

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS September 10, 2019 – BOARD AGENDA

## Aitkin Public Library

- 9:00 1) Anne Marcotte, County Board Chair
- A) Call to Order
  - B) Pledge of Allegiance
  - C) Board of Commissioners Meeting Procedure
  - D) Approval of Agenda
  - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File August 27, 2019 to September 9, 2019
  - B) Approve August 27, 2019 County Board Minutes
  - C) Approve Electronic Funds Transfers
  - D) Approve Commissioner Warrants
  - E) Approve Auditor Warrants – Period 2 Tax Overpays
  - F) Approve Auditor Warrants – 2<sup>nd</sup> Half 2018 Taconite
  - G) Approve Auditor Warrants – Anderson Brothers Payment
  - H) Approve NEMOJT Joint Powers Agreement
  - I) Approve Affidavit of Lost Warrant – Health & Human Services
  - J) Approve (2) Affidavits of Lost Warrants - Treasurer
  - K) Set Unorganized Township Levies for 2020
    - 1. Adopt Resolution: 2020 Unorganized Road & Bridge
    - 2. Adopt Resolution: 2020 Unorganized Fire Protection
    - 3. Adopt Resolution: 2020 Unorganized Cemetery
- 9:02 3) Rich Courtemanche, Land Commissioner
- A) Adopt Resolution: Conservation Partners Legacy Grant (CPL)
- 9:10 4) Jessica Seibert, County Administrator
- A) 2<sup>nd</sup> Quarter Budget Review
  - B) 2020 Proposed Capital Improvement Plan Review
  - C) 2020 Proposed Budget Presentation
  - D) Approve 2020 Appropriations & Dues
  - E) Set 2020 Public Budget Hearing Date & Location
  - F) Approve 2020 Legislative Priorities
- 10:30 5) Committee Updates
- 11:00 Adjourn

<p>The Aitkin County Board of Commissioners met this 27<sup>th</sup> day of August, 2019 at 9:00 a.m., at the Aitkin Public Library, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.</p>	<p><b>CALL TO ORDER</b></p>
<p>Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the August 27, 2019 agenda.</p>	<p><b>APPROVED AGENDA</b></p>
<p>The Aitkin County Board of Commissioners met as the Aitkin County Health &amp; Human Services Board at 9:01 a.m. and adjourned at 9:49 p.m. Their next meeting is scheduled September 24, 2019.</p>	<p><b>HEALTH &amp; HUMAN SERVICES BOARD</b></p>
<p>Break: 9:49 a.m. to 10:12 a.m.</p>	<p><b>BREAK</b></p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: August 13, 2019 to August 26, 2019; B) Approve County Board Minutes: August 13, 2019; C) Approve Electronic Funds Transfers: \$622,622.92; D) Approve Commissioner Warrants: General Fund \$79,525.70, Road &amp; Bridge \$56,999.60, Health &amp; Human Services \$6,327.36, State \$750.00, Trust \$25,099.91, Forest Development \$2,415.77, Aitkin County Collaboration \$20,000.00, Long Lake Conservation Center \$15,382.90, Parks \$22,604.90 for a total of \$229,106.14; E) Approve Auditor Warrants – July Sales &amp; Use Tax: General Fund \$658.06, Road &amp; Bridge \$1,778.06, Trust \$99.08, Forest Development \$3.80, Long Lake Conservation Center \$101.62, Parks \$338.41 for a total of \$2,979.03; F) Approve July Manual Warrants: General Fund \$4,668.65, Road &amp; Bridge \$18,168.92, Health &amp; Human Services \$-28,615.86, State \$12,477.36, Trust \$40.30, Long Lake Conservation Center \$789.90, Parks \$-590.00 for a total of \$6,939.27; G) Approve Out of State Travel – Sheriff’s Office; H) Adopt Resolution: Vacant Land Purchase for Fairgrounds; I) Adopt Resolution: County VSO Operational Enhancement Grant; J) Adopt Resolution: Accept Donation to STS; K) Adopt Resolution: Final Contract Payment – Contract No. 20184; L) Approve 2020 East Central Regional Library Budget</p>	<p><b>CONSENT AGENDA</b></p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to authorize out of state travel for Deputy Sergeant Greg Payment to attend the 2019 Zuercher Conference in Sioux Falls, SD September 10-11, 2019.</p>	<p><b>OUT OF STATE TRAVEL – SHERIFF’S OFFICE</b></p>
<p>Under the consent agenda, motion for a resolution by Commissioner Wedel seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Vacant Land Purchase for Fairgrounds:</p>	<p></p>
<p><b>WHEREAS</b>, on July 9, 2019 the Aitkin County Auditor asked for County Board approval to purchase vacant land adjacent to the County Fairgrounds, and</p>	<p><b>RESOLUTION 20190827-065</b></p>
<p><b>WHEREAS</b>, the Aitkin County Board of Commissioners authorized moving ahead with such acquisition for a price of Ten Thousand Dollars (\$10,000.00), and</p>	<p><b>VACANT LAND PURCHASE FOR FAIRGROUNDS</b></p>

**WHEREAS**, on July 19, 2019 a Purchase Agreement was made between Leroy D. Wohlers, (Seller) and the County of Aitkin (Buyer), and

**WHEREAS**, Seller agreed to sell real property in Aitkin County, Minnesota, legally described as follows:

The South 477 feet of the North 661 feet of the Northeast Quarter of the Southwest Quarter (NE¼ SW¼) which lies West of Mud River in Section 24, Township 47, Range 27.

**NOW THEREFORE, BE IT RESOLVED** that the County Board officially approves the Purchase Agreement and directs that the Purchase Agreement be placed on file in the office of the County Administrator.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – County VSO Operational Enhancement Grant:

**BE IT RESOLVED** by **Aitkin County** that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county’s Veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county Veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2019, Chapter 10, Article 1, Section 37, Subdivision 2. This grant should not be used to supplant or replace other funding.

**BE IT FURTHER RESOLVED** by **Aitkin County** that the County Veterans Service Officer, **Penny Harms**, be authorized to execute the attached Grant Contract for the above-mentioned program on behalf of the County.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Accept Donation to STS:

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Cedar Lake Norwegian Lutheran Church                      \$50.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Cedar Lake Norwegian Lutheran Church                      STS

**RESOLUTION  
20190827-066  
COUNTY VSO  
OPERATIONAL  
ENHANCEMENT  
GRANT**

**RESOLUTION  
20190827-067  
ACCEPT  
DONATION TO  
STS**

<p><b>WHEREAS</b>, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.</p> <p><b>NOW THEREFORE BE IT RESOLVED</b>, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.</p> <p>Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Final Contract Payment – Contract No. 20184:</p> <p><b>WHEREAS</b>, Contract No. 20184 has in all been completed, and the County Board being fully advised in the premises.</p> <p><b>NOW THEN BE IT RESOLVED</b>, that the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Anderson Brothers Construction in the amount of \$21,343.86.</p> <p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt East Central Regional Library’s 2020 Budget.</p> <p>Jessica Seibert, County Administrator introduced Lynne Jacobs, the new CARE Director, to the Board.</p> <p>Cynthia Bennett, Health &amp; Human Services Director and Carli Goble, Fiscal Supervisor/Collections Agent presented the proposed 2020 Health &amp; Human Services budget to the Board.</p> <p>Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to accept consultant’s recommendation of Grade 9 for the Assistant Highway Maintenance Supervisor position.</p> <p>John Welle, County Engineer reviewed with the Board the proposed 2020 Highway Department budget, and 5 Year Capital Improvement Plan.</p> <p>Jessica Seibert, County Administrator and the Board discussed 2020 Legislative Priorities.</p> <p>Jessica Seibert, County Administrator updated the Board on the following:</p> <ul style="list-style-type: none"> <li>• Pathways Meeting</li> <li>• MACA Executive Meeting</li> <li>• Government Center</li> </ul>	<p><b>RESOLUTION 20190827-068 FINAL CONTRACT PAYMENT – CONTRACT NO. 20184</b></p> <p><b>ECRL 2020 BUDGET</b></p> <p><b>NEW CARE DIRECTOR</b></p> <p><b>PROPOSED 2020 HHS BUDGET</b></p> <p><b>ASST. HWY MAINTENANCE SUPERVISOR</b></p> <p><b>PROPOSED 2020 HWY DEPT. BUDGET</b></p> <p><b>LEGISLATIVE PRIORITIES</b></p> <p><b>COUNTY ADMINISTRATOR UPDATES</b></p>
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The Board discussed: BSLWMP, AIS, ATV Alliance, Snake River, ECRL, Budget Committee, Personnel Committee, Historical Society, AMC Strategic Planning, and MHB.

**BOARD  
DISCUSSION**

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adjourn the meeting at 12:29 p.m. until Tuesday, September 10, 2019 at the Aitkin Public Library.

**ADJOURN**

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Anne Marcotte, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert, County Administrator



# Board of County Commissioners Agenda Request

2C  
Agenda Item #

**Requested Meeting Date:** 9/10/2019

**Title of Item:** Electronic funds transfers

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Lori Grams		<b>Department:</b> County Treasurer
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b> Electronic funds transfers thru 9/2/19		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

## ELECTRONIC FUNDS TRANSFERS

Thru August 30, 2019

Date	Amount	Reason
8/14/19	\$67,780.28	Manual Warrants
8/15/19	\$65.00	Manual Warrants
8/20/19	\$2,979.03	Auditor Warrants
8/21/19	\$1,185.73	Manual Warrants
8/22/19	\$6,954.21	Manual Warrants
8/23/19	\$40,265.81	Commissioner Warrants
8/23/19	\$1,991.00	Auditor Warrants
8/27/19	\$4,182.29	Commissioner Warrants
8/28/19	\$523.01	Manual Warrants
8/29/19	\$129,819.00	Auditor Warrants
8/29/19	\$50.00	Manual Abstract
8/30/19	\$1,961.65	Auditor Warrants
8/30/19	\$559,217.48	Payroll Abstract
8/30/19	\$21,343.86	Auditor Warrants
	\$838,318.35	



# Board of County Commissioners Agenda Request

20  
Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** Commissioner Warrants

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b>		<b>Department:</b> Auditor
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Commissioner Warrants payable 09/06/2019  NOTE: The Mille Lacs Energy Coop payment listed on Page 4 in the amount of \$142,500 for the Broadband Grant should be to MLEC Aitkin office (not Albert Lea). This was corrected before payment was made. All amounts, departments and funds remained the same, the change was to the Vendor only.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve Commissioner Warrants.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

LAH1  
9/3/19 9:03AM

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

LAH1  
9/3/19 9:03AM

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1 DEPT		Commissioners			
86222 Aitkin Independent Age					
01-001-000-0000-6230	68.25	Synopsis 7/23/19	718731	Printing, Publishing & Adv	N
86222 Aitkin Independent Age	68.25		1 Transactions		
10895 Westerlund/Laurie Ann					
01-001-000-0000-6330	302.76	July / Aug Mileage	522@.58	Transportation & Travel & Parking	N
01-001-000-0000-6330	489.52	May / June Mileage	844@.58	Transportation & Travel & Parking	N
10895 Westerlund/Laurie Ann	792.28		2 Transactions		
1 DEPT Total:	860.53	Commissioners	2 Vendors	3 Transactions	
12 DEPT		Court Administration			
9007 Dotty/Melanie Rebecca					
01-012-000-0000-6232	120.00	Attorney fees 01- FA- 19- 427	1563	Attorney Services	Y
01-012-000-0000-6232	2.10	Attorney expenses 01- FA- 19- 427	1563	Attorney Services	N
9007 Dotty/Melanie Rebecca	122.10		2 Transactions		
14906 Jones Law Office					
01-012-000-0000-6232	63.75	01- PR- 17- 186	1938486	Attorney Services	N
14906 Jones Law Office	63.75		1 Transactions		
12 DEPT Total:	185.85	Court Administration	2 Vendors	3 Transactions	
40 DEPT		Auditor			
783 Canon Financial Services, Inc					
01-040-021-0000-6231	20.36	License center fax	20397926	Services, Labor, Contracts	N
01-040-000-0000-6231	200.16	Copier contract 044	20397928	Services, Labor, Contracts	N
01-040-021-0000-6231	86.28	Copier contract 041	20412233	Services, Labor, Contracts	N
783 Canon Financial Services, Inc	306.80		3 Transactions		
163 Charter Communications					
01-040-021-0000-6250	194.98	Monthly internet	45865081919	License Center- Phone	N
163 Charter Communications	194.98		1 Transactions		
40 DEPT Total:	501.78	Auditor	2 Vendors	4 Transactions	
42 DEPT		Treasurer			

# Aitkin County



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
Amount					
5398 CDW Government, Inc 01-042-000-0000-6231		RSA Authentication Mgr Support	TJV1417	Services, Labor, Contracts	N
5398 CDW Government, Inc		1 Transactions			
88880 Datacomm Computers & Networks Inc 01-042-000-0000-6405		3 computers	11957	Office & Computer Supplies	N
88880 Datacomm Computers & Networks Inc		1 Transactions			
2386 Information Systems Corp 01-042-000-0000-6231		Unused Maint agreement	25151	Services, Labor, Contracts	N
01-042-000-0000-6405		Document scanner	25151	Office & Computer Supplies	N
2386 Information Systems Corp		2 Transactions			
<b>42 DEPT Total:</b>	<b>2,887.15</b>	<b>Treasurer</b>	<b>3 Vendors</b>	<b>4 Transactions</b>	
<b>43 DEPT</b>		<b>Assessor</b>			
783 Canon Financial Services, Inc 01-043-000-0000-6231		Copier contract 033	20397923	Services, Labor, Contracts	N
783 Canon Financial Services, Inc		1 Transactions			
5398 CDW Government, Inc 01-043-000-0000-6405		RSA Authentication Mgr Support	TJV1417	Office, Film & Computer Supplies	N
5398 CDW Government, Inc		1 Transactions			
88880 Datacomm Computers & Networks Inc 01-043-000-0000-6405		2 desktop computer systems	11956	Office, Film & Computer Supplies	N
88880 Datacomm Computers & Networks Inc		1 Transactions			
<b>43 DEPT Total:</b>	<b>2,082.43</b>	<b>Assessor</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
<b>44 DEPT</b>		<b>Central Services</b>			
783 Canon Financial Services, Inc 01-044-000-0000-6231		Copier contract 043	20397927	Services, Labor, Contracts	N
783 Canon Financial Services, Inc		1 Transactions			
15289 Donneray Consulting Inc 01-044-000-0000-6231		Excel / IFS Work	2474	Services, Labor, Contracts	N

LAH1  
 9/3/19 9:03AM  
 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
Amount					
15289 Donneray Consulting Inc		1 Transactions			
260.00					
14071 Marco Technologies LLC					
01-044-000-0000-6231		Cisco SPF Module x 6	INV6603678	Services, Labor, Contracts	N
2,388.00					
14071 Marco Technologies LLC		1 Transactions			
2,388.00					
3160 Mille Lacs Energy Coop- Albert Lea					
01-044-000-0000-6802		Broadband Grant		Econ Development Rev Loan Fund	N
142,500.00					
3160 Mille Lacs Energy Coop- Albert Lea		1 Transactions			
142,500.00					
13722 NEOFUNDS					
01-044-048-0000-6205		Postage	7900	Postage	N
3,500.00					
13722 NEOFUNDS		1 Transactions			
3,500.00					
44 DEPT Total:		Central Services	5 Vendors	5 Transactions	
148,848.16					
49 DEPT		Information Technologies			
5398 CDW Government, Inc					
01-049-000-0000-6231		RSA Authentication Mgr Support	TJV1417	Programming, Services, Contracts	N
190.35					
5398 CDW Government, Inc		1 Transactions			
190.35					
49 DEPT Total:		Information Technologies	1 Vendors	1 Transactions	
190.35					
52 DEPT		Administration			
5398 CDW Government, Inc					
01-052-000-0000-6231		RSA Authentication Mgr Support	TJV1417	Services, Labor, Contracts	N
21.15					
5398 CDW Government, Inc		1 Transactions			
21.15					
13412 Pemberton, Sorlie, Rufer & Kershner PLLI					
01-052-000-0000-6232		County Law	55	Attorney Services	Y
93.00					
13412 Pemberton, Sorlie, Rufer & Kershner PLLI		1 Transactions			
93.00					
86235 The Office Shop Inc					
01-052-000-0000-6405		Samsung Toner	1067435- 1	Office & Computer Supplies	N
146.99					
01-052-000-0000-6405		Statement paper	306597- 0	Office & Computer Supplies	N
4.99					
86235 The Office Shop Inc		2 Transactions			
151.98					

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
52 DEPT Total:		266.13	Administration	3 Vendors	4 Transactions
53 DEPT			Human Resources		
5398 CDW Government, Inc 01-053-000-0000-6231		21.15	RSA Authentication Mgr Support	TJV1417	Services, Labor, Contracts N
5398 CDW Government, Inc		21.15		1 Transactions	
13243 Shred-N-Go, Inc 01-053-000-0000-6231		52.73	Recycling console	93462	Services, Labor, Contracts N
13243 Shred-N-Go, Inc		52.73		1 Transactions	
86235 The Office Shop Inc 01-053-000-0000-6405		14.04	Manila file folders	1067954-0	Office & Computer Supplies N
01-053-000-0000-6405		5.00	Statement paper	306597-0	Office & Computer Supplies N
86235 The Office Shop Inc		19.04		2 Transactions	
53 DEPT Total:		92.92	Human Resources	3 Vendors	4 Transactions
60 DEPT			Elections		
11372 DS Solutions, Inc. 01-060-000-0000-6406		500.00	EJ Learning System Maint	12166	Ballots & Programming N
11372 DS Solutions, Inc.		500.00		1 Transactions	
60 DEPT Total:		500.00	Elections	1 Vendors	1 Transactions
90 DEPT			Attorney		
10452 AT&T Mobility 01-090-000-0000-6250		277.43	Atty Cell Phones	287287384077	Telephone N
10452 AT&T Mobility		277.43		1 Transactions	
783 Canon Financial Services, Inc 01-090-000-0000-6405		359.91	Copier contract 038	20412232	Office & Computer Supplies N
783 Canon Financial Services, Inc		359.91		1 Transactions	
5398 CDW Government, Inc 01-090-000-0000-6405		84.60	RSA Authentication Mgr Support	TJV1417	Office & Computer Supplies N
5398 CDW Government, Inc		84.60		1 Transactions	

LAH1  
 9/3/19 9:03AM  
 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
Amount					
1180 Crow Wing Co Sheriff's Office					
01-090-000-0000-6234		75.00	Subpoena 01cr18789	7455	Co Sheriff Services N
01-090-000-0000-6234		150.00	Subpoena 01cr18614	7488	Co Sheriff Services N
1180 Crow Wing Co Sheriff's Office		225.00	2 Transactions		
10855 Culligan					
01-090-000-0000-6213		103.60	Monthly water	150x01065309	Drug & Forfeiture Ms387.213 N
10855 Culligan		103.60	1 Transactions		
1333 Dell Marketing L.P.					
01-090-000-0000-6405		3,495.67	Laptops - 2	10330795413	Office & Computer Supplies N
1333 Dell Marketing L.P.		3,495.67	1 Transactions		
8454 Ramsey County Sheriff					
01-090-000-0000-6234		70.00	Subpoena 01cr18651	201908987	Co Sheriff Services N
8454 Ramsey County Sheriff		70.00	1 Transactions		
9489 Redwood Toxicology Laboratory, Inc					
01-090-000-0000-6213		58.32	Testing for pretrial defendant	12289120197	Drug & Forfeiture Ms387.213 6
9489 Redwood Toxicology Laboratory, Inc		58.32	1 Transactions		
10879 Shred-It					
01-090-000-0000-6231		183.77	On Site Regular service	8127795178	Services, Labor, Contracts N
10879 Shred-It		183.77	1 Transactions		
86235 The Office Shop Inc					
01-090-000-0000-6405		41.40	Envelopes for CD's, fasteners	1066701-0	Office & Computer Supplies N
01-090-000-0000-6405		263.16	CD Envelopes	1066701-1	Office & Computer Supplies N
01-090-000-0000-6405		57.72	Planners & calendars	1067552-0	Office & Computer Supplies N
01-090-000-0000-6405		18.58	Planner	1067552-1	Office & Computer Supplies N
86235 The Office Shop Inc		380.86	4 Transactions		
5173 Thomson Reuters- West Publishing					
01-090-000-0000-6239		1,477.46	West Information Charges	840699085	Computer Research N
01-090-000-0000-6239		326.73	Subscription	840797121	Computer Research N
5173 Thomson Reuters- West Publishing		1,804.19	2 Transactions		
90 DEPT Total:		7,043.35	Attorney	11 Vendors	16 Transactions

LAH1  
9/3/19 9:03AM  
1 General Fund

# Aitkin County



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099	
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name		
100	DEPT		Recorder				
5398	CDW Government, Inc						
	01-100-000-0000-6625		21.15	RSA Authentication Mgr Support	TJV1417	Office Equipment	N
5398	CDW Government, Inc		21.15	1 Transactions			
100	<b>DEPT Total:</b>		<b>21.15</b>	<b>Recorder</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
110	DEPT		Courthouse Maintenance				
5398	CDW Government, Inc						
	01-110-000-0000-6231		21.15	RSA Authentication Mgr Support	TJV1417	Services, Labor, Contracts	N
5398	CDW Government, Inc		21.15	1 Transactions			
88628	<b>Dalco</b>						
	01-110-000-0000-6422		51.08	Gloves, mop handles	3483249	Janitorial Supplies	N
	01-110-000-0000-6422		34.65	Gloves	3484155	Janitorial Supplies	N
88628	<b>Dalco</b>		<b>85.73</b>	<b>2 Transactions</b>			
14559	<b>Goodin Company</b>						
	01-110-000-0000-6422		30.21	Closet repair kits	6544050-00	Janitorial Supplies	N
	01-110-000-0000-6422		176.47	Drain cleaner	6544050-01	Janitorial Supplies	N
14559	<b>Goodin Company</b>		<b>206.68</b>	<b>2 Transactions</b>			
89765	<b>Minnesota Elevator, Inc</b>						
	01-110-000-0000-6231		1,108.00	Trouble call	808534	Services, Labor, Contracts	N
	01-110-000-0000-6231		172.27	July Service	810853	Services, Labor, Contracts	N
	01-110-000-0000-6231		831.00	Trouble call	811533	Services, Labor, Contracts	N
	01-110-000-0000-6231		4,038.00	Repairs	811603	Services, Labor, Contracts	N
	01-110-000-0000-6231		172.27	August Service	813498	Services, Labor, Contracts	N
89765	<b>Minnesota Elevator, Inc</b>		<b>6,321.54</b>	<b>5 Transactions</b>			
10948	<b>MN Dept of Labor &amp; Industry</b>						
	01-110-000-0000-6271		100.00	Elevator annual operating perm	91061	Inspection Fees	N
10948	<b>MN Dept of Labor &amp; Industry</b>		<b>100.00</b>	<b>1 Transactions</b>			
3950	<b>Public Utilities</b>						
	01-110-000-0000-6254		124.30	CH Bldg Coordinator	0200050109016	Utilities & Heating	N
	01-110-000-0000-6254		121.92	Glarco	0200050186004	Utilities & Heating	N
	01-110-000-0000-6254		30.74	Old Co Garage	0200050202003	Utilities & Heating	N
	01-110-000-0000-6254		2,753.09	Courthouse	0300000509007	Utilities & Heating	N

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
3950 Public Utilities		LA Tool Bldg	0300050188007	Utilities & Heating	N
		5 Transactions			
10698 Stericycle,Inc		Steri-Safe	4008785870	Garbage	6
		09/01/2019 09/30/2019			
10698 Stericycle,Inc			1 Transactions		
110 DEPT Total:		10,054.07	Courthouse Maintenance	7 Vendors	17 Transactions
120 DEPT			Service Officer		
5398 CDW Government, Inc		42.30	RSA Authentication Mgr Support	TJV1417	Services, Labor, Contracts N
		42.30	1 Transactions		
88880 Datacomm Computers & Networks Inc		65.00	Replacement battery for backup	11929	Office & Computer Supplies N
		65.00	1 Transactions		
120 DEPT Total:		107.30	Service Officer	2 Vendors	2 Transactions
122 DEPT			Planning & Zoning		
111 Aitkin Co Soil & Water		136,042.50	2019 Appropriation- Aquatic ISP	Invasive Species State Grant 477A.19	N
		136,042.50	1 Transactions		
86222 Aitkin Independent Age		36.75	Republication 8/7	717137	Printing, Publishing & Adv N
		167.00	Notice of hearing 9/4	718732	Printing, Publishing & Adv N
86222 Aitkin Independent Age		203.75	2 Transactions		
14320 Benson/Lin		40.60	BOA mileage	70@.58	Boa/Pc Mileage N
		50.00	BOA Meeting	8/7/19	Per Diem Y
14320 Benson/Lin		90.60	2 Transactions		
12194 BWSR		50.00	Sovde Registration	Training/Education	N

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
12194 BWSR					
		1 Transactions			
783 Canon Financial Services, Inc					
01-122-000-0000-6231		166.12	Copier charges 046	20432869	Services, Labor, Contracts, Programm N
783 Canon Financial Services, Inc		166.12			
		1 Transactions			
5398 CDW Government, Inc					
01-122-000-0000-6231		21.15	RSA Authentication Mgr Support	TJV1417	Services, Labor, Contracts, Programm N
5398 CDW Government, Inc		21.15			
		1 Transactions			
15142 Christensen/Charles					
01-122-000-0000-6350		30.00	BOA Onsites		Per Diem N
01-122-038-0000-6330		91.06	BOA Mileage	157@.58	Boa/Pc Mileage N
01-122-000-0000-6350		50.00	BOA meeting	5/1/19	Per Diem N
15142 Christensen/Charles		171.06			
		3 Transactions			
13066 Hargrave/Bryan					
01-122-000-0000-6231		1,750.00	5 days @ \$350		Services, Labor, Contracts, Programm Y
			08/19/2019	08/23/2019	
01-122-000-0000-6231		1,750.00	5 days @ \$350		Services, Labor, Contracts, Programm Y
			08/26/2019	08/30/2019	
13066 Hargrave/Bryan		3,500.00			
			2 Transactions		
15325 Hawkins/Bruce					
01-122-000-0000-6820		25.00	Partial refund App19- 004705		Refunds & Reimbursements N
15325 Hawkins/Bruce		25.00			
			1 Transactions		
2340 Hyytinen Hardware Hank					
01-122-000-0000-6405		8.49	Orange marking spray	1529363	Office, Computer, Film, & Field Suppl N
2340 Hyytinen Hardware Hank		8.49			
			1 Transactions		
14832 Kulifaj / Stephen					
01-122-000-0000-6350		30.00	PC Onsites		Per Diem Y
01-122-038-0000-6330		94.54	PC Mileage	163@.58	Boa/Pc Mileage N
01-122-000-0000-6350		50.00	PC Meeting	8/19/19	Per Diem Y
14832 Kulifaj / Stephen		174.54			
			3 Transactions		
11990 Lange/David					
01-122-000-0000-6350		30.00	PC Onsites		Per Diem Y

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11990 Lange/David		185.56	3 Transactions		
01-122-038-0000-6330		105.56	PC Mileage	182@.58	Boa/Pc Mileage N
01-122-000-0000-6350		50.00	PC Meeting	7/15/19	Per Diem Y
2953 MACPZA					
01-122-000-0000-6241		200.00	MACPZA Conf registration		Registration Fee N
2953 MACPZA		200.00	1 Transactions		
5892 McGregor Printing & Graphics, Inc					
01-122-000-0000-6405		250.00	1000 Permit cards	195606	Office, Computer, Film, & Field Suppl N
5892 McGregor Printing & Graphics, Inc		250.00	1 Transactions		
5516 Paquette/Jeremy M					
01-122-000-0000-6350		30.00	BOA Onsites		Per Diem Y
01-122-000-0000-6350		30.00	PC Onsites		Per Diem Y
01-122-000-0000-6350		40.00	PC Onsites		Per Diem Y
01-122-038-0000-6330		91.06	PC Mileage	157@.58	Boa/Pc Mileage N
01-122-038-0000-6330		106.72	PC Mileage	184@.58	Boa/Pc Mileage N
01-122-038-0000-6330		129.34	BOA Mileage	223@.58	Boa/Pc Mileage N
01-122-000-0000-6350		50.00	PC Meeting	7/15/19	Per Diem Y
01-122-000-0000-6350		50.00	PC Meeting	8/19/19	Per Diem Y
01-122-000-0000-6350		50.00	BOA Meeting	8/7/19	Per Diem Y
5516 Paquette/Jeremy M		577.12	9 Transactions		
4010 Rasley Oil Company					
01-122-000-0000-6511		40.78	Fuel	AITCOZOS	Gas And Oil N
4010 Rasley Oil Company		40.78	1 Transactions		
13424 Sonnee/Dennise J					
01-122-038-0000-6330		29.00	PC Mileage	50@.58	Boa/Pc Mileage N
01-122-000-0000-6350		50.00	PC Meeting	8/19/19	Per Diem Y
13424 Sonnee/Dennise J		79.00	2 Transactions		
10028 Spiel/Edward					
01-122-000-0000-6350		30.00	BOA Onsites		Per Diem Y
01-122-038-0000-6330		83.52	BOA Mileage	144@.58	Boa/Pc Mileage N
01-122-000-0000-6350		50.00	BOA Meeting	8/7/19	Per Diem Y
10028 Spiel/Edward		163.52	3 Transactions		

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
15324	The Beanery					
	01-122-000-0000-6231		Box lunches for soils class	92	Services, Labor, Contracts, Programm	N
15324	The Beanery			1 Transactions		
6097	Verizon Wireless					
	01-122-000-0000-6250	44.94	P&Z Cellular	38069013800001	Telephone	N
6097	Verizon Wireless			1 Transactions		
10895	Westerlund/Laurie Ann					
	01-122-000-0000-6350	20.00	PC Onsites		Per Diem	N
	01-122-038-0000-6330	104.40	PC Mileage	180@.58	Boa/Pc Mileage	N
10895	Westerlund/Laurie Ann			2 Transactions		
122	DEPT Total:	142,790.97	Planning & Zoning	21 Vendors	42 Transactions	
123	DEPT		Coroner			
3987	Ramsey County Medical Examiner					
	01-123-000-0000-6260	1,537.00	ME 19- 1840, Medex 025803	07- 15- 19	Autopsies- - Pathologist, Xrays, Etc	N
	01-123-000-0000-6260	1,459.00	ME 19- 1873, Medex 025804	07- 19- 19	Autopsies- - Pathologist, Xrays, Etc	N
	01-123-000-0000-6260	1,400.00	ME 19- 1990, Medex 025805	07- 31- 19	Autopsies- - Pathologist, Xrays, Etc	N
3987	Ramsey County Medical Examiner	4,396.00		3 Transactions		
123	DEPT Total:	4,396.00	Coroner	1 Vendors	3 Transactions	
200	DEPT		Enforcement			
11960	ASAP Towing					
	01-200-000-0000-6359	221.25	19- 2255 forfeiture	6937	Wrecker Service	N
11960	ASAP Towing	221.25		1 Transactions		
15239	AT&T Mobility					
	01-200-000-0000-6250	867.28	Wireless	287258495419	Telephone	N
15239	AT&T Mobility	867.28		1 Transactions		
964	Chief Supply Corp					
	01-200-000-0000-6405	280.50	nitrile gloves	178673	Office Supplies	N
	01-200-000-0000-6405	108.75	nitrile gloves	179023	Office Supplies	N
	01-200-000-0000-6409	31.98	streamlight batteries (2)	185007	Deputy Supplies	N
	01-200-000-0000-6405	40.73	batteries	212338	Office Supplies	N

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
964 Chief Supply Corp		461.96	4 Transactions		
1775 Galls LLC					
01-200-000-0000-6410		172.75	uniform pant #223	013462144	Clothing Allowance N
01-200-000-0000-6410		251.16	uniform shirts #223	013462157	Clothing Allowance N
1775 Galls LLC		423.91	2 Transactions		
10412 O'Reilly Auto Parts					
01-200-000-0000-6302		47.43	wiper blades #223	1878-434135	Car Maintenance N
10412 O'Reilly Auto Parts		47.43	1 Transactions		
4681 Streichers					
01-200-000-0000-6410		124.97	duty belt #223	I1383819	Clothing Allowance N
01-200-000-0000-6410		29.98	nameplate #204	I1384188	Clothing Allowance N
4681 Streichers		154.95	2 Transactions		
13934 Tire Barn					
01-200-000-0000-6302		44.05	oil change #223	49355	Car Maintenance N
01-200-000-0000-6302		71.04	oil change, headlight #218	49385	Car Maintenance N
13934 Tire Barn		115.09	2 Transactions		
9642 WEX BANK					
01-200-000-0000-6511		5,669.43	deputy gas	60819409	Gas And Oil N
9642 WEX BANK		5,669.43	1 Transactions		
200 DEPT Total:		7,961.30	Enforcement	8 Vendors	14 Transactions
202 DEPT			Boat & Water		
15239 AT&T Mobility					
01-202-000-0000-6250		72.35	Wireless	287258495419	Telephone N
15239 AT&T Mobility		72.35	1 Transactions		
86467 Auto Value Aitkin					
01-202-000-0000-6302		31.98	wipers	40144574	B&W Maintenance N
86467 Auto Value Aitkin		31.98	1 Transactions		
13725 Beartooth True Value					
01-202-000-0000-6302		1.99	replacement bulb	A78431	B&W Maintenance N

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
13725 Beartooth True Value		1 Transactions			
3950 Public Utilities					
01-202-000-0000-6254	25.62	Boat & Water	0200063119006	Utilities	N
3950 Public Utilities	25.62	1 Transactions			
9642 WEX BANK					
01-202-000-0000-6511	891.13	B&W gas	60819409	Gas And Oil	N
9642 WEX BANK	891.13	1 Transactions			
202 DEPT Total:	1,023.07	Boat & Water	5 Vendors	5 Transactions	
252 DEPT		Corrections			
12106 Antoine Electric					
01-252-000-0000-6590	187.95	dishwasher contactor	16932	Repair & Maintenance Supplies	Y
01-252-000-0000-6590	123.00	repair security door latch	16933	Repair & Maintenance Supplies	Y
01-252-000-0000-6590	135.67	retrofit LED lamps	16934	Repair & Maintenance Supplies	Y
01-252-000-0000-6590	75.73	repair light switch in bathroo	16935	Repair & Maintenance Supplies	Y
12106 Antoine Electric	522.35	4 Transactions			
15239 AT&T Mobility					
01-252-000-0000-6250	46.44	Wireless	287258495419	Telephone	N
15239 AT&T Mobility	46.44	1 Transactions			
783 Canon Financial Services, Inc					
01-252-000-0000-6231	101.52	dispatch copier lease	20397929	Services & Labor (Incl Contracts)	N
783 Canon Financial Services, Inc	101.52	1 Transactions			
5398 CDW Government, Inc					
01-252-000-0000-6231	994.05	RSA Authentication Mgr Support	TJV1417	Services & Labor (Incl Contracts)	N
5398 CDW Government, Inc	994.05	1 Transactions			
964 Chief Supply Corp					
01-252-000-0000-6405	280.49	nitrile gloves	178673	Office & Computer Supplies	N
01-252-000-0000-6405	108.75	nitrile gloves	179023	Office & Computer Supplies	N
01-252-000-0000-6405	40.73	batteries	185007	Office & Computer Supplies	N
964 Chief Supply Corp	429.97	3 Transactions			
5583 Crawford Supply Company					

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No. Account/Formula	Accr	Amount	Service Dates	Invoice #	Account/Formula Descripti	1099
				Paid On Bhf #	On Behalf of Name	
5583 Crawford Supply Company		65.16	commissary supplies	1183796	Prisoner Welfare	N
		65.16				
88628 Dalco						
		8.64	toilet bowl mops	3483250	Janitorial Supplies	N
		219.91	janitorial supplies	3488731	Janitorial Supplies	N
88628 Dalco		228.55				
			2 Transactions			
1598 Ferrara's Htg Air Cond & Refrig Inc						
		216.55	kitchen cooling unit thermisto	9976	Repair & Maintenance Supplies	N
1598 Ferrara's Htg Air Cond & Refrig Inc		216.55				
			1 Transactions			
1775 Galls LLC						
		217.05	uniform pants Hegman	013462158	Clothing Allowance	N
1775 Galls LLC		217.05				
			1 Transactions			
5503 Keefe Supply Company						
		92.04	commissary supplies	1183794	Prisoner Welfare	N
5503 Keefe Supply Company		92.04				
			1 Transactions			
13844 McKesson Medical Surgical						
		168.95	OTC medical supplies	61790869	Medical Expenses & Supplies - Inmat	N
13844 McKesson Medical Surgical		168.95				
			1 Transactions			
3160 Mille Lacs Energy Coop- Albert Lea						
		349.76	shelter tower	34- 54- - 015- 01	Utilities & Heating	N
3160 Mille Lacs Energy Coop- Albert Lea		349.76				
			1 Transactions			
9692 Minnesota Energy Resources Corporation						
		100.04	Gas service- Jail	0505221458	Utilities & Heating	N
		388.79	Gas service- Jail	0505399584	Utilities & Heating	N
		18.54	Gas service- STS	0506726121	Utilities & Heating	N
9692 Minnesota Energy Resources Corporation		507.37				
			3 Transactions			
3789 Pan- O- Gold Baking Company						
		34.92	groceries	10002419227011	Groceries	N
		90.96	groceries	10002419234024	Groceries	N
3789 Pan- O- Gold Baking Company		125.88				
			2 Transactions			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
3810	Paulbeck's County Market 01-252-252-0000-6405		10.00	garlic salt for commissary	927210202	Prisoner Welfare	N
3810	Paulbeck's County Market		10.00	1 Transactions			
3950	Public Utilities 01-252-000-0000-6254		51.28	Sheriff Emerg Storage garage	0200000507004	Utilities & Heating	N
	01-252-000-0000-6254		8,928.68	New Jail 2	0300000511002	Utilities & Heating	N
	01-252-000-0000-6254		1,438.19	New Jail	0300000512016	Utilities & Heating	N
3950	Public Utilities		10,418.15	3 Transactions			
11538	RCB Collections Range Credit Bureau Inc 01-252-000-0000-6231		15.13	employment background	08/14/19	Services & Labor (Incl Contracts)	N
11538	RCB Collections Range Credit Bureau Inc		15.13	1 Transactions			
9295	Reinhart Foodservice 01-252-000-0000-6418		2,417.69	groceries	839499	Groceries	Y
	01-252-000-0000-6418		2,386.88	groceries	848828	Groceries	Y
9295	Reinhart Foodservice		4,804.57	2 Transactions			
9499	Reliance Telephone Systems, Inc 01-252-252-0000-6406		700.00	phone cards	D-23517	Phone Card Prisoner Welfare	N
9499	Reliance Telephone Systems, Inc		700.00	1 Transactions			
15327	Schwab Vollhaber Lubratt Service Corp 01-252-000-0000-6590		412.54	chiller transducer hi pressure	141480	Repair & Maintenance Supplies	N
	01-252-000-0000-6590		196.65-	Credit for 2 transducers	RTN07764	Repair & Maintenance Supplies	N
15327	Schwab Vollhaber Lubratt Service Corp		215.89	2 Transactions			
4761	Sysco Minnesota Inc 01-252-000-0000-6418		984.26	groceries	153579316	Groceries	N
4761	Sysco Minnesota Inc		984.26	1 Transactions			
9642	WEX BANK 01-252-000-0000-6330		373.37	transport gas	60819409	Prisoner Transportation & Travel	N
9642	WEX BANK		373.37	1 Transactions			
252	DEPT Total:		21,587.01	Corrections	22 Vendors	35 Transactions	

253 DEPT

Sentence to Serve

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
15239 AT&T Mobility		Wireless	287258495419	Telephone	N
01-253-000-0000-6250	32.98				
15239 AT&T Mobility	32.98				
		1 Transactions			
12927 Midwest Machinery Co.		rope	1961646	Operating Supplies	N
01-253-000-0000-6405	0.72				
12927 Midwest Machinery Co.	0.72				
		1 Transactions			
253 DEPT Total:	33.70	Sentence to Serve	2 Vendors	2 Transactions	
257 DEPT		Community Corrections			
783 Canon Financial Services, Inc		Copier contract 036	20397925	Office Equipment Rental/Contracts	N
01-257-000-0000-6342	140.67				
783 Canon Financial Services, Inc	140.67				
		1 Transactions			
5398 CDW Government, Inc		RSA Authentication Mgr Support	TJV1417	Software License Fees	N
01-257-000-0000-6249	148.05				
5398 CDW Government, Inc	148.05				
		1 Transactions			
87101 North Homes- Standard		CGW Non Delinq Hold	3681019	Juvenile Detention	N
01-257-255-0000-6204	8,066.70	01/02/2019 01/31/2019			
01-257-255-0000-6204	4,571.13	MJM Pre- dispo detention	3683721	Juvenile Detention	N
		07/01/2019 07/18/2019			
01-257-255-0000-6204	1,075.56	NBM Pre- dispo detention	3683721	Juvenile Detention	N
		07/19/2019 07/23/2019			
01-257-255-0000-6204	1,613.34	CGW Secure	3683721	Juvenile Detention	N
		07/26/2019 07/31/2019			
01-257-255-0000-6204	2,610.60	NRB Secure	3684474	Juvenile Detention	N
		09/26/2018 10/06/2018			
01-257-255-0000-6204	181.28	NRB Transport to court	MR11172	Juvenile Detention	N
		07/22/2019 07/22/2019			
01-257-255-0000-6204	181.28	CGW Transport to court	MR11173	Juvenile Detention	N
		07/29/2019 07/29/2019			
87101 North Homes- Standard	18,299.89	7 Transactions			
257 DEPT Total:	18,588.61	Community Corrections	3 Vendors	9 Transactions	

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Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
390	DEPT				Environmental Health (FBL)					
170	Aitkin Motor Company	01-390-000-0000-6302		395.11	Fuel saver pkg 12 Chevy		24244	Car Maintenance		N
170	Aitkin Motor Company			395.11		1 Transactions				
390	DEPT Total:			395.11	Environmental Health (FBL)		1 Vendors	1 Transactions		
391	DEPT				Solid Waste					
170	Aitkin Motor Company	01-391-000-0000-6302		45.76	Fuel saver pkg 12 Escape		24418	Car Maintenance		N
170	Aitkin Motor Company			45.76		1 Transactions				
1754	Garrison Disposal Company, Inc	01-391-060-0000-6360		12,026.16	Monthly recycling			Recycling Contract		N
1754	Garrison Disposal Company, Inc			12,026.16		1 Transactions				
7525	Hometown Bldg Supply	01-391-000-0000-6405		43.35	Plywood for recycling signs		29559	Office & Film Supplies		N
		01-391-000-0000-6405		6.70	Plywood for recycling signs		29589	Office & Film Supplies		N
7525	Hometown Bldg Supply			50.05		2 Transactions				
2763	J & H Transfer Station- Lakes Sanitary	01-391-060-0000-6360		1,718.00	Monthly recycling			Recycling Contract		Y
					03/01/2019	07/31/2019				
2763	J & H Transfer Station- Lakes Sanitary			1,718.00		1 Transactions				
2953	MACPZA	01-391-000-0000-6241		200.00	MACPZA Conf registration			Registration Fee		N
2953	MACPZA			200.00		1 Transactions				
6097	Verizon Wireless	01-391-000-0000-6250		47.80	Neff Cellular		28625229900001	Telephone		N
6097	Verizon Wireless			47.80		1 Transactions				
391	DEPT Total:			14,087.77	Solid Waste		6 Vendors	7 Transactions		
392	DEPT				Water Wells					
2353	Idexx Laboratories, Inc									

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1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01- 392- 000- 0000- 6405		Supplies	3052191337	Office & Film Supplies	N
2353	Idexx Laboratories, Inc					
		160.83				
		160.83	1 Transactions			
392	DEPT Total:	160.83	Water Wells	1 Vendors	1 Transactions	
601	DEPT		Extension			
11187	Regents Of The University of Minnesota					
	01- 601- 000- 0000- 6262	2,564.13	Schuety July 2019 Salary	300023307	Univ Of Minn Contracts	N
11187	Regents Of The University of Minnesota	2,564.13		1 Transactions		
86235	The Office Shop Inc					
	01- 601- 000- 0000- 6405	42.75	Office supplies	1068006- 0	Office Supplies	N
	01- 601- 000- 0000- 6405	4.66	Office supplies	305443- 0	Office Supplies	N
86235	The Office Shop Inc	47.41		2 Transactions		
601	DEPT Total:	2,611.54	Extension	2 Vendors	3 Transactions	
1	Fund Total:	387,277.08	General Fund		190 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
15325	Hawkins/Bruce 03-000-000-0000-5855		30.00	Partial refund App19-004705		Charges- Individuals	N
15325	Hawkins/Bruce		30.00	1 Transactions			
15329	KRIESEL/DAVID 03-000-000-0000-5855		30.00	E-911 SIGN REFUND		Charges- Individuals	Y
15329	KRIESEL/DAVID		30.00	1 Transactions			
0	<b>DEPT Total:</b>		<b>60.00</b>	<b>Undesignated</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
301	DEPT			R&B Administration			
783	Canon Financial Services, Inc 03-301-000-0000-6300		162.82	CONTRACT CHARGE	20432866	Service Contracts	N
783	Canon Financial Services, Inc		162.82	1 Transactions			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6400		115.61	OFFICE SUPPLIES	IN2632345	Supplies And Materials	N
11406	Innovative Office Solutions, LLC		115.61	1 Transactions			
301	<b>DEPT Total:</b>		<b>278.43</b>	<b>R&amp;B Administration</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
303	DEPT			R&B Highway Maintenance			
13649	Aitkin Rental Center 03-303-000-0000-6298		85.00	MCGRATH SHOP	51194	Shop Maintenance	N
13649	Aitkin Rental Center		85.00	1 Transactions			
195	Aitkin Tire Shop 03-303-000-0000-6590		1,410.00	TIRES	0-059198	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		60.00	REPAIR LABOR	0-059205	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		1,470.00	2 Transactions			
8693	ASV, LLC 03-303-000-0000-6590		506.24	REPAIR PARTS	475928	Repair & Maintenance Supplies	N
8693	ASV, LLC		506.24	1 Transactions			
86467	Auto Value Aitkin 03-303-000-0000-6590		29.98	REPAIR PARTS	40143494	Repair & Maintenance Supplies	N

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6298		3.49	AITKIN SHOP SUPPLIES	40143541	Shop Maintenance N
03-303-000-0000-6298		5.49	AITKIN SHOP SUPPLIES	40143583	Shop Maintenance N
03-303-000-0000-6590		289.12	FILTERS	40143959	Repair & Maintenance Supplies N
<b>86467 Auto Value Aitkin</b>		<b>328.08</b>		4 Transactions	
8544 Brock White					
03-303-000-0000-6298		237.13	AITKIN SHOP SUPPLIES	13450908-00	Shop Maintenance N
<b>8544 Brock White</b>		<b>237.13</b>		1 Transactions	
8175 Centurylink					
03-303-000-0000-6254		31.53	FAX: HWY OFFICE	AUG/SEPT	Utilities N
<b>8175 Centurylink</b>		<b>31.53</b>		1 Transactions	
163 Charter Communications					
03-303-000-0000-6254		140.25	PHONE: HWY OFFICE	0-022823081919	Utilities N
<b>163 Charter Communications</b>		<b>140.25</b>		1 Transactions	
14887 Cintas Corporation					
03-303-000-0000-6298		19.55	SHOP LAUNDRY	4028232569	Shop Maintenance N
03-303-000-0000-6298		19.55	SHOP LAUNDRY	4028696027	Shop Maintenance N
<b>14887 Cintas Corporation</b>		<b>39.10</b>		2 Transactions	
178 City Of Tamarack					
03-303-000-0000-6825		2,861.25	2019/2020 MUNICIPAL MAINTENANC		Maintenance Agreements N
<b>178 City Of Tamarack</b>		<b>2,861.25</b>		1 Transactions	
8618 Compass Minerals America					
03-303-000-0000-6518		18,678.57	DE-ICING SAND	182985	De-Icing Salt N
03-303-000-0000-6518		11,127.08	DE-ICING SAND	483803	De-Icing Salt N
<b>8618 Compass Minerals America</b>		<b>29,805.65</b>		2 Transactions	
7935 East Central Energy					
03-303-000-0000-6254		138.94	JUL/AUG POWER- MCGRATH	34376157	Utilities N
<b>7935 East Central Energy</b>		<b>138.94</b>		1 Transactions	
8622 Frontier					
03-303-000-0000-6254		71.54	JACOBSON	218-752-6591	Utilities N
03-303-000-0000-6254		71.54	MCGREGOR	218-768-4481	Utilities N
03-303-000-0000-6254		71.54	PALISADE	218-845-2607	Utilities N

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
			Paid On Bhf #		
8622 Frontier		306.16	MCGRATH 4 Transactions	03-303-000-0000-6254 Utilities	N
1754 Garrison Disposal Company, Inc		12.00	GARBAGE 1 Transactions	03-303-000-0000-6521 Maintenance Supplies	N
1754 Garrison Disposal Company, Inc		12.00			
7525 Hometown Bldg Supply		15.81	MAILBOX REPAIR 1 Transactions	03-303-000-0000-6521 Maintenance Supplies	N
7525 Hometown Bldg Supply		15.81			
10295 Knife River Corporation		177.80	APPLY CALCIUM CHLORIDE 1 Transactions	03-303-000-0000-6520 Calcium Chloride Dust Control	N
10295 Knife River Corporation		177.80			
13841 Lundquist/Al		145.00	WORK BOOTS REIMBURSEMENT 1 Transactions	03-303-000-0000-6411 Safety Footwear	N
13841 Lundquist/Al		145.00			
3760 Palisade Cooperative Oil Assoc		68.50	GASOLINE 1 Transactions	03-303-000-0000-6513 Motor Fuel & Lubricants	N
3760 Palisade Cooperative Oil Assoc		68.50			
3950 Public Utilities		45.20	HWY 210 W & CR 28	03-303-000-0000-6254 Utilities	N
		82.47	AITKIN SHOP: WATER	03-303-000-0000-6254 Utilities	N
		52.99	HWY 210/169 E & CR 12	03-303-000-0000-6254 Utilities	N
		72.54	HWY 47 & CR 12	03-303-000-0000-6254 Utilities	N
3950 Public Utilities		253.20	4 Transactions		
13116 Rally Snares		1,050.70	MILEAGE JUL/AUG 2019	03-303-000-0000-6521 Maintenance Supplies	Y
		900.00	BEAVER REMOVAL JUL/AUG 2019	03-303-000-0000-6521 Maintenance Supplies	Y
		360.00	DAM REMOVAL LABOR JUL/AUG 2019	03-303-000-0000-6521 Maintenance Supplies	Y
13116 Rally Snares		2,310.70	3 Transactions		
10257 Sadie Llama Designs		38.00	E-911 SIGNING	03-303-000-0000-6516 Signs & Posts	Y

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Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
10257	Sadie Llama Designs			38.00		1 Transactions		
8300	Smith/Greg							
	03- 303- 000- 0000- 6411			145.00	WORK BOOTS REIMBURSEMENT		Safety Footwear	N
8300	Smith/Greg			145.00		1 Transactions		
8505	Texas Refinery Corp							
	03- 303- 000- 0000- 6298			5,696.25	AITKIN SHOP SUPPLIES	181258	Shop Maintenance	N
8505	Texas Refinery Corp			5,696.25		1 Transactions		
8364	Towmaster, Inc							
	03- 303- 000- 0000- 6590			1,175.00	REPAIR PARTS	419277	Repair & Maintenance Supplies	N
8364	Towmaster, Inc			1,175.00		1 Transactions		
9642	WEX BANK							
	03- 303- 000- 0000- 6513			88.04	REBATE	7/8- 8/7	Motor Fuel & Lubricants	N
	03- 303- 000- 0000- 6513			3,275.48	GASOLINE	7/8- 8/7	Motor Fuel & Lubricants	N
9642	WEX BANK			3,187.44		2 Transactions		
5295	Ziegler Inc							
	03- 303- 000- 0000- 6590			337.16	REPAIR PARTS	PC190087944	Repair & Maintenance Supplies	N
	03- 303- 000- 0000- 6590			70.77	REPAIR PARTS	PC190087945	Repair & Maintenance Supplies	N
	03- 303- 000- 0000- 6590			40.34	REPAIR PARTS	PC190088075	Repair & Maintenance Supplies	N
5295	Ziegler Inc			448.27		3 Transactions		
303	DEPT Total:			49,622.30	R&B Highway Maintenance	25 Vendors	42 Transactions	
307	DEPT				R&B Capital Infrastructure			
9802	Kragness/Conrad							
	03- 307- 000- 0000- 6362			10.07	PAID DEED TAX ON PROP ACQ	MULTIPLE PARC	Right Of Way	N
9802	Kragness/Conrad			10.07		1 Transactions		
15328	KUHLMAN/ROBERT							
	03- 307- 000- 0000- 6362			10,800.00	LAND R- W S25 T43N R22W	P NOS 19 25 27	Right Of Way	S
	03- 307- 000- 0000- 6362			21,000.00	DAMAGES S25 T43N R22W	P NOS 19 25 27	Right Of Way	N
15328	KUHLMAN/ROBERT			31,800.00		2 Transactions		

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
307	DEPT Total:		31,810.07	R&B Capital Infrastructure	2 Vendors	3 Transactions	
3	Fund Total:		81,770.80	Road & Bridge		49 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
257	DEPT			Community Corrections			
88628	Dalco 05- 257- 000- 0000- 6422		17.14	Toilet Tissue/White Roll Towel 08/27/2019	3488730	Janitorial Services/Supplies	N
88628	Dalco		17.14	1 Transactions			
9692	Minnesota Energy Resources Corporation 05- 257- 000- 0000- 6254		5.10	Gas Bill 07/19/2019	0506533565- 000	Utilities- Gas and Electric	N
9692	Minnesota Energy Resources Corporation		5.10	08/16/2019 1 Transactions			
3950	Public Utilities 05- 257- 000- 0000- 6254		347.93	Electric Bill 07/16/2019	03- 00000513- 03	Utilities- Gas and Electric	N
3950	Public Utilities		347.93	08/16/2019 1 Transactions			
257	DEPT Total:		370.17	Community Corrections	3 Vendors	3 Transactions	
390	DEPT			Environmental Health (FBL)			
88628	Dalco 05- 390- 000- 0000- 6422		3.12	Toilet Tissue/White Roll Towel 08/27/2019	3488730	Janitorial Services/Supplies	N
88628	Dalco		3.12	1 Transactions			
9692	Minnesota Energy Resources Corporation 05- 390- 000- 0000- 6254		0.93	Gas Bill 07/19/2019	0506533565- 000	Utilities- Gas and Electric	N
9692	Minnesota Energy Resources Corporation		0.93	08/16/2019 1 Transactions			
3950	Public Utilities 05- 390- 000- 0000- 6254		63.26	Electric Bill 07/16/2019	03- 00000513- 03	Utilities- Gas and Electric	N
3950	Public Utilities		63.26	08/16/2019 1 Transactions			
390	DEPT Total:		67.31	Environmental Health (FBL)	3 Vendors	3 Transactions	
400	DEPT			Public Health Department			
85003	Aitkin County DAC						

