

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS October 8, 2019 – BOARD AGENDA

Aitkin Public Library

- 9:00 1) Anne Marcotte, County Board Chair
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
 - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File September 24, 2019 to October 7, 2019
 - B) Approve September 24, 2019 County Board Minutes
 - C) Approve Electronic Funds Transfers
 - D) Approve Commissioner Warrants
 - E) Approve Auditor Warrants – Anderson Brothers Contract Payment
 - F) Approve Auditor Warrants – Contegrity
 - G) Approve Manual Warrants
 - H) Approve November 12, 2019 Board Meeting Location
 - I) Approve Affidavit for Duplicate of Lost Warrant – Treasurer
 - J) Adopt Resolution: Repurchase Application – Von Walter
 - K) Adopt Resolution: Repurchase Application - Dowdle
 - L) Approve Application for License to Sell Tobacco Products
 - M) Adopt Resolution: LG230 Off-Site Gambling – Minnewawa Sportsmen's Club
 - N) Approve Affidavit for Duplicate of Lost Warrant - HHS
 - O) Approve Lakes Storage Valhalla Plat
 - P) Adopt Resolution: Final Contract Payment – Contract No. 20183
 - Q) Adopt Resolution: Final Contract Payment – Contract No. 20185
- 9:02 3) Bobbie Danielson, Human Resources Director
- A) Employee Recognition
- 9:10 4) Lori Grams, Treasurer
- A) Adopt Resolution: Aitkin County Property Tax Payment Variance Policy
- 9:20 5) John Welle, County Engineer
- A) Adopt Resolution: Award Contract No. 20197
 - B) Adopt Resolution: Revert Portion of CSAH 3 to Logan Township

9:30 6) Jessica Seibert, County Administrator
A) Approve New Aitkin County Logo
B) County Administrator Updates

9:45 7) Committee Updates

10:30 Adjourn

The Aitkin County Board of Commissioners met this 24th day of September, 2019 at 9:01 a.m., at the Aitkin Public Library, with the following members present: Vice Chair J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham. Commissioner Anne Marcotte was not present, but expected to arrive late.

CALL TO ORDER

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members present voting yes to approve the September 24, 2019 amended agenda. Consent Agenda Item 2I – Adopt Resolution: Off-Highway Vehicle Safety Enforcement Grant Fiscal Years 2019-2020 was removed from the consent agenda and placed on the regular agenda, and Agenda Item 6.5 – Approve Committee Appointment – NE MN Emergency Communications Board, was added.

APPROVED AGENDA

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
September 24, 2019**

HEALTH & HUMAN SERVICES BOARD

Attendance

The Aitkin County Board of Commissioners met this 24th day of September, 2019, at 9:02 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, and Bill Pratt. Commissioner Anne Marcotte arrived at 9:41 a.m. Others present included: County Administrator Jessica Seibert, Cynthia Bennett ACH&HS Director, Accounting Supervisor Carli Goble, Erin Melz Public Health Supervisor, Sheriff Dan Guida, Assistant to the County Administrator Sue Bingham, H&HS Executive Assistant Shawn Speed, and Guests: Kari Paulsen/HHS Advisory Board Member, Terri Mathis/HHS Advisory Board Member, and Brielle Bredsten/Aitkin Independent Age.

Agenda

Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve the September 24, 2019 Health & Human Services Board agenda as presented.

Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the August 27, 2019 Health and Human Services Board minutes.

Bills

Carli noted that there was nothing notable on the bills this month just a couple of pass through payments.

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the bills.

Health & Human Services Director Report, Cynthia Bennett, ACH&HS Director

Cynthia began by giving an update on her attendance of the Association of Minnesota Counties (AMC) conference this month and mentioned that the discussions were very timely, informative, and preventative.

A hot topic that was discussed there was immigration and the fact that in the U.S. we have

more job openings than there are qualified workers. Per the AMC presenter, in the current situation immigration is very important to getting those jobs filled, as most of those jobs are entry level and are welcomed by immigrants.

Next there was talk about a presentation that was given by representatives from Washington and Colorado states about the impact on counties of legalization of recreational marijuana. Specifically information was shared regarding the proceeds, management of the proceeds, and taxes collected from the sale of marijuana. In Washington State counties were not included in discussions regarding excise tax and as a result counties are not receiving any monetary benefit. The message for MN is to make sure that the counties are included in discussions and at the table to help determine these things from the start.

The Health and Human Services Policy Committee met to decide on their priorities for 2020.

They identified their top priorities, in conjunction with MACSSA and the LPHA. The top issues for all were Housing Workforce Issues, Child Care, Out-of-Home Placement, METS, Mental Health & Chemical Dependency Services, Procurement, and the Restructuring of DHS.

All agreed that Procurement and the DHS restructure needed to be removed from consideration, as these two topics are needing to get addressed now, rather than waiting for the legislative session to begin.

The Top 3 priorities, which were decided on for AMC, are METS, Out-of-Home Placement, and Mental Health & Chemical Dependency Services. These three aligned almost exactly with the draft top 3 priorities of MACSSA. The draft top three priorities that the LPHA chose were Food Safety issues, Medical Assistance and additional reimbursement for home visits for children with asthma, and a request to increase the Local Public Health Grant. This grant is flexible dollars to be used per identified needs in each community. The use of these grant dollars relieves the use of Levy dollars.

Commissioner Niemi reiterated that the legalization of cannabis was not being promoted, that this was just meant to be helpful if it come to that, for the counties.

Commissioner Pratt noted that if it does become legal that locations of growing cannabis will need to be planned as the smell of this will impact those surrounding the area. It needs to be grown in areas where significant populations will not be affected.

Commissioner Niemi inquired about how long cannabis remains in your system?

Cynthia replied that it stays much longer than alcohol, but that does not mean that it is causing you to be impaired. They have yet to figure out where the line is, like alcohol, where impairment begins and ends.

Commissioner Westerlund noted that she had just returned from a trip to Colorado and while there she had inquired with the local government about any useful information about what has happened there and she noted that, in Colorado, it is up to the employer to set the policies about drug testing and that the employers are responsible for all of the costs associated with testing.

Commissioner Wedel added, that while he was involved with Community Corrections and

Sobriety Court, that he learned that cannabis, can remain in your system for up to 30 days, but again that does not mean you are impaired during that whole time period.

Cynthia then ended her AMC update with reminding the Commissioners that they will see these top priorities at their next AMC meeting and be able to vote on them.

Cynthia continued her update by talking about the restructuring of DHS. The interim commissioner of DHS that exited a few months ago recommended to the Governor that he should look at, possibly, splitting the two major divisions of DHS which are the Division of Direct Care & Treatment and the remaining divisions that comprises the rest of the DHS programs.

The Direct Care & Treatment Division is very large unit and includes, approximately 4,600 employees, 200 residential and in-patient treatment centers across the state, and serves around 12,000 people per year. The thought is that by splitting these up there will be a better ability for leadership separate leadership which would provide better alignment of authority and responsibility. There would be better accountability in those areas. The Governor supports forming a team to look into it more deeply, counties want assurances that they will be involved in those discussions. Whatever happens at this level will impact counties in some way so it is important that they are included in the discussions.

Last, Cynthia talked about a new committee, the Critical Incident Response & Resource Committee, which was formed between MACSSA and DHS. She has been accepted as a member and will partake in the work of this committee. The primary focus of this workgroup is to develop a toolkit that counties and DHS can use to assist and provide guidelines and resources for counties who are in the middle of or facing a critical incident. Our county has been in the middle of a critical incident for nearly a year and have noted that there has been a significant lack of guidance, support and resources available for our assistance. There are other counties who have discovered this lack of direction as well and DHS is in agreement that this area needs addressing.

The committee will be comprised of 5 MACSSA members, 5 DHS members, and a few Ad-Hoc members who are content experts or have experience in critical incident response. Cynthia noted that their first meeting will be held this afternoon in conjunction with the MACSSA meeting in St. Paul and that she will be bringing more information back to the Board in the future.

Commissioner Niemi commented that he is wondering why the state is trying to get rid of county based purchasing when it comes to the procurement process.

Cynthia does not believe that they are trying to get rid of it, rather, during the 5 year procurement renewal process that counties participated in this past year, there were counties who had County Based Purchasing (CBP) and were included in the procurement process. Counties with CBP should not be included in this process as it defeats the purpose of CBP. There were over 50% of the counties in the state of MN who were unhappy with the results of the procurement process and requested mediation. Clearly DHS did not take into consideration what counties were asking for or there would not have been such unrest.

Along with that, a lawsuit was filed by the counties with county based purchasing that states that DHS was not following the correct statutory procurement process procedures and that they should not have been replaced by other healthcare providers in their own counties. As a result of the large number of counties unhappy with this and the fact that

the law suit impacted the ability of DHS to get this process completed within their deadline. DHS cancelled the implementation of the procurement results for this year. They have indicated that the procurement renewal process will happen sometime in the future and she expects the process to look quite different from what it has been in the past.

Approval of Contracts/Agreements/Policies

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the Service Agreement between Aitkin County and the Hill City Assembly of God Church for use of their facility during WIC Clinics that are offered in Hill City.

Tobacco Compliance/Educate Update, Erin Melz & Brea Hamdorf

Brea began by going through her presentation on the subject, which is included with these minutes.

Brea and Erin supplied examples of vaping devices to the Board members so that they could see what they look like and how, sometimes, they can look like anything from a USB drive to a sweatshirt that is designed to attach to a vaping pen so that you can use it through the hood strings and have no one know that you are, showing that the manufacturers are gearing their products toward young people.

Commissioner Wedel asked how many tobacco sellers there are in the county.

Brea responded that there are around 40 and of those 40 about half are resorts with licenses to sell tobacco.

Committee Reports:**HHS Advisory Committee Update**

Kari Paulsen and Terri Mathis, Advisory members, were in attendance and briefed the Board members on the September 4th meeting. Minutes from that meeting were included in the Board packet given to the members prior to the meeting.

AEOA Update

Commissioner Westerlund noted that AEOA did not meet, however the nutritional group did meet at Birchstreet Center on September 11th and talked a lot about Meals-on-Wheels, Arrowhead Transit, and where they could host some senior dining opportunities around town.

NEMOJT Update

Commissioner Niemi briefed that they had met, although he was not able to attend. He did receive an update via phone call and that the only major item was that the current Executive Director had taken a position at the College in Virginia, MN.

Lakes & Pines Update

Commissioner Niemi stated that they had also met and that their main topic of discussion was the gearing up of the Energy Assistance Program for the coming heating season. Application were mailed out on August 26th and the workers are already starting to receive some back. In 2019, 6,387 applications were approved. They anticipate the funds, for this season, to be available by the end of October.

He also noted that the biggest challenge for them in administering a program like this is, to identify the most cost efficient and effective way to increase awareness and accessibility to the program.

Commissioner Wedel inquired of Kari Paulsen for an update on the U.S. Census Bureau recruitment process and how it was going.

Kari said that they were looking for more than 300 workers for them, just in Aitkin County alone and that they are having difficulties filling all of the positions due to difficulty in the federal application process. A representative will be at the Birchstreet Center again in October to help applicants with this process along with that he will be attending the BEACON event that is coming up.

Commissioner Marcotte arrived at 9:42 a.m.

The meeting was adjourned at 10:15 a.m.

Next Meeting – October 22, 2019

Break: 10:15 a.m. to 10:25 a.m.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: September 10, 2019 to September 23, 2019; B) Approve County Board Minutes: September 10, 2019; C) Approve Electronic Funds Transfers: \$810,837.02; D) Approve Commissioner Warrants: General Fund \$68,022.96, Road & Bridge \$82,451.73, Special Revenue \$1,979.93, Health & Human Services \$12,981.31, State \$9,603.50, Trust \$16,844.28, Forest Development \$3,642.46, Long Lake Conservation Center \$8,340.01, Parks \$10,873.98 for a total of \$214,740.16; E) Approve Auditor Warrants – Sales & Use/Diesel Tax: General Fund \$455.61, Road & Bridge \$1,254.88, Health & Human Services \$0.06, Trust \$291.59, Forest Development \$3.80, Long Lake Conservation Center \$62.08, Parks \$218.22 for a total of \$2,286.24; F) Approve August Manual Warrants: General Fund \$10,452.76, Road & Bridge \$219,350.53, Health & Human Services \$4,966.20, State \$65,060.23, Trust \$-2,325.39, Forest Development \$8,766.56, Taxes & Penalties \$886.98, Long Lake Conservation Center \$552.43, Parks \$115.00 for a total of \$307,825.30; G) Approve Auditor Warrants – Contegrity: Capital Project \$777,960.08; H) Adopt Resolution: Authorizing Execution of Agreement with OJP; J) Approve (2) Affidavits for Duplicate of Lost Warrants – Treasurer: 1. Stephen Kulifaj, Commissioner Warrant #78372, dated May 3, 2019 - \$82.04, and 2. Stephen Kulifaj, Commissioner Warrant #76959, dated December 14, 2018 - \$206.11; K) Approve Application for License to Sell Tobacco Products; L) Adopt Resolution: Off Sale Liquor License – Beasleys Mississippi Landing

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Authorizing Execution of Agreement with OJP:

BE IT RESOLVED that Aitkin County will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety, and.

**MARCOTTE
ARRIVED**

**HHS BOARD
ADJOURNS**

BREAK

**CONSENT
AGENDA**

**RESOLUTION
20190924-073
AUTHORIZING
EXECUTION OF**

BE IT FURTHER RESOLVED, the Aitkin County Attorney is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of the Aitkin County Crime Victim Service Program.

AGREEMENT WITH OJP

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the following Application for License to Sell Tobacco Products for the period ending March 31, 2020:

LICENSE TO SELL TOBACCO PRODUCTS – BEASLEYS MISSISSIPPI LANDING INC.

- #26 Rhonda Hahn Beasley, d/ba Beasleys Mississippi Landing Inc. – Ball Bluff Township

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Off Sale Liquor License – Beasleys Mississippi Landing Inc.:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from October 1, 2019 thru December 31, 2019:

RESOLUTION 20190924-074 OFF SALE LIQUOR LICENSE - BEASLEYS MISSISSIPPI LANDING INC.

“OFF” Sale:

Rhonda Hahn Beasley, d/b/a **Beasleys Mississippi Landing Inc.** – Ball Bluff Township
This establishment has an address of 68298 State Hwy. 65, Jacobson, MN 55752

Motion for a resolution by Commissioner Pratt seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Off-Highway Vehicles Safety Enforcement Grant Fiscal Years 2019-2020:

RESOLUTION 20190924-075 OFF-HIGHWAY VEHICLES SAFETY ENFORCEMENT GRANT FISCAL YEARS 2019-2020

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the Fiscal Years 2019-2020 Off-Highway Vehicle Safety Enforcement Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$21,874.00, amount being \$10,937.00 for each year of the biennium, for the term of July 1, 2019 through June 30, 2021.

Motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Tax-Forfeited Land Sale:

WHEREAS, the classification of the following county owned and tax-forfeited lands to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282, and

RESOLUTION 20190924-076 TAX-FORFEITED LAND SALE

WHEREAS, a public hearing was held on March 6, 2012 at 10:00am, November 24, 2015 at 11:00am, September 12, 2017 at 10:00am, on March 13, 2018 and May 14, 2019 at 10:00am, in the Aitkin County Courthouse regarding the classification of the attached lands and classified them to dispose of, and

WHEREAS, the County Board has made appraisals of the lands classified as non-conservation and of the timber and timber products thereon, and has made appraisal of timber and buildings on such lands as have not

been classified, and a list of such lands and timber, timber only and of buildings so appraised has been filed with the County Auditor for the purpose of offering lands, timber and buildings, so listed, for sale at not less than the appraised value of the land, timber, and buildings combined, with said appraisals of each property following, and

WHEREAS, the County Board is by law designated with authority to provide for the sale of such lands on terms:

NOW, THEREFORE BE IT RESOLVED, that such parcels shall be sold on the following terms, to wit: That on sales amounting to \$5,000.00 or less per parcel, the purchase price shall be paid in full at the time of purchase.

On sales amounting to more than \$5,000.00 per parcel, the purchaser shall pay a minimum of \$5,000.00 down or 25% of the purchase price (whichever is greater). Any remaining balance must be paid within 60 days. No timber shall be cut, removed, or damaged until the entire purchase price for the parcel is paid in full.

The land and improvements are being sold AS IS and the County makes no warranties as to the condition of any buildings, wells, septic systems, soils, roads, or any other thing on the tract. The tract is being sold with the understanding that the buyer and seller agree to waive disclosures required under Minnesota Statutes Chapters 513.52 to 513.60, and 103I.235 and any associated liabilities. No representation is made as to access, the condition of any structure, its fixtures or contents, or the suitability for any particular use.

Provided that in case any parcel of land bearing standing timber, buildings or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land, buildings, and timber in proportion to the respective appraised value. Upon payment in full, the purchaser of tax forfeited land at such sale shall be entitled to immediate possession, subject to the provision of any existing lease made in behalf of the State, and

BE IT FURTHER RESOLVED, that notice of such sale of lands, timber and buildings be given by publication in the official newspaper of the County as provided by law; that the County Auditor of Aitkin County offer such parcels of land for sale in the order in which they appear in said NOTICE OF SALE, and that such sale shall commence at 2:00 P.M. on Friday, the 13th day of December 2019 and continue until all parcels classified as non-conservation and timber only, buildings on parcels not classified, are offered to the highest bidder for sale. This sale will be held at the Aitkin Public Library Meeting Room in Aitkin, Minnesota – 110 - 1st Ave NE.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent (3%) of the total sale price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

BE IT FURTHER RESOLVED, that the Land Commissioner may withdraw any description on the list, later subject to the approval of the County Board, when it may appear to be in the public interest to do so, and

BE IT FURTHER RESOLVED, Minnesota Statutes 282.014, imposes a \$25.00 fee upon purchasers of tax forfeited land for issuance of a State Deed.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required in MS 357.18,

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

BE IT FURTHER RESOLVED, Aitkin County is not responsible for location of or determining property lines or boundaries.

BE IT FURTHER RESOLVED, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, any recreational easements, and subject to all flowage rights, and

BE IT FURTHER RESOLVED, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

Aitkin County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodations to participate in this sale should inform the Land Department as soon as possible and more than three working days before the sale. You may write to Aitkin County Land Department at 502 Minnesota Ave N. Aitkin, MN 56431 or call 218-927-7364. Pre-registration prior to the sale is encouraged. If the bidder has not preregistered, registration will be required before the sale commences to receive a bidding number.

(See Attached Table)

Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve Timothy and Trisha Herlofsky's application for individual abatement and credit on Parcel 11-0-046602, as presented.

**APPLICATION
FOR FIRE
ABATEMENT**

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to remand request to purchase Pictometry Aerial Photography program at a cost of \$164,135.50 to the Budget Committee.

**PICTOMETRY
AERIAL
PHOTOGRAPHY**

Kameron Genz, Community Corrections Director updated the Board on department changes during the past year, provided a summary of caseloads, agent work, services provided to clients, explained how the department is progressing, and introduced two new probation agents – Chelsea Coombs and Crystal Koonce.

**COMMUNITY
CORRECTIONS
UPDATE**

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Aitkin County 2020-2024 Capital Improvement Plan, as presented.

**2020-2024
CAPITAL
IMPROVEMENT
PLAN**

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – 2020 Preliminary Levy:

**RESOLUTION
20190924-077
2020
PRELIMINARY
LEVY**

BE IT RESOLVED, that the preliminary Aitkin County tax levy for payable 2020 be set at \$15,644,914.

Jessica Seibert, County Administrator updated the Board on the following:

- AMC General Government
- Meeting with Senator Klobuchar
- Career Force Open House
- Building Updates

**COUNTY
ADMINISTRATOR
UPDATES**

Agenda Item 6.5 - Approve Committee Appointment – NE MN Emergency Communications Board, was removed.

NE MN ECB

The Board discussed: Senator Klobuchar Meeting, MRC, Arrowhead Counties, AMC, AIS, Snake River Watershed, Mille Lacs Watershed, CARE Finance, CARE Board, TZD, and Historical Society.

**BOARD
DISCUSSION**

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adjourn the meeting at 12:28 a.m. until Tuesday, October 8, 2019 at the Aitkin Public Library.

