERIAL FOR TACK COAT	GAL	20148	\$2.00	\$40,296.00	\$2.20	\$44,325.60	\$2.00	\$40,296.00	\$2.00	\$40,296.00	\$2.25	\$45,333.00
10	2360.509 TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	18982	\$45.00	\$854,190.00	\$49.50	\$939,609.00	\$50.00	\$949,100.00	\$60.00	\$1,138,920.00	\$59.65	\$1,132,276.30
11	2540.602 MAIL BOX SUPPORT	EACH	25	\$120.00	\$3,000.00	\$110.00	\$2,750.00	\$110.00	\$2,750.00	\$105.00	\$2,625.00	\$110.00	\$2,750.00
12	2563.601 TRAFFIC CONTROL	LS	1	\$8,000.00	\$8,000.00	\$1,900.00	\$1,900.00	\$8,000.00	\$8,000.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
13	2574.507 COMMON TOPSOIL BORROW	C Y	166	\$25.00	\$4,150.00	\$25.00	\$4,150.00	\$60.00	\$9,960.00	\$50.00	\$8,300.00	\$55.00	\$9,130.00
14	2575.501 TURF ESTABLISHMENT	LS	1	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$2,800.00	\$2,800.00	\$3,200.00	\$3,200.00	\$4,200.00	\$4,200.00
15	2580.503 INTERIM PAVEMENT MARKING	L F	72270	\$0.25	\$18,067.50	\$0.17	\$12,285.90	\$0.50	\$36,135.00	\$0.16	\$11,563.20	\$0.16	\$11,563.20
16	2582.503 4" SOLID LINE MULTI COMP	L F	114406	\$0.27	\$30,889.62	\$0.25	\$28,601.50	\$0.24	\$27,457.44	\$0.202	\$23,110.01	\$0.24	\$27,457.44
17	2582.503 4" BROKEN LINE MULTI COMP	L F	8980	\$0.27	\$2,424.60	\$0.25	\$2,245.00	\$0.24	\$2,155.20	\$0.202	\$1,813.96	\$0.24	\$2,155.20
Totals for Project SAP 001-616-007					\$1,257,721.72		\$1,283,064.80		\$1,480,686.84		\$1,742,364.67		\$1,761,755.49
% of Estimate for Project SAP 001-616-007							2.01%		17.73%		38.53%		40.08%
Totals for Contract 20194					\$2,683,781.01		\$2,919,888.99		\$3,178,826.31		\$3,549,689.24		\$3,704,005.98
% of Estimate for Contract 20194							8.80%		18.45%		32.26%		38.01%

I hereby certify that this is an exact reproduction of bids received.

Certified By: John Wellk License No. 24340
Date: 6-4-19



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: June 11, 2019

Title of Item: Report of the 2019 Legislative Session

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input checked="" type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Rich Courtemanche	Department: Land
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Presenter (Name and Title): Rich Courtemanche - Land Commissioner	Estimated Time Needed: 15 min
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Summary of Issue:

The 2019 legislative session has ended. Components of the signed legislation affects Aitkin County Land Department. I will recap a few of the provisions of the new law.

I will also introduce Dennis Thompson, new Assistant Land Commissioner.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
No action requested

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: June 11, 2019

Title of Item: Introduction & Welcome to Facilities Coordinator

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 minutes
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Summary of Issue:

At Tuesday's meeting I would like to welcome Jim Bright, our new Facilities Coordinator, and introduce him to the Board.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
None.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



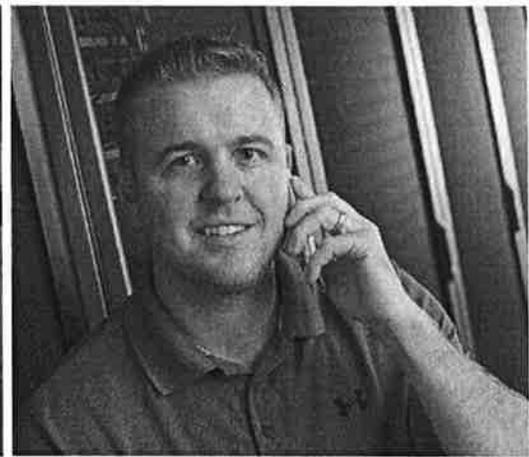
Board of County Commissioners Agenda Request

5B
Agenda Item #

Requested Meeting Date: June 11, 2019

Title of Item: Accept Proposal - Government Center Technology

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Jessica Seibert, County Administrator	Department: Administration	
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 Minutes
Summary of Issue: Attached are two proposals for audio/visual equipment in the Government Center Boardroom and training room. The Facilities Committee has reviewed both proposals and recommends accepting the proposal from Marco in the amount of \$61,788.52.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept Government Center technology proposal from Marco in the amount of \$61,788.52.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 61,788.52 Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> The project budget does not include funds for technology equipment. General Fund Balance dollars will be used.		