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
05-400-440-0410-6231		2.41	Cleaning 07/09/2019 07/25/2019	Services/Labor/Contracts	N
05-400-440-0410-6231		35.38	Papershred 07/09/2019 07/30/2019	Services/Labor/Contracts	N
85003 Aitkin County DAC		37.79	2 Transactions		
783 Canon Financial Services, Inc 05-400-440-0410-6301		27.13	OSS Contract Charge - 08/19 08/01/2019 08/31/2019	20432867 Equipment Lease/Space Rental	N
05-400-440-0410-6301		44.29	Mailroon Contract Charge - 08/ 08/01/2019 08/31/2019	20432868 Equipment Lease/Space Rental	N
783 Canon Financial Services, Inc		71.42	2 Transactions		
5398 CDW Government, Inc 05-400-440-0410-6239		50.76	RSA Authentication Mgr Support	TJV1417 Software Fees/License Fees	N
5398 CDW Government, Inc		50.76	1 Transactions		
88628 Dalco 05-400-440-0410-6422		21.80	Toilet Tissue/White Roll Towel 08/27/2019	3488730 Janitorial Services/Supplies	N
88628 Dalco		21.80	1 Transactions		
2386 Information Systems Corp 05-400-440-0410-6405		14.47	DR9080C- Scanner Roller Kit 08/23/2019	0000010625 Office Supplies	N
2386 Information Systems Corp		14.47	1 Transactions		
9692 Minnesota Energy Resources Corporation 05-400-440-0410-6254		6.49	Gas Bill 07/19/2019 08/16/2019	0506533565-000 Utilities- Gas and Electric	N
9692 Minnesota Energy Resources Corporation		6.49	1 Transactions		
3950 Public Utilities 05-400-440-0410-6254		442.82	Electric Bill 07/16/2019 08/16/2019	03-00000513-03 Utilities- Gas and Electric	N
3950 Public Utilities		442.82	1 Transactions		
10698 Stericycle, Inc 05-400-440-0410-6231		19.27	Steri- Safe	4008785870 Services/Labor/Contracts	6

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
10698	Stericycle,Inc		19.27	09/01/2019 09/30/2019 1 Transactions		
10930	Tidholm Productions		12.80	08/22/2019 1 Transactions	0837 8484	Office Supplies Y
10930	Tidholm Productions		12.80			
400	DEPT Total:		677.62	Public Health Department	9 Vendors	11 Transactions
420	DEPT			Income Maintenance		
85003	Aitkin County DAC		4.98	Cleaning 07/09/2019 07/25/2019		Services/Labor/Contracts N
	05- 420- 600- 4800- 6231		72.97	Papershred 07/09/2019 07/30/2019		Services/Labor/Contracts N
85003	Aitkin County DAC		77.95	2 Transactions		
783	Canon Financial Services, Inc		55.97	OSS Contract Charge - 08/19 08/01/2019 08/31/2019	20432867	Equipment Lease/Space Rental N
	05- 420- 600- 4800- 6301		91.34	Mailroon Contract Charge - 08/ 08/01/2019 08/31/2019	20432868	Equipment Lease/Space Rental N
783	Canon Financial Services, Inc		147.31	2 Transactions		
5398	CDW Government, Inc		104.69	RSA Authentication Mgr Support 1 Transactions	TJV1417	Software Fees/License Fees N
5398	CDW Government, Inc		104.69			
88628	Dalco		45.18	Toilet Tissue/White Roll Towel 08/27/2019	3488730	Janitorial Services/Supplies N
88628	Dalco		45.18	1 Transactions		
11051	Department of Human Services		48.25	CS Monthly Fed Offset Fee 07/01/2019 07/31/2019	A300C922201	Services/Labor/Contracts N
11051	Department of Human Services		48.25	1 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2386	Information Systems Corp 05-420-600-4800-6405		29.83	DR9080C- Scanner Roller Kit 08/23/2019	0000010625	Office Supplies	N
2386	Information Systems Corp		29.83	1 Transactions			
9692	Minnesota Energy Resources Corporation 05-420-600-4800-6254		13.44	Gas Bill 07/19/2019	0506533565-000	Utilities- Gas and Electric	N
9692	Minnesota Energy Resources Corporation		13.44	08/16/2019 1 Transactions			
3950	Public Utilities 05-420-600-4800-6254		917.28	Electric Bill 07/16/2019	03-00000513-03	Utilities- Gas and Electric	N
3950	Public Utilities		917.28	08/16/2019 1 Transactions			
10698	Stericycle,Inc 05-420-600-4800-6231		39.73	Steri- Safe 09/01/2019	4008785870	Services/Labor/Contracts	6
10698	Stericycle,Inc		39.73	09/30/2019 1 Transactions			
10930	Tidholm Productions 05-420-600-4800-6405		26.38	Agency- Business Cards 08/22/2019	0837 8484	Office Supplies	Y
10930	Tidholm Productions		26.38	1 Transactions			
420	DEPT Total:		1,450.04	Income Maintenance	10 Vendors	12 Transactions	
430	DEPT			Social Services			
85003	Aitkin County DAC 05-430-700-4800-6231		7.69	Cleaning 07/09/2019	07/25/2019	Services/Labor/Contracts	N
	05-430-700-4800-6231		112.77	Papershred 07/09/2019	07/30/2019	Services/Labor/Contracts	N
85003	Aitkin County DAC		120.46	2 Transactions			
783	Canon Financial Services, Inc 05-430-700-4800-6301		86.50	OSS Contract Charge - 08/19 08/01/2019	20432867	Equipment Lease/Space Rental	N
	05-430-700-4800-6301		141.16	08/31/2019 Mailroon Contract Charge - 08/	20432868	Equipment Lease/Space Rental	N

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
783	Canon Financial Services, Inc		227.66	08/01/2019 08/31/2019 2 Transactions			
5398	CDW Government, Inc		161.80	RSA Authentication Mgr Support	TJV1417	Software Fees/License Fees	N
5398	CDW Government, Inc		161.80	1 Transactions			
88628	Dalco		68.55	Toilet Tissue/White Roll Towel	3488730	Janitorial Services/Supplies	N
				08/27/2019			
88628	Dalco		68.55	1 Transactions			
2386	Information Systems Corp		46.10	DR9080C- Scanner Roller Kit	0000010625	Office Supplies	N
				08/23/2019			
2386	Information Systems Corp		46.10	1 Transactions			
9692	Minnesota Energy Resources Corporation		20.39	Gas Bill	0506533565- 000	Utilities- Gas and Electric	N
				07/19/2019 08/16/2019			
9692	Minnesota Energy Resources Corporation		20.39	1 Transactions			
3950	Public Utilities		1,391.73	Electric Bill	03- 00000513- 03	Utilities- Gas and Electric	N
				07/16/2019 08/16/2019			
3950	Public Utilities		1,391.73	1 Transactions			
10698	Stericycle,Inc		61.40	Steri- Safe	4008785870	Services/Labor/Contracts	6
				09/01/2019 09/30/2019			
10698	Stericycle,Inc		61.40	1 Transactions			
10930	Tidholm Productions		49.95	Business Cards (JH)	0836 8485	Office Supplies	Y
				08/22/2019			
			40.77	Agency- Business Cards	0837 8484	Office Supplies	Y
				08/22/2019			
10930	Tidholm Productions		90.72	2 Transactions			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
430 DEPT Total:		2,188.81	Social Services	9 Vendors	12 Transactions	
5 Fund Total:		4,753.95	Health & Human Services		41 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1  
9/3/19 9:03AM  
10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
900	DEPT		Timber Permit Bonds			
11252	Benson/John					
	10- 900- 000- 0000- 2300		876.00	Bond Refund Rec 823	14077	Timber Permit Bonds N
11252	Benson/John		876.00		1 Transactions	
14013	Nelson/Roland					
	10- 900- 000- 0000- 2300		808.99	Bond refund Rec 653	13820	Timber Permit Bonds N
14013	Nelson/Roland		808.99		1 Transactions	
5791	Sappi					
	10- 900- 000- 0000- 2300		515.00	Bond Refund Rec 773	13803	Timber Permit Bonds N
	10- 900- 000- 0000- 2300		4,059.20	Bond Refund Rec 854	13935	Timber Permit Bonds N
	10- 900- 000- 0000- 2300		2,846.00	Bond Refund Rec 1063	14087	Timber Permit Bonds N
5791	Sappi		7,420.20		3 Transactions	
7042	Vierkandt/Brian					
	10- 900- 000- 0000- 2300		335.90	Bond Refund Rec 476	13710B	Timber Permit Bonds N
7042	Vierkandt/Brian		335.90		1 Transactions	
900	DEPT Total:		9,441.09	Timber Permit Bonds	4 Vendors	6 Transactions
921	DEPT			Co. Development		
4332	Scott/Rodney					
	10- 921- 000- 0000- 6231		150.00	Remove 2 beaver Soo Line	44916	Services, Labor, Contracts Y
4332	Scott/Rodney		150.00		1 Transactions	
921	DEPT Total:		150.00	Co. Development	1 Vendors	1 Transactions
923	DEPT			Forfeited Tax Sales		
86222	Aitkin Independent Age					
	10- 923- 000- 0000- 6230		73.49	Timber Auction	717135	Printing, Publishing & Adv N
	10- 923- 000- 0000- 6230		73.49	Firewood Quotes	717136	Printing, Publishing & Adv N
86222	Aitkin Independent Age		146.98		2 Transactions	
783	Canon Financial Services, Inc					
	10- 923- 000- 0000- 6231		327.05	Contract charges 034	20397924	Services, Labor, Contracts N
783	Canon Financial Services, Inc		327.05		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAHI  
9/3/19 9:03AM  
10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5398	CDW Government, Inc		RSA Authentication Mgr Support	TJV1417	Office Supplies	N
	10- 923- 000- 0000- 6405					
		21.15				
5398	CDW Government, Inc		1 Transactions			
		21.15				
163	Charter Communications		Internet	83523056600458	Utilities	N
	10- 923- 000- 0000- 6254					
		194.98				
163	Charter Communications		1 Transactions			
		194.98				
14013	Nelson/Roland		Overappraised Refund	13820	Refunds & Reimbursements	N
	10- 923- 000- 0000- 6820					
		844.16				
14013	Nelson/Roland		1 Transactions			
		844.16				
4070	Riley Auto Supply		Hydraulic Oil	609619	Repair & Maintenance Supplies	N
	10- 923- 000- 0000- 6590					
		39.99				
4070	Riley Auto Supply		1 Transactions			
		39.99				
5791	Sappi		Overappriased refund	13935	Refunds & Reimbursements	N
	10- 923- 000- 0000- 6820					
		7,546.11				
5791	Sappi		1 Transactions			
		7,546.11				
923	DEPT Total:		Forfeited Tax Sales	7 Vendors	8 Transactions	
		9,120.42				
926	DEPT		Law Library			
	5173 Thomson Reuters- West Publishing		Library subscription	840781867	Law Books	N
	10- 926- 000- 0000- 6408					
		857.42				
	5173 Thomson Reuters- West Publishing		1 Transactions			
		857.42				
926	DEPT Total:		Law Library	1 Vendors	1 Transactions	
		857.42				
10	Fund Total:		Trust		16 Transactions	
		19,568.93				

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 11 Forest Development

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
925	DEPT			Resource Management			
14999	Bolton & Menk, Inc.						
	11- 925- 000- 0000- 6231		9,259.00	Peatland Preservation Project	237462	Services, Labor, Contracts	N
14999	Bolton & Menk, Inc.		9,259.00	1 Transactions			
3951	Pro West & Associates, Inc						
	11- 925- 000- 0000- 6231		3,528.13	Partial billing #3	003573- A	Services, Labor, Contracts	N
3951	Pro West & Associates, Inc		3,528.13	1 Transactions			
13234	Western EcoSystems Technology, Inc.						
	11- 925- 000- 0000- 6231		1,581.18	Replacement for ck#79492	66197	Services, Labor, Contracts	N
13234	Western EcoSystems Technology, Inc.		1,581.18	1 Transactions			
925	<b>DEPT Total:</b>		14,368.31	<b>Resource Management</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
935	DEPT			Forest Road			
530	Benson Excavating/John K						
	11- 935- 000- 0000- 6361		500.00	5 - 12 yd loads pit run	3320	Road Construction Service	Y
530	Benson Excavating/John K		500.00	1 Transactions			
935	<b>DEPT Total:</b>		500.00	<b>Forest Road</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
11	<b>Fund Total:</b>		14,868.31	<b>Forest Development</b>		<b>4 Transactions</b>	

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 14 Capital Project

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
949	DEPT			Courthouse Addition			
	9692	Minnesota Energy Resources Corporation					
		14- 949- 000- 0000- 6231	47.63	Gas service	0506823754	Services, Labor, Contracts	N
	9692	Minnesota Energy Resources Corporation	47.63	1 Transactions			
949	DEPT Total:		47.63	Courthouse Addition	1 Vendors	1 Transactions	
14	Fund Total:		47.63	Capital Project		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
521	DEPT			LLCC Administration			
12710	AdventureKEEN 19- 521- 000- 0000- 6400		49.88	Nature Guides	112053	Commissary Items	N
12710	AdventureKEEN		49.88	1 Transactions			
783	Canon Financial Services, Inc 19- 521- 000- 0000- 6231		106.01	Contract Charges 037	20397935	Services, Labor, Contracts	N
783	Canon Financial Services, Inc		106.01	1 Transactions			
9270	FRESHWATER SOCIETY 19- 521- 000- 0000- 6400		158.86	Weatherguide calendars		Commissary Items	N
9270	FRESHWATER SOCIETY		158.86	1 Transactions			
1829	Goble's Sewer Service Inc. 19- 521- 000- 0000- 6231		315.00	Pump drainage field tank	14728	Services, Labor, Contracts	N
	19- 521- 000- 0000- 6231		361.25	Pump pumphouse tank	14829	Services, Labor, Contracts	N
1829	Goble's Sewer Service Inc.		676.25	2 Transactions			
14559	Goodin Company 19- 521- 000- 0000- 6231		364.80	Pump for drain field tank	06543787- 00	Services, Labor, Contracts	N
	19- 521- 000- 0000- 6231		364.80	Pump for drain field tank	06543787- 01	Services, Labor, Contracts	N
14559	Goodin Company		729.60	2 Transactions			
15205	Nelson Excavating & Landscaping 19- 521- 000- 0000- 6231		4,222.65	Repair sewer damage	1521	Services, Labor, Contracts	Y
15205	Nelson Excavating & Landscaping		4,222.65	1 Transactions			
3810	Paulbeck's County Market 19- 521- 000- 0000- 6400		49.95	Groceries for fair	7684653	Commissary Items	N
3810	Paulbeck's County Market		49.95	1 Transactions			
4425	Shirts Plus 19- 521- 000- 0000- 6400		669.50	Logo Hoodies	2800	Commissary Items	N
4425	Shirts Plus		669.50	1 Transactions			
521	DEPT Total:		6,662.70	LLCC Administration	8 Vendors	10 Transactions	
522	DEPT 86336 Arrowhead Transit- Virginia			LLCC Education			

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 19 Long Lake Conservation C

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	19- 522- 000- 0000- 6416		Forkhorn Camp Transport	ARS217394	Education Supplies	N
86336	Arrowhead Transit- Virginia		1 Transactions			
522	DEPT Total:		378.13	LLCC Education	1 Vendors	1 Transactions
523	DEPT			LLCC Food		
3810	Paulbeck's County Market					
	19- 523- 000- 0000- 6418		88.56	Plates, pop, groceries	7684653	Groceries- Students
3810	Paulbeck's County Market		88.56	1 Transactions		N
4968	Upper Lakes Foods, Inc					
	19- 523- 000- 0000- 6418		1,321.34	Groceries	528271- 00	Groceries- Students
	19- 523- 000- 0000- 6420		159.74	Supplies	528271- 00	Food Service Supplies
4968	Upper Lakes Foods, Inc		1,481.08	2 Transactions		N
523	DEPT Total:		1,569.64	LLCC Food	2 Vendors	3 Transactions
19	Fund Total:		8,610.47	Long Lake Conservation Center		14 Transactions

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 21 Parks

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
520	DEPT				Parks			
1829	Goble's Sewer Service Inc.							
	21- 520- 000- 0000- 6231			120.00	Aitkin RV Dumpstation	14655	Services, Labor, Contracts	N
	21- 520- 000- 0000- 6231			120.00	Berglund Park Dumpstation	14759	Services, Labor, Contracts	N
	21- 520- 000- 0000- 6231			120.00	Aitkin RV Dumpstation	14859	Services, Labor, Contracts	N
1829	Goble's Sewer Service Inc.			360.00	3 Transactions			
3024	Kingsley/Russell Lee							
	21- 520- 000- 0000- 6802			2,497.50	GIA Maint- Rabey Line		Trail Grants- State	Y
3024	Kingsley/Russell Lee			2,497.50	1 Transactions			
3160	Mille Lacs Energy Coop- Albert Lea							
	21- 520- 000- 0000- 6254			295.71	Berglund Park Electric	18- 51- 106- 02	Utilities	N
3160	Mille Lacs Energy Coop- Albert Lea			295.71	1 Transactions			
3950	Public Utilities							
	21- 520- 000- 0000- 6254			274.22	Land Dept	0200000348003	Utilities	N
	21- 520- 000- 0000- 6254			99.55	Miss Access	0200063077005	Utilities	N
	21- 520- 000- 0000- 6254			189.06	Parks Shower MS Access	0200063077050	Utilities	N
3950	Public Utilities			562.83	3 Transactions			
14921	Welle/Kalvin							
	21- 520- 000- 0000- 6231			595.00	Jacobson Campground Mowing	826	Services, Labor, Contracts	Y
	21- 520- 000- 0000- 6231			670.00	Berglund Park mowing	826	Services, Labor, Contracts	Y
14921	Welle/Kalvin			1,265.00	2 Transactions			
520	DEPT Total:			4,981.04	Parks	5 Vendors	10 Transactions	
21	Fund Total:			4,981.04	Parks		10 Transactions	
	Final Total:			521,878.21	217 Vendors	325 Transactions		

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	387,277.08	General Fund
	3	81,770.80	Road & Bridge
	5	4,753.95	Health & Human Services
	10	19,568.93	Trust
	11	14,868.31	Forest Development
	14	47.63	Capital Project
	19	8,610.47	Long Lake Conservation Center
	21	4,981.04	Parks
	<b>All Funds</b>	<b>521,878.21</b>	<b>Total</b>

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# Aitkin County

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Period 2 Overpays

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

LAH1  
8/27/19 11:21AM  
13 Taxes & Penalties

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
15317 Aldrich Woodworking 13-943-000-0000-2001		60.00	Overpay 32-0-031101	Cur - Property Taxes	N
15317 Aldrich Woodworking		60.00	1 Transactions		
15311 Campbell/Lucas 13-943-000-0000-2001		57.60	Overpay 25-0-001401	Cur - Property Taxes	N
15311 Campbell/Lucas		57.60	1 Transactions		
12234 Christensen/James 13-943-000-0000-2001		6.00	Overpay 08-0-052102	Cur - Property Taxes	N
12234 Christensen/James		6.00	1 Transactions		
15307 Clemens/Kathlyn 13-943-000-0000-2001		286.00	Overpay 08-1-051500,07-1-08150	Cur - Property Taxes	N
15307 Clemens/Kathlyn		286.00	1 Transactions		
11472 Corelogic Centralized Refunds 13-943-000-0000-2001		355.00	Overpay 01-1-161500	Cur - Property Taxes	N
11472 Corelogic Centralized Refunds		355.00	1 Transactions		
15315 Dewy's Property Services Inc 13-943-000-0000-2001		18.10	Overpay 29-1-211100	Cur - Property Taxes	N
15315 Dewy's Property Services Inc		18.10	1 Transactions		
15319 Ecklund/Cindy 13-943-000-0000-2001		28.00	Overpay 36-0-015405	Cur - Property Taxes	N
15319 Ecklund/Cindy		28.00	1 Transactions		
15318 Gillesby Construction LLC 13-943-000-0000-2001		148.00	Overpay 34-0-044300	Cur - Property Taxes	N
13-943-000-0000-2001		267.00	Overpay 34-0-045400	Cur - Property Taxes	N
15318 Gillesby Construction LLC		415.00	2 Transactions		
15313 Gronda/Juanita 13-943-000-0000-2001		89.22	Overpay 29-0-056601	Cur - Property Taxes	N
15313 Gronda/Juanita		89.22	1 Transactions		
15312 Hatfield/April 13-943-000-0000-2001		6.04	Overpay 29-0-051307	Cur - Property Taxes	N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
15312 Hatfield/April		6.04	1 Transactions		
15322 Hills/Christopher 13- 943- 000- 0000- 2001		752.00	Overpay 56- 0- 175110	Cur - Property Taxes	N
15322 Hills/Christopher		752.00	1 Transactions		
15321 Houfer/Kelly 13- 943- 000- 0000- 2001		4.96	Overpay 41- 0- 060000	Cur - Property Taxes	N
15321 Houfer/Kelly		4.96	1 Transactions		
15308 Kammerer/Kathy 13- 943- 000- 0000- 2001		11.76	Overpay 16- 0- 051002	Cur - Property Taxes	N
15308 Kammerer/Kathy		11.76	1 Transactions		
13625 Karr/Vicki 13- 943- 000- 0000- 2001		8.00	Overpay 29- 0- 021602	Cur - Property Taxes	N
13625 Karr/Vicki		8.00	1 Transactions		
15314 Krepela/Joyce 13- 943- 000- 0000- 2001		98.00	Overpay 29- 1- 076500	Cur - Property Taxes	N
15314 Krepela/Joyce		98.00	1 Transactions		
15320 Lawless/Richard 13- 943- 000- 0000- 2001		32.48	Overpay 38- 0- 024702	Cur - Property Taxes	N
15320 Lawless/Richard		32.48	1 Transactions		
15306 Lawyers Title Services LLC 13- 943- 000- 0000- 2001		6.00	Overpay 01- 0- 019000	Cur - Property Taxes	N
15306 Lawyers Title Services LLC		6.00	1 Transactions		
15310 Nelson/Kathryn M 13- 943- 000- 0000- 2001		11.00	Overpay 20- 0- 011000	Cur - Property Taxes	N
15310 Nelson/Kathryn M		11.00	1 Transactions		
13675 PURVIS/RICHARD 13- 943- 000- 0000- 2001		41.04	Overpay 29- 0- 014528	Cur - Property Taxes	N
13675 PURVIS/RICHARD		41.04	1 Transactions		
15305 Reiland/Patrick 13- 943- 000- 0000- 2001		9.76	Overpay 16- 7- 008636	Cur - Property Taxes	N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

LAH1  
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13 Taxes & Penalties

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name	
15305 Reiland/Patrick		9.76	1 Transactions		
14294 Saari/Mary		236.00	Overpay 36- 7- 037509	Cur - Property Taxes	N
14294 Saari/Mary		236.00	1 Transactions		
15309 Simon/Bruce		9.14	Overpay 18- 0- 002402	Cur - Property Taxes	N
15309 Simon/Bruce		9.14	1 Transactions		
15034 Snaza/Paul		8.00	Overpay 25- 0- 041900	Cur - Property Taxes	N
15034 Snaza/Paul		8.00	1 Transactions		
15316 Speraw/Michael		66.67	Overpay 29- 1- 509200	Cur - Property Taxes	N
15316 Speraw/Michael		66.67	1 Transactions		
10902 The Green House of Carlton Inc		942.76	Overpay 59- 0- 002708	Cur - Property Taxes	N
10902 The Green House of Carlton Inc		942.76	1 Transactions		
13678 WALLACE/M.B.		48.00	Overpay 37- 9- 000400010	Cur - Property Taxes	N
13678 WALLACE/M.B.		48.00	1 Transactions		
14547 Westerlund/Jared		13.76	Overpay 21- 0- 052200	Cur - Property Taxes	N
14547 Westerlund/Jared		12.92	Overpay 21- 0- 052100	Cur - Property Taxes	N
14547 Westerlund/Jared		26.68	2 Transactions		
<b>13 Fund Total:</b>		<b>3,633.21</b>	<b>Taxes &amp; Penalties</b>	<b>27 Vendors</b>	<b>29 Transactions</b>
<b>Final Total:</b>		<b>3,633.21</b>	<b>27 Vendors</b>	<b>29 Transactions</b>	

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
13	3,633.21	Taxes & Penalties
All Funds	3,633.21	Total

Approved by, .....

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8/27/19 11:41AM

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Print List in Order By: 1

- 1 - Fund (Page Break by Fund)
- 2 - Department (Totals by Dept)
- 3 - Vendor Number
- 4 - Vendor Name

*2nd Half 2018 Taconite*

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D

- D - Detailed Audit List
- S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

LAH1  
8/27/19 11:41AM  
12 Agency

Vendor No.	Name <u>Account/Formula</u>	Accr	Rpt	Amount	Warrant Description <u>Service Dates</u>	Invoice # <u>Paid On Bhf #</u>	Account/Formula Descripti <u>On Behalf of Name</u>	1099
1010	City Of Aitkin 12-932-000-0000-2047			662.00	2nd half 2018 Taconite		Taconite Production Tax	N
1010	City Of Aitkin			662.00	1 Transactions			
176	City Of Palisade 12-932-000-0000-2047			37.00	2nd half 2018 Taconite		Taconite Production Tax	N
176	City Of Palisade			37.00	1 Transactions			
393	Isd 1 Aitkin- Treasurer 12-932-000-0000-2047			124,559.00	2nd half 2018 Taconite		Taconite Production Tax	N
393	Isd 1 Aitkin- Treasurer			124,559.00	1 Transactions			
7000	Town Of Aitkin Treasurer 12-932-000-0000-2047			552.00	2nd half 2018 Taconite		Taconite Production Tax	N
7000	Town Of Aitkin Treasurer			552.00	1 Transactions			
7006	Town Of Farm Island Treasurer 12-932-000-0000-2047			1,417.00	2nd half 2018 Taconite		Taconite Production Tax	N
7006	Town Of Farm Island Treasurer			1,417.00	1 Transactions			
7007	Town Of Fleming Treasurer 12-932-000-0000-2047			470.00	2nd half 2018 Taconite		Taconite Production Tax	N
7007	Town Of Fleming Treasurer			470.00	1 Transactions			
7008	Town Of Glen Treasurer 12-932-000-0000-2047			566.00	2nd half 2018 Taconite		Taconite Production Tax	N
7008	Town Of Glen Treasurer			566.00	1 Transactions			
7010	Town Of Hazelton Treasurer 12-932-000-0000-2047			1,077.00	2nd half 2018 Taconite		Taconite Production Tax	N
7010	Town Of Hazelton Treasurer			1,077.00	1 Transactions			
7013	Town Of Kimberly Treasurer 12-932-000-0000-2047			164.00	2nd half 2018 Taconite		Taconite Production Tax	N
7013	Town Of Kimberly Treasurer			164.00	1 Transactions			
7014	Town Of Lakeside Treasurer 12-932-000-0000-2047			62.00	2nd half 2018 Taconite		Taconite Production Tax	N
7014	Town Of Lakeside Treasurer			62.00	1 Transactions			

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

LAH1  
8/27/19 11:41AM  
12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
7015 Town Of Lee Treasurer 12- 932- 000- 0000- 2047		26.00	2nd half 2018 Taconite		Taconite Production Tax	N
7015 Town Of Lee Treasurer		26.00		1 Transactions		
7016 Town Of Libby Treasurer 12- 932- 000- 0000- 2047		61.00	2nd half 2018 Taconite		Taconite Production Tax	N
7016 Town Of Libby Treasurer		61.00		1 Transactions		
7017 Town Of Logan Treasurer 12- 932- 000- 0000- 2047		127.00	2nd half 2018 Taconite		Taconite Production Tax	N
7017 Town Of Logan Treasurer		127.00		1 Transactions		
7019 Town Of Malmo Treasurer 12- 932- 000- 0000- 2047		351.00	2nd half 2018 Taconite		Taconite Production Tax	N
7019 Town Of Malmo Treasurer		351.00		1 Transactions		
7022 Town Of Morrison Treasurer 12- 932- 000- 0000- 2047		106.00	2nd half 2018 Taconite		Taconite Production Tax	N
7022 Town Of Morrison Treasurer		106.00		1 Transactions		
7023 Town Of Nordland Treasurer 12- 932- 000- 0000- 2047		978.00	2nd half 2018 Taconite		Taconite Production Tax	N
7023 Town Of Nordland Treasurer		978.00		1 Transactions		
7030 Town Of Spencer Treasurer 12- 932- 000- 0000- 2047		283.00	2nd half 2018 Taconite		Taconite Production Tax	N
7030 Town Of Spencer Treasurer		283.00		1 Transactions		
7032 Town Of Verdon Treasurer 12- 932- 000- 0000- 2047		7.00	2nd half 2018 Taconite		Taconite Production Tax	N
7032 Town Of Verdon Treasurer		7.00		1 Transactions		
7034 Town Of Waukenabo Treasurer 12- 932- 000- 0000- 2047		404.00	2nd half 2018 Taconite		Taconite Production Tax	N
7034 Town Of Waukenabo Treasurer		404.00		1 Transactions		
7035 Town Of Wealthwood Treasurer 12- 932- 000- 0000- 2047		319.00	2nd half 2018 Taconite		Taconite Production Tax	N
7035 Town Of Wealthwood Treasurer		319.00		1 Transactions		

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

LAH1  
8/27/19 11:41AM  
12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
7038 Town Of Workman - Treasurer		15.00	2nd half 2018 Taconite		Taconite Production Tax	N
7038 Town Of Workman - Treasurer		15.00	1 Transactions			
<b>12 Fund Total:</b>		<b>132,243.00</b>	<b>Agency</b>	<b>21 Vendors</b>	<b>21 Transactions</b>	
<b>Final Total:</b>		<b>132,243.00</b>	<b>21 Vendors</b>	<b>21 Transactions</b>		

LAH1  
8/27/19

11:41AM

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
12	132,243.00	Agency
All Funds	132,243.00	Total

Approved by, .....

.....

.....

LAH1  
8/28/19 2:49PM

# Aitkin County

26



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Anderson Brothers Payment

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

LAH1  
 8/28/19 2:49PM  
 3 Road & Bridge

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
7050	Anderson Brothers Construction		21,343.86	Contract Final Payment No 5	20184	Contract Payments	N
	03- 307- 000- 0000- 6262						
7050	Anderson Brothers Construction		21,343.86				
				1 Transactions			
<b>3 Fund Total:</b>			21,343.86	<b>Road &amp; Bridge</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			21,343.86	<b>1 Vendors</b>	<b>1 Transactions</b>		

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	21,343.86	Road & Bridge
All Funds	21,343.86	Total

Approved by, .....

.....

.....



# Board of County Commissioners Agenda Request

24  
Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** NEMOJT Joint Powers Agreement

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Please see the attached request from Michelle Ufford, NEMOJT Executive Director asking for Board approval and Board Chair signature to the NEMOJT Joint Powers Agreement.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve Joint Powers Agreement and authorize signature.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**From:** Michelle Ufford

**Sent:** Thursday, July 11, 2019 4:09 PM

**To:** ([Laurel.buchanan@co.lake.mn.us](mailto:Laurel.buchanan@co.lake.mn.us)); Adee, Kevin; Burl Ives; David Mills; [don.niemi@co.aitkin.mn.us](mailto:don.niemi@co.aitkin.mn.us); Kristin Anderson; Paul McDonald; Pete Walsh; Tom Proulx ([Thomas.Proulx@co.carlton.mn.us](mailto:Thomas.Proulx@co.carlton.mn.us))

**Cc:** Renee Marconett; Randy Lampton

**Subject:** NEMOJT Joint Powers Agreement

**Importance:** High

Hi all – per our LEO Board discussion today, we need to update the NEMOJT joint powers agreement to reflect changes in terminology stemming from the change in federal law from the Workforce Investment Act (WIA) to the Workforce Innovation and Opportunity Act (WIOA). There are no other content or material changes to the document.

Attached are two documents:

- 1) a pdf of the joint powers agreement showing the proposed edits
- 2) a clean MS Word version with the changes made – this is the one that each of your county board chairs will need to sign

Please confirm receipt of this email and let me know if there's anything additional you need as you work through this process.

Thanks!!

Michelle

**Michelle Ufford**

**Executive Director**

Northeast Minnesota Office of Job Training

820 North 9<sup>th</sup> Street, Suite 240

Virginia, MN 55792

218.735.6173, 800.325.5332

[www.nemojt.org](http://www.nemojt.org)

**DRAFT**

JOINT EXERCISE OF POWERS AGREEMENT

FOR THE DELIVERY OF

JOB TRAINING PROGRAMS IN NORTHEASTERN MINNESOTA

THIS AGREEMENT, originated October 1, 1983, by and between the COUNTIES OF AITKIN, CARLTON, COOK, ITASCA, KOOCHICHING, LAKE AND ST. LOUIS (excluding the City of Duluth), political subdivisions of the State of Minnesota

WITNESSETH:

RECITALS:

A. The Congress of the United States has set full employment as a national goal and provides funds by grant and contract to States, through the ~~Workforce Investment Act~~ Workforce Innovation and Opportunity Act of 1998~~2017~~. States then establish "Workforce Service-Development Areas" with an appropriate administrative body to provide programs to help achieve this goal.

B. These funds and programs can achieve the most effective results if the seven local government entities involved coordinate their efforts and provide services that are designed to meet the needs of the labor market area.

C. The U.S. Department of Labor has designated governmental entities with populations of 200,000 or more as eligible to be Workforce Service-Development Areas of Department of Labor employment and training programs.

D. The Department of Labor encourages contiguous units of local government to form consortia to plan and manage employment and training programs covering whole labor market areas within their jurisdictions.

E. The Boards of Commissioners of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis Counties wish to develop the most effective local government program to deal with the unemployment and underemployment problems of residents of the seven counties, and they have determined that such problems can best be resolved and such funds may be best administered by a public agency of the units of government, the Northeast Minn Statute unemployment and underemployment problems of residents of the seven counties, and they have determined that such problems can best be resolved and such funds may be best administered by a public agency of the units of government, the Northeast Minnesota Office of Job Training, created hereunder.

SECTION 1. Authority for Agreement. This Joint Powers Agreement is made pursuant to the definition of units of general local government as described in Minnesota Statutes 373 and

375. These units of government are authorized under Minnesota Laws of 1976, chapter 182, Section 15 to receive financial assistance, plan for and carry out comprehensive employment/training program so the contracting parties or any similar power. The Counties are each empowered by the laws of the State of Minnesota to exercise, in their respective jurisdictions, the powers which will be jointly exercised as hereinafter set forth.

SECTION 2. Power Exercised: Purposes of Agreement. The power to be exercised is the development and implementation of a public and private job training program under which local employment needs and goals will be determined, and training and employment programs will be planned, developed, and administered. The purpose of this Agreement is to create, under the Workforce ~~Investment-Innovation and Opportunity~~ Act, a separate public entity governed by seven County units of government that are parties to this Agreement. Such power to be exercised and the purpose of this Agreement will be accomplished in the manner hereinafter set forth.

SECTION 3. Creation of Agency. Pursuant to the Workforce ~~Investment-Innovation and Opportunity~~ Act, there is hereby created a public entity of the units of general local government of the seven counties, hereto known as the Northeast Minnesota Office of Job Training, hereinafter referred to as the "Office of Job Training".

SECTION 4. Debts, Liabilities, and Obligations. The debts, liabilities and obligations of the Office of Job Training shall not, under any circumstances, constitute debts, liabilities or obligations incurred by any party prior to this Agreement. Should any debt, liability, or obligation of the Office of Job Training not be waived or allowed payable through assets of the Office of Job Training, the Counties shall each be equally liable.

SECTION 5. Term. This Agreement shall become effective upon execution by all of the parties hereto and shall continue in full force and effect until terminated in the manner hereafter provided.

SECTION 6. Powers. The Office of Job Training, through its Governing Body, shall have the power to develop and implement a comprehensive employment and training program within the Labor Market areas of the Counties of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis (excluding the City of Duluth) under which local employment needs and goals will be determined, and training and employment programs will be planned, conducted and evaluated.

The Office of Job Training, through its Governing Body, is hereby authorized to do all acts necessary for the exercise of said power, including but not limited to, any or all of the

following:

- A. Study and assess the characteristics of the labor market area and determine training and employment needs in the seven county area.
- B. Develop labor market information from the Federal Census, State of Minnesota reports, and from other sources.
- C. Provide leadership for a seven County area-wide training and employment process; design training and employment programs which will respond to local County needs and goals.
- D. Develop annually, in conjunction with the Workforce Investment-Development Board, a "Job Training Plan" which shall include, without limitation: Local training and employment goals, programs and program priorities, and a budget therefore. Such plan and budget shall be implemented only upon approval by the Governing Body of the Office of Job Training and the Workforce Investment Development Board.
- E. Act as Workforce Service-Development Area Grant Recipient and Administrator for all programs and funds accepted by the Office of Job Training under contract or grant by the Department of Labor, State, or any other public or private agency; and perform such functions as are required of Workforce Service-Development Areas by the United States Government and the State of Minnesota.
- F. Negotiate with, apply, and contract for and receive moneys from Federal, State, County, City, and Special District governments, and all other public entities and private persons and agencies to accomplish said program and disburse and account for funds received for such programs.  
Account to the MN Department of Economic-SecurityEmployment and Economic Development and all other appropriate Federal, State, and local agencies for granted and contracted funds and for performance of subcontractors.
- G. Cooperate with public and private agencies which provide training and employment services within the Counties of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis.
- H. Administer within the boundaries of the Counties of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis (excluding the City of Duluth), all employment and training programs which the Office of Job Training has accepted from Federal, State, and other local governments, and from private agencies and

persons.

- I. Provide, either directly or through contract subgrants with other organizations, the following:  
Labor market research; intake (including outreach and recruitment, orientation, job development, placement and follow-up); supportive services (including transportation, relocation, child care and family counseling); occupational and other classroom training, public and private on-the-job training; job search activities; transitional and work experience subsidized employment; assistance to employers in removing barriers to employment and advancement, and other such programs as the Office of Job Training may adopt.
- J. Allocate funds to, and expend funds for, various local employment and training programs and subcontractors based on the needs of the local communities and the capability of the subcontractors, and enter into contracts with the subcontractors therefore. Funds are to be allocated to the residents of each County in the same proportion as determined by the Workforce ~~Investment-Innovation and Opportunity~~ Act's funding allocations. The Office of Job Training is to maintain Accounting and Management Information Systems to verify the ongoing thereof. Any over and under allocations by County can be reallocated only with full concurrence of the Governing Board and the Workforce ~~Investment-Development~~ Board.
- K. Monitor, evaluate, and take corrective action concerning performance specified in any grant agreement, and contracts or agreements pursuant thereto.
- L. Establish performance objectives for subcontractors; and evaluate the effectiveness of individual programs and the entire area-wide employment and training effort.
- M. Maintain financial and statistical records to satisfy Federal, State, and other laws and regulations, and provide necessary information for effective program management.
- N. Provide staff development and technical assistance to subcontractor staff.
- O. Adopt, promulgate and enforce such policy rules and regulations as deemed necessary for administration, operation and implementation of the program.
- P. Make and enter contracts, employ agents and employees; acquire, lease, rent,

construct, manage, maintain, hold or dispose of property, real or personal, including buildings, works, improvements, equipment, material and supplies.

- Q. Establish an annual budget.
- R. Incur debts, liabilities or obligations.
- S. Sue, or be sued in its own name.

SECTION 7. Governing Body.

- A. Membership. The Governing Body of the Office of Job Training shall consist of seven members, as follows:

1. One member of the Board of Commissioners of the County of Aitkin;
2. One member of the Board of Commissioners of the County of Carlton;
3. One member of the Board of Commissioners of the County of Cook;
4. One member of the Board of Commissioners of the County of Itasca;
5. One member of the Board of Commissioners of the County of

Koochiching;

6. One member of the Board of Commissioners of the County of Lake;
7. One member of the Board of Commissioners of the County of St. Louis.

Each of the seven County Boards of Commissioners shall respectively appoint such Governing Body members from their respective bodies, and not less than one alternate for each respective member. Each of the seven members and any alternate shall serve at the pleasure of and in the same manner determined by the appointing body; the term of office of such Governing Body member may be terminated at any time by the appointing body.

The designated alternate shall have authority to attend, participate, and vote at any meeting of the Governing Body whenever the regular member, to whom they are designated to act as an alternate, is absent from the meeting.

- B. Quorum. A majority of the members of the Governing Body shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time. No action may be taken by the Governing Body except upon the affirmative vote of not less than four (4) members of the Governing Body. Votes shall be cast only in person, and not by proxy.
- C. Officers. The Chairperson, Vice-Chairperson, and Secretary of the Governing Body shall be selected annually by the Governing Body from its members. The term of office of the Chairperson, Vice-Chairperson and Secretary shall each be

one calendar year.

- D. Committees. The Executive Board may establish other committees as deemed appropriate and necessary. The Chairperson, with the approval of the Board, shall name the members and chairperson of each committee.
- E. Meetings. All meetings of the Governing Body shall be held subject to the provisions of the Minnesota State Open Meeting Law.
- F. By-Laws. The Governing Body, if deemed necessary, shall adopt By-Laws for the conduct of business which shall not be inconsistent with the provisions of the Agreement.
- G. Goals. The dual goals of the Office of Job Training shall be:
  - 1. To assist the residents of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis Counties (excluding the City of Duluth) to obtain, hold, and advance in jobs which pay salaries commensurate to their abilities and needs; and
  - 2. To assure that a skilled Workforce is available in the seven county area to meet the needs of public and private employers conducting operations in such area.

SECTION 8. Executive Director and Other Administrative Staff.

- A. The Governing Body shall be assisted by an Executive Director who shall be appointed by the Governing Body and shall serve at the pleasure of the Governing Body and at a compensation determined thereby.

SECTION 9. Depository; Controller.

The Governing Body of the Office of Job Training shall be the Controller and Depository of all funds. As Depository, the Governing Body shall have custody of all moneys received by the Office of Job Training, and the Governing Body shall:

- A. Formulate financial policies, delegate administration of the financial policies to the Office of Job Training Administrative Staff, and review operations and activities.
- B. Receive and receipt for all said money of the Office of Job Training.
- C. Be responsible for safekeeping of funds and program assets.
- D. Be responsible for the disbursements of all money of the Office of Job Training.

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- E. Receive and approve all financial budgets prepared by the Office of Job Training.
- F. Receive and approve reports of all moneys held, the amount of cumulative receipts, and the amount of accrued expenditures.

**SECTION 10. Records and Reports.** The Office of Job Training shall establish and maintain such funds and accounts as may be required by good accounting practice, or by law. The books and records of the Office of Job Training shall be open to inspection at all reasonable times by any party to this Agreement or its representatives. Audits of the Office of Job Training accounts and records shall be made in accordance to Workforce Investment Act law and State provisions.

**SECTION 11. Workforce Investment-Development Board.** The Governing Body of the Office of Job Training shall establish a Workforce Investment-Development Board which shall have a business identity and is representative of local business leaders. The Council shall have a membership of no less than seventeen (17). The Governing Body shall appoint the majority of such Council members from private business and industry. The Governing Body must also appoint to the Workforce Investment-Development Board representatives of educational agencies, organized labor, rehabilitation agencies, community-based organizations, economic development agencies, and public employment. Other representatives may be appointed as the Governing Body desires. The Workforce Investment-Development Board will be vested with such powers granted to them by the Workforce Investment Act and subsequent regulations.

**SECTION 12. Termination of Agreement.** This Agreement may be terminated:

- A. Upon the joint actions of all the County Boards, the parties hereto may mutually terminate this Agreement.
- B. Termination of this Agreement is contingent upon the establishment of another job training delivery system which has the full concurrence of the seven units of County Government and the Workforce Investment-Development Board.

**SECTION 13. Right of Withdrawal.** Any party to this Agreement may withdraw therefrom upon the following conditions:

- A. Written notice of such withdrawal shall be given to all parties not less than 180 days prior to the effective withdrawal date herein specified.
- B. Such withdrawal shall not release the withdrawing party from any obligation extending beyond the effective date of withdrawal, nor from liability for any act or omission of the Office of Job Training which occurred during the period when

such withdrawing party was a member.

- C. Withdrawal is contingent upon the establishment of an alternative system which has the full concurrence of the seven units of County government and the Workforce ~~Investment-Development~~ Board.

SECTION 14. Termination of Powers. The Office of Job Training shall continue to exercise the powers herein conferred upon it until termination of this Agreement, and thereafter shall continue to exercise only such powers as enable it to pay and discharge all costs, expenses, and charges legally incurred hereunder, and to dispose of, divide and distribute any property required as a result of the joint exercise of such powers.

SECTION 15. Disposition of Assets; Surplus Money. Upon termination of this Agreement, all costs, expenses and charges legally incurred by the Office of Job Training shall be paid and discharged; and the Office of Job Training shall sell such property as may be necessary therefore and shall distribute to the Federal or State government such property and funds as are lawfully required; the balance of such property and any surplus money on hand shall be distributed or returned in proportion to contributions made by the affected parties except to the extent otherwise agreed upon by the affected parties.

SECTION 16. Fiscal Year. For the purposes of this Agreement, the Office of Job Training shall have such fiscal year as shall be established by the State; at the date of this Agreement, such period from July 1 to and including the following June 30.

SECTION 17. Limitation of Powers. Nothing contained in this Agreement or any By-Laws promulgated pursuant to it, shall be construed to authorize any action which any party is not authorized by law to undertake.

SECTION 18. Severability. Should any part, term, or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of Minnesota, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining portions or provisions shall not be affected thereby.

SIGNATURE PAGE

WITNESS THE EXECUTION THEREOF the date set below our respective names:

COUNTY OF AITKIN  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson  
DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Title: \_\_\_\_\_

COUNTY OF KOOCHICHING  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson  
DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Title: \_\_\_\_\_

COUNTY OF CARLTON  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson  
DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Title: \_\_\_\_\_

COUNTY OF LAKE  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson  
DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Title: \_\_\_\_\_

COUNTY OF COOK  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Title: \_\_\_\_\_

COUNTY OF ST. LOUIS  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Title: \_\_\_\_\_

COUNTY OF ITASCA  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Title: \_\_\_\_\_

FINAL  
VERSION

JOINT EXERCISE OF POWERS AGREEMENT  
FOR THE DELIVERY OF

JOB TRAINING PROGRAMS IN NORTHEASTERN MINNESOTA

THIS AGREEMENT, originated October 1, 1983, by and between the COUNTIES OF AITKIN, CARLTON, COOK, ITASCA, KOOCHICHING, LAKE AND ST. LOUIS (excluding the City of Duluth), political subdivisions of the State of Minnesota

WITNESSETH:

RECITALS:

A. The Congress of the United States has set full employment as a national goal and provides funds by grant and contract to States, through the Workforce Innovation and Opportunity Act of 2017. States then establish "Workforce Development Areas" with an appropriate administrative body to provide programs to help achieve this goal.

B. These funds and programs can achieve the most effective results if the seven local government entities involved coordinate their efforts and provide services that are designed to meet the needs of the labor market area.

C. The U.S. Department of Labor has designated governmental entities with populations of 200,000 or more as eligible to be Workforce Development Areas of Department of Labor employment and training programs.

D. The Department of Labor encourages contiguous units of local government to form consortia to plan and manage employment and training programs covering whole labor market areas within their jurisdictions.

E. The Boards of Commissioners of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis Counties wish to develop the most effective local government program to deal with the unemployment and underemployment problems of residents of the seven counties, and they have determined that such problems can best be resolved and such funds may be best administered by a public agency of the units of government, the Northeast Minn Statute unemployment and underemployment problems of residents of the seven counties, and they have determined that such problems can best be resolved and such funds may be best administered by a public agency of the units of government, the Northeast Minnesota Office of Job Training, created hereunder.

SECTION 1. Authority for Agreement. This Joint Powers Agreement is made pursuant to the definition of units of general local government as described in Minnesota Statutes 373 and 375. These units of government are authorized under Minnesota Laws of 1976, chapter 182,

Section 15 to receive financial assistance, plan for and carry out comprehensive employment/training program so the contracting parties or any similar power. The Counties are each empowered by the laws of the State of Minnesota to exercise, in their respective jurisdictions, the powers which will be jointly exercised as hereinafter set forth.

SECTION 2. Power Exercised: Purposes of Agreement. The power to be exercised is the development and implementation of a public and private job training program under which local employment needs and goals will be determined, and training and employment programs will be planned, developed, and administered. The purpose of this Agreement is to create, under the Workforce Innovation and Opportunity Act, a separate public entity governed by seven County units of government that are parties to this Agreement. Such power to be exercised and the purpose of this Agreement will be accomplished in the manner hereinafter set forth.

SECTION 3. Creation of Agency. Pursuant to the Workforce Innovation and Opportunity Act, there is hereby created a public entity of the units of general local government of the seven counties, hereto known as the Northeast Minnesota Office of Job Training, hereinafter referred to as the "Office of Job Training".

SECTION 4. Debts, Liabilities, and Obligations. The debts, liabilities and obligations of the Office of Job Training shall not, under any circumstances, constitute debts, liabilities or obligations incurred by any party prior to this Agreement. Should any debt, liability, or obligation of the Office of Job Training not be waived or allowed payable through assets of the Office of Job Training, the Counties shall each be equally liable.

SECTION 5. Term. This Agreement shall become effective upon execution by all of the parties hereto and shall continue in full force and effect until terminated in the manner hereafter provided.

SECTION 6. Powers. The Office of Job Training, through its Governing Body, shall have the power to develop and implement a comprehensive employment and training program within the Labor Market areas of the Counties of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis (excluding the City of Duluth) under which local employment needs and goals will be determined, and training and employment programs will be planned, conducted and evaluated.

The Office of Job Training, through its Governing Body, is hereby authorized to do all acts necessary for the exercise of said power, including but not limited to, any or all of the following:

- A. Study and assess the characteristics of the labor market area and determine

training and employment needs in the seven county area.

- B. Develop labor market information from the Federal Census, State of Minnesota reports, and from other sources.
- C. Provide leadership for a seven County area-wide training and employment process; design training and employment programs which will respond to local County needs and goals.
- D. Develop annually, in conjunction with the Workforce Development Board, a "Job Training Plan" which shall include, without limitation: Local training and employment goals, programs and program priorities, and a budget therefore. Such plan and budget shall be implemented only upon approval by the Governing Body of the Office of Job Training and the Workforce Development Board.
- E. Act as Workforce Development Area Grant Recipient and Administrator for all programs and funds accepted by the Office of Job Training under contract or grant by the Department of Labor, State, or any other public or private agency; and perform such functions as are required of Workforce Development Areas by the United States Government and the State of Minnesota.
- F. Negotiate with, apply, and contract for and receive moneys from Federal, State, County, City, and Special District governments, and all other public entities and private persons and agencies to accomplish said program and disburse and account for funds received for such programs.  
Account to the MN Department of Employment and Economic Development and all other appropriate Federal, State, and local agencies for granted and contracted funds and for performance of subcontractors.
- G. Cooperate with public and private agencies which provide training and employment services within the Counties of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis.
- H. Administer within the boundaries of the Counties of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis (excluding the City of Duluth), all employment and training programs which the Office of Job Training has accepted from Federal, State, and other local governments, and from private agencies and persons.
- I. Provide, either directly or through contract subgrants with other organizations, the following:

Labor market research; intake (including outreach and recruitment, orientation, job development, placement and follow-up); supportive services (including transportation, relocation, child care and family counseling); occupational and other classroom training, public and private on-the-job training; job search activities; transitional and work experience subsidized employment; assistance to employers in removing barriers to employment and advancement, and other such programs as the Office of Job Training may adopt.

- J. Allocate funds to, and expend funds for, various local employment and training programs and subcontractors based on the needs of the local communities and the capability of the subcontractors, and enter into contracts with the subcontractors therefore. Funds are to be allocated to the residents of each County in the same proportion as determined by the Workforce Innovation and Opportunity Act's funding allocations. The Office of Job Training is to maintain Accounting and Management Information Systems to verify the ongoing thereof. Any over and under allocations by County can be reallocated only with full concurrence of the Governing Board and the Workforce Development Board.
- K. Monitor, evaluate, and take corrective action concerning performance specified in any grant agreement, and contracts or agreements pursuant thereto.
- L. Establish performance objectives for subcontractors; and evaluate the effectiveness of individual programs and the entire area-wide employment and training effort.
- M. Maintain financial and statistical records to satisfy Federal, State, and other laws and regulations, and provide necessary information for effective program management.
- N. Provide staff development and technical assistance to subcontractor staff.
- O. Adopt, promulgate and enforce such policy rules and regulations as deemed necessary for administration, operation and implementation of the program.
- P. Make and enter contracts, employ agents and employees; acquire, lease, rent, construct, manage, maintain, hold or dispose of property, real or personal, including buildings, works, improvements, equipment, material and supplies.
- Q. Establish an annual budget.
- R. Incur debts, liabilities or obligations.

S. Sue, or be sued in its own name.

SECTION 7. Governing Body.

A. Membership. The Governing Body of the Office of Job Training shall consist of seven members, as follows:

1. One member of the Board of Commissioners of the County of Aitkin;
2. One member of the Board of Commissioners of the County of Carlton;
3. One member of the Board of Commissioners of the County of Cook;
4. One member of the Board of Commissioners of the County of Itasca;
5. One member of the Board of Commissioners of the County of

Koochiching;

6. One member of the Board of Commissioners of the County of Lake;
7. One member of the Board of Commissioners of the County of St. Louis.

Each of the seven County Boards of Commissioners shall respectively appoint such Governing Body members from their respective bodies, and not less than one alternate for each respective member. Each of the seven members and any alternate shall serve at the pleasure of and in the same manner determined by the appointing body; the term of office of such Governing Body member may be terminated at any time by the appointing body.

The designated alternate shall have authority to attend, participate, and vote at any meeting of the Governing Body whenever the regular member, to whom they are designated to act as an alternate, is absent from the meeting.

B. Quorum. A majority of the members of the Governing Body shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time. No action may be taken by the Governing Body except upon the affirmative vote of not less than four (4) members of the Governing Body. Votes shall be cast only in person, and not by proxy.

C. Officers. The Chairperson, Vice-Chairperson, and Secretary of the Governing Body shall be selected annually by the Governing Body from its members. The term of office of the Chairperson, Vice-Chairperson and Secretary shall each be one calendar year.

D. Committees. The Executive Board may establish other committees as deemed appropriate and necessary. The Chairperson, with the approval of the Board, shall name the members and chairperson of each committee.

- E. Meetings. All meetings of the Governing Body shall be held subject to the provisions of the Minnesota State Open Meeting Law.
- F. By-Laws. The Governing Body, if deemed necessary, shall adopt By-Laws for the conduct of business which shall not be inconsistent with the provisions of the Agreement.
- G. Goals. The dual goals of the Office of Job Training shall be:
  - 1. To assist the residents of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis Counties (excluding the City of Duluth) to obtain, hold, and advance in jobs which pay salaries commensurate to their abilities and needs; and
  - 2. To assure that a skilled Workforce is available in the seven county area to meet the needs of public and private employers conducting operations in such area.

SECTION 8. Executive Director and Other Administrative Staff.

- A. The Governing Body shall be assisted by an Executive Director who shall be appointed by the Governing Body and shall serve at the pleasure of the Governing Body and at a compensation determined thereby.