ADJOURN

Anne Marcotte, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert, County Administrator

December 2019 Land Auction											
PIN #	PIN #	Sec	Twp	Rge	Legal	Street Address	Access	Ac.	Appraised	Clean-Up Reduction	Proposed Starting Bid
1	02-1-068900	9	52	23	Thoos subdivision of Lot 8 of Bridge Park, Lot 1		*	0.67	\$ 11,325.00	\$ -	\$ 5,662.50
	02-1-070600				Thoos subdivision of Lot 8 of Bridge Park, Lot 2						
	02-1-068800				Thoos subdivision of Lot 8 of Bridge Park, Lot 19						
	02-1-070800				Thoos subdivision of Lot 8 of Bridge Park, LOT 20						
2	05-0-021702	17	48	22	E 1/2 of E 1/2 of E 1/2 of NE-SE less .38 ac and less BN RR ROW		*	4.22	\$ 6,200.00	\$ -	\$ 6,200.00
3	08-0-055102	33	48	25	W 1/2 SW-SE			20	\$ 7,000.00	\$ -	\$ 7,000.00
4	15-1-064600	14	47	25	Oppegads Original Townsite Kimberly S 75 ft Lots 1, 2, 3 Blk 1	30015 380th Ave Aitkin	*	0.59	\$ 8,300.00	\$ -	\$ 8,300.00
	15-1-065500				Oppegads Original Townsite Kimberly Lot 11 Blk 1						
	15-1-065600				Oppegads Original Townsite Kimberly Lot 12 Blk 1						
5	20-0-016300	11	51	26	SW-NE			40	\$ 17,800.00	\$ -	\$ 17,800.00
6	22-0-043801	28	48	23	Part of SW-NW lying N of Hwy 210 less pt S of N 560 pt	19888 State Hwy 210 McGregor	*	20.66	\$ 13,000.00	\$ -	\$ 13,000.00
	22-0-043900				Pt SE NW N of Hwy						
7	23-1-066801	11	48	26	River Park W 200 ft of S 100 of N 400 ft of Outlot C		*	0.46	\$ 2,000.00	\$ -	\$ 2,000.00
8	24-1-085600	11	46	26	Allie's Duck Pass Lot 1 Blk 2	32529 355th Ave Aitkin	*	0.4	\$ 78,600.00	\$ -	\$ 78,600.00
9	24-1-123006	15	46	26	Kellars Addition Pt Lot 1 Blk 4 As in Doc 332705	36507 320th St Aitkin	*	3.5	\$ 13,700.00	\$ -	\$ 13,700.00
10	29-0-046905	22	49	23	Part E 150 ft Lot 4 in Doc 224883		*	1.15	\$ 3,000.00	\$ -	\$ 3,000.00
	29-1-508803				Floes Addition Part Outlot A in Doc 224883						
11	29-1-086800	20	49	23	INDIAN PORTAGE, LOT 4 BLK 11	48688 207th Ave Aitkin, MN	*	1	\$ 34,900.00	\$ (5,000.00)	\$ 29,900.00
	29-1-086900				INDIAN PORTAGE, LOT 5 BLK 11						
	29-1-087000				INDIAN PORTAGE, LOT 6 BLK 11						
	29-1-088400				INDIAN PORTAGE, LOT 20 BLK 11						
	29-1-088500				INDIAN PORTAGE, LOT 21 BLK 11						
12	29-1-095000	20	49	23	Indian Portage Lot 19 Blk 14		***	0.17	\$ 3,000.00	\$ -	\$ 3,000.00
13	29-1-180400	21	49	23	Plat 5, Lot 375		***	0.46	\$ 3,000.00	\$ -	\$ 3,000.00
	29-1-180500				Plat 5, Lot 376						
14	29-1-208800	22	49	23	Sheshebe Point 2nd Addition Lot 61		*	1.36	\$ 61,800.00	\$ -	\$ 61,800.00
	29-1-208900				Sheshebe Point 2nd Addition Lot 62						
15	29-1-270900	22	49	23	Sheshebe Point 3rd Addition Lot 18 Blk 32		***	0.23	\$ 1,500.00	\$ -	\$ 1,500.00
16	57-1-019700				City of Hill City - Bucks Addn to Hill City Lot 10 Blk 14		*	0.16	\$ 3,525.00	\$ -	\$ 100.00
17	58-1-004400 & 58-1-004300	5	43	23	McGrath Lot 5 Blk 4	206 N 3rd St. McGrath	*	0.32	\$ 14,000.00	\$ (5,000.00)	\$ 9,000.00
18	58-1-005200	5	43	23	McGrath, Plat 1, Lots 1-2 Block 5	202 N 4th St. McGrath	*	0.32	\$ 9,300.00	\$ (3,000.00)	\$ 6,300.00
19	58-1-007400	5	43	23	McGrath Lots 11 & 12 Blk 6	415 W Main St McGrath	*	0.15	\$ 6,200.00	\$ (2,000.00)	\$ 4,200.00
20	59-1-026200	31	48	23	HESPER J NEWELLS ADDITION IN MCGREGOR, Lot 5 Block 3	255 N Maddy St, McGregor	*	0.3	\$ 18,800.00	\$ (5,000.00)	\$ 13,800.00
	59-1-026301				HESPER J NEWELLS ADDITION IN MCGREGOR, LOT 6 LESS W 12 FT OF N 100 FT BLK 3						
21	61-1-011600				Tingdale's Original Townsite of Tamarack		*	0.17	\$ 8,400.00	\$ (5,000.00)	\$ 3,400.00
22	61-1-014200	15	48	22	Tingdales Original Townsite of Tamarack Lot 22 Blk 3	275 Church St N Tamarack	*	0.58	\$ 8,400.00	\$ (3,000.00)	\$ 5,400.00
	61-1-014300				Tingdales Original Townsite of Tamarack Lot 23 Blk 3						
	61-1-014400				Tingdales Original Townsite of Tamarack, Plat 2, Lots 24 & 25 Block 3						
	61-1-014600				Tingdales Original Townsite of Tamarack Lot 26 Blk 3						
	61-1-014700				Tingdales Original Townsite of Tamarack Lot 27 Blk 3						

\$ 296,662.50



Board of County Commissioners Agenda Request

2C

Agenda Item #

Requested Meeting Date: 10/8/2019

Title of Item: Electronic funds transfers

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: Lori Grams	Department: County Treasurer
------------------------------------	--

Presenter (Name and Title): N/A	Estimated Time Needed:
---	-------------------------------

Summary of Issue:
Electronic funds transfers thru 9/30/19

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

ELECTRONIC FUNDS TRANSFER

Thru September 30, 2019 Board Meeting October 8, 2019

Date	Amount	Reason
9/18/19	477.64	Manual Abstract
9/19/19	\$2,286.24	Auditor Warrants
9/20/19	\$24,015.60	Commissioner Warrants
9/20/19	\$2,556.88	Auditor Warrants
9/20/19	\$7,161.79	Manual Abstract
9/24/19	\$6,167.90	Commissioner Warrants
9/24/19	\$1,534.45	Manual Abstract
9/25/19	\$565.12	Manual Abstract
9/26/19	\$649,379.17	Auditor Warrants
9/27/19	\$1,397.12	Auditor Warrants
9/27/19	\$546,887.09	Payroll Abstract
9/25/19	\$25.00	Manual Warrants
<hr/> \$1,242,454.00		

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10/1/19 8:21AM

Aitkin County

2D



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept) Page Break By: 1 1 - Page Break by Fund
3 - Vendor Number 2 - Page Break by Dept
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

LAH1
 10/1/19 8:21AM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
0	DEPT			Undesignated			
15356	Jobs Management LLC						
	01-000-000-0000-2318		46.00	CD Refund Recording Fee	Lang	Unavailable Rev- Land Recording Fun	N
	01-000-000-0000-2319		89.15	CD Refund State Deed fee/tax	Lang	Unavailable Rev- Land Deed Tax Func	N
15356	Jobs Management LLC		135.15	2 Transactions			
0	DEPT Total:		135.15	Undesignated	1 Vendors	2 Transactions	
1	DEPT			Commissioners			
86222	Aitkin Independent Age						
	01-001-000-0000-6230		68.25	Synopsis 8/27/19	725224	Printing, Publishing & Adv	N
86222	Aitkin Independent Age		68.25	1 Transactions			
248	Association of Mn Counties						
	01-001-000-0000-6241		900.00	AMC Fall Policy Conference	53832	Registration Fee	N
248	Association of Mn Counties		900.00	1 Transactions			
3590	Niemi/Donald						
	01-001-000-0000-6340		62.16	Sept meals (overnight)		Meals (Overnight)	N
3590	Niemi/Donald		62.16	1 Transactions			
14289	Pratt/Bill						
	01-001-000-0000-6340		35.31	Meals AMC Fall Conf		Meals (Overnight)	N
	01-001-000-0000-6330		410.64	September Mileage	708@.58	Transportation & Travel & Parking	N
14289	Pratt/Bill		445.95	2 Transactions			
86235	The Office Shop Inc						
	01-001-000-0000-6405		43.81	Calendar, sheet protectors	1069109-0	Office & Computer Supplies	N
86235	The Office Shop Inc		43.81	1 Transactions			
6097	Verizon Wireless						
	01-001-000-0000-6250		31.92	Wedel cell phone	28628780200001	Telephone	N
	01-001-000-0000-6250		35.01	Marcotte mifi	78666388100002	Telephone	N
6097	Verizon Wireless		66.93	2 Transactions			
1	DEPT Total:		1,587.10	Commissioners	6 Vendors	8 Transactions	
12	DEPT			Court Administration			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
8175	Centurylink						
	01-012-000-0000-6250		190.48	APRIL 2019 Phone	313645966	Telephone	N
	01-012-000-0000-6250		15.23	Sept 2019 Phone	313645966	Telephone	N
8175	Centurylink		205.71	2 Transactions			
11634	Gammello & Pearson PLLC						
	01-012-000-0000-6232		1,477.50	Attorney fees 01- jv- 19- 630	69962	Attorney Services	Y
	01-012-000-0000-6232		111.36	Attorney expense 01- jv- 19- 630	69962	Attorney Services	Y
	01-012-000-0000-6232		1,800.00	Attorney Fees 01- pr- 19- 793	69963	Attorney Services	Y
	01-012-000-0000-6232		327.12	Attorney expense 01- pr- 19- 793	69963	Attorney Services	Y
11634	Gammello & Pearson PLLC		3,715.98	4 Transactions			
14906	Jones Law Office						
	01-012-000-0000-6232		82.50	01- pr- 17- 186	1939700	Attorney Services	N
14906	Jones Law Office		82.50	1 Transactions			
2810	Larson/Shari S						
	01-012-000-0000-6232		1,425.00	Attorney fees	August 19	Attorney Services	Y
	01-012-000-0000-6232		67.96	Attorney expenses	August 19	Attorney Services	Y
2810	Larson/Shari S		1,492.96	2 Transactions			
12	DEPT Total:		5,497.15	Court Administration	4 Vendors	9 Transactions	
40	DEPT			Auditor			
783	Canon Financial Services, Inc						
	01-040-021-0000-6231		20.36	Fax contract	20509850	Services, Labor, Contracts	N
	01-040-000-0000-6231		200.16	Copier contract 044	20509852	Services, Labor, Contracts	N
	01-040-021-0000-6231		86.28	Copier contract 041	20523838	Services, Labor, Contracts	N
783	Canon Financial Services, Inc		306.80	3 Transactions			
8175	Centurylink						
	01-040-000-0000-6250		21.53	APRIL 2019 Phone	313645966	Telephone	N
	01-040-000-0000-6250		23.69	Sept 2019 Phone	313645966	Telephone	N
	01-040-021-0000-6250		6.63	APRIL 2019 Phone	313645966	License Center- Phone	N
	01-040-021-0000-6250		5.08	Sept 2019 Phone	313645966	License Center- Phone	N
	01-040-021-0000-6250		103.18	Local License Center APRIL 19	314154028	License Center- Phone	N
	01-040-021-0000-6250		65.61	Sept 2019 License Center	314154028	License Center- Phone	N
8175	Centurylink		225.72	6 Transactions			

LAH1
 10/1/19 8:21AM
 1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
163	Charter Communications		194.98	Business internet	83523056600458	License Center- Phone	N
	01- 040- 021- 0000- 6250						
163	Charter Communications		194.98		1 Transactions		
2099	Harmon/Elizabeth		15.59	Gas for Aud/Treas meeting		Transportation & Travel	N
	01- 040- 000- 0000- 6330						
2099	Harmon/Elizabeth		15.59		1 Transactions		
9594	MACATFO		100.00	MACATFO meeting registration	Ryan/Peysar	Registration Fee	N
	01- 040- 000- 0000- 6241						
9594	MACATFO		100.00		1 Transactions		
9908	Minnesota Secretary of State - Notary		120.00	Notary Renewal	E Harmon	Registration Fee	N
	01- 040- 000- 0000- 6241						
9908	Minnesota Secretary of State - Notary		120.00		1 Transactions		
3267	Peysar/Kirk		15.86	Gas for training		Gas And Oil	N
	01- 040- 000- 0000- 6511						
3267	Peysar/Kirk		15.86		1 Transactions		
8168	Pro Form Business Systems, Inc		279.59	Blank Continuous Warrants	4887	Office & Computer Supplies	N
	01- 040- 000- 0000- 6405						
8168	Pro Form Business Systems, Inc		279.59		1 Transactions		
86235	The Office Shop Inc		26.69	ExOfficio Stamp	1068694- 0	Office & Computer Supplies	N
	01- 040- 000- 0000- 6405						
	01- 040- 000- 0000- 6405		13.96	Flag post its	1069298- 0	Office & Computer Supplies	N
	01- 040- 000- 0000- 6405		3.24	Tape dispenser	307118- 0	Office & Computer Supplies	N
86235	The Office Shop Inc		43.89		3 Transactions		
40	DEPT Total:		1,302.43	Auditor	9 Vendors	18 Transactions	
41	DEPT			Internal Audit			
12780	CliftonLarsonAllen, LLP		16,000.00	Progress Billing #6 YE 2018	2224344	Services, Labor, Etc	Y
	01- 041- 000- 0000- 6231						
12780	CliftonLarsonAllen, LLP		16,000.00		1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAHI
10/1/19 8:21AM
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
41	DEPT Total:	16,000.00	Internal Audit	1 Vendors	1 Transactions
42	DEPT		Treasurer		
8175	Centurylink				
	01- 042- 000- 0000- 6250	8.28	APRIL 2019 Phone	313645966	Telephone N
	01- 042- 000- 0000- 6250	10.15	Sept 2019 Phone	313645966	Telephone N
8175	Centurylink	18.43		2 Transactions	
86235	The Office Shop Inc				
	01- 042- 000- 0000- 6405	27.36	Ribbon & ink cartridge	1069228- 0	Office & Computer Supplies N
	01- 042- 000- 0000- 6405	13.00	Ribbon	1069228- 1	Office & Computer Supplies N
86235	The Office Shop Inc	40.36		2 Transactions	
42	DEPT Total:	58.79	Treasurer	2 Vendors	4 Transactions
43	DEPT		Assessor		
783	Canon Financial Services, Inc				
	01- 043- 000- 0000- 6231	164.08	Copier contract 033	20509847	Services, Labor, Contracts N
783	Canon Financial Services, Inc	164.08		1 Transactions	
8175	Centurylink				
	01- 043- 000- 0000- 6250	34.78	APRIL 2019 Phone	313645966	Telephone N
	01- 043- 000- 0000- 6250	16.92	Sept 2019 Phone	313645966	Telephone N
8175	Centurylink	51.70		2 Transactions	
10330	Dangers/Mike				
	01- 043- 000- 0000- 6330	120.96	Mileage Willmar Conf	252@.48	Transportation & Travel & Parking N
10330	Dangers/Mike	120.96		1 Transactions	
43	DEPT Total:	336.74	Assessor	3 Vendors	4 Transactions
44	DEPT		Central Services		
783	Canon Financial Services, Inc				
	01- 044- 000- 0000- 6231	200.16	Copier contract 043	20509851	Services, Labor, Contracts N
783	Canon Financial Services, Inc	200.16		1 Transactions	
8175	Centurylink				
	01- 044- 000- 0000- 6250	0.03	JAN 2019 Adjustment	313645966	Telephone N

LAH1
 10/1/19 8:21AM
 1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
			Paid On Bhf #		
8175 Centurylink		5.07	3 Transactions		
10185 Centurylink Communications Inc					
01-044-000-0000-6250		1.66	APRIL 2019 Phone	313645966	Telephone N
01-044-000-0000-6250		3.38	Sept 2019 Phone	313645966	Telephone N
10185 Centurylink Communications Inc		0.24	3 Transactions		
10185 Centurylink Communications Inc					
01-044-000-0000-6250		0.13	APRIL 2019 Phone	320295974	Telephone N
01-044-000-0000-6250		0.02	APRIL 2019 Phone	320295974	Telephone N
01-044-000-0000-6250		0.09	Sept 2019 Phone	320295974	Telephone N
1333 Dell Marketing L.P.					
01-044-000-0000-6231		4,950.00	3 laptops for conference rooms	10338472575	Services, Labor, Contracts N
1333 Dell Marketing L.P.		4,950.00	1 Transactions		
15353 Hildi Inc					
01-044-000-0000-6231		2,500.00	Actuarial Valuation for GASB75		Services, Labor, Contracts N
15353 Hildi Inc		2,500.00	1 Transactions		
8819 Mille Lacs Energy Coop- Aitkin					
01-044-000-0000-6802		7,500.00	Broadband Grant	ME-F12	Econ Development Rev Loan Fund N
8819 Mille Lacs Energy Coop- Aitkin		7,500.00	1 Transactions		
3336 Office Of MN. IT Services					
01-044-000-0000-6231		1,300.00	August 2019	DV19080378	Services, Labor, Contracts N
3336 Office Of MN. IT Services		1,300.00	1 Transactions		
9261 RTVision, Inc.					
01-044-000-0000-6231		3,750.00	GovAP Software license	2019-100813	Services, Labor, Contracts N
9261 RTVision, Inc.		3,750.00	1 Transactions		
44 DEPT Total:		20,205.47	Central Services	8 Vendors	12 Transactions
45 DEPT			Motor Pool		
12445 Brandl Chevrolet, Buick GMC					
01-045-000-0000-6302		45.98	Oil change, tire rotation #9	319485	Car Maintenance N
01-045-000-0000-6302		46.34	Oil change, tire rotation #53	319692	Car Maintenance N
12445 Brandl Chevrolet, Buick GMC		92.32	2 Transactions		
13934 Tire Barn					

LAH1
 10/1/19 8:21AM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
13934 Tire Barn			589.88	New tires #38	49600	Car Maintenance	N
			589.88				
				1 Transactions			
45 DEPT Total:			682.20	Motor Pool	2 Vendors	3 Transactions	
49 DEPT				Information Technologies			
5398 CDW Government, Inc							
5398 CDW Government, Inc			115.80	APC Server rack	KWZF083	Computer Supplies & Software	N
			115.80				
				1 Transactions			
8175 Centurylink							
8175 Centurylink			16.56	APRIL 2019 Phone	313645966	Telephone	N
			15.23	Sept 2019 Phone	313645966	Telephone	N
			31.79				
				2 Transactions			
14989 CIT							
14989 CIT			14,150.00	Barracuda Renewal	115465	Programming, Services, Contracts	N
			14,150.00				
				1 Transactions			
49 DEPT Total:			14,297.59	Information Technologies	3 Vendors	4 Transactions	
52 DEPT				Administration			
248 Association of Mn Counties							
248 Association of Mn Counties			225.00	AMC Fall Policy Conference	53832	Registration Fee	N
			225.00				
				1 Transactions			
8175 Centurylink							
8175 Centurylink			48.04	APRIL 2019 Phone	313645966	Telephone	N
			37.23	Sept 2019 Phone	313645966	Telephone	N
			85.27				
				2 Transactions			
9542 Seibert/Jessica							
9542 Seibert/Jessica			7.00	Parking 7/29		Transportation & Travel & Parking	N
			43.41	Meals MCIT, AMC Conf		Meals(Overnight)	N
			50.41				
				2 Transactions			
86235 The Office Shop Inc							
86235 The Office Shop Inc			77.28	Planner, calendar, paper	1069109-0	Office & Computer Supplies	N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

Vendor No.	Vendor Name	Account/Formula	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
			Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
86235	The Office Shop Inc			77.28				
					1 Transactions			
52	DEPT Total:			437.96	Administration	4 Vendors	6 Transactions	
90	DEPT				Attorney			
10452	AT&T Mobility	01-090-000-0000-6250		277.43	Attorney cell phones	287287384077	Telephone	N
10452	AT&T Mobility			277.43		1 Transactions		
783	Canon Financial Services, Inc	01-090-000-0000-6405		359.91	Copier contract 038	20523837	Office & Computer Supplies	N
783	Canon Financial Services, Inc			359.91		1 Transactions		
8175	Centurylink	01-090-000-0000-6250		26.50	APRIL 2019 Phone	313645966	Telephone	N
		01-090-000-0000-6250		33.85	Sept 2019 Phone	313645966	Telephone	N
8175	Centurylink			60.35		2 Transactions		
10185	Centurylink Communications Inc	01-090-000-0000-6250		1.00	ARPIIL 2019 Phone	320295974	Telephone	N
		01-090-000-0000-6250		1.27	Sept 2019 Phone	320295974	Telephone	N
10185	Centurylink Communications Inc			2.27		2 Transactions		
3150	Mille Lacs Co Sheriff	01-090-000-0000-6234		121.76	Subpoena 01cr18225	9529	Co Sheriff Services	N
3150	Mille Lacs Co Sheriff			121.76		1 Transactions		
3273	Mn Co Attorneys Assn	01-090-000-0000-6208		100.00	Registration - 2	200006155	Training/Education	N
3273	Mn Co Attorneys Assn			100.00		1 Transactions		
5970	Pine County Sheriff's Office	01-090-000-0000-6234		75.00	Subpoena 01cr18720	IN201901384	Co Sheriff Services	N
5970	Pine County Sheriff's Office			75.00		1 Transactions		
9489	Redwood Toxicology Laboratory, Inc	01-090-000-0000-6213		45.36	Testing for defendants	12289120198	Drug & Forfeiture Ms387.213	6
9489	Redwood Toxicology Laboratory, Inc			45.36		1 Transactions		

LAH1
 10/1/19 8:21AM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
11187 Regents Of The University of Minnesota		105.00	Conference Registration- Rakotz	2110006510	Training/Education	N
11187 Regents Of The University of Minnesota		105.00	1 Transactions			
10879 Shred- It		182.97	On- site regular service	8128012436	Services, Labor, Contracts	N
10879 Shred- It		182.97	1 Transactions			
3578 Skaj/Karen		95.00	HRO Hearing 01cv19742	2019- 14	Court Reporter Services	Y
3578 Skaj/Karen		95.00	1 Transactions			
11949 Swanson/Sondra		10.00	Driving records reimbursement		Co Sheriff Services	N
11949 Swanson/Sondra		10.00	1 Transactions			
5173 Thomson Reuters- West Publishing		1,477.46	Information charges	840866585	Computer Research	N
5173 Thomson Reuters- West Publishing		326.73	Subscription charges	840997855	Computer Research	N
5173 Thomson Reuters- West Publishing		1,804.19	2 Transactions			
90 DEPT Total:		3,239.24	Attorney	13 Vendors	16 Transactions	
100 DEPT			Recorder			
8175 Centurylink		13.25	APRIL 2019 Phone	313645966	Telephone	N
8175 Centurylink		11.85	Sept 2019 Phone	313645966	Telephone	N
8175 Centurylink		25.10	2 Transactions			
13850 NORTHSTAR		173.55	Security paper	48868701	Office & Computer Supplies	N
13850 NORTHSTAR		173.55	1 Transactions			
100 DEPT Total:		198.65	Recorder	2 Vendors	3 Transactions	
110 DEPT			Courthouse Maintenance			
8175 Centurylink		3.31	APRIL 2019 Phone	313645966	Phone	N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