May 31, 2019

A Proposal for

BKV Group

Mike Healy

mhealy@bkvgroup.com

Prepared By

Jeremy Kirt

Technology Advisor

320.259.3001 x3024

jeremyk@marconet.com

Document Number: 034780

taking technology further

MANAGED SERVICES

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BDC-BKV Group



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 Mike Healy
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 mhealy@bkvgroup.com

Quote Information:
Quote #: 034780
 Version: 4
 Date Issued: 05/31/2019
 Expiration Date: 02/15/2019
 Job Number: 16586
 Special Pricing Program:
 [PLEASE SELECT]

BASE AV BUDGET

Description	Price	Qty	Ext. Price
CRESTRON CONTROL AND SWITCHING			
Crestron 3-Series DigitalMedia Presentation System 300 - Black - Metal	\$4,000.00	1	\$4,000.00
Crestron AC Adapter - 1.88 A Output Current	\$156.25	1	\$156.25
7 in. Touch Screen, Black Smooth	\$875.00	1	\$875.00
Tabletop Kit for TSW-760 and TSS-7, Black Smooth	\$125.00	1	\$125.00
DIGITAL MEDIA TRANSMITTER 8G+AVAILABLE SEPT 13TH	\$812.50	2	\$1,625.00
Crestron A/V Control Panel	\$312.50	1	\$312.50
CRESTRON HD SCALING AUTO-SWITCHER & EXTENDER 300 BLACK	\$937.50	1	\$937.50
CRESTRON WALL PLATE 4K DIGITALMEDIA 8G+ RECEIVER & ROOM CONTROLLER 100 BLACK TEXTURED	\$437.50	5	\$2,187.50
CRESTRON 1:4 4K HDMI TO DM 8G+ & HDBASET SPLITTER BLACK	\$1,687.50	1	\$1,687.50
Crestron 150W PoDM Power Pack for DM 8G+ I/O Blades - 120 V AC, 230 V AC Input Voltage - 48 V DC Output Voltage - 150 W	\$312.50	1	\$312.50
Cisco SG350-10P 10-Port Gigabit PoE Managed Switch - 10 Ports - Manageable - 3 Layer Supported - Modular - Optical Fiber, Twisted Pair - Desktop - Lifetime Limited Warranty	\$317.11	1	\$317.11
AIRTAME AIRTAME 2 WIRELESS SCREEN SHARING DEVICE FOR BUSINESS AND EDUCATION	\$399.00	2	\$798.00
Airtame Ethernet Adapter - Micro USB - 1 Port(s) - 1 - Twisted Pair	\$0.00	2	\$0.00
AUDIO EQUIPMENT			
QSC UNIFIED SERIES CORE WITH 24 I/O CHANNELS	\$2,500.00	1	\$2,500.00
QSC I/O PERIPHERAL 8 Q-SYS FLEX CHANNELS MIC/LINE IP OR LINE LEVEL 8X8 GPIO RS232 USB BRIDGING INCL	\$1,312.50	1	\$1,312.50
DENON PROFESSIONAL NETWORK AUDIO RECORDER - RECORDS TO SD / SDHC AND USB MEDIA	\$754.69	1	\$754.69