SECTION 9. Depository; Controller.

The Governing Body of the Office of Job Training shall be the Controller and Depository of all funds. As Depository, the Governing Body shall have custody of all moneys received by the Office of Job Training, and the Governing Body shall:

- A. Formulate financial policies, delegate administration of the financial policies to the Office of Job Training Administrative Staff, and review operations and activities.
- B. Receive and receipt for all said money of the Office of Job Training.
- C. Be responsible for safekeeping of funds and program assets.
- D. Be responsible for the disbursements of all money of the Office of Job Training.
- E. Receive and approve all financial budgets prepared by the Office of Job Training.
- F. Receive and approve reports of all moneys held, the amount of cumulative receipts, and the amount of accrued expenditures.

SECTION 10. Records and Reports. The Office of Job Training shall establish and maintain such funds and accounts as may be required by good accounting practice, or by law.

The books and records of the Office of Job Training shall be open to inspection at all reasonable times by any party to this Agreement or its representatives. Audits of the Office of Job Training accounts and records shall be made in accordance to Workforce Investment Act law and State provisions.

SECTION 11. Workforce Development Board. The Governing Body of the Office of Job Training shall establish a Workforce Development Board which shall have a business identity and is representative of local business leaders. The Council shall have a membership of no less than seventeen (17). The Governing Body shall appoint the majority of such Council members from private business and industry. The Governing Body must also appoint to the Workforce Development Board representatives of educational agencies, organized labor, rehabilitation agencies, community-based organizations, economic development agencies, and public employment. Other representatives may be appointed as the Governing Body desires. The Workforce Development Board will be vested with such powers granted to them by the Workforce Investment Act and subsequent regulations.

SECTION 12. Termination of Agreement. This Agreement may be terminated:

- A. Upon the joint actions of all the County Boards, the parties hereto may mutually terminate this Agreement.
- B. Termination of this Agreement is contingent upon the establishment of another job training delivery system which has the full concurrence of the seven units of County Government and the Workforce Development Board.

SECTION 13. Right of Withdrawal. Any party to this Agreement may withdraw therefrom upon the following conditions:

- A. Written notice of such withdrawal shall be given to all parties not less than 180 days prior to the effective withdrawal date herein specified.
- B. Such withdrawal shall not release the withdrawing party from any obligation extending beyond the effective date of withdrawal, nor from liability for any act or omission of the Office of Job Training which occurred during the period when such withdrawing party was a member.
- C. Withdrawal is contingent upon the establishment of an alternative system which has the full concurrence of the seven units of County government and the Workforce Development Board.

SECTION 14. Termination of Powers. The Office of Job Training shall continue to

exercise the powers herein conferred upon it until termination of this Agreement, and thereafter shall continue to exercise only such powers as enable it to pay and discharge all costs, expenses, and charges legally incurred hereunder, and to dispose of, divide and distribute any property required as a result of the joint exercise of such powers.

SECTION 15. Disposition of Assets; Surplus Money. Upon termination of this Agreement, all costs, expenses and charges legally incurred by the Office of Job Training shall be paid and discharged; and the Office of Job Training shall sell such property as may be necessary therefore and shall distribute to the Federal or State government such property and funds as are lawfully required; the balance of such property and any surplus money on hand shall be distributed or returned in proportion to contributions made by the affected parties except to the extent otherwise agreed upon by the affected parties.

SECTION 16. Fiscal Year. For the purposes of this Agreement, the Office of Job Training shall have such fiscal year as shall be established by the State; at the date of this Agreement, such period from July 1 to and including the following June 30.

SECTION 17. Limitation of Powers. Nothing contained in this Agreement or any By-Laws promulgated pursuant to it, shall be construed to authorize any action which any party is not authorized by law to undertake.

SECTION 18. Severability. Should any part, term, or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of Minnesota, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining portions or provisions shall not be affected thereby.

SIGNATURE PAGE

WITNESS THE EXECUTION THEREOF the date set below our respective names:

COUNTY OF AITKIN  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

TITLE: \_\_\_\_\_

COUNTY OF CARLTON  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

TITLE: \_\_\_\_\_

COUNTY OF COOK  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

TITLE: \_\_\_\_\_

COUNTY OF ITASCA  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

TITLE: \_\_\_\_\_

COUNTY OF KOOCHICHING  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

TITLE: \_\_\_\_\_

COUNTY OF LAKE  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

TITLE: \_\_\_\_\_

COUNTY OF ST. LOUIS  
STATE OF MINNESOTA

BY: \_\_\_\_\_  
Board Chairperson

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

TITLE: \_\_\_\_\_



# Board of County Commissioners Agenda Request

21  
Agenda Item #

Requested Meeting Date: 9-10-19

Title of Item: Affidavit of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Chris Springer		<b>Department:</b> ACHHS Accounting
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b> Need to replace misplaced/destroyed warrant #107042 issued on 06/02/2017 to L. Earl Bakke for \$151.00.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

STATE OF MINNESOTA, )  
 ) ss.  
County of Aitkin ) L Earl Bakke

Being duly sworn, on oath says; that he is the owner of a certain Warrant

Dated the 2nd day of June, 2017, Numbered 107042

Issued by Aitkin County Health and Human Services to

L. Earl Bakke in the sum of

\$ 151.00 has been LOST in the manner following, to-wit:  
(“Lost” or “Destroyed”)

Misplaced or destroyed.

And that he makes this affidavit for the purpose of having a duplicate thereof issued to him according to law;  
and to that end herewith files his indemnifying bond, with sureties to be approved, in a sum equal to double the  
amount of said WARRANT

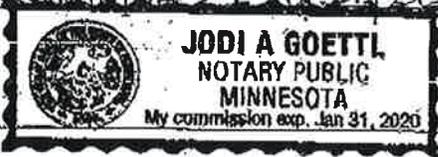
Client Signature\* [Signature] \*

Subscribed and sworn to before me this 19th day of August, 2019

Jodi A. Goettl

Notary Public Steele County, Minnesota

My Commission Expires 1/31/20



RECEIVED

AUG 21 2019

Aitkin County H & HS



# Board of County Commissioners Agenda Request

25

Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** Approve Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Julie Hughes		<b>Department:</b> Treasurer
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b> Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Sarah Winge, Commissioner Warrant number 70842, dated April 21, 2017, in the amount of 74.90 Lynn Eklund, Commissioner Warrant number 69446, dated December 19, 2016, in the amount of 5.00		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Sarah Winge Commissioner Warrant number 70842, dated April 21, 2017, in the amount of 74.90 Lynn Eklund Commissioner Warrant number 69446, dated December 19, 2016, in the amount of 5.00		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA, )  
 ) ss. Sarah Winge  
COUNTY OF AITKIN )

being duly sworn, on oath says; that (s)he is the owner of a certain commissioner warrant,  
dated the Twenty-first Day of April, 2017, numbered 70842 issued by Aitkin County to Sarah Winge  
in the sum of \$ 74.90 has been lost in the manner  
(“Lost” or “Destroyed”)

following, to wit:

*I have no memory of this claim or receiving a check back in 2017, so cannot say what became of it. I did verify no deposit in this amount was made in my bank accounts.*

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him(her) according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said commissioner warrant.

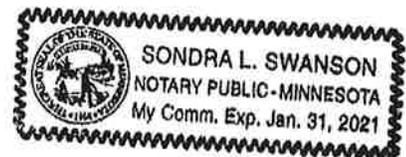
x Sarah Winge

Subscribed and sworn to before me this 23rd day of July, 2019

[Signature]

Notary Public Aitkin County, Minnesota

My Commission Expires Jan. 31, 2021



Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA, )  
 ) ss. Lynn Eklund  
COUNTY OF AITKIN )

being duly sworn, on oath says; that (s)he is the owner of a certain commissioner warrant,  
dated the Nineteenth Day of December, 2016, numbered 69446 issued by Aitkin County to Lynn Eklund  
in the sum of \$ 5.00 has been lost in the manner  
("Lost" or "Destroyed")  
following, to wit:

*never received in mail*

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him(her)  
according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be  
approved, in the sum equal to double the amount of said commissioner warrant.

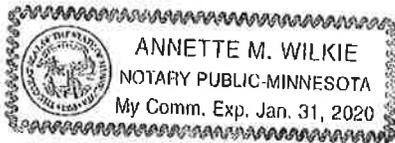
x *Lynn Eklund*

Subscribed and sworn to before me this 1 day of August, 2019

*Annette M. Wilkie*

Notary Public *Aitkin* County, Minnesota

My Commission Expires *1-31-2020*





# Board of County Commissioners Agenda Request

**2K**  
Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** Set Unorganized Township Levies for 2020

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Kirk Peysar, County Auditor		<b>Department:</b> Auditor
<b>Presenter (Name and Title):</b> Kirk Peysar, County Auditor		<b>Estimated Time Needed:</b> n/a
<b>Summary of Issue:</b>  Set Unorganized Township Levies for 2020  Road and Bridge: same as 2019.  Fire Protection: Levies adjusted to reflect changes in fire protection contract services.  Cemeteries: same as 2019.		
<b>Alternatives, Options, Effects on Others/Comments:</b>   		
<b>Recommended Action/Motion:</b> Adopt 2020 levies for the unorganized townships		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ as attached Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 10, 2019

By Commissioner: xx

20190910-0xx

2020 Unorganized Road & Bridge

**BE IT RESOLVED**, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2020 for Road and Bridge purposes:

Unorg Township	
52-22	\$3000
45-24	\$2000
47-24	\$11000
52-24	\$1500
50-25	\$4000
51-25	\$0
52-25	\$4500
50-26	\$2000
48-27	\$5500
49-27	\$9000
50-27	\$0
51-27	\$0
52-27	\$3500

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 10th day of September 2019, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 10th day of September 2019

\_\_\_\_\_  
Jessica Seibert  
County Administrator

Unorganized Township Road & Bridge Fund

August 28, 2019

<u>Township</u>	<u>2018 Expense</u>	<u>2019 Levy</u>	<u>Current Balance</u>	<u>Proposed 2020</u>
52-22	\$36,418.09	\$3,000	\$28,831.91	\$3,000
45-24	\$10,812.86	\$2,000	\$39,513.03	\$2,000
47-24	\$9,497.52	\$11,000	\$21,676.20	\$11,000
52-24	\$10,713.64	\$1,500	\$83,364.03	\$1,500
50-25	\$6,252.45	\$4,000	\$60,070.90	\$4,000
51-25	\$622.50	\$0	\$54,137.62	\$0
52-25	\$5,573.56	\$4,500	\$54,336.42	\$4,500
50-26	\$1,849.69	\$2,000	\$72,986.35	\$2,000
48-27	\$7,485.38	\$5,500	\$30,837.11	\$5,500
49-27	\$7,361.85	\$9,000	\$42,049.15	\$9,000
50-27	\$676.25	\$0	\$81,803.17	\$0
51-27	\$270.00	\$0	\$82,475.44	\$0
52-27	\$8,408.29	\$3,500	\$43,445.53	\$3,500
<b>Totals:</b>	<b>\$105,942.08</b>	<b>\$46,000</b>	<b>\$695,526.86</b>	<b>\$46,000</b>

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED September 10, 2019

By Commissioner: xx

**20190910-0xx**

**2020 Unorganized Fire Protection**

**BE IT RESOLVED**, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2020 for Fire Protection purposes:

Unorg Township	
52-22	\$16000
51-22	\$150
45-24	\$600
47-24	\$2000
52-24	\$1300
50-25	\$1600
51-25	\$300
52-25	\$2700
50-26	\$1600
48-27	\$3000
49-27	\$5000
50-27	\$350
51-27	\$1250
52-27	\$6000

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 10th day of September 2019, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 10th day of September 2019**

\_\_\_\_\_  
Jessica Seibert  
County Administrator

**Unorganized Township Levies-Fire Fund**

August 27, 2019

<u>Served By</u>	<u>Township</u>	<u>2019 Proposed Levy</u>	<u>2019 Expense</u>	<u>Current Balance</u>	<u>2020 Proposed Levy</u>	<u>2020 Budget</u>
Jacobson	52-22	\$15,000.00	\$12,865.83	\$8,320.09	\$16,000.00	\$12,865.83
Jacobson	51-22	\$150.00	\$149.00	\$713.69	\$150.00	\$149.00
McGrath	45-24	\$650.00	\$554.14	\$809.73	\$600.00	\$554.14
McGregor	47-24	\$2,000.00	\$1,960.24	\$4,429.07	\$2,000.00	\$1,979.93
Jacobson	52-24	\$1,400.00	\$1,191.02	\$3,146.24	\$1,300.00	\$1,191.02
Palisade	50-25	\$1,600.00	\$1,507.80	\$3,254.07	\$1,600.00	\$1,553.03
Palisade	51-25	\$300.00	\$274.05	\$899.24	\$300.00	\$282.27
Hill City	52-25	\$2,700.00	\$2,723.90	\$3,864.10	\$2,700.00	\$2,708.85
Palisade	50-26	\$1,600.00	\$1,508.85	\$2,500.21	\$1,600.00	\$1,508.85
Aitkin	48-27	\$5,000.00	\$3,012.01	\$5,544.41	\$3,000.00	\$2,579.68
Palisade	49-27	\$5,500.00	\$4,875.15	\$7,328.61	\$5,000.00	\$5,043.33
Palisade	50-27	\$350.00	\$322.35	\$629.35	\$350.00	\$332.02
Hill City	51-27	\$1,200.00	\$1,166.44	\$2,265.23	\$1,250.00	\$1,226.73
Hill City	52-27	\$4,600.00	\$4,553.09	\$2,338.05	\$6,000.00	\$5,488.34
<b>Total:</b>		<b>\$42,050.00</b>	<b>\$36,663.87</b>	<b>\$46,042.09</b>	<b>\$41,850.00</b>	<b>\$37,463.02</b>

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**ADOPTED September 10, 2019**

By Commissioner: xx

**20190910-0xx**

**2020 Unorganized Cemetery**

**BE IT RESOLVED**, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2020 for Cemetery (Revenue):

Unorganized Township Cemetery:		
Shovel Lake Cemetery		
51-27		\$600
52-27		\$600
Hebron Cemetery		
50-25		\$1,500

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 10th day of September 2019, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 10th day of September 2019**

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

3A

Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** Resolution for CPL Grant

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Rich Courtemanche		<b>Department:</b> Land
<b>Presenter (Name and Title):</b> Rich Courtemanche - Land Commissioner		<b>Estimated Time Needed:</b> 10 min
<b>Summary of Issue:</b>  <p>Aitkin County Land Department desires to apply for a Conservation Partners Legacy Grant (CPL) with the MN Department of Natural Resources to purchase two properties that are landlocked in important forest management zones within Aitkin County.</p> <p>Two land owners have contacted the Land Department asking for easements across County property for private access. County Policy (080106-112) restricts granting an easements due to their length, remoteness, and crossing MN Public Waters. County Policy (080106-112) recommends purchase of such properties as an option. Both landowners are interested in selling to their property to the County.</p> <p>The Land Department would apply for a CPL (Legacy Grant) grant to help purchase these properties fee title. The Land Department would furnish the 10% match of non-state funds or in-kind resources. Owning the properties will simplify management and access conflicts will be resolved.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b> <p>A deny vote of the resolution will result in land locked properties remaining in private ownership. Access and boundary issues would remain. Land management would be fragmented due to mixed ownership.</p>		
<b>Recommended Action/Motion:</b> Adopt Resolution		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ approximately \$22,000 <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> <p>Grant request will be approximately \$237,000. Match will be approximately \$22,000 in cash and in-kind resources. ACLD will request 7.5% from grant to cover administration.</p>		

Legally binding agreements must have County Attorney approval prior to submission.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED September 10, 2019

By Commissioner: xx

**20190910-0xx**

**Conservation Partners Legacy Grant (CPL)**

**WHEREAS**, the Aitkin County Board of Commissioners supports the grant application made to the Minnesota Department of Natural Resources for the Conservation Partners Legacy Grant Program. The application is to acquire two important landlocked properties, and

**WHEREAS**, the Aitkin County Board of Commissioners adopted Road Easement Policy (080106-112) where it states, "...there are instances involving property in remote areas adjacent to large blocks of Aitkin County tax forfeited lands, the County may consider purchase of a remote land locked property if an easement is not deemed advisable and an exchange is not desirable to the landowner," and

**WHEREAS**, the Aitkin County Land Department has been contacted by two landowners in need of remote easements that cross DNR public waters and easements are not practical or in the best interest of the public based on the said County Policy, and

**WHEREAS**, Aitkin County has the financial capability to meet the 10% match of non-state funds or in-kind resources.

**THEREFORE, BE IT RESOLVED, IF** Aitkin County is awarded the grant by the Minnesota Department of Natural Resources, Aitkin County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced acquisition. Aitkin County will comply with all applicable laws, environmental requirements, and regulations as stated in the grant agreement.

**BE IT FURTHER RESOLVED**, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

All Members Voting

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 10th day of September 2019, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 10th day of September 2019**

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# UNORGANIZED (JEWETT)

T.45N. - R.24W.

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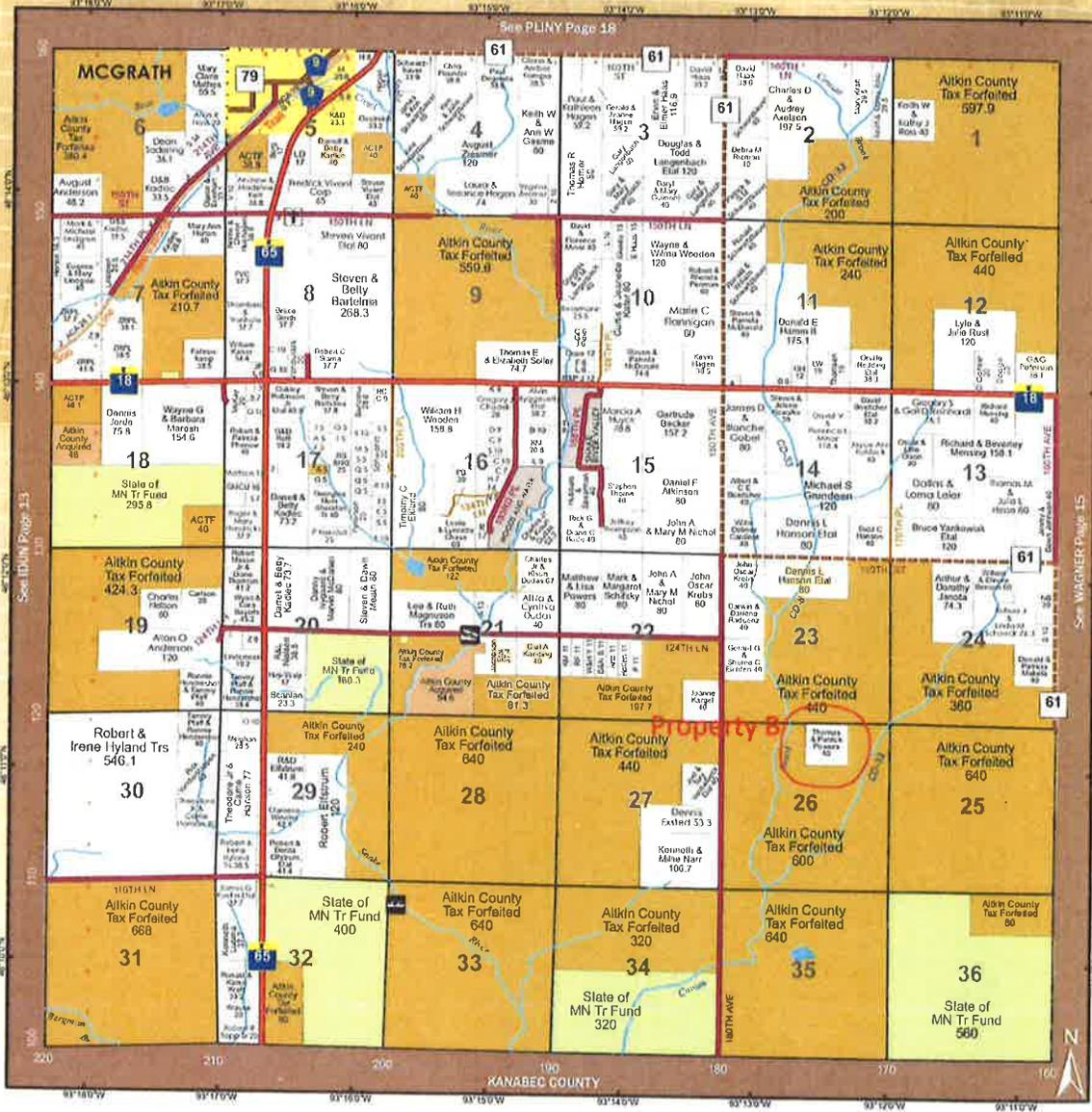


# WILLIAMS

T.43N. - R.23W.



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Aitkin  
County

# Board of County Commissioners Agenda Request

4A  
Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** 2nd Quarter 2019 Budget Review

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b>  Attached is the 2019 2nd Quarter budget review worksheet for Board information/discussion.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b>  		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Fund Dept	2019 Budgeted		2019 Actual		2019 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>General Fund</b>									
<b>Administration/General Gov't Depts</b>									
1 1 Commissioners	0	249,875	0	119,228	0	(130,647)		48%	
1 40 Auditor	(288,780)	665,406	(125,235)	323,664	163,545	(341,742)	43%	49%	
1 41 Internal Audit	0	56,000	0	19,700	0	(36,300)		35%	Audit completion expected by mid-Sept.
1 42 Treasurer	(30,400)	282,638	(23,319)	137,470	7,081	(145,168)	77%	49%	Revenues high due to timing of misc. receipts.
1 43 Assessor	(159,503)	852,912	(154,039)	411,244	5,464	(441,668)	97%	48%	City & Township assessment charges collected early each year.
1 44 Central Services	(11,139,794)	246,682	(270,199)	233,177	10,869,595	(13,505)	2%	95%	City street project cost share paid in January. Use of fund balance not reflected.
1 45 Motor Pool	(65,400)	58,197	0	39,535	65,400	(18,662)	0%	68%	Vehicles purchased.
1 49 Information Technologies	(86,742)	717,091	(849)	284,044	85,893	(433,047)	1%	40%	Label/Listing sales are in line. Revenue appears low due to planned use of reserves. Large equipment purchases occur later in the year.
1 52 Administration	0	208,050	0	140,204	0	(67,846)		67%	HR salaries need to be recoded to the HR department.
1 53 Human Resources	0	256,462	0	87,052	0	(169,410)		34%	HR salaries not included - will be corrected.
1 60 Elections	(682)	119,081	0	17,646	682	(101,435)		15%	
1 100 Recorder	(220,500)	350,964	(101,251)	154,910	119,249	(196,054)	46%	44%	
1 110 Courthouse Maint	(20,000)	422,426	0	200,843	20,000	(221,583)	0%	48%	Revenue transfer from Land Dept. at year end.
1 111 Buildings	0	75,000	0	2,361	0	(72,639)		3%	
1 120 VSO	(16,000)	152,678	(1,748)	71,662	14,252	(81,016)	11%	47%	Grants received later in year.
1 121 HRA	0	1,800	0	1,400	0	(400)		78%	
<b>Administration/General Gov't Depts Subtotal</b>	<b>(12,027,801)</b>	<b>4,715,262</b>	<b>(676,640)</b>	<b>2,244,140</b>	<b>11,351,161</b>	<b>(2,471,122)</b>	<b>6%</b>	<b>48%</b>	

Fund Dept	2019 Budgeted		2019 Actual		2019 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>Public Safety</b>									
1 12 Court Administration	(1,800)	91,500	(3,975)	13,536	(2,175)	(77,964)	221%	15%	Court appointed attorney invoices not received in a timely manner.  Deputy salary paid Jan.-Mar.
1 90 Attorney	(87,409)	1,050,104	(30,950)	507,909	56,459	(542,195)	35%	48%	
1 123 Coroner	0	73,800	0	25,916	0	(47,884)		35%	
1 200 Enforcement	(299,530)	2,483,455	(57,973)	1,089,666	241,557	(1,393,789)	19%	44%	
1 201 Sheriff Contingency	0	0	(2,131)	0	(2,131)	0			
1 202 Boat and Water	(28,475)	93,124	(18,489)	28,077	9,986	(65,047)	65%	30%	
1 203 Snowmobile	(5,976)	41,737	(5,180)	18,797	796	(22,940)	87%	45%	
1 204 ATV	(12,500)	32,334	0	14,463	12,500	(17,871)	0%	45%	
1 206 Forfeitures	0	0	(14,570)	6,834	(14,570)	6,834			
1 252 Corrections	(364,000)	2,887,426	(161,215)	1,388,574	202,785	(1,498,852)	44%	48%	
1 253 Sentence to Serve	(31,943)	135,178	(17,651)	68,156	14,292	(67,022)	55%	50%	
1 254 Enhanced 911	(89,000)	86,000	(44,595)	95,980	44,405	9,980	50%	112%	
1 255 Crime Victim	(68,661)	82,492	(34,034)	37,867	34,627	(44,625)	50%	46%	
1 257 Aitkin Co. Community Corrections	(440,061)	947,153	(189,618)	468,630	250,443	(478,523)	43%	49%	
1 280 Emergency Management	(19,194)	49,965	0	22,534	19,194	(27,431)	0%	45%	
<i>Public Safety Subtotal</i>	<i>(1,448,549)</i>	<i>8,054,268</i>	<i>(580,381)</i>	<i>3,786,939</i>	<i>868,168</i>	<i>(4,267,329)</i>	<i>40%</i>	<i>47%</i>	
<b>Culture and Recreation</b>									
1 500 Library & Historical Society	0	290,670	0	166,371	0	(124,299)		57%	
1 601 Extension	0	80,955	0	37,101	0	(43,854)		46%	
<i>Culture and Recreation Subtotal</i>	<i>0</i>	<i>371,625</i>	<i>0</i>	<i>203,472</i>	<i>0</i>	<i>(168,153)</i>		<i>55%</i>	

Fund Dept	2019 Budgeted		2019 Actual		2019 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>Conservation of Natural Resources</b>									
1 122 Planning and Zoning	(339,534)	456,983	21,575	215,073	361,109	(241,910)	-6%	47%	Permitting slow during winter months, Permit rev. through 6/30=\$112,700. AIS dollars shown as negative revenue as pass through to SWCD.
1 390 Environmental Health	(70,500)	79,061	(73,490)	36,372	(2,990)	(42,689)	104%	46%	
1 391 Solid Waste	(329,743)	329,743	(37,229)	182,420	292,514	(147,323)	11%	55%	
1 392 Water Wells	(10,000)	6,500	(3,715)	1,746	6,285	(4,754)	37%	27%	
1 600 Ag Soc, Soil & Water, Ag	0	133,803	0	129,068	0	(4,735)		96%	
1 603 Wetland Value Repl Fund	0	0	0	0	0	0			
<i>Conservation of Natural Resources Subtotal</i>	<i>(749,777)</i>	<i>1,006,090</i>	<i>(92,859)</i>	<i>564,679</i>	<i>656,918</i>	<i>(441,411)</i>	12%	56%	
<b>Economic Development</b>									
1 700 Promotion, Tran, Airport,	0	38,007	0	20,806	0	(17,201)		55%	
1 711 Economic Development	(61,593)	102,468	(50,000)	21,605	11,593	(80,863)		21%	
<i>Economic Development Subtotal</i>	<i>(61,593)</i>	<i>140,475</i>	<i>(50,000)</i>	<i>42,411</i>	<i>11,593</i>	<i>(98,064)</i>		30%	
<b>General Fund</b>	<b>(14,287,720)</b>	<b>14,287,720</b>	<b>(1,399,880)</b>	<b>6,841,641</b>	<b>12,887,840</b>	<b>(7,446,079)</b>	<b>10%</b>	<b>48%</b>	
<b>Road and Bridge Fund</b>									
3 0 Undesignated	(4,563,099)	0	(1,860,580)	0	2,702,519	0	41%		First half levy revenue allocated to capital budget. Transfer from fund balance not reflected.
3 301 Administration/HR	0	535,462	0	297,464	0	(237,998)		56%	
3 302 Engineering/Construction	0	520,141	0	241,034	0	(279,107)		46%	
3 303 Highway Maintenance	0	3,510,252	0	1,739,769	0	(1,770,483)		50%	
3 307 Capital Infrastructure	(4,395,000)	4,392,244	(805,695)	754,963	3,589,305	(3,637,281)	18%	17%	Review annually due to consistency & timing of revenues/expenditures
3 308 Equipment and Facilities	(605,000)	605,000	0	660,654	605,000	55,654	0%	109%	Review annually due to consistency & timing of revenues/expenditures
3 310 232 Turnback	0	0	0	0	0	0			
<b>Road and Bridge Fund</b>	<b>(9,563,099)</b>	<b>9,563,099</b>	<b>(2,666,275)</b>	<b>3,693,884</b>	<b>6,896,824</b>	<b>(5,869,215)</b>	<b>28%</b>	<b>39%</b>	

Fund Dept	2019 Budgeted		2019 Actual		2019 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>Health and Human Services Fund</b>									
5 400 Public Health	(833,775)	959,830	(290,666)	397,004	543,109	(562,826)	35%	41%	Vaccines purchased in Fall, SHIP projects/supplies in 3rd Qtr., motor pool allocations posted at year end.
5 420 Income Maintenance	(2,128,265)	1,944,437	(652,248)	956,853	1,476,017	(987,584)	31%	49%	
5 430 Social Services	(3,844,931)	4,302,704	(915,570)	1,864,589	2,929,361	(2,438,115)	24%	43%	Motor pool allocations posted at year end.
<b>Health and Human Services Fund</b>	<b>(6,806,971)</b>	<b>7,206,971</b>	<b>(1,858,484)</b>	<b>3,218,446</b>	<b>4,948,487</b>	<b>(3,988,525)</b>	<b>27%</b>	<b>45%</b>	
<b>Trust</b>									
10 921 County Development	(339,000)	299,485	0	132,393	339,000	(167,092)	0%	44%	Revenue changes will be reflected after apportionment occurs.
10 923 Forfeited Tax Sales	(1,450,000)	1,108,971	(781,068)	549,006	668,932	(559,965)	54%	50%	
<b>Trust Fund</b>	<b>(1,789,000)</b>	<b>1,408,456</b>	<b>(781,068)</b>	<b>681,399</b>	<b>1,007,932</b>	<b>(727,057)</b>	<b>44%</b>	<b>48%</b>	
<b>Forest Development</b>									
11 924 Forest Resource	0	473	0	20,696	0	20,223	#DIV/0!	4375%	Revenue changes will be reflected after apportionment occurs.
11 925 Resource Management	(319,787)	376,119	(25)	90,941	319,762	(285,178)	0%	24%	Acct. combined with others - no longer used
11 934 Memorial Forest	0	0	0	1,807	0	1,807	#DIV/0!	#DIV/0!	Acct. combined with others - no longer used
11 935 Forest Road	(76,342)	81,427	(19,801)	6,410	56,541	(75,017)	26%	8%	
11 939 County Surveyor	(202,725)	201,617	0	1,887	202,725	(199,730)	0%	1%	Expenses not coded to correct account.
<b>Forest Development</b>	<b>(396,129)</b>	<b>458,019</b>	<b>(19,826)</b>	<b>119,854</b>	<b>376,303</b>	<b>(338,165)</b>	<b>5%</b>	<b>26%</b>	
<b>Long Lake Conservation Center</b>									
19 521 LLCC Administration	(53,076)	194,392	(31,661)	99,403	21,415	(94,989)	60%	51%	
19 522 LLCC Education	(584,887)	264,630	(297,235)	114,636	287,652	(149,994)	51%	43%	
19 523 LLCC Food	(4,500)	165,504	(2,741)	89,890	1,759	(75,614)	61%	54%	
19 524 LLCC Maintenance	(75,000)	91,139	0	46,976	75,000	(44,163)		52%	
19 525 LLCC Capital Improvement	(14,400)	14,875	(5,430)	5,784	8,970	(9,091)			
<b>LLCC Fund</b>	<b>(731,863)</b>	<b>730,540</b>	<b>(337,067)</b>	<b>356,689</b>	<b>394,796</b>	<b>(373,851)</b>	<b>46%</b>	<b>49%</b>	
<b>21 520 Parks</b>	<b>(437,324)</b>	<b>480,310</b>	<b>(339,364)</b>	<b>310,259</b>	<b>97,960</b>	<b>(170,051)</b>	<b>78%</b>	<b>65%</b>	



# Board of County Commissioners Agenda Request

43  
Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** 2020-2024 Capital Improvement Plan Review

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b>  Attached for review and discussion is the proposed 2020-2024 Aitkin County Capital Improvement Plan.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b>  		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

## AITKIN COUNTY -- CAPITAL IMPROVEMENT PLAN: 2020 - 2024

DEPARTMENT	CATEGORY	DESCRIPTION	2020	2021	2022	2023	2024	5 Yr. Total
<b>Assessor</b>								
	<b>Transportation</b>							
		Appraiser Vehicle	16,000		17,000	18,000		51,000
<b>Auditor</b>								
	<b>Equipment</b>							
		AutoMARKS and M100's		50,000	10,000	10,000	10,000	80,000
<b>Buildings &amp; Facilities</b>								
	<b>Buildings</b>							
		Courthouse Front Steps /IT Window Repair	60,000	55,000				115,000
		Fuel Tank Removal	15,000					15,000
		LED Lights outside of buildings		5,000				5,000
		Motor Pool Garages (2) - Replace		40,000	100,000	50,000	50,000	240,000
		Replace Rubber Roof (7500 sf)				60,000	60,000	120,000
<b>Environmental Services</b>								
	<b>Transportation</b>							
		Auto - Food, Beverage & Lodging		15,000				15,000
		Auto - Planning & Zoning				15,000		15,000
		Auto - Solid Waste/ P&Z - Shared	15,000					15,000
<b>Health &amp; Human Services</b>								
	<b>Buildings</b>							
		Ceiling Heat Fixtures			5,000			5,000
		Heating Controls at HHS - Replace		10,000				10,000
		HHS - Flat Roof	30,000	0	0	0	0	30,000
		HHS - three (3) new offices	0	10,000	0	0	0	10,000
		HHS Brick Repair	0		10,000	0	0	10,000
		HHS Exterior Doors (2) - Replace	8,000					8,000
		HHS HVAC - Upgrade	0	50,000	0	0	0	50,000
		HHS Windows - Replacement	0	0	0	80,000		80,000
		Lunchroom/Meeting Room Cabinets	0		6,000			6,000
		Lunchroom/Meeting Room Divider		9,000				9,000
		Replace Water Heater	8,600					8,600
		Replace Boiler Pumps					3,000	3,000
		Lighting Upgrade to LED					20,000	20,000
		Common Area Carpet Replacement					40,000	40,000
		Office Furniture Replacement					25,000	25,000
	<b>Equipment</b>							
		Security Key Card Access	19,000	0	0	0		19,000
<b>Human Resources</b>								
	<b>Tech</b>							
		Application/Onboarding Software	12,300	12,500	12,700	12,900		50,400
<b>IT</b>								
	<b>Tech</b>							
		AD Server x 2 - DC1 & DC2	18,000					18,000
		Assureon Replacement (storage for scanned documents)		61,000				61,000
		Back up Device				40,000		40,000
		GIS Servers - Web & DB Sequel Server			19,000			19,000
		Highway Server			9,000			9,000
		Server - Cerberus		9,000				9,000
		Server - Coatty		9,000				9,000
		Server - Image	9,000					9,000
		Virtual Host Server - VDI or Hydra			9,000			9,000
		Server - Tiamat					9,000	9,000
		ASA x 2					24,000	24,000
<b>Land (LLCC)</b>								
	<b>Buildings</b>							
		Fire, Safety, and Building Repairs at Land Office	20,000	0		0		20,000
		Restrooms - Jacobson and Snake River	30,000	0	0	0		30,000
	<b>Equipment</b>							
		ATV			6,300	6,500	6,700	19,500
		Snowmobile		8,800	8,900			17,700
		Survey Equipment	7,500					7,500
		Trailers				7,000		7,000
		Lawnmowers			3,500			3,500
		Groomer			26,000			26,000
		Bobcat		57,000				57,000
	<b>Tech</b>							
		Software - DMS	15,000	15,000				30,000
	<b>Transportation</b>							

Land (LLCC)	Transportation	4x4 Pickups		27,000	54,500	55,000	55,500	192,000
		1-Ton Pickup	52,000					52,000
<b>Motor Pool</b>	<b>Equipment</b>							
		Replacement Vehicles (2/yr.)	50,000	50,000	50,000	50,000	50,000	250,000
<b>Recorder</b>	<b>Technology</b>	(blank)	0	0	0	0		0
<b>Roads &amp; Bridges</b>	<b>Buildings</b>							
		Aitkin Area Maint Facility: Office Renovation/Addition	100,000	70,000	30,000			200,000
		McGrath Fuel Tank Replacement					50,000	50,000
		Palisade Cold Storage Building		30,000	30,000			60,000
		Swatara Shop Heating System Modification						0
	<b>Equipment</b>							
		Aitkin Fuel Tank Replacement			50,000	50,000		100,000
		Unit #019: 2006 Roscoe SweepPro			70,000			70,000
		Unit #029: 1991 Felling Trailer		8,000				8,000
		Unit #032 - Felling Trailer			45,406			45,406
		Unit #034: Towmaster Trailer					32,000	32,000
		Unit #066: 2003 Honda Water Pump	4,000					4,000
		Unit #126: 2000 Ford Single Axle		195,000	0			195,000
		Unit #127: 2000 Ford Axle Dump Truck	0	0	0	0		0
		Unit #128: 2001 Sterling LT9511	0	95,000	105,000			200,000
		Unit #131: 2001 Sterling LT9511			200,000			200,000
		Unit #133: 2007 Mack CV713	0	0	0			0
		Unit #134: 2007 Mack CV713						0
		Unit #136: International Tandem Axle Dump Truck					210,000	210,000
		Unit #137: 2012 International Tandem					210,000	210,000
		Unit #200: Capterpillar 120M Motor Grader		30,000				30,000
		Unit #211: Cat Motor Grader				230,000		230,000
		Unit #212: Cat 140G Motor Grader	220,000		0			220,000
		Unit #300: 2011 Terex Brush Machine				80,000		80,000
		Unit #304 - Ulrich Shoulder Mach	20,000		0			20,000
		Unit #350: John Deer Tractor/Mower	0		75,000			75,000
		Unit #370: Cat 312 Excavator	110,000	0	0			110,000
		Unit #389: Ford Loader/Backhoe			50,000			50,000
		Unit #391: Cat 938F Loader	0	140,000				140,000
		Unit #394: 2002 John Deere Tractor Mower						0
		Unit #498: Water Tanker Trailer		5,000				5,000
		Unit #499: Red River Belly Dump				70,000		70,000
		Unit #500: Ranco Belly Dump	70,000					70,000
		Unit #501: Red River Belly Dump						0
		Unit #732: Leica Total Station				40,000		40,000
		Unit #801: Hydraulic Hoist	35,000					35,000
	<b>Tech</b>	Unit #810: 2009 Husqvarna Zero Turn Mower		5,000				5,000
		Unit #644: Computer Maintenance Foreman	12,000					12,000
		Unit #786: Engineering Tech Desktop Computers - 4				7,000		7,000
		Unit #787: Engineering Tech Laptops - 4					7,000	7,000
	<b>Transportation</b>							
		Unit #448: 2004 Ford F-150 4x4	24,000					24,000
		Unit #453 2008 Ford F-250 (with lift)		0		30,000		30,000
		Unit #454: 2008 Ford F-150			26,000			26,000
		Unit #456: 2008 Ford F-350 Flatbed				30,000		30,000
		Unit #458: 2010 Ford F150 CrewCab				26,000		26,000
		Unit #460: 2011 Ford F-350 SD					45,000	45,000
		Unit #462: Chevy 2500			16,000			16,000
		Unit #464: 2008 Ford F-150 Ext Cab					26,000	26,000
		Unit #467: 2007 Ford F-150 4x4 Styleside	0	24,000				24,000
		Unit #468: 2007 Ford F150				20,000		20,000
		Unit #469: 2005 Ford F150				20,000		20,000
		Unit #470: 2006 GMC 1500					20,000	20,000
		Unit #472: 2018 Ford F-250 SuperDuty					30,000	30,000
		Unit #473: 2018 Ford F-250 SuperDuty				30,000		30,000
		Unit# 465: 2012 Chevy Mechanic Truck	35,000	23,000	0			58,000
<b>Sheriff's Department</b>	<b>Buildings</b>							
		Vinyl Tile - Booking Area						0
		Vinyl Tile - Sheriff Lobby						0
		Roof Replacement					23,500	23,500
		Chiller Replacement			27,500	27,500		55,000
		Water Heater Replacement		7,000				7,000

Sheriff's Department	Buildings	Boiler Replacement					35,000	35,000
		Jail Controls Replacement						0
	<b>Communications</b>							
		Radio Fleet Upgrade - Enforcement	155,000					155,000
		Radio Fleet Upgrade - Jail	0	0	54,000	0		54,000
	<b>Equipment</b>							
		ATV	0	0	0	0	7,000	7,000
		Jail Cameras	5,000	5,000	5,000	5,000	5,000	25,000
		Tazers						0
		Squad Cameras/Body Cameras			54,000	54,000		108,000
		Radars						0
		Computers		22,000				22,000
	<b>Transportation</b>							
		Annual Squad Car	155,000	160,000	165,000	170,000	175,000	825,000
		STS Van		40,000				40,000
<b>Grand Total</b>			<b>1,330,400</b>	<b>1,352,300</b>	<b>1,349,806</b>	<b>1,293,900</b>	<b>1,228,700</b>	<b>6,555,106</b>



# Board of County Commissioners Agenda Request

4C  
Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** 2020 Proposed Budget Presentation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 30 minutes
<b>Summary of Issue:</b>  The 2020 proposed budget will be presented. A PowerPoint presentation will be shown summarizing key information. A full IFS budget report is attached.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Discussion and direction related to proposed preliminary budget.		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

001 DEPT Commissioners

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-001-000-0000-6101	Salaries	156,559	109,895	162,822
01-001-000-0000-6108	Meals (Not Overnight)	100	84	100
01-001-000-0000-6124	Medicare- Employer 1.45%	2,270	1,441	2,361
01-001-000-0000-6148	Employer Deduct Contribution- HS	8,760	2,038	9,270
01-001-000-0000-6149	Employer Deduct Contribution- Vet	2,260	1,507	2,260
01-001-000-0000-6150	Health Insurance- Employer	33,934	22,142	35,861
01-001-000-0000-6152	Life Insurance- Employer	427	311	467
01-001-000-0000-6162	Pera- Dcp 5%	7,828	5,403	8,141
01-001-000-0000-6168	NACO Deferred Comp ER in Lieu H	2,750	1,833	2,750
01-001-000-0000-6205	Postage	50	0	50
01-001-000-0000-6230	Printing, Publishing & Adv	2,500	1,838	2,750
01-001-000-0000-6241	Registration Fee	6,300	2,175	6,300
01-001-000-0000-6250	Telephone	2,420	1,026	2,000
01-001-000-0000-6330	Transportation & Travel & Parking	14,400	5,224	12,000
01-001-000-0000-6332	Hotel / Motel Lodging	6,704	2,697	6,500
01-001-000-0000-6340	Meals (Overnight)	400	101	400
01-001-000-0000-6352	Insurance	930	928	950
01-001-000-0000-6353	Workers Compensation Insurance	533	533	553
01-001-000-0000-6405	Office & Computer Supplies	750	991	2,200
<b>DEPT 001 Commissioners</b>	<b>Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expend.</b>	<b>249,875</b>	<b>160,167</b>	<b>257,735</b>
	<b>Net</b>	<b>249,875</b>	<b>160,167</b>	<b>257,735</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

012 DEPT Court Administration

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-012-000-0000-5603	Child Support Motion Fee	0	80 -	100 -
01-012-000-0000-5840	Misc Receipts	1,800 -	5,210 -	5,000 -
01-012-000-0000-6205	Postage	1,000	2,421 -	1,000
01-012-000-0000-6232	Attorney Services	80,000	31,236	80,000
01-012-000-0000-6250	Telephone	0	3,262 -	0
01-012-000-0000-6252	Witnesses	5,500	0	5,500
01-012-000-0000-6625	Office Equipment	5,000	0	5,000
DEPT 012 Court Administration	Revenue	1,800 -	5,290 -	5,100 -
	Expend.	91,500	25,553	91,500
	Net	89,700	20,263	86,400

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

040 DEPT Auditor

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-040-000-0000-5076	Judgement Costs	16,000 -	0	16,000 -
01-040-000-0000-5081	Mortgage Registry- 3%	9,000 -	5,183 -	9,000 -
01-040-000-0000-5115	Auctioneers Licenses	120 -	40 -	120 -
01-040-000-0000-5116	1/2 Beer License	200 -	130 -	150 -
01-040-000-0000-5119	Liquor Licenses	50,000 -	18,230 -	48,000 -
01-040-000-0000-5124	Fireworks Permit	10 -	0	0
01-040-000-0000-5132	Cigarette License Fees	1,500 -	1,250 -	1,200 -
01-040-000-0000-5517	Fees For Services	2,500 -	1,762 -	2,500 -
01-040-000-0000-5518	Tax Search Ms 297.14	100 -	0	100 -
01-040-000-0000-5519	Lien Release Ditch & Hwy	250 -	75 -	250 -
01-040-000-0000-5590	Auditor Fee- Clerical FTS Sales & Fe	30,000 -	0	30,000 -
01-040-000-0000-5840	Misc Receipts	300 -	10,722 -	300 -
01-040-000-0000-5868	Tint Rmb From Schools/City/Town	7,000 -	3,350 -	7,000 -
01-040-000-0000-6101	Salaries- Full Time	295,677	200,259	354,083
01-040-000-0000-6108	Meals (Not Overnight)	100	0	100
01-040-000-0000-6109	Overtime- Salaries	3,000	103	3,000
01-040-000-0000-6124	Medicare- Employer 1.45%	4,331	2,865	5,178
01-040-000-0000-6148	Employer Deduct Contribution- HS/	13,770	3,935	17,540
01-040-000-0000-6150	Health Insurance- Employer	21,139	14,852	66,065
01-040-000-0000-6152	Life Insurance- Employer	540	213	448
01-040-000-0000-6154	Long Term Disability- Employer	894	499	953
01-040-000-0000-6159	Pera 7.25%	22,401	14,596	26,127
01-040-000-0000-6165	Fica- Employer 6.20%	18,518	12,252	22,139
01-040-000-0000-6205	Postage	10,000	0	10,000
01-040-000-0000-6208	Training/Education	250	0	250
01-040-000-0000-6230	Printing, Publishing & Adv	39,000	21,050	39,000
01-040-000-0000-6231	Services, Labor, Contracts	27,000	15,307	27,000
01-040-000-0000-6240	Dues	400	360	400
01-040-000-0000-6241	Registration Fee	1,000	305	1,000
01-040-000-0000-6250	Telephone	500	30	500
01-040-000-0000-6330	Transportation & Travel	0	522	800
01-040-000-0000-6332	Hotels / Motels	800	770	1,000
01-040-000-0000-6340	Meals (Overnight)	100	0	100
01-040-000-0000-6352	Insurance	930	1,117	1,200
01-040-000-0000-6353	Workers Compensation Insurance	580	578	580
01-040-000-0000-6405	Office & Computer Supplies	3,700	335	3,700

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# Aitkin County



## USER- SELECTED BUDGET REPORT

Report Basis: Cash

01 FUND General Fund  
040 DEPT Auditor

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-040-000-0000-6511	Gas And Oil	100	9	100
01-040-000-0000-6590	Repair & Maintenance Supplies	25	0	100
01-040-000-0000-6625	Office Equipment	3,000	0	3,000
01-040-021-0000-5504	G & F License Fee	1,000 -	839 -	1,000 -
01-040-021-0000-5520	Drivers License Fees	27,000 -	24,060 -	27,000 -
01-040-021-0000-5522	Motor Vehicle License/Tab Fees	125,000 -	89,146 -	125,000 -
01-040-021-0000-5523	DNR/License Tab Fees	17,500 -	16,494 -	17,500 -
01-040-021-0000-5840	Misc Receipts	1,300 -	45,710 -	1,300 -
01-040-021-0000-5860	Juror Reimbursement	0	20 -	0
01-040-021-0000-6101	Salaries- Full Time	115,412	80,255	121,096
01-040-021-0000-6108	Meals (Not Overnight)	50	0	50
01-040-021-0000-6109	Overtime	1,000	416	1,000
01-040-021-0000-6124	Medicare- Employer 1.45%	1,688	1,043	1,770
01-040-021-0000-6148	Employer Deduct Contribution- HS/	8,780	5,854	8,780
01-040-021-0000-6150	Health Insurance- Employer	35,827	23,357	37,973
01-040-021-0000-6152	Life Insurance- Employer	142	150	224
01-040-021-0000-6154	Long Term Disability- Employer	0	213	333
01-040-021-0000-6159	Pera Co- Or 7.25%	8,383	6,050	9,157
01-040-021-0000-6165	Fica- Employer 6.20%	7,218	4,460	7,570
01-040-021-0000-6205	Postage	1,000	693	1,000
01-040-021-0000-6230	Printing, Publishing & Adv	0	133	0
01-040-021-0000-6231	Services, Labor, Contracts	500	1,066	500
01-040-021-0000-6240	Dues	300	0	0
01-040-021-0000-6241	Registration Fee	50	0	50
01-040-021-0000-6250	License Center- Phone	3,500	2,353	3,500
01-040-021-0000-6301	Rentals	9,900	6,600	0
01-040-021-0000-6330	Transportation/Travel/Parking (Ow	100	0	100
01-040-021-0000-6352	Insurance	558	557	558
01-040-021-0000-6353	Workers Compensation Insurance	233	233	250
01-040-021-0000-6405	Office & Computer Supplies	1,800	1,468	1,800
01-040-021-0000-6511	Gas And Oil	10	0	10
01-040-021-0000-6625	Office Equipment & Other Equipme	1,200	563	1,200
<b>DEPT 040 Auditor</b>	<b>Revenue</b>	<b>288,780 -</b>	<b>217,011 -</b>	<b>286,420 -</b>
	<b>Expend.</b>	<b>665,406</b>	<b>425,421</b>	<b>781,284</b>
	<b>Net</b>	<b>376,626</b>	<b>208,410</b>	<b>494,864</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
041 DEPT Internal Audit

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
01-041-000-0000-6231	Services, Labor, Etc	56,000	21,275	56,000
DEPT 041 Internal Audit	Revenue	0	0	0
	Expend.	56,000	21,275	56,000
	Net	56,000	21,275	56,000

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

042 DEPT Treasurer

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-042-000-0000-5079	3% State Deed Tax	8,000 -	7,087 -	8,000 -
01-042-000-0000-5518	Tax Search Ms 297.14	0	195 -	0
01-042-000-0000-5524	Handling Fee (Nfs Check)	400 -	290 -	400 -
01-042-000-0000-5840	Misc Receipts	20,000 -	19,445 -	20,000 -
01-042-000-0000-5868	Tint Rmb From Schools/City/Town	2,000 -	1,726 -	1,800 -
01-042-000-0000-6101	Salaries- Full Time	170,341	117,523	177,500
01-042-000-0000-6108	Meals (Not Overnight)	80	25	100
01-042-000-0000-6109	Overtime- Salaries	500	207	500
01-042-000-0000-6124	Medicare- Employer 1.45%	2,477	1,632	2,575
01-042-000-0000-6148	Employer Deduct Contribution- HS/	8,780	5,854	8,780
01-042-000-0000-6150	Health Insurance- Employer	33,934	22,142	35,861
01-042-000-0000-6152	Life Insurance- Employer	208	150	224
01-042-000-0000-6154	Long Term Disability- Employer	370	312	487
01-042-000-0000-6159	Pera 7.25%	12,813	8,830	13,318
01-042-000-0000-6165	Fica- Employer 6.20%	10,592	6,978	11,009
01-042-000-0000-6205	Postage	12,000	5,553	12,500
01-042-000-0000-6231	Services, Labor, Contracts	14,800	7,246	14,800
01-042-000-0000-6240	Dues	400	360	400
01-042-000-0000-6241	Registration Fee	400	380	500
01-042-000-0000-6250	Telephone	300	20	300
01-042-000-0000-6330	Transportation & Travel	600	342	600
01-042-000-0000-6332	Hotel / Motel Lodging	1,000	1,068	1,400
01-042-000-0000-6340	Meals (Overnight)	100	65	100
01-042-000-0000-6352	Insurance	557	557	600
01-042-000-0000-6353	Workers Compensation Insurance	336	336	340
01-042-000-0000-6405	Office & Computer Supplies	5,500	3,491	13,000
01-042-000-0000-6511	Gas And Oil	50	29	50
01-042-000-0000-6625	Office Equipment	6,500	0	0
<b>DEPT 042 Treasurer</b>	<b>Revenue</b>	<b>30,400 -</b>	<b>28,743 -</b>	<b>30,200 -</b>
	<b>Expend.</b>	<b>282,638</b>	<b>183,100</b>	<b>294,944</b>
	<b>Net</b>	<b>252,238</b>	<b>154,357</b>	<b>264,744</b>

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# Aitkin County

## USER-SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

043 DEPT Assessor

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
01-043-000-0000-5526	Assessor Township Assessment	152,003 -	152,003 -	150,113 -
01-043-000-0000-5840	Misc Receipts	7,500 -	7,267 -	9,500 -
01-043-000-0000-5860	Technology Funds	0	20 -	0
01-043-000-0000-6101	Salaries- Full Time	533,446	358,769	578,429
01-043-000-0000-6108	Meals (Not Overnight)	200	263	300
01-043-000-0000-6109	Overtime- Salaries	100	298	100
01-043-000-0000-6124	Medicare- Employer 1.45%	8,171	4,797	8,387
01-043-000-0000-6148	Employer Deduct Contribution- HS	30,600	18,483	30,600
01-043-000-0000-6150	Health Insurance- Employer	132,956	72,831	131,869
01-043-000-0000-6152	Life Insurance- Employer	721	566	934
01-043-000-0000-6154	Long Term Disability- Employer	1,149	630	1,581
01-043-000-0000-6159	Pera Co- Or 7.25%	42,266	26,706	43,381
01-043-000-0000-6165	Fica- Employer 6.20%	34,940	20,513	35,863
01-043-000-0000-6205	Postage	6,500	5,553	6,500
01-043-000-0000-6208	Training/Education	4,500	2,040	4,500
01-043-000-0000-6230	Printing, Publishing & Adv	6,500	5,873	6,500
01-043-000-0000-6231	Services, Labor, Contracts	3,000	1,747	13,000
01-043-000-0000-6232	Attorney Services	3,000	0	0
01-043-000-0000-6240	Dues & License Renewal	2,300	1,675	2,300
01-043-000-0000-6241	Registration Fee	0	50	0
01-043-000-0000-6250	Telephone	5,800	2,387	5,800
01-043-000-0000-6272	Physical Examinations	500	0	500
01-043-000-0000-6302	Car Maintenance	2,500	520	2,500
01-043-000-0000-6330	Transportation & Travel & Parking	700	482	700
01-043-000-0000-6332	Hotel / Motel Lodging	2,200	559	2,400
01-043-000-0000-6340	Meals (Overnight)	800	107	600
01-043-000-0000-6352	Insurance	5,192	5,192	5,200
01-043-000-0000-6353	Workers Compensation Insurance	6,971	6,971	7,000
01-043-000-0000-6359	Wrecker Service	200	0	200
01-043-000-0000-6374	Auto & Trailer License	100	16	100
01-043-000-0000-6405	Office, Film & Computer Supplies	6,500	6,423	7,000
01-043-000-0000-6511	Gas And Oil	6,000	2,827	6,000
01-043-000-0000-6590	Repair & Maintenance Supplies	100	0	0
01-043-000-0000-6620	Auto, Trailers, Snowmobiles	0	0	16,000
01-043-000-0000-6625	Office Equipment	5,000	0	0
<b>DEPT 043 Assessor</b>	<b>Revenue</b>	<b>159,503 -</b>	<b>159,290 -</b>	<b>159,613 -</b>