Vendor Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
8175 Centurylink			3.38	Sept 2019 Phone	313645966	Phone	N
			6.69				
				2 Transactions			
3950 Public Utilities							
01-110-000-0000-6254			102.43	CH Building Coordinator	0200050109016	Utilities & Heating	N
01-110-000-0000-6254			130.71	Glarco	0200050186004	Utilities & Heating	N
01-110-000-0000-6254			31.14	Old County Garage	0200050202003	Utilities & Heating	N
01-110-000-0000-6254			1,617.73	Courthouse	0300000509007	Utilities & Heating	N
01-110-000-0000-6254			252.95	LA Tool Building	0300050188007	Utilities & Heating	N
3950 Public Utilities			2,134.96				
				5 Transactions			
10698 Stericycle,Inc							
01-110-000-0000-6255			30.10	Steri-Safe	4008848076	Garbage	6
				10/01/2019	10/31/2019		
10698 Stericycle,Inc			30.10				
				1 Transactions			
110 DEPT Total:			2,171.75	Courthouse Maintenance	3 Vendors	8 Transactions	
120 DEPT				Service Officer			
8175 Centurylink							
01-120-000-0000-6250			21.53	APRIL 2019 Phone	313645966	Telephone	N
01-120-000-0000-6250			28.77	Sept 2019 Phone	313645966	Telephone	N
8175 Centurylink			50.30				
				2 Transactions			
10185 Centurylink Communications Inc							
01-120-000-0000-6250			19.94	ARPIL 2019 Phone	320295974	Telephone	N
01-120-000-0000-6250			86.60	Sept 2019 Phone	320295974	Telephone	N
10185 Centurylink Communications Inc			106.54				
				2 Transactions			
4641 Holiday Credit Office							
01-120-000-0000-6511			182.48	Vet's van gas Aug	1400000136034	Gas And Oil	N
4641 Holiday Credit Office			182.48				
				1 Transactions			
86235 The Office Shop Inc							
01-120-000-0000-6405			92.99	Planners	1069109-0	Office & Computer Supplies	N
86235 The Office Shop Inc			92.99				
				1 Transactions			
13934 Tire Barn							
01-120-000-0000-6302			42.94	Oil change, tire rotation	49662	Car Maintenance	N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
13934 Tire Barn		42.94	1 Transactions		
120 DEPT Total:		475.25	Service Officer	5 Vendors	7 Transactions
122 DEPT			Planning & Zoning		
86222 Aitkin Independent Age					
01- 122- 000- 0000- 6230		63.00	Notice of hearing 9/16	720287	Printing, Publishing & Adv N
86222 Aitkin Independent Age		63.00	1 Transactions		
15351 Bartel/Bob					
01- 122- 000- 0000- 6820		150.00	Full refund App19- 004565		Refunds & Reimbursements N
15351 Bartel/Bob		150.00	1 Transactions		
783 Canon Financial Services, Inc					
01- 122- 000- 0000- 6231		166.12	Copier contract 046	20545099	Services, Labor, Contracts, Programm N
783 Canon Financial Services, Inc		166.12	1 Transactions		
8175 Centurylink					
01- 122- 000- 0000- 6250		56.32	APRIL 2019 Phone	313645966	Telephone N
01- 122- 000- 0000- 6250		82.93	Sept 2019 Phone	313645966	Telephone N
8175 Centurylink		139.25	2 Transactions		
15142 Christensen/Charles					
01- 122- 000- 0000- 6350		60.00	BOA Onsites		Per Diem N
01- 122- 038- 0000- 6330		134.56	BOA Mileage	232@.58	Boa/Pc Mileage N
01- 122- 000- 0000- 6350		50.00	BOA Meeting	9/4/19	Per Diem N
15142 Christensen/Charles		244.56	3 Transactions		
4641 Holiday Credit Office					
01- 122- 000- 0000- 6511		69.89	Fuel charges	1400000135321	Gas And Oil N
4641 Holiday Credit Office		69.89	1 Transactions		
15354 Labelle/Bruce					
01- 122- 000- 0000- 6820		300.00	Partial refund app 19- 004752		Refunds & Reimbursements N
15354 Labelle/Bruce		300.00	1 Transactions		
13339 Marsh/Marcus					
01- 122- 038- 0000- 6330		6.96	BOA Mileage	12@.58	Boa/Pc Mileage N
01- 122- 000- 0000- 6350		50.00	BOA Meeting	9/4/19	Per Diem N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

Vendor No.	Name <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
13339	Marsh/Marcus		56.96		2 Transactions		
5516	Paquette/Jeremy M						
	01- 122- 000- 0000- 6350		60.00	BOA Onsites		Per Diem	Y
	01- 122- 038- 0000- 6330		154.86	BOA Mileage	267@.58	Boa/Pc Mileage	N
	01- 122- 000- 0000- 6350		50.00	BOA Meeting	9/4/19	Per Diem	Y
5516	Paquette/Jeremy M		264.86		3 Transactions		
4010	Rasley Oil Company						
	01- 122- 000- 0000- 6511		113.21	Fuel charges	AITCOZOS	Gas And Oil	N
4010	Rasley Oil Company		113.21		1 Transactions		
13424	Sonnee/Dennise J						
	01- 122- 038- 0000- 6330		29.00	PC Mileage	50@.58	Boa/Pc Mileage	N
	01- 122- 000- 0000- 6350		50.00	PC Meeting	9/16/19	Per Diem	Y
13424	Sonnee/Dennise J		79.00		2 Transactions		
10028	Spiel/Edward						
	01- 122- 000- 0000- 6350		60.00	BOA Onsites		Per Diem	Y
	01- 122- 038- 0000- 6330		123.54	BOA mileage	213@.58	Boa/Pc Mileage	N
	01- 122- 000- 0000- 6350		50.00	BOA Meeting	9/4/19	Per Diem	Y
10028	Spiel/Edward		233.54		3 Transactions		
86235	The Office Shop Inc						
	01- 122- 000- 0000- 6405		10.42	Cardstock	1069240- 0	Office, Computer, Film, & Field Suppl	N
	01- 122- 000- 0000- 6405		12.40	Phone shoulder rest	1069240- 0	Office, Computer, Film, & Field Suppl	N
	01- 122- 000- 0000- 6231		583.75	Copy contract	306729- 0	Services, Labor, Contracts, Programm	N
86235	The Office Shop Inc		606.57		3 Transactions		
122	DEPT Total:		2,486.96	Planning & Zoning	13 Vendors	24 Transactions	
123	DEPT			Coroner			
2939	McGee P.A./M.B.						
	01- 123- 000- 0000- 6231		500.00	ME 19- 1764	07/06/19	Coroner Fees	6
	01- 123- 000- 0000- 6231		500.00	ME 19- 1840	07/15/19	Coroner Fees	6
	01- 123- 000- 0000- 6231		500.00	ME 19- 1873	07/19/19	Coroner Fees	6
	01- 123- 000- 0000- 6231		500.00	ME19- 1990	07/31/19	Coroner Fees	6
	01- 123- 000- 0000- 6231		500.00	ME 19- 2099	08/11/19	Coroner Fees	6
	01- 123- 000- 0000- 6231		500.00	ME 19- 2143	08/15/19	Coroner Fees	6

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
	01- 123- 000- 0000- 6231		500.00	ME 19- 2183	08/19/19	Coroner Fees	6
2939	McGee P.A./M.B.		3,500.00		7 Transactions		
3987	Ramsey County Medical Examiner						
	01- 123- 000- 0000- 6260		1,537.00	ME 19- 2099, Medex 025852	08/11/19	Autopsies- - Pathologist, Xrays, Etc	N
	01- 123- 000- 0000- 6260		1,578.58	ME 19- 2143 Medex 025873	08/15/19	Autopsies- - Pathologist, Xrays, Etc	N
	01- 123- 000- 0000- 6260		1,622.75	ME 19- 2183 Medex 025874	08/19/19	Autopsies- - Pathologist, Xrays, Etc	N
3987	Ramsey County Medical Examiner		4,738.33		3 Transactions		
123	DEPT Total:		8,238.33	Coroner	2 Vendors	10 Transactions	
200	DEPT			Enforcement			
170	Aitkin Motor Company						
	01- 200- 000- 0000- 6405		3.95	spare key #223	14261	Office Supplies	N
170	Aitkin Motor Company		3.95		1 Transactions		
11960	ASAP Towing						
	01- 200- 000- 0000- 6359		202.50	19- 2545	6949	Wrecker Service	N
	01- 200- 000- 0000- 6359		168.75	19- 2631 to be pd by owner	7053	Wrecker Service	N
11960	ASAP Towing		371.25		2 Transactions		
8175	Centurylink						
	01- 200- 000- 0000- 6250		115.95	APRIL 2019 Phone	313645966	Telephone	N
	01- 200- 000- 0000- 6250		142.17	Sept 2019 Phone	313645966	Telephone	N
8175	Centurylink		258.12		2 Transactions		
10185	Centurylink Communications Inc						
	01- 200- 000- 0000- 6250		6.65	ARPIL 2019 Phone	320295974	Telephone	N
	01- 200- 000- 0000- 6250		8.65	Sept 2019 Phone	320295974	Telephone	N
10185	Centurylink Communications Inc		15.30		2 Transactions		
88628	Dalco						
	01- 200- 000- 0000- 6405		378.00	gloves	3499771	Office Supplies	N
88628	Dalco		378.00		1 Transactions		
1775	Galls LLC						
	01- 200- 000- 0000- 6410		203.28	511 tactical x 4 #210	013610620	Clothing Allowance	N
	01- 200- 000- 0000- 6410		358.00	uniform patches	013622205	Clothing Allowance	N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1775 Galls LLC		561.28		2 Transactions		
3493 ITL Patch Company, Inc						
01- 200- 000- 0000- 6410		166.00	#223 badges	50469	Clothing Allowance	N
3493 ITL Patch Company, Inc		166.00		1 Transactions		
5892 McGregor Printing & Graphics, Inc						
01- 200- 000- 0000- 6230		79.00	#223 business cards	195702	Printing, Publishing & Adv	N
5892 McGregor Printing & Graphics, Inc		79.00		1 Transactions		
3712 Office Depot						
01- 200- 000- 0000- 6405		63.74	Toner admin Deb	377292195001	Office Supplies	N
3712 Office Depot		63.74		1 Transactions		
3760 Palisade Cooperative Oil Assoc						
01- 200- 000- 0000- 6511		24.09	#209 gas	737284	Gas And Oil	N
3760 Palisade Cooperative Oil Assoc		24.09		1 Transactions		
86235 The Office Shop Inc						
01- 200- 000- 0000- 6405		45.40	office supplies	1069389- 0	Office Supplies	N
86235 The Office Shop Inc		45.40		1 Transactions		
13934 Tire Barn						
01- 200- 000- 0000- 6302		44.05	oil change #217	49644	Car Maintenance	N
13934 Tire Barn		44.05		1 Transactions		
6097 Verizon Wireless						
01- 200- 000- 0000- 6250		111.88	Sheriff phone	78666388100002	Telephone	N
6097 Verizon Wireless		111.88		1 Transactions		
9642 WEX BANK						
01- 200- 000- 0000- 6511		5,542.12	deputy gas	61337481	Gas And Oil	N
9642 WEX BANK		5,542.12		1 Transactions		
13132 Zuercher Technologies, LLC						
01- 200- 000- 0000- 6405		153.00	3 GPS receivers	150738	Office Supplies	Y
13132 Zuercher Technologies, LLC		153.00		1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
200 DEPT Total:		7,817.18	Enforcement	15 Vendors	19 Transactions
202 DEPT			Boat & Water		
3950 Public Utilities			Boat & Water	0200063119006	Utilities N
01- 202- 000- 0000- 6254		27.08			
3950 Public Utilities		27.08		1 Transactions	
9642 WEX BANK			B&W gas	61337481	Gas And Oil N
01- 202- 000- 0000- 6511		741.91			
9642 WEX BANK		741.91		1 Transactions	
5171 Willey's Marine Inc			Inlt- Flt Hose Asy	45855	B&W Maintenance N
01- 202- 000- 0000- 6302		23.58			
5171 Willey's Marine Inc		23.58		1 Transactions	
202 DEPT Total:		792.57	Boat & Water	3 Vendors	3 Transactions
204 DEPT			ATV		
9642 WEX BANK			ATV gas	61337481	Gas And Oil N
01- 204- 000- 0000- 6511		6.51			
9642 WEX BANK		6.51		1 Transactions	
204 DEPT Total:		6.51	ATV	1 Vendors	1 Transactions
252 DEPT			Corrections		
86022 Aitkin Co Health & Human Service			Public Info Officer P Erickson	06/27/19	School Registration Fee N
01- 252- 003- 0000- 6241		60.00			
86022 Aitkin Co Health & Human Service		60.00		1 Transactions	
116 Aitkin Pet & Farm Supply Inc			softener salt	726759	Repair & Maintenance Supplies Y
01- 252- 000- 0000- 6590		377.37			
116 Aitkin Pet & Farm Supply Inc		377.37		1 Transactions	
12106 Antoine Electric			lighting repairs retrofit LED	16973	Repair & Maintenance Supplies Y
01- 252- 000- 0000- 6590		188.38			
01- 252- 000- 0000- 6590		117.94	repair/retrofit light in bathr	16977	Repair & Maintenance Supplies Y
12106 Antoine Electric		306.32		2 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

Vendor Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
710 Brainerd Dispatch		248.04	1st floor Sun- Fri	178234833	Prisoner Welfare	N
710 Brainerd Dispatch		248.04		1 Transactions		
783 Canon Financial Services, Inc		101.52	dispatch copier lease	20509853	Services & Labor (Incl Contracts)	N
783 Canon Financial Services, Inc		101.52		1 Transactions		
8175 Centurylink		175.58	APRIL 2019 Phone	313645966	Telephone	N
		255.56	Sept 2019 Phone	313645966	Telephone	N
8175 Centurylink		431.14		2 Transactions		
10185 Centurylink Communications Inc		6.65	ARPIL 2019 Phone	320295974	Telephone	N
		8.65	Sept 2019 Phone	320295974	Telephone	N
10185 Centurylink Communications Inc		15.30		2 Transactions		
5583 Crawford Supply Company		210.72	commissary supplies	1198755	Prisoner Welfare	N
5583 Crawford Supply Company		210.72		1 Transactions		
10855 Culligan		190.00	service brine piston	484537	Services & Labor (Incl Contracts)	N
10855 Culligan		190.00		1 Transactions		
88628 Dalco		378.00	gloves	3499771	Office & Computer Supplies	N
88628 Dalco		378.00		1 Transactions		
88880 Datacomm Computers & Networks Inc		65.00	dispatch battery	12113	Office & Computer Supplies	N
88880 Datacomm Computers & Networks Inc		65.00		1 Transactions		
1775 Galls LLC		358.00	uniform patches	013622205	Clothing Allowance	N
1775 Galls LLC		358.00		1 Transactions		
5503 Keefe Supply Company						

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
01-252-252-0000-6405		279.54	commissary supplies	1192674	Prisoner Welfare N
01-252-252-0000-6405		187.20	commissary supplies	1192675	Prisoner Welfare N
01-252-252-0000-6405		354.48	commissary supplies	1198774	Prisoner Welfare N
5503 Keefe Supply Company		821.22			
			3 Transactions		
3160 Mille Lacs Energy Coop- Albert Lea					
01-252-000-0000-6254		384.46	shelter/tower	34-54-015-01	Utilities & Heating N
3160 Mille Lacs Energy Coop- Albert Lea		384.46			
			1 Transactions		
9692 Minnesota Energy Resources Corporation					
01-252-000-0000-6254		173.10	Utilities	505399584	Utilities & Heating N
9692 Minnesota Energy Resources Corporation		173.10			
			1 Transactions		
3712 Office Depot					
01-252-000-0000-6405		96.34	toner jail	377292195001	Office & Computer Supplies N
01-252-000-0000-6405		158.99	toner Lana	377292410001	Office & Computer Supplies N
3712 Office Depot		255.33			
			2 Transactions		
3789 Pan- O- Gold Baking Company					
01-252-000-0000-6418		100.26	groceries	10002419255025	Groceries N
01-252-000-0000-6418		74.42	groceries	10002419262028	Groceries N
01-252-000-0000-6418		40.74	groceries	10002419262029	Groceries N
3789 Pan- O- Gold Baking Company		215.42			
			3 Transactions		
3950 Public Utilities					
01-252-000-0000-6254		50.22	Sheriff Storage	0200000507004	Utilities & Heating N
01-252-000-0000-6254		6,963.81	New Jail 2	0300000511002	Utilities & Heating N
01-252-000-0000-6254		1,147.58	New Jail	0300000512016	Utilities & Heating N
3950 Public Utilities		8,161.61			
			3 Transactions		
11538 RCB Collections Range Credit Bureau Inc					
01-252-000-0000-6231		15.13	background credit checks	09/12/19	Services & Labor (Incl Contracts) N
11538 RCB Collections Range Credit Bureau Inc		15.13			
			1 Transactions		
9295 Reinhart Foodservice					
01-252-000-0000-6418		2,419.33	groceries	874318	Groceries Y
01-252-000-0000-6418		2,830.67	groceries	882670	Groceries Y
9295 Reinhart Foodservice		5,250.00			
			2 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
15350 Strong/Brenda		refund 8 days of PTS	09/24/2019	Pay To Stay Incounty Boarding Mn64	N
15350 Strong/Brenda			1 Transactions		
86235 The Office Shop Inc		office supplies	1069389-0	Office & Computer Supplies	N
86235 The Office Shop Inc			1 Transactions		
13934 Tire Barn		Xport Expl oil change	49583	Car Maintenance	N
13934 Tire Barn			1 Transactions		
10005 Watson/Linda		indigent haircut	09/21/19	Services & Labor (Incl Contracts)	Y
10005 Watson/Linda			1 Transactions		
9642 WEX BANK		transport gas	61337481	Prisoner Transportation & Travel	N
9642 WEX BANK			1 Transactions		
252 DEPT Total:		18,942.88	25 Vendors	36 Transactions	
253 DEPT		Sentence to Serve			
50 Aitkin Body Shop, Inc		Xport Expl repair water leak	11549	Car Maintenance	N
50 Aitkin Body Shop, Inc			1 Transactions		
8175 Centurylink		APRIL 2019 Phone	313645966	Telephone	N
		Sept 2019 Phone	313645966	Telephone	N
8175 Centurylink			2 Transactions		
253 DEPT Total:		101.71	2 Vendors	3 Transactions	
255 DEPT		General Crime Victim Grant			
8175 Centurylink		APRIL 2019 Phone	313645966	Telephone	N
		Sept 2019 Phone	313645966	Telephone	N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

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No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
8175 Centurylink		30.25	2 Transactions		
255 DEPT Total:		30.25	General Crime Victim Grant	1 Vendors	2 Transactions
257 DEPT			Community Corrections		
783 Canon Financial Services, Inc					
01- 257- 000- 0000- 6342		140.67	Copier contract 036	205009849	Office Equipment Rental/Contracts N
783 Canon Financial Services, Inc		140.67		1 Transactions	
8175 Centurylink					
01- 257- 000- 0000- 6220		96.07	APRIL 2019 Phone	313645966	Telephone N
01- 257- 000- 0000- 6220		93.09	Sept 2019 Phone	313645966	Telephone N
8175 Centurylink		189.16		2 Transactions	
4641 Holiday Credit Office					
01- 257- 000- 0000- 6335		27.02	Gas	1400000155373	Gas/Vehicle Fuel Charges N
01- 257- 258- 0000- 6335		59.37	Gas	1400000155373	Gas/Vehicle Fuel Charges N
4641 Holiday Credit Office		86.39		2 Transactions	
11997 Minnesota Monitoring					
01- 257- 267- 0000- 6341		2,843.25	Equip Rental	7530	Equipment Rental N
11997 Minnesota Monitoring		2,843.25		1 Transactions	
87101 North Homes- Standard					
01- 257- 255- 0000- 6204		1,882.23	JJW LE Pre- dispo secure	3685659	Juvenile Detention N
			08/08/2019 08/15/2019		
01- 257- 255- 0000- 6204		1,075.56	CGW Secure	3685659	Juvenile Detention N
01- 257- 255- 0000- 6204		328.57	CGW Transport to court	MR11187	Juvenile Detention N
			08/06/2019 08/06/2019		
01- 257- 255- 0000- 6204		158.62	MJM Transport to/from court	MR11188	Juvenile Detention N
			08/09/2019 08/09/2019		
87101 North Homes- Standard		3,444.98		4 Transactions	
89269 Northwestern MN Juv Ctr- Primary Resid					
01- 257- 255- 0000- 6204		6,760.00	Detention CGW	163- 89- 1	Juvenile Detention N
			08/06/2019 08/31/2019		
89269 Northwestern MN Juv Ctr- Primary Resid		6,760.00		1 Transactions	
9489 Redwood Toxicology Laboratory, Inc					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