Audio-Technica System 10 Wireless Microphone System - 2.40 GHz to 2.48 GHz Operating Frequency - 20 Hz to 20 kHz Frequency Response - 196.85 ft Operating Range	\$816.88	1	\$816.88
Audio-Technica System 10 Wireless Microphone System - 2.40 GHz to 2.48 GHz Operating Frequency - 20 Hz to 20 kHz Frequency Response - 196.85 ft Operating Range	\$392.50	1	\$392.50
Avia 8-Channel Power Amplifier, 75W/Ch., 4/8 Ohm or 70V, North America & Japan, 100-120V	\$2,000.00	1	\$2,000.00
CRESTRON DIGITALMEDIA 8G CABLE PLENUM RATED (500SP)	\$750.00	1	\$750.00
WILLIAMS SOUND LARGE AREA FM ASSISTIVE LISTENING SYSTEM (4) PPA R38N RECEIVERS	\$1,329.62	1	\$1,329.62
Saros 6.5" 2-Way Pendant Speaker, White Textured, Single	\$237.50	8	\$1,900.00
Crestron Saros 6.5" 2-Way In-Ceiling Speaker, White Textured	\$143.75	6	\$862.50
SHURE 18" GOOSENECK CARDIOID CONDENSER MICROPHONE WITH ATTACHED PREAMP WITH XLR AND SHOCK MOUNT	\$206.25	10	\$2,062.50
RECORD-OUT WALL PLATE	\$62.50	1	\$62.50
DISPLAYS AND HARDWARE			
Chief FUSION Ceiling Mount for Flat Panel Display - 125 lb Load Capacity - Black	\$260.25	4	\$1,041.00
CMA-110 FLAT CEILING PLATE	\$52.24	4	\$208.96
SHARP 70" CLASS (69.5 diagonal) COMMERCIAL LCD TV	\$1,543.75	4	\$6,175.00
MISC MOUNTING EQUIPMENT	\$250.00	2	\$500.00
AV SYSTEM RACK			
24SP/26D WALLRK W/PLEXI	\$1,100.00	1	\$1,100.00
6" FAN,26"D DWR FAN KIT	\$178.12	1	\$178.12
9OUT,15A,RKMT W/PILOT LT	\$111.88	1	\$111.88
Middle Atlantic Products UFA Rackshelf, 1 RU, 8"D, w/1 RU Faceplate - 17.25" 1U Wide x 8" Deep Rack-mountable - Black Powder Coat - 35 lb x Maximum Weight Capacity	\$40.62	4	\$162.48
MISC RACK EQUIPMENT	\$187.50	1	\$187.50
AV CABLING			
LIBERTY CAT6 U/UTP EN SERIES 23 AWG 4 PARI UNSHIELDED CABLE BOX BLUE (1000SP)	\$312.50	1	\$312.50
LIBERTY CAT6 U/UTP EN SERIES 23 AWG 4 PARI UNSHIELDED CABLE BOX BLUE (1000SP)	\$0.00	1	\$0.00
Marco - Cable - Installation Services	\$750.00	1	\$750.00
CRESTRON DIGITALMEDIA 8G CABLE PLENUM RATED (500SP)	\$0.00	1	\$0.00
Marco - Cable - Installation Services	\$111.25	1	\$111.25
LIBERTY 22 AWG 2 COND PLENUM SHIELDED WHITE (1000SP)	\$0.00	1	\$0.00

Marco - Cable - Installation Services	\$195.00	1	\$195.00
LIBERTY 16 AWG 2-COND PLENUM CABLE WHITE (1000SP)	\$0.00	1	\$0.00
25' Liberty 18G Active Optical HDMI Cable, Plenum Rated Full 4K60 4:4:4 support	\$207.50	1	\$207.50
EXTRON HDMI ULTRA SERIES 15' ULTRA FLEXIBLE HIGH SPEED HDMI CABLE (TABLE)	\$62.50	3	\$187.50
LIBERTY 6' PREMIUM HDMI MALE TO MALE CABLE 18G 4K CERTIFIED	\$12.42	10	\$124.20
LIBERTY 3' PREMIUM HDMI MALE TO MALE CABLE 18G 4K CERTIFIED	\$12.57	6	\$75.42
SLIM PWR STRIP,8 OUTLET,1	\$104.35	1	\$104.35
LIBERTY DIGITALINX HDMI ADAPTER RING MINIDP DP USB-C	\$76.62	2	\$153.24
Crestron Cresnet Partition Sensor	\$428.57	1	\$428.57
Marco - AV - Miscellaneous Installation Materials	\$312.50	1	\$312.50
PROFESSIONAL SERVICES			
Marco - AV - Installation Services	\$11,125.00	1	\$11,125.00
Marco - AV - Engineering	\$310.00	1	\$310.00
Marco - AV - Project Management Services	\$1,750.00	1	\$1,750.00
Marco - Hotel/Travel Charge	\$1,389.00	1	\$1,389.00
Marco - AV - Control Programming Services	\$4,650.00	1	\$4,650.00
Marco - AV - Audio Programming Services	\$1,860.00	1	\$1,860.00

Subtotal: **\$61,788.52**

Quote Summary - One-Time Expenses

Description	Amount
BASE AV BUDGET	\$61,788.52
Total: \$61,788.52	

Payment Options

Description	Payments	Interval	Amount
Marco Payment & Financing Options			
One-Time Payment	1	One-Time	\$61,788.52

Summary of Selected Payment Options

Description	Amount
Marco Payment & Financing Options: One-Time Payment	

Payment Terms:

Payment terms are net 15 days from date of Invoice. For orders over \$25,000, we require a twenty-five percent down at time of order. All Software and Hardware are invoiced at the time of delivery to the customer. Professional Services are due upon completion of the engagement or w/lt progress billing as laid out in the scope of services.