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 01 FUND General Fund  
 043 DEPT Assessor

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED <u>2019</u>	2019 <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2020</u>
	Expend.	852,912	546,278	918,244
	Net	693,409	386,988	758,631

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

044 DEPT Central Services

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-044-000-0000-5204	PERA RATE REIMBURSEMENT	23,384 -	10,748 -	23,384 -
01-044-000-0000-5403	Cost Allocation Reimbursement	128,000 -	92,215 -	158,000 -
01-044-000-0000-5791	Interest Income	300,000 -	311,865 -	300,000 -
01-044-000-0000-5840	Misc Receipts	43,000 -	354 -	7,000 -
01-044-000-0000-5841	Mcit Dividend	25,170 -	0	25,170 -
01-044-000-0000-6231	Services, Labor, Contracts	100,000	166,634	160,000
01-044-000-0000-6250	Telephone	0	12	0
01-044-000-0000-6311	Intra- fund Transfer	83,399	0	0
01-044-000-0000-6350	Central Svcs Per Diem (Cac)	200	0	0
01-044-000-0000-6352	Insurance	17,993	18,369	19,000
01-044-000-0000-6405	Office & Computer Supplies	0	4,686	0
01-044-000-0000-6802	Econ Development Rev Loan Fund	0	142,500 -	0
01-044-000-0000-6841	Ambulance Appropriations	0	0	37,000
01-044-000-0000-6844	MN Rural Counties Caucus	2,500	2,300	2,700
01-044-000-0000-6845	Assoc of MN Counties	10,140	10,140	10,390
01-044-000-0000-6846	Arrowhead Counties approp	2,750	2,750	2,750
01-044-000-0000-6847	Support within Reach	500	500	1,500
01-044-000-0000-6848	AEOA Rural Rides Program	2,500	2,500	2,500
01-044-046-0000-6250	Misc Unchargeable Telephone Char	0	12,190	0
01-044-048-0000-6205	Postage	0	18,539	0
01-044-048-0000-6301	Postage Rentals	1,700	1,147	0
01-044-048-0000-6405	Postage Supplies	0	241	0
01-044-100-0000-5001	Property Taxes - Current	8,519,890 -	0	9,050,906 -
01-044-100-0000-5060	Mobile Home - Current	11,000 -	0	11,000 -
01-044-100-0000-5065	Severed Mineral - Current	5,000 -	0	5,000 -
01-044-100-0000-5067	Industrial Minerals- Current	500 -	0	500 -
01-044-100-0000-5070	Penalty - Current	32,000 -	0	32,000 -
01-044-100-0000-5071	Penalty & Interest - Delinquent	55,000 -	0	55,000 -
01-044-100-0000-5210	County Program Aid	752,762 -	0	833,937 -
01-044-100-0000-5251	In Lieu Apportionments & Receipts	1,173,088 -	3,421 -	1,173,088 -
01-044-100-0000-5252	Forf Tax Sales Apportionment	71,000 -	0	71,000 -
01-044-100-0000-6800	Tax Abatements	20,000	8,367	20,000
01-044-904-0000-6231	Flex Services, Labor, Etc	5,000	5,220	5,000
01-044-904-0000-6360	Flex Plan Withdrawals	0	4,041	0
<b>DEPT 044 Central Services</b>	<b>Revenue</b>	<b>11,139,794 -</b>	<b>418,603 -</b>	<b>11,745,985 -</b>
	<b>Expend.</b>	<b>246,682</b>	<b>115,136</b>	<b>260,840</b>

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund  
044 DEPT Central Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED <u>2019</u>	2019 <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2020</u>
	Net	10,893,112 -	303,467 -	11,485,145 -

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 01 FUND General Fund  
 045 DEPT Motor Pool

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
01-045-000-0000-5840	Misc Receipts	47,400 -	0	48,000 -
01-045-000-0000-5866	Auction Proceeds	18,000 -	0	17,500 -
01-045-000-0000-6302	Car Maintenance	3,000	853	3,000
01-045-000-0000-6352	Insurance	6,197	5,666	6,000
01-045-000-0000-6374	Auto & Trailer License, Taxes, Plate	0	0	200
01-045-000-0000-6512	Car Equipment	1,000	883	500
01-045-000-0000-6621	Auto Replacement	48,000	32,308	50,000
DEPT 045 Motor Pool	<b>Revenue</b>	65,400 -	0	65,500 -
	<b>Expend.</b>	58,197	39,710	59,700
	<b>Net</b>	7,203 -	39,710	5,800 -

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

049 DEPT Information Technologies

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>	
01-049-000-0000-5525	Label & Listing Sales	2,256 -	1,035 -	1,700 -	
01-049-000-0000-5868	Tint Rmb From Schools/City/Town	73 -	0	50 -	
01-049-000-0000-5947	Planned Use of Fund Balance	84,413 -	0	0	
01-049-000-0000-6101	Salaries- Full Time	313,729	220,920	335,264	
01-049-000-0000-6108	Meals (Not Overnight)	100	8	100	
01-049-000-0000-6124	Medicare- Employer 1.45%	4,549	3,127	4,861	
01-049-000-0000-6148	Employer Deduct Contribution- HS	12,790	6,694	12,790	
01-049-000-0000-6150	Health Insurance- Employer	34,044	22,239	36,094	
01-049-000-0000-6152	Life Insurance- Employer	123	162	244	
01-049-000-0000-6154	Long Term Disability- Employer	682	575	897	
01-049-000-0000-6159	Pera Co- Or 7.25%	23,530	16,243	25,145	
01-049-000-0000-6165	Fica- Employer 6.20%	19,451	13,370	20,786	
01-049-000-0000-6205	Postage	100	26 -	100	
01-049-000-0000-6208	Training/Education	6,500	2,287	6,700	
01-049-000-0000-6231	Programming, Services, Contracts	222,656	101,083	191,949	
01-049-000-0000-6250	Telephone	556	17	720	
01-049-000-0000-6330	Transportation & Travel & Parking	1,000	61	1,000	
01-049-000-0000-6332	Hotels / Motels	1,000	0	1,000	
01-049-000-0000-6340	Meals (Overnight)	300	0	300	
01-049-000-0000-6352	Insurance	929	929	1,068	
01-049-000-0000-6353	Workers Compensation Insurance	552	552	560	
01-049-000-0000-6402	Computer Supplies & Software	14,000	3,940	12,800	
01-049-000-0000-6405	Office Supplies (Non Computer)	1,500	183	1,500	
01-049-000-0000-6511	Gas And Oil	0	10	0	
01-049-000-0000-6625	As/400, Computer & Office Equip.	59,000	0	27,000	
<b>DEPT 049</b>	<b>Information Technologies</b>	<b>Revenue</b>	<b>86,742 -</b>	<b>1,035 -</b>	<b>1,750 -</b>
		<b>Expend.</b>	<b>717,091</b>	<b>392,374</b>	<b>680,878</b>
		<b>Net</b>	<b>630,349</b>	<b>391,339</b>	<b>679,128</b>

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

052 DEPT Administration

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-052-000-0000-6101	Salaries- Full Time	144,343	126,964	148,458
01-052-000-0000-6102	Salaries- - Part Time	0	5,420	0
01-052-000-0000-6108	Meals (Not Overnight)	75	41	100
01-052-000-0000-6124	Medicare- Employer 1.45%	2,090	1,860	2,153
01-052-000-0000-6148	Employer Deduct Contribution- HS,	5,520	4,830	5,520
01-052-000-0000-6150	Health Insurance- Employer	17,516	17,747	20,296
01-052-000-0000-6152	Life Insurance- Employer	123	118	131
01-052-000-0000-6154	Long Term Disability- Employer	310	344	409
01-052-000-0000-6159	Pera Co- Or 7.25%	10,814	9,652	11,135
01-052-000-0000-6165	Fica- Employer 6.20%	8,941	7,954	9,205
01-052-000-0000-6205	Postage	200	22	200
01-052-000-0000-6208	Training/Education	0	54	0
01-052-000-0000-6230	Printing, Publishing & Adv	0	123	0
01-052-000-0000-6231	Services, Labor, Contracts	0	42	0
01-052-000-0000-6232	Attorney Services	10,000	485	9,000
01-052-000-0000-6234	Background Check Fee	0	293	0
01-052-000-0000-6240	Dues & Subscriptions	1,200	701	1,300
01-052-000-0000-6241	Registration Fee	1,400	1,005	1,500
01-052-000-0000-6250	Telephone	1,080	438	900
01-052-000-0000-6330	Transportation & Travel & Parking	800	585	1,000
01-052-000-0000-6332	Hotels / Motels	800	586	800
01-052-000-0000-6340	Meals(Overnight)	50	36	200
01-052-000-0000-6352	Insurance	465	465	475
01-052-000-0000-6353	Workers Compensation Insurance	273	273	285
01-052-000-0000-6405	Office & Computer Supplies	2,000	375	3,000
01-052-000-0000-6511	Gas And Oil	50	103	50
DEPT 052 Administration	Revenue	0	0	0
	Expend.	208,050	180,516	216,117
	Net	208,050	180,516	216,117

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

053 DEPT Human Resources

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-053-000-0000-6101	Salaries- Full Time	131,502	65,522	185,685
01-053-000-0000-6102	Wages- Part Time	30,929	14,052	0
01-053-000-0000-6108	Meals (Not Overnight)	0	14	100
01-053-000-0000-6109	Salaries- Overtime	300	0	300
01-053-000-0000-6124	Medicare Employer	2,360	1,082	2,639
01-053-000-0000-6148	Employer Deduct Contribution- HS	5,520	3,283	8,270
01-053-000-0000-6150	Health Insurance Employer	21,139	8,619	22,408
01-053-000-0000-6152	Life Insurance- Employer	171	93	280
01-053-000-0000-6154	Long Term Disability- Employer	279	153	500
01-053-000-0000-6159	Pera Co- Or	12,205	5,908	13,650
01-053-000-0000-6165	Fica- Employer	10,089	4,626	11,284
01-053-000-0000-6205	Postage	200	0	200
01-053-000-0000-6208	Staff Development/Training	4,950	13,035	6,800
01-053-000-0000-6230	Printing, Publishing & Adv	4,000	1,208	4,000
01-053-000-0000-6231	Services, Labor, Contracts	10,000	758	13,000
01-053-000-0000-6232	Attorney Services	11,700	1,898	7,000
01-053-000-0000-6234	Background Check Fees	4,500	1,563	4,500
01-053-000-0000-6240	Dues/Assoc Fees	500	340	500
01-053-000-0000-6241	Registration Fee	1,450	759	1,500
01-053-000-0000-6250	Telephone	1,080	524	900
01-053-000-0000-6298	Employee Recognition	0	296	2,500
01-053-000-0000-6330	Transportation/Travel/Parking	500	89	500
01-053-000-0000-6332	Hotel/Motel Lodging	800	144	800
01-053-000-0000-6340	Meals (Overnight)	50	0	100
01-053-000-0000-6352	Insurance- Vehicles/Equipment/Lia	465	465	500
01-053-000-0000-6353	Workers Comp Insurance	273	273	300
01-053-000-0000-6405	Office & Computer Supplies	1,400	2,464	3,500
01-053-000-0000-6511	Gas & Oil	100	19	100
DEPT 053 Human Resources	Revenue	0	0	0
	Expend.	256,462	127,187	291,816
	Net	256,462	127,187	291,816

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

060 DEPT Elections

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-060-000-0000-5521	Election Filing Fees	0	0	500 -
01-060-000-0000-5840	Misc Receipts	682 -	0	25 -
01-060-000-0000-5947	Planned Use of Fund Balance	0	0	50,000 -
01-060-000-0000-6102	Salaries- - Part Time	0	0	15,509
01-060-000-0000-6108	Meals(Not Overnight)	0	0	50
01-060-000-0000-6124	Medicare- Employer 1.45%	0	0	225
01-060-000-0000-6159	Pera Co- Or 7.25%	0	0	1,163
01-060-000-0000-6165	Fica- Employer 6.20%	0	0	962
01-060-000-0000-6205	Postage	1,000	7	3,500
01-060-000-0000-6208	Training/Education	0	60	250
01-060-000-0000-6230	Printing, Publishing & Adv	0	29 -	6,500
01-060-000-0000-6231	Services, Labor, Contracts	17,399	17,872	19,800
01-060-000-0000-6301	Rentals	0	0	200
01-060-000-0000-6330	Transportation & Travel	0	0	500
01-060-000-0000-6332	Hotels / Motels	0	0	500
01-060-000-0000-6340	Meals	0	0	150
01-060-000-0000-6353	Workers Compensation Insurance	0	0	50
01-060-000-0000-6405	Office & Computer Supplies	0	0	12,000
01-060-000-0000-6406	Ballots & Programming	50,682	7,934	60,000
01-060-000-0000-6630	Miscellaneous- Capital Outlay	50,000	0	0
<b>DEPT 060 Elections</b>	<b>Revenue</b>	<b>682 -</b>	<b>0</b>	<b>50,525 -</b>
	<b>Expend.</b>	<b>119,081</b>	<b>25,844</b>	<b>121,359</b>
	<b>Net</b>	<b>118,399</b>	<b>25,844</b>	<b>70,834</b>

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

090 DEPT Attorney

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-090-000-0000-5512	Costs Of Prosecution	25,850 -	7,690 -	22,469 -
01-090-000-0000-5527	Asst Co Atty & Sec Fees	51,305 -	33,735 -	49,024 -
01-090-000-0000-5612	Drug & Forfeiture Ms387.213	8,107 -	5,183 -	8,138 -
01-090-000-0000-5840	Misc Receipts	2,147 -	981 -	2,052 -
01-090-000-0000-6101	Salaries- Full Time	728,320	490,797	759,501
01-090-000-0000-6108	Meals Reimbursed (Taxable)	50	35	30
01-090-000-0000-6109	Overtime- Salaries	4,000	0	4,000
01-090-000-0000-6124	Medicare- Employer 1.45%	10,619	6,830	11,013
01-090-000-0000-6148	Employer Deduct Contribution- HS	24,600	16,857	25,600
01-090-000-0000-6150	Health Insurance- Employer	80,992	59,216	94,596
01-090-000-0000-6152	Life Insurance- Employer	807	556	878
01-090-000-0000-6154	Long Term Disability- Employer	1,499	1,202	2,078
01-090-000-0000-6156	ID Theft Protection	0	168	432
01-090-000-0000-6159	Pera Co- Or 7.25%	54,924	36,633	56,963
01-090-000-0000-6165	Fica- Employer 6.20%	45,404	29,205	47,089
01-090-000-0000-6205	Postage	2,463	0	2,758
01-090-000-0000-6208	Training/Education	5,500	1,354	5,500
01-090-000-0000-6213	Drug & Forfeiture Ms387.213	2,544	838	2,207
01-090-000-0000-6230	Printing, Publishing & Adv	348	0	406
01-090-000-0000-6231	Services, Labor, Contracts	1,000	1,589	2,224
01-090-000-0000-6232	Attorney Services	1,000	0	1,000
01-090-000-0000-6233	Court Reporter Services	334	189	359
01-090-000-0000-6234	Co Sheriff Services	3,216	3,297	3,255
01-090-000-0000-6239	Computer Research	20,152	12,584	20,152
01-090-000-0000-6240	Dues & Registration Fee	5,528	969	4,944
01-090-000-0000-6250	Telephone	2,361	2,047	3,462
01-090-000-0000-6252	Witness/Expert Witness & Travel Ex	2,000	0	2,000
01-090-000-0000-6260	Professional Consulting	1,000	0	1,000
01-090-000-0000-6272	Physical Examinations	200	0	200
01-090-000-0000-6330	Transportation & Travel & Parking	677	1,081	1,363
01-090-000-0000-6332	Hotels / Motels	355	0	366
01-090-000-0000-6333	Crt.Related Travel Expenses	550	0	566
01-090-000-0000-6340	Meals	50	0	20
01-090-000-0000-6352	Insurance	1,858	1,858	2,445
01-090-000-0000-6353	Workers Compensation Insurance	1,155	1,155	1,390
01-090-000-0000-6405	Office & Computer Supplies	9,876	4,323	14,943

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 01 FUND General Fund  
 090 DEPT Attorney

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	ADOPTED <u>2019</u>	2019 <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2020</u>
01-090-000-0000-6406	Law Publ. & Subscriptions	19,055	15,463	26,432
01-090-000-0000-6625	Office Equipment	17,667	7,304	8,243
DEPT 090 Attorney	<b>Revenue</b>	87,409 -	47,589 -	81,683 -
	<b>Expend.</b>	1,050,104	695,550	1,107,415
	<b>Net</b>	962,695	647,961	1,025,732

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

100 DEPT Recorder

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01- 100- 000- 0000- 5529	County Recorder Fees	90,500 -	79,844 -	90,500 -
01- 100- 000- 0000- 5840	Misc Receipts	15,000 -	79 -	15,000 -
01- 100- 000- 0000- 6101	Salaries- Full Time	166,822	121,369	173,826
01- 100- 000- 0000- 6109	Overtime- Salaries	450	224	450
01- 100- 000- 0000- 6124	Medicare- Employer 1.45%	2,425	1,682	2,520
01- 100- 000- 0000- 6148	Employer Deduct Contribution- HS,	8,270	3,935	8,270
01- 100- 000- 0000- 6150	Health Insurance- Employer	19,246	13,638	20,297
01- 100- 000- 0000- 6152	Life Insurance- Employer	256	194	280
01- 100- 000- 0000- 6154	Long Term Disability- Employer	363	309	477
01- 100- 000- 0000- 6159	Pera Co- Or 7.25%	12,545	9,119	13,037
01- 100- 000- 0000- 6165	Fica- Employer 6.20%	10,371	7,192	10,777
01- 100- 000- 0000- 6169	MNDPC IN LIEU OF HEALTH INS	0	1,833	2,750
01- 100- 000- 0000- 6205	Postage	2,000	0	2,000
01- 100- 000- 0000- 6208	Training/Education	500	0	500
01- 100- 000- 0000- 6230	Printing, Publishing & Adv	600	168	600
01- 100- 000- 0000- 6231	Services, Labor, Contracts	1,000	200	1,000
01- 100- 000- 0000- 6240	Dues	500	420	500
01- 100- 000- 0000- 6241	Registration Fee	1,000	925	1,000
01- 100- 000- 0000- 6250	Telephone	600	17	600
01- 100- 000- 0000- 6301	Rentals	300	0	300
01- 100- 000- 0000- 6311	Sales Tax	1,300	1,145	1,800
01- 100- 000- 0000- 6330	Transportation & Travel	750	248	750
01- 100- 000- 0000- 6332	Hotels / Motels	1,500	1,330	1,500
01- 100- 000- 0000- 6340	Meals	150	236	150
01- 100- 000- 0000- 6352	Insurance	557	557	600
01- 100- 000- 0000- 6353	Workers Compensation Insurance	359	359	400
01- 100- 000- 0000- 6405	Office & Computer Supplies	4,000	1,300	4,000
01- 100- 000- 0000- 6511	Gas And Oil	100	0	100
01- 100- 195- 0000- 5529	Recorder Fees- Land records comp	65,000 -	37,708 -	55,000 -
01- 100- 195- 0000- 6231	Services, Labor, Contracts- Land Re	65,000	16,455	55,000
01- 100- 196- 0000- 5529	Recorder Fees- Recorder's Technol	50,000 -	34,280 -	50,000 -
01- 100- 196- 0000- 6231	Services, Labor, Contracts- Recorde	25,000	18,337	25,000
01- 100- 196- 0000- 6625	Office & Other Equipment- Recorde	25,000	3,270	25,000
<b>DEPT 100 Recorder</b>	<b>Revenue</b>	<b>220,500 -</b>	<b>151,911 -</b>	<b>210,500 -</b>
	<b>Expend.</b>	<b>350,964</b>	<b>204,462</b>	<b>353,484</b>
	<b>Net</b>	<b>130,464</b>	<b>52,551</b>	<b>142,984</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

Report Basis: Cash

01 FUND General Fund

110 DEPT Courthouse Maintenance

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-110-000-0000-5840	Misc Receipts	20,000 -	0	0
01-110-000-0000-6101	Salaries- Full Time	158,699	128,771	201,061
01-110-000-0000-6102	Salaries- - Part Time	56,089	12,119	24,810
01-110-000-0000-6109	Overtime- Salaries	500	0	500
01-110-000-0000-6124	Medicare- Employer 1.45%	3,137	1,960	3,275
01-110-000-0000-6148	Employer Deduct Contribution- HS:	11,040	8,092	14,300
01-110-000-0000-6150	Health Insurance- Employer	40,386	30,026	60,381
01-110-000-0000-6152	Life Insurance- Employer	294	266	467
01-110-000-0000-6154	Long Term Disability- Employer	345	300	552
01-110-000-0000-6157	Retiree Health	0	2,560	6,145
01-110-000-0000-6159	Pera Co- Or 7.25%	15,702	10,009	16,941
01-110-000-0000-6165	Fica- Employer 6.20%	13,412	8,383	14,004
01-110-000-0000-6208	Training/Education	300	0	300
01-110-000-0000-6231	Services, Labor, Contracts	37,000	23,260	33,952
01-110-000-0000-6250	Phone	600	483	850
01-110-000-0000-6254	Utilities & Heating	50,000	26,073	45,000
01-110-000-0000-6255	Garbage	7,000	5,380	7,000
01-110-000-0000-6271	Inspection Fees	500	110	1,148
01-110-000-0000-6272	Physical Examinations	350	320	150
01-110-000-0000-6306	Boiler Reg./License Fees	50	0	0
01-110-000-0000-6330	Transportation & Travel	0	0	100
01-110-000-0000-6352	Insurance	1,578	1,578	1,750
01-110-000-0000-6353	Workers Compensation Insurance	6,219	6,219	6,350
01-110-000-0000-6374	Auto & Trailer	25	0	25
01-110-000-0000-6405	Office Supplies	100	115	100
01-110-000-0000-6422	Janitorial Supplies	15,000	7,418	13,000
01-110-000-0000-6511	Gas And Oil	600	347	500
01-110-000-0000-6610	Equipment	3,500	0	6,000
<b>DEPT 110 Courthouse Maintenance</b>	<b>Revenue</b>	<b>20,000 -</b>	<b>0</b>	<b>0</b>
	<b>Expend.</b>	<b>422,426</b>	<b>273,789</b>	<b>458,661</b>
	<b>Net</b>	<b>402,426</b>	<b>273,789</b>	<b>458,661</b>

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 01 FUND General Fund  
 111 DEPT Buildings

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
01-111-000-0000-6605	Building & Structures	75,000	2,361	75,000
DEPT 111 Buildings	Revenue	0	0	0
	Expend.	75,000	2,361	75,000
	Net	75,000	2,361	75,000

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
120 DEPT Service Officer

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-120-000-0000-5301	Co. Veteran Service Grant	10,000 -	0	10,000 -
01-120-000-0000-5840	Misc Receipts	0	100 -	0
01-120-000-0000-5862	Co Service Officer Van Reimburserr	6,000 -	2,277 -	0
01-120-000-0000-6101	Salaries- Full Time	63,050	44,673	65,266
01-120-000-0000-6102	Salaries- - Part Time	33,682	18,303	34,967
01-120-000-0000-6108	Meals Reimbursed (Taxable)	100	11	0
01-120-000-0000-6124	Medicare- Employer 1.45%	1,403	836	1,453
01-120-000-0000-6148	Employer Deduct Contribution- HS/	3,260	2,173	3,260
01-120-000-0000-6150	Health Insurance- Employer	12,794	8,352	13,453
01-120-000-0000-6152	Life Insurance- Employer	85	62	93
01-120-000-0000-6154	Long Term Disability- Employer	136	115	179
01-120-000-0000-6159	Pera Co- Or 7.25%	7,255	4,723	7,517
01-120-000-0000-6165	Fica- Employer 6.20%	5,997	3,573	6,214
01-120-000-0000-6205	Postage	250	759	250
01-120-000-0000-6230	Printing, Publishing & Adv	6,530	1,229	1,000
01-120-000-0000-6231	Services, Labor, Contracts	420	42	0
01-120-000-0000-6240	Dues	280	0	270
01-120-000-0000-6241	Registration Fee	100	0	200
01-120-000-0000-6250	Telephone	1,350	650	1,600
01-120-000-0000-6300	Maintenance- Service Contracts	750	750	750
01-120-000-0000-6302	Car Maintenance	1,000	436	0
01-120-000-0000-6330	Transportation & Travel	900	868	900
01-120-000-0000-6332	Hotel / Motel Lodging	1,000	393	1,200
01-120-000-0000-6340	Meals	150	81	150
01-120-000-0000-6350	Per Diem	7,000	3,956	0
01-120-000-0000-6352	Insurance	793	793	813
01-120-000-0000-6353	Workers Compensation Insurance	177	177	200
01-120-000-0000-6374	Auto & Trailer License	16	0	0
01-120-000-0000-6405	Office & Computer Supplies	1,200	2,903	1,800
01-120-000-0000-6511	Gas And Oil	3,000	1,743	0
01-120-000-0000-6625	Office Equipment	0	185	5,000
DEPT 120 Service Officer	Revenue	16,000 -	2,377 -	10,000 -
	Expend.	152,678	97,786	146,535
	Net	136,678	95,409	136,535

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

121 DEPT Housing & Redevelopment

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
	01- 121- 000- 0000- 6350	Per Diem	1,800	1,890	2,000
DEPT	121	Housing & Redevelopment			
		Revenue	0	0	0
		Expend.	1,800	1,890	2,000
		Net	1,800	1,890	2,000

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

122 DEPT Planning & Zoning

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01- 122- 000- 0000- 5135	Planning & Zoning Permits	245,000 -	189,175 -	250,000 -
01- 122- 000- 0000- 5302	Shoreland State Grant	11,004 -	0	10,786 -
01- 122- 000- 0000- 5304	P&Z Wetland Conserv. State Grant	24,930 -	0	24,930 -
01- 122- 000- 0000- 5305	Riparian Project Aid	15,000 -	20,000 -	10,000 -
01- 122- 000- 0000- 5306	Invasive Species State Grant 477A.1	0	95	0
01- 122- 000- 0000- 5840	Misc Receipts	0	1,962 -	0
01- 122- 000- 0000- 5842	Co Development Funds	25,000 -	0	25,000 -
01- 122- 000- 0000- 6101	Salaries- Full Time	242,086	166,431	243,000
01- 122- 000- 0000- 6102	Salaries- - Part Time	9,000	16,967	9,700
01- 122- 000- 0000- 6108	Meals Reimbursed (Taxable)	100	50	100
01- 122- 000- 0000- 6109	Overtime- Salaries	500	317	500
01- 122- 000- 0000- 6124	Medicare- Employer 1.45%	3,764	2,656	3,670
01- 122- 000- 0000- 6148	Employer Deduct Contribution- HS/	12,509	6,950	10,200
01- 122- 000- 0000- 6150	Health Insurance- Employer	38,475	19,484	30,800
01- 122- 000- 0000- 6152	Life Insurance- Employer	284	190	280
01- 122- 000- 0000- 6154	Long Term Disability- Employer	590	442	670
01- 122- 000- 0000- 6159	Pera Co- Or 7.25%	18,800	12,552	18,260
01- 122- 000- 0000- 6165	Fica- Employer 6.20%	16,100	11,356	15,700
01- 122- 000- 0000- 6205	Postage	2,500	0	2,500
01- 122- 000- 0000- 6208	Training/Education	2,000	0	2,000
01- 122- 000- 0000- 6230	Printing, Publishing & Adv	2,000	1,405	2,000
01- 122- 000- 0000- 6231	Services, Labor, Contracts, Program	80,000	32,823	90,000
01- 122- 000- 0000- 6240	Dues	100	65	100
01- 122- 000- 0000- 6241	Registration Fee	500	1,249	500
01- 122- 000- 0000- 6250	Telephone	1,700	343	1,600
01- 122- 000- 0000- 6302	Car Maintenance	1,200	1,143	1,200
01- 122- 000- 0000- 6330	Transportation & Travel	200	316	200
01- 122- 000- 0000- 6332	Hotel / Motel Lodging	700	196	700
01- 122- 000- 0000- 6340	Meals	100	40	100
01- 122- 000- 0000- 6350	Per Diem	6,500	3,280	6,500
01- 122- 000- 0000- 6352	Insurance	1,594	1,594	1,600
01- 122- 000- 0000- 6353	Workers Compensation Insurance	2,031	2,031	2,100
01- 122- 000- 0000- 6405	Office, Computer, Film, & Field Sup	5,000	3,171	5,000
01- 122- 000- 0000- 6511	Gas And Oil	1,400	519	1,300
01- 122- 000- 0000- 6800	Misc. Promotional	250	200	250
01- 122- 000- 0000- 6820	Refunds & Reimbursements	0	7,326	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
122 DEPT Planning & Zoning

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01- 122- 029- 0000- 5840	MPCA SSTS Base Grant	18,600 -	0	18,600 -
01- 122- 038- 0000- 6330	Boa/Pc Mileage	7,000	3,332	7,000
01- 122- 052- 0000- 5840	ISTS AG BMP REVENUE	0	11,525 -	0
01- 122- 052- 0000- 6304	ISTS AG BMP EXPENSES	0	19,525	0
DEPT 122 Planning & Zoning	<b>Revenue</b>	<b>339,534 -</b>	<b>222,567 -</b>	<b>339,316 -</b>
	<b>Expend.</b>	<b>456,983</b>	<b>315,953</b>	<b>457,530</b>
	<b>Net</b>	<b>117,449</b>	<b>93,386</b>	<b>118,214</b>

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 01 FUND General Fund  
 123 DEPT Coroner

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
01- 123- 000- 0000- 6231	Coroner Fees	16,500	7,250	16,500
01- 123- 000- 0000- 6260	Autopsies- - Pathologist, Xrays, Etc	38,000	21,775	40,000
01- 123- 000- 0000- 6330	Transportation For Autoposy	19,300	11,650	25,000
DEPT 123 Coroner	Revenue	0	0	0
	Expend.	73,800	40,675	81,500
	Net	73,800	40,675	81,500

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

200 DEPT Enforcement

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-200-000-0000-5307	Police State Aid- State Shared Rever	145,000 -	0	145,000 -
01-200-000-0000-5308	Police Officer Training	10,000 -	15,907 -	10,000 -
01-200-000-0000-5310	State Grants- Ot Grant	40,000 -	0	40,138 -
01-200-000-0000-5530	County Sheriff Fees	13,000 -	7,922 -	13,000 -
01-200-000-0000-5531	County Sheriff From Welfare	180 -	135 -	180 -
01-200-000-0000-5532	County Sheriff Mileage	9,000 -	6,424 -	9,000 -
01-200-000-0000-5533	Alarm System	2,000 -	1,520 -	2,000 -
01-200-000-0000-5613	Cost Of Restitution	6,000 -	4,355 -	6,000 -
01-200-000-0000-5813	Sale of Squads	5,000 -	0	5,000 -
01-200-000-0000-5840	Misc Receipts	39,000 -	14,162 -	40,000 -
01-200-000-0000-5861	Insurance Proceeds/Reimbursemen	10,000 -	9,876 -	6,000 -
01-200-000-0000-6101	Salaries- Full Time	1,290,537	765,213	1,278,234
01-200-000-0000-6108	Meals Reimbursed (Taxable)	500	0	100
01-200-000-0000-6109	Overtime- Salaries	108,000	65,795	108,000
01-200-000-0000-6110	Holiday Pay	65,494	32,979	60,000
01-200-000-0000-6124	Medicare- Employer 1.45%	21,229	11,978	20,559
01-200-000-0000-6148	Employer Deduct Contribution- HS/	57,670	3,816	10,020
01-200-000-0000-6150	Health Insurance- Employer	216,630	150,096	226,086
01-200-000-0000-6152	Life Insurance- Employer	1,384	921	1,551
01-200-000-0000-6154	Long Term Disability- Employer	2,918	1,836	3,430
01-200-000-0000-6156	ID Theft Protection	0	1,427	2,302
01-200-000-0000-6159	Pera	227,617	133,307	214,811
01-200-000-0000-6165	Fica- Employer 6.20%	7,090	4,418	15,270
01-200-000-0000-6205	Postage	400	25	400
01-200-000-0000-6230	Printing, Publishing & Adv	500	1,042	800
01-200-000-0000-6231	Services & Labor (Incl Contracts)	28,000	7,035	28,000
01-200-000-0000-6240	Dues	5,000	3,651	5,000
01-200-000-0000-6241	Registration Fee	500	65	500
01-200-000-0000-6250	Telephone	21,000	8,073	21,000
01-200-000-0000-6260	Professional Consulting	2,000	0	2,000
01-200-000-0000-6272	Physical Examinations	2,500	1,925	2,500
01-200-000-0000-6302	Car Maintenance	42,000	35,875	42,000
01-200-000-0000-6314	Radio Maint	8,000	0	0
01-200-000-0000-6330	Transportation & Travel & Parking	200	8	200
01-200-000-0000-6332	Hotels / Motels	500	0	500
01-200-000-0000-6340	Meals	250	0	250

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

200 DEPT Enforcement

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-200-000-0000-6352	Insurance	45,573	45,568	51,000
01-200-000-0000-6353	Workers Compensation Insurance	28,063	28,063	30,000
01-200-000-0000-6359	Wrecker Service	6,500	4,123	6,500
01-200-000-0000-6374	Auto & Trailer License	250	96	250
01-200-000-0000-6405	Office Supplies	8,500	4,323	8,500
01-200-000-0000-6409	Deputy Supplies	10,000	3,334	10,000
01-200-000-0000-6410	Clothing Allowance	6,000	5,113	6,000
01-200-000-0000-6511	Gas And Oil	65,000	35,424	65,000
01-200-000-0000-6610	Equipment & Radios	40,000	8,728	40,000
01-200-000-0000-6620	Auto, Trailers, Snowmobiles	115,000	53,373	120,000
01-200-000-0000-6625	Office Equipment	5,000	3,964	5,000
01-200-003-0000-6200	Arlt- Sheriff Training	2,500	0	2,500
01-200-003-0000-6241	Registration Fee	12,000	14,103	12,500
01-200-003-0000-6330	Transportation & Travel & Parking	1,000	131	1,000
01-200-003-0000-6332	Hotels / Motels	3,500	3,020	3,500
01-200-003-0000-6340	Meals	500	1,229	500
01-200-003-0000-6511	Gas And Oil	0	56	200
01-200-019-0000-5760	Canine Donations	100 -	0	100 -
01-200-019-0000-5840	Misc Receipts	0	200 -	0
01-200-019-0000-6231	Services, Labor, Contracts	2,500	2,610	3,000
01-200-019-0000-6240	Dues/Assoc Fees	100	0	100
01-200-019-0000-6332	Hotel/Motel Lodging	300	0	300
01-200-019-0000-6405	Office & Computer Supplies	0	566	0
01-200-019-0000-6409	Supplies	1,000	47	1,000
01-200-039-0000-5517	Fees For Gun Permits	0	16,105 -	0
01-200-039-0000-6425	Gun Permit Expenses	0	5,878	0
01-200-040-0000-5333	TZD Dps State Grant	20,250 -	7,427 -	0
01-200-040-0000-6304	TZD Grant Expenses	20,250	6,007	0
01-200-201-0000-6610	Equipment	0	420	0
DEPT 200 Enforcement	Revenue	299,530 -	84,033 -	276,418 -
	Expend.	2,483,455	1,455,661	2,410,363
	Net	2,183,925	1,371,628	2,133,945

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

201 DEPT Sheriff Contingency For D & A

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
	01- 201- 000- 0000- 5612	Drug & Forfeiture Ms387.213	0	2,901 -	0
DEPT	201	Sheriff Contingency For D & A			
		Revenue	0	2,901 -	0
		Expend.	0	0	0
		Net	0	2,901 -	0

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

202 DEPT Boat & Water

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-202-000-0000-5310	State Grants- B & W Ppl (Ot)	6,375 -	0	6,375 -
01-202-000-0000-5315	Boat & Water State Grant	22,000 -	0	22,000 -
01-202-000-0000-5840	Misc Receipts	100 -	18,539 -	100 -
01-202-000-0000-6101	Salaries- Full Time	28,744	20,243	52,676
01-202-000-0000-6102	Salaries- - Part Time	17,500	13,537	0
01-202-000-0000-6109	Salaries- Overtime	7,100	1,312	7,100
01-202-000-0000-6110	Holiday Pay	1,050	1,032	1,050
01-202-000-0000-6124	Medicare- Employer 1.45%	788	512	877
01-202-000-0000-6148	Employer Deduct Contribution- HS:	1,562	0	0
01-202-000-0000-6150	Health Insurance- Employer	7,038	4,640	6,785
01-202-000-0000-6152	Life Insurance- Employer	30	31	45
01-202-000-0000-6154	Long Term Disability- Employer	0	68	82
01-202-000-0000-6156	ID Theft Protection	0	48	69
01-202-000-0000-6159	Pera	5,977	3,829	5,921
01-202-000-0000-6165	Fica- Employer 6.20%	1,090	839	1,863
01-202-000-0000-6230	Printing, Publishing & Adv	150	0	150
01-202-000-0000-6231	Services & Labor (Incl Contracts)	2,500	450	2,500
01-202-000-0000-6250	Telephone	400	217	400
01-202-000-0000-6254	Utilities	300	1,385	300
01-202-000-0000-6272	Physical Examinations	400	0	400
01-202-000-0000-6302	B&W Maintenance	4,000	1,681	4,000
01-202-000-0000-6314	Radio Maint	500	0	0
01-202-000-0000-6352	Insurance	2,448	0	2,600
01-202-000-0000-6353	Workers Compensation Insurance	747	747	1,300
01-202-000-0000-6359	Wrecker Service	0	2,448	0
01-202-000-0000-6374	Auto & Trailer License	150	0	150
01-202-000-0000-6405	Office Supplies	350	161	350
01-202-000-0000-6409	Field Supplies	1,000	54	1,000
01-202-000-0000-6410	Clothing Allowance	800	0	800
01-202-000-0000-6511	Gas And Oil	4,000	2,474	4,000
01-202-000-0000-6610	Equipment	3,000	3,373	3,000
01-202-000-0000-6617	Radio Equipment	1,500	0	1,500
DEPT 202 Boat & Water	Revenue	28,475 -	18,539 -	28,475 -
	Expend.	93,124	59,081	98,918
	Net	64,649	40,542	70,443

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

203 DEPT Snowmobile

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01- 203- 000- 0000- 5315	Snowmobile State Grant	5,946 -	0	5,946 -
01- 203- 000- 0000- 5840	Misc Receipts	30 -	5,180 -	30 -
01- 203- 000- 0000- 6101	Salaries- Full Time	19,996	11,528	20,680
01- 203- 000- 0000- 6109	Salaries- Overtime	400	0	400
01- 203- 000- 0000- 6110	Holiday Pay	1,731	688	1,312
01- 203- 000- 0000- 6124	Medicare- Employer 1.45%	321	171	325
01- 203- 000- 0000- 6148	Employer Deduct Contribution- HS	1,087	0	0
01- 203- 000- 0000- 6150	Health Insurance- Employer	4,896	2,320	4,720
01- 203- 000- 0000- 6152	Life Insurance- Employer	20	16	31
01- 203- 000- 0000- 6154	Long Term Disability- Employer	0	27	57
01- 203- 000- 0000- 6156	ID Theft Protection	0	24	48
01- 203- 000- 0000- 6159	Pera Co- Or 14.4%	3,585	2,071	2,923
01- 203- 000- 0000- 6231	Services, Labor, Contracts	1,000	0	1,000
01- 203- 000- 0000- 6250	Telephone	320	196	320
01- 203- 000- 0000- 6302	Car Maintenance	1,000	0	1,000
01- 203- 000- 0000- 6314	Radio Maint	300	0	0
01- 203- 000- 0000- 6353	Workers Comp Insurance	751	751	800
01- 203- 000- 0000- 6374	Auto & Trailer License	30	0	30
01- 203- 000- 0000- 6409	Field Supplies	200	0	200
01- 203- 000- 0000- 6410	Clothing Allowance	300	0	300
01- 203- 000- 0000- 6511	Gas And Oil	1,800	1,005	1,800
01- 203- 000- 0000- 6630	Misc- Capital Expense	4,000	0	4,000
DEPT 203 Snowmobile	Revenue	5,976 -	5,180 -	5,976 -
	Expend.	41,737	18,797	39,946
	Net	35,761	13,617	33,970

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

204 DEPT ATV

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01- 204- 000- 0000- 5315	ATV State Grant	12,500 -	0	12,500 -
01- 204- 000- 0000- 6101	Salaries- Full Time	11,248	9,120	11,633
01- 204- 000- 0000- 6109	Salaries- Overtime	5,000	62	2,100
01- 204- 000- 0000- 6110	Holiday Pay	1,050	677	716
01- 204- 000- 0000- 6124	Medicare- Employer 1.45%	251	137	252
01- 204- 000- 0000- 6148	Employer Deduct Contribution- HS/	612	0	0
01- 204- 000- 0000- 6150	Health Insurance Employer	2,754	2,320	2,655
01- 204- 000- 0000- 6152	Life Insurance- Employer	13	16	18
01- 204- 000- 0000- 6154	Long Term Disability- Employer	0	14	32
01- 204- 000- 0000- 6156	ID Theft Protection	0	24	27
01- 204- 000- 0000- 6159	Pera	2,802	1,671	2,561
01- 204- 000- 0000- 6231	Services, Labor, Contracts	750	0	750
01- 204- 000- 0000- 6250	Telephone	165	24	165
01- 204- 000- 0000- 6302	Car Maintenance	1,500	0	1,500
01- 204- 000- 0000- 6353	Workers Compensation Insurance	239	239	325
01- 204- 000- 0000- 6374	Auto & Trailer License	50	0	50
01- 204- 000- 0000- 6409	Field Supplies	400	0	400
01- 204- 000- 0000- 6511	Gas And Oil	1,500	159	1,500
01- 204- 000- 0000- 6630	Misc- Capital Outlay	4,000	0	0
DEPT 204 ATV	<b>Revenue</b>	12,500 -	0	12,500 -
	<b>Expend.</b>	32,334	14,463	24,684
	<b>Net</b>	19,834	14,463	12,184

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 01 FUND General Fund  
 206 DEPT Forfeitures

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
01- 206- 000- 0000- 5840	Revenue/Forfeitures	0	17,697 -	0
01- 206- 000- 0000- 6409	Forfeiture Supplies	0	6,867	0
DEPT 206 Forfeitures	Revenue	0	17,697 -	0
	Expend.	0	6,867	0
	Net	0	10,830 -	0

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund  
252 DEPT Corrections

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01- 252- 000- 0000- 5530	Corrections Fees	9,000 -	6,527 -	9,000 -
01- 252- 000- 0000- 5532	Transport Inmates	3,000 -	4,054 -	3,000 -
01- 252- 000- 0000- 5535	Board Of Prisoners	290,000 -	127,305 -	200,000 -
01- 252- 000- 0000- 5536	Inmate Medical (Boarding)	10,000 -	3,080 -	5,000 -
01- 252- 000- 0000- 5541	Pay To Stay Incountry Boarding Mn6	50,000 -	26,211 -	50,000 -
01- 252- 000- 0000- 5840	Misc Receipts	1,000 -	10,827 -	2,000 -
01- 252- 000- 0000- 5861	Medical Co Pay From Inmates	1,000 -	3,783 -	1,500 -
01- 252- 000- 0000- 6101	Salaries- Full Time	1,368,550	946,278	1,511,699
01- 252- 000- 0000- 6102	Salaries- - Part Time	65,000	38,646	0
01- 252- 000- 0000- 6108	Meals Reimbursed (Taxable)	0	19	100
01- 252- 000- 0000- 6109	Overtime- Salaries	70,000	60,534	80,000
01- 252- 000- 0000- 6110	Holiday Pay	67,080	35,742	60,000
01- 252- 000- 0000- 6124	Medicare- Employer 1.45%	22,775	14,889	23,754
01- 252- 000- 0000- 6148	Employer Deduct Contribution- HS	14,864	10,678	18,950
01- 252- 000- 0000- 6150	Health Insurance- Employer	346,444	225,935	371,802
01- 252- 000- 0000- 6152	Life Insurance- Employer	2,201	1,534	2,428
01- 252- 000- 0000- 6154	Long Term Disability- Employer	2,688	2,116	3,758
01- 252- 000- 0000- 6156	ID Theft Protection	0	48	0
01- 252- 000- 0000- 6157	Retiree Health	0	4,097	6,145
01- 252- 000- 0000- 6159	Pera 8.75%	135,035	93,378	136,065
01- 252- 000- 0000- 6165	Fica- Employer 6.20%	97,380	61,020	101,567
01- 252- 000- 0000- 6205	Postage	100	0	100
01- 252- 000- 0000- 6230	Printing, Publishing & Adv	300	189	300
01- 252- 000- 0000- 6231	Services & Labor (Incl Contracts)	50,000	30,439	60,000
01- 252- 000- 0000- 6234	Huber- Electronic Monitor	1,000	0	1,000
01- 252- 000- 0000- 6241	Registration Fee	0	35 -	0
01- 252- 000- 0000- 6250	Telephone	4,500	852	1,500
01- 252- 000- 0000- 6254	Utilities & Heating	102,000	66,022	104,000
01- 252- 000- 0000- 6260	Prof Counseling - Inmates	1,000	0	1,000
01- 252- 000- 0000- 6262	Medical Expenses & Supplies - Inm.	173,000	82,094	212,900
01- 252- 000- 0000- 6267	Unemployment Compensation	1,000	0	1,000
01- 252- 000- 0000- 6271	Inspection Fees	500	0	0
01- 252- 000- 0000- 6272	Physical Examinations	1,000	330	1,000
01- 252- 000- 0000- 6302	Car Maintenance	4,000	3,868	4,000
01- 252- 000- 0000- 6330	Prisoner Transportation & Travel	6,000	2,800	6,000
01- 252- 000- 0000- 6332	Hotel / Motel Lodging	0	77	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

252 DEPT Corrections

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01- 252- 000- 0000- 6340	Meals	0	43	0
01- 252- 000- 0000- 6352	Insurance	750	0	750
01- 252- 000- 0000- 6353	Workers Compensation Insurance	23,809	23,809	28,000
01- 252- 000- 0000- 6374	Auto & Trailer License	50	0	50
01- 252- 000- 0000- 6405	Office & Computer Supplies	10,000	3,524	10,000
01- 252- 000- 0000- 6409	Jail Supplies	3,000	347	3,000
01- 252- 000- 0000- 6410	Clothing Allowance	5,000	2,987	5,000
01- 252- 000- 0000- 6418	Groceries	185,000	79,875	185,000
01- 252- 000- 0000- 6420	Kitchen Supplies	3,500	1,095	3,500
01- 252- 000- 0000- 6421	Laundry Supplies	0	399	0
01- 252- 000- 0000- 6422	Janitorial Supplies	33,000	13,271	33,000
01- 252- 000- 0000- 6424	Inmate Supplies	5,000	3,196	6,300
01- 252- 000- 0000- 6511	Gas And Oil	300	79	300
01- 252- 000- 0000- 6513	Fuel Oil	500	0	500
01- 252- 000- 0000- 6590	Repair & Maintenance Supplies	40,000	17,298	40,000
01- 252- 000- 0000- 6605	Building & Structures	30,000	13,025	30,000
01- 252- 000- 0000- 6625	Office Equipment	0	339	0
01- 252- 000- 0000- 6630	Miscellaneous- Capital Outlay	3,000	0	3,000
01- 252- 003- 0000- 6241	School Registration Fee	4,000	380	2,500
01- 252- 003- 0000- 6330	School Tran & Travel & Parking	300	119	300
01- 252- 003- 0000- 6332	School Hotels / Motels	3,000	0	2,000
01- 252- 003- 0000- 6340	Schooling Meals	500	0	500
01- 252- 003- 0000- 6511	Gas And Oil	300	0	300
01- 252- 252- 0000- 5840	Drug test kit reimbursement	0	30 -	0
01- 252- 252- 0000- 5870	Prisoner Welfare Account(Non Tax)	0	315 -	0
01- 252- 252- 0000- 5871	Tw Vending Prisoner Welfare(Non ]	0	2,605 -	0
01- 252- 252- 0000- 5872	Phone Card Prisoner Welfare(Taxab	0	18,481 -	0
01- 252- 252- 0000- 5885	Commissary Sales Taxable	0	9,925 -	0
01- 252- 252- 0000- 6405	Prisoner Welfare	0	12,432	0
01- 252- 252- 0000- 6406	Phone Card Prisoner Welfare	0	6,744	0
01- 252- 252- 0000- 6408	Commissary Supplies	0	38	0
<b>DEPT 252 Corrections</b>	<b>Revenue</b>	<b>364,000 -</b>	<b>213,143 -</b>	<b>270,500 -</b>
	<b>Expend.</b>	<b>2,887,426</b>	<b>1,860,550</b>	<b>3,063,068</b>
	<b>Net</b>	<b>2,523,426</b>	<b>1,647,407</b>	<b>2,792,568</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

253 DEPT Sentence to Serve

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01- 253- 000- 0000- 5315	State Grant Funding	30,443 -	24,645 -	30,443 -
01- 253- 000- 0000- 5760	Donations	0	350 -	0
01- 253- 000- 0000- 5872	Donations- Use 5760	1,500 -	0	1,500 -
01- 253- 000- 0000- 6101	Salaries- Full Time	71,011	47,830	79,400
01- 253- 000- 0000- 6109	Salaries- Overtime	500	1,050	2,500
01- 253- 000- 0000- 6124	Medicare Employer	1,037	646	1,188
01- 253- 000- 0000- 6148	Employer Deduct Contribution- HS:	1,304	2,173	1,630
01- 253- 000- 0000- 6150	Health Insurance Employer	19,675	18,846	21,942
01- 253- 000- 0000- 6152	Life Insurance- Employer	171	124	140
01- 253- 000- 0000- 6154	Long Term Disability- Employer	228	129	218
01- 253- 000- 0000- 6159	Pera Co- Or	6,257	4,277	6,794
01- 253- 000- 0000- 6165	Fica- Employer	4,434	2,763	5,078
01- 253- 000- 0000- 6231	Services, Labor, Contracts	0	611	0
01- 253- 000- 0000- 6250	Telephone	540	272	540
01- 253- 000- 0000- 6302	Car Maintenance	4,000	884	4,000
01- 253- 000- 0000- 6330	Transportation/Travel/Parking (Ow	250	0	250
01- 253- 000- 0000- 6332	Hotel/Motel Lodging	250	0	250
01- 253- 000- 0000- 6340	Meals (Overnight)	100	0	100
01- 253- 000- 0000- 6352	Insurance	2,309	2,309	2,350
01- 253- 000- 0000- 6353	Workers Comp Insurance	2,437	2,437	2,600
01- 253- 000- 0000- 6374	Auto & Trailer License	75	0	75
01- 253- 000- 0000- 6405	Operating Supplies	3,000	3,598	4,000
01- 253- 000- 0000- 6409	STS Project Supplies	1,000	0	1,000
01- 253- 000- 0000- 6511	Gas And Oil	3,600	1,899	3,600
01- 253- 000- 0000- 6590	Repair & Maintenance Supplies	1,500	0	1,500
01- 253- 000- 0000- 6610	Equipment	1,500	0	1,500
01- 253- 000- 0000- 6630	Miscellaneous- Capital Outlay	10,000	0	10,000
01- 253- 003- 0000- 6241	Registration Fee	0	110	0
01- 253- 003- 0000- 6332	Hotel/Motel Lodging	0	165	0
DEPT 253 Sentence to Serve	Revenue	31,943 -	24,995 -	31,943 -
	Expend.	135,178	90,123	150,655
	Net	103,235	65,128	118,712

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

254 DEPT Enhanced 911 System

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
01- 254- 000- 0000- 5310	State 'Shared Revenue'- Enhanced 9	89,000 -	59,460 -	0
01- 254- 000- 0000- 6231	Services, Labor, Contracts	86,000	94,460	0
01- 254- 000- 0000- 6405	Office & Computer Supplies	0	265	0
01- 254- 000- 0000- 6625	E- 911 Equipment	0	1,255	0
<b>DEPT 254</b>	<b>Enhanced 911 System</b>			
	<b>Revenue</b>	<b>89,000 -</b>	<b>59,460 -</b>	<b>0</b>
	<b>Expend.</b>	<b>86,000</b>	<b>95,980</b>	<b>0</b>
	<b>Net</b>	<b>3,000 -</b>	<b>36,520</b>	<b>0</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

Report Basis: Cash

01 FUND	General Fund		ADOPTED	2019	PROPOSED
255 DEPT	General Crime Victim Grant		2019	Thru Aug. Mo. 01 - 08	2020
	<u>Account Number</u>	<u>Account Description</u>			
	01- 255- 000- 0000- 5310	Crime Victims State Grant	67,200 -	53,695 -	70,000 -
	01- 255- 000- 0000- 5840	Misc Receipts	461 -	702 -	500 -
	01- 255- 000- 0000- 6101	Salaries- Full Time	50,556	34,554	52,065
	01- 255- 000- 0000- 6108	Meals Reimbursed (Taxable)	20	0	0
	01- 255- 000- 0000- 6124	Medicare- Employer 1.45%	726	483	755
	01- 255- 000- 0000- 6148	Employer Deduct Contribution- HS	3,260	2,173	3,260
	01- 255- 000- 0000- 6150	Health Insurance- Employer	12,794	8,352	15,565
	01- 255- 000- 0000- 6152	Life Insurance- Employer	85	62	38
	01- 255- 000- 0000- 6154	Long Term Disability- Employer	109	92	143
	01- 255- 000- 0000- 6159	Pera Co- Or 7.25%	3,754	2,592	3,905
	01- 255- 000- 0000- 6165	Fica- Employer 6.20%	3,103	2,064	3,228
	01- 255- 000- 0000- 6205	Postage	311	0	754
	01- 255- 000- 0000- 6208	Staff Development/Training	500	150	750
	01- 255- 000- 0000- 6230	Printing, Publishing & Adv	200	174	500
	01- 255- 000- 0000- 6231	Services, Labor, Contracts	1,500	0	1,500
	01- 255- 000- 0000- 6250	Telephone	457	17	300
	01- 255- 000- 0000- 6330	Transportation/Travel/Parking (Ow	220	143	220
	01- 255- 000- 0000- 6332	Hotel / Motel Lodging	293	0	250
	01- 255- 000- 0000- 6340	Meals Reimbursed Non- Taxable	30	66	30
	01- 255- 000- 0000- 6353	Workers Compensation Insurance	81	0	243
	01- 255- 000- 0000- 6405	Office & Computer Supplies	1,569	1,278	1,564
	01- 255- 000- 0000- 6409	Program Supplies	512	0	500
	01- 255- 000- 0000- 6625	Office Equipment & Other Equipme	1,587	0	1,634
	01- 255- 003- 0000- 6241	Registration Fee/Training	225	0	250
	01- 255- 003- 0000- 6330	Transportation/Travel/Parking (Ow	200	0	200
	01- 255- 003- 0000- 6332	Hotel / Motel Lodging	300	0	300
	01- 255- 003- 0000- 6340	Meals	100	0	100
	01- 255- 031- 0000- 5840	Emergency Fund Money	1,000 -	0	1,000 -
DEPT 255	General Crime Victim Grant	<b>Revenue</b>	68,661 -	54,397 -	71,500 -
		<b>Expend.</b>	82,492	52,200	88,054
		<b>Net</b>	13,831	2,197 -	16,554

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

257 DEPT Community Corrections

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-257-000-0000-5378	CCA Subsidy	285,961 -	168,515 -	306,422 -
01-257-000-0000-5554	Juvenile Supervision Fee	1,000 -	775 -	1,000 -
01-257-000-0000-5556	Supervision Fee	26,000 -	10,625 -	26,000 -
01-257-000-0000-5830	Miscellaneous	300 -	0	0
01-257-000-0000-6101	Salaries- Full Time	72,557	54,177	102,810
01-257-000-0000-6102	Wages- Part Time	28,245	12,427	0
01-257-000-0000-6108	Meals (Not Overnight)	100	16	100
01-257-000-0000-6124	Medicare Employer	1,462	915	1,491
01-257-000-0000-6148	Employer Deduct Contribution- HS/	3,260	2,173	3,262
01-257-000-0000-6150	Health Insurance Employer	14,687	9,566	15,565
01-257-000-0000-6152	Life Insurance- Employer	454	62	94
01-257-000-0000-6154	Long Term Disability- Employer	972	132	207
01-257-000-0000-6159	Pera Co- Or 7.25%	7,560	4,742	7,710
01-257-000-0000-6165	Fica- Employer 6.20%	6,250	3,914	6,375
01-257-000-0000-6205	Postage	600	335	600
01-257-000-0000-6220	Telephone	1,600	164	1,600
01-257-000-0000-6240	Membership Dues	1,500	1,411	1,500
01-257-000-0000-6249	Software License Fees	4,500	841	4,500
01-257-000-0000-6330	Mileage	500	0	500
01-257-000-0000-6332	Hotel/Motel Lodging	1,000	598	1,000
01-257-000-0000-6335	Gas/Vehicle Fuel Charges	500	116	500
01-257-000-0000-6339	Meals (Overnight)	200	42	200
01-257-000-0000-6342	Office Equipment Rental/Contracts	3,000	1,657	3,000
01-257-000-0000-6352	Property Casualty Insurance- MCIT	1,187	1,487	1,600
01-257-000-0000-6353	Workers Compensation Insurance	1,174	1,005	1,600
01-257-000-0000-6402	Computer Supplies & Software- Unc	0	84	500
01-257-000-0000-6405	Office Supplies	1,500	315	1,500
01-257-000-0000-6480	Small Furniture (Under \$250)	1,000	0	500
01-257-000-0000-6625	Office & Other Equipment- Over \$20	1,000	0	4,500
01-257-022-0000-5135	Fees	10,000 -	14,854 -	0
01-257-022-0000-6406	Sobriety Crt Expenses	10,000	0	0
01-257-251-0000-6108	Meals (Not Overnight)	30	72	100
01-257-251-0000-6241	Registration Fee	2,189	1,404	2,500
01-257-251-0000-6268	Staff Training, Development	300	199	200
01-257-251-0000-6330	Mileage	500	849	500
01-257-251-0000-6332	Hotel/Motel Lodging	2,000	889	2,100

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

257 DEPT Community Corrections

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-257-251-0000-6335	Gas/Vehicle Fuel Charges	300	190	400
01-257-251-0000-6339	Meals (Overnight)	400	148	350
01-257-255-0000-6101	Salaries- Full Time	53,799	37,024	55,681
01-257-255-0000-6102	Wages- Part Time	0	369	0
01-257-255-0000-6108	Meals (Not Overnight)	30	0	20
01-257-255-0000-6124	Medicare Employer	780	544	808
01-257-255-0000-6148	Employer Deduct Contribution- HS	2,260	1,507	2,260
01-257-255-0000-6150	Health Insurance Employer	6,452	4,224	6,844
01-257-255-0000-6152	Life Insurance- Employer	60	25	38
01-257-255-0000-6154	Long Term Disability- Employer	121	98	154
01-257-255-0000-6159	Pera Co- Or	4,035	2,804	4,177
01-257-255-0000-6165	Fica- Employer	3,336	2,324	3,453
01-257-255-0000-6204	Juvenile Detention	220,000	153,152	220,000
01-257-255-0000-6330	Mileage	200	0	100
01-257-255-0000-6335	Gas/Vehicle Fuel Charges	500	117	300
01-257-255-0000-6353	Workers Comp Insurance	500	1,370	1,500
01-257-257-0000-6101	Salaries- Full Time	256,425	158,621	248,435
01-257-257-0000-6102	Wages- Part Time	0	2,088	0
01-257-257-0000-6108	Meals (Not Overnight)	50	0	50
01-257-257-0000-6109	Salaries- Overtime	600	0	600
01-257-257-0000-6124	Medicare Employer	3,728	2,231	3,710
01-257-257-0000-6148	Employer Deduct Contribution- HS	12,040	5,854	8,780
01-257-257-0000-6150	Health Insurance Employer	50,513	22,161	37,973
01-257-257-0000-6152	Life Insurance- Employer	203	181	318
01-257-257-0000-6154	Long Term Disability- Employer	577	405	702
01-257-257-0000-6159	Pera Co- Or	19,277	11,957	19,189
01-257-257-0000-6165	Fica- Employer	15,936	9,540	15,863
01-257-257-0000-6168	NACO Deferred Comp ER in Lieu H	0	0	2,750
01-257-257-0000-6169	MNDP IN LIEU OF HEALTH INS	0	1,146	0
01-257-257-0000-6215	Wireless Telephone Services	1,600	781	1,600
01-257-257-0000-6330	Mileage	1,600	492	1,200
01-257-257-0000-6335	Gas/Vehicle Fuel Charges	1,200	205	1,600
01-257-257-0000-6353	Workers Comp Insurance	6,000	5,336	6,000
01-257-258-0000-5333	Drug Court Grant	55,000 -	16,285 -	65,000 -
01-257-258-0000-6101	Salaries- Full Time	55,357	38,030	57,304
01-257-258-0000-6124	Medicare Employer	803	545	831

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

257 DEPT Community Corrections

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>	
01- 257- 258- 0000- 6148	Employer Deduct Contribution- HS:	2,260	1,507	2,260	
01- 257- 258- 0000- 6150	Health Insurance Employer	6,452	4,224	6,844	
01- 257- 258- 0000- 6152	Life Insurance- Employer	23	25	38	
01- 257- 258- 0000- 6154	Long Term Disability- Employer	125	101	158	
01- 257- 258- 0000- 6159	Pera Co- Or	4,152	2,852	4,298	
01- 257- 258- 0000- 6165	Fica- Employer	3,432	2,330	3,553	
01- 257- 258- 0000- 6302	Car Maintenance	200	970	1,000	
01- 257- 258- 0000- 6330	Transportation/Travel/Parking	200	0	0	
01- 257- 258- 0000- 6335	Gas/Vehicle Fuel Charges	1,500	666	1,200	
01- 257- 258- 0000- 6352	Insurance- Vehicles/Equipment/Lia	300	0	300	
01- 257- 258- 0000- 6353	Workers Comp Insurance	1,500	1,462	1,600	
01- 257- 267- 0000- 5333	Sex Offender Polygraph Grant Reir	500 -	0	500 -	
01- 257- 267- 0000- 5555	Medical Test	500 -	150 -	100 -	
01- 257- 267- 0000- 5557	Electronic Monitoring	60,000 -	41,608 -	60,000 -	
01- 257- 267- 0000- 5559	Program Fees	800 -	250 -	600 -	
01- 257- 267- 0000- 6269	Professional Services	0	252	0	
01- 257- 267- 0000- 6274	Drug Testing Fee	6,000	2,804	6,000	
01- 257- 267- 0000- 6283	Professional Services	2,000	199	2,000	
01- 257- 267- 0000- 6285	Polygraph Services	500	0	500	
01- 257- 267- 0000- 6341	Equipment Rental	30,000	17,360	35,000	
<b>DEPT 257</b>	<b>Community Corrections</b>	<b>Revenue</b>	<b>440,061 -</b>	<b>253,062 -</b>	<b>459,622 -</b>
		<b>Expend.</b>	<b>947,153</b>	<b>597,813</b>	<b>934,355</b>
		<b>Net</b>	<b>507,092</b>	<b>344,751</b>	<b>474,733</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

Report Basis: Cash

01 FUND	General Fund		ADOPTED	2019	PROPOSED
280 DEPT	Emergency Management		2019	Thru Aug.	2020
	Account Number	Account Description		Mo. 01 - 08	
	01- 280- 000- 0000- 5390	Emergency Service State Grant	19,194 -	0	19,194 -
	01- 280- 000- 0000- 6101	Salaries- Full Time	29,333	20,136	30,339
	01- 280- 000- 0000- 6108	Meals Reimbursed (Taxable)	0	7	0
	01- 280- 000- 0000- 6124	Medicare- Employer 1.45%	426	291	440
	01- 280- 000- 0000- 6148	Employer Deduct Contribution- HS/	1,130	753	1,130
	01- 280- 000- 0000- 6150	Health Insurance- Employer	3,227	2,112	3,422
	01- 280- 000- 0000- 6152	Life Insurance- Employer	30	31	47
	01- 280- 000- 0000- 6154	Long Term Disability- Employer	66	53	83
	01- 280- 000- 0000- 6159	Pera Co- Or 14.4%	2,567	1,762	2,275
	01- 280- 000- 0000- 6165	Fica- Employer 6.20%	1,819	1,243	1,881
	01- 280- 000- 0000- 6231	Services, Labor, Etc	1,000	0	1,000
	01- 280- 000- 0000- 6240	Dues	700	0	700
	01- 280- 000- 0000- 6250	Telephone	500	7	500
	01- 280- 000- 0000- 6330	Transportation & Travel & Parking	400	8	400
	01- 280- 000- 0000- 6352	Insurance	222	222	250
	01- 280- 000- 0000- 6353	Workers Compensation Insurance	645	645	690
	01- 280- 000- 0000- 6405	Office Supplies	500	149	500
	01- 280- 000- 0000- 6409	Deputy Supplie	100	0	100
	01- 280- 000- 0000- 6511	Gas And Oil	0	43	0
	01- 280- 000- 0000- 6610	Equipment	5,000	0	5,000
	01- 280- 003- 0000- 6241	Registration Fee	500	1,275	500
	01- 280- 003- 0000- 6330	Transporation	500	0	500
	01- 280- 003- 0000- 6332	Hotel / Motel Lodging	1,000	1,155	1,000
	01- 280- 003- 0000- 6340	Meals- Schooling	300	83	300
	01- 280- 003- 0000- 6511	Gas & Oil	0	53	0
	01- 280- 201- 0000- 6511	Gas & Oil	0	11	0
DEPT 280	Emergency Management	Revenue	19,194 -	0	19,194 -
		Expend.	49,965	30,039	51,057
		Net	30,771	30,039	31,863

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

390 DEPT Environmental Health (FBL)

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>	
01-390-000-0000-5136	Fbl Licenses	70,500 -	74,403 -	72,000 -	
01-390-000-0000-5537	Primary/Plan Fe	0	415 -	0	
01-390-000-0000-6101	Salaries- Full Time	56,723	39,157	59,000	
01-390-000-0000-6102	Salaries- - Part Time	3,000	0	3,000	
01-390-000-0000-6108	Meals Reimbursed (Taxable)	100	17	100	
01-390-000-0000-6124	Medicare- Employer 1.45%	867	565	910	
01-390-000-0000-6150	Health Insurance- Employer	2,750	0	2,750	
01-390-000-0000-6152	Life Insurance- Employer	85	62	95	
01-390-000-0000-6154	Long Term Disability- Employer	123	104	165	
01-390-000-0000-6159	Pera Co- Or 7.25%	4,254	2,937	4,425	
01-390-000-0000-6165	Fica- Employer 6.20%	3,703	2,415	3,900	
01-390-000-0000-6205	Postage	400	0	400	
01-390-000-0000-6208	Training/Education	500	0	500	
01-390-000-0000-6230	Printing, Publishing & Adv	300	361	300	
01-390-000-0000-6231	Services, Labor, Contracts	0	0	1,000	
01-390-000-0000-6240	Dues	150	90	150	
01-390-000-0000-6250	Telephone	200	10	200	
01-390-000-0000-6302	Car Maintenance	500	46	400	
01-390-000-0000-6330	Transportation & Travel & Parking	50	4	50	
01-390-000-0000-6332	Hotel / Motel Lodging	400	0	400	
01-390-000-0000-6340	Meals	100	0	100	
01-390-000-0000-6352	Insurance	1,246	1,246	1,300	
01-390-000-0000-6353	Workers Compensation Insurance	1,110	1,110	1,200	
01-390-000-0000-6405	Office, Film, And Field Supplies	1,500	494	2,250	
01-390-000-0000-6511	Gas And Oil	1,000	390	1,000	
01-390-000-0000-6820	Refunds	0	219	0	
DEPT 390	Environmental Health (FBL)	<b>Revenue</b>	70,500 -	74,818 -	72,000 -
		<b>Expend.</b>	79,061	49,227	83,595
		<b>Net</b>	8,561	25,591 -	11,595

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

391 DEPT Solid Waste

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-391-000-0000-5001	Taxes	210,014 -	0	245,306 -
01-391-000-0000-5137	Solid Waste License	1,000 -	100 -	1,200 -
01-391-000-0000-5545	Household Hazardous Waste	6,000 -	2,978 -	3,000 -
01-391-000-0000-5760	Donations	0	1,500 -	0
01-391-000-0000-5840	Misc Receipts	0	1,891 -	0
01-391-000-0000-5947	Planned Use of Fund Balance	45,000 -	0	55,800 -
01-391-000-0000-6101	Salaries- Full Time	134,438	94,007	139,500
01-391-000-0000-6102	Salaries- - Part Time	4,000	0	3,825
01-391-000-0000-6108	Meals Reimbursed (Taxable)	100	28	100
01-391-000-0000-6109	Overtime- Salaries	1,000	306	1,000
01-391-000-0000-6124	Medicare- Employer 1.45%	2,020	1,338	2,100
01-391-000-0000-6148	Employer Deduct Contribution- HS/	3,390	2,260	3,400
01-391-000-0000-6150	Health Insurance- Employer	9,678	6,336	10,300
01-391-000-0000-6152	Life Insurance- Employer	38	38	60
01-391-000-0000-6154	Long Term Disability- Employer	223	242	400
01-391-000-0000-6159	Pera Co- Or 7.25%	10,160	6,904	10,550
01-391-000-0000-6165	Fica- Employer 6.20%	8,634	5,720	8,950
01-391-000-0000-6205	Postage	500	0	500
01-391-000-0000-6208	Training/Education	200	0	200
01-391-000-0000-6230	Printing, Publishing & Adv	2,000	2,502	2,500
01-391-000-0000-6231	Services, Labor, & Minor Contracts	16,000	14,172	17,000
01-391-000-0000-6240	Dues	300	325	300
01-391-000-0000-6241	Registration Fee	1,000	155	1,200
01-391-000-0000-6250	Telephone	1,000	400	1,000
01-391-000-0000-6302	Car Maintenance	500	406	500
01-391-000-0000-6330	Transportation & Travel & Parking	200	56	250
01-391-000-0000-6332	Hotel / Motel Lodging	1,200	149	1,200
01-391-000-0000-6340	Meals	100	31	100
01-391-000-0000-6352	Insurance	1,485	1,485	1,500
01-391-000-0000-6353	Workers Compensation Insurance	2,677	2,677	2,700
01-391-000-0000-6405	Office & Film Supplies	2,500	958	2,500
01-391-000-0000-6511	Gas And Oil	400	224	400
01-391-000-0000-6620	Auto	15,000	18,044	0
01-391-000-0000-6800	Miscellaneous(Promotional)	1,000	447	1,000
01-391-060-0000-5392	Score State Grant	67,729 -	33,864 -	67,729 -
01-391-060-0000-6360	Recycling Contract	110,000	81,231	160,000

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 01 FUND General Fund  
 391 DEPT Solid Waste

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

			ADOPTED	2019	PROPOSED	
			<u>2019</u>	<u>Thru Aug.</u>	<u>2020</u>	
				<u>Mo. 01 - 08</u>		
<u>Account Number</u>	<u>Account Description</u>					
DEPT 391	Solid Waste		<b>Revenue</b>	329,743 -	40,333 -	373,035 -
			<b>Expend.</b>	329,743	240,441	373,035
			<b>Net</b>	0	200,108	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

392 DEPT Water Wells

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01-392-000-0000-5546	Drinking Water Test Fees	10,000 -	6,800 -	11,000 -
01-392-000-0000-6102	Wages- Part Time	2,000	0	2,000
01-392-000-0000-6231	Services, Labor, Contracts	1,500	0	1,000
01-392-000-0000-6405	Office & Film Supplies	3,000	1,746	3,000
DEPT 392 Water Wells	<b>Revenue</b>	10,000 -	6,800 -	11,000 -
	<b>Expend.</b>	6,500	1,746	6,000
	<b>Net</b>	3,500 -	5,054 -	5,000 -

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

500 DEPT Library And Historical Society

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01- 500- 500- 0000- 6350	Library Per Diem	0	420	0
01- 500- 500- 0000- 6801	Library Appropriations	233,220	233,220	236,698
01- 500- 501- 0000- 6352	Historical Society Insurance	3,000	3,141	3,200
01- 500- 501- 0000- 6353	Historical Society Workers Compen	50	50	50
01- 500- 501- 0000- 6801	Historical Society Appropriations	16,500	8,250	18,500
01- 500- 502- 0000- 6848	CARE Approp	37,900	37,900	37,900
DEPT 500 Library And Historical Society	Revenue	0	0	0
	Expend.	290,670	282,981	296,348
	Net	290,670	282,981	296,348

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 01 FUND General Fund  
 520 DEPT Parks

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

			ADOPTED	2019	PROPOSED
			2019	<u>Thru Aug.</u>	<u>2020</u>
				<u>Mo. 01 - 08</u>	
<u>Account Number</u>	<u>Account Description</u>				
01- 520- 000- 0000- 6352	Insurance		0	2,357	0
01- 520- 000- 0000- 6353	Workers Compensation Insurance		0	1,654	0
DEPT 520 Parks	Revenue		0	0	0
	Expend.		0	4,011	0
	Net		0	4,011	0

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

600 DEPT Ag Society, Soil & Water, Ag Inspect

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01- 600- 550- 0000- 6352	Ag Society Insurance	4,000	4,350	4,500
01- 600- 550- 0000- 6353	Ag Societyworkers Compensation L	50	0	50
01- 600- 550- 0000- 6801	Ag Society Appropriations	10,000	10,000	10,000
01- 600- 550- 0000- 6843	Ag Society Capital Improvements	10,000	10,000	0
01- 600- 552- 0000- 6350	SRW Per Diem	140	175	140
01- 600- 552- 0000- 6801	Soil & Water Appropriations	98,034	98,034	84,834
01- 600- 552- 0000- 6836	Soil & Water Snake River Watershec	10,079	10,079	10,079
01- 600- 552- 0000- 6847	Mississippi Headwaters Board	1,500	1,500	1,500
<b>DEPT 600</b>	<b>Ag Society, Soil &amp; Water, Ag Inspect</b>			
	<b>Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expend.</b>	<b>133,803</b>	<b>134,138</b>	<b>111,103</b>
	<b>Net</b>	<b>133,803</b>	<b>134,138</b>	<b>111,103</b>

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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

601 DEPT Extension

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
01- 601- 000- 0000- 5840	4- H Program Reimbursements	0	0	1,300 -
01- 601- 000- 0000- 6205	Postage	600	111 -	600
01- 601- 000- 0000- 6230	Printing, Publishing & Adv	100	0	100
01- 601- 000- 0000- 6231	Services & Charges	450	66	450
01- 601- 000- 0000- 6250	Telephone	250	10	250
01- 601- 000- 0000- 6262	Univ Of Minn Contracts	76,280	37,231	79,309
01- 601- 000- 0000- 6330	Transportation (Employees)	100	0	100
01- 601- 000- 0000- 6332	Hotel / Motel Lodging	150	0	150
01- 601- 000- 0000- 6340	Meals	50	0	50
01- 601- 000- 0000- 6350	Per Diem	825	105	825
01- 601- 000- 0000- 6360	Extension Comm Expenses (Not Per	150	66	150
01- 601- 000- 0000- 6405	Office Supplies	1,000	75	2,000
01- 601- 000- 0000- 6625	Office Equipment	1,000	0	1,000
<b>DEPT 601 Extension</b>	<b>Revenue</b>	<b>0</b>	<b>0</b>	<b>1,300-</b>
	<b>Expend.</b>	<b>80,955</b>	<b>37,442</b>	<b>84,984</b>
	<b>Net</b>	<b>80,955</b>	<b>37,442</b>	<b>83,684</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

700 DEPT Promotion,AEOA Tran,Airport,RC&D,Tourism

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
01- 700- 903- 0000- 6800		Aitkin Airport Appropriation	14,107	7,054	14,107
01- 700- 903- 0000- 6801		Mcgregor Airport Appropriation	13,900	6,950	14,600
01- 700- 909- 0000- 6800		Tourism Miscellaneous	0	5,369	0
01- 700- 909- 0000- 6801		Appropriations- Grant	10,000	2,000	10,000
DEPT 700	Promotion,AEOA Tran,Airport,RC&D,Touri:	Revenue	0	0	0
		Expend.	38,007	21,373	38,707
		Net	38,007	21,373	38,707

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

711 DEPT Economic Development

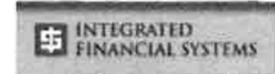
ADOPTED	2019	PROPOSED
<u>2019</u>	<u>Thru Aug.</u>	<u>2020</u>
	<u>Mo. 01 - 08</u>	

<u>Account Number</u>	<u>Account Description</u>			
01-711-000-0000-5840	Misc Receipts	1,000 -	50,000 -	1,000 -
01-711-000-0000-5947	Intergovernmental Transfer	60,593 -	0	0
01-711-000-0000-5948	Transfer in from other fund.	0	0	63,094 -
01-711-000-0000-6101	Salaries- Full Time	79,927	22,070	83,137
01-711-000-0000-6108	Meals Reimbursed (Taxable)	0	8	0
01-711-000-0000-6124	Medicare- Employer 1.45%	1,159	321	1,205
01-711-000-0000-6148	Employer Deduct Contribution- HS:	2,260	603	2,260
01-711-000-0000-6150	Health Insurance- Employer	6,452	1,690	6,843
01-711-000-0000-6152	Life Insurance- Employer	85	25	93
01-711-000-0000-6154	Long Term Disability- Employer	174	59	229
01-711-000-0000-6159	Pera Co- Or 7.25%	5,995	1,655	6,235
01-711-000-0000-6165	Fica- Employer 6.20%	4,956	1,373	5,154
01-711-000-0000-6205	Postage	50	0	50
01-711-000-0000-6240	Dues/Assoc Fees	300	366	300
01-711-000-0000-6241	Registration Fee	120	18	120
01-711-000-0000-6250	Telephone	150	5	150
01-711-000-0000-6303	Mcnight/Blandin Grant Expenses	0	750	0
01-711-000-0000-6330	Transportation/Travel/Parking (Ow	0	0	100
01-711-000-0000-6332	Hotel / Motel Lodging	200	0	100
01-711-000-0000-6340	Meals Reimbursed Non- Taxable	100	0	100
01-711-000-0000-6352	Insurance	186	186	206
01-711-000-0000-6353	Workers Compensation Insurance	104	104	124
01-711-000-0000-6405	Office & Computer Supplies	50	18	50
01-711-000-0000-6511	Gas And Oil	200	70	200

DEPT	711	Economic Development	Revenue	61,593 -	50,000 -	64,094 -
			Expend.	102,468	29,321	106,656
			Net	40,875	20,679 -	42,562
FUND	01	General Fund	Revenue	14,287,720 -	2,159,774 -	14,684,149 -
			Expend.	14,287,720	8,957,281	14,674,070
			Net	0	6,797,507	10,079 -

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# Aitkin County



## USER- SELECTED BUDGET REPORT

03 FUND Road & Bridge

Report Basis: Cash

301 DEPT R&B Administration

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
03-301-000-0000-6101	Salaries- Full Time	342,407	241,031	357,994
03-301-000-0000-6108	Meals Reimbursed (Taxable)	200	41	150
03-301-000-0000-6124	Medicare- Employer 1.45%	4,965	3,283	5,191
03-301-000-0000-6148	Employer Deduct Contribution- HS/	12,040	8,197	12,040
03-301-000-0000-6150	Health Insurance- Employer	48,621	32,184	51,426
03-301-000-0000-6152	Life Insurance- Employer	294	215	317
03-301-000-0000-6154	Long Term Disability- Employer	669	428	739
03-301-000-0000-6159	Pera Employer 7.25%	24,755	17,182	25,924
03-301-000-0000-6165	Fica- Employer 6.20%	21,229	14,039	22,196
03-301-000-0000-6205	Postage	1,000	648	1,200
03-301-000-0000-6240	Dues	3,050	3,060	3,070
03-301-000-0000-6241	Fees/Prof/Misc	1,500	1,214	1,500
03-301-000-0000-6296	Meeting Expense/Physicals	2,000	1,236	2,000
03-301-000-0000-6300	Service Contracts	13,490	10,151	13,790
03-301-000-0000-6352	Insurance	49,129	51,324	52,800
03-301-000-0000-6353	Workers Compensation Insurance	5,113	5,114	5,250
03-301-000-0000-6400	Supplies And Materials	5,000	3,961	5,000
<b>DEPT 301 R&amp;B Administration</b>	<b>Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expend.</b>	<b>535,462</b>	<b>393,308</b>	<b>560,587</b>
	<b>Net</b>	<b>535,462</b>	<b>393,308</b>	<b>560,587</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

03 FUND Road & Bridge

Report Basis: Cash

302 DEPT R&B Engineering/Construction

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
03-302-000-0000-6101	Salaries- Full Time	325,420	222,838	382,295
03-302-000-0000-6102	Salaries- - Part Time	7,457	0	7,420
03-302-000-0000-6108	Meals Reimbursed (Taxable)	100	50	100
03-302-000-0000-6109	Overtime- Salaries	42,903	6,078	47,962
03-302-000-0000-6124	Medicare- Employer 1.45%	5,448	3,217	6,347
03-302-000-0000-6148	Employer Deduct Contribution- HS/	2,260	1,507	2,260
03-302-000-0000-6150	Health Insurance- Employer	73,052	43,824	73,443
03-302-000-0000-6152	Life Insurance- Employer	379	305	503
03-302-000-0000-6154	Long Term Disability- Employer	521	234	1,072
03-302-000-0000-6159	Pera Employer 7.25%	27,626	17,167	32,269
03-302-000-0000-6165	Fica- Employer 6.20%	23,298	13,757	27,135
03-302-000-0000-6296	Meeting Expense/Physicals	2,500	5,320	5,000
03-302-000-0000-6353	Workers Compensation Insurance	2,452	2,452	2,550
03-302-000-0000-6411	Safety Footwear	725	202	725
03-302-000-0000-6449	Rd/Br Engr. Supplies	6,000	3,954	6,000
<b>DEPT 302</b>	<b>R&amp;B Engineering/Construction</b>	<b>Revenue</b>	<b>0</b>	<b>0</b>
		<b>Expend.</b>	<b>520,141</b>	<b>595,081</b>
		<b>Net</b>	<b>520,141</b>	<b>595,081</b>

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# Aitkin County

## USER- SELECTED BUDGET REPORT



03 FUND Road & Bridge

Report Basis: Cash

303 DEPT R&B Highway Maintenance

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
03-303-000-0000-6101	Salaries- Full Time	977,957	668,748	1,029,122
03-303-000-0000-6102	Salaries- - Part Time	30,547	12,272	20,348
03-303-000-0000-6108	Meals Reimbursed (Taxable)	100	3	0
03-303-000-0000-6109	Overtime- Salaries	49,900	38,849	52,562
03-303-000-0000-6124	Medicare- Employer 1.45%	15,350	10,092	15,979
03-303-000-0000-6148	Employer Deduct Contribution- HS/	2,260	1,507	2,260
03-303-000-0000-6150	Health Insurance- Employer	246,212	161,524	259,923
03-303-000-0000-6152	Life Insurance- Employer	1,384	962	1,585
03-303-000-0000-6154	Long Term Disability- Employer	2,127	616	2,836
03-303-000-0000-6159	Pera Employer 7.25%	77,087	52,166	81,126
03-303-000-0000-6165	Fica- Employer 6.20%	65,622	43,151	68,328
03-303-000-0000-6254	Utilities	55,000	36,717	55,000
03-303-000-0000-6296	Meeting Expense/Physicals	2,000	2,312	2,000
03-303-000-0000-6297	Shop Fuel	17,000	21,531	20,000
03-303-000-0000-6298	Shop Maintenance	54,000	29,944	54,000
03-303-000-0000-6352	Insurance	5,297	5,297	5,450
03-303-000-0000-6353	Workers Compensation Insurance	48,441	48,441	49,900
03-303-000-0000-6411	Safety Footwear	2,465	833	2,465
03-303-000-0000-6513	Motor Fuel & Lubricants	222,400	156,182	226,480
03-303-000-0000-6514	Pavement Striping	46,355	45,995	52,265
03-303-000-0000-6515	Culverts	30,000	52,729	37,000
03-303-000-0000-6516	Signs & Posts	12,000	9,899	15,000
03-303-000-0000-6517	Asphalt,Crackfiller,Tack Oil,Etc	30,000	36,676	54,000
03-303-000-0000-6518	De- Icing Salt	96,260	50,998	144,400
03-303-000-0000-6519	Gravel & Royalties	130,000	0	120,000
03-303-000-0000-6520	Calcium Chloride Dust Control	196,488	228,253	240,000
03-303-000-0000-6521	Maintenance Supplies	355,000	55,444	225,000
03-303-000-0000-6524	Winter Sand	30,000	0	25,000
03-303-000-0000-6590	Repair & Maintenance Supplies	225,000	175,355	225,000
03-303-000-0000-6825	Maintenance Agreements	32,000	32,242	32,000
03-303-000-0000-6830	Twp Road Allotment Gas Tax	452,000	437,020	495,000
<b>DEPT 303 R&amp;B Highway Maintenance</b>	<b>Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expend.</b>	<b>3,510,252</b>	<b>2,415,758</b>	<b>3,614,029</b>
	<b>Net</b>	<b>3,510,252</b>	<b>2,415,758</b>	<b>3,614,029</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

03 FUND Road & Bridge

Report Basis: Cash

307 DEPT R&B Capital Infrastructure

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
03-307-000-0000-5001	Taxes, Aids, Etc.	600,000 -	0	600,000 -
03-307-000-0000-5841	Federal Transportation Funds	124,000 -	9,201 -	0
03-307-000-0000-5846	Town Bridge Funds	40,000 -	157,548 -	245,000 -
03-307-000-0000-5850	St Aid- Reg Construction Funds	3,541,000 -	630,764 -	2,779,700 -
03-307-000-0000-5851	St Aid- Mun Construction Funds	20,000 -	8,182 -	160,000 -
03-307-000-0000-5854	Township/City/Private Funds	0	0	30,500 -
03-307-000-0000-5864	Turnback Revenue	70,000 -	0	0
03-307-000-0000-5947	Transfer In	0	0	512,500 -
03-307-000-0000-6230	Printing & Publishing	1,000	1,314	1,700
03-307-000-0000-6260	Professional Services	260,000	48,239	96,000
03-307-000-0000-6262	Contract Payments	3,574,000	516,135	3,813,000
03-307-000-0000-6295	Utility Moves	30,000	0	0
03-307-000-0000-6311	Transfer to Fund Balance	477,244	0	0
03-307-000-0000-6362	Right Of Way	50,000	284,766	417,000
DEPT 307 R&B Capital Infrastructure	<b>Revenue</b>	4,395,000 -	805,695 -	4,327,700 -
	<b>Expend.</b>	4,392,244	850,454	4,327,700
	<b>Net</b>	2,756 -	44,759	0

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## USER- SELECTED BUDGET REPORT



03 FUND Road & Bridge

Report Basis: Cash

308 DEPT R&B Equipment & Facilities

		<u>ADOPTED</u>	<u>2019</u>	<u>PROPOSED</u>
		<u>2019</u>	<u>Thru Aug.</u>	<u>2020</u>
			<u>Mo. 01 - 08</u>	
<u>Account Number</u>	<u>Account Description</u>			
03- 308- 000- 0000- 5001	Taxes, Aids, Etc.	605,000 -	0	616,400 -
03- 308- 000- 0000- 6600	Capital Outlay- Facilities	605,000	717,797	616,400
DEPT 308	R&B Equipment & Facilities	Revenue 605,000 -	0	616,400 -
		Expend. 605,000	717,797	616,400
		Net 0	717,797	0
FUND 03	Road & Bridge	Revenue 5,000,000 -	805,695 -	4,944,100 -
		Expend. 9,563,099	4,698,222	9,713,797
		Net 4,563,099	3,892,527	4,769,697

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# Aitkin County



## USER- SELECTED BUDGET REPORT

04 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

421 DEPT Unorganized Road & Bridge

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
04- 421- 000- 0000- 5001	Property Taxes- Current	46,000 -	0	46,000 -
04- 421- 000- 0000- 5116	1/2 Beer License Unorganized	0	20 -	0
04- 421- 000- 0000- 6801	Appropriations	46,000	0	46,000
DEPT 421 Unorganized Road & Bridge	Revenue	46,000-	20-	46,000-
	Expend.	46,000	0	46,000
	Net	0	20-	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

04 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

422 DEPT Unorganized Fire

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
04- 422- 000- 0000- 5001	Property Taxes- Current	42,050 -	0	42,050 -
04- 422- 000- 0000- 6801	Appropriations	42,050	34,704	42,050
DEPT 422 Unorganized Fire	<b>Revenue</b>	42,050 -	0	42,050 -
	<b>Expend.</b>	42,050	34,704	42,050
	<b>Net</b>	0	34,704	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

04 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

423 DEPT Unorganized Cemetary

	ADOPTED 2019	2019 Thru Aug. Mo. 01 - 08	PROPOSED 2020
04- 423- 000- 0000- 5001 Property Taxes- Current	2,700 -	0	2,700 -
04- 423- 000- 0000- 6801 Appropriations	2,700	0	2,700
DEPT 423 Unorganized Cemetary Revenue	2,700-	0	2,700-
Expend.	2,700	0	2,700
Net	0	0	0
FUND 04 Special Revenue(Unorg R&B,Fire,Cemetary) Revenue	90,750-	20-	90,750-
Expend.	90,750	34,704	90,750
Net	0	34,684	0

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## USER- SELECTED BUDGET REPORT



05 FUND Health & Human Services

Report Basis: Cash

257 DEPT Community Corrections

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05- 257- 000- 0000- 6254	Utilities- Gas and Electric	0	2,344	0
05- 257- 000- 0000- 6300	Maintenance- Service Contracts	0	158	0
05- 257- 000- 0000- 6342	Office Equipment Rental/Contracts	0	149	0
05- 257- 000- 0000- 6422	Janitorial Services/Supplies	0	608	0
DEPT 257 Community Corrections	Revenue	0	0	0
	Expend.	0	3,259	0
	Net	0	3,259	0

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## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

390 DEPT Environmental Health (FBL)

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05-390-000-0000-6254	Utilities- Gas and Electric	0	426	0
05-390-000-0000-6300	Maintenance- Service Contracts	0	29	0
05-390-000-0000-6342	Office Equipment Rental/Contracts	0	27	0
05-390-000-0000-6422	Janitorial Services/Supplies	0	111	0
DEPT 390 Environmental Health (FBL)	<b>Revenue</b>	0	0	0
	<b>Expend.</b>	0	593	0
	<b>Net</b>	0	593	0

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## USER- SELECTED BUDGET REPORT



05 FUND Health & Human Services  
400 DEPT Public Health Department

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05-400-000-0000-5001	All Current/Delinquent Taxes	448,515 -	0	468,509 -
05-400-000-0000-5205	In- Lieu	2,100 -	467 -	4,250 -
05-400-400-0402-5313	Lph Grant	27,994 -	8,914 -	27,994 -
05-400-400-0402-5321	MIC Grant	853 -	56 -	350 -
05-400-400-0402-5421	EHDI,BD Grant	0	150 -	150 -
05-400-400-0402-5422	Public Health Emergency Prepare- F	23,200 -	12,920 -	22,010 -
05-400-400-0402-5500	Blood Lead and Other Misc. Reimbu	50 -	30	100 -
05-400-400-0402-5801	Ph Immunizations	500 -	0	500 -
05-400-400-0402-5802	Flu Shots/Pneumvax Fees	25,000 -	19,314 -	27,000 -
05-400-400-0402-5803	Hepatitis B Fees	1,250 -	1,394 -	1,400 -
05-400-400-0402-5804	Mantoux Fees	100 -	159 -	125 -
05-400-400-0402-5832	Misc Immun/Dp&C/Ep/Pan Flu	300 -	1,781 -	500 -
05-400-400-0402-6205	Postage	150	108	165
05-400-400-0402-6208	Staff Development/Training	50	450	50
05-400-400-0402-6231	Services/Labor/Contracts	500	2,137	550
05-400-400-0402-6241	Meeting/Conference Registration F	250	185	400
05-400-400-0402-6301	Rentals	200	0	0
05-400-400-0402-6330	Mileage/Parking	150	121	200
05-400-400-0402-6332	Hotel/Lodging	350	0	350
05-400-400-0402-6335	Gas/Vehicle Fuel Charges	250	105	250
05-400-400-0402-6340	Meal Reimbursement	100	47	100
05-400-400-0402-6401	Vaccine Cost	15,000	1,959 -	20,000
05-400-400-0402-6406	PH Program Related Supplies	200	124	200
05-400-400-0402-6430	DP & C - Medical Supplies	2,000	327	1,000
05-400-401-0000-6809	No. Memorial Ambulance- Aitkin	20,000	15,525	0
05-400-401-0000-6812	Mcgregor Area Ambulance	13,000	13,000	0
05-400-401-0000-6813	Meds- 1 Hill City Ambulance	2,000	910	0
05-400-401-0000-6814	Isle Ambulance/Mille Lacs Health S	2,000	0	0
05-400-410-0413-5422	Wic Federal Grant	62,000 -	109,552 -	70,000 -
05-400-410-0413-6205	Postage	125	98	150
05-400-410-0413-6208	Staff Development/Training	100	0	0
05-400-410-0413-6231	Services/Labor/Contracts	100	0	50
05-400-410-0413-6241	Meeting/Conference Registration F	500	35	600
05-400-410-0413-6250	Telephone	1,390	906	1,390
05-400-410-0413-6301	Wic Space Rentals	360	270	360
05-400-410-0413-6330	Mileage/Parking	750	75	600

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# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services  
400 DEPT Public Health Department

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05-400-410-0413-6332	Hotel/Lodging	500	0	500
05-400-410-0413-6335	Gas/Vehicle Fuel Charges	500	166	400
05-400-410-0413-6340	Meal Reimbursement	50	0	60
05-400-410-0413-6402	Computer/Technology Supplies	240	335	240
05-400-410-0413-6405	Office Supplies	400	325	400
05-400-410-0413-6406	PH Program Related Supplies	1,000	21	1,000
05-400-410-0413-6430	WIC - Medical Supplies	675	539	675
05-400-430-0403-5328	C & Tc State Share	25,785 -	14,344 -	26,076 -
05-400-430-0403-5422	C & Tc Federal Share	25,785 -	14,344 -	26,076 -
05-400-430-0403-6205	Postage	1,110	894	1,250
05-400-430-0403-6231	Services/Labor/Contracts	0	141	0
05-400-430-0403-6330	Mileage/Parking	0	0	75
05-400-430-0403-6335	Gas/Vehicle Fuel Charges	50	68	50
05-400-430-0403-6405	Office Supplies	250	36	250
05-400-430-0403-6406	PH Program Related Supplies	500	287	500
05-400-430-0403-6416	C & TC Outreach Supplies	1,877	771	1,850
05-400-430-0407-6262	Family Planning Services/Methods	2,500	0	2,250
05-400-430-0408-5421	Federal Grants- Family Health- TAN	34,139 -	19,623 -	34,139 -
05-400-430-0408-5422	Federal Grants- Family Health- MCH	17,401 -	18,173 -	23,121 -
05-400-430-0408-5423	Federal Grants- Family Health- Peer	5,000 -	5,042 -	5,000 -
05-400-430-0408-5500	Family Health- Third Party Reimbur	20,000 -	18,646 -	22,000 -
05-400-430-0408-5832	Car Seat/Booster Seat Reimburse	1,000 -	0	500 -
05-400-430-0408-5894	Healthy Starts/Follow A Long	2,592 -	1,296 -	2,024 -
05-400-430-0408-6205	Postage	1,000	321	1,000
05-400-430-0408-6231	Services/Labor/Contracts	100	0	100
05-400-430-0408-6240	Membership/Dues/Association Fee	876	438	875
05-400-430-0408-6241	Meeting/Conference Registration F	200	0	200
05-400-430-0408-6250	Telephone	727	528	725
05-400-430-0408-6330	Mileage/Parking	500	556	600
05-400-430-0408-6332	Hotel/Lodging	500	0	400
05-400-430-0408-6335	Gas/Vehicle Fuel Charges	500	153	400
05-400-430-0408-6340	Meal Reimbursement	200	0	200
05-400-430-0408-6406	PH Program Related Supplies	1,500	495	1,500
05-400-430-0408-6416	Educational Supplies/Follow A Lon	1,000	285	1,000
05-400-440-0410-5325	MA*STLTSS*LCTS	14,000 -	8,503 -	16,000 -
05-400-440-0410-5425	MA*FELTSS*LCTS	14,000 -	10,086 -	18,000 -

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# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

400 DEPT Public Health Department

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05-400-440-0410-5805	Misc Revenue (Lcts)	500 -	1,830 -	500 -
05-400-440-0410-5832	Misc. Revenue	0	4,456 -	0
05-400-440-0410-6101	PH Admin Salaries	124,067	85,911	129,531
05-400-440-0410-6108	Meals Reimbursed Taxable	50	27	50
05-400-440-0410-6109	Salaries Overtime	0	0	150
05-400-440-0410-6124	Medicare Employer	1,798	1,155	1,880
05-400-440-0410-6148	Employer Deduct Contribution- HS	6,152	4,101	6,152
05-400-440-0410-6150	Health Insurance Employer	22,812	15,208	25,654
05-400-440-0410-6152	Life Insurance- Employer	173	125	188
05-400-440-0410-6154	Long Term Disability	269	226	355
05-400-440-0410-6159	Pera Employer	9,302	6,420	9,726
05-400-440-0410-6165	Fica Employer 6.2%	7,690	4,938	8,040
05-400-440-0410-6205	Postage	750	1,337	1,000
05-400-440-0410-6208	Staff Development/Training	500	203	400
05-400-440-0410-6231	Services/Labor/Contracts	3,000	1,866	3,500
05-400-440-0410-6239	Software Fees/License Fees	8,000	343	8,000
05-400-440-0410-6240	Membership/Dues/Association Fee	1,400	0	1,450
05-400-440-0410-6241	Meeting/Conference Registration F	500	660	700
05-400-440-0410-6250	Telephone	2,600	978	2,600
05-400-440-0410-6254	Utilities- Gas and Electric	5,500	2,984	5,620
05-400-440-0410-6278	H & HS Advisory Committee	1,000	444	1,000
05-400-440-0410-6300	Maintenance/Service Contracts	13,200	6,765	13,350
05-400-440-0410-6301	Equipment Lease/Space Rental	6,300	4,282	6,450
05-400-440-0410-6330	Mileage/Parking	300	358	300
05-400-440-0410-6332	Hotel/Lodging	1,000	628	1,150
05-400-440-0410-6333	Allocated Admin Mileage/Motorpoc	10,300	36	10,200
05-400-440-0410-6335	Gas/Vehicle Fuel Charges	400	73	350
05-400-440-0410-6340	Meal Reimbursement	150	37	125
05-400-440-0410-6352	Insurance- Vehicles/Equipment/Lia	2,447	2,447	2,500
05-400-440-0410-6353	Workers Comp Insurance	6,131	6,131	6,200
05-400-440-0410-6402	Computer/Technology Supplies	4,240	243	832
05-400-440-0410-6405	Office Supplies	3,200	880	3,500
05-400-440-0410-6406	PH Program Related Supplies	1,200	912	1,000
05-400-440-0410-6422	Janitorial Services/Supplies	1,200	774	1,375
05-400-440-0410-6450	Small Equipment: Telephones,Chai	4,000	74	4,500
05-400-440-0410-6605	Building & Structure Related Expen	8,000	0	3,056

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## USER- SELECTED BUDGET REPORT



05 FUND Health & Human Services

Report Basis: Cash

400 DEPT Public Health Department

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>	
05-400-440-0410-6630	Miscellaneous- Capital Expense	0	0	10,496	
05-400-440-0411-6101	PH Salaries	450,207	259,424	454,632	
05-400-440-0411-6108	Meals Reimbursed Taxable	50	76	100	
05-400-440-0411-6124	Medicare Employer	6,528	3,509	6,592	
05-400-440-0411-6148	Employer Deduct Contribution- HS/	20,310	11,898	21,310	
05-400-440-0411-6150	Health Insurance Employer - Ph Nu	68,249	39,320	80,443	
05-400-440-0411-6152	Life Insurance- Employer - Ph Nurs	550	336	598	
05-400-440-0411-6154	Long Term Disability	971	693	1,239	
05-400-440-0411-6159	Pera Employer	33,766	19,457	34,097	
05-400-440-0411-6165	Fica Employer - Nurse	27,913	15,004	28,187	
05-400-450-0451-5313	Lph Grant	27,994 -	8,914 -	27,994 -	
05-400-450-0451-5319	Health Ed State Grants	52,217 -	39,498 -	52,217 -	
05-400-450-0451-5832	Misc Health Ed Grants	1,500 -	4,383 -	1,500 -	
05-400-450-0451-6205	Postage	3,000	2,486	3,250	
05-400-450-0451-6231	Services/Labor/Contracts	8,000	2,216	8,000	
05-400-450-0451-6241	Meeting/Conference Registration F	400	299	450	
05-400-450-0451-6301	Equipment Lease/Space Rental	200	175	175	
05-400-450-0451-6330	Mileage/Parking	75	235	300	
05-400-450-0451-6332	Hotel/Lodging	300	0	350	
05-400-450-0451-6335	Gas/Vehicle Fuel Charges	200	73	225	
05-400-450-0451-6340	Meal Reimbursement	50	21	75	
05-400-450-0451-6405	Office Supplies	150	60	200	
05-400-450-0451-6406	PH Program Related Supplies	5,000	441	5,500	
<b>DEPT 400</b>	<b>Public Health Department</b>	<b>Revenue</b>	<b>833,775 -</b>	<b>323,815 -</b>	<b>878,035 -</b>
		<b>Expend.</b>	<b>959,830</b>	<b>545,112</b>	<b>960,018</b>
		<b>Net</b>	<b>126,055</b>	<b>221,297</b>	<b>81,983</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

420 DEPT Income Maintenance

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05-420-000-0000-5001	All Current/Delinquent Taxes	925,063 -	0	966,300 -
05-420-600-0000-5205	In- Lieu	3,300 -	734 -	7,500 -
05-420-600-0000-5320	Periodic Data Match	7,927 -	7,768 -	7,500 -
05-420-600-0000-5321	State Grants- Admin	2,000 -	225 -	1,000 -
05-420-600-0000-5421	TANF Income Maintenance Admin	44,000 -	26,614 -	44,000 -
05-420-600-0000-5422	Title IV- E Income Maintenance Adr	2,500 -	2,609 -	3,250 -
05-420-600-0000-5423	SCHIP MN Care Direct	0	118 -	0
05-420-600-0000-5832	Misc Recoveries	8,000 -	19,209 -	9,000 -
05-420-600-0000-5860	Juror Reimbursement	0	20 -	0
05-420-600-4800-6101	Admin Salaries	234,733	137,149	241,768
05-420-600-4800-6108	Meals Reimbursed Taxable	45	9	45
05-420-600-4800-6109	Salaries Overtime	0	0	250
05-420-600-4800-6124	Medicare Employer	3,404	1,877	3,509
05-420-600-4800-6148	Employer Deduct Contribution- HS	13,499	6,842	13,499
05-420-600-4800-6150	Im O/Head Admin Health Ins	50,399	24,075	56,420
05-420-600-4800-6152	Im O/Head Admin Life Ins	366	203	397
05-420-600-4800-6154	Long Term Disability	510	360	671
05-420-600-4800-6159	Pera Employer	17,605	10,238	18,151
05-420-600-4800-6165	Im O/Head Admin Fica	14,553	8,024	15,005
05-420-600-4800-6205	Postage	7,000	5,364	9,500
05-420-600-4800-6208	Staff Development/Training	500	214	500
05-420-600-4800-6231	Services/Labor/Contracts	12,000	3,261	12,000
05-420-600-4800-6239	Software Fees/License Fees	26,000	24,468	28,000
05-420-600-4800-6240	Membership/Dues/Association Fee	900	200	900
05-420-600-4800-6241	Meeting/Conference Registration F	3,250	2,097	3,300
05-420-600-4800-6250	Telephone	6,300	1,588	6,200
05-420-600-4800-6254	Utilities- Gas and Electric	13,000	6,180	12,000
05-420-600-4800-6263	Contract Legal Services- Fraud	800	736	800
05-420-600-4800-6265	Sheriff - Fraud Investigation	500	135	500
05-420-600-4800-6278	H & HS Advisory Committee	2,200	916	2,200
05-420-600-4800-6300	Maintenance/Service Contracts	6,000	2,560	5,600
05-420-600-4800-6301	Equipment Lease/Space Rental	2,700	1,503	2,800
05-420-600-4800-6330	Mileage/Parking	150	0	150
05-420-600-4800-6332	Hotel/Lodging	3,000	711	3,000
05-420-600-4800-6333	Allocated Admin Mileage/Motorpor	3,250	74	3,500
05-420-600-4800-6335	Gas/Vehicle Fuel Charges	550	212	575

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# Aitkin County

## USER- SELECTED BUDGET REPORT



05 FUND Health & Human Services

Report Basis: Cash

420 DEPT Income Maintenance

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05- 420- 600- 4800- 6340	Meal Reimbursement	500	32	450
05- 420- 600- 4800- 6352	Insurance- Vehicles/Equipment/Lia	5,048	5,048	5,500
05- 420- 600- 4800- 6353	Workers Comp Insurance	2,006	2,005	2,100
05- 420- 600- 4800- 6402	Computer/Technology Supplies	8,745	1,458	8,716
05- 420- 600- 4800- 6405	Office Supplies	5,000	2,006	5,000
05- 420- 600- 4800- 6422	Janitorial Services/Supplies	3,000	1,603	2,800
05- 420- 600- 4800- 6450	Small Equipment: Telephones,Chai	4,750	1,204	5,000
05- 420- 600- 4800- 6605	Building & Structure Related Expen	16,500	0	6,303
05- 420- 600- 4800- 6630	Miscellaneous- Capital Expense	0	0	21,648
05- 420- 600- 4820- 6101	IM RMS Salaries	459,528	341,832	478,288
05- 420- 600- 4820- 6108	Meals Reimbursed Taxable	50	14	50
05- 420- 600- 4820- 6109	Salaries Overtime	500	192	500
05- 420- 600- 4820- 6124	Medicare Employer	6,680	4,624	6,942
05- 420- 600- 4820- 6148	Employer Deduct Contribution- HS	29,580	17,561	28,580
05- 420- 600- 4820- 6150	Im Rms Health Insurance Employer	95,126	67,641	94,129
05- 420- 600- 4820- 6152	Im Rms Life Insurance- Employer	854	685	934
05- 420- 600- 4820- 6154	Long Term Disability	983	898	1,293
05- 420- 600- 4820- 6159	Pera Employer	34,555	25,377	35,909
05- 420- 600- 4820- 6165	Im Rms Employer Fica	28,565	19,772	29,685
05- 420- 610- 0000- 5836	Afdc/Mfip Recoveries- Maxis	6,000 -	798 -	6,000 -
05- 420- 610- 4100- 6011	County Share- Afdc/Mfip	4,320	170	4,320
05- 420- 610- 4800- 6800	Program Expenses- Direct Charge	250	60	250
05- 420- 620- 0000- 5322	State Grants- Programs Ga	1,500 -	0	750 -
05- 420- 620- 0000- 5836	Ga Recoveries - Maxis	1,000 -	1,314 -	1,000 -
05- 420- 620- 4100- 6011	County Share - Ga	9,000	11,570	10,000
05- 420- 620- 4400- 6025	State Share- GAMC	0	944	50
05- 420- 630- 0000- 5421	Food Support Direct Admin Aid	127,000 -	84,135 -	127,000 -
05- 420- 630- 0000- 5836	Food Support Recoveries- Maxis	2,500 -	1,178 -	2,500 -
05- 420- 630- 4100- 6011	County Share- Food Support	2,500	680	2,000
05- 420- 630- 4800- 6800	Other Expenses - Direct Charge	100	60	100
05- 420- 640- 0000- 5328	Child Support Incentives - State	4,250 -	3,635 -	4,250 -
05- 420- 640- 0000- 5421	Title IV- D Child Support Admin	350,000 -	195,024 -	330,000 -
05- 420- 640- 0000- 5423	Titile IV- D Child Support Incentive	40,000 -	25,817 -	38,000 -
05- 420- 640- 0000- 5832	Recoveries Child Support	1,000 -	1,238 -	1,500 -
05- 420- 640- 4800- 6205	Postage	2,500	1,750	2,750
05- 420- 640- 4800- 6208	Staff Development/Training	0	0	100

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# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