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No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
01- 257- 267- 0000- 6274		84.52	Testing	2239920197	Drug Testing Fee 6
01- 257- 267- 0000- 6274		27.00	Testing	2239920198	Drug Testing Fee 6
9489 Redwood Toxicology Laboratory, Inc		111.52		2 Transactions	
257 DEPT Total:		13,575.97	Community Corrections	7 Vendors	13 Transactions
280 DEPT			Emergency Management		
10185 Centurylink Communications Inc					
01- 280- 000- 0000- 6250		1.16	ARPIL 2019 Phone	320295974	Telephone N
01- 280- 000- 0000- 6250		1.50	Sept 2019 Phone	320295974	Telephone N
10185 Centurylink Communications Inc		2.66		2 Transactions	
280 DEPT Total:		2.66	Emergency Management	1 Vendors	2 Transactions
390 DEPT			Environmental Health (FBL)		
8175 Centurylink					
01- 390- 000- 0000- 6250		8.28	APRIL 2019 Phone	313645966	Telephone N
01- 390- 000- 0000- 6250		18.62	Sept 2019 Phone	313645966	Telephone N
8175 Centurylink		26.90		2 Transactions	
4641 Holiday Credit Office					
01- 390- 000- 0000- 6511		48.84	Fuel charges	1400000135321	Gas And Oil N
4641 Holiday Credit Office		48.84		1 Transactions	
13934 Tire Barn					
01- 390- 000- 0000- 6302		25.00	Tire repair 12 Impala	49479	Car Maintenance N
13934 Tire Barn		25.00		1 Transactions	
390 DEPT Total:		100.74	Environmental Health (FBL)	3 Vendors	4 Transactions
391 DEPT			Solid Waste		
170 Aitkin Motor Company					
01- 391- 000- 0000- 6302		45.76	Works fuel saver package	24841	Car Maintenance N
170 Aitkin Motor Company		45.76		1 Transactions	
8175 Centurylink					
01- 391- 000- 0000- 6250		9.94	APRIL 2019 Phone	313645966	Telephone N
01- 391- 000- 0000- 6250		8.46	Sept 2019 Phone	313645966	Telephone N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8175 Centurylink					
		18.40	2 Transactions		
1754 Garrison Disposal Company, Inc					
01- 391- 060- 0000- 6360		13,629.76	Monthly recycling	Recycling Contract	N
1754 Garrison Disposal Company, Inc		13,629.76	1 Transactions		
4641 Holiday Credit Office					
01- 391- 000- 0000- 6511		12.98	Fuel charges	Gas And Oil	N
4641 Holiday Credit Office		12.98	1 Transactions		
6097 Verizon Wireless					
01- 391- 000- 0000- 6250		47.82	Neff cell phone	Telephone	N
6097 Verizon Wireless		47.82	1 Transactions		
391 DEPT Total:		13,754.72	Solid Waste	5 Vendors	6 Transactions
392 DEPT			Water Wells		
12169 NBS Calibrations					
01- 392- 000- 0000- 6231		199.00	Service & Calibration	116895	Services, Labor, Contracts
12169 NBS Calibrations		199.00	1 Transactions		N
392 DEPT Total:		199.00	Water Wells	1 Vendors	1 Transactions
500 DEPT			Library And Historical Society		
15003 Groulx/Bruce					
01- 500- 500- 0000- 6350		140.00	ECRL Board Meetings	May- Sept	Library Per Diem
15003 Groulx/Bruce		140.00	1 Transactions		S
500 DEPT Total:		140.00	Library And Historical Society	1 Vendors	1 Transactions
601 DEPT			Extension		
8175 Centurylink					
01- 601- 000- 0000- 6250		1.66	APRIL 2019 Phone	313645966	Telephone
01- 601- 000- 0000- 6250		3.43	Sept 2019 Phone	313645966	Telephone
8175 Centurylink		5.09	2 Transactions		N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
601 DEPT Total:		5.09	Extension	1 Vendors	2 Transactions	
711 DEPT			Economic Development			
8175 Centurylink						
01- 711- 000- 0000- 6250		3.31	APRIL 2019 Phone	313645966	Telephone	N
01- 711- 000- 0000- 6250		5.08	Sept 2019 Phone	313645966	Telephone	N
8175 Centurylink		8.39		2 Transactions		
711 DEPT Total:		8.39	Economic Development	1 Vendors	2 Transactions	
1 Fund Total:		132,828.43	General Fund		234 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
3 Road & Bridge

Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	Amount	Warrant Description <u>Service Dates</u>	Invoice # <u>Paid On Bhf #</u>	Account/Formula Descripti <u>On Behalf of Name</u>	1099
0	DEPT			Undesignated			
15348	ALTHOFF/DOUGLAS 03-000-000-0000-5857		500.00	DEPOSIT REFUND		Culverts	N
15348	ALTHOFF/DOUGLAS		500.00	1 Transactions			
0	DEPT Total:		500.00	Undesignated	1 Vendors	1 Transactions	
301	DEPT			R&B Administration			
783	Canon Financial Services, Inc 03-301-000-0000-6300		162.82	CONTRACT CHARGE	20545096	Service Contracts	N
783	Canon Financial Services, Inc		162.82	1 Transactions			
11605	Shred Right 03-301-000-0000-6400		30.00	DOCUMENT DESTRUCTION	510866	Supplies And Materials	N
11605	Shred Right		30.00	1 Transactions			
301	DEPT Total:		192.82	R&B Administration	2 Vendors	2 Transactions	
302	DEPT			R&B Engineering/Construction			
3703	Frontier Precision, Inc 03-302-000-0000-6449		62.20	BUTTONS FOR RANGE ROD	201608	Rd/Br Engr. Supplies	N
3703	Frontier Precision, Inc		62.20	1 Transactions			
302	DEPT Total:		62.20	R&B Engineering/Construction	1 Vendors	1 Transactions	
303	DEPT			R&B Highway Maintenance			
195	Aitkin Tire Shop 03-303-000-0000-6590		645.00	TIRES	0-059325	Repair & Maintenance Supplies	N
195	Aitkin Tire Shop		645.00	1 Transactions			
7628	Al's Welding & Sandblasting 03-303-000-0000-6590		3,230.00	REPAIR LABOR	0-9915	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		1,172.63	REPAIR PARTS	0-9915	Repair & Maintenance Supplies	Y
7628	Al's Welding & Sandblasting		4,402.63	2 Transactions			
12106	Antoine Electric 03-303-000-0000-6298		4,163.00	MCGRATH SHOP	16994	Shop Maintenance	N

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



LAHI
10/1/19 8:21AM
3 Road & Bridge

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
12106	Antoine Electric		4,163.00				
				1 Transactions			
8048	Cemstone Products Co						
	03-303-000-0000-6524		6,979.70	SALT SAND	A6120779	Winter Sand	N
	03-303-000-0000-6524		1,858.50	SALT SAND	A6121029	Winter Sand	N
8048	Cemstone Products Co		8,838.20				
				2 Transactions			
8175	Centurylink						
	03-303-000-0000-6254		31.55	FAX: HWY OFFICE Sept/Oct	313199328	Utilities	N
	03-303-000-0000-6254		49.69	APRIL 2019 Phone	313645966	Utilities	N
	03-303-000-0000-6254		47.39	Sept 2019 Phone	313645966	Utilities	N
8175	Centurylink		128.63				
				3 Transactions			
163	Charter Communications						
	03-303-000-0000-6254		140.25	PHONE: HWY OFFICE	83523056600228	Utilities	N
163	Charter Communications		140.25				
				1 Transactions			
14887	Cintas Corporation						
	03-303-000-0000-6298		37.59	SHOP LAUNDRY	4030266430	Shop Maintenance	N
	03-303-000-0000-6298		34.56	SHOP LAUNDRY	4030790986	Shop Maintenance	N
14887	Cintas Corporation		72.15				
				2 Transactions			
5893	Consolidated Telecommunications Co.						
	03-303-000-0000-6254		150.00	HIGH SPEED INTERNET	20692483	Utilities	N
5893	Consolidated Telecommunications Co.		150.00				
				1 Transactions			
1115	Contech Engineered Solutions						
	03-303-000-0000-6515		3,050.40	12" ANNULAR CULVERT	18815725	Culverts	N
	03-303-000-0000-6515		2,964.25	24" ANNULAR CULVERT	18815725	Culverts	N
	03-303-000-0000-6515		111.65	12" BAND	18815725	Culverts	N
	03-303-000-0000-6515		30.30	24" BAND	18815725	Culverts	N
	03-303-000-0000-6515		334.94	18" BAND	18815725	Culverts	N
	03-303-000-0000-6515		1,081.85	15" APRON	18815725	Culverts	N
	03-303-000-0000-6515		7,998.57	18" ANNULAR CULVERT	18815725	Culverts	N
	03-303-000-0000-6515		7,069.48	15" ANNULAR CULVERT	18815725	Culverts	N
	03-303-000-0000-6515		287.15	15" BAND	18815725	Culverts	N
1115	Contech Engineered Solutions		22,928.59				
				9 Transactions			
14592	Dale Petroleum Company						

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



LAH1
10/1/19 8:21AM
3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
03-303-000-0000-6513		5,089.88	MCGRATH DIESEL	428789	Motor Fuel & Lubricants N
03-303-000-0000-6513		10,599.50	MCGREGOR DIESEL	428790	Motor Fuel & Lubricants N
03-303-000-0000-6513		15,225.17	AITKIN DIESEL	428794	Motor Fuel & Lubricants N
14592 Dale Petroleum Company		30,914.55			3 Transactions
1430 Dotzler Power Equipment					
03-303-000-0000-6298		45.99	AITKIN SHOP SUPPLIES	10907	Shop Maintenance N
1430 Dotzler Power Equipment		45.99			1 Transactions
11180 Fastenal Company					
03-303-000-0000-6298		731.66	AITKIN SHOP SUPPLIES	MNBAX229929	Shop Maintenance N
11180 Fastenal Company		731.66			1 Transactions
1880 Gravelle Plumbing & Heating, Inc					
03-303-000-0000-6298		193.25	ANNUAL MAINTENANCE	81588	Shop Maintenance N
03-303-000-0000-6298		255.00	ANNUAL MAINTENANCE	81597	Shop Maintenance N
03-303-000-0000-6298		212.50	ANNUAL MAINTENANCE	81598	Shop Maintenance N
03-303-000-0000-6298		212.50	ANNUAL MAINTENANCE	81614	Shop Maintenance N
1880 Gravelle Plumbing & Heating, Inc		873.25			4 Transactions
91187 Lake Country Power					
03-303-000-0000-6254		69.39	AUG/SEPT JACOBSON	1400073000	Utilities N
03-303-000-0000-6254		92.10	AUG/SEPT SWATARA	140946401	Utilities N
91187 Lake Country Power		161.49			2 Transactions
2941 M R Sign Co Inc					
03-303-000-0000-6516		124.07	ADOPT- A- HWY- POMEROY	205794	Signs & Posts N
03-303-000-0000-6516		124.06	ADOPT- A- HWY- ZIPOY	205794	Signs & Posts N
2941 M R Sign Co Inc		248.13			2 Transactions
5917 Mike's Bobcat Service					
03-303-000-0000-6521		300.00	GRADING	JUL/AUG 2019	Maintenance Supplies N
5917 Mike's Bobcat Service		300.00			1 Transactions
3160 Mille Lacs Energy Coop- Albert Lea					
03-303-000-0000-6254		99.75	POWER: PALISADE	18-52-026-01	Utilities N
03-303-000-0000-6254		66.11	169 & CSAH 3	19-23-010-01	Utilities N
03-303-000-0000-6254		114.65	POWER: MCGREGOR	29-53-003-01	Utilities N
03-303-000-0000-6254		847.56	AITKIN SHOP SUPPLIES	33-52-007-02	Utilities N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	Amount				
03-303-000-0000-6254	60.14	169 & CSAH 28	39-62-022-01	Utilities	N
03-303-000-0000-6254	42.62	CSAH 12	40-06-000-01	Utilities	N
03-303-000-0000-6254	65.96	47 & CSAH 2	54-51-104-01	Utilities	N
3160 Mille Lacs Energy Coop- Albert Lea	1,296.79				
		7 Transactions			
10720 Nuss Truck & Equipment					
03-303-000-0000-6590	44.63	FILTERS	6121187P	Repair & Maintenance Supplies	N
03-303-000-0000-6298	22.01	AITKIN SHOP	6121463P	Shop Maintenance	N
03-303-000-0000-6298	468.06	AITKIN SHOP	6121541P	Shop Maintenance	N
10720 Nuss Truck & Equipment	534.70				
		3 Transactions			
14861 Parman Energy Group					
03-303-000-0000-6590	273.79	REPAIR PARTS	0818165- IN	Repair & Maintenance Supplies	N
03-303-000-0000-6590	996.00	MOTOR OIL	0818541- IN	Repair & Maintenance Supplies	N
14861 Parman Energy Group	1,269.79				
		2 Transactions			
9285 Rocon Paving					
03-303-000-0000-6519	58,100.00	KRUSE PIT CRUSHING		Gravel & Royalties	N
9285 Rocon Paving	58,100.00				
		1 Transactions			
4988 Viking Industrial Center					
03-303-000-0000-6298	383.53	AITKIN SHOP SUPPLIES	3175545	Shop Maintenance	N
03-303-000-0000-6298	98.00	AITKIN SHOP SUPPLIES	3175793	Shop Maintenance	N
03-303-000-0000-6298	57.42	AITKIN SHOP SUPPLIES	3176024	Shop Maintenance	N
4988 Viking Industrial Center	538.95				
		3 Transactions			
8605 Wayne's Sanitation Llc					
03-303-000-0000-6254	52.51	GARBAGE: MCGRATH	296396	Utilities	N
8605 Wayne's Sanitation Llc	52.51				
		1 Transactions			
9642 WEX BANK					
03-303-000-0000-6513	30.76	REBATE	8/8-9/7/19	Motor Fuel & Lubricants	N
03-303-000-0000-6513	3,986.14	GASOLINE	8/8-9/7/19	Motor Fuel & Lubricants	N
9642 WEX BANK	3,955.38				
		2 Transactions			
5295 Ziegler Inc					
03-303-000-0000-6590	269.64	FILTERS	PC190088698	Repair & Maintenance Supplies	N
03-303-000-0000-6590	1,851.81	REPAIR PARTS	PC190088765	Repair & Maintenance Supplies	N
03-303-000-0000-6590	946.25	REPAIR LABOR	SW190026839	Repair & Maintenance Supplies	Y

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
03- 303- 000- 0000- 6590		REPAIR PARTS	SW190026839	Repair & Maintenance Supplies	Y
5295 Ziegler Inc		4 Transactions			
303 DEPT Total:	143,866.51	R&B Highway Maintenance	24 Vendors	59 Transactions	
307 DEPT		R&B Capital Infrastructure			
7652 Erickson Engineering Co.		PROFESSIONAL SERVICES	13240	Professional Services	Y
03- 307- 000- 0000- 6260	11,235.50	PROFESSIONAL SERVICES	13241	Professional Services	Y
03- 307- 000- 0000- 6260	350.00	2 Transactions			
7652 Erickson Engineering Co.	11,585.50				
15280 PINE COUNTY RECORDER'S OFFICE		RECORDING/DEED TAX	PARCEL 28	Right Of Way	N
03- 307- 000- 0000- 6362	142.95	1 Transactions			
15280 PINE COUNTY RECORDER'S OFFICE	142.95				
307 DEPT Total:	11,728.45	R&B Capital Infrastructure	2 Vendors	3 Transactions	
3 Fund Total:	156,349.98	Road & Bridge		66 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAHI
10/1/19 8:21AM
4 Special Revenue(Unorg R&

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
423	DEPT		Unorganized Cemetary			
14090	Caverly, Treasurer/Brandi					
	04- 423- 000- 0000- 6801		Unorg Cem 51- 27 Apportionment	2018	Appropriations	N
	04- 423- 000- 0000- 6801		Unorg Cem 51- 27 MV Credit	2018	Appropriations	N
	04- 423- 000- 0000- 6801		Unorg Cem 52- 27 Apportionment	2018	Appropriations	N
	04- 423- 000- 0000- 6801		Unorg Cem 52- 27 MV Credit	2018	Appropriations	N
14090	Caverly, Treasurer/Brandi		4 Transactions			
		1,191.54				
3757	Packer- Treasurer/Warren					
	04- 423- 000- 0000- 6801		Unort Cem 50- 25 Apportionment	2018	Appropriations	N
	04- 423- 000- 0000- 6801		Unort Cem 50- 25 MV Credit	2018	Appropriations	N
	04- 423- 000- 0000- 6801		Unort Cem 50- 25 PILT WMA	2018	Appropriations	N
3757	Packer- Treasurer/Warren		3 Transactions			
		1,648.70				
423	DEPT Total:		Unorganized Cemetary	2 Vendors	7 Transactions	
		2,840.24				
4	Fund Total:		Special Revenue(Unorg R&B,Fir		7 Transactions	
		2,840.24				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
400	DEPT			Public Health Department			
85003	Aitkin County DAC 05- 400- 440- 0410- 6231		2.27	Cleaning 08/01/2019 08/22/2019		Services/Labor/Contracts	N
	05- 400- 440- 0410- 6231		35.84	Papershred 08/06/2019 08/24/2019		Services/Labor/Contracts	N
85003	Aitkin County DAC		38.11	2 Transactions			
88023	American Payment Centers, LLC 05- 400- 440- 0410- 6301		12.80	Box Service 10/01/2019 12/31/2019	15- 20293	Equipment Lease/Space Rental	N
88023	American Payment Centers, LLC		12.80	1 Transactions			
12106	Antoine Electric 05- 400- 440- 0410- 6231		54.03	Retrofit lights to LED - Acctg 08/30/2019	16974	Services/Labor/Contracts	Y
12106	Antoine Electric		54.03	1 Transactions			
248	Association of Mn Counties 05- 400- 440- 0410- 6241		36.00	Policy Comm Meeting 2019 (CB) 09/13/2019	53832	Meeting/Conference Registration Fee	N
248	Association of Mn Counties		36.00	1 Transactions			
783	Canon Financial Services, Inc 05- 400- 440- 0410- 6301		27.13	OSS Contract Charge - 09/19 09/01/2019 09/30/2019	20545097	Equipment Lease/Space Rental	N
	05- 400- 440- 0410- 6301		44.29	Mailroom Contract Charge- 09/19 09/01/2019 09/30/2019	20545098	Equipment Lease/Space Rental	N
783	Canon Financial Services, Inc		71.42	2 Transactions			
8175	Centurylink 05- 400- 440- 0410- 6250		1.06	APRIL 2019 Phone	313645966	Telephone	N
	05- 400- 440- 0410- 6250		8.21	APRIL 2019 Phone	313645966	Telephone	N
	05- 400- 440- 0410- 6250		56.32	APRIL 2019 Phone	313645966	Telephone	N
	05- 400- 440- 0410- 6250		1.62	Sept 2019 Phone	313645966	Telephone	N
	05- 400- 440- 0410- 6250		12.46	Sept 2019 Phone	313645966	Telephone	N
	05- 400- 440- 0410- 6250		66.01	Sept 2019 Phone	313645966	Telephone	N
8175	Centurylink		145.68	6 Transactions			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAHI
10/1/19 8:21AM
5 Health & Human Services

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
10185	Centurylink Communications Inc						
	05- 400- 440- 0410- 6250		5.53	ARPIIL 2019 Phone	320295974	Telephone	N
	05- 400- 440- 0410- 6250		4.16	Sept 2019 Phone	320295974	Telephone	N
10185	Centurylink Communications Inc		9.69	2 Transactions			
11051	Department of Human Services						
	05- 400- 440- 0410- 6231		520.48	Merit System QE 09/30/19	A300MR0120A	Services/Labor/Contracts	N
				07/01/2019 09/30/2019			
11051	Department of Human Services		520.48	1 Transactions			
2386	Information Systems Corp						
	05- 400- 440- 0410- 6300		173.60	DR9080C- Scanner Maint Agrmnt	0000010638	Maintenance/Service Contracts	N
				12/22/2019 12/21/2020			
2386	Information Systems Corp		173.60	1 Transactions			
10698	Stericycle,Inc						
	05- 400- 440- 0410- 6231		19.27	Steri- Safe	4008848076	Services/Labor/Contracts	6
				10/01/2019 10/31/2019			
10698	Stericycle,Inc		19.27	1 Transactions			
10930	Tidholm Productions						
	05- 400- 440- 0410- 6405		38.08	#10 Security Envelopes	0880 8516	Office Supplies	Y
				09/04/2019			
10930	Tidholm Productions		38.08	1 Transactions			
400	DEPT Total:		1,119.16	Public Health Department	11 Vendors	19 Transactions	
420	DEPT			Income Maintenance			
85003	Aitkin County DAC						
	05- 420- 600- 4800- 6231		4.68	Cleaning		Services/Labor/Contracts	N
				08/01/2019 08/22/2019			
	05- 420- 600- 4800- 6231		73.90	Papershred		Services/Labor/Contracts	N
				08/06/2019 08/24/2019			
85003	Aitkin County DAC		78.58	2 Transactions			
88023	American Payment Centers, LLC						
	05- 420- 600- 4800- 6301		26.40	Box Service	15- 20293	Equipment Lease/Space Rental	N
				10/01/2019 12/31/2019			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
5 Health & Human Services

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
88023 American Payment Centers, LLC		26.40		1 Transactions		
12106 Antoine Electric						
05- 420- 600- 4800- 6231		111.43	Retrofit lights to LED - Acctg	16974	Services/Labor/Contracts	Y
			08/30/2019			
12106 Antoine Electric		111.43		1 Transactions		
248 Association of Mn Counties						
05- 420- 600- 4800- 6241		74.25	Policy Comm Meeting 2019 (CB)	53832	Meeting/Conference Registration Fee	N
			09/13/2019			
248 Association of Mn Counties		74.25		1 Transactions		
783 Canon Financial Services, Inc						
05- 420- 600- 4800- 6301		55.97	OSS Contract Charge - 09/19	20545097	Equipment Lease/Space Rental	N
			09/01/2019 09/30/2019			
05- 420- 600- 4800- 6301		91.34	Mailroom Contract Charge- 09/19	20545098	Equipment Lease/Space Rental	N
			09/01/2019 09/30/2019			
783 Canon Financial Services, Inc		147.31		2 Transactions		
8175 Centurylink						
05- 420- 600- 4800- 6250		2.19	APRIL 2019 Phone	313645966	Telephone	N
05- 420- 600- 4800- 6250		16.95	APRIL 2019 Phone	313645966	Telephone	N
05- 420- 600- 4800- 6250		225.27	APRIL 2019 Phone	313645966	Telephone	N
05- 420- 600- 4800- 6250		3.35	Sept 2019 Phone	313645966	Telephone	N
05- 420- 600- 4800- 6250		25.69	Sept 2019 Phone	313645966	Telephone	N
05- 420- 600- 4800- 6250		242.02	Sept 2019 Phone	313645966	Telephone	N
05- 420- 640- 4800- 6250		71.22	APRIL 2019 Phone	313645966	Telephone	N
05- 420- 640- 4800- 6250		77.85	Sept 2019 Phone	313645966	Telephone	N
8175 Centurylink		664.54		8 Transactions		
10185 Centurylink Communications Inc						
05- 420- 600- 4800- 6250		11.41	ARPIIL 2019 Phone	320295974	Telephone	N
05- 420- 600- 4800- 6250		8.57	Sept 2019 Phone	320295974	Telephone	N
10185 Centurylink Communications Inc		19.98		2 Transactions		
11051 Department of Human Services						
05- 420- 640- 4800- 6231		48.25	CS Monthly Fed Offset Fee	A300C925701	Services/Labor/Contracts	N
			08/01/2019 08/31/2019			
05- 420- 600- 4800- 6231		1,073.49	Merit System QE 09/30/19	A300MR0120A	Services/Labor/Contracts	N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
	05- 420- 610- 4100- 6011		22.50	07/01/2019 09/30/2019 MAXIS MFIP Recov TANF	A300MX011971	County Share- Afdc/Mfip	N
	05- 420- 610- 4100- 6011		210.75	07/01/2019 07/31/2019 MAXIS MFIP Recov State	A300MX011971	County Share- Afdc/Mfip	N
	05- 420- 620- 4100- 6011		500.00	07/01/2019 07/31/2019 MAXIS GA Recoveries	A300MX011971	County Share - Ga	N
11051	Department of Human Services		1,854.99	07/01/2019 07/31/2019 5 Transactions			
2386	Information Systems Corp 05- 420- 600- 4800- 6300		358.05	12/22/2019 12/21/2020 DR9080C- Scanner Maint Agrmnt	0000010638	Maintenance/Service Contracts	N
2386	Information Systems Corp		358.05	1 Transactions			
10698	Stericycle,Inc 05- 420- 600- 4800- 6231		39.73	10/01/2019 10/31/2019 Steri- Safe	4008848076	Services/Labor/Contracts	6
10698	Stericycle,Inc		39.73	1 Transactions			
10930	Tidholm Productions 05- 420- 600- 4800- 6405		78.54	09/04/2019 #10 Security Envelopes	0880 8516	Office Supplies	Y
10930	Tidholm Productions		78.54	1 Transactions			
420	DEPT Total:		3,453.80	Income Maintenance	11 Vendors	25 Transactions	
430	DEPT			Social Services			
85003	Aitkin County DAC 05- 430- 700- 4800- 6231		7.23	Cleaning	08/01/2019 08/22/2019	Services/Labor/Contracts	N
	05- 430- 700- 4800- 6231		114.21	Papershred	08/06/2019 08/24/2019	Services/Labor/Contracts	N
85003	Aitkin County DAC		121.44	2 Transactions			
88023	American Payment Centers, LLC 05- 430- 700- 4800- 6301		40.80	10/01/2019 12/31/2019 Box Service	15- 20293	Equipment Lease/Space Rental	N
88023	American Payment Centers, LLC		40.80	1 Transactions			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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10/1/19 8:21AM
5 Health & Human Services

Vendor Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
12106 Antoine Electric 05- 430- 700- 4800- 6231		172.22	Retrofit lights to LED - Acctg 08/30/2019	16974	Services/Labor/Contracts	Y
12106 Antoine Electric		172.22		1 Transactions		
248 Association of Mn Counties 05- 430- 700- 4800- 6241		114.75	Policy Comm Meeting 2019 (CB) 09/13/2019	53832	Meeting/Conference Registration Fee	N
248 Association of Mn Counties		114.75		1 Transactions		
783 Canon Financial Services, Inc 05- 430- 700- 4800- 6301		86.50	OSS Contract Charge - 09/19 09/01/2019 09/30/2019	20545097	Equipment Lease/Space Rental	N
05- 430- 700- 4800- 6301		141.16	Mailroom Contract Charge- 09/19 09/01/2019 09/30/2019	20545098	Equipment Lease/Space Rental	N
783 Canon Financial Services, Inc		227.66		2 Transactions		
8175 Centurylink 05- 430- 700- 4800- 6250		3.38	APRIL 2019 Phone	313645966	Telephone	N
05- 430- 700- 4800- 6250		26.19	APRIL 2019 Phone	313645966	Telephone	N
05- 430- 700- 4800- 6250		291.52	APRIL 2019 Phone	313645966	Telephone	N
05- 430- 700- 4800- 6250		5.18	Sept 2019 Phone	313645966	Telephone	N
05- 430- 700- 4800- 6250		39.70	Sept 2019 Phone	313645966	Telephone	N
05- 430- 700- 4800- 6250		299.57	Sept 2019 Phone	313645966	Telephone	N
8175 Centurylink		665.54		6 Transactions		
10185 Centurylink Communications Inc 05- 430- 700- 4800- 6250		17.63	ARPIIL 2019 Phone	320295974	Telephone	N
05- 430- 700- 4800- 6250		13.25	Sept 2019 Phone	320295974	Telephone	N
10185 Centurylink Communications Inc		30.88		2 Transactions		
11051 Department of Human Services 05- 430- 700- 4800- 6231		1,659.03	Merit System QE 09/30/19 07/01/2019 09/30/2019	A300MR0120A	Services/Labor/Contracts	N
11051 Department of Human Services		1,659.03		1 Transactions		
2386 Information Systems Corp 05- 430- 700- 4800- 6300		553.35	DR9080C- Scanner Maint Agrmnt 12/22/2019 12/21/2020	0000010638	Maintenance/Service Contracts	N

LAH1
 10/1/19 8:21AM
 5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2386	Information Systems Corp		553.35				
				1 Transactions			
10698	Stericycle,Inc						
	05- 430- 700- 4800- 6231		61.40	Steri- Safe	4008848076	Services/Labor/Contracts	6
				10/01/2019 10/31/2019			
10698	Stericycle,Inc		61.40				
				1 Transactions			
10930	Tidholm Productions						
	05- 430- 700- 4800- 6405		121.38	#10 Security Envelopes	0880 8516	Office Supplies	Y
				09/04/2019			
10930	Tidholm Productions		121.38				
				1 Transactions			
430	DEPT Total:		3,768.45	Social Services	11 Vendors	19 Transactions	
5	Fund Total:		8,341.41	Health & Human Services		63 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
900	DEPT		Timber Permit Bonds			
584	Blandin Paper Co					
	10-900-000-0000-2300		Bond refund Rec 1151	13960	Timber Permit Bonds	N
584	Blandin Paper Co					
		2,303.56				
		2,303.56				
			1 Transactions			
900	DEPT Total:		Timber Permit Bonds	1 Vendors	1 Transactions	
921	DEPT		Co. Development			
8175	Centurylink					
	10-921-000-0000-6250		APRIL 2019 Phone	313645966	Telephone	N
	10-921-000-0000-6250		Sept 2019 Phone	313645966	Telephone	N
	10-921-000-0000-6250		Sept 2019 Phone	313645966	Telephone	N
8175	Centurylink					
		8.28				
		1.69				
		6.77				
		16.74				
			3 Transactions			
4332	Scott/Rodney					
	10-921-000-0000-6231		Remove Beaver Soo Line		Services, Labor, Contracts	Y
4332	Scott/Rodney					
		150.00				
		150.00				
			1 Transactions			
921	DEPT Total:		Co. Development	2 Vendors	4 Transactions	
923	DEPT		Forfeited Tax Sales			
584	Blandin Paper Co					
	10-923-000-0000-6820		Overappraised refund	13960	Refunds & Reimbursements	N
584	Blandin Paper Co					
		5,189.79				
		5,189.79				
			1 Transactions			
783	Canon Financial Services, Inc					
	10-923-000-0000-6231		Copier contract #034	20509848	Services, Labor, Contracts	N
783	Canon Financial Services, Inc					
		327.05				
		327.05				
			1 Transactions			
8175	Centurylink					
	10-923-000-0000-6250		APRIL 2019 Phone	313645966	Telephone	N
	10-923-000-0000-6250		Sept 2019 Phone	313645966	Telephone	N
8175	Centurylink					
		19.88				
		23.69				
		43.57				
			2 Transactions			
163	Charter Communications					
	10-923-000-0000-6254		Business internet	83523056600458	Utilities	N
163	Charter Communications					
		194.98				
		194.98				
			1 Transactions			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
15356	Jobs Management LLC		CD Refund Prin/Int	Lang	FTS- Land	N
	10- 923- 000- 0000- 5258					
15356	Jobs Management LLC			1 Transactions		
3,244.66						
86235	The Office Shop Inc		1 HAM paper, mult, tidal	305892- 0	Office Supplies	N
	10- 923- 000- 0000- 6405					
86235	The Office Shop Inc			1 Transactions		
9.99						
9.99						
923	DEPT Total:		Forfeited Tax Sales	6 Vendors	7 Transactions	
9,010.04						
926	DEPT		Law Library			
5173	Thomson Reuters- West Publishing		West Information charges	840866591	Law Books	N
	10- 926- 000- 0000- 6408		Library subscription	840992115	Law Books	N
	10- 926- 000- 0000- 6408					
5173	Thomson Reuters- West Publishing			2 Transactions		
1,388.44						
857.42						
2,245.86						
926	DEPT Total:		Law Library	1 Vendors	2 Transactions	
2,245.86						
10	Fund Total:		Trust		14 Transactions	
13,726.20						

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
11 Forest Development

Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Descripti	1099	On Behalf of Name
925	DEPT					Resource Management						
50	Aitkin Body Shop, Inc	11- 925- 000- 0000- 6590			458.22	Windshield replacement		11486		Repair & Maintenance Supplies	N	
50	Aitkin Body Shop, Inc				458.22		1 Transactions					
13234	Western EcoSystems Technology, Inc.	11- 925- 000- 0000- 6231			212.50	Bat surveys 734- 02.004		67046		Services, Labor, Contracts	N	
13234	Western EcoSystems Technology, Inc.				212.50		1 Transactions					
925	DEPT Total:				670.72	Resource Management		2 Vendors		2 Transactions		
11	Fund Total:				670.72	Forest Development				2 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
13 Taxes & Penalties

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
943	DEPT			Taxes And Penalties			
	15352 Ecklund/Daniel						
	13- 943- 000- 0000- 2001		99.00	Property tax overpayment Per 2	36- 0- 015400	Cur - Property Taxes	N
	15352 Ecklund/Daniel		99.00	1 Transactions			
943	DEPT Total:		99.00	Taxes And Penalties	1 Vendors	1 Transactions	
13	Fund Total:		99.00	Taxes & Penalties		1 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
14 Capital Project

Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	Amount	Warrant Description <u>Service Dates</u>	Invoice # <u>Paid On Bhf #</u>	Account/Formula Descripti <u>On Behalf of Name</u>	1099
949	DEPT			Courthouse Addition			
	14071 Marco Technologies LLC						
	14- 949- 000- 0000- 6630		58,202.70	Switches- New bldg & POE	INV6686281	Miscellaneous- Capital Expense	N
	14- 949- 000- 0000- 6231		35,433.82	Govt Center	INV6785136	Services, Labor, Contracts	N
	14071 Marco Technologies LLC		93,636.52				
					2 Transactions		
949	DEPT Total:		93,636.52	Courthouse Addition	1 Vendors	2 Transactions	
14	Fund Total:		93,636.52	Capital Project		2 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
19 Long Lake Conservation C

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
521	DEPT			LLCC Administration			
12710	AdventureKEEN						
	19- 521- 000- 0000- 6400		85.16	Journals for canteen	112870	Commissary Items	N
12710	AdventureKEEN		85.16		1 Transactions		
85003	Aitkin County DAC						
	19- 521- 000- 0000- 6231		281.55	Cleaning August		Services, Labor, Contracts	N
85003	Aitkin County DAC		281.55		1 Transactions		
3160	Mille Lacs Energy Coop- Albert Lea						
	19- 521- 000- 0000- 6254		55.32	Director's Residence	27- 13- 004- 01	Utilities	N
	19- 521- 000- 0000- 6254		431.60	Energy Center	27- 13- 005- 02	Utilities	N
	19- 521- 000- 0000- 6254		890.86	Dining Hall	27- 13- 006- 01	Utilities	N
	19- 521- 000- 0000- 6254		498.32	North Star Lodge	27- 13- 007- 03	Utilities	N
	19- 521- 000- 0000- 6254		45.40	Parking Lot	27- 13- 008- 01	Utilities	N
	19- 521- 000- 0000- 6254		132.60	Staff residence	27- 13- 009- 01	Utilities	N
3160	Mille Lacs Energy Coop- Albert Lea		2,054.10		6 Transactions		
521	DEPT Total:		2,420.81	LLCC Administration	3 Vendors	8 Transactions	
522	DEPT			LLCC Education			
15357	Lundberg/Gwen						
	19- 522- 000- 0000- 5553		90.00	50% refund retreat cancellatio		Non School Groups	N
15357	Lundberg/Gwen		90.00		1 Transactions		
522	DEPT Total:		90.00	LLCC Education	1 Vendors	1 Transactions	
523	DEPT			LLCC Food			
4968	Upper Lakes Foods, Inc						
	19- 523- 000- 0000- 6418		1,057.76	Groceries	531787- 00	Groceries- Students	N
	19- 523- 000- 0000- 6418		907.83	Groceries	548728- 00	Groceries- Students	N
	19- 523- 000- 0000- 6420		164.46		548728- 00	Food Service Supplies	N
	19- 523- 000- 0000- 6420		35.00		548728- 00	Food Service Supplies	N
4968	Upper Lakes Foods, Inc		2,165.05		4 Transactions		
523	DEPT Total:		2,165.05	LLCC Food	1 Vendors	4 Transactions	
524	DEPT			LLCC Maintenance			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
19 Long Lake Conservation C

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
88628 Dalco		163.75	Floor sealer	3493972	Janitorial Services/Supplies N
19- 524- 000- 0000- 6422					
88628 Dalco		163.75		1 Transactions	
524 DEPT Total:		163.75	LLCC Maintenance	1 Vendors	1 Transactions
525 DEPT			LLCC Capital Improvement		
11115 Lambert Water Wells Inc		2,060.00	Recover Dining Hall Well	5466	Capital Outlay- Non Marcum House N
19- 525- 000- 0000- 6601					
11115 Lambert Water Wells Inc		2,060.00		1 Transactions	
525 DEPT Total:		2,060.00	LLCC Capital Improvement	1 Vendors	1 Transactions
19 Fund Total:		6,899.61	Long Lake Conservation Center		15 Transactions

LAH1
10/1/19
21 Parks

8:21AM

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
520	DEPT			Parks			
15223	Aardvark Septic Pumping						
	21- 520- 000- 0000- 6231		150.00	Round Lake Satellite	29852	Services, Labor, Contracts	Y
	21- 520- 000- 0000- 6231		99.00	Swatara Satellite	29852	Services, Labor, Contracts	Y
	21- 520- 000- 0000- 6231		99.00	Blind Lake Satellite	29852	Services, Labor, Contracts	Y
	21- 520- 000- 0000- 6231		240.00	Lone Lake Satellite	29852	Services, Labor, Contracts	Y
15223	Aardvark Septic Pumping		588.00		4 Transactions		
15355	Aase/Michelle						
	21- 520- 000- 0000- 6820		30.00	Campground refund		Refunds & Reimbursements	N
15355	Aase/Michelle		30.00		1 Transactions		
9625	Blind Lake ATV Club						
	21- 520- 000- 0000- 6802		4,775.09	Blind Lake ATV		Trail Grants- State	N
9625	Blind Lake ATV Club		4,775.09		1 Transactions		
1829	Goble's Sewer Service Inc.						
	21- 520- 000- 0000- 6231		120.00	Berglund Park	15054	Services, Labor, Contracts	N
	21- 520- 000- 0000- 6231		120.00	Aitkin Campground	15130	Services, Labor, Contracts	N
	21- 520- 000- 0000- 6231		120.00	Berglund Park	15182	Services, Labor, Contracts	N
1829	Goble's Sewer Service Inc.		360.00		3 Transactions		
8506	Hotsy Equipment Of Minnesota						
	21- 520- 000- 0000- 6590		769.15	Equip repair	64869	Repair & Maintenance Supplies	N
8506	Hotsy Equipment Of Minnesota		769.15		1 Transactions		
10337	Mille Lacs Driftskippers						
	21- 520- 000- 0000- 6802		17,311.21	Redtop ATV Trails		Trail Grants- State	N
10337	Mille Lacs Driftskippers		17,311.21		1 Transactions		
3160	Mille Lacs Energy Coop- Albert Lea						
	21- 520- 000- 0000- 6254		212.42	Berglund Park	18- 51- 106- 02	Utilities	N
3160	Mille Lacs Energy Coop- Albert Lea		212.42		1 Transactions		
3950	Public Utilities						
	21- 520- 000- 0000- 6254		204.60	Land Dept	0200000348003	Utilities	N
	21- 520- 000- 0000- 6254		66.47	Miss Access	0200063077005	Utilities	N
	21- 520- 000- 0000- 6254		140.40	Parks Shower MS Access	0200063077050	Utilities	N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

LAH1
10/1/19 8:21AM
21 Parks

Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Descripti	1099
3950	Public Utilities				411.47						
								3 Transactions			
12718	Up North Riders	21- 520- 000- 0000- 6802			877.34	Lawler loops				Trail Grants- State	N
12718	Up North Riders				877.34			1 Transactions			
520	DEPT Total:				25,334.68	Parks		9 Vendors		16 Transactions	
21	Fund Total:				25,334.68	Parks				16 Transactions	
	Final Total:				440,726.79		243 Vendors	420 Transactions			

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	132,828.43	General Fund	
	3	156,349.98	Road & Bridge	
	4	2,840.24	Special Revenue(Unorg R&B,Fire	
	5	8,341.41	Health & Human Services	
	10	13,726.20	Trust	
	11	670.72	Forest Development	
	13	99.00	Taxes & Penalties	
	14	93,636.52	Capital Project	
	19	6,899.61	Long Lake Conservation Center	
	21	25,334.68	Parks	
All Funds		440,726.79	Total	Approved by,
			
			

LAH1
9/25/19 8:54AM

Aitkin County

2E



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Anderson Brothers Contract Payment

LAH1
 9/25/19 8:54AM
 3 Road & Bridge

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor Name	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
307 DEPT			R&B Capital Infrastructure			
7050 Anderson Brothers Construction		649,379.17	Contract partial No 1	Contract 20194	Contract Payments	N
03- 307- 000- 0000- 6262						
7050 Anderson Brothers Construction		649,379.17	1 Transactions			
307 DEPT Total:		649,379.17	R&B Capital Infrastructure	1 Vendors	1 Transactions	
3 Fund Total:		649,379.17	Road & Bridge		1 Transactions	
Final Total:		649,379.17	1 Vendors	1 Transactions		

LAH1
9/25/19

8:54AM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	649,379.17	Road & Bridge
All Funds	649,379.17	Total

Approved by,

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LAH1
9/27/19 11:21AM

Aitkin County

2F



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept) Page Break By: 1 1 - Page Break by Fund
3 - Vendor Number 2 - Page Break by Dept
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Contegrity

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

LAH1
9/27/19 11:21AM
14 Capital Project

Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	Amount	Warrant Description <u>Service Dates</u>	Invoice # <u>Paid On Bhf #</u>	Account/Formula Descripti <u>On Behalf of Name</u>	1099
949	DEPT			Courthouse Addition			
	9447 Anderson Glass Co., Inc						
	14- 949- 000- 0000- 6231		26,505.00	Application #6		Services, Labor, Contracts	N
	9447 Anderson Glass Co., Inc		26,505.00		1 Transactions		
15056	Bartley Sales Company, Inc.						
	14- 949- 000- 0000- 6231		13,813.00	Application #5		Services, Labor, Contracts	N
15056	Bartley Sales Company, Inc.		13,813.00		1 Transactions		
13725	Beartooth True Value						
	14- 949- 000- 0000- 6231		41.29	Govt Center	A78848	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		59.92	Govt Center	A78886	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		38.47	Govt Center	B95862	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		36.13	Govt Center	B96391	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		6.29	Govt Center	B96902	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		74.90	Govt Center	B97038	Services, Labor, Contracts	N
13725	Beartooth True Value		257.00		6 Transactions		
14044	Boarman Kroos Vogel Group Inc						
	14- 949- 000- 0000- 6231		4,670.00	Govt Center Fees	50962	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		324.37	Govt Center Expenses	50962	Services, Labor, Contracts	N
14044	Boarman Kroos Vogel Group Inc		4,994.37		2 Transactions		
13545	Contegrity Group, Inc.						
	14- 949- 000- 0000- 6231		6,729.44	Govt Center	2019169	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		19,302.09	Govt Center	2019170	Services, Labor, Contracts	N
13545	Contegrity Group, Inc.		26,031.53		2 Transactions		
14959	Contract Tile and Carpeting, LLC						
	14- 949- 000- 0000- 6231		7,718.99	Application #2		Services, Labor, Contracts	N
14959	Contract Tile and Carpeting, LLC		7,718.99		1 Transactions		
10855	Culligan						
	14- 949- 000- 0000- 6231		10.50	Job Trailer	150100460925	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		51.80	Break Room	150100461188	Services, Labor, Contracts	N
10855	Culligan		62.30		2 Transactions		
11411	Dorholt Tile & Home Center						
	14- 949- 000- 0000- 6231		24,301.00	Applications #3&4		Services, Labor, Contracts	N

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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9/27/19 11:21AM
14 Capital Project

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
11411	Dorholt Tile & Home Center		24,301.00		1 Transactions		
12150	Eagle Construction Inc. 14- 949- 000- 0000- 6231		10,404.02	Application #8		Services, Labor, Contracts	N
12150	Eagle Construction Inc.		10,404.02		1 Transactions		
1754	Garrison Disposal Company, Inc 14- 949- 000- 0000- 6231		2,048.00	Govt Center	105767	Services, Labor, Contracts	N
1754	Garrison Disposal Company, Inc		2,048.00		1 Transactions		
8803	Gopher State Contractors Inc 14- 949- 000- 0000- 6231		24,347.11	Application #9		Services, Labor, Contracts	N
8803	Gopher State Contractors Inc		24,347.11		1 Transactions		
12755	Harbor City Masonry Inc 14- 949- 000- 0000- 6231		6,104.89	Application #8		Services, Labor, Contracts	N
12755	Harbor City Masonry Inc		6,104.89		1 Transactions		
15071	Heater Rental Services 14- 949- 000- 0000- 6231		395.00	Govt Center	15342	Services, Labor, Contracts	N
15071	Heater Rental Services		395.00		1 Transactions		
14958	Holden Electric Co. 14- 949- 000- 0000- 6231		21,840.50	Application #16		Services, Labor, Contracts	N
14958	Holden Electric Co.		21,840.50		1 Transactions		
14926	Masters Plumbing Heating & Cooling LLC 14- 949- 000- 0000- 6231		9,690.00	Application #17		Services, Labor, Contracts	Y
14926	Masters Plumbing Heating & Cooling LLC		9,690.00		1 Transactions		
3950	Public Utilities 14- 949- 000- 0000- 6231		1,521.67	New Construction	0200000511001	Services, Labor, Contracts	N
	14- 949- 000- 0000- 6231		62.86	Trailer	0200000513003	Services, Labor, Contracts	N
3950	Public Utilities		1,584.53		2 Transactions		
4399	Sell Hardware Inc 14- 949- 000- 0000- 6231		19,000.00	Application #4		Services, Labor, Contracts	N
4399	Sell Hardware Inc		19,000.00		1 Transactions		

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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9/27/19 11:21AM
14 Capital Project

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
15359	Sunrise Specialty Contracting Inc 14- 949- 000- 0000- 6231		14,748.75	Application #1		Services, Labor, Contracts	N
15359	Sunrise Specialty Contracting Inc		14,748.75	1 Transactions			
15167	Tom Kraemer, INC. 14- 949- 000- 0000- 6231		90.00	Govt Center	339792	Services, Labor, Contracts	N
15167	Tom Kraemer, INC.		90.00	1 Transactions			
15292	Twin City Acoustics Inc 14- 949- 000- 0000- 6231		15,783.30	Application #6		Services, Labor, Contracts	N
15292	Twin City Acoustics Inc		15,783.30	1 Transactions			
8302	Twin Ports Testing Inc 14- 949- 000- 0000- 6231		1,478.50	Govt Center	79994	Services, Labor, Contracts	N
8302	Twin Ports Testing Inc		1,478.50	1 Transactions			
949	DEPT Total:		231,197.79	Courthouse Addition	21 Vendors	30 Transactions	
14	Fund Total:		231,197.79	Capital Project		30 Transactions	
	Final Total:		231,197.79	21 Vendors		30 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
14	231,197.79	Capital Project
All Funds	231,197.79	Total

Approved by,

.....