Warranty:

Your equipment is covered by its respective manufacturer warranties. Please consult the warranty documentation that accompanies the product for details. Any charges from the manufacturer are the sole responsibility of the customer (including, but not limited to, shipping, travel and/or labor charges). Marco can provide assistance with the processing of these warranties for a processing fee. Optional contracts or warranty enhancements are available for an additional fee at the time of purchase.

Returns:

Upon receipt of merchandise, make sure specifications are correct before opening or marking merchandise. If you need to make a return to Marco, you must: Request to return the UNOPENED merchandise within fifteen (15) days; Product must be returned in the original undamaged/unmarked box; Recognize that special or custom orders are non-returnable; Merchandise can be subject to restock fees and/or denial of return. – For Marco's Complete Return Policy, please refer to: <http://www.marconet.com/support/request-return/return-policy/>

Tax, Shipping, Errors:

Taxes, shipping, handling and other fees may apply where applicable. We reserve the right to cancel orders arising from pricing or other errors.

Marco Technologies, LLC

BKV Group

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: _____

Name: Mike Healy

Date: _____

PO Number: _____

Aitkin County Government Center
Audio Visual System
April 5th, 2019

Holden Electric



Scope of Work

The following describes the services to be performed by Parsons Technologies for Aitkin County Government Center located at Aitkin, MN. The scope and budget in this document was priced with the provided drawings and information. This scope is a basic overview of the system components to be provided and installed.

Boardroom (323) & Training Room (321)

This system will include: 1-60", 2-70" and 1-90" displays that will be mounted on wall display and ceiling mounts (90"- Rm 321 & 70" & 60" – Rm 323). The system has a digital switcher / controller unit that will provide video signal and control for both rooms. Two 7" control touch pads (1- Rm 323, 1- Rm 321) are provided to send commands to the digital switcher/controller. The DSP unit will process audio inputs and routing for both rooms, while audio signal is then sent to multi-channel amplification. The amplification drives the system ceiling speakers in both rooms which provides audio content output. The DSP system also includes a Tele-conferencing module, interfaced via POTS or VoIP ports from the owner provided phone system. A table mount document camera is provided for the system. Input cable table pockets, interface cables are provided for system input. Also a wireless BYOD option is available for overall system input**. Desktop wand microphones are provided for system input, they are deployed as indicated on supplied drawings. Field video and audio inputs are provided (3 – Rm 323 & 1- Rm 321). In the NE corner of Rm 323 there will be a 1 x 12 audio press box provided for audio signal output of the content produced by the speaker system. Located in Rm 323. Finally a wall mounted equipment rack is provided.

➤ **Parsons will provide and install:**

- 1 Micro-Adjustable Tilt Wall Mount
- 1 STEEL STUD/DRYWALL ANCHOR KIT - 8PC
- 1 RETRO-FIT PRE-WIRE IN-WALL BOX
- 3 Uni-Strut Ceiling adapter
- 3 Adjust pole 4-6 ft.
- 3 FUSION X-Lrg single pole flat panel ceiling Mnt
- 6 Control Port Expansion Module
- 2 7" Touch Screen Controller
- 2 TableTop Kit for 7" Touch Screen Black Smooth
- 4 FlipTop Cable Cubby
- 4 AC Power Outlet
- 8 Connector Plate, HDMI
- 4 Connector Plate, USB x 2
- 6 4K HDBaseT Receiver
- 1 4k Presentation Switching System w/wireless
- 4 Field HDBaseT Transmitter
- 1 5-Port PoE Switch

**Aitkin County Government Center AV
Aitkin, MN.**

- 1 PX-10 Document Camera
- 17 Ceiling 6.5" coaxial speaker
- 6 6' HDMI patch cable
- 4 3' HDMI patch cable
- 1 HA FM Sys with (4) Receivers, (2) Loop lanyards
- 1 16SP/22D WALLRACK,BK
- 3 1SP FLAT BLANK
- 1 2SP FLAT BLANK
- 1 "L" shaped Lace Bars (10 PC)
- 1 Rack mount 20a Power/Fan strip
- 1 8 Ch. 100 WATTS/CHANNEL AT 70V
- 1 Digital Signal Processor (DSP)
- 1 4K 60" 16/7 Commercial Display
- 2 4K 70" 16/7 Commercial Display
- 1 90" LED-LCD 1080p Commercial Display
- 11 Gooseneck Mic, 18 Inch, Cardioid w/LED & switch
- A/R 22/2 STND Shielded Audio/Control Cable - CMP
- A/R Hybrid Cable 1 pr 22/2 1 pr 18/2 - CMP
- A/R Speaker/Pwr Cable 16/2 - CMP
- A/R 4 PAIR 24 AWG Solid CAT6 Plenum
- 2 Media input plate Dual RCA -3.5 & XLR
- 1 Pressbox - Passive, 1-line in, 12-mic out