420 DEPT	Income Maintenance	ADOPTED 2019	2019 Thru Aug. Mo. 01 - 08	PROPOSED 2020
<u>Account Number</u>	<u>Account Description</u>			
05-420-640-4800-6231	Services/Labor/Contracts	2,000	1,309	1,500
05-420-640-4800-6239	Software Fees/License Fees	0	0	100
05-420-640-4800-6241	Meeting/Conference Registration Fe	600	1,409	650
05-420-640-4800-6250	Telephone	1,500	369	1,750
05-420-640-4800-6263	Contract Legal Services Iv- D	28,000	15,105	25,500
05-420-640-4800-6270	Aitkin Co Sheriff Fees Iv- D	1,000	960	1,250
05-420-640-4800-6300	Maintenance/Service Contracts	650	378	750
05-420-640-4800-6301	Equipment Lease/Space Rental	2,400	1,559	2,400
05-420-640-4800-6330	Mileage/Parking	150	216	150
05-420-640-4800-6332	Hotel/Lodging	375	437	500
05-420-640-4800-6333	Allocated Admin Mileage/Motorpoc	950	0	1,200
05-420-640-4800-6335	Gas/Vehicle Fuel Charges	200	123	200
05-420-640-4800-6340	Meal Reimbursement	100	160	150
05-420-640-4800-6379	Other Iv- D Charges	2,500	2,068	2,500
05-420-640-4800-6397	Genetic Tests Iv- D	1,500	1,061	1,500
05-420-640-4800-6402	Computer/Technology Supplies	2,500	1,896	3,750
05-420-640-4800-6405	Office Supplies	1,200	108	1,200
05-420-640-4800-6450	Small Equipment: Telephones,Chair	2,970	835	3,000
05-420-640-4820-6101	CS Salaries	296,117	176,431	236,725
05-420-640-4820-6108	Meals Reimbursed Taxable	100	30	100
05-420-640-4820-6109	Salaries Overtime	1,200	1,997	1,000
05-420-640-4820-6124	Medicare Employer	4,294	2,358	3,447
05-420-640-4820-6148	Employer Deduct Contribution- HS:	16,560	8,490	14,300
05-420-640-4820-6150	Health Insurance Employer	58,413	29,007	52,124
05-420-640-4820-6152	Life Insurance- Employer	417	265	467
05-420-640-4820-6154	Long Term Disability	644	313	651
05-420-640-4820-6157	Retiree Health	0	1,536	6,145
05-420-640-4820-6159	Pera Employer	22,209	12,427	17,829
05-420-640-4820-6165	Fica Employer	18,359	10,083	14,739
05-420-650-0000-5322	MA Medical Support State Incentive	105,000 -	71,106 -	105,000 -
05-420-650-0000-5421	Medical Assistance Admin Aid	260,000 -	175,745 -	255,000 -
05-420-650-0000-5422	MA Medical Support Fed Incentive	90,000 -	55,603 -	90,000 -
05-420-650-0000-5500	PMAP Mileage Reimbursement	15,000 -	1,532 -	12,500 -
05-420-650-0000-5828	County Burial Recoveries	2,000 -	1,016 -	2,000 -
05-420-650-0000-5832	MA Recoveries	5,000 -	2,530 -	5,000 -
05-420-650-0000-5836	MA Estate Recoveries	125,000 -	174,497 -	125,000 -

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# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

420 DEPT Income Maintenance

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05-420-650-4400-6020	Medicare Premium Reimbursement	25,000	21,192	26,500
05-420-650-4400-6022	MA CEHI Reimbursement	140,000	108,137	145,000
05-420-650-4400-6025	State/Fed Share - MA	90,000	108,009	95,000
05-420-650-4400-6210	Medical Assistance - Admin Charge	15,000	0	15,000
05-420-650-4400-6212	MA PMAP Access	18,000	4,871	15,000
05-420-650-4401-6210	MA Access- Individual(Vested Inter)	5,500	5,759	2,000
05-420-650-4402-6210	MA Access- Licensed Foster Parent	950	520	0
05-420-650-4403-6210	MA Access- Volunteer	1,200	222	0
05-420-650-4404-6210	MA Access- Taxi	2,500	1,022	0
05-420-650-4405-6210	MA Access- Meals	200	374	0
05-420-650-4406-6210	MA Access- Lodging	300	2,140	0
05-420-650-4407-6210	MA Access- Parking	25	11	0
05-420-650-4800-6800	Program Expenses Direct Charge Ff	0	286	150
05-420-650-4800-6810	County Burials	35,000	16,320	35,000
05-420-680-0000-5421	Refugee Assistance Admin Aid	225 -	141 -	100 -
DEPT 420	Income Maintenance			
	Revenue	2,128,265 -	852,606 -	2,144,150 -
	Expend.	1,944,437	1,285,975	1,923,864
	Net	183,828 -	433,369	220,286 -

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# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

430 DEPT Social Services

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05-430-000-0000-5001	All Current/Delinquent Taxes	1,429,642 -	0	1,493,373 -
05-430-000-0000-5202	Out of Home Placement MS 260C.01	30,306 -	0	6,093 -
05-430-700-0000-5205	In- Lieu	9,600 -	2,134 -	15,000 -
05-430-700-0000-5322	LTSS * SSTS*ST57	170,000 -	125,415 -	170,000 -
05-430-700-0000-5325	VCAA Block Grant - 53	218,921 -	218,922 -	217,075 -
05-430-700-0000-5421	MA SSTS Admin*54	75,000 -	49,908 -	75,000 -
05-430-700-0000-5422	MA*LTSS*SSTS67	200,000 -	148,772 -	200,000 -
05-430-700-0000-5426	TXX SS Block Grant*56	118,236 -	78,824 -	115,675 -
05-430-700-0000-5828	Mh Initiative	40,000 -	38,354 -	0
05-430-700-0000-5832	Ss Administrative Recoveries	0	15,286 -	1,000 -
05-430-700-0000-5833	Mh Init- Housing	0	180 -	0
05-430-700-4800-6101	Admin Salaries	149,897	103,728	157,624
05-430-700-4800-6108	Meals Reimbursed Taxable	50	14	75
05-430-700-4800-6109	Salaries Overtime	0	0	350
05-430-700-4800-6124	Medicare Employer	2,174	1,424	2,291
05-430-700-4800-6148	Employer Deduct Contribution- HS:	7,293	4,847	7,293
05-430-700-4800-6150	Allocated Admin Health Ins	26,559	17,664	31,774
05-430-700-4800-6152	Allocated Admin Life Ins	169	121	181
05-430-700-4800-6154	Long Term Disability	325	269	429
05-430-700-4800-6159	Pera Employer	11,242	7,705	11,848
05-430-700-4800-6165	Allocated Admin Fica	9,294	6,088	9,794
05-430-700-4800-6205	Postage	5,000	2,815	5,500
05-430-700-4800-6208	Staff Development/Training	1,000	331	1,000
05-430-700-4800-6231	Services/Labor/Contracts	10,000	5,360	12,500
05-430-700-4800-6239	Software Fees/License Fees	13,000	2,758	13,250
05-430-700-4800-6240	Membership/Dues/Association Fee	2,000	220	2,000
05-430-700-4800-6241	Meeting/Conference Registration F	5,500	2,999	5,500
05-430-700-4800-6250	Telephone	20,000	10,192	20,000
05-430-700-4800-6254	Utilities- Gas and Electric	18,000	9,377	18,000
05-430-700-4800-6272	New Employee Physical Examinatio	500	110	500
05-430-700-4800-6278	H & HS Advisory Committee	3,200	1,415	3,200
05-430-700-4800-6300	Maintenance/Service Contracts	7,500	3,945	7,500
05-430-700-4800-6301	Equipment Lease/Space Rental	3,900	2,311	3,950
05-430-700-4800-6330	Mileage/Parking	23,000	12,617	22,000
05-430-700-4800-6332	Hotel/Lodging	6,000	5,288	5,750
05-430-700-4800-6333	Allocated Admin Mileage/Motorpoc	38,550	114	38,000

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# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

430 DEPT Social Services

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05-430-700-4800-6335	Gas/Vehicle Fuel Charges	5,000	3,514	5,500
05-430-700-4800-6340	Meal Reimbursement	1,500	1,317	1,250
05-430-700-4800-6352	Insurance- Vehicles/Equipment/Lia	7,801	7,801	8,000
05-430-700-4800-6353	Workers Comp Insurance	7,131	7,131	8,000
05-430-700-4800-6402	Computer/Technology Supplies	13,515	5,428	11,452
05-430-700-4800-6405	Office Supplies	7,500	3,366	8,000
05-430-700-4800-6416	Education Supplies- Social Services	200	0	100
05-430-700-4800-6422	Janitorial Services/Supplies	3,800	2,432	4,250
05-430-700-4800-6450	Small Equipment: Telephones,Chair	9,000	1,601	9,500
05-430-700-4800-6605	Building & Structure Related Expen	22,500	0	9,741
05-430-700-4800-6630	Miscellaneous- Capital Expense	0	0	33,456
05-430-700-4800-6800	Direct Charge Expenses Non Ffp	5,000	5,000	5,000
05-430-700-4800-6802	Mh Init - Lac	1,500	0	1,000
05-430-700-4800-6803	Mh Int - Consumer Support	1,000	11,913	1,000
05-430-700-4800-6804	Mh Init - Housing Expense	7,000	2,610	8,000
05-430-700-4800-6805	Mh Init - Transportation	12,000	7,075	12,000
05-430-700-4800-6809	Mh Init - Employability	3,000	0	3,000
05-430-700-4800-6810	Mh Init - Flex	6,000	2,038	5,500
05-430-700-4800-6823	Special Kids Fund - Expenditure	500	220	500
05-430-700-4820-6101	SS Salaries	1,496,967	999,665	1,544,150
05-430-700-4820-6108	Meals Reimbursed Taxable	700	742	750
05-430-700-4820-6109	Salaries Overtime	7,000	3,169	7,000
05-430-700-4820-6124	Medicare Employer	21,808	14,104	22,567
05-430-700-4820-6148	Employer Deduct Contribution- HS:	74,490	40,583	69,720
05-430-700-4820-6150	Direct Soc Serv Health Ins	239,298	133,354	218,484
05-430-700-4820-6152	Direct Soc Serv Life Ins	1,972	1,304	1,981
05-430-700-4820-6154	Long Term Disability	3,216	2,496	4,211
05-430-700-4820-6159	Pera Employer	112,797	74,591	116,726
05-430-700-4820-6165	Direct Soc Serv Fica	93,246	60,307	96,494
05-430-700-4820-6168	NACO Deferred Comp ER in Lieu H:	0	1,833	0
05-430-700-4820-6267	Unemployment Compensation	0	9,667	0
05-430-700-4821-6101	HCBS Salaries	216,614	141,039	221,478
05-430-700-4821-6108	Meals Reimbursed Taxable	25	65	25
05-430-700-4821-6124	Medicare Employer	3,141	1,934	3,211
05-430-700-4821-6148	Employer Deduct Contribution- HS:	10,436	6,238	9,436
05-430-700-4821-6150	Direct Ph Health Ins	41,241	23,348	35,973

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## USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

430 DEPT Social Services

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05-430-700-4821-6152	Direct Ph Life Insurance	308	224	336
05-430-700-4821-6154	Long Term Disability	471	376	609
05-430-700-4821-6159	Pera Employer	16,246	10,578	16,611
05-430-700-4821-6165	Direct Ph Fica - Employer	13,430	8,268	13,732
05-430-700-4831-6101	SS On Call	5,200	3,600	5,200
05-430-710-0000-5319	Child Protection Allocation - State	75,000 -	84,174 -	75,000 -
05-430-710-0000-5322	Northstar Foster Care S03	5,000 -	1,452 -	5,000 -
05-430-710-0000-5323	Family Response State Grant	2,444 -	1,727 -	2,444 -
05-430-710-0000-5324	State Share- CADI/CAC/BI S01	6,000 -	1,478 -	6,000 -
05-430-710-0000-5330	PSOP Grant Expansion	2,600 -	1,374 -	2,600 -
05-430-710-0000-5420	Fed- Cadi/Tbi/Ltcc F06	6,000 -	1,478 -	6,000 -
05-430-710-0000-5422	Family Group Dis Making - 08	0	111 -	0
05-430-710-0000-5423	Title IV- B2 Family Response*65	3,982 -	4,668 -	3,983 -
05-430-710-0000-5425	Title IV- B1 Family Response*65	2,625 -	0	2,625 -
05-430-710-0000-5429	IV- E Self Grant*04	2,000 -	2,813 -	0
05-430-710-0000-5430	PSOP - CHILDREN'S TRUST FUND	2,400 -	556 -	2,400 -
05-430-710-0000-5441	IV- E Foster Care*01	30,000 -	48,362 -	35,000 -
05-430-710-0000-5442	IV- E SSTS Admin*02	25,000 -	47,525 -	28,000 -
05-430-710-0000-5453	CW TCM Revenue	72,000 -	34,529 -	75,000 -
05-430-710-0000-5482	IV- E Admin LCTS*07	4,000 -	15,990 -	6,000 -
05-430-710-0000-5483	MA Admin LCTS*07	50,000 -	48,044 -	53,000 -
05-430-710-0000-5500	Third Party Reimbursements- PCA	3,500 -	553 -	3,000 -
05-430-710-0000-5832	Admin Foster Care Recoveries	50,000 -	13,091 -	50,000 -
05-430-710-0000-5833	IV- E Foster Care Recoveries	5,000 -	2,589 -	3,500 -
05-430-710-3080-6020	Family Assessment Response	0	101	0
05-430-710-3160-6020	Transportation Child Serv	1,500	268	1,000
05-430-710-3160-6057	Foster Care- Transportation	5,000	3,084	5,000
05-430-710-3180-6020	Health- Related Services	1,200	153	1,200
05-430-710-3180-6057	Health Related Services- Foster Car	500	0	250
05-430-710-3190-6020	Court Related Services & Activities	5,000	5,146	6,000
05-430-710-3440-6050	Housing Services- Child	500	575	650
05-430-710-3450-6020	Social & Recreational/Hippo Therap	500	0	325
05-430-710-3460-6065	Self Funds - Adolescent Life Skills	2,000	1,364	2,500
05-430-710-3630-6020	Family- Based Life Mgmt Skills Serv	500	0	250
05-430-710-3640-6020	Family Assessment Response Servi	4,000	1,851	4,000
05-430-710-3650-6027	Serv For Concurrent Perm Plan	2,000	0	1,500

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# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

430 DEPT Social Services

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05-430-710-3660-6020	Family Group Decision Making	2,000	0	1,750
05-430-710-3661-6020	Triple P Activity	1,500	0	1,000
05-430-710-3670-6020	PSOP - Parent Support Outreach Se	1,000	798	1,000
05-430-710-3750-6057	Northstar Kinship Assistance	10,000	221	5,000
05-430-710-3780-6057	Northstar Adoption Assistance	15,000	256	8,000
05-430-710-3810-6057	Family Foster Care	300,000	94,358	295,000
05-430-710-3812-6057	Family Foster Care- Icwa	50,000	2,801	35,000
05-430-710-3830-6057	Children's Group Residential Care	5,000	7,899	8,000
05-430-710-3850-6057	Correctional Facilities	70,000	66,705	70,000
05-430-710-3852-6057	Correctional Facilities- Icwa	25,000	0	15,000
05-430-710-3880-6057	Supervised Independent Living	2,500	4,677	2,500
05-430-710-3890-6020	Respite Care - Non Foster Care	2,500	0	2,500
05-430-710-3890-6057	Respite Care- Foster Care	2,500	2,087	2,500
05-430-710-3930-6020	General Case Management	500	156	500
05-430-710-3960-6050	Adoptions & Kinship	500	100	400
05-430-710-3970-6064	Collaborative Grant	50,000	37,866	55,000
05-430-710-3980-6020	License & Resource Development	1,500	50	1,000
05-430-720-0000-5322	MFIP Consolidated Fund - State	17,507 -	14,016 -	18,214 -
05-430-720-0000-5326	Child Care MFIP Admin- State 66	1,200 -	342 -	1,000 -
05-430-720-0000-5370	BSF Child Care Admin - State 08	3,373 -	1,070 -	1,936 -
05-430-720-0000-5426	Child Care MFIP Admin- Fed 13	1,200 -	356 -	1,000 -
05-430-720-0000-5432	Employment & Train Serv - F14	190,552 -	71,358 -	198,247 -
05-430-720-0000-5470	BSF Child Care Admin*15	3,510 -	1,307 -	2,785 -
05-430-720-0000-5832	Misc Child Care Recoveries/Fees	2,000 -	3,617 -	2,000 -
05-430-720-3020-6069	Community Ed & Prevent/Advertisi	860	316	900
05-430-720-3110-6069	Bsf Child Care	4,337	2,528	4,337
05-430-720-3140-6020	Other Child Care	500	2,323	750
05-430-720-3370-6038	Mfip- Employment Services	143,059	106,343	156,461
05-430-720-3980-6020	License And Resource Developmen	430	230	500
05-430-730-0000-5321	CDTF Fund Admin S17	10,023 -	2,843 -	11,000 -
05-430-730-0000-5421	MA Rule 25 Admin SSTS*22	34,000 -	21,782 -	34,000 -
05-430-730-0000-5832	Detox Recoveries	14,000 -	9,873 -	14,000 -
05-430-730-3090-6050	Pre- Petition Screening/Hearing	550	0	500
05-430-730-3160-6020	Cd Transportation	0	0	3,000
05-430-730-3170-6050	Detox Transportation	2,500	0	1,000
05-430-730-3590-6072	Ccdtf County % State Billings	65,000	24,048	65,000

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# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

430 DEPT Social Services

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
05-430-730-3710-6020	Detoxification - Grand Rapids	35,000	16,575	32,500
05-430-730-3710-6080	Detoxification - Other	7,500	7,197	7,500
05-430-740-0000-5341	CMH Respite Grant S63	0	1,070 -	2,091 -
05-430-740-0000-5351	Child MH Combined S63	20,662 -	20,455 -	15,081 -
05-430-740-0000-5437	IV- E MH Foster Care*28	5,000 -	6,427 -	1,500 -
05-430-740-0000-5444	MA Rule 5 Foster Care*66	25,000 -	0	25,000 -
05-430-740-0000-5450	MA CMH TCM*64	25,000 -	8,799 -	22,000 -
05-430-740-0000-5500	Insurance Company Revenue	70,000 -	12,650 -	62,500 -
05-430-740-0000-5832	Misc Child MH Recoveries	500 -	0	250 -
05-430-740-3050-6020	Child Outpat Assess/Psyc. Testing	10,000	7,528	10,000
05-430-740-3070-6020	Early Identification & Intervention	0	950	0
05-430-740-3160-6020	Child MHTransportation	200	0	100
05-430-740-3160-6057	Mh Foster Care Transportation	500	0	250
05-430-740-3300-6020	Other Family Community Support	500	0	250
05-430-740-3530-6020	Child Outpatient Psychotherapy	600	0	200
05-430-740-3620-6020	Family Based Services Mh	500	0	300
05-430-740-3830-6057	Rule 5- Children's Residential Trmt	140,000	66,450	140,000
05-430-740-3890-6020	Child Mh Respite	3,000	300	2,000
05-430-740-3890-6057	Mh Respite - Foster Care	0	1,232	2,000
05-430-740-3900-6020	Child Rule 79 Case Mgmt	4,000	765	3,000
05-430-745-0000-5343	Adult MH Rule 78 CSP S25	55,418 -	55,418 -	55,418 -
05-430-745-0000-5421	MA Adult MH TCM*31	35,000 -	10,147 -	32,500 -
05-430-745-0000-5500	Insurance Company Revenue	35,000 -	20,430 -	33,000 -
05-430-745-3030-6071	Client Outreach - Csp	74,591	25,949	74,591
05-430-745-3085-6020	Adult Outpat Diagnostic Assess/Ps	15,000	8,501	15,000
05-430-745-3090-6050	Pre- Petition Screening/Hearing	4,500	4,045	4,750
05-430-745-3160-6050	Adult Transportation	1,000	551	1,000
05-430-745-3430-6050	Housing Subsidy	200	0	200
05-430-745-3720-6081	State- Operated Inpatient - Rtc Or C	25,000	56,272	25,000
05-430-745-3721-6081	Commitment Costs - Poor Relief	315,000	207,441	320,000
05-430-745-3730-6020	Adult Acute Care Hospital Inpatien	1,000	1,710	1,000
05-430-745-3910-6020	Adult Rule 79 Case Mgmt	4,000	2,273	4,000
05-430-750-0000-5323	State Share- DD Services S38	90,000 -	39,612 -	90,000 -
05-430-750-0000-5341	DD Family Support Grant*35	1,000 -	0	1,000 -
05-430-750-0000-5373	DD SILS Program S34	12,230 -	6,864 -	12,312 -
05-430-750-0000-5420	Fed Share- DD Services F38	90,000 -	39,612 -	90,000 -

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# Aitkin County



## USER- SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

430 DEPT Social Services

ADOPTED 2019	2019 Thru Aug. Mo. 01 - 08	PROPOSED 2020
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<u>Account Number</u>	<u>Account Description</u>	ADOPTED 2019	2019 Thru Aug. Mo. 01 - 08	PROPOSED 2020
05-430-750-0000-5445	MA VA/DD TCM*42	8,000 -	1,786 -	8,000 -
05-430-750-3340-6073	Semi- Independent Living Serv (Sils)	17,471	8,452	17,589
05-430-750-3350-6020	Family Support Program	1,000	0	1,000
05-430-750-3380-6050	Extended Supported Emplment	1,000	0	1,000
05-430-750-3410-6094	Environment Access,Adapt,Special	1,500	0	1,000
05-430-750-3950-6020	Public Guardianship Dd	8,500	8,403	9,000
05-430-760-0000-5322	State Share - CADI/CAC S44	80,000 -	35,497 -	84,000 -
05-430-760-0000-5323	State Share - EW S44	18,000 -	9,209 -	20,000 -
05-430-760-0000-5324	State Share - AC S45	7,000 -	1,849 -	7,000 -
05-430-760-0000-5325	State Share - TBI S44	8,000 -	3,899 -	8,000 -
05-430-760-0000-5330	Adult Protection Grant S48	0	0	5,000 -
05-430-760-0000-5331	State Share - RSC	1,500 -	427 -	1,000 -
05-430-760-0000-5420	Fed Share - AC F48	7,000 -	1,849 -	7,000 -
05-430-760-0000-5422	Fed Share - CADI/CAC F47	80,000 -	35,497 -	84,000 -
05-430-760-0000-5423	Fed Share - EW F47	18,000 -	9,209 -	20,000 -
05-430-760-0000-5425	Fed Share - TBI F47	8,000 -	3,899 -	8,000 -
05-430-760-0000-5432	Federal Share - RSC	1,500 -	427 -	1,000 -
05-430-760-0000-5500	Insurance Company Revenue	225,000 -	152,367 -	230,000 -
05-430-760-0000-5810	Co Share - Waivered Services	1,000 -	1,350 -	1,000 -
05-430-760-0000-5832	Misc Adult Service Recoveries	500 -	500 -	500 -
05-430-760-3040-6020	APS Assessment/Investigation	0	186	1,000
05-430-760-3160-6050	Transportation - Txx	500	0	500
05-430-760-3160-6075	Waiver & Ac Transportation	500	0	400
05-430-760-3370-6050	Employability - Txx	500	0	0
05-430-760-3410-6075	Environment Access,Adapt,Special	3,000	0	3,000
05-430-760-3440-6050	Housing Services	500	0	250
05-430-760-3950-6020	Guardianship/Conservatorship	10,000	9,990	10,500

<b>DEPT</b>	<b>430</b>	<b>Social Services</b>	<b>Revenue</b>	<b>3,844,931 -</b>	<b>1,594,122 -</b>	<b>3,864,102 -</b>
			<b>Expend.</b>	<b>4,302,704</b>	<b>2,601,717</b>	<b>4,352,405</b>
			<b>Net</b>	<b>457,773</b>	<b>1,007,595</b>	<b>488,303</b>
<b>FUND</b>	<b>05</b>	<b>Health &amp; Human Services</b>	<b>Revenue</b>	<b>6,806,971 -</b>	<b>2,770,543 -</b>	<b>6,886,287 -</b>
			<b>Expend.</b>	<b>7,206,971</b>	<b>4,436,656</b>	<b>7,236,287</b>
			<b>Net</b>	<b>400,000</b>	<b>1,666,113</b>	<b>350,000</b>

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# Aitkin County

## USER- SELECTED BUDGET REPORT



07 FUND Ditch  
350 DEPT Ditch 2 (Judicial)

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
07- 350- 000- 0000- 5791	Interest Income	0	181 -	0
DEPT 350 Ditch 2 (Judicial)	Revenue	0	181 -	0
	Expend.	0	0	0
	Net	0	181 -	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

07 FUND Ditch  
352 DEPT Ditch 30 (County)

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
	07- 352- 000- 0000- 5791	Interest Income	0	386 -	0
DEPT	352 Ditch 30 (County)	<b>Revenue</b>	0	386 -	0
		<b>Expend.</b>	0	0	0
		<b>Net</b>	0	386 -	0
FUND	07 Ditch	<b>Revenue</b>	0	567 -	0
		<b>Expend.</b>	0	0	0
		<b>Net</b>	0	567 -	0

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# Aitkin County

## USER- SELECTED BUDGET REPORT



10 FUND Trust  
921 DEPT Co. Development

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
10-921-000-0000-5220	Concon Apport Ms 84 A 51 Intergo	250,000 -	0	200,000 -
10-921-000-0000-5251	In Lieu Apportionments & Receipts	85,000 -	0	85,000 -
10-921-000-0000-5840	Misc Receipts	4,000 -	0	2,000 -
10-921-000-0000-6101	Salaries- Full Time	0	65,435	0
10-921-000-0000-6108	Meals (Not Overnight)	0	8	0
10-921-000-0000-6124	Medicare- Employer	0	938	0
10-921-000-0000-6148	Employer Deduct Contribution- HS	0	2,272	0
10-921-000-0000-6150	Health Insurance- Employer	0	7,411	0
10-921-000-0000-6152	Life Insurance- Employer	0	74	0
10-921-000-0000-6154	Long Term Disability- Employer	0	128	0
10-921-000-0000-6159	Pera Co	0	4,908	0
10-921-000-0000-6165	Fica- Employer	0	4,012	0
10-921-000-0000-6231	Services, Labor, Contracts	100,000	5,103	100,000
10-921-000-0000-6240	Dues	2,500	1,000	3,000
10-921-000-0000-6250	Telephone	500	10	0
10-921-000-0000-6330	Transportation & Travel	0	62	0
10-921-000-0000-6353	Workers Compensation Insurance	0	443	0
10-921-000-0000-6406	Field Supplies	0	1,343	0
10-921-000-0000-6515	Culverts	10,000	4,006	10,000
10-921-000-0000-6610	Equipment	15,000	15,000	0
10-921-000-0000-6801	Appropriations	50,000	47,220	50,000
10-921-000-0000-6900	**Transfers -----	121,485	0	200,021
DEPT 921 Co. Development	Revenue	339,000 -	0	287,000 -
	Expend.	299,485	159,373	363,021
	Net	39,515 -	159,373	76,021

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# Aitkin County

## USER- SELECTED BUDGET REPORT



10 FUND Trust

Report Basis: Cash

923 DEPT Forfeited Tax Sales

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
10- 923- 000- 0000- 5254	Forfeited Tax Sales	1,450,000 -	0	1,500,000 -
10- 923- 000- 0000- 5257	FTS- Timber	0	752,120 -	0
10- 923- 000- 0000- 5258	FTS- Land	0	308,638 -	0
10- 923- 000- 0000- 5260	FTS- Leases/Easements	0	24,321 -	0
10- 923- 000- 0000- 5840	FTS Misc Receipts	0	1,128 -	0
10- 923- 000- 0000- 6101	Salaries- Full Time	537,601	378,937	405,835
10- 923- 000- 0000- 6102	Salaries- Part Time	0	19,376	21,497
10- 923- 000- 0000- 6108	Meals (Not Overnight)	0	21	0
10- 923- 000- 0000- 6124	Medicare- Employer	7,795	5,586	6,196
10- 923- 000- 0000- 6148	Employer Deduct Contribution- HS.	25,320	12,772	21,060
10- 923- 000- 0000- 6150	Health Insurance- Employer	76,213	47,969	58,502
10- 923- 000- 0000- 6152	Life Insurance- Employer	418	457	579
10- 923- 000- 0000- 6154	Long Term Disability- Employer	931	817	1,116
10- 923- 000- 0000- 6157	Retiree Health	0	1,536	0
10- 923- 000- 0000- 6159	Pera Co	38,394	28,006	31,028
10- 923- 000- 0000- 6165	Fica- Employer	33,331	23,883	26,495
10- 923- 000- 0000- 6205	Postage	2,000	0	2,500
10- 923- 000- 0000- 6208	Training/Education	2,000	548	2,000
10- 923- 000- 0000- 6230	Printing, Publishing & Adv	2,000	787	2,500
10- 923- 000- 0000- 6231	Services, Labor, Contracts	25,000	34,299	65,000
10- 923- 000- 0000- 6240	Dues	2,500	741	2,600
10- 923- 000- 0000- 6243	License Fee	1,000	0	0
10- 923- 000- 0000- 6250	Telephone	2,000	1,489	4,200
10- 923- 000- 0000- 6254	Utilities	1,000	2,492	14,000
10- 923- 000- 0000- 6255	Garbage	0	726	0
10- 923- 000- 0000- 6267	Unemployment Compensation	500	0	500
10- 923- 000- 0000- 6280	State Deed Forfeited Tax Sales	0	300	0
10- 923- 000- 0000- 6311	Sales Tax	250	0	250
10- 923- 000- 0000- 6330	Transportation & Travel	3,500	448	3,000
10- 923- 000- 0000- 6332	Hotel/Motel Lodging	1,000	856	1,000
10- 923- 000- 0000- 6340	Meals Reimbursed Non- Taxable	250	48	250
10- 923- 000- 0000- 6350	Per Diem	2,500	0	0
10- 923- 000- 0000- 6352	Insurance	8,429	8,045	10,000
10- 923- 000- 0000- 6353	Workers Compensation Insurance	5,596	5,596	6,000
10- 923- 000- 0000- 6356	License Fees	0	0	200
10- 923- 000- 0000- 6374	Auto & Trailer License	700	0	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

10 FUND Trust

Report Basis: Cash

923 DEPT Forfeited Tax Sales

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
10-923-000-0000-6405	Office Supplies	2,500	2,373	16,000
10-923-000-0000-6406	Field Supplies	0	2,818	0
10-923-000-0000-6450	Small Tools	0	1,112	0
10-923-000-0000-6511	Gas And Oil	25,000	9,084	52,250
10-923-000-0000-6590	Repair & Maintenance Supplies	25,000	17,945	50,000
10-923-000-0000-6620	Auto, Trailers, Snowmobiles	0	55,652	0
10-923-000-0000-6820	Refunds & Reimbursements	80,000	62,474	60,000
10-923-000-0000-6900	Transfers	73,743	0	0
10-923-000-0000-6901	Incidental Transfers	122,500	0	20,000
DEPT 923 Forfeited Tax Sales	Revenue	1,450,000-	1,086,207-	1,500,000-
	Expend.	1,108,971	727,193	884,558
	Net	341,029-	359,014-	615,442-

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## USER- SELECTED BUDGET REPORT

10 FUND Trust

Report Basis: Cash

926 DEPT Law Library

		<u>ADOPTED</u>	<u>2019</u>	<u>PROPOSED</u>
		<u>2019</u>	<u>Thru Aug.</u>	<u>2020</u>
			<u>Mo. 01 - 08</u>	
<u>Account Number</u>	<u>Account Description</u>			
10- 926- 000- 0000- 5548	Law Library Fees	30,000 -	20,331 -	0
10- 926- 000- 0000- 6232	Attorney Services	0	190	0
10- 926- 000- 0000- 6408	Law Books	30,000	16,684	0
DEPT 926 Law Library	<b>Revenue</b>	30,000 -	20,331 -	0
	<b>Expend.</b>	30,000	16,874	0
	<b>Net</b>	0	3,457 -	0
FUND 10 Trust	<b>Revenue</b>	1,819,000 -	1,106,538 -	1,787,000 -
	<b>Expend.</b>	1,438,456	903,440	1,247,579
	<b>Net</b>	380,544 -	203,098 -	539,421 -

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# Aitkin County

## USER- SELECTED BUDGET REPORT



11 FUND Forest Development

Report Basis: Cash

924 DEPT Forest Resource

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
11-924-000-0000-6101	Salaries- Full Time	0	12,020	0
11-924-000-0000-6124	Medicare- Employer	0	174	0
11-924-000-0000-6148	Employer Deduct Contribution- HS/	0	565	0
11-924-000-0000-6150	Health Insurance- Employer	0	1,584	0
11-924-000-0000-6152	Life Insurance- Employer	161	9	0
11-924-000-0000-6154	Long Term Disability- Employer	312	6	0
11-924-000-0000-6159	Pera Co	0	902	0
11-924-000-0000-6165	Fica- Employer	0	746	0
11-924-000-0000-6250	Telephone	0	256	0
11-924-000-0000-6330	Transportation & Travel	0	629	0
11-924-000-0000-6350	Per Diem	0	840	0
11-924-000-0000-6352	Insurance	0	2,175	0
11-924-000-0000-6353	Workers Compensation Insurance	0	888	0
<b>DEPT 924 Forest Resource</b>	<b>Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expend.</b>	<b>473</b>	<b>20,794</b>	<b>0</b>
	<b>Net</b>	<b>473</b>	<b>20,794</b>	<b>0</b>

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## USER- SELECTED BUDGET REPORT

11 FUND Forest Development

Report Basis: Cash

925 DEPT Resource Management

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>	
11-925-000-0000-5150	Sooline Rr Permits	1,000 -	25 -	250 -	
11-925-000-0000-5222	L79C303 Ms 477- A- 11- 14 Intergov	142,000 -	0	142,000 -	
11-925-000-0000-5252	Forf Tax Sales Apportionment	175,287 -	0	270,000 -	
11-925-000-0000-5840	Misc Receipts	1,500 -	960 -	1,500 -	
11-925-000-0000-6101	Salaries- Full Time	146,758	19,225	72,892	
11-925-000-0000-6102	Salaries- Part Time	11,000	0	0	
11-925-000-0000-6124	Medicare- Employer	2,128	277	1,057	
11-925-000-0000-6148	Employer Deduct Contribution- HS:	8,270	408	3,712	
11-925-000-0000-6150	Health Insurance- Employer	19,246	1,044	16,933	
11-925-000-0000-6152	Life Insurance- Employer	85	16	112	
11-925-000-0000-6154	Long Term Disability- Employer	130	42	200	
11-925-000-0000-6157	Retiree Health	0	1,536	0	
11-925-000-0000-6159	Pera Co	11,007	1,326	5,467	
11-925-000-0000-6165	Fica- Employer	9,099	1,184	4,519	
11-925-000-0000-6230	Printing, Publishing & Adv	0	257	0	
11-925-000-0000-6231	Services, Labor, Contracts	35,500	52,848	36,500	
11-925-000-0000-6273	Timber Improvement	35,000	12,916	35,000	
11-925-000-0000-6280	State Deed Forfeited Tax Sales	500	0	500	
11-925-000-0000-6282	State Deed Repurchase	250	0	250	
11-925-000-0000-6330	Transportation & Travel	0	1,329	0	
11-925-000-0000-6350	Per Diem	3,000	1,610	4,000	
11-925-000-0000-6352	Insurance	1,949	0	1,500	
11-925-000-0000-6353	Workers Compensation Insurance	4,697	2,002	3,500	
11-925-000-0000-6361	Road Construction Service	15,000	2,355	15,000	
11-925-000-0000-6405	Office Supplies	5,000	2,341	0	
11-925-000-0000-6406	Field Supplies	0	562	5,000	
11-925-000-0000-6590	Repair & Maintenance Supplies	2,500	134	12,500	
11-925-000-0000-6610	Equipment	15,000	10,317	0	
11-925-000-0000-6620	Auto, Trailers, Snowmobiles	50,000	1,651 -	0	
11-925-000-0000-6900	**Transfers -----	0	0	183,833	
DEPT 925	Resource Management	Revenue	319,787 -	985 -	413,750 -
		Expend.	376,119	110,078	402,475
		Net	56,332	109,093	11,275 -

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# Aitkin County

## USER- SELECTED BUDGET REPORT



11 FUND Forest Development  
934 DEPT Memorial Forest

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
11- 934- 000- 0000- 6353	Workers Compensation Insurance	0	1,807	0
DEPT 934 Memorial Forest	Revenue	0	0	0
	Expend.	0	1,807	0
	Net	0	1,807	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development

Report Basis: Cash

935 DEPT Forest Road

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
11- 935- 000- 0000- 5301	Forest Road Grt Lw 1988Ch686	38,000 -	78,228 -	38,000 -
11- 935- 000- 0000- 5330	State Grants	38,342 -	0	38,342 -
11- 935- 000- 0000- 5840	Misc Receipts	0	25 -	0
11- 935- 000- 0000- 5948	Transfer in from other fund.	0	0	60,098 -
11- 935- 000- 0000- 6102	Salaries- Part Time	34,115	10,075	17,594
11- 935- 000- 0000- 6124	Medicare- Employer	0	146	255
11- 935- 000- 0000- 6148	Employer Deduct Contribution- HS	120	0	0
11- 935- 000- 0000- 6159	Pera Co- Or 7.25%	2,115	0	0
11- 935- 000- 0000- 6165	Fica- Employer	495	625	1,091
11- 935- 000- 0000- 6231	Services, Labor, Contracts	0	0	17,000
11- 935- 000- 0000- 6250	Telephone	0	306	0
11- 935- 000- 0000- 6353	Workers Compensation Insurance	1,582	1,582	1,500
11- 935- 000- 0000- 6361	Road Construction Service	38,000	0	96,000
11- 935- 000- 0000- 6511	Gas And Oil	5,000	3,466	3,000
11- 935- 000- 0000- 6590	Repair & Maintenance Supplies	0	297	0
<b>DEPT 935 Forest Road</b>	<b>Revenue</b>	<b>76,342 -</b>	<b>78,253 -</b>	<b>136,440 -</b>
	<b>Expend.</b>	<b>81,427</b>	<b>16,497</b>	<b>136,440</b>
	<b>Net</b>	<b>5,085</b>	<b>61,756 -</b>	<b>0</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development

Report Basis: Cash

939 DEPT County Surveyor

		ADOPTED	2019	PROPOSED	
		2019	Thru Aug. Mo. 01 - 08	2020	
<u>Account Number</u>	<u>Account Description</u>				
11-939-000-0000-5001	Property Taxes - Current	81,090 -	0	80,510 -	
11-939-000-0000-5840	Misc Receipts	121,635 -	114 -	2,500 -	
11-939-000-0000-5948	Intergovernmental Fund Transfer	0	0	275,661 -	
11-939-000-0000-6101	Salaries- Full Time	148,830	48,367	257,271	
11-939-000-0000-6124	Medicare Employer	2,158	691	3,730	
11-939-000-0000-6148	Employer Deduct Contribution- HS	5,520	1,673	10,040	
11-939-000-0000-6150	Health Insurance Employer	21,139	5,560	36,094	
11-939-000-0000-6152	Life Insurance- Employer	38	44	262	
11-939-000-0000-6154	Long Term Disability- Employer	150	63	708	
11-939-000-0000-6159	Pera Co- Or	11,162	3,628	19,295	
11-939-000-0000-6165	Fica- Employer	9,227	2,953	15,951	
11-939-000-0000-6205	Postage	50	0	50	
11-939-000-0000-6208	Staff Development/Training	200	275	1,000	
11-939-000-0000-6240	Dues/Assoc Fees	0	80	120	
11-939-000-0000-6250	Telephone	0	326	600	
11-939-000-0000-6332	Hotel/Motel Lodging	150	0	300	
11-939-000-0000-6340	Meals (Overnight)	50	107	50	
11-939-000-0000-6353	Workers Comp Insurance	443	0	500	
11-939-000-0000-6405	Office & Computer Supplies	2,500	261	4,700	
11-939-000-0000-6406	Supplies	0	231	1,000	
11-939-000-0000-6610	Equipment	0	1,122	7,000	
<b>DEPT 939</b>	<b>County Surveyor</b>	<b>Revenue</b>	<b>202,725 -</b>	<b>114 -</b>	<b>358,671 -</b>
		<b>Expend.</b>	<b>201,617</b>	<b>65,381</b>	<b>358,671</b>
		<b>Net</b>	<b>1,108 -</b>	<b>65,267</b>	<b>0</b>
<b>FUND 11</b>	<b>Forest Development</b>	<b>Revenue</b>	<b>598,854 -</b>	<b>79,352 -</b>	<b>908,861 -</b>
		<b>Expend.</b>	<b>659,636</b>	<b>214,557</b>	<b>897,586</b>
		<b>Net</b>	<b>60,782</b>	<b>135,205</b>	<b>11,275 -</b>

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 12 FUND Agency  
 930 DEPT ARDC

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
12- 930- 000- 0000- 5001	Property Taxes- Current	49,826 -	0	52,235 -
12- 930- 000- 0000- 6801	Apportionments	49,826	49,575	52,235
DEPT 930 ARDC	Revenue	49,826 -	0	52,235 -
	Expend.	49,826	49,575	52,235
	Net	0	49,575	0

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 12 FUND Agency  
 932 DEPT Schools

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

	<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
	12- 932- 000- 0000- 6801	Appropriations	0	2,719,306	0
DEPT	932 Schools	Revenue	0	0	0
		Expend.	0	2,719,306	0
		Net	0	2,719,306	0
FUND	12 Agency	Revenue	49,826 -	0	52,235 -
		Expend.	49,826	2,768,881	52,235
		Net	0	2,768,881	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

14 FUND Capital Project

Report Basis: Cash

949 DEPT Courthouse Addition

		<u>ADOPTED</u>	<u>2019</u>	<u>PROPOSED</u>
		<u>2019</u>	<u>Thru Aug.</u>	<u>2020</u>
			<u>Mo. 01 - 08</u>	
<u>Account Number</u>	<u>Account Description</u>			
14- 949- 000- 0000- 5791	Interest Income	0	90,909 -	0
14- 949- 000- 0000- 5840	Misc Receipts	0	133,583 -	0
14- 949- 000- 0000- 6231	Services, Labor, Contracts	0	4,539,197	0
DEPT 949	Courthouse Addition			
	Revenue	0	224,492 -	0
	Expend.	0	4,539,197	0
	Net	0	4,314,705	0
FUND 14	Capital Project			
	Revenue	0	224,492 -	0
	Expend.	0	4,539,197	0
	Net	0	4,314,705	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

15 FUND Aitkin County Collaborative

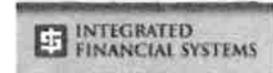
Report Basis: Cash

450 DEPT Collaborative- Aitkin School

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
	15- 450- 000- 0000- 6231	Aitkin School Services	25,000	20,000	25,000
DEPT	450	Collaborative- Aitkin School			
		Revenue	0	0	0
		Expend.	25,000	20,000	25,000
		Net	25,000	20,000	25,000

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# Aitkin County



## USER- SELECTED BUDGET REPORT

15 FUND Aitkin County Collaborative

Report Basis: Cash

451 DEPT Collaborative- Hill City School

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
	15- 451- 000- 0000- 6231	Hill City School Services	15,000	15,000	15,000
DEPT	451	Collaborative- Hill City School			
		Revenue	0	0	0
		Expend.	15,000	15,000	15,000
		Net	15,000	15,000	15,000

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# Aitkin County



## USER- SELECTED BUDGET REPORT

15 FUND Aitkin County Collaborative

Report Basis: Cash

452 DEPT Collaborative- Mcgregor School

		<u>ADOPTED</u>	<u>2019</u>	<u>PROPOSED</u>
		<u>2019</u>	<u>Thru Aug.</u>	<u>2020</u>
			<u>Mo. 01 - 08</u>	
<u>Account Number</u>	<u>Account Description</u>			
15- 452- 000- 0000- 6231	Mcgregor School Services	15,000	20,000	15,000
DEPT 452	Collaborative- Mcgregor School	Revenue 0	0	0
		Expend. 15,000	20,000	15,000
		Net 15,000	20,000	15,000
FUND 15	Aitkin County Collaborative	Revenue 0	0	0
		Expend. 55,000	55,000	55,000
		Net 55,000	55,000	55,000

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# Aitkin County

## USER- SELECTED BUDGET REPORT



18 FUND Environmental Trust Fund

Report Basis: Cash

937 DEPT Environmental Trust Fund

		<u>ADOPTED</u>	<u>2019</u>	<u>PROPOSED</u>
		<u>2019</u>	<u>Thru Aug.</u>	<u>2020</u>
			<u>Mo. 01 - 08</u>	
<u>Account Number</u>	<u>Account Description</u>			
18- 937- 000- 0000- 5791	Interest Income	15,000 -	7,169 -	13,600 -
18- 937- 000- 0000- 6900	Transfers to Other Funds	15,000	0	13,600
DEPT 937	Environmental Trust Fund			
	Revenue	15,000-	7,169-	13,600-
	Expend.	15,000	0	13,600
	Net	0	7,169-	0
FUND 18	Environmental Trust Fund			
	Revenue	15,000-	7,169-	13,600-
	Expend.	15,000	0	13,600
	Net	0	7,169-	0

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# Aitkin County

## USER- SELECTED BUDGET REPORT



19 FUND Long Lake Conservation Center

Report Basis: Cash

521 DEPT LLCC Administration

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
19- 521- 000- 0000- 5751	Contributions- Unrestricted	2,500 -	50 -	2,500 -
19- 521- 000- 0000- 5840	Misc Receipts	2,000 -	4,461 -	2,000 -
19- 521- 000- 0000- 5861	Insurance Proceeds/Dividends	4,576 -	0	4,576 -
19- 521- 000- 0000- 5884	Commissary Sales Non Taxable	26,000 -	22,797 -	26,000 -
19- 521- 000- 0000- 5885	Commissary Sales Taxable	18,000 -	14,258 -	18,000 -
19- 521- 000- 0000- 5896	Phone/Postage/Mileage Reimburse	0	12 -	0
19- 521- 000- 0000- 6101	Salaries- Full Time	60,782	30,331	62,910
19- 521- 000- 0000- 6124	Medicare- Employer 1.45%	881	441	912
19- 521- 000- 0000- 6148	Employer Deduct Contribution- HS	2,260	1,083	2,260
19- 521- 000- 0000- 6150	Health Insurance- Employer	6,452	2,904	6,452
19- 521- 000- 0000- 6152	Life Insurance- Employer	85	47	85
19- 521- 000- 0000- 6154	Long Term Disability- Employer	127	75	127
19- 521- 000- 0000- 6159	Pera Co- Or 7.25%	4,559	2,190	4,718
19- 521- 000- 0000- 6165	Fica- Employer 6.20%	3,769	1,885	3,900
19- 521- 000- 0000- 6205	Postage	400	273	400
19- 521- 000- 0000- 6208	Training/Education	1,660	804	2,050
19- 521- 000- 0000- 6230	Printing, Publ & Adv Promotion	4,624	3,164	4,684
19- 521- 000- 0000- 6231	Services, Labor, Contracts	23,060	16,451	29,095
19- 521- 000- 0000- 6240	Dues/Assoc Fees	1,441	1,376	1,606
19- 521- 000- 0000- 6250	Telephone	6,250	3,730	8,400
19- 521- 000- 0000- 6254	Utilities	42,892	31,976	42,892
19- 521- 000- 0000- 6255	Garbage	1,200	817	1,200
19- 521- 000- 0000- 6330	Transportation/Travel/Parking	250	174	1,000
19- 521- 000- 0000- 6332	Hotel / Motel Lodging	0	0	250
19- 521- 000- 0000- 6340	Meals Reimbursed Non- Taxable	100	0	200
19- 521- 000- 0000- 6352	Insurance	10,440	10,440	10,440
19- 521- 000- 0000- 6353	Workers Compensation Insurance	60	60	60
19- 521- 000- 0000- 6374	Auto & Trailer License	100	0	100
19- 521- 000- 0000- 6400	Commissary Items	22,000	18,325	22,000
19- 521- 000- 0000- 6405	Office & Computer Supplies	1,000	321	1,000
DEPT 521 LLCC Administration	Revenue	53,076 -	41,578 -	53,076 -
	Expend.	194,392	126,867	206,741
	Net	141,316	85,289	153,665

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# Aitkin County



## USER- SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

522 DEPT LLCC Education

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
19- 522- 000- 0000- 5553	Non School Groups	138,836 -	61,549 -	155,133 -
19- 522- 000- 0000- 5557	Adventure Program Pkg Fees	82,850 -	77,476 -	77,300 -
19- 522- 000- 0000- 5558	School Program Pkg Fees	363,201 -	205,855 -	359,374 -
19- 522- 000- 0000- 6101	Salaries- Full Time	106,945	68,758	112,473
19- 522- 000- 0000- 6102	Wages- Part Time	93,066	51,777	87,031
19- 522- 000- 0000- 6109	Salaries- Overtime	0	2,575	0
19- 522- 000- 0000- 6124	Medicare- Employer 1.45%	2,900	1,812	2,893
19- 522- 000- 0000- 6148	Employer Deduct Contribution- HS/	4,520	2,590	4,520
19- 522- 000- 0000- 6150	Health Insurance- Employer	12,904	7,128	12,904
19- 522- 000- 0000- 6152	Life Insurance- Employer	75	44	86
19- 522- 000- 0000- 6154	Long Term Disability- Employer	227	159	108
19- 522- 000- 0000- 6155	Long Term Disability- Employee	108	0	0
19- 522- 000- 0000- 6159	Pera Co- Or 7.25%	15,001	7,335	14,963
19- 522- 000- 0000- 6165	Fica- Employer 6.20%	12,401	7,748	12,369
19- 522- 000- 0000- 6217	Credit Card Fees	2,500	1,160	1,500
19- 522- 000- 0000- 6241	Registration Fee	4,400	2,795	4,400
19- 522- 000- 0000- 6267	Unemployment Compensation	500	0	500
19- 522- 000- 0000- 6353	Workers Compensation Insurance	3,948	3,948	3,948
19- 522- 000- 0000- 6416	Education Supplies	4,935	3,513	4,935
19- 522- 000- 0000- 6430	Medical Supplies	200	292	200
19- 522- 000- 0000- 6820	Refunds & Reimbursements	0	1,100	0
DEPT 522 LLCC Education	<b>Revenue</b>	584,887 -	344,880 -	591,807 -
	<b>Expend.</b>	264,630	162,734	262,830
	<b>Net</b>	320,257 -	182,146 -	328,977 -

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# Aitkin County



## USER- SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

523 DEPT LLCC Food

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
19- 523- 000- 0000- 5543	Special Milk Refunds	4,500 -	3,304 -	4,500 -
19- 523- 000- 0000- 6101	Salaries- Full Time	49,670	39,025	37,114
19- 523- 000- 0000- 6102	Wages- Part Time	23,801	19,731	26,108
19- 523- 000- 0000- 6109	Salaries- Overtime	1,000	1,641	1,000
19- 523- 000- 0000- 6124	Medicare- Employer 1.45%	1,080	842	931
19- 523- 000- 0000- 6148	Employer Deduct Contribution- HS/	3,260	2,173	3,260
19- 523- 000- 0000- 6150	Health Insurance- Employer	12,794	8,352	14,687
19- 523- 000- 0000- 6152	Life Insurance- Employer	85	62	85
19- 523- 000- 0000- 6154	Long Term Disability- Employer	108	0	108
19- 523- 000- 0000- 6159	Pera Co- Or 7.25%	5,585	3,831	4,817
19- 523- 000- 0000- 6165	Fica- Employer 6.20%	4,617	3,598	3,982
19- 523- 000- 0000- 6267	Unemployment Compensation	500	0	500
19- 523- 000- 0000- 6353	Workers Compensation Insurance	1,004	1,004	1,004
19- 523- 000- 0000- 6418	Groceries- Students	60,000	44,677	64,000
19- 523- 000- 0000- 6420	Food Service Supplies	2,000	1,344	2,000
<b>DEPT 523 LLCC Food</b>	<b>Revenue</b>	<b>4,500 -</b>	<b>3,304 -</b>	<b>4,500 -</b>
	<b>Expend.</b>	<b>165,504</b>	<b>126,280</b>	<b>159,596</b>
	<b>Net</b>	<b>161,004</b>	<b>122,976</b>	<b>155,096</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

524 DEPT LLCC Maintenance

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2019</u>	<u>2019 Thru Aug. Mo. 01 - 08</u>	<u>PROPOSED 2020</u>
19- 524- 000- 0000- 5840	Misc Receipts	75,000 -	0	73,600 -
19- 524- 000- 0000- 6101	Salaries- Full Time	41,472	27,565	42,924
19- 524- 000- 0000- 6102	Wages- Part Time	2,590	3,035	2,681
19- 524- 000- 0000- 6109	Salaries- Overtime	600	905	600
19- 524- 000- 0000- 6124	Medicare- Employer 1.45%	648	403	670
19- 524- 000- 0000- 6148	Employer Deduct Contribution- HS/	3,260	2,173	3,260
19- 524- 000- 0000- 6150	Health Insurance- Employer	14,687	9,566	14,687
19- 524- 000- 0000- 6152	Life Insurance- Employer	85	62	85
19- 524- 000- 0000- 6154	Long Term Disability- Employer	87	73	87
19- 524- 000- 0000- 6159	Pera Co- Or 7.25%	3,350	2,351	3,465
19- 524- 000- 0000- 6165	Fica- Employer 6.20%	2,769	1,725	2,865
19- 524- 000- 0000- 6267	Unemployment Compensation	500	539	500
19- 524- 000- 0000- 6302	Vehicle Maintenance	500	191	500
19- 524- 000- 0000- 6353	Workers Compensation Insurance	2,101	2,101	2,101
19- 524- 000- 0000- 6422	Janitorial Services/Supplies	10,090	5,942	10,790
19- 524- 000- 0000- 6511	Gas And Oil	900	698	900
19- 524- 000- 0000- 6590	Repair & Maintenance Supplies	7,500	3,042	7,500
DEPT 524 LLCC Maintenance	Revenue	75,000 -	0	73,600 -
	Expend.	91,139	60,371	93,615
	Net	16,139	60,371	20,015

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# Aitkin County



## USER- SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

525 DEPT LLCC Capital Improvement

		<u>ADOPTED</u>	<u>2019</u>	<u>PROPOSED</u>
		<u>2019</u>	<u>Thru Aug.</u>	<u>2020</u>
			<u>Mo. 01 - 08</u>	
<u>Account Number</u>	<u>Account Description</u>			
19- 525- 000- 0000- 5840	Capital Improvement Donations	0	605 -	0
19- 525- 000- 0000- 6601	Capital Outlay- Non Marcum House	9,000	5,784	0
19- 525- 085- 0000- 5867	Rental Income- Cap Improv.Resider	14,400 -	6,600 -	3,600 -
19- 525- 085- 0000- 6600	Capital Improvement- Residential	5,875	0	0
DEPT 525	LLCC Capital Improvement			
	Revenue	14,400 -	7,205 -	3,600 -
	Expend.	14,875	5,784	0
	Net	475	1,421 -	3,600 -
FUND 19	Long Lake Conservation Center			
	Revenue	731,863 -	396,967 -	726,583 -
	Expend.	730,540	482,036	722,782
	Net	1,323 -	85,069	3,801 -

SMB1  
 9/4/19 10:30AM  
 21 FUND Parks  
 520 DEPT Parks

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2019</u>	<u>2019</u> <u>Thru Aug.</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2020</u>
21- 520- 000- 0000- 5001	Taxes	15,000 -	0	15,000 -
21- 520- 000- 0000- 5252	Forf Tax Sales Apportionment	68,524 -	0	130,000 -
21- 520- 000- 0000- 5256	Intgov Rev Dnr- Public Access Main	3,800 -	0	4,200 -
21- 520- 000- 0000- 5396	Trail Grants- State	325,000 -	334,565 -	367,902 -
21- 520- 000- 0000- 5398	Trail Grants- Federal	0	28 -	0
21- 520- 000- 0000- 5510	Co. Parks Campground Fees	25,000 -	18,632 -	25,000 -
21- 520- 000- 0000- 5840	Misc Receipts	0	24,500 -	0
21- 520- 000- 0000- 6101	Salaries- Full Time	37,975	29,359	46,595
21- 520- 000- 0000- 6102	Salaries- Part Time	20,518	0	13,621
21- 520- 000- 0000- 6108	Meals Reimbursed- Taxable	0	5	0
21- 520- 000- 0000- 6124	Medicare Employer	551	425	873
21- 520- 000- 0000- 6148	Employer Deduct Contribution- HS	2,750	753	2,260
21- 520- 000- 0000- 6150	Health Insurance- Employer	0	2,112	6,843
21- 520- 000- 0000- 6152	Life Insurance- Employer	123	44	38
21- 520- 000- 0000- 6154	Long Term Disability- Employer	180	76	128
21- 520- 000- 0000- 6159	Pera Co	2,848	2,133	3,495
21- 520- 000- 0000- 6165	Fica- Employer	2,354	1,818	3,733
21- 520- 000- 0000- 6208	Training/Education	0	250	0
21- 520- 000- 0000- 6231	Services, Labor, Contracts	25,000	30,643	55,000
21- 520- 000- 0000- 6243	License Fee	0	1,027	0
21- 520- 000- 0000- 6250	Telephone	0	411	0
21- 520- 000- 0000- 6254	Utilities	9,000	5,667	0
21- 520- 000- 0000- 6255	Garbage	0	863	0
21- 520- 000- 0000- 6330	Transportation & Travel	0	372	0
21- 520- 000- 0000- 6332	Hotel/Motel Lodging	0	121	0
21- 520- 000- 0000- 6340	Meals Reimbursed Non- Taxable	0	45	0
21- 520- 000- 0000- 6350	Per Diem	0	490	0
21- 520- 000- 0000- 6352	Insurance	2,357	0	2,300
21- 520- 000- 0000- 6353	Workers Compensation Insurance	1,654	0	2,200
21- 520- 000- 0000- 6361	Road Construction Service	3,500	100	3,500
21- 520- 000- 0000- 6374	Auto & Trailer License	0	0	500
21- 520- 000- 0000- 6406	Field Supplies	1,500	2,982	0
21- 520- 000- 0000- 6511	Gas And Oil	10,000	7,576	0
21- 520- 000- 0000- 6523	Misc Bldg & Bshop Supplies	0	1,666	0
21- 520- 000- 0000- 6590	Repair & Maintenance Supplies	0	895	0
21- 520- 000- 0000- 6610	Equipment	0	585	0

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9/4/19 10:30AM

21 FUND Parks

520 DEPT Parks

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

			ADOPTED	2019	PROPOSED	
			2019	<u>Thru Aug.</u>	<u>2020</u>	
				<u>Mo. 01 - 08</u>		
		<u>Account Number</u>	<u>Account Description</u>			
		21- 520- 000- 0000- 6620	Auto, Trailers, Snowmobiles	0	670 -	52,000
		21- 520- 000- 0000- 6802	Trail Grants- State	300,000	304,522	323,875
		21- 520- 000- 0000- 6900	Transfers to Other Funds	60,000	0	61,400
DEPT	520	Parks	Revenue	437,324 -	377,725 -	542,102 -
			Expend.	480,310	394,270	578,361
			Net	42,986	16,545	36,259
FUND	21	Parks	Revenue	437,324 -	377,725 -	542,102 -
			Expend.	480,310	394,270	578,361
			Net	42,986	16,545	36,259
<b>Final Totals</b>			Revenue	29,837,308 -	7,928,842 -	30,635,667 -
			Expend.	34,577,308	27,484,244	35,282,047
			Net	4,740,000	19,555,402	4,646,380



# Board of County Commissioners Agenda Request

40  
Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** 2020 Appropriations and Dues

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b>  Attached is the Appropriations and Dues table for your review, along with supporting documentation. At Tuesday's meeting the Board will be asked to discuss the requests, indicate any changes, and then approve the 2020 appropriations and dues.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> After discussion, approve the 2020 appropriations and dues.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

## Aitkin County Budget Appropriations and Dues

	2018	2019	2020	Percent Increase	Comments	Other Agreement/ Statute
<b>Dues</b>						
North Counties Land Use Coordinating Board (10-921-6240)	\$2,000	\$2,000	\$2,000	0.0%	Assumed No Change	
MN Rural Counties Caucus (MRCC) (01-44-6844)	\$2,300	\$2,500	\$2,700	8.0%	Added \$200	
Association of MN Counties (AMC) (01-44-6845)	\$9,893	\$10,140	\$10,390	2.5%	Assumed Small Increase	
Arrowhead Counties (01-44-6846)	\$2,750	\$2,750	\$2,750	0.0%	Assumed No Change	
Joint Counties Natural Resource Board (10-921-6240)	\$1,000	\$1,000	\$1,000	0.0%		
<b>Joint Powers</b>						
East Central Regional Library (Dept 500-500-6801)	\$224,577	\$233,220	\$236,698	1.5%		
Airport-McGregor (Dept 700-903-6801)	\$13,900	\$13,900	\$14,600	5.0%		
Snake River Watershed (Dept 600-552-6836)	\$10,079	\$10,079	\$10,079	0.0%		
Airport-Aitkin (Dept 700-903-6800)	\$14,107	\$14,107	\$14,107	0.0%		
Mississippi Headwaters Board (Dept 600-552-6847)	\$1,500	\$1,500	\$1,500	0.0%		
<b>Appropriations</b>						
Soil and Water (Dept 600-552-6801)	\$98,034	\$98,034	\$84,834	-13.5%	subtracted lease \$13,200	MS 103C
C.A.R.E. (Dept 500-502-6848)	\$37,900	\$37,900	\$37,900	0.0%		
Historical Society (Dept 500-501-6801)	\$16,500	\$16,500	\$18,500	12.1%		MS 138.052
Historical Society Insurance (Dept 500)	\$3,000	\$3,000	\$3,200	6.7%		MS 138.052
Ag Society (Dept 600-550-6801)	\$10,000	\$10,000	\$10,000	0.0%	No Request Received	MS 38.14
Ag Society Capital Improvement (Dept 600-550-6843)	\$10,000	\$10,000		-100.0%	Removed - No Request R'cd	
Ag Society Insurance (Dept 600)	\$4,000	\$4,000	\$4,500	12.5%		
Dues & Appropriations	\$461,540	\$470,630	\$454,758	-3.4%		
<b>Additional Organizations</b>						
	<b>2018</b>	<b>2019</b>	<b>2020</b>			
Support Within Reach (01-44-6847)	\$500	\$500	\$1,500	200.0%		
AEOA Rural Rides Program (01-44-6848)	\$5,000	\$2,500	\$2,500	0.0%	\$10,000 Requested	
Total Dues & Appropriations	\$467,040	\$473,630	\$458,758	-3.1%		

# MRC Membership Work Group Dues Option Survey 2017

## **MRC Dues History:**

One \$100 across the board dues increase in 20 years.

1997 – MN Rural Counties Caucus is organized and dues established at \$2,000 annually per member-county.

2006 – MRCC raised dues to \$2,100.

2013 – MRC adopts dues structure reflected below:

To keep pace with rising costs, the MRC board adopted the following dues incremental dues increase for 2018 and beyond based on population in the following increments.

	Proposed Annual Increase
Counties with populations below 10,000	\$100
Counties with populations between 10,000 and 20,000	\$200
Counties with populations between 20,000 and 30,000	\$400
Counties with populations between 30,000 and 40,000	\$600
Counties with populations between 40,000 and 50,000	\$800

In 2019 and beyond, an annual step increase will be implemented at the same rate as AMC.

This proposal follows the general direction provided to the work group at the June 5<sup>th</sup> board meeting.

It was approved at the September 13, 2017.

# Joint Counties

## Natural Resources Board

Aitkin ~ Beltrami ~ Clearwater ~ Koochiching ~ Lake of the Woods ~ Mahnomen ~ Marshall ~ Roseau

Beltrami County Conference Room  
701 Minnesota Avenue, NW  
Bemidji, MN 56601

[www.jointcountiesnaturalresourcesboard.com](http://www.jointcountiesnaturalresourcesboard.com)

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**To:** County Administrators, Auditors and Commissioners for Aitkin, Beltrami, Clearwater, Koochiching, Lake of the Woods, Mahnomen, Marshall, and Roseau

**From:** Joint Counties Natural Resources Board Chair Wayne Skoe

**Date:** August 8, 2019

**Subject:** 2020 Funding Request for Joint Counties Natural Resources Board Membership

*The Joint Counties Natural Resources Board's purpose is to gather information and formulate policies for the development, utilization, and protection of natural resources in northern Minnesota, and to ensure that there is an interrelated plan for the use and protection of both public and private resources.*

The board meets every other month on the fourth Monday and continues to take steps to professionally grow the board by scheduling guests to speak about natural resource topics, addresses issues that directly affect membership counties and continues to keep our website updated to inform and encourage the participation of other counties and those interested in natural resources.

The request to each County is to allocate \$1000 for membership dues to the Joint Counties Natural Resources Board in their 2020 budget which is the same amount as past years. The exception to this request is Clearwater and Mahnomen who are asked to allocate \$500. ***You will be billed in January 2020 for your dues.***

Thank you and we look forward to your continued participation.

AUG 23 2019



*Our mission: To strengthen communities by  
connecting people with resources, spaces,  
and educational experiences that  
enrich and empower their lives*

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Phone (763) 689-7390 FAX (763) 689-  
7436

[www.ecrlib.org](http://www.ecrlib.org)

Branches in Aitkin, Chisago, Isanti,  
Kanabec, Mille Lacs, and Pine Counties

August 19, 2019

County Administrators and Coordinators,

I request on behalf of the Board of East Central Regional Library that your County Board take action to approve the ECRL 2020 budget and notify me of the action as soon as it has been made. The Joint Powers Agreement (quoted later in this document) requires that two thirds of the counties (four of six) approve the budget before it is official. We need to verify our budget in time to accomplish sufficient planning before the new year begins.

The Board of Directors of East Central Regional Library approved the 2020 budget for the Library at its August 12 meeting. Two documents are attached to this E-mail.

1. 2020 Budget Request to Counties
2. ECRL 2020 Budget Summary

The county portion is apportioned according to the formula defined in the Joint Powers Agreement. According to the Joint Powers Agreement, Section II. 1: 1.

*A general operating budget shall be established annually and maintained as a single budget. Said budget shall be arrived at by consultation between members of the Joint Library Board, and shall be filed by the Joint Library Board with the County Auditors or Coordinators of said counties. The amount required to implement said budget shall be approved by each member county. The total amount budgeted shall then be prorated in equitable shares among the member counties according to the following formula:*

*Tax capacity 1/3*

*Population 1/3*

*Borrower circulation, by county of residence 1/3*

*beginning with the 2011 budget. When two thirds of the current members have approved the budget, it shall be considered implemented by the East Central Regional Library Board. Should any member approve lower than its required share of the approved*

*budget, library service to that member shall be reduced correspondingly, so as not to restrict development of library services in the remaining member counties. The method of said limitation shall be arrived at by consultation between members of the Joint Library Board. Authorization of funds by member counties will at least meet the minimum state-federal requirements for securing available state-federal grants.*

The 2020 ECRL budget has an increase of 1.83% over the 2019 budget and continues to be very lean. It provides for maintenance of our existing services with increases in areas of demonstrated rising costs and need.

We are proud to be part of the infrastructure of each county, partnering to provide information and enhance the quality of life in Aitkin, Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties.

I can be available to make a report to the Board and present the budget if you wish. Please contact me if you have questions or if I can provide additional information.

Thank you for your support of libraries for the residents of east central Minnesota.

A handwritten signature in cursive script that reads "Carla Lydon". The signature is fluid and elegant, with a long, sweeping tail on the final letter.

Carla Lydon, Executive Director  
Phone 763-392-0649 clydon@ecrlib.org



Headquarters: 244 South Birch Street  
 Cambridge MN 55008  
 Phone (763) 689-7390 www.ecrlib.org

*Branches in Aitkin, Chisago, Isanti,  
 Kanabec, Mille Lacs, and Pine Counties*

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	<b>2020 Budget Request to Counties - historical information</b>															
2	<b>County</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
3	Aitkin	187,568	198,397	216,269	225,552	232,006	\$226,163	224,645	230,242	234,366	231,602	219,932	225,882	224,577	233,220	236,698
4	Chisago	478,435	515,451	561,810	566,738	559,188	\$534,199	533,887	517,833	523,015	543,083	554,211	560,783	572,116	621,401	656,735
5	Isanti	354,615	364,482	392,140	392,811	387,870	\$391,887	386,531	385,480	372,553	368,972	372,933	384,348	410,420	426,627	444,838
6	Kanabec	143,711	150,449	158,772	158,687	146,064	\$170,142	163,875	153,004	151,427	145,402	141,564	144,026	147,942	153,518	159,613
7	Mille Lacs	223,641	230,363	250,278	258,128	257,637	\$260,711	255,568	252,920	251,706	268,029	270,850	273,835	272,321	284,710	290,249
8	Pine	268,259	278,139	299,507	303,276	301,928	\$301,592	293,903	303,010	303,992	302,911	301,025	308,851	306,480	329,722	338,061
9	<b>Total</b>	<b>1,656,229</b>	<b>1,737,281</b>	<b>1,878,776</b>	<b>1,905,191</b>	<b>1,884,692</b>	<b>\$1,884,693</b>	<b>1,858,409</b>	<b>1,842,489</b>	<b>1,837,059</b>	<b>1,860,000</b>	<b>1,860,514</b>	<b>1,899,741</b>	<b>1,933,856</b>	<b>2,049,199</b>	<b>2,126,194</b>
10																
11	<b>Contractual Assessments</b>															
12	<b>Formula-50% Tax Capacity, 25% Population, 25% Registrations</b>						<b>Formula - 1/3 Borrower circulation, 1/3 tax capacity, 1/3 population</b>									
13	<b>County</b>	<b>Year 2006</b>	<b>Year 2007</b>	<b>Year 2008</b>	<b>Year 2009</b>	<b>Year 2010</b>	<b>Year 2011</b>	<b>Year 2012</b>	<b>Year 2013</b>	<b>Year 2014</b>	<b>Year 2015</b>	<b>Year 2016</b>	<b>Year 2017</b>	<b>Year 2018</b>	<b>Year 2019</b>	<b>Year 2020</b>
14	Aitkin	11.33%	11.42%	11.51%	11.84%	12.31%	12.00%	12.09%	12.50%	12.76%	12.45%	11.82%	11.90%	11.61%	11.38%	11.13%
15	Chisago	28.89%	29.67%	29.90%	29.75%	29.67%	28.34%	28.73%	28.11%	28.47%	29.20%	29.79%	29.55%	29.58%	30.32%	30.89%
16	Isanti	21.41%	20.98%	20.87%	20.62%	20.58%	20.79%	20.80%	20.92%	20.28%	19.84%	20.04%	20.25%	21.22%	20.82%	20.92%
17	Kanabec	8.68%	8.66%	8.45%	8.33%	7.75%	9.03%	8.82%	8.30%	8.24%	7.82%	7.61%	7.59%	7.65%	7.49%	7.51%
18	Mille Lacs	13.50%	13.26%	13.32%	13.55%	13.67%	13.83%	13.75%	13.73%	13.70%	14.41%	14.56%	14.43%	14.08%	13.89%	13.65%
19	Pine	16.20%	16.01%	15.94%	15.92%	16.02%	16.00%	15.82%	16.45%	16.55%	16.29%	16.18%	16.27%	15.85%	16.09%	15.90%
20									100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
21																
22										1,837,059	1,860,000	1,860,514	1,899,741	1,933,856	2,049,199	2,126,194



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*Branches in Atkin, Chisago, Isanti,  
 Kanabec, Mille Lacs, and Pine Counties*

	A	B	C	D	E	F	G	H	I
1	<b>2020 ECRL Budget Summary</b>								
2		<b>2013 Budget</b>	<b>2014 Budget</b>	<b>2015 Budget</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>2018 Budget</b>	<b>2019 Budget</b>	<b>2020 Budget</b>
3	Counties (Operations)	1,842,489	1,837,059	1,860,000	1,860,514	1,897,724	1,933,856	2,049,199	2,126,194
4	Regional Basic Support (State)	769,282	839,419	839,420	862,188	862,188	853,957	881,408	879,899
5	Miscellaneous	216,500	212,000	210,088	235,300	192,500	157,500	157,500	184,500
6	Local Contracts	57,847	55,161	57,106	57,731	55,860	57,038	70,646	80,015
7	Transfer from previous year:	20,000	20,000	69,119	54,262	124,423	241,474	150,000	100,000
8	Telecommunications	60,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
9	<b>TOTAL INCOME:</b>	<b>2,966,118</b>	<b>3,028,640</b>	<b>3,100,733</b>	<b>3,134,995</b>	<b>3,197,695</b>	<b>3,308,825</b>	<b>3,373,753</b>	<b>3,435,609</b>
10	Salaries and related expenses	2,085,160	2,119,923	2,186,876	2,196,338	2,247,065	2,370,266	2,427,634	2,444,686
11	Materials (Books, CDs, DVDs, etc.)	420,566	424,765	424,765	435,765	457,187	458,967	467,927	480,967
12	Vehicles (1 Outreach, 1 Delivery, 1 Staff)	33,000	32,000	30,000	30,000	22,500	22,500	21,500	21,700
13	Technical Services & library automation system	74,600	75,660	74,500	72,000	73,450	72,000	67,000	67,000
14	Headquarters building costs	56,592	54,392	54,392	54,392	54,392	54,392	56,392	65,956
15	Equipment & technology costs	12,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500
16	Supplies, photocopiers, printers	55,000	56,000	65,000	65,000	62,000	51,000	51,000	51,000
17	Administrative/Miscellaneous	114,700	106,700	106,000	122,300	121,900	125,500	128,100	141,600
18	Capital - Vehicles	18,000	5,000	15,000	15,000	15,000	10,000	10,000	10,000
19	Capital - Computers, misc.	36,000	77,700	67,700	67,700	67,700	67,700	67,700	76,200
20	Telecommunications	60,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
21	<b>TOTAL EXPENDITURES:</b>	<b>2,966,118</b>	<b>3,028,640</b>	<b>3,100,733</b>	<b>3,134,995</b>	<b>3,197,694</b>	<b>3,308,825</b>	<b>3,373,753</b>	<b>3,435,609</b>
22									
23	<b>2020 Budget approved by ECRL Board, August 12, 2019</b>								

**EAST CENTRAL REGIONAL LIBRARY**  
**Revenue & Expenditures - Budget vs. Actual**  
 January through December 2018

	Jan - Dec 18	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>County Tax Revenue</b>				
Aitkin County	224,577.00	224,577.00	0.00	100.0%
Chisago County	572,116.00	572,116.00	0.00	100.0%
Isanti County	410,420.00	410,420.00	0.00	100.0%
Kanabec County	147,942.00	147,942.00	0.00	100.0%
Mille Lacs County	272,321.00	272,321.00	0.00	100.0%
Pine County	306,480.00	306,480.00	0.00	100.0%
<b>Total County Tax Revenue</b>	<b>1,933,856.00</b>	<b>1,933,856.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Contracts</b>				
City of Aitkin	10,228.40	10,072.00	156.40	101.6%
City of Hinckley	6,274.73	2,014.00	4,260.73	311.6%
City of North Branch	10,228.40	10,072.00	156.40	101.6%
City of Pine City	4,091.36	4,029.00	62.36	101.5%
Friends of the Princeton Library	4,602.78	9,065.00	-4,462.22	50.8%
MnLINK	3,331.93	4,300.00	-968.07	77.5%
Federal Correctional Institution	7,107.50	7,178.00	-70.50	99.0%
Pine Technical College	822.00	808.00	14.00	101.7%
Isanti Bldg Costs	11,560.56	9,500.00	2,060.56	121.7%
<b>Total Contracts</b>	<b>73,472.24</b>	<b>57,038.00</b>	<b>16,434.24</b>	<b>128.8%</b>
<b>Basic System Support - RLBSS</b>				
State (FY18)	352,563.41	341,583.00	10,980.41	103.2%
State (FY19)	528,090.49	512,374.00	15,716.49	103.1%
<b>Total Basic System Support - RLBSS</b>	<b>880,653.90</b>	<b>853,957.00</b>	<b>26,696.90</b>	<b>103.1%</b>
<b>Miscellaneous Income</b>				
Computer Print-Outs	33,517.41	30,000.00	3,517.41	111.7%
Lost & Damaged Materials	9,162.04	12,000.00	-2,837.96	76.4%
Fines	56,134.09	70,000.00	-13,865.91	80.2%
Refunds	6,686.65	3,000.00	3,686.65	222.9%
Fax Services	8,544.36	7,500.00	1,044.36	113.9%
Other	35,096.05	25,000.00	10,096.05	140.4%
Interest Income	43,191.78	10,000.00	33,191.78	431.9%
Carryover from Previous Year	0.00	225,000.00	-225,000.00	0.0%
Transfer Health Insurance Settlement	0.00	16,474.00	-16,474.00	0.0%
<b>Total Miscellaneous Income</b>	<b>192,332.38</b>	<b>398,974.00</b>	<b>-206,641.62</b>	<b>48.2%</b>
<b>Telecommunications - RLTA</b>				
	67,620.35	65,000.00	2,620.35	104.0%
<b>Total Income</b>	<b>3,147,934.87</b>	<b>3,308,825.00</b>	<b>-160,890.13</b>	<b>95.1%</b>
<b>Gross Profit</b>	<b>3,147,934.87</b>	<b>3,308,825.00</b>	<b>-160,890.13</b>	<b>95.1%</b>
<b>Expense</b>				
<b>Salaries</b>				
Individual Salaries	1,688,821.45	1,794,690.00	-105,868.55	94.1%
Payroll Expenses	246,466.20	271,896.00	-25,429.80	90.6%
Employee Benefits	240,795.48	292,680.00	-51,884.52	82.3%
Unemployment Insurance - Workers Compensation	0.00	3,000.00	-3,000.00	0.0%
	2,520.00	8,000.00	-5,480.00	31.5%
<b>Total Salaries</b>	<b>2,178,603.13</b>	<b>2,370,266.00</b>	<b>-191,662.87</b>	<b>91.9%</b>
<b>Materials</b>				
Books	211,042.27	233,967.00	-22,924.73	90.2%
Periodicals	20,113.74	20,000.00	113.74	100.6%
Indexes/Databases	53,112.40	57,000.00	-3,887.60	93.2%
DVD/Videos	46,426.78	47,000.00	-573.22	98.8%
Compact Disks	3,792.75	3,800.00	-7.25	99.8%

**EAST CENTRAL REGIONAL LIBRARY**  
**Revenue & Expenditures - Budget vs. Actual**  
 January through December 2018

	Jan - Dec 18	Budget	\$ Over Budget	% of Budget
Other Media	120,545.61	97,200.00	23,345.61	124.0%
<b>Total Materials</b>	<b>455,033.55</b>	<b>458,967.00</b>	<b>-3,933.45</b>	<b>99.1%</b>
<b>Vehicles</b>				
Outreach Van - Gas	2,956.05	3,000.00	-43.95	98.5%
Outreach Van - Repair & Maint.	1,608.36	1,500.00	108.36	107.2%
Delivery Van - Gas	10,593.37	11,000.00	-406.63	96.3%
Delivery Van - Rep & Maint.	4,139.65	4,000.00	139.65	103.5%
Vehicle Insurance	0.00	3,000.00	-3,000.00	0.0%
<b>Total Vehicles</b>	<b>19,297.43</b>	<b>22,500.00</b>	<b>-3,202.57</b>	<b>85.8%</b>
<b>Technical Services</b>				
Processing Supplies	15,077.15	16,000.00	-922.85	94.2%
Software Maintenance	44,200.00	54,000.00	-9,800.00	81.9%
Supplies/Miscellaneous	80.49	2,000.00	-1,919.51	4.0%
<b>Total Technical Services</b>	<b>59,357.64</b>	<b>72,000.00</b>	<b>-12,642.36</b>	<b>82.4%</b>
<b>Administrative</b>				
Professional Services	32,859.28	22,500.00	10,359.28	146.0%
Postage	2,836.40	5,000.00	-2,163.60	56.7%
Insurance - Property Coverage	0.00	15,100.00	-15,100.00	0.0%
Board Mileage	4,935.77	6,200.00	-1,264.23	79.6%
Staff Reimbursements	13,178.68	16,000.00	-2,821.32	82.4%
Material Refunds	1,918.93	2,600.00	-681.07	73.8%
Public Relations/ Marketing	4,814.63	4,800.00	14.63	100.3%
Continuing Education	5,306.22	9,000.00	-3,693.78	59.0%
Programming	10,849.34	10,000.00	849.34	108.5%
Telephone	24,854.24	25,000.00	-145.76	99.4%
Memberships	1,948.00	2,200.00	-252.00	88.5%
Collection Agency Services	3,830.60	4,100.00	-269.40	93.4%
Miscellaneous	552.24	3,000.00	-2,447.76	18.4%
<b>Total Administrative</b>	<b>107,884.33</b>	<b>125,500.00</b>	<b>-17,615.67</b>	<b>86.0%</b>
<b>Supplies/Photocopiers</b>				
Photocopier/Printer Paper	3,422.68	4,000.00	-577.32	85.6%
Office/Library Supplies	12,168.45	12,000.00	168.45	101.4%
Photocopier Contract	37,417.75	35,000.00	2,417.75	106.9%
<b>Total Supplies/Photocopiers</b>	<b>53,008.88</b>	<b>51,000.00</b>	<b>2,008.88</b>	<b>103.9%</b>
<b>Building Costs (CA)</b>				
Building Maintenance	7,323.41	6,000.00	1,323.41	122.1%
Utilities - garbage, water/sewer	3,396.52	4,000.00	-603.48	84.9%
Building Lease Payment	44,391.96	44,392.00	-0.04	100.0%
<b>Total Building Costs (CA)</b>	<b>55,111.89</b>	<b>54,392.00</b>	<b>719.89</b>	<b>101.3%</b>
<b>Equipment</b>				
Furniture	739.02	1,500.00	-760.98	49.3%
Technology Costs	8,240.01	10,000.00	-1,759.99	82.4%
<b>Total Equipment</b>	<b>8,979.03</b>	<b>11,500.00</b>	<b>-2,520.97</b>	<b>78.1%</b>
<b>Capital</b>				
Computers	46,252.04	67,700.00	-21,447.96	68.3%
<b>Total Capital</b>	<b>46,252.04</b>	<b>67,700.00</b>	<b>-21,447.96</b>	<b>68.3%</b>
<b>Telecommunication Access Services</b>	81,834.00	65,000.00	16,834.00	125.9%
<b>Vehicle Replacement</b>	0.00	10,000.00	-10,000.00	0.0%
<b>Total Expense</b>	<b>3,141,672.65</b>	<b>3,308,825.00</b>	<b>-167,152.35</b>	<b>94.9%</b>
<b>Net Income</b>	<b>6,262.22</b>	<b>0.00</b>	<b>6,262.22</b>	<b>100.0%</b>

**City of McGregor  
P.O. Box 100  
McGregor, MN 55760**

July 20, 2019

Jessica Seibert  
Aitkin County Administrator  
Aitkin County Courthouse  
217 Second St. N.W. Rm 134  
Aitkin, MN 56431

Dear MS Seibert:

In response to your letter dated June 18, 2019 regarding the McGregor Airport request for funds for 2020, we will be asking for a small increase of 5% for a total of \$14,600. It should be noted that the McGregor airport has not asked for an increase for many years. The appropriation will be used for normal operating expenses and the local portion of State grants.

The McGregor Airport provides essential air facilities to the McGregor area in support of local businesses, recreation, emergency services, and future economic development. As a MNDOT registered and supported airport, we provide aviation infrastructure for local aircraft owners and a destination point for air traffic moving to and from the area including the large recreation area centered on two of the larger lakes in Aitkin County, Big Sandy and Minnewawa. As I'm sure you are aware, the eastern portion of Aitkin County, including McGregor, has also been designated an Opportunity Zone by the Governor in response to a request from the White House. Recently, traffic has increased in support of possible future mining and other development in the vicinity.

In addition to the \$13,900 the airport received from Aitkin County in the past year, it also received \$6,900 from the city of McGregor, hangar land lease payments of \$2000, and approximately \$1500 profit from the sale of fuel. All other income is from grants received from the State of Minnesota, Department of Aeronautics. During the past year, the airport has received project grants valued at \$60,000 to complete several projects including the construction of an equipment storage building, a security fence, replacement of fuel hoses, and removal of runway obstructions. Of course, the airport is responsible for funding 5 percent of the cost of those projects from its operating budget. This is in addition to the grant money in support of normal maintenance and operations valued at an additional \$60,000. We currently hold a \$14,500 balance.

Our total operating budget for the year is \$23,000. In addition, funds will be required this year to fund the local portion of a project to seal coat the runway. That local cost is estimated to be \$5000.

**Telephone/FAX 218-768-2717  
E-mail: [mccgregor.city@gmail.com](mailto:mccgregor.city@gmail.com)  
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**City of McGregor  
P.O. Box 100  
McGregor, MN 55760**

It should be noted that the McGregor Airport is not a federal airport and is not funded in any way by the Federal government.

We hope this information we have provided will help in the county's budgeting process and look forward to continued support. We believe the McGregor Airport is a valuable asset in the county and an essential resource for county future development. If additional information is required, please feel free to contact me. I will do my best to help in any way.

Best Regards,



William L. Bedor

Chairman, McGregor Airport Commission

[bbedor@scicable.com](mailto:bbedor@scicable.com)

(952) 941-5147

**Telephone/FAX 218-768-2717  
E-mail: [mcgregor.city@gmail.com](mailto:mcgregor.city@gmail.com)  
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# SNAKE RIVER WATERSHED MANAGEMENT BOARD

903 Forest Ave E • Mora, MN • 55051 • (320) 679-6456 • Fax: (320) 679-6433

*"Working to enhance and protect the water resources of the Snake River Watershed"*

June 27, 2019

Aitkin County Courthouse  
Jessica Seibert, Aitkin County Administrator  
217 2<sup>nd</sup> Street NW  
Aitkin, MN. 56431

Ms. Seibert and Aitkin County Commissioners,

The Snake River Watershed Management Board receives appropriations from each County in the Snake River Watershed Joint Powers Organization. The requested amount for Aitkin County for 2020 is \$10,079.00, which is the same amount that was set in 1993. The funding received by the SRWMB from the counties is used for administration and to match grant funds for projects within the counties.

The Snake River Watershed Management Board has received numerous grants through Minnesota Pollution Control Agency and the Board of Soil and Water Resources in the past.

Aitkin County citizens have used the funding for sediment and erosion control projects, monitoring projects and feedlots.

The Snake River Watershed Management Board has completed an implementation grant and is applying for funding for the One Watershed One Plan process. The Snake River Watershed Board will be using county appropriation funding to support projects during this process.

Snake River Watershed Management Board wishes to have continued support from Aitkin County.

Respectfully,

Teresa Wickeham, Kanabec County Environmental Services Supervisor  
Snake River Watershed Management Board Coordinator  
903 Forest Ave E  
Mora, MN 55051  
[teresa.wickeham@co.kanabec.mn.us](mailto:teresa.wickeham@co.kanabec.mn.us)  
320-679-6456

## Snake River Watershed Budget 2020

<b>Revenue</b>	2020 Proposed Budget			2020 Actual Budget		
	Co. Appro	Grant	In Kind	Co. Appro	Grant	In Kind
Prior Year Carry Over	\$196,588.60	\$0.00	\$0.00	\$196,588.60	\$0.00	\$0.00
County Appropriations 87-680-000-0000-5891	\$48,498.00					
<b>Total Revenue and Carry Over</b>	<b>\$245,086.60</b>			<b>\$196,588.60</b>		
<b>Expenditures</b>						
87-680-000/687-6880						
<b>Administration/Technical Support</b>						
000/687-6285 Salaries/Support(prev yr) unemployment	\$25,000.00					
000/687-6205 postage						
000/687-6355 MCIT Ins	\$1,040.00					
000/687-6803 Audit						
000/687-6240 Advertising/Posts						
87-680-000/687-6291						
<b>BMP Implementation</b>	<b>\$75,000.00</b>					
000/687-6291 implementation cost share tech assistance (TSA/Intern) Aitkin SWCD hrs Kanabec SWCD Mille Lacs SWCD Pine SWCD						
87-680-000/687-6284						
<b>Information/Education</b>						
000/687-6284-training						
000/687-6284 promo/education materials						
000/687-6405 equipment/comp						
000/687-6211 office overhead						
000/687-6331 travel mileage						
<b>total expenditures</b>	<b>\$101,040.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Balance</b>	<b>\$144,046.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$196,588.60</b>	<b>\$0.00</b>	<b>\$0.00</b>



*City of Aitkin*

109 First Avenue NW • Aitkin, MN 56431  
218/927-2527 • Fax 218/927-1834  
[www.ci.aitkin.mn.us](http://www.ci.aitkin.mn.us)

July 15, 2019

Jessica Seibert  
Aitkin County Administrator  
217 2<sup>nd</sup> Street NW, Room 134  
Aitkin, MN 56431

RE: Aitkin Municipal Airport – 2020 Budget

Dear Jessica:

The City of Aitkin is currently working on the 2020 Budget for the Aitkin Municipal Airport. At the end of June 2019, the airport's fund balance was \$49,335.97. There are a few expenses incurred on grant projects that are expected to be reimbursed. The Aitkin Airport has increased the salary for the field manager. This increase occurred at the end of 2017. Other changes that have occurred in the last couple of years include:

- Purchase of property from Aitkin County Growth to allow for future hangar development
- Rental agreement with the FBO for the Pilot's lounge at a cost of \$318 per month
- Increased utility expense due to normal yearly increases

**At this time, the Aitkin Airport Commission respectfully requests the County levy the amount listed below:**

	<u>Total Levy</u>
City of Aitkin	\$ 7,125
Aitkin County	\$14,107

Funding for the Aitkin Airport primarily comes from five sources: T-Hangar rent (\$12,895) and lot lease fees (\$11,847), State grants and aids (\$30,000), Federal grants and aids (reimbursements for projects), the City of Aitkin (\$7,125), and Aitkin County (\$14,107). As the City completes our budget process the Airport Commission may need to increase our levy request to support the increase in expenses. The levy amount contributed by Aitkin County has

remained the same for 5+ years. Our next Airport Commission meeting is scheduled for August 1, 2019. Our levy request will be finalized at that time.

The Aitkin Municipal Airport – Steve Kurtz Field is part of a vast network of air transportation facilities servicing the entire state. Some examples of air transportation that takes place locally are as follows:

- (a) Recreational property owners use the Airport facilities for transportation to their lake properties;
- (b) The general aviation community is known to come up with friends, use the Airport courtesy car, and visit the restaurants, shops and hotels in town;
- (c) Hospital personnel use the Aitkin Airport for various purposes – the anesthesiologists can fly in for surgeries, North Air Care is able to stop at the Airport for fuel while their crew is preparing a patient for an emergency flight, Medevac helicopters are able to land at the Airport, purchase fuel, and continue their mission (helicopters are only equipped with short range fuel tanks);
- (d) The American Red Cross has used the Aitkin Airport to transport blood after a local blood drive event;
- (e) Utility companies use aircraft to patrol power lines and gas lines. Our Airport is a fuel stop on their route;
- (f) The DNR use aircraft for fire detection, land management, wildlife surveys, and search and rescue missions; they can refuel at the Aitkin Airport;
- (g) Farmers hire crop dusting services; those airplanes utilize the Aitkin Airport;
- (h) The UPS service has used the Aitkin Airport when they have been unable to land at the Brainerd Airport in the past;
- (i) When a disaster such as a tornado, flood or major fire occurs, air service contributes to the relief effort in many ways -- damage assessments, medical evacuations, emergency supplies, and even media coverage are made more efficient by air service;

All these things contribute greatly to the area – both economically and in providing a service to the community. Each of the items mentioned brings people to Aitkin, where they can then purchase fuel, shop, eat, and sleep at the local establishments. Aside from the economic benefits, the Airport serves the taxpayers’ needs for a higher quality of life in the same way that libraries and parks serve those needs.

If you should have any questions, or if additional information is required, please don’t hesitate to contact me.

Sincerely,



Kathleen Ryan  
City Administrator / Airport Manager

Enclosures

**CITY OF AITKIN**  
**2020 Budget Worksheets**

Current Period: June 2019

Accounts	2017 Actual	2018 Actual	2019 YTD	2019 Budget	Proposed 2020
<b>Fund 612 AIRPORT FUND</b>					
E 612-49810-200 Supplies	\$45.82	\$264.38	\$76.83	\$100.00	_____
E 612-49810-208 Training and Instruction	\$165.85	\$0.00	\$0.00	\$500.00	_____
E 612-49810-212 Motor Fuels & Lubricants	\$1,202.65	\$1,685.21	\$2,232.79	\$2,500.00	_____
E 612-49810-220 Repair/Maintenance Supply	\$3,689.26	\$18,827.72	\$1,325.44	\$5,000.00	_____
E 612-49810-221 Tech Equip/Upgrades	\$0.00	\$0.00	\$0.00	\$0.00	_____
E 612-49810-228 Car Repair / Maint.	\$0.00	\$8.54	\$0.00	\$0.00	_____
E 612-49810-229 Courtesy Car Expense	\$368.00	\$160.00	\$98.92	\$100.00	_____
E 612-49810-300 Professional Svcs	\$900.00	\$4,900.00	\$0.00	\$0.00	_____
E 612-49810-303 Engineering Fees	\$7,774.00	\$60,995.00	\$30,623.50	\$25,000.00	_____
E 612-49810-304 Legal Fees	\$0.00	\$743.75	\$0.00	\$0.00	_____
E 612-49810-312 Contracted Services	\$20,787.00	\$24,000.00	\$12,000.00	\$24,000.00	_____
E 612-49810-320 Communications	\$1,198.80	\$1,202.70	\$508.60	\$1,400.00	_____
E 612-49810-340 Advertising & Publishing	\$0.00	\$0.00	\$0.00	\$0.00	_____
E 612-49810-360 Insurance	\$12,307.80	\$12,937.39	\$12,932.00	\$12,500.00	_____
E 612-49810-380 Utility Services	\$5,848.30	\$6,258.67	\$3,030.79	\$6,300.00	_____
E 612-49810-383 Natural Gas Utilities	\$2,137.60	\$2,918.34	\$2,251.98	\$3,500.00	_____
E 612-49810-384 Refuse/Garbage Disposal	\$192.06	\$283.76	\$189.58	\$500.00	_____
E 612-49810-400 Repairs & Maint-Buildings	\$976.70	\$2,660.01	\$0.00	\$1,500.00	_____
E 612-49810-401 Repairs & Maint-Grounds/Equip	\$1,258.87	\$385.00	\$0.00	\$0.00	_____
E 612-49810-405 Depreciation	\$142,804.07	\$142,396.44	\$0.00	\$140,000.00	_____
E 612-49810-410 Rentals/Leases	\$0.00	\$700.00	\$1,908.00	\$0.00	_____
E 612-49810-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	_____
E 612-49810-433 Dues and Subscriptions	\$325.00	\$175.00	\$25.00	\$175.00	_____
E 612-49810-442 Licenses & Permits	\$440.00	\$400.00	\$400.00	\$440.00	_____
E 612-49810-455 Grant Purchases	\$0.00	\$5,650.00	\$885.23	\$0.00	_____
E 612-49810-510 Land	\$0.00	\$0.00	\$41,907.99	\$0.00	_____
E 612-49810-590 Misc Capital Outlay	\$0.00	\$0.00	\$0.00	\$6,000.00	_____
E 612-49810-810 Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	_____
<b>Act Type E Expenditure</b>	<b>\$202,421.78</b>	<b>\$287,551.91</b>	<b>\$110,396.65</b>	<b>\$229,515.00</b>	<b>_____</b>
R 612-49810-31010 Current Ad Valorem Taxes	\$4,733.12	\$5,874.74	\$2,927.48	\$7,125.00	_____
R 612-49810-31020 Delinquent Ad valorem Taxes	\$86.64	\$103.03	\$116.49	\$0.00	_____
R 612-49810-31040 Fiscal Disparities	\$775.08	\$1,094.02	\$593.64	\$0.00	_____
R 612-49810-33423 Airport: Grants & Aid	\$48,106.75	\$41,322.51	\$0.00	\$29,244.00	_____
R 612-49810-33620 Other Grants/Aid	\$21,978.96	\$77,886.94	\$64,257.64	\$14,107.00	_____
R 612-49810-34921 T-Hangar Rent	\$7,135.32	\$12,895.00	\$4,311.70	\$10,500.00	_____
R 612-49810-34922 Fuel Sales	\$2,638.63	\$2,738.31	\$1,295.35	\$3,500.00	_____
R 612-49810-36200 Miscellaneous Revenues	\$0.00	\$152.25	\$0.00	\$0.00	_____
R 612-49810-36210 Interest Earnings	\$480.06	\$598.16	\$0.00	\$0.00	_____
R 612-49810-36220 Lot Lease Income	\$9,309.88	\$11,846.65	\$10,000.40	\$12,350.00	_____
R 612-49810-36230 Contributions and Donations	\$6,200.00	\$0.00	\$0.00	\$0.00	_____
R 612-49810-36232 Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	_____
R 612-49810-36233 Insurance Reimbursement	\$1,474.92	\$11,877.19	\$481.65	\$0.00	_____
R 612-49810-36235 Taconite Credit	\$0.00	\$0.00	\$0.00	\$0.00	_____
R 612-49810-39203 Transfer from Fund to Fund	\$0.00	\$0.00	\$0.00	\$0.00	_____
<b>Act Type R Revenue</b>	<b>\$102,919.36</b>	<b>\$166,388.80</b>	<b>\$83,984.35</b>	<b>\$76,826.00</b>	<b>_____</b>
<b>Fund 612 AIRPORT FUND</b>					



### Cash Balances.Month End

June 2019

Account Descr	Begin Yr	Current Balance
G 612-10108 City 4-M Fund-MBIA	\$0.00	\$68,065.07
G 612-10105 City Checking Acct-Bremer	\$70,352.94	-\$18,729.10
Fund 612 AIRPORT FUND	\$70,352.94	\$49,335.97
	\$70,352.94	\$49,335.97



PROTECTING THE FIRST 400 MILES

## Mississippi Headwaters Board

**Crow Wing County Land Service Bldg. - 322 Laurel St. - Brainerd, MN 56401**

**Web Site: [www.mississippiheadwaters.org](http://www.mississippiheadwaters.org)**

Date: May 1, 2019

To: Aitkin County  
217 @nd St. NW  
Aitkin, MN 56431

RE: 2020 Appropriation

Aitkin County Administrator,

How time flies! Although some of us are still planning for the summer, others are looking to the next year!

The reason for this letter is to remind you that you will need to include in your '19 budget the annual appropriation for the Mississippi Headwaters Board as per the Joint Powers Agreement.

The Mississippi Headwaters Board is pleased to announce that the amount of the annual obligation will again remain at \$1,500.00.

Once you have approved and allocated this amount as part of your budget process, please forward a check in that amount to the Mississippi Headwaters Board, 322 Laurel St, Brainerd, MN 56401. Thank you again for your continued support of this board and its mission to protect the Great Mississippi River.

Sincerely,

Tim Terrill

Mississippi Headwaters Board Executive Director

Aitkin County Soil & Water Conservation						
Income Statement						
Revenue		Difference	2017 budget	2018 Budget	2019 Budget	2020 Budget
County Allocation			\$90,341.00	\$90,341.00	\$90,341.00	\$ 77,141.00 *rent
County - LCWP			\$7,700.00	\$7,700.00	\$7,700.00	\$7,700.00
2012 Con Con Funding			\$50,011.00	\$50,011.00	\$50,011.00	\$50,011.00
State LCWP			\$13,888.00	\$13,888.00	\$13,888.00	\$13,888.00
State WCA			\$8,310.00	\$8,310.00	\$8,310.00	\$8,310.00
SWCD Capacity			\$100,000.00	\$120,000.00	\$119,000.00	\$126,000.00
State/County matching funds			\$25,000.00	\$25,000.00	\$25,000.00	\$26,300.00
Aquatic Invasive Species (AIS)						
AIS education/prevention			\$27,681.20	\$27,681.20	\$27,681.20	\$27,681.20
AIS inspections			\$166,087.20	\$166,087.20	\$166,087.20	\$166,087.20
AIS enforcement			24,376.84	24,376.84	24,376.84	\$24,376.84
AIS emergency response			\$8,304.36	\$8,304.36	\$8,304.36	\$8,304.36
AIS decontamination			\$8,840.60	\$8,840.60	\$8,840.60	\$8,840.60
AIS maintenance fund			\$13,840.60	\$13,840.60	\$13,840.60	\$13,840.60
AIS admin/coordination			\$27,681.20	\$27,681.20	\$27,681.20	\$27,681.20
WRAPS GR			\$40,000.00	\$15,000.00	\$15,000.00	
Mille Lacs CWF						
Riparian Stewardship			\$15,000.00	\$15,000.00	\$14,000.00	
BWSR Project Grants			\$4,141.00	\$4,200.00	\$4,200.00	\$4,200.00
BWSR Service Grants			\$20,212.00	\$20,212.00	\$20,212.00	\$20,212.00
Tullibee Lakeshed Stewardship			\$4,000.00	\$4,000.00	\$4,000.00	
MDH Well Grant						
Tree Sales			\$3,500.00	\$4,200.00	\$4,000.00	\$4,000.00
CAP Stewardship			\$10,000.00	\$10,000.00	\$10,000.00	
Tree Planter			\$150.00	\$150.00	\$200.00	\$200.00
Observation Well			\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
Truax Drill			\$1,100.00	\$1,200.00	\$1,000.00	\$1,100.00
Interest Earnings			\$100.00	\$150.00	\$150.00	\$150.00
Cash Stewardship Plan			\$5,000.00	\$5,000.00	\$5,000.00	
Eco-footprint grant			\$50,000.00			
Cedar/FI Recovers						
Ag Inspector			\$5,100.00	\$5,100.00	\$4,500.00	\$4,500.00
FSC-Forest Certification			\$2,000.00	\$2,000.00	\$2,100.00	\$2,000.00
Mississippi Recovers						

Big Sandy 319 Grant						
Mille Lacs/CWP						
Rum River WRAP						
Farm Bill Biologist			\$45,000.00	\$45,000.00	\$55,000.00	\$55,000.00
Regional Forester				\$ 105,000.00	\$ 95,630.00	50000
Mississippi WRAP Brainerd						
Miss GR SWAG						
Mississippi WRAPS GR				\$ 3,500.00	\$ 3,800.00	3800
Native Plant Sale			1500	\$1,500.00	\$1,500.00	
FY13 Community Partners						
2015 SWAG Grant						
FY 15 Community Partners						
Misc. Income (wild rice)			\$10,000.00			
Ag buffer program				\$ 30,000.00	\$ 30,000.00	30000
<b>Total Revenue</b>			<b>\$790,065.00</b>	<b>\$864,474.00</b>	<b>\$862,554.00</b>	<b>\$762,524.00</b>

<b>Aitkin County Soil &amp; Water Conservation Income Statement</b>						
<b>Expenses</b>	<b>Difference</b>	<b>2017 budget</b>	<b>2018 Budget</b>	<b>2019 Budget</b>		
Supervisor's Compensation		\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	
Employee Salary		\$245,650.00	\$258,500.00	\$266,255.00	\$289,443.00	
Employers FICA and Medicare		\$16,500.00	\$17,000.00	\$17,300.00	\$17,600.00	
Employers PERA Contribution		\$14,400.00	\$14,800.00	\$15,100.00	\$15,400.00	
Taxable Fringe		\$15,200.00	\$15,200.00	\$15,200.00		
Employers DCP Contribution		\$200.00	\$200.00	\$200.00	\$240.00	
Supervisor's Expenses		\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	
Employee Expenses		\$2,600.00	\$2,800.00	\$2,800.00	\$2,800.00	
Rent		\$13,200.00	\$13,200.00	\$13,200.00		
Professional Services		\$6,800.00	\$6,800.00	\$6,800.00	\$7,000.00	
Fees and Dues		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	
Vehicle Expenses		\$4,500.00	\$4,700.00	\$4,700.00	\$4,800.00	
Capitol Outlay		\$2,500.00	\$2,000.00	\$2,000.00	\$2,000.00	
Education and Promotion		\$400.00	\$400.00	\$400.00	\$400.00	
Insurance		\$6,600.00	\$6,800.00	\$6,800.00	\$8,000.00	
Office Supplies & Maintenance		\$2,800.00	\$3,000.00	\$3,000.00	\$3,000.00	
Postage		\$1,400.00	\$1,500.00	\$1,500.00	\$1,600.00	
Telephone/eMail/Internet		\$3,400.00	\$3,600.00	\$3,600.00	\$3,800.00	
Bank Charges						
State Cost share Projects		\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00	
Local Comp. Water Mgmt. Plan		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
Wetland Conservation Act						
Aquatic Invasive Species						
AIS education/prevention		\$27,681.20	\$27,681.20	\$27,681.20	\$27,681.20	
AIS inspections		\$166,087.20	\$166,087.20	\$166,087.20	\$166,087.20	
AIS enforcement		\$19,376.84	\$19,376.84	\$19,376.84	\$19,376.84	
AIS emergency response		\$8,304.36	\$8,304.36	\$8,304.36	\$8,304.36	
AIS decontamination		\$13,840.60	\$13,840.60	\$13,840.60	\$13,840.60	
AIS maintenance fund		\$13,840.60	\$13,840.60	\$13,840.60	\$13,840.60	
AIS admin/coordination						
WRAPS GR		\$30,000.00	\$1,000.00	\$1,000.00		
Big Sandy 319						
Big Sandy 319 (3)						
FSC-Forest Certification		\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
Big Sandy CWF						

Tree Expenses			\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Tree Planter Expense			\$200.00	\$200.00	\$200.00	\$200.00
Truax Drill Expense			\$400.00	\$400.00	\$400.00	\$400.00
Website			\$600.00	\$600.00	\$600.00	\$600.00
Mille Lacs/CWP						
Well Sealing			\$1,200.00			
Forest Stewardship Plan						
Eco-footprint grant						
Mississippi recovers						
Aitkin County SWAG						
Cedar.FI Recovers						
Rum River WRAP						
Mississippi WRAP Brainerd						
Mississippi SWAG GR						
Community Partners FY13						
flood relief						
Farm Bill Biologist			\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
Regional Forester			\$47,300.00	\$49,000.00	\$49,000.00	
Native Plant Sale			\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00
Expenses related to capacity				\$80,000.00	\$75,701.00	\$ 50,910.20
2015 SWAG Grant						
FY15 Community Partners						
Expenses Allocated to Projects						
Ag Buffer				\$ 25,000.00	\$ 25,000.00	25000
<b>Total Expenses</b>			<b>\$750,180.80</b>	<b>\$836,030.80</b>	<b>\$840,086.80</b>	<b>\$762,524.00</b>
<b>Operating Income (Loss)</b>			<b>\$39,884.20</b>	<b>\$28,443.20</b>	<b>\$22,467.20</b>	<b>\$0.00</b>



Aitkin County CARE, Inc.  
Lynne Jacobs  
P.O. Box 212  
Aitkin, MN 56431

July 23, 2019

Jessica Seibert, MPA  
Aitkin County Administrator  
217 2<sup>nd</sup> ST NW  
Aitkin, MN 56431

Dear Jessica:

Aitkin County CARE, Inc. is looking forward to serving the seniors and disabled adults within our community in the coming year. We appreciate the collaboration that our agency enjoys with your staff, and the financial support provided is critical to our operations.

This letter is to request the funds approved for senior services in the amount of \$37,900. Attached please find details describing our impact, programing and future focus of this wonderful nonprofit. If additional information is needed, please feel free to contact me.

Respectfully,

Lynne Jacobs  
Executive Director  
[aitkincountycare@gmail.com](mailto:aitkincountycare@gmail.com)  
218.927.1383

LJ



20 Minnesota Ave. North, P. O. Box 212, Aitkin, MN 56431  
218.927.1383/877.810.7776

aitkincountycare@gmail.com www.aitkincountycare.com

### Board of Directors:

Laurie Westerlund, President  
Brian Anderson, Treasurer  
Dorothy Host, Secretary  
Wendy Sandberg, Trustee  
Erin Melz, Trustee  
Shelly Hanneken, Trustee

### Staff Members:

Lynne Jacobs, Executive Director  
Betty Jacobs, Program Coordinator  
Terri Mathis, Asst. Director  
Lori Hart, CARE Consultant  
Respite Staff & Nursing oversight  
(13 part-time)

## Aitkin County Budget Appropriation Request

Aitkin County CARE, Inc. is respectfully requesting an appropriation from Aitkin County for \$37,900. The funds will help support special projects in our Title III programs specifically respite care along with general operations. Our focus continues to be reaching the borders in Aitkin County with CARE services. The primary challenge is finding volunteers and staff to carry out services. This outreach effort will be the focus of the new Executive Director, Lynne Jacobs, for 2020.

### How the Books Look...

Since obtaining its 501c3, CARE has developed a more diversified set of funding sources and increased community support. As programs experience growth and priorities are identified and refined, the underlying fiscal health of the organization remains strong.

### Financial Information

Our annual operating budget is \$243,522  
The goal of the organization is to become fiscally independent and we are moving closer to that as we grow and solicit new funding sources. We have no fund balances.

The list of stakeholders is long as we continue to build on these strong relationships we also explore other avenues for helping the community in which we serve. We have also moved to more client pay services, which has generated 34% of our budget.

**Mission:** To enhance and promote the independence, dignity, value and well-being of older and disabled adults and those who care for them.

### 2018 Accomplishments & Impact

- **Providing Quality Senior Services**
  - Served 603 individuals & families through 12 different programs;
  - Evidence-based health programs continue to be well attended courses with 874 volunteer hours.
  - Assisted with the marketing of the implementing county wide grocery delivery through Ukura's Big Dollar of McGregor.
  - Continued to provide Meals on Wheels, Commodity food program, household chores and transportation for medical appointments with volunteer hours of 2345.
- **Strengthening Caregiver Programs**
  - Provided 3548 hours of respite service to 28 families and caregiver consulting for 28 families; hospice respite program added.
  - Memory loss support group member participation Aitkin;
- **Enhancing Community Collaboration**
  - Partnering with ANGELS of McGregor
  - Paired 76 "Grand-Friends" with elementary students from McGregor and Aitkin

## Programs Offered:

- ☛ **NAPS** – A Second Harvest free food distribution program for income eligible seniors
- ☛ **Meals on Wheels**
  - Hot meals are delivered within the city of Aitkin
  - Frozen meal delivery throughout Aitkin County
- ☛ **Care for the Caregiver** – Trained respite workers provide in home respite services for caregivers
- ☛ **Caregiver support group** in Palisade.
- ☛ **Memory Loss Support** – Monthly support groups are held for caregivers dealing with memory loss
- ☛ **Care Consulting** – Individualized care plans are developed for individuals and families needing assistance
- ☛ **CARE** – Referral and assistance with light housekeeping, minor home maintenance and seasonal chores and transportation
- ☛ **Bone Builders** – Trained volunteers lead exercise classes designed to help seniors build healthy bones and reduce the risk of falling
- ☛ **CARE Education** – Evidence based educational programs designed to promote healthy living are provided to seniors
- ☛ **Grand-Friends** – Senior citizens provide a pen-pal relationship with an elementary student
- ☛ **Matter of Balance and Tai Ji Quan** – Evidence Based Health Programs with trained volunteers throughout the community helping seniors with balance and movement.
- ☛ **Rides for Health** – Arranging medical rides for Aitkin County residents of any age to appointments anywhere in Minnesota.

## Looking Ahead to 2020...

- ☛ “Smart Growth”
  - Strategic growth of existing programs; serving more clients with minimal overhead and infrastructure costs
  - Survey client needs to identify service gaps and target additional collaborative opportunities; expanding services only where needs assessment dictate
  - Increase awareness of programs to the Native American Communities and local Veterans.
- ☛ Program Excellence
  - Focus on customer experience and well-being
  - Value and reward volunteers
  - Ensure compliance with 245D licensure & program policies
  - Create efficiencies through technology
    - ✓ Case management system
    - ✓ Secure messaging
    - ✓ Focus on expanding services to outer regions of Aitkin County.

## Stakeholders:

- ☛ Aitkin County
- ☛ ARDC Arrowhead Area Agency on Aging as a part of the Title III Older Americans Act
- ☛ Arrowhead Economic Opportunity Agency
- ☛ Lutheran Social Services
- ☛ Minnesota Department of Human Services
- ☛ USDA Commodity Supplemental Food Program
- ☛ Mille Lacs Energy Cooperative
- ☛ Northland Foundation
- ☛ Riverwood Foundation
- ☛ Faith and Community; Aitkin Lions, Bethesda Lutheran Church, First Lutheran Church Food Shelf, Glen Community Church, Tamarack Snow Flyers, United Methodist Church, CARE Board & Staff and Individual community members

Thank you!



*Aitkin County Historical Society*  
*Depot Museum*

P.O. Box 215  
Aitkin, MN 56431  
(218) 927-3348

07/26/2019

Dear Aitkin County Board of Commissioners:

On behalf of Aitkin County Historical Society, I would like to thank you and the Aitkin County residents for funds that have been given to support our organization in previous years. Your financial partnership has helped us continue to serve the people of Aitkin by accomplishing our mission of collecting, preserving and sharing the history of Aitkin County.

Last year we served just over 4,000 people in person at the Depot Museum and the fairgrounds. We also had 7,600 unique visits through our online presence in 2018. Through these interactions with people we have been able to share and promote the cultural heritage of Aitkin County. The result is that people come away with a higher respect for and value of our county as a place to live and visit.

In 2019 Aitkin County has appropriated \$16,500.00 to our organization. For 2020 we are requesting that you consider an increase to \$18,500.00. This requested increase will help the society increase the amount of staff hours. These increased hours are required to offset the losses in volunteer hours we have experienced the last few years. This loss in volunteer time is primarily due to our current volunteers aging and a lack of new volunteers.

Another project we would like to begin next year will increase our expenses for the next few years. This project will bring the Depot museum up to ADA standards. Since this structure is listed on the National Register of Historic Places we need to conduct a conditions assessment before proceeding with any building modifications. This assessment will cost the society \$9,000.00 - \$12,000.00. We may be able to receive a grant for up to \$10,000.00 to help with this cost from the Minnesota Historical Society, but the balance will be the responsibility of the society.

Our primary funding sources are the Aitkin County appropriation (40% of expected revenue), our annual fundraisers (27% of expected revenue) Contributions from townships (9% of expected revenue) and memberships and donations (11% of expected revenue) and museum admission and store sales (7% of expected revenue). We have worked hard at increasing our revenue in all of these areas and are happy to report that we have had success in increasing memberships, fundraisers and township contributions.

At the moment our expenses have been shaved down to the bare minimum. To make further decreases in expenses our organization would have to reduce hours and services.

Although funding is tight, my hope is that Aitkin County will be able to increase its financial partnership with our organization in 2020. I appreciate your time in consideration of this request.

Sincerely,



Mathew Nix, Administrator

2020 Approved Budget

<b>EXPENSES</b>	2019	2020
Accountant Fees	\$ 200.00	\$ 200.00
Administrators Salary	\$ 20,000.00	\$ 20,000.00
Advertising	\$ 1,500.00	\$ 1,500.00
Annual Meeting	\$ 100.00	\$ 100.00
Bank Service Charge & Interest	\$ 100.00	\$ 100.00
Collections/Archival	\$ 1,000.00	\$ 1,000.00
Conservation	\$ -	\$ 250.00
Educational Activities Fund	\$ 200.00	\$ 200.00
Fundraiser Expenses	\$ 1,300.00	\$ 2,000.00
Grounds	\$ 400.00	\$ 400.00
Janitorial Services & Supply	\$ 900.00	\$ 900.00
Maintenance	\$ 1,800.00	\$ 1,800.00
- Roof Repair	\$ -	\$ 13,000.00
- Historical Building Assessment	\$ -	\$ 9,500.00
Mileage	\$ 200.00	\$ 200.00
Museum Displays	\$ 1,000.00	\$ 1,000.00
Museum Store	\$ 500.00	\$ 500.00
Natural Gas	\$ 5,000.00	\$ 6,000.00
Office Supplies & Equipment	\$ 1,500.00	\$ 1,500.00
Payroll Benefit - employer	\$ 1,530.00	\$ 1,530.00
Postage	\$ 1,100.00	\$ 500.00
Rentals: Booths & Boxes	\$ 1,000.00	\$ 300.00
Security/Fire Protection	\$ 300.00	\$ 350.00
Society Memberships	\$ 350.00	\$ 400.00
Technology	\$ 400.00	\$ 400.00
Telephone	\$ 1,200.00	\$ 1,200.00
Training	\$ 250.00	\$ 750.00
Trash Removal	\$ 100.00	\$ 100.00
Utilities	\$ 3,000.00	\$ 3,500.00
Volunteer Expense	\$ 300.00	\$ 750.00
<b>TOTAL EXPENSES</b>	<b>\$ 45,230.00</b>	<b>\$ 69,930.00</b>

<b>REVENUE</b>	2019	2020
Aitkin County Appropriation	\$ 18,500.00	\$ 18,500.00
Cookie Walk	\$ 1,000.00	\$ 1,000.00
Donations	\$ 2,000.00	\$ 1,000.00
Memorials	\$ -	\$ 1,000.00
Door Donations	\$ 800.00	\$ 800.00
Garage Sale	\$ 9,000.00	\$ 9,000.00
Grants	\$ 1,950.00	\$ 10,000.00
Interest Earned	\$ 750.00	\$ 750.00
Roof Repair Insurance Payment	\$ -	\$ 5,250.00
Membership	\$ 3,000.00	\$ 3,000.00
Museum Store Sales	\$ 2,500.00	\$ 2,500.00
Raffle	\$ 2,500.00	\$ 2,500.00
Townships & Cities	\$ 4,000.00	\$ 4,000.00
<b>TOTAL REVENUE</b>	<b>\$ 46,000.00</b>	<b>\$ 59,300.00</b>

## Atkin County Historical Society, Inc.

## Balance Sheet

As of December 31, 2018

06/21/19

Cash Basis

	<u>Dec 31, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>Bremer Bank</b>	
Bremer Bank Checking	47,505.90
Savings	879.66
Bremer Bank - Other	<u>-1,411.94</u>
<b>Total Bremer Bank</b>	46,973.62
<b>Credit Union Money Market</b>	-4.00
<b>Petty Cash Fund</b>	<u>125.00</u>
<b>Total Checking/Savings</b>	47,094.62
<b>Other Current Assets</b>	
<b>Investments</b>	
Franklin Templeton Investments	22,575.78
Member's Cooperative	
Members Coop-Savings	493.51
Members Money Market Acct 11889	<u>14,203.91</u>
<b>Total Member's Cooperative</b>	14,697.42
<b>Neighborhood Bank</b>	
Neighborhood Bank CD #3	<u>6,244.31</u>
<b>Total Neighborhood Bank</b>	6,244.31
<b>Total Investments</b>	43,517.51
<b>Undeposited Funds</b>	<u>226.04</u>
<b>Total Other Current Assets</b>	43,743.55
<b>Total Current Assets</b>	90,838.17
<b>Fixed Assets</b>	
<b>New Building</b>	<u>4,413.00</u>
<b>Total Fixed Assets</b>	4,413.00
<b>TOTAL ASSETS</b>	<u><u>95,251.17</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	<u>-345.85</u>
<b>Total Accounts Payable</b>	-345.85
<b>Other Current Liabilities</b>	
Payroll Liabilities	-1,928.55
Sales Tax Payable	<u>361.76</u>
<b>Total Other Current Liabilities</b>	-1,566.79
<b>Total Current Liabilities</b>	<u>-1,912.64</u>
<b>Total Liabilities</b>	-1,912.64
<b>Equity</b>	
<b>Capital Investment Fund</b>	33,190.35
<b>Fund Balance</b>	31,659.40
<b>Net Income</b>	<u>32,314.08</u>
<b>Total Equity</b>	97,163.81
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>95,251.17</u></u>

**Support Within Reach  
Sexual Violence Victim Services in Aitkin County – Funding Request**

**Address: 312 Minnesota Avenue, Suite 2009  
Aitkin , MN 56431**

**Phone Number: 218-927-6226 | 1-866-747-5008**

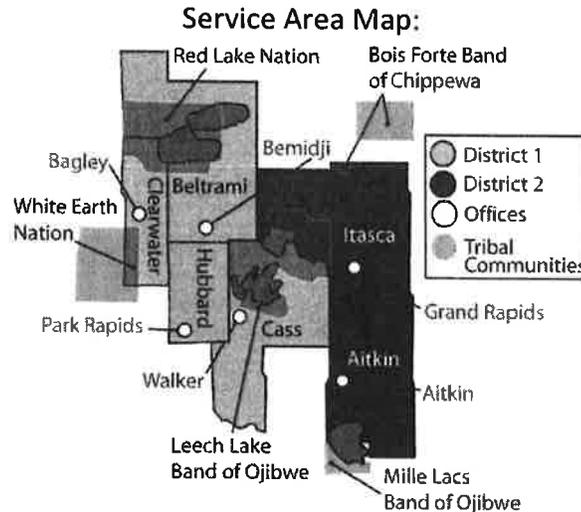
**Business Office Address: 1510 Bemidji Ave. N. Ste. 13, Bemidji, MN 56601  
Phone Number: 218-444-9524**

**Requested Amount: \$1,500.00**

**AGENCY OVERVIEW**

Support Within Reach (SWR) is a private, non-profit organization that was created in 1989 to serve the distinct needs of victims of sexual violence in both Itasca and Aitkin County. Our mission is to reduce the impact and harm of sexual in the communities we serve. On January 15, 2014, Support Within Reach (SWR) merged with the Sexual Assault Program of Beltrami, Cass, Clearwater and Hubbard Counties. The new organization adopted the name Support Within Reach and will continue to be a sexual violence resource and advocacy program sharing resources across the region. The newly merged organization covers a six county area including Aitkin, Beltrami, Cass, Clearwater, Hubbard, and Itasca County (see map at the bottom of this section for more information). The six county region is divided into two districts that provides service to the same service area. Each district has a headquarters (Grand Rapids and Bemidji) with the business office and administrative staff being located in Bemidji. The organization has 17 total staff which include an Executive Director that presides over the two districts, a program supervisor in each district that supervise various staff that provide programming and services. There are 4 outlying offices that are individually staffed including one in Aitkin City, Aitkin County.

SWR is governed by a volunteer board of 17 members from all across the six county service area who works to develop and set agency policy and procedure. Board members provide continuing direction for planning and operations, program evaluation, as well as related organizational activities consistent with the mission and goals of the organization. SWR's Aitkin County office has one staff that assists victims. In 2018 over 2,000 hours were volunteered by near 100 individuals for a total of \$50,860 as in-kind contribution to SWR.



### **AITKIN COUNTY OVERVIEW**

Support Within Reach (SWR) seeks to enhance the quality of life for those in Aitkin County through three primary programs: 1) Victim Support & Advocacy Program, 3) Coordinated Community Response, and 4) Outreach Program. The term sexual violence includes a number of actions that are carried out in a manner intended to groom, control, intimidate, manipulate, humiliate, harm and silence the victim. Unfortunately, sexual violence comes in many forms, including: sexual assault/rape, incest/child sexual abuse, sexual exploitation/trafficking of youth and adults, intimate partner sexual violence, date/acquaintance rape, and alcohol/drug facilitated sexual assault, sexual harassment, bullying, and stalking.

In order to address the issues of sexual violence victimization and its impact on victims' lives, SWR has developed multiple services such as: 24-hour crisis line, crisis intervention, ongoing support and encouragement, basic awareness and education, support groups, information/referral, medical advocacy and individualized civil/criminal court advocacy and assistance. Being that SWR is the sole provider of sexual violence supportive services and prevention education programming within Aitkin County, we welcome collaborative opportunities in order to build a safety net of services for the clients and the community that we serve. Through SWR's awareness and prevention education program, participants develop an increased awareness of the services our agency provides as well as improved understanding regarding the issues surrounding sexual violence. SWR's Outreach Program focus on prevention education/awareness Program including volunteers.

### **COMMUNITY IMPACT:**

Support Within Reach's (SWR) Support Services and Advocacy Program maintain a crisis/information line that is staffed by trained sexual assault advocates (staff and volunteers) 24 hours a day, 365 days per year. SWR staff cover the crisis line during office hours, while trained staff/volunteer advocates attend and respond to incoming calls for assistance after hours. Specific services provided are crisis intervention, basic counseling and support; support

groups, follow-up and referrals to community agencies; accompaniment to medical exams and law enforcement interviews; information and updates related to case progress in the court system; and assistance in filing protective/restraining orders. SWR works to provide information and options each step of the way in order to help clients to make informed decisions that will assist them in their healing process. For example, SWR staff are able to help victims and their family understand the complex reporting process which is very different when looking at different situations involving the age of the victim and perpetrator and the relationship between the victim and perpetrator.

SWR reaches out into the outlying areas of Aitkin County in order to reach specific populations that are vulnerable to sexual violence (assault/abuse) victimization. We provide supportive services and prevention education to residents who reside in outlying areas who have no/little means of transportation to the Aitkin area. SWR relies heavily upon our collaborators to fulfill our mission and to carry out our programming.

### **COLLABORATION**

Support Within Reach (SWR) is the sole provider of sexual violence services in Aitkin County. SWR works with organizations across Aitkin County to provide victim services and education/awareness. The organizations include:

- Aitkin County Law Enforcement Agencies – SWR works with all law enforcement agencies in Aitkin County. SWR provides referrals to law enforcement agencies, works with officers and investigators throughout the investigative process. We have found that in cases where a sexual violence advocate is involved that victims tend to stay involved and more active with the criminal justice system. Two letters of support from law enforcement are included in this 2019 request.
- Aitkin County Attorney's Office and Victim Assistance Program – SWR's Aitkin County Coordinator assists on cases involving criminal sexual misconduct, sexual exploitation, etc. We have found that in cases where a sexual violence advocate is involved that victims tend to stay involved and more active with the criminal justice system.
- Aitkin County Health and Human Services – SWR's Aitkin County Coordinator assists in cases involving child abuse, parents who have current or previous sexual violence history, etc. We are able to provide ongoing support and education for families experiencing this part of the system.
- Healing Opportunity Provided Equally – approximately 75% of domestic violence victims indicate that they or their children are also victims of sexual violence. SWR works with HOPE to ensure proper referrals for victims of sexual and domestic violence in Aitkin County.

SWR works closely with each of the entities above in order to coordinate services. This is done through cross referrals, working together on a case when a client authorizes it, cross training

between the different organizations, establishing protocols or practices on how we as collaborating organizations will work together.

The Aitkin County area has one hospital and 3 law enforcement agencies. *SWR worked on a total of 5 cases involving the criminal justice system in Aitkin County in 2018. Of these cases, 2 of them worked with law enforcement, 0 of them worked with prosecution, 7 required assistance in developing a safety/risk assessment plan, 1 required assistance in filing for a protective order, and 2 of these cases worked with health and human services. SWR and the multi-disciplinary team continue to address barriers and reasons why victims are choosing not to report recent incidents of sexual violence.*

*In 2018 Aitkin County received (2) Sexual Assault Nurse Examiner (SANE) calls. In the previous 3 years there were three. In 2018 SWR provided training to the Emergency Room nurses at Riverwood in order to ensure that victims would receive the best possible care when needing to have a forensic exam completed.*

*In addition to services provided to individuals Aitkin County Law Enforcement participated in a trauma informed interview training in December 2018 that impacts the outcome of victims within the justice system.*

#### **Victim Support Services & Advocacy Program**

SWR provides a variety of services that provides a network of support for victims of sexual abuse/assault and their families/loved ones. *In 2018, SWR staff and volunteers provided a total of 285 service types in Aitkin County.*

- *SWR attended to a total of 9 new sexual violence victims (6 primary and 3 secondary in 2018.*
- *Crisis Intervention (9 contacts)*
- *Risk Assessment/Safety Planning (10 client contacts)*
- *Ongoing support and case follow-up (41 client contacts)*
- *Personal Advocacy, i.e. jobs, school, etc. (7 client contacts)*
- *Accompaniment to medical exams (5 client contacts)*
- *Criminal Justice Support and Advocacy – this includes law enforcement, prosecution, and probation (11 client contacts)*
- *Civil Legal Advocacy: Filing Harassment Restraining Orders and Orders for Protection, Mandated Reporting Issues, Human Services Requested Education (6 client contacts)*
- *Emergency Financial Assistance (0 client contacts)*
- *After hours Crisis Calls (3 client contacts)*

SWR uses the following strategies to ensure access to sexual abuse/assault services:

- SWR makes sexual abuse/assault services available at our office located in Aitkin. We have a staff that works regular hours in that office and 4 other staff available in Grand Rapids as needed.
- SWR provides a 24 hour crisis line that is available 365 days per year
- SWR provides outreach to outlying areas like Hill City, Jacobson, and McGregor.
- SWR mobilizes the community – our volunteers in 2018 donated near 2,000 hours for a total of \$50,860 as in-kind contribution to SWR!
- SWR has facilitated a Sexual Assault Multi-Disciplinary Action Response Team in Aitkin, with aims to rejuvenate this team in 2020.
- SWR provides training to criminal justice system responders related to sexual violence and our services.

### **Prevention Education & Awareness Program**

SWR is active within the community developing and presenting customized education and awareness opportunities throughout Aitkin County that meet the needs and requests of the audience type. Through SWR's awareness and prevention education program, participants develop an increased awareness of the services our agency provides as well as improved understanding regarding the issues surrounding sexual violence. *In 2018, SWR provided 8 prevention education trainings to 68 participants in Aitkin County.* Specific presentations provided are as follows:

1. Pre-school/Daycare – 4<sup>th</sup> Grade:
  - Body Safety (previously known as Good Touch/Bad Touch)
  - Respect and Boundaries
  - Bullying
2. Middle School/High School:
  - SWR services/location
  - Self-Esteem, Respect, Boundaries and Body Safety
  - Difference between Sexual Harassment & Flirting
  - Healthy/Unhealthy Relationships
  - Handling peer pressure to be sexually active
  - Internet Safety/Teens & Technology
  - Date/Acquaintance Rape
3. Other Presentations:
  - Developmentally Disabled
  - Youth At Risk – area group homes,
  - Professional Development for Adults – Sexual Harassment, Special topics involving sexual violence, Stalking, Medical Providers, Law Enforcement Agencies, etc.

4. Community Awareness Events:

- Stalking Awareness Month
- Sexual Assault Awareness Month
- Child Abuse Awareness Month
- Volunteer Awareness Week
- Crime Victim's Rights Week
- Community Connect
- National Night Out
- Aitkin County Fair

**2018 At a Glance**

**Real Impact:**

In mid 2018 SWR staff began to meet with a client who had been assaulted after a night out. Initially this individual presented for a sexual assault exam unsure if something had occurred but felt that something just was not right. She was able to remember some things and ultimately an investigation was opened. In this case staff was able to advocate during the SANE exam and law enforcement reporting, assist in filing a protection order, court advocacy, peer counseling and meeting basic needs. This case has made it to the prosecution stage which is not typical of the clients SWR works with and an advocate will continue to work with the client as long as they choose.

**So far in 2019**

- *SWR attended to a total of 4 new sexual violence victims Crisis Intervention (1 contacts)*
- *Risk Assessment/Safety Planning (4 client contacts)*
- *Ongoing support and case follow-up (32 client contacts)*
- *Accompaniment to medical exams (1 client contacts)*
- *Criminal Justice Support and Advocacy – this includes law enforcement, prosecution, and probation (10 client contacts)*
- *Law Enforcement Accompaniment-Interview or advocacy (15 contacts)*
- *Civil Legal Advocacy: Filing Harassment Restraining Orders and Orders for Protection, Mandated Reporting Issues, Human Services Requested Education (0 client contacts)*
- *After hours Crisis Calls (1 client contacts)*

**GOALS & OBJECTIVES (justification for additional funds)**

In 2019 Support Within Reach has been exceedingly busy across the agency with the number of individuals served and services provided, and Aitkin County is no different. Through increased partnering and potential partnerships come additional service request. These will be covered specifically by the following goals. To ensure the ability to meet the additional capacity SWR has increased the request for funding for 2020. It would be our pleasure to attend a commissioners meeting in order to address this request directly.

Due to the fiscal responsibility of the leadership and Board SWR is able to minimize cost when at all possible and at this time an individual can get all services needed and provided by a trained and compassionate individual. Actual offices costs are at a minimum. Additionally SWR is utilizing reserve funds when necessary to cover costs.

For the remainder of 2019 and into 2020 with consistent staffing in Aitkin County and ongoing collaborative efforts with multi-disciplinary teams the number of those utilizing services will increase the demand for the services provided by SWR. A sexual assault occurs every **92** seconds in America. The social and economic impacts to communities are staggering and in Aitkin County the impacts are the same. Ongoing services especially awareness and training would be provided if additional funds would be secured in 2020.

**Goal 1:** Provide free and confidential services to primary and secondary victims of sexual violence (primary = the actual victim of an incident of sexual violence, secondary victim = anyone else who is impacted by sexual violence including family and friends of the primary victim).

**Objectives:**

- SWR provides a confidential 24-hour crisis line for primary/secondary victims impacted by sexual violence. SWR will continue to offer our after-hour crisis/help line to facilitate routing after-hours calls involving sexual violence to our volunteer advocates/staff.
- Provide crisis intervention and basic counseling services to children and adults. This service works to normalize feelings after traumatic events and recurring trauma that occurs overtime. SWR maintains an up-to-date therapist list of counselors who are proficient at working with victims of sexual violence in order to assist us in providing appropriate referrals.
- Assist clients in identifying/reaching their basic needs for healing and personal safety. Provide referrals to other agencies as necessary.
- Provide 24-hour advocacy and support for primary/secondary victims at law enforcement centers, First Witness Interviews, hospital emergency rooms and clinics, and criminal/civil courts matters.
- If demand for service remains on track, more resources will be needed to provide services to an increased number of individuals.

**Goal 2:** Promote Services and Strengthening Relationships with other agencies and service providers.

**Objectives:**

- SWR will publicize our crisis/help-line, along with our 800 number via newspapers, ICTV, public service announcements and brochures/literature disbursed throughout the county (monthly).
- Promote our website: [www.supportwithinreach.org](http://www.supportwithinreach.org) and engage with community members online through our agency Facebook page.

- Continue to strengthen ties and develop creative and unique ways to reach out to vulnerable populations across Aitkin County. This practice serves to create a network of supportive services for victims of sexual violence.
- SWR will continue to be a part of Aitkin County Health and Human Services meetings (ongoing).
- Continue to develop a list of locations within the community where SWR can meet privately with clients in outlying areas of the community (as needed).
- SWR will re-engage the multi-disciplinary team that is responsible for the justice system response to sexual assault.

**Goal 3:** Provide prevention/awareness education programming to residents of Aitkin County.

**Objectives:**

- Provide prevention education and awareness programming within schools and daycares reaching children grades preschool and k-12 and parents with the focus of awareness and safety. In this funding request this may include Body Safety presentations and Let's Chat (a multi-disciplinary team approach to sexual violence prevention)
- Provide prevention education and awareness programming to youth-at-risk residing within group homes.
- Provide prevention education and awareness programming to developmentally disabled population.
- Provide presentations and training to professionals within the community (law enforcement, medical providers' educators, etc.) to support understanding of social issues which are significantly impacting children and families.
- Create at least one community awareness campaigns related to sexual violence through newspaper articles, and placing brochures/literature throughout the community.

**Support Within Reach**  
**Statement of Financial Position**  
As of December 31, 2018

	Dec 31, 18	Dec 31, 17	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
Deerwood Bank Checking Account	100,000.00	100,000.00	0.00	0.0%
Petty Cash - Bagley	100.00	21.04	78.96	375.3%
Petty Cash - Park Rapids	100.00	100.00	0.00	0.0%
Petty Cash - Walker	100.00	90.20	9.80	10.9%
Petty Cash - Aitkin	100.00	100.00	0.00	0.0%
Petty Cash - Grand Rapids	100.00	62.84	37.16	59.1%
Petty Cash - Bemidji	100.00	70.09	29.91	42.7%
Certificate of Deposit SWR - WF	11,186.71	11,153.20	33.51	0.3%
Checking Account - Wells Fargo	27,470.43	64,111.56	-36,641.13	-57.2%
Savings Account - Wells Fargo	78,138.68	78,093.55	45.13	0.1%
<b>Total Checking/Savings</b>	<b>217,395.82</b>	<b>253,802.48</b>	<b>-36,406.66</b>	<b>-14.3%</b>
<b>Accounts Receivable</b>				
Unpaid or unapplied customer invoices and credits	190,187.79	120,531.15	69,656.64	57.8%
<b>Total Accounts Receivable</b>	<b>190,187.79</b>	<b>120,531.15</b>	<b>69,656.64</b>	<b>57.8%</b>
<b>Other Current Assets</b>				
Funds received, but not yet deposited to a bank account	0.00	1,441.89	-1,441.89	-100.0%
Prepaid Expense	5,382.06	5,382.06	0.00	0.0%
Prepaid Insurance	4,630.13	2,948.92	1,681.21	57.0%
Prepaid Rent	3,968.00	3,518.00	450.00	12.8%
<b>Total Other Current Assets</b>	<b>13,980.19</b>	<b>13,290.87</b>	<b>689.32</b>	<b>5.2%</b>
<b>Total Current Assets</b>	<b>421,563.80</b>	<b>387,624.50</b>	<b>33,939.30</b>	<b>8.8%</b>
<b>Fixed Assets</b>				
Furniture & Equipment	70,703.50	70,703.50	0.00	0.0%
Accumulated Depreciation - Furniture & Equipment	-57,421.57	-51,017.92	-6,403.65	-12.6%
<b>Total Fixed Assets</b>	<b>13,281.93</b>	<b>19,685.58</b>	<b>-6,403.65</b>	<b>-32.5%</b>
<b>TOTAL ASSETS</b>	<b><u>434,845.73</u></b>	<b><u>407,310.08</u></b>	<b><u>27,535.65</u></b>	<b><u>6.8%</u></b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
Unpaid or unapplied vendor bills or credits	-4,438.64	5,783.38	-10,222.02	-176.8%
<b>Total Accounts Payable</b>	<b>-4,438.64</b>	<b>5,783.38</b>	<b>-10,222.02</b>	<b>-176.8%</b>
<b>Other Current Liabilities</b>				
Wages, salaries, and paid leave earned in the current period t...	26,841.84	22,881.58	3,960.26	17.3%
Accrued Comp Absences	5,721.07	1,401.47	4,319.60	308.2%
Deferred Revenue	9,121.39	7,156.14	1,965.25	27.5%
<b>Payroll Liabilities</b>	<b>592.18</b>	<b>5,146.00</b>	<b>-4,553.82</b>	<b>-88.5%</b>
<b>Total Other Current Liabilities</b>	<b>42,276.48</b>	<b>36,585.19</b>	<b>5,691.29</b>	<b>15.6%</b>
<b>Total Current Liabilities</b>	<b>37,837.84</b>	<b>42,368.57</b>	<b>-4,530.73</b>	<b>-10.7%</b>
<b>Total Liabilities</b>	<b>37,837.84</b>	<b>42,368.57</b>	<b>-4,530.73</b>	<b>-10.7%</b>
<b>Equity</b>				
Fund Balance Unrestricted	364,941.51	319,025.08	45,916.43	14.4%
Net Income	32,066.38	45,916.43	-13,850.05	-30.2%
<b>Total Equity</b>	<b>397,007.89</b>	<b>364,941.51</b>	<b>32,066.38</b>	<b>8.8%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>434,845.73</u></b>	<b><u>407,310.08</u></b>	<b><u>27,535.65</u></b>	<b><u>6.8%</u></b>

**AGENCY NAME: Support Within Reach**

Please indicate whether this budget is for Bemidji only or overall agency/whole program budget:

SUPPORT REVENUE & EXPENSES <i>*Round to the nearest dollar</i>	LAST YEAR Fiscal Budgeted	LAST YEAR Fiscal Actual	CURRENT Fiscal Budgeted	NEXT YEAR Fiscal Proposed
Please write in your fiscal year dates (Jan-Dec)	2018	2018	2019	2020
<b>PUBLIC SUPPORT AND REVENUE - ALL SOURCES:</b>				
1. Allocation from THIS United Way	16,000	17,000	22,500	25,000
2. Contributions	5,794	12,221	15,792	17,000
3. Special Events	13,120	10,664	9,000	10,000
4. Legacies & Bequests (Unrestricted)	0	0	0	5,000
5. Contributed By Associated Organizations	123,788	90,727	117,807	110,000
6. Allocated By Other United Ways	14,075	13,075	13,075	18,075
7. Fees & Grants from Government Agencies	686,641	710,907	716,633	730,000
8. Membership Dues	0	0	0	0
9. Program Services Fees & Net Income Revenue	4,900	4,335	9,100	10,000
10. Sales of Materials	0	0	0	0
11. Investment Income	0	0	0	0
12. Misc. Revenue (Attach Schedule)	0	0	0	0
<b>13. Total Support &amp; Revenue (Add 1 through 12)</b>	<b>864318</b>	<b>858929</b>	<b>903907</b>	<b>925075</b>
<b>EXPENSES</b>				
14. Salaries (Attach Schedule)	582,613	548,507	576,812	584,464
15. Employee Benefits	42,845	54,611	59,168	60,056
16. Payroll Taxes, etc.	54,233	43,212	45,175	45,853
17. Professional Fees	20,044	29,333	26,685	28,000
18. Supplies	7,500	7,805	7,500	7,500
19. Telephone	18,500	17,125	17,170	18,100
20. Postage & Shipping	900	716	900	900
21. Occupancy	46,556	49,621	50,756	50,756
22. Rental Maintenance of Equipment	17,535	6,241	35,767	9,000
23. Printing & Publication	5,500	6,569	5,500	5,500
24. Travel	37,220	44,477	37,220	40,000
25. Conferences/Meetings	5,500	7,554	5,500	5,500
26. Special Assistance to Individuals	2,000	319	1,800	2,000
27. Membership Dues	2,500	3,410	3,385	3,400
28. Advertising/Marketing	9,176	6,383	5,131	6,000
29. Awards & Grants	0	0	0	0
30. Miscellaneous (Attach Schedule)	8,838	11,207	17,890	6,333
<b>31. Total Expenses (Add lines 14 through 30)</b>	<b>861460</b>	<b>837090</b>	<b>896359</b>	<b>873362</b>
32. Payments to Affiliated Organizations	0			
33. Board Designations for Specified Activities	0			
<b>34. Total Expenses for Budget Period for All Activities (Add lines 31 + 32 + 33)</b>	<b>861460</b>	<b>837090</b>	<b>896359</b>	<b>873362</b>
35. Total Expenses for Activities Financed by Restricted Funds	861,460			
36. Total Expenses for Activities Financed by Unrestricted Funds	118,914			
<b>37. Excess (Deficit) of Total Support &amp; Revenue Over Expenses (line 13 - 34)</b>	<b>2858</b>	<b>21839</b>	<b>7548</b>	<b>51713</b>
38. Depreciation of Buildings & Equipment		6,404		
39. Major Property & Equipment Acquisition (\$1,000+)			30,000	
Dispatch	3,838	3,299	3,333	3,333
Fundraising	2,700	908	1,000	1,000
Security	2,300	1,888	2,060	2,000
Moving		5,112	11,497	

# DANIEL G. GUIDA

## AITKIN COUNTY SHERIFF

217 2<sup>nd</sup> St. N.W., Rm 185

Aitkin, MN 56431

218-927-7435 / 1-888-900-2138

Emergency 911

Sheriff Fax: 218-927-7359 / Dispatch Fax: 218-927-6887

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July 17, 2019

Aitkin County Board of Commissioners

217 2<sup>nd</sup> St NW Room 130

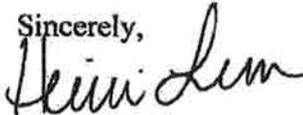
Aitkin, MN 56431

Dear Commissioners,

I would like to draw your attention to Support Within Reach and their organization. Support Within Reach is a service provided in Aitkin County for sexual assault victims and their families. I have been working with Support Within Reach for a number of years and have seen the work they provide to our community.

Support Within Reach is a huge asset for our community. I would ask you to consider their request for funding to help them serve our area.

Sincerely,



Heidi Lenk

Undersheriff of Aitkin County

# DANIEL G. GUIDA

## AITKIN COUNTY SHERIFF

217 2<sup>nd</sup> St. N.W., Rm 185

Aitkin, MN 56431

218-927-7435 / 1-888-900-2138

Emergency 911

Sheriff Fax: 218-927-7359 / Dispatch Fax: 218-927-6887

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Dear Aitkin County Board Members,

I am writing this letter to show my support for Support Within Reach for their request for additional funding. Support Within Reach has been a vital resource for law enforcement in Aitkin County. As an Investigator for Aitkin County, I have worked with their staff with many challenging cases. There is a clear benefit for law enforcement to work with others that are specially trained in these areas.

Recently I spoke with Sherry Shadley regarding the increase of “sexting” with our youth. I felt that it was important to reach out to the youth in our schools and inform them of the dangers that can incur from online activity or sharing photos with others. I have spoken with other officers that feel there is a need to educate also. I feel the education can stop some of the issues before they start not only for the victims, but for youth that may find themselves facing criminal charges.

Sincerely,

*Sheryl Cook*

Investigator Sheryl Cook  
Aitkin County Sheriff's Office



August 15, 2019

Jessica Seibert  
County Administrator  
217 2<sup>nd</sup> St NW Rm. 134  
Aitkin, MN 56431

Dear Ms. Seibert,

Rural Rides is an employment focused transportation assistance program that began in 2008. The program expanded and began offering services to any eligible resident of Aitkin County in 2015. There are no income requirements for eligibility, instead participants need to verify that they have a transportation barrier to attaining or maintaining their employment. The transportation assistance is temporary therefore a local Mobility Manager works with individuals to create a transportation plan that transitions each participant into self-sufficiency. In order to assist individuals with attaining transportation self-sufficiency, the Rural Rides program does not charge participants for services.

AEOA is requesting \$10,000 from Aitkin County to continue offering services in your area. Financial assistance from Aitkin County will be applied to direct services for Aitkin County residents in the form of individualized transportation plans, bus tickets, ride-share, and volunteer driver assistance for individual's job seeking or struggling to maintain employment due to transportation barriers.

Historically, the majority of funding for the Rural Rides Program has been through grants from the MN Department of Transportation; however, due to changes in policy Rural Rides does not qualify for this funding through MNDOT in 2020. AEOA has committed to significantly reducing our administrative costs and providing a financial contribution to ensure that the services provided to Aitkin County through the Rural Rides Program will continue in 2020. We have increased our funding request from Aitkin County to assist with covering expenses for direct services and are confident that our plans for securing sustainable funding beyond 2020 will come to fruition.



## **2018 Rural Rides Program Information**

*(Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis Counties)*

- Total annual operating budget is \$1.15 million and the year-end balance is \$0
- Funding was secured from MNDOT state grant, Iron Range Resource and Rehabilitation grant, County contributions, private foundations, individual donations, and SNAP 50/50 reimbursements.

### **2018 Rural Rides Program Information: Aitkin County**

- Total program expenditures, excluding administrative costs were \$49,300
- 67 individuals were served
  - 85% of participants were below federal poverty guideline at intake
  - 36% of participants reported they were homeless at intake
  - 46% of participants were receiving SNAP benefits (No cash/GA) at intake
  - 10% of participants were receiving MFIP or DWP benefits at intake
  - 36% of participants were employed at intake
  - 40% of participants became employed after intake
- An average of 357 rides per month were provided for job search/employment commutes
- Over 15 active volunteer drivers assisted participants

If you have any questions, please feel free to contact me at (218) 748-7319. Thank you for your time and attention to this matter.

Sincerely,

A handwritten signature in black ink that reads "Paul Carlson". The signature is written in a cursive, flowing style.

Paul Carlson

Executive Director



# Board of County Commissioners Agenda Request

4E

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Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** Set 2020 Public Budget Hearing

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert		<b>Estimated Time Needed:</b> 5 minutes
<b>Summary of Issue:</b>  <p>The 2020 Public Budget Hearing needs to be scheduled. Typically these meetings are held on a regularly scheduled Board meeting date with the regular Board meeting held late afternoon, followed by the Budget Hearing at 6:05 p.m.</p> <p>This year the AMC Annual Conference is scheduled December 9th-11th, with the levy scheduled to be set at our December 17th Board meeting. This leaves our December 3rd Board meeting date as our best option to hold the Budget Hearing. As notices are mailed in November, and we cannot 100% guarantee the Government Center will be ready, staff suggests holding the December 3rd Board meeting and Budget Hearing at one of the following locations:</p> <ol style="list-style-type: none"> <li>1. Aitkin City Hall</li> <li>2. Aitkin Public Library</li> </ol>		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Set 2020 Public Hearing for Tuesday, December 3rd at 6:05 p.m. at _____		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Registration and Lodging Open After Labor Day!

December  
9-11

2019

River's Edge  
Convention Center  
St. Cloud

# Annual Conference

Association of Minnesota Counties



*Save the Date!*

# 2019 County Board Calendar

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
S	M	T	W	T	F	S
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Board Meeting Dates  
 Holidays (Note: December 24th, Open until Noon)



# Board of County Commissioners Agenda Request

4F  
Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** 2020 Legislative Priorities

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b>  Attached is a list of proposed 2020 legislative priorities based on feedback from the County Board and Department Heads. The Board will have an opportunity to review, discuss, and edit the priorities. This information will not only guide Aitkin County advocacy efforts during the upcoming legislative session, but will be provided to both the Association of MN Counties and MN Rural Counties to aid in their development of legislative platforms.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> After discussion, approve 2020 Aitkin County Legislative Priorities.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <span style="margin-left: 100px;"><i>Please Explain:</i></span>		

# 2020 Aitkin County Legislative Priorities by Department

## Administration

1. Aitkin County and the Association of MN Counties support the state of Minnesota providing financial compensation to all units of local government for court ordered refunds due to state determined values or state required assessment practices.
2. Aitkin County supports promoting legislation that preserves tax base in response to increased property tax appeals, utility tax refunds, and potential "dark store" assessing practices.

## Assessor

1. Repeal of the Statute that requires field appraisers to have the AMA license. This is Minnesota Statute 270C.9901. This law should be repealed because small rural counties have no need for this level of licensure. It will likely exacerbate a shortage of rural appraisers that perform assessment functions. The County Board passed a resolution supporting this back in 2014.
2. Simplification of the property tax system. We should support legislation that would reduce the number of classifications of property in Minnesota. When assessors spend lots of time classifying property, they have less time available to value property. The complexity makes the system difficult for most people to understand. After the last legislative session, Minnesota has expanded the total number of classifications to 68 which is the most in the US by a wide margin.
3. Increased safety of field employees. Change State Law to grant assessors access to location data of more predatory offenders. Field staff are required to do physical inspections of all real estate in the county. Not knowing where dangerous criminal live puts staff in the field at risk.
4. Change the Disabled Veterans Market Value Exclusion to a state administered refund program. If this change would take place, the costs of the program would be spread over the whole State instead of shifting the tax burden on local governments.
5. Any new program mandated by the State should be funded by the State.

## Attorney's Office

1. Additional sustainable (on-going) funding for County Attorneys for child protection.
2. Additional sustainable (on-going) funding for County Attorneys for the state judiciary's shift of a substantial amount of court administration duties to the County Attorneys' Offices.
3. Increased penalties for damage to pipelines.
4. Support of a statutory provision that Sentencing Guidelines apply to crimes prospectively only.

# Community Corrections

Aitkin County supports the following MN Association of Community Corrections Act Counties (MACCAC) legislative policy positions:

1. Long term, Minnesota needs a clear vision for correctional services that addresses the role of prisons, community supervision and the state's role in funding. This is particularly important since counties provide local jail incarceration and the vast majority of community supervision, which are key alternatives to prisons. The legislature is chronically underfunding Minnesota community supervision. Action is required this session to preserve effective community supervision that protects Minnesota citizens. Minnesota Community Correction Act counties are in need of a supplemental budget appropriation of 4% for each year of the current biennium to address the state's share of their operating adjustment.
2. Community Corrections Act (CCA) Jurisdictions - Supporting the expansion of CCA counties with state funding and the removal of systemic/statutory requirements that act as barriers to counties in choosing the delivery system that best meets their individual needs.
3. Structural Change in Distribution of Funds - Future funding should be allocated using an equitable and transparent model that considers the need of each county.
4. Justice Reinvestment - bring the Justice Reinvestment Initiative of the Council of State Governments to the state of Minnesota.
5. Probation Lengths - discussion and evaluation of probation lengths is needed as part of a broader review of sentencing policy. Research indicates that longer probation terms do not reduce recidivism rates therefore they do not increase public safety.
6. Juvenile Life without Parole - support eliminating life without parole as a sentencing option for children.
7. Juvenile Justice Reform - Juvenile reform should continue and focus on: eliminating racial and ethnic disparities, reducing collateral consequences facing justice-involved youth; and modifying the current requirement for juvenile sex offenders to register as predatory offenders.
8. Restoration of Voting Rights - support the restoration of voting rights for individuals who are not incarcerated in a state institution.
9. Pre-trial Services - Increased emphasis on pre-trial services requires additional correctional resources. The Minnesota State Judiciary implemented statewide changes in pre-trial bail evaluation methods that places additional demands on probation officers and call for commensurate state funding.
10. Sex Offender Supervision - support legislation that takes a strong statewide approach to sex offender supervision by effectively monitoring overall behavior and activities of offenders using risk assessment and evidence-based practices that enhance public safety. Evidence shows residency restriction laws do nothing to address offender treatment or overall risk reduction, which are paramount to protecting public safety. State funding must be increased for local implementation of enhanced state standards for the supervision of sex offenders, particularly those offenders that transition to the community from the state Minnesota Sex Offender Program (MSOP).

## Economic Development

1. Funding for the Border to Border Grant fund be set at \$1,000,000.00. For communities that are un-served by the State of MN definition, the current 50/50 match be lowered to a 30/70 match. This would allow more Border to Border Broadband grant funds to be utilized in areas that are most in need.
2. Increased funding for the State Grant In Aid (GIA) trails for ATV use. ATV riding is a fast growing family activity and current GIA funding is not keeping up for trail construction or maintenance.

## Environmental Services

1. SWAA supports efforts to make improvements that would maximize the e-waste recycling program. Additionally, SWAA supports the use of manufacturer payments to fully reimburse county collection efforts.
2. MACPZA supports modifications to the SSTS licensing programs to ensure tests are consistent with course materials and Minnesota Rules 7080-7083.
3. MACPZA supports administering and allocating current NRBG funding for mandated state programs through the Minnesota Department of Revenue, similar to County Program Aid. Allocations for mandated state programs through the NRBG should not be considered grants.
4. MACPZA supports state funding to the Minnesota Department of Natural Resources for purposes of establishing ordinary high water and 100 year flood elevations on public waters.

## Health & Human Services

1. Aitkin County supports state and federal investments in technology modernization at the Departments of Health and Human Services. These investments will improve the efficiency of county staff that enter information into the systems and enhance customer service. This includes the following:
  - A. Aitkin County supports the funding necessary for the Minnesota Eligibility Technology System (METS) to function properly and reliably, and alleviate excessive burdens on tax payers and improve services provided to customers.

Position on Public Health Care Eligibility System is that counties will advocate for a health care eligibility system that serves as a sustainable platform for performing health care functions and fully integrates with other health and human services technology systems. MACSSA recommends that the state take the following actions to determine whether METS can appropriately meet the needs of consumers and county staff:

    - The state should conduct a review of other platforms including other states' operations, systems, and business governance as an alternative to the Curam platform.
    - The state should develop a modernization roadmap with clearly defined goals and timelines. The future direction of the public healthcare eligibility technology system and how it will integrate with the modernization of other systems must be a part of that roadmap.
  - B. Aitkin County also supports strong and clear collaboration with counties as the MnCHOICES system moves from final development to implementation.

- C. Aitkin County supports legislation that would require field tests of any new technology system prior to statewide implementation.
  - D. Aitkin County supports increased resources for development of programs, partnerships, monitoring and data collection systems, and other initiatives to prevent and reduce violence.
2. Aitkin County supports simplifying and streamline all Health and Human Services Programs:
    - A. Minnesota’s health and human services programs are governed by statutes and rules that have institutionalized complexity. Concurrently, services are delivered on antiquated computer systems that foster “siloed” approaches to serving people. Technical challenges to programing Minnesota’s complex laws have impeded improvement. Additionally, “siloed” programs impede the state’s vision to provide holistic services and use data to improve services and outcomes. It is essential to comprehensively simplify program requirements and processes to facilitate person-centered, integrated and efficient services.
  3. Direct Care and Treatment Cost of Care and Policy Changes. Counties are required to pay for costs of care for individuals at Anoka Metro Regional Treatment Center (AMRTC) and Community Behavioral Health Hospitals (CBHHs) for days of service that the individual Does Not Meet Criteria (DNMC) for psychiatric care. There are many factors that result in DNMC days being accrued, and counties should not have to bear the cost of care in instances when they are not able to influence the timeline on discharge. Additionally, other policy and operational barriers exist that can also have impacts on the quality and timeliness of placement or discharge planning. The state must develop a review process for discharges process and subsequent financial responsibility for DNMC days. Additionally, the state should develop tools to work in partnership with counties to reduce DNMC days at direct care and treatment facilities.
  4. Substance Abuse Disorder (SUD) Reform: County assessor certification process for comprehensive assessments. Current law requires persons conducting comprehensive assessments to be licensed alcohol and drug counselors (LADC) by 2020. Many counties currently employ staff who are not LADCs to conduct chemical use assessments. Due to the significant shortage of LADCs, counties are very concerned about access to services if individuals are not able to have an assessment done by an LADC in a timely manner. MACSSA recommends providing for a certification process for county staff so that counties can continue to provide this service if they choose and promote timely access to treatment. Requiring an LADC for county staff will likely result in many counties no longer providing this service.
  5. MnCHOICES Assessments: Resource and Promote Improved Experiences For Individuals. The 2017 Legislature enacted a county cost share for the cost of administering MnCHOICES assessments for individuals needing Home and Community Based Services (HCBS). The intent was to improve program efficiency and improve the experience of individuals receiving assessments. However, the Legislature did not make significant changes to the program requirements and counties have been left under-resourced. To appropriately resource and improve the MnCHOICES assessment process the Legislature should 1) Sunset the county cost share by 2020 2) Reduce assessment processes by 50% by 2020 3) Removing Rule 185 and State Plan services of Personal Care Assistant (PCA)/Home Care Nursing from the process and 4) Develop a reassessment administrative option for lead agencies to validate ongoing eligibility for current HCBS recipients.
  6. Aitkin County supports restoration of federal funding to local public health for emergency preparedness and response.
  7. Aitkin County supports restoring and increasing flexible funding for essential local public health services through the local public health grant.
  8. Aitkin County supports increasing the tobacco tax and expanding it to tobacco related products, increase purchase age to 21 years old and continued state funding to counties in order to support prevention and health-related costs of tobacco use.

9. Aitkin County supports preventative public health programs such as, continued federal funding and adjunctive eligibility for the Women, Infants and Children (WIC) grant and state funding for county maternal and child health services such as, family home visiting.
10. Aitkin County supports secure individual and family stability and prevent homelessness by assuring the reimbursement rates and state funding allow all counties to sustain and grow housing support services.

## Highway Department

1. Local Road Improvement Program/Local Bridge Bonding Program - Aitkin County supports immediate funding of the Local Road Improvement Program and the Local Bridge Bonding Program to fund regionally significant local road and bridge projects throughout the state.
2. Increase in Highway Funding - Aitkin County supports long term, sustainable transportation funding increases distributed through the Highway User Tax Distribution Fund by increases in the state gas tax and license tab fees. Aitkin County also supports dedicating the existing sales tax revenue on motor vehicle parts to the Highway User Tax Distribution Fund.
3. Revise M.S. 163.06 Subd. 6, to allow all counties, regardless of the number of townships or market value, the ability, by resolution, to expend the funds provided in subdivision 4 in any unorganized territory or portion thereof in such county.

## Human Resources

1. Require the State Bureau of Mediation Services to create a neutral informational flyer, posted on their website, that employers and union representatives can share with new hires outlining the 3 options that employees now have for union membership following the Janus v. AFSCME supreme court decision, including the full share, fair share, and (new) non-paying dues member option, all of which entitle the employee to the benefits contained under the collective bargaining agreement. These options need to be clearly and openly communicated to all employees. No employer should have to fear receiving or defend a costly Unfair Labor Practice charge for openly sharing the new non-paying dues member option with current employees and new hires.
2. Simplify the process and shorten the timeline (no longer than 6 months) for Minnesota Counties who are interested in exiting the Minnesota Merit System. Allow counties to exit at any time throughout the calendar year.
3. Employers are required to promote the Public Service Loan Forgiveness (PSLF) Program annually and to every new hire. Remove this mandate. Allow information to be placed on the intranet.
4. Pay Equity – eliminate the need for pay equity reporting for all employers that have a uniform wage scale and no employees placed either below the MIN or above the MAX.
5. Require the State to go through all of the mandates that require county staff training, and have the State develop a condensed online video training library –partnering with OSHA and the federal government as necessary– so the counties can access a free training library 24/7/365. The trainings can be shown to existing staff and to new hires during orientation, and would ensure all MN counties had access to the same training info, law changes, legislative updates, etc. -- and would provide efficiencies and reduce local

costs because all staff could take the training in a staff meeting or at their desk (instead of traveling long distances across the State to obtain the required trainings).

6. Develop a system to allow county HR staff, with training, electronic access to the BCA system for running immediate/onsite criminal background checks to expedite recruitments. Currently, we are required to mail requests and it can take a week or more to receive the results.
7. Clearly state in the law that County Boards (and city/township/school) are allowed to discuss non-union wages and benefits in closed session too, in addition to union negotiations strategy.
8. Public Employee Insurance Program (PEIP) groups (Aitkin County offers PEIP) are exempt from the health insurance bidding law which requires employers to bid every 60 months. PEIP also offers dental insurance and life insurance. Recommend the State offer a short-term disability, long-term disability, and vision plan, also exempt from the bidding law and that pools MN public-sector employees benefits together to obtain the best purchasing power.
9. State Unemployment – Update eligibility criteria to ensure employees who voluntarily resign or retire are not later deemed eligible for unemployment benefits charged to the employer, if they have not held subsequent employment. Example: Employee voluntarily resigned, was brought back temporarily to train in new hire, then filed for unemployment and was approved. Update eligibility to include an end date for eligibility when hours are reduced so the claim does not continue to accrue for multiple years on end (LLCC). Update eligibility to ensure employees who resign instead of going through an investigation, following alleged crimes being committed against the employer (i.e. theft), should not be eligible to receive unemployment. Update eligibility criteria so that limited term jobs, seasonal/summer temps jobs, and election clerks do not trigger unemployment eligibility.
10. Oppose any new state-mandated time off benefits such as the Paid Family and Medical Leave benefit program, funded by employees and employers. Public employers currently provide generous leave accrual banks. Allow public employers and unions to negotiate paid time off benefits without a state mandate.

## Land Department

1. The burden of blighted properties within City limits is falling onto County governments. Counties have little influence on how a City may or may not enforce blight issues prior to a property forfeiting. Final property cleanup is often deferred to Counties after years leading to forfeiture. Failure to act in a timely manner is exacerbating the blight issues. Cities should retain the administration of tax forfeited properties after forfeiture.
2. Secure funding needs to be in place to deal with derelict tax forfeited properties.
3. There should be an increase to the maximum \$12,000 lease amount to accommodate cell tower lease agreements. Counties are not able to enter cell tower agreements. Language should include the lease value and lease term to be determined by the county board as well as reverter language for non-use. (282.04 TIMBER SALES; LAND USE, LEASE, PARTITION, EASEMENT. Subdv 1(d))
4. Environmental education is extremely important to our region. Efforts to support curriculum and RELC's (i.e. Long Lake CC) is vital to acquiring/protecting lands for our future.

5. Legislation to support use of Outdoor Heritage (Legacy) funds to support updating forest inventory on County/State lands – how can we protect/enhance habitat if we have irregular data on what we currently have?
6. Support state funding for beaver control.

## Recorder's Office

## Sheriff's Office

1. Pursue legislation that would prohibit firearms in county buildings where court services occur.
2. Pursue legislation that requires applicants for a permit to purchase or permit to carry a firearm to submit a qualified urine test. Recent legislation allows denial of a permit for use of Naloxone.

## Treasurer's Office

1. Under Return of state fees - Suggest adding Marriage License fees to be retained by the county as the state receives most of the revenue but all the work is done in my office.
2. Have Mobile Homes returned to tabs issued by the DVM rather than being taxed thru the property tax system or raising the value threshold for them to be taxed thru the property tax system.



Aitkin  
County

# Aitkin County Board of Commissioners Agenda Request Form

5

Agenda Item #

**Requested Meeting Date:** September 10, 2019

**Title of Item:** Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 <sup>st</sup> Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 <sup>rd</sup> Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	3 <sup>rd</sup> Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 <sup>rd</sup> Wednesday	Wedel
Aitkin Economic Development Administration	Monthly	3 <sup>rd</sup> Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 <sup>rd</sup> Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 <sup>rd</sup> Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 <sup>rd</sup> Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 <sup>nd</sup> Wednesday	Pratt, Alt. Marcotte
Budget Committee	Most months	1 <sup>st</sup> Tuesday	Wedel and Westerlund
Development Achievement Center	Monthly	3 <sup>rd</sup> or 4 <sup>th</sup> Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 <sup>nd</sup> Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 <sup>st</sup> Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 <sup>st</sup> Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 <sup>th</sup> Wednesday	Wedel
HRA	Monthly	4 <sup>th</sup> Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 <sup>th</sup> Monday	Pratt and Land Cmr Courtemanche
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 <sup>rd</sup> Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Pratt
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	10x year	3 <sup>rd</sup> Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 <sup>th</sup> Friday	Marcotte, Alt. Pratt
MN Rural Caucus	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Pratt and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 <sup>th</sup> Thursday	Marcotte, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 <sup>nd</sup> Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 <sup>st</sup> Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed	2 <sup>nd</sup> Tuesday	Marcotte and Wedel
Planning Commission	Monthly	3 <sup>rd</sup> Monday	Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4 <sup>th</sup> Monday	Pratt
Sobriety Court	Bi-Monthly	3 <sup>rd</sup> Thursday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 <sup>nd</sup> Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 <sup>nd</sup> Thursday	Westerlund