.....

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10/4/19 7:58AM

Aitkin County

DISBURSEMENTS JOURNAL REPORT



Type of Report: 2 1 - Disbursement Journal By WARRANT#
2 - Disbursement Journal By FUND

Specific Dates: From: 09/01/2019 Thru: 09/30/2019

Warrant Number: From: Thru:

Full/Partial: 1 1 - Full
2 - Partial

Warrant Type: 3 0 - All
1 - Auditor
2 - Commissioner
3 - M/V/C

Save Options: N

Comment:

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10/4/19 7:58AM

Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 09/01/2019 - 09/30/2019

WARRANT		G/L	Warrant	Account Number	Description	Vendor #	Invoice #	R
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name		
3	09/05/2019	9/2019	3970	01-044-904-0000-6360	90.00	Dep Care FSA BREMER BANK	8410	39153737
				Accr Code: FLEX PLAN WITHDRAWALS				
3	09/05/2019	9/2019	3970	01-044-904-0000-6360	92.23	Medical Care FSA BREMER BANK	8410	39153737
				Accr Code: FLEX PLAN WITHDRAWALS				
			3970	Warrant Total	182.23	2 Transactions		
3	09/09/2019	9/2019	3977	01-042-000-0000-5079	0.13	Deed Tax-August BREMER BANK	780	
				Accr Code: 3% STATE DEED TAX				
3	09/11/2019	9/2019	3978	01-044-904-0000-6360	459.96	Medical Care FSA BREMER BANK	8410	39162049
				Accr Code: FLEX PLAN WITHDRAWALS				
3	09/18/2019	9/2019	3999	01-044-904-0000-6360	257.40	Dep Care FSA BREMER BANK	8410	39169229
				Accr Code: FLEX PLAN WITHDRAWALS				
3	09/18/2019	9/2019	3999	01-044-904-0000-6360	220.24	Medical Care FSA BREMER BANK	8410	39169229
				Accr Code: FLEX PLAN WITHDRAWALS				
			3999	Warrant Total	477.64	2 Transactions		
3	09/24/2019	9/2019	4001	01-044-904-0000-6231	784.25	Participant fees / August BREMER BANK	8410	1389422
				Accr Code: FLEX SERVICES, LABOR, ETC				
3	09/24/2019	9/2019	4001	01-044-904-0000-6231	750.20	Participant fees / September BREMER BANK	8410	1400634
				Accr Code: FLEX SERVICES, LABOR, ETC				
			4001	Warrant Total	1,534.45	2 Transactions		
3	09/25/2019	9/2019	4003	01-044-904-0000-6360	218.15	Dep Care FSA BREMER BANK	8410	39177516
				Accr Code: FLEX PLAN WITHDRAWALS				
3	09/25/2019	9/2019	4003	01-044-904-0000-6360	346.97	Medical Care FSA BREMER BANK	8410	39177516
				Accr Code: FLEX PLAN WITHDRAWALS				
			4003	Warrant Total	565.12	2 Transactions		
3	09/18/2019	9/2019	45047	01-044-048-0000-6301	573.27	Lease MAILFINANCE	13624	N7732628
				Accr Code: POSTAGE RENTALS				
3	09/20/2019	9/2019	45050	01-042-000-0000-6205	19.99	Outstanding check #66034/Shelb MN DEPARTMENT OF COMMERCE	935	
				Accr Code: POSTAGE				
3	09/24/2019	9/2019	45051	01-600-552-0000-5397	8,310.00	1/4 WCA Grant/2020 AITKIN CO SOIL & WATER	111	
				Accr Code: SOIL & WATER WATER PLANNING GRANT				
3	09/24/2019	9/2019	45051	01-600-552-0000-5397	13,888.00	Water Plan Funds/2020 AITKIN CO SOIL & WATER	111	
				Accr Code: SOIL & WATER WATER PLANNING GRANT				
			45051	Warrant Total	22,198.00	2 Transactions		
3	09/24/2019	9/2019	45052	01-043-000-0000-6159	226.09	PERA contribution buy back/Bur PUBLIC EMPLOYEES RETIREMENT	3948	371977
				Accr Code: PERA CO-OR 7.25%				
3	09/24/2019	9/2019	45052	01-043-000-0000-6159	1.62	Interest thru 10/04/2019 PUBLIC EMPLOYEES RETIREMENT	3948	371977
				Accr Code: PERA CO-OR 7.25%				

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10/4/19 7:58AM

Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 09/01/2019 - 09/30/2019

WARRANT		G/L	Warrant	Account Number	Description				
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
			45052	Warrant Total	227.71	2 Transactions			
3	09/20/2019	9/2019	66034	01-042-000-0000-6205	19.99 -	Reimb Postage Refund	13906		
			Accr Code:	POSTAGE		KOKESH/SHELBY			
3	09/09/2019	9/2019	75175	01-060-000-0000-6301	100.00 -	Cleaning Deposit	175		
			Accr Code:	RENTALS		CITY OF MCGREGOR			
3	09/06/2019	9/2019	79747	01-044-000-0000-6802	142,500.00 -	Redeposit/Wrong Vendor	3160		
			Accr Code:	ECON DEVELOPMENT REV LOAN FUND		MILLE LACS ENERGY COOP-ALBERT LEA			
3	09/06/2019	9/2019	79747	01-252-000-0000-6254	349.76 -	Redeposit/shelter tower	3160	34-54--015-01	
			Accr Code:	UTILITIES & HEATING		MILLE LACS ENERGY COOP-ALBERT LEA			
			79747	Warrant Total	142,849.76 -	2 Transactions			
			1	Fund Total	116,731.25 -	20 Transactions			

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10/4/19 7:58AM

Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 09/01/2019 - 09/30/2019

WARRANT			G/L	Warrant	Account Number	Description			
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
3	09/25/2019	9/2019	4004	03-303-000-0000-6513	25.00	Special Fuel License	8410		
			Accr Code:	MOTOR FUEL & LUBRICANTS		BREMER BANK			
3	09/05/2019	9/2019	45044	03-303-000-0000-6521	61,616.63	Contract Partial Payment No. 1	15335	20192	
			Accr Code:	MAINTENANCE SUPPLIES		LOT PROS INC.			
3	09/17/2019	9/2019	45046	03-303-000-0000-6519	38,501.50	Contract Partial Pmt. No. 2	15330	20193	
			Accr Code:	GRAVEL & ROYALTIES		FERGUSON AGGREGATE & CRUSHING, INC.			
3	09/25/2019	9/2019	45053	03-303-000-0000-6521	34,552.67	Contract Partial Payment No. 2	15335	20192	
			Accr Code:	MAINTENANCE SUPPLIES		LOT PROS INC.			
3 Fund Total					134,695.80	4 Transactions			

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10/4/19 7:58AM

Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 09/01/2019 - 09/30/2019

WARRANT		G/L	Warrant	Account Number		Description			
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
3	09/09/2019	9/2019	3977	09-000-000-0000-2025	52,396.11	Deed Tax-August	780		
			Accr Code:	STATE'S SHARE OF DEED TAX (97%)		BREMER BANK			
3	09/09/2019	9/2019	3977	09-000-000-0000-2026	36,773.51	Mtg Reg-August	780		
			Accr Code:	STATE SHARE OF MORTGAGE REGISTRY (97%)		BREMER BANK			
			3977	Warrant Total	89,169.62	2 Transactions			
			9	Fund Total	89,169.62	2 Transactions			

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10/4/19 7:58AM

Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 09/01/2019 - 09/30/2019

WARRANT		G/L	Warrant	Account Number	Description				
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
3	09/09/2019	9/2019	79398	10-900-000-0000-2300	5,302.44 -	Redeposit/Pd twice Bond Refund	943	13700	
			Accr Code:	TIMBER PERMIT BONDS		COOK LOGGING			
3	09/03/2019	9/2019	79564	10-900-000-0000-2300	2,015.63 -	Redeposit/Pd twice Bond Refund	13447	13437	
			Accr Code:	TIMBER PERMIT BONDS		FUTUREWOOD			
				10 Fund Total	7,318.07 -	2 Transactions			

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10/4/19 7:58AM

Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 09/01/2019 - 09/30/2019

WARRANT			G/L	Warrant	Account Number		Description			
<u>Type</u>	<u>Date</u>	<u>Month</u>		<u>Number</u>	<u>Account Description</u>	<u>AMOUNT</u>	<u>Vendor Name</u>	<u>Vendor #</u>	<u>Invoice #</u>	<u>R</u>
3	09/13/2019	9/2019		75586	13-943-000-0000-2001	99.00 -	Per 1 Curr RE Overpmt	14287	36-0-015400	
			Accr Code:		CUR - PROPERTY TAXES		ECKLUND/MARVIN			
					13 Fund Total	99.00 -	1 Transactions			

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10/4/19 7:58AM

Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 09/01/2019 - 09/30/2019

WARRANT		G/L	Warrant	Account Number	Description				
Type	Date	Month	Number	Account Description	AMOUNT	Vendor Name	Vendor #	Invoice #	R
3	09/09/2019	9/2019	3975	19-522-000-0000-6217	43.45	Merchant/Bambora Account Fees	8410		
			Accr Code:	CREDIT CARD FEES		BREMER BANK			
3	09/09/2019	9/2019	3975	19-522-000-0000-6217	63.15	Merchant/Bambora Service Charg	8410		
			Accr Code:	CREDIT CARD FEES		BREMER BANK			
			3975	Warrant Total	106.60	2 Transactions			
3	09/20/2019	9/2019	44735	19-522-000-0000-6820	50.00 -	Refund deposit Forkhorn	13656		
			Accr Code:	REFUNDS & REIMBURSEMENTS		SANFORD/STEFF			
3	09/20/2019	9/2019	45050	19-522-000-0000-6820	50.00	Outstanding check #44735/Steff	935		
			Accr Code:	REFUNDS & REIMBURSEMENTS		MN DEPARTMENT OF COMMERCE			
3	09/17/2019	9/2019	79225	19-522-000-0000-5553	75.00 -	VOID Warrant Number 79225	15242		
			Accr Code:	NON SCHOOL GROUPS		AMERICORPS			
3	09/17/2019	9/2019	79225	19-522-000-0000-5553	75.00	UNVD Warrant Number 79225	15242		
			Accr Code:	NON SCHOOL GROUPS		AMERICORPS			
			79225	Warrant Total	0.00	2 Transactions			
				19 Fund Total	106.60	6 Transactions			

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10/4/19 7:58AM

Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 09/01/2019 - 09/30/2019

WARRANT		G/L	Warrant	Account Number	Description				
Type	Date	Month	Number	Account Description	Vendor Name	AMOUNT	Vendor #	Invoice #	R
3	09/06/2019	9/2019	79747	21-520-000-0000-6254	Redeposit/Berglund Park Electr	295.71 -	3160	18-51-106-02	
			Accr Code:	UTILITIES	MILLE LACS ENERGY COOP-ALBERT LEA				
				21 Fund Total		295.71 -			1 Transactions
			Disbursements	Final Totals		99,527.99			36 Transactions

Aitkin County



DISBURSEMENTS JOURNAL REPORT Specific Dates: 09/01/2019 - 09/30/2019

RECAP BY FUND	FUND	AMOUNT	NAME
	1	116,731.25	GENERAL FUND
	3	134,695.80	ROAD & BRIDGE
	9	89,169.62	STATE
	10	7,318.07	TRUST
	13	99.00	TAXES & PENALTIES
	19	106.60	LONG LAKE CONSERVATION CENTER
	21	295.71	PARKS
		99,527.99	Total Disbursements

RECAP BY TYPE	TYPE	AMOUNT	NAME
	3	99,527.99	MVC
		99,527.99	Total Disbursements



Board of County Commissioners Agenda Request

2H
Agenda Item #

Requested Meeting Date: October 8, 2019

Title of Item: November 12, 2019 Board Meeting Location

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: Jessica Seibert	Department: Administration
---	--------------------------------------

Presenter (Name and Title):	Estimated Time Needed:
------------------------------------	-------------------------------

Summary of Issue:

On November 12, 2019 the Aitkin Public Library is holding a book sale and the conference room is not available. Staff has checked on the availability of the Aitkin City Hall meeting room that day. The room is available and has been tentatively reserved.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Schedule the November 12, 2019 County Board meeting for 9:00 a.m. at Aitkin City Hall.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

21
Agenda Item #

Requested Meeting Date: October 8, 2019

Title of Item: Approve Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Julie Hughes		Department: Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Kevin and DeeAnn Hendricks, Commissioner Warrant number 76125 dated October 5, 2018, in the amount of 500.00		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Kevin and DeeAnn Hendricks, Commissioner Warrant number 76125 dated October 5, 2018, in the amount of 500.00		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,)

) ss. Kevin and DeeAnn Hendricks

COUNTY OF AITKIN)

being duly sworn, on oath says; that (s)he is the owner of a certain commissioner warrant,

dated the Fifth of October, 2018, numbered 76125 issued by Aitkin County to

Kevin and DeeAnn Hendricks in the sum of \$500.00 has been Lost in the manner
("Lost" or "Destroyed")

following, to wit:

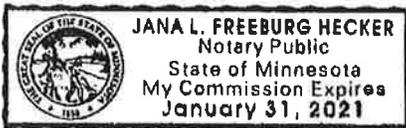
U.S. mail.

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him(her)
according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be
approved, in the sum equal to double the amount of said commissioner warrant.

Kevin Hendricks

X [Signature]

Subscribed and sworn to before me this 20th day of Sept., 2019



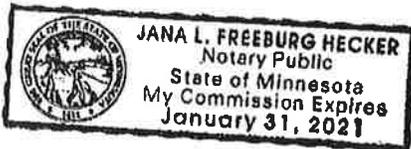
[Signature]
Notary Public Hennepin County, Minnesota

My Commission Expires January 31, 2021

DeeAnn Hendricks

X [Signature]

Subscribed and sworn to before me this 20th day of September, 2019



[Signature]
Notary Public Hennepin County, Minnesota

My Commission Expires January 31, 2021



Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: October 8, 2019

Title of Item: Application to repurchase tax-forfeited property

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Rich Courtemanche		Department: Land Department
Presenter (Name and Title): Rich Courtemanche - Land Commissioner		Estimated Time Needed: n/a
Summary of Issue: S 282.241 allows application to repurchase tax-forfeited property by the former owner. Thomas and Christine Von Walter, husband and wife at the time of forfeiture, have submitted a letter of application to repurchase the following tax forfeited land: 21-1-076500 Lot 14 of Sugar Lake Addition according to the plat thereof on file, Section two (2), Township forty-five (45), Range twenty-five (25) and has submitted the fee of \$3,784.69		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Adopt resolution.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

By Commissioner: xx

20191008-0xx

Repurchase Application – Von Walter

WHEREAS, Thomas and Christine Von Walter (Husband and wife), of 1755 E. Laurie Road, Maplewood, MN 55109, the owners at the time of forfeiture, have made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Lot 14 of Sugar Lake Addition according to the plat thereof on file, Section two (2), Township forty-five (45), Range twenty-five (25)

and WHEREAS, said applicant has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

My wife paid all the bills and received all the mail. I was unaware of any problems until I intercepted a bill from a collection agency on a credit card. I didn't know about back taxes until I was served by the sheriff. The cause of this situation was my trust in my wife and her addiction to gambling.

The repurchase of said land by me will promote and best serve the public interest, because:

I will see that the taxes are paid on time to Aitkin County and that I'll keep up the property and use the local businesses as I did before.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of Thomas and Christine Von Walter for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of October 2019, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of October 2019

Jessica Seibert
County Administrator

To the Honorable Board of County Commissioners of
Aitkin County, Minnesota.

I, the undersigned owner-mortgagee-heir-representative of heirs Thomas Lon Walter, at the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows, to-wit:

RE: Sect 2, Twp 45, Rge 25; SUGAR LAKE ADDITION PLAT 4, LOT 14

do hereby make application for the purchase of said parcel... of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit: My wife Christine paid all the bills and received all the mail - I was UNWARE OF ANY PROBLEMS UNTIL I INTERCEPTED A BILL FROM A COLLECTION AGENCY ON A CREDIT CARD. I WENT TO THE CREDIT UNION AND CHECKED MY ACCOUNTS, AND DISCOVERED PROBLEMS. OVER THE LAST SIX MONTHS I'VE RESOLVED THESE ISSUES. I DIDN'T KNOW ABOUT THE BACK TAXES UNTIL I WAS SERVED BY THE SHERIFF. THE CAUSE OF THIS SITUATION WAS MY TRUST IN MY WIFE AND HER ADDICTION TO GAMBLING. MY FINANCES WILL NO LONGER BE TAKEN FOR GRANTED AND CHECKED REGULARLY.

(b) That the repurchase of said land by me will promote and best serve the public interest, because

I WILL SEE THAT THE TAXES ARE PAID ON TIME TO AITKIN COUNTY AND THAT I'LL KEEP UP THE PROPERTY AND USE THE LOCAL BUSINESSES AS I DID BEFORE.

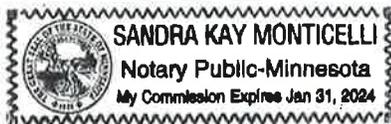
Thomas Lon Walter
Owner-Mortgagee-Heir-Representative of Heirs

State of Minnesota
County of Hennepin

The foregoing instrument was acknowledged before me this 16th day of September, 2019, by SM

[Signature]
Signature of person taking acknowledgement

Notarial Seal



9-16-2019

To The Honorable Board of County Commissioners
Hickin County -

My wife called the auditors office about
the 2nd of June - was told we could send \$1,500.
We sent a check #6008. Then we sent another
check for \$1,500 #6014 on Aug 9th. My wife
made it sound like if we made payments we
wouldnt have to worry about the due date.
We were trying to make the payments in good.
Hickin County - I hope you'll take this into
consideration -

~~Thomas Lon Walter~~

Please let us keep the cabin in the family

Thomas & Chris VonWalter
 September 9, 2019
 21-1-076500

Interest calc September 30, 2019

<u>Year</u>	<u>Tax</u>	<u>Cost</u>	<u>Interest</u>	<u>Penalty</u>	<u>Total</u>	
2011	\$ -	\$ -	\$ -	\$ -	\$ -	0.875
2012	\$ -	\$ -	\$ -	\$ -	\$ -	0.775
2013	\$ -	\$ -	\$ -	\$ -	\$ -	0.675
2014	\$ -	\$ -	\$ -	\$ -	\$ -	0.475
2015	\$ 719.05	\$ 20.00	\$ 304.11	\$ 71.91	\$ 1,115.07	0.375
2016	\$ 766.00		\$ 231.72	\$ 76.60	\$ 1,074.32	0.275
2017	\$ 289.49		\$ 55.73	\$ 28.95	\$ 374.17	0.175
2018	\$ -		\$ -	\$ -	\$ -	0.075
2019	\$ 862.00		\$ -	\$ 30.17	\$ 892.17	
Total:	\$ 2,636.54	\$ 20.00	\$ 591.55	\$ 207.63	\$ 3,455.72	

Total:	3455.72
St Deed Tax	11.40
Forf Proc Cost	100.00
Sheriff Cost	40.00
Deed	25.00
Land Dept Cost	100.00
Rec Fee	46.00
Crt Letter Fee-Auditor	6.56
Crt Letter Fee-Land	0.00
<u>Insurance</u>	<u>0.00</u>
Total:	3,784.69



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Von Walter



0 185 370 ft 1 inch = 493 feet

rpc

Date: 9/20/2019



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: October 8, 2019

Title of Item: Application to repurchase tax-forfeited property

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Rich Courtemanche		Department: Land Department
Presenter (Name and Title): Rich Courtemanche - Land Commissioner		Estimated Time Needed: n/a
Summary of Issue: S 282.241 allows application to repurchase tax-forfeited property by the former owner. Steven T. Dowdle and Jeffery R. Dowdle owners at the time of forfeiture, have submitted a letter of application to repurchase the following tax forfeited land: The East Half of the Northwest Quarter (E ½ of NW ¼) and the Southwest Quarter of Northwest Quarter (SW ¼ of NW ¼), and the Southwest Quarter of Northeast Quarter (SW ¼ of NE ¼) of Section Seven (7), Township Forty-five (45), Range Twenty-five (25), subject to and together with a non-exclusive roadway easement for ingress and egress over the West 66 feet of the fractional SW ¼ of NW ¼, the fractional NW ¼ of SW ¼ and the fractional SW ¼ of SW ¼ of Section 7 and the West 66 feet of Sections 18 and 19, all in Township 45, Range 25, lying North of Minnesota Trunk Highway No. 18. and has submitted the fee of \$2,879.09		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Adopt resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

By Commissioner: xx

20191008-0xx

Repurchase Application – Dowdle

WHEREAS, Steven T. Dowdle and Jeffrey R. Dowdle, of 4373 Rosebriar Ave., Vadnais Heights, MN 55127 the owners at the time of forfeiture, have made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

The East Half of the Northwest Quarter (E ½ of NW ¼) and the Southwest Quarter of Northwest Quarter (SW ¼ of NW ¼), and the Southwest Quarter of Northeast Quarter (SW ¼ of NE ¼) of Section Seven (7), Township Forty-five (45), Range Twenty-five (25), subject to and together with a non-exclusive roadway easement for ingress and egress over the West 66 feet of the fractional SW ¼ of NW ¼, the fractional NW ¼ of SW ¼ and the fractional SW ¼ of SW ¼ of Section 7 and the West 66 feet of Sections 18 and 19, all in Township 45, Range 25, lying North of Minnesota Trunk Highway No. 18.

Subject to mineral reservations, easements, zoning ordinances and restrictions of record AND subject to Conservation Reserve Program rights described in Exhibit A...

and WHEREAS, said applicant has set forth in his application that:

Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

I was under the impression that my taxes were paid through 2018 due to identity theft in 2015 during this time my bank account was drained and a number of credit cards were taken out in my name. As a result my assets were frozen and my wages were under garnishment until the case was settled as a further expense to me as a single parent of a now nine year old daughter. This event has been very stressful – both financially and mentally. Taking 170,000 piece of land without notice seems harsh and unfair under these circumstances – especially without notice.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of Steven T. Dowdle and Jeffrey R. Dowdle for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of October 2019, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of October 2019

Jessica Seibert
County Administrator

To the Honorable Board of County Commissioners of

Aitkin

County, Minnesota.

I, the undersigned owner-mortgagee-heir-representative of heirs Steven T Dowdle, at the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows, to-wit: The SW¹/₄ of NW¹/₄; SW¹/₄ of NE¹/₄; E¹/₂ of NW¹/₄; N¹/₂ of SW¹/₄; SW¹/₄ of SW¹/₄, All in Section 7, Township 45, Range 25 Aitkin County, Minn.

Parcel # 21-0-011400

do hereby make application for the purchase of said parcel... of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit: I was under the impression that my taxes were paid through 2018 due to identity theft in 2015 during this time my bank account was drained and a number of credit cards were taken out in my name. As a result my assets were frozen and my wages were under garnishment until the case was settled - as a further expense to me as a single parent of a now nine year old daughter. This event has been very stressful - both financially and mentally. Taking 170,000 peice of land without notice seems harsh and unfair under these circumstances - Especially with out notice.

(b) That the repurchase of said land by me will promote and best serve the public interest, because I believe in keeping the land as natural as possible. I do not use pesticides and am very mindful of the environmental footprint this land will leave now and for years to come. I will never do any major development on this property for it is prime hunting land that is cojoined with other properties and will remain current on my taxes; promise.

Steven T Dowdle
Owner-Mortgagee-Heir-Representative of Heirs

State of Minnesota

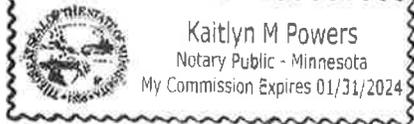
County of Ramsey

The foregoing instrument was acknowledged before me this 26 day of September, 1920¹⁹, by

Steven Dowdle

Kaitlyn M Powers
Signature of person taking acknowledgement

Notarial Seal



WARRANTY DEED

Individual(s) to Joint Tenants

281307

FILED NOV 16 1993 AT 9AM

Everett Davies, County Recorder

No delinquent taxes and transfers entered; Certificate of Real Estate Value (X) filed not required.
 Certificate of Real Estate Value No. 19925
November 16, 1993
Clarence Hatfield
 County Auditor
Maria Beards
 Deputy

STATE DEED TAX DUE HEREON: \$ 112.20

Date: October 27, 19 93

(reserved for recording data)

FOR VALUABLE CONSIDERATION, Harold L. Kosbau and Betty L. Kosbau,
husband and wife, Grantor(s).

(marital status)
 hereby convey(s) and warrant(s) to Steven T. Dowdle and Jeffrey R. Dowdle
 _____, Grantees as joint
 tenants, real property in Aitkin County, Minnesota, described as follows:
 The East Half of the Northwest Quarter (E½ of NW¼) and the Southwest Quarter
 of Northwest Quarter (SW¼ of NW¼) and the Southwest Quarter of Northeast
 Quarter (SW¼ of NE¼) of Section Seven (7), Township Forty-five (45), Range
 Twenty-five (25), subject to and together with a non-exclusive roadway
 easement for ingress and egress over the West 66 feet of the fractional SW¼
 of NW¼, the fractional NW¼ of SW¼ and the fractional SW¼ of SW¼ of Section 7,
and the West 66 feet of Sections 18 and 19, all in Township 45, Range 25,
lying North of Minnesota Trunk Highway No. 18.

Subject to mineral reservations, easements, zoning ordinances and
 restrictions of record AND subject to Conservation Reserve Program rights
 described in Exhibit A attached hereto.
 (If more space is needed, continue on back)
 together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

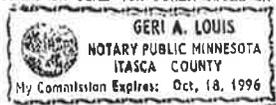
Affix Deed Tax Stamp Here

STATE OF MINNESOTA

COUNTY OF AITKIN

The foregoing instrument was acknowledged before me this 27th day of Oct, 1993,
 by Harold L. Kosbau and Betty L. Kosbau, husband and wife, Grantor(s).

Harold L. Kosbau
 Harold L. Kosbau
Betty L. Kosbau
 Betty L. Kosbau

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

10-18-96

Geri Louis
 SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

Tax Statements for the real property described in this instrument
 should be sent to (include name and address of Grantee):

Mr. Steven T. Dowdle
 Mr. Jeffrey R. Dowdle
 195 17th Avenue SW
 New Brighton, MN 55112

THIS INSTRUMENT WAS DRAFTED BY (NAME AND ADDRESS)
 RYAN, RYAN & ZIMMERMAN
 LAWYERS
 P.O. Box 388
 Aitkin, MN 56431
 RAZ:dmi

AITKIN COUNTY DEED TAX
 No 90 Date 11-16-93
112.20
Debra Nelson
 County Treasurer
 By M. Fack Deputy

EXHIBIT A

The Buyer understands that a part of this property is enrolled in the Conservation Reserve Program. The Seller shall retain all rights to payments made pursuant to said program during 1993, and the Buyer shall be entitled to any payments after 1993. The Buyer must complete all necessary applications for transfer of the payments to his name and shall comply with all terms of the Conservation Reserve Program agreement. The Buyer shall pay and hold all persons obligated under the Conservation Reserve Program contract harmless from any repayments due in the future under the terms of the Conservation Reserve Program, which repayments are the result of the Buyer's action or inaction which results in the repayment. The Buyer understands that his failure to comply with the Conservation Reserve Program agreement may require the Buyer to repay all previous payments made under the Conservation Reserve Program, which amounts are now equal to \$210.00 for each acre enrolled in the program, plus penalty and interest.

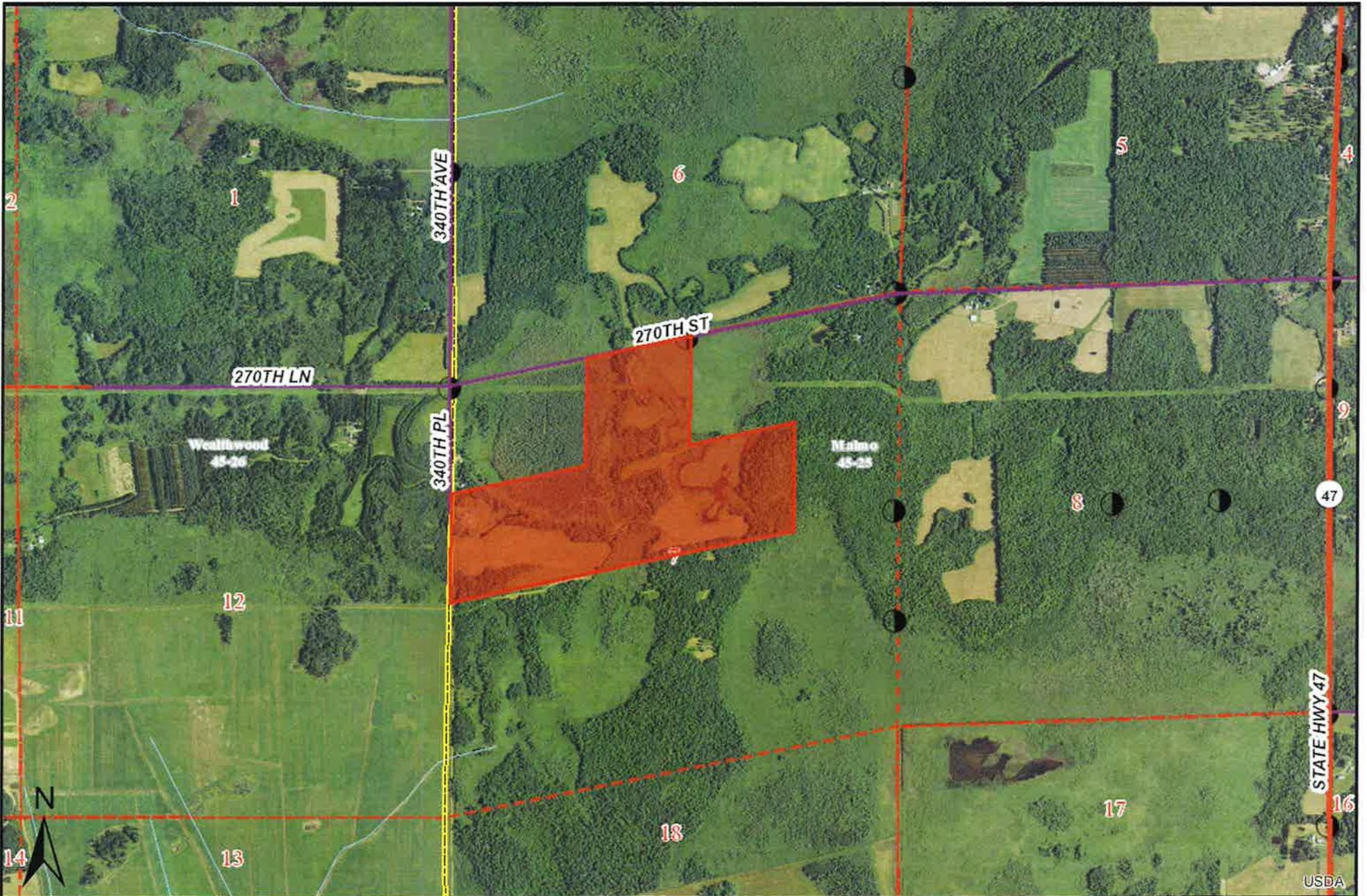
9/19/90
W.B. 0410.04
11/16/90
Steven Rowdle
4373 Arabia
Vadras Heights, MN
55127

RECORDED...
TRACT INDEX...
GRANOR...
GRANTEE...
COMPARED...
③

OFFICE OF COUNTY RECORDER
ATKIN COUNTY, MINNESOTA
 WELL CERTIFICATE RECEIVED
 WELL CERTIFICATE NOT REQUIRED

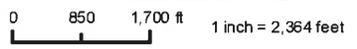
COUNTY RECORDER
ATKIN COUNTY, MINNESOTA
FILED
NOV 16 '93 9AM
Ernst Hansen
As Doc. No. 281307

Steve & Jeffrey Dowdle							
August 19, 2019		Interest calc September 30, 2019					
21-0-011400							
Year	Tax	Cost	Interest	Penalty	Total		
2011	\$ -	\$ -	\$ -	\$ -	\$ -		0.875
2012	\$ -		\$ -	\$ -	\$ -		0.775
2013	\$ -		\$ -	\$ -	\$ -		0.675
2014	\$ -		\$ -	\$ -	\$ -		0.475
2015	\$ 490.56		\$ 208.92	\$ 66.56	\$ 766.04		0.375
2016	\$ -		\$ -	\$ -	\$ -		0.275
2017	\$ -		\$ -	\$ -	\$ -		0.175
2018	\$ 537.00		\$ 44.30	\$ 53.70	\$ 635.00		0.075
2019	\$ 1,092.00		\$ -	\$ 60.06	\$ 1,152.06		
Total:	\$ 2,119.56	\$ -	\$ 253.22	\$ 180.32	\$ 2,553.10		
Total:		2553.10					
St Deed Tax		8.43					
Forf Proc Cost		100.00					
Sheriff Cost		40.00					
Deed		25.00					
Land Dept Cost		100.00					
Rec Fee		46.00					
Crt Letter Fee-Auditor		6.56					
Crt Letter Fee-Land		0.00					
Insurance		0.00					
Total:		2,879.09					



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Dowdle



rpc



Date: 10/1/2019



Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: October 8, 2019

Title of Item: Application to Make Retail Sales of Cigarette & other Tobacco Prod

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: <p style="text-align: center;">Sally M. Huhta</p>		Department: <p style="text-align: center;">Auditor's</p>
Presenter (Name and Title): <p style="text-align: center;">N/A</p>		Estimated Time Needed: <p style="text-align: center;">N/A</p>
Summary of Issue: <p>Please approve the following Application for License to Sell Tobacco Products for the period ending March 31, 2020:</p> <ul style="list-style-type: none"> • # 28 DG Retail, LLC, d/b/a Dollar General Store #20648 – City of Hill City 		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: <p style="text-align: center;">Motion to approve Application for License to Sell Tobacco Products</p>		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

2M
Agenda Item #

Requested Meeting Date: October 08, 2019

Title of Item: LG230 Off-Site Gambling - Minnewawa Sportsmen's Club

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	---	---

Submitted by: Sally M. Huhta	Department: Auditor's
--	---------------------------------

Presenter (Name and Title): N/A	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:
Please adopt the following resolution:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application to Conduct Off-Site Gambling - Form LG230 - of the Minnewawa Sportsmen's Club at the following location – North of McGregor, MN on Hwy 65 and 5 miles East on Goshawk St. on Lake Minnewawa, McGregor, MN 56431– Shamrock Township. (Note: Date of activity for Raffle – February 08, 2020)

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt Resolution

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: 10-8-19

Title of Item: Affidavit of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Chris Springer		Department: ACHHS Accounting
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: Need to replace misplaced/destroyed warrant #106412 issued 01/27/2017 to Kids Club in the amount of \$178.50.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

STATE OF MINNESOTA,)

) ss.

County of Aitkin) Kids Club

Being duly sworn, on oath says; that he is the owner of a certain Warrant

Dated the 27th day of January 2017, Numbered 106412

Issued by Aitkin County Health and Human Services to

Kids Club in the sum of

\$ 178.50, has been LOST in the manner following, to-wit:
("Lost" or "Destroyed")

Did not receive in the mail.

and that he makes this affidavit for the purpose of having a duplicate thereof issued to him according to law;
and to that end herewith files his indemnifying bond, with sureties to be approved, in a sum equal to double the
amount of said WARRANT

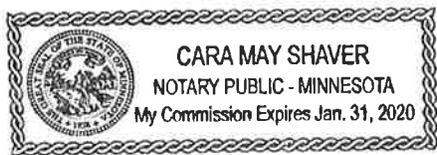
Client Signature* Bobby Bonrassa *

Subscribed and sworn to before me this 26th day of September 2018.

Cara May Shaver

Notary Public Aitkin County, Minnesota

My Commission Expires 1/31/20





Board of County Commissioners Agenda Request

20

Agenda Item #

Requested Meeting Date: October 8, 2019

Title of Item: Lakes Storage Valhalla Plat Approval

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
--	---	--

Submitted by: Terry Neff, Environmental Services Director	Department: Environmental Services
---	--

Presenter (Name and Title): Terry Neff, Environmental Services Director	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:
 On May 20, 2019, the Aitkin County Planning Commission approved a Conditional Use Permit (CUP) for the above referenced storage facility with 6 conditions (see attached recording document). During construction the buffer area of trees and shrubs had been removed which violated one of the conditions. On August 19, 2019, a revocation hearing was held regarding the violation of the condition. The applicant submitted a revegetation plan that was approved at the September 16, 2019, Planning Commission meeting, and 2 additional conditions were attached to the CUP (see enclosed conditions).

The storage units will not be rented like the storage facilities we commonly see. These individual units will be purchased and the buyer given fee title. Once approved by the Board, the plat will be recorded, an Association will be established and the Common Interest Community documents will be recorded.

All required fee's, signatures and approvals have been completed by the applicant.

Alternatives, Options, Effects on Others/Comments:
 Not approving the proposed Plat would result in the owner filing an alternative CIC where we have no input into the Declaration of Covenants or Plat.

Recommended Action/Motion:
 Approve the proposed Plat/Common Interest Community and authorize the Board Chairs signature on the Plat.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*
 Applicant has paid the required permit and platting fee's.

Check-list for Plat Approval

** Applicant is responsible for acquiring all signatures for items 1 through 8 prior to County Board approval.

Name of Plat: Lakes Storage Valhalla Developer: Rinta Brothers LLC

Owner: Tony & Kris Rinta

Address: 20525 493rd Ln City: McGregor State: MN Zip: 55760

Surveyor: Northwestern Surveying & Engineering

1. Final Approval of Planning Commission: (Date) May 20, 2019
Any conditions necessary for final approval:

3 conditions

2. Surveyor's Plat Inspection Fee Paid: \$ 1500 On (Date): 9-30-19
[Signature]
Zoning Administrator

3. Title Opinion Approved by County Attorney: (Date) 09/20/2019
[Signature]
County Surveyor

4. Roads Approved by County Engineer: (Date) NA
[Signature]
County Attorney

5. If Bond or Escrow Amount Needed to Insure Completion of Roads or other Improvements:
Amount of Surety: \$ 15,000.00 Date: 9-30-19
[Signature]
County Auditor

6. Plat Inspection Fee Paid: \$ 7700 Date: 9-30-19
[Signature]
County Auditor

7. Current Taxes Paid: \$ 74.00 Date: 9-23-19
[Signature]
County Treasurer

8. Delinquent Taxes Paid: \$ _____ Date: 9-23-19
[Signature]
County Auditor

9. Approved by County Board: Date: _____

10. Filing Fee Paid: _____
Date: _____

Chairman, Aitkin County Board of Commissioners

County Recorder

CONCIERGE TITLE, INC.

13750 Crosstown Drive NW #300
Andover, MN 55304
(763) 795-9106
FAX: (763) 795-9113

Anthony Rinta
Kristopher Rinta
XXX 209th Place
McGregor, MN, 55760

DATED: 06/07/2019

FILE NO: MT198073

Congratulations on the purchase of your new home!! Enclosed you will find the Owner's Policy of title insurance that you purchased at the closing. There are no additional funds due at this time and please keep this in a safe place.

Warranty Deed
Owner's Policy

A451484
OP-6-MN1004-7502547

BY: Sara Ellestad

If you have questions, please contact me immediately at (763) 795-9106.

OWNER'S POLICY OF TITLE INSURANCE

Issued by

Westcor Land Title Insurance Co.

SCHEDULE A

Name and Address of Title Insurance Company:
WESTCOR LAND TITLE INSURANCE CO.
2000 South Colorado Blvd, Tower 1
Suite 10000, Denver, Colorado 80222

File No.: **MT198073**

Policy No.: **OP-6-MN1004-7502547**

Address Reference: **XXX 209th Place, McGregor, MN 55760**

Amount of Insurance: **\$25,000.00**

Premium: **\$100.00**

Date of Policy: **June 7, 2019, at 09:01am**

1. Name of Insured:
Rinta Brothers LLC
2. The estate or interest in the Land that is insured by this policy is:
Fee Simple
3. Title is vested in:
Rinta Brothers LLC
4. The Land referred to in this policy is described as follows:
SEE ATTACHED EXHIBIT "A"

Concierge Title, Inc.

By 

Authorized Counter Signature

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ALTA Owner's Policy (6-17-06)
Schedule A

AMERICAN
LAND TITLE
ASSOCIATION



EXHIBIT "A"

That part of the Northwest Quarter of the Northwest Quarter (NW1/4 of NW1/4) of Section 29, Township 49 North, Range 23 West, Aitkin County, Minnesota, described as follows: Beginning at the Northwest corner of said Section 29, thence South 2 degrees 06 minutes 20 seconds East, assumed bearing, 611.09 feet along the West line of said NW1/4 of NW1/4 to the North line of the tract deeded to Kelly and Boals by the Deed recorded as Document Number 352507; thence North 88 degrees 00 minutes 11 seconds East 424.63 feet along the North line of said tract; thence North 2 degrees 06 minutes 20 seconds West 593.43 feet to the North line of said NW1/4 of NW1/4; thence North 89 degrees 36 minutes 55 seconds West 425.02 feet along the North line of said NW1/4 of NW1/4 to the point of beginning.

OWNER'S POLICY OF TITLE INSURANCE

Issued by

Westcor Land Title Insurance Co.

SCHEDULE B

File No.: **MT198073**

Policy No.: **OP-6-MN1004-7502547**

EXCEPTIONS FROM COVERAGE

This policy does not insure against loss or damage, and the Company will not pay costs, attorneys' fees, or expenses that arise by reason of:

1. Rights or claims of parties in possession not shown by the public records.
2. Encroachments, overlaps, boundary line disputes, and any other matters which would be disclosed by an accurate survey and inspection of the premises.
3. Easements or claims of easements not shown by public records.
4. Any lien, or right to a lien, for services, labor or material heretofore or hereafter furnished, imposed by law and not shown by the public records.
5. Taxes or special assessments which are not shown as existing liens by the public records.
6. Any drainage and utility easements, as shown on the recorded plat.
7. There are no pending or levied assessments now a lien.
8. Aitkin County Highway Right-of-Way Plat No. 4, recorded 4/2/85 as Document No. 232734.
9. Right-of-Way easement for 209th Place over the West 33 feet of the insured property and the Right-of-Way easement for Lake Avenue along the North line of the insured property.
10. Any matters regarding physical establishment of driveway onto 209th Place, Lake Avenue or other public roadway.

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AMERICAN
LAND TITLE
ASSOCIATION



5. Conditional Use/Interim Use/Rezone Permit Applications *Conditional Use (not specified below) Permit # 2019-4013, App. # App-2019-004307, UID # 197336

P# 44267C

Aitkin County Planning & Zoning / Environmental Services
209 2nd Street NW, Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372
Email: aitkinpz@co.aitkin.mn.us

Authorized Agent

Please attach the completed authorized agent form.:  [Authorization_form.pdf](#)

Property Owner Email Address: fods5k@yahoo.com

Project Location Search

Property:

Property Location			Property Address	Legal Description	Property Attributes		Owner Information	Tax Payer Information
Parcel Number	Section-Township-Range	Township or City Name	Property Address	Legal Description	Lake Number	Lake Name	Owner Name(s)	Taxpayer Name(s)
29-0-058807	S:29 T:49 R:23	SHAMROCK TWP	48130 LAKE AVE MCGREGOR MN 55760	PART OF NW NW IN DOC 442664 (TRACT A-1)	1,903,300	MINNEWAWA - BACK LOT	RINTA BROTHERS LLC	RINTA BROTHERS LLC

Driving directions to the proposed property from Aitkin: From Highway 65 and Co Rd 14 (Lake Ave), (Sather's Store) go east about 2 blocks to 209th Pl, turn right on 209th Pl and property is on the left

Brief Narrative

Brief Narrative:	This proposal is to build Garage Storage Condos that will sold to private individuals, An owners association will be established for the management of the site. The current plan is build 6 buildings per the attached drawing. Building sizes are our best guess at this point, and could vary somewhat depending on the final wetland determination, exact elevations, and customer demand for size of units. Construction will begin on Building 1A, per the plan. The attached drawing, we are at 98% of the total impervious surface limit, including buildings and drives. If building sizes change, we will not exceed the maximum allowable square footage. Attachment for Impervious surface calculation is attached. All required lot line setbacks will be adhered to.
Please give a detailed explanation on why and how this proposal is meeting the Comprehensive Land Use Plan:	The land does not require a zoning change, and there are existing businesses in the area. We have been working with the Planning & Zoning department in our design. To make the project aesthetically pleasing, the buildings will be constructed using green exterior steel on the walls and roof, with a brick veneer front. Every effort will be made to leave surrounding trees. Areas between the building drives will be seeded for grass to allow proper drainage
How will this proposal be compatible with existing land uses?	There are currently businesses across the road (Grace Lutheran Log Church and Darlow Landscaping). The property is not closely adjacent to existing residential homes. This project could help minimize other variance requests by nearby landowners, since we will be able to provide convenient storage for the community..
Is this proposal meeting the Findings of Fact?	Yes

Detailed Operational Plan

Detailed Operational Plan:	This Storage Complex will be accessible to the association building owners at any time. There will be 2 entrance/exits, and typically this type of project does not generate a great deal of traffic. Security will be provided via motion sensitive cameras with a several month system backup. Door activation and Fire salarms will also be installed, with an indicator light over each unit to identify the unit of breach. There will be no full-time employees onsite, however, a maintenance contact will be available. Restrooms will be provided in the form of Portable Outhouses Permit not yet applied for. There will be no septic or water available onsite.
----------------------------	---

A Scaled Drawing

Attach Scaled Drawing:	File 1: Lake_Storage_Valhalla_Diagram.pdf
------------------------	---

Certificate of Compliance

Please attach a copy of one of the following: - A current compliance inspection on the existing septic system. - A design for a new/replacement septic system.	File 1: Septic_plan.pdf
--	-------------------------

Property Deed

Please attach the property deed(s):	File 1: Sather_Deed.pdf
-------------------------------------	-------------------------

Other

Other Information (if necessary):	Wetland preliminary estimate from Planning & Zoning
Attach "Other" information (if necessary):	File 1: 29-0-058807_Wetland_Estimate.pdf File 2: impervious_area_calculation.pdf

Terms

9/17/2019

OneGov

General Terms

The landowner or authorized agent hereby certifies that to the best of their knowledge the application and supporting documents are a factual representation of the proposed project. The landowner or authorized agent agrees that, in making application, the landowner grants permission to Aitkin County, at reasonable times, to enter the property to determine compliance of the application with applicable Local, County or State Ordinances or Statutes. It is the applicant's responsibility to contact other Local, County or State agencies to ensure the applicant has complied with all relevant Local, County or State Ordinances or Statutes.

Submittal of the above materials does not always constitute a complete application. Other information may be necessary to complete the application based on the type of request and onsite inspection.

Invoice #47310 (03/27/2019)

Charge	Cost	Quantity	Total
Conditional Use Application Fee added 04/05/2019 1:15 PM \$650 Flat Fee	\$650.00	x 1	\$650.00
Recording Fee added 04/05/2019 1:15 PM \$46 Flat Fee	\$46.00	x 1	\$46.00
Grand Total			
		Total	\$696.00
		Payment 04/20/2019	\$696.00
		Due	\$0.00

Approvals

Approval	Signature
Applicant	Anthony M. Rinta - 04/20/2019 8:37 AM 1cc4765c53858a1e8720250173947aa2 522b33791c1d5a21407959ad958308c5
#1 Admin	Shannon Westerlund - 04/22/2019 9:08 AM a09e3f9a52b022ba4f8d3e41a760744e 54eaa9291b325475acfc241707b31a07
#2 Planning Commission	Shannon Westerlund - 05/21/2019 10:09 AM aa3a2fe39d379a61794c397ba5ef01bb 914759a22739d7d544b7379c442d63ba

Public Notes

Text:

9/17/2019

OneGov

P# 44267C ordered to not be revoked at the September 16, 2019 Revocation Hearing with the following added conditions:
 ADDED CONDITIONS FROM 9/16/19 REVOCATION HEARING
 1. 20 foot buffer as per plan submitted for 9/16/19 revocation hearing must be maintained by the storage building association and included in the by-laws of the association.
 2. Submit a surety bond payable to Aitkin County to ensure the 20ft buffer is planted per submitted plan and maintained for 2 years.

P# 44267C Conditional Use Permit Approved at May 20, 2019 Planning Commission meeting to operate a storage facility with 6 conditions:
 Conditions for Application # 2019-004307
 1. Must comply with all local, state and federal regulations that pertain to this type of

File(s):
 File 1: 1151_001.pdf
 ↕ 1151_001.pdf
 File 2: 9.16.19_Revocation_Hearir
 ↕ 9.16.19_Revocation_Hearing_Conditions_.pdf

Admin Staff

Date the application was complete:

This application has been started by:

Zoning District of project location:

Project located in the floodplain?

Is the parcel a Lot of Record before 1-21-92 or have alternate sites been identified?

Is this an after-the-fact application?

Status

Current Status:

Approved

Events:

Started: 03/27/2019 5:19 PM, Submitted: 04/20/2019 8:37 AM, Last Modified: 05/21/2019 10:09 AM, Approved: 05/21/2019 10:09 AM

Change Log: (History)

When	Old	New	Who	Reason
------	-----	-----	-----	--------

<https://pzpermit.co.aitkin.mn.us/view.php?id=197336#option-results>

9/17/2019

OneGov

05/21/2019 10:09 AM	Pending Review	Approved	Westerlund, Shannon	Rule #2
04/20/2019 8:37 AM	Incomplete	Pending Review	Rinta, Anthony M.	Rule #1

[Print View](#)

COPY

STATE OF MINNESOTA
COUNTY OF AITKIN

PLANNING COMMISSION
CONDITIONAL USE PERMIT

In the matter of APPLICATION NUMBER 2019-004307 AND PERMIT NUMBER 44267C

REQUEST: is requesting a Conditional Use Permit to operate a storage facility, in an area zoned Open.

CONDITIONAL USE APPROVED
ANTHONY RINTA
20525 493RD LN
MCGREGOR, MN 55760

The above entitled matter came to be heard before the Aitkin County Planning Commission on the 20th day of May, 2019, on a petition for a Conditional Use Permit to the Aitkin County Zoning Ordinance, for the following described parcel of land:

See attached Exhibit A for legal description

IT IS ORDERED that the Conditional Use BE granted upon the following conditions or reasons (if any):

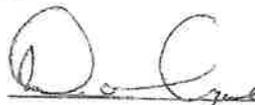
1. Must comply with all local, state and federal regulations that pertain to this type of operation.
2. No outside storage of items is allowed.
3. All lighting must be downward directed and shielded from shining across property lines.
4. No human habitation allowed within the units.
5. No access allowed to 209th Place.
- ✓ 6. Maintain a 20 foot wide buffer along property lines excluding a 40 foot wide entrance off of County Road 14.

FINDING OF FACT (S) (if any):

The decisional standards of Aitkin County's Conditional Use Permit Findings of Fact WERE MET.

See APPLICATION NUMBER 2019-004307 AND PERMIT NUMBER 44267C.

DATED THIS 20th DAY OF MAY, 2019.



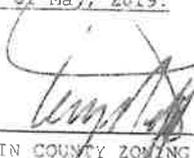
CHAIRMAN OF THE PLANNING COMMISSION

STATE OF MINNESOTA }
 } ss.
COUNTY OF AITKIN }

AITKIN COUNTY PLANNING
AND ZONING OFFICE

I, Terry Neff, Zoning Administrator for the County of Aitkin, with and in for said County, do hereby certify that I have compared the foregoing Copy and Order GRANTING a Conditional Use permit with the original record thereof preserved in my office, and have found the same to be a correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Aitkin, Minnesota in the County of Aitkin on the 21ST day of May, 2019.



AITKIN COUNTY ZONING ADMINISTRATOR

THIS INSTRUMENT WAS DRAFTED BY:
AITKIN COUNTY ZONING ADMINISTRATOR
COURTHOUSE

Conditions for Application # 2019-004307

1. Must comply with all local, state and federal regulations that pertain to this type of operation.
2. No outside storage of items is allowed.
3. All lighting must be downward directed and shielded from shining across property lines.
4. No human habitation allowed within the units.
5. No access allowed to 209th Place.
6. Maintain a 20 foot wide buffer along property lines excluding a 40 foot wide entrance off of County Road 14.

ADDED CONDITIONS FROM 9/16/19 REVOCATION HEARING

7. 20 foot buffer as per plan submitted for 9/16/19 revocation hearing must be maintained by the storage building association and included in the by-laws of the association.
8. Submit a surety bond payable to Aitkin County to ensure the 20ft buffer is planted per submitted plan and maintained for 2 years.

OLD REPUBLIC SURETY COMPANY

MAINTENANCE BOND

Bond Number 5143889

KNOW ALL PERSONS BY THESE PRESENTS:

That, Rinta Brothers LLC
_____ as Principal,
and Old Republic Surety
_____ a corporation
organized under the laws of the State of Wisconsin
and authorized to do a surety
business in the State of Minnesota
as Surety, are held and firmly bound unto
the Aitkin County
_____ as Obligee
in the sum of Fifteen Thousand
(\$ 15,000), lawful money of the United States of America, for the payment of which sum well and truly
to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and
severally, firmly by these presents:

SEALED with our seals and dated 27th day of September, 2019.

WHEREAS, on the 27th day of September, _____, the said principal as contractor,
entered into a contract for:
Plant Trees and shrubs for a 20 foot buffer - Maintain for 2 years.

for the sum of Five Thousand
(\$ 5,000); and,

WHEREAS, under the terms of the specifications for said work, the said principal is required to give a bond in
the amount of Fifteen Thousand
(\$ 15,000), to protect the obligee against the result of faulty materials or workmanship for a period
of two year(s) from and after the date of completion and acceptance of same, namely, until 1st day
of November, 2021.

Now, THEREFORE, if the said principal shall for a period of two year from and after the date of the
completion and acceptance of same by said obligee replace any and all defects arising in said work whether
resulting from defective materials or defective workmanship, then the above obligation to be void; otherwise to
remain in full force and effect.

Rinta Brothers LLC
_____ Principal

By Anthony Rinta

Old Republic Surety Company
_____ Surety

By J. Paul Vernon
_____ Attorney-in-Fact



OLD REPUBLIC SURETY COMPANY

MAINTENANCE BOND

Bond Number 5143889

KNOW ALL PERSONS BY THESE PRESENTS:

That, Rinta Brothers LLC as Principal, and Old Republic Surety a corporation organized under the laws of the State of Wisconsin and authorized to do a surety business in the State of Minnesota, as Surety, are held and firmly bound unto the Aitkin County as Obligee in the sum of Fifteen Thousand (\$ 15,000), lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents:

SEALED with our seals and dated 27th day of September, 2019.

WHEREAS, on the 27th day of September, the said principal as contractor, entered into a contract for: Plant Trees and shrubs for a 20 foot buffer - Maintain for 2 years.

for the sum of Five Thousand (\$ 5,000); and,

WHEREAS, under the terms of the specifications for said work, the said principal is required to give a bond in the amount of Fifteen Thousand (\$ 15,000), to protect the obligee against the result of faulty materials or workmanship for a period of two year(s) from and after the date of completion and acceptance of same, namely, until 1st day of November, 2021.

Now, THEREFORE, if the said principal shall for a period of two year from and after the date of the completion and acceptance of same by said obligee replace any and all defects arising in said work whether resulting from defective materials or defective workmanship, then the above obligation to be void; otherwise to remain in full force and effect.

Rinta Brothers LLC Principal

By [Signature] Principal

Old Republic Surety Company Surety

By [Signature] J. Paul Vernon Attorney-in-Fact



PLEASE INSERT IN THE POWER-OF-ATTORNEY SECTION OF YOUR BOND KIT
(INDIVIDUAL ACKNOWLEDGMENT)

STATE OF _____)
COUNTY OF _____) SS

On the _____ day of _____, before me, a Notary Public within and for said county, personally appeared, _____ to me known to be the person described in and who executed the foregoing instrument, as Principal, and acknowledged to me that executed the same as he free act and deed.

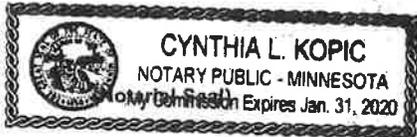
Notary Public _____ County _____
My Commission Expires _____

(Notarial Seal)

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota)
COUNTY OF Carlton) SS

On the 27th day of September, 2019, before me, personally appeared Anthony Rinta to me known, who being by me duly sworn, did depose and say that he resides in McGregor MN, that he is the _____ President of the Rinta Brothers LLC the corporation described in and which executed the foregoing instrument; that _____ knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; and that _____ signed name thereto by like order.



Cynthia L. Kopic
Notary Public Minnesota County Carlton
My Commission Expires Jan. 31, 2020

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF Minnesota)
COUNTY OF Carlton) SS

On this 27th day of September, 2019, before me appeared J. Paul Vernon to me personally known, who being by me duly sworn, did say that he is the aforesaid officer or attorney in fact of the Old Republic Surety, a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its Board of Directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.



Cynthia L. Kopic
Notary Public Minnesota County Carlton
My Commission Expires Jan. 31, 2020

INSTRUCTIONS

Most Bonds Filed In Minnesota Require The Signature Of The Principal To Be Acknowledged By A Notary Public. Also, The Signature Of The Attorney- In-Fact Should Be Acknowledged By A Notary Public. On The Bond Form Itself There Should Be Two Witnesses To The Signature Of The Principal And Two Witnesses To The Attorney-In-Fact.

OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

J. PAUL VERNON, CYNTHIA L. KOPIC, MINDY MATTEN, OF CARLTON, MN

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding \$50,000,000, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This document is not valid unless printed on colored background and is multi-colored. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president, or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER, that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 2ND day of MAY, 2019.

OLD REPUBLIC SURETY COMPANY

Jane E. Cherney
Assistant Secretary



Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA-SS

On this 2ND day of MAY, 2019, personally came before me, Alan Pavlic and Jane E. Cherney, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public
My commission expires: 9/28/2022

(Expiration of notary commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

40-0526



Signed and sealed at the City of Brookfield, WI this 27th day of September, 2019

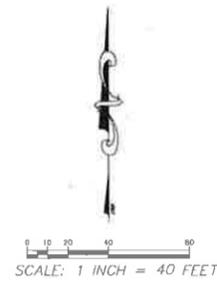
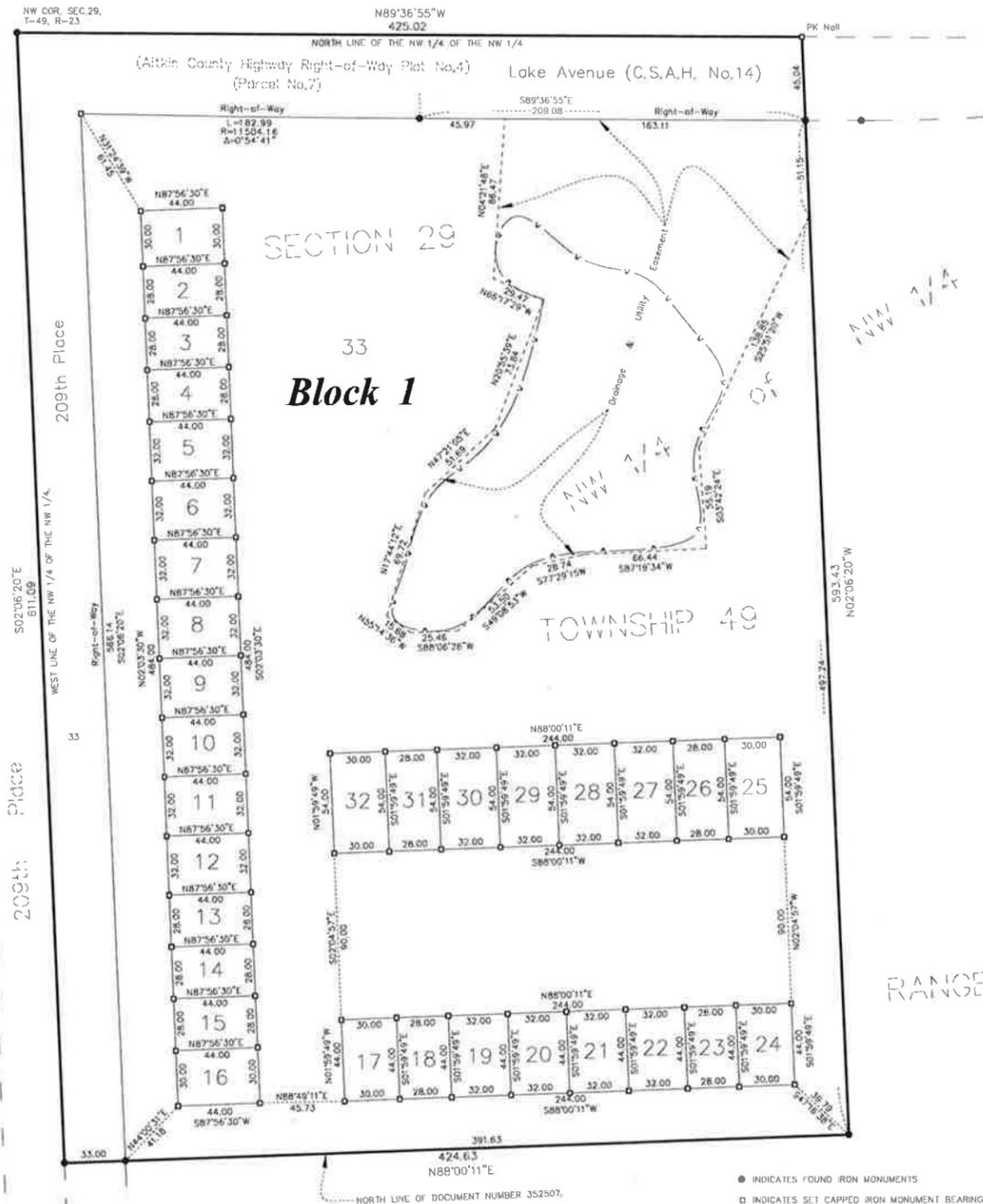
Jane E. Cherney
Assistant Secretary

VERNON INSURANCE AGENCY

THIS DOCUMENT HAS A COLORED BACKGROUND AND IS MULTI-COLORED ON THE FACE. THE COMPANY LOGO APPEARS ON THE BACK OF THIS DOCUMENT AS A WATERMARK. IF THESE FEATURES ARE ABSENT, THIS DOCUMENT IS VOID.

LAKES STORAGE VALHALLA

Aitkin County Highway