Total: \$74,920.00

**Our manufacturers continuously develop and release new technology to meet the needs of their customers. Model number or part number may change or be discontinued at any time and may impact the investment summary at the time of acceptance of this proposal.*

In addition to the physical installation of system components and cabling of the AV System(s), Parsons will provide:

- Engineering and design
- Pre-planning
- Programming
- Commissioning
- Testing
- Training
- Documentation

Schedule

- Parsons will determine daily labor requirements to complete the Scope of Work.
- Pricing is based upon a standard work a week of Monday through Friday, 7:00 am to 3:30 pm, excluding any Parsons' recognized holidays.
- Unless expressly waived by Parsons, any changes to the project schedule require advanced written notice.
- Parsons is not responsible for schedule revisions that are due to reasons beyond its control, including, but not limited to, the performance of other trades or the inability to obtain access to work areas. Should such revisions result in delay claims or damages, or any other claimed losses, Parsons expressly disclaims all liability associated with such claims. Such revisions may also result in changes to the Pricing offered in this Scope of Work and include all charges related to such change, including, but not limited to, expedited delivery expenses, differential, and overtime expenses.
- All schedule changes are subject to available personnel.

Warranty*

- Parsons shall provide a one-year warranty from the date of substantial completion against defects in workmanship for the work performed under this Scope of Work.
- The repair or replacement of a defective component under the terms and conditions of the manufacturers' warranty would not include the cost of labor required to repair or replace the defective component.

**Additional warranty services and post-warranty repair and preventative maintenance agreements are available through Parsons' Systems Support team.*

Terms & Conditions

- Information contained herein, whether in part or in whole, is the property of Parsons and shall remain confidential until such time that a contract between Parsons and Aitkin County is fully-executed.
- Parsons assures compliance with federal, state, and local laws, regulations and code requirements as they apply to work performed under this Scope of Work.
- Should Aitkin County request Parsons perform any work outside this Scope of Work, the change request shall be made in the form of a written change order from designated client contact. Parsons shall not be obligated to perform any such additional work until such change order is timely reviewed and approved by Parsons.
- Payment will be due no later than thirty (30) days of receipt of Parsons' invoice.
- In addition to any other remedy available to Parsons, if Aitkin County fails to make payment pursuant to these Terms & Conditions, interest shall accrue and be payable on such unpaid amount(s) from the date on which the payment became due at the rate of 18% compounded annually.
- All pricing under this Scope of Work remains valid for thirty (30) days.

Exclusions

- Unless noted above and to the extent applicable, pricing does not include the following: electrical, millwork, permits, premium time, expedited freight, lift rental, and any and all other items not specifically identified in the Scope of Work.
- Conduit and pathway
- Network equipment, drops, cabling and administration by others
- Content
- Podiums or Millwork
- Meeting camera(s)
- Telephone equipment or service
- In-wall backer boards for Monitors and mounts- GC to provide

Please do not hesitate to notify us if you require additional information. Thank you for providing us with this opportunity.

Sincerely,

PARSONS TECHNOLOGIES

Bernie Serre
Project Manager
218-725-3406
Bernie.Serre@ParsonsCorp.com

Micha Toftness
Holden Electric



Aitkin County Board of Commissioners Agenda Request Form

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Agenda Item #

Requested Meeting Date: June 11, 2019
Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	3 rd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	Monthly	3 rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 rd Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 rd Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 nd Wednesday	Pratt, Alt. Marcotte
Budget Committee	Most months	1 st Tuesday	Wedel and Westerlund
Development Achievement Center	Monthly	3 rd or 4 th Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 st Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 th Monday	Pratt and Land Cmr Courtemanche
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Pratt
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	10x year	3 rd Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 th Friday	Marcotte, Alt. Pratt
MN Rural Caucus	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2 nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Pratt and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 th Thursday	Marcotte, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed	2 nd Tuesday	Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4 th Monday	Pratt
Sobriety Court	Bi-Monthly	3 rd Thursday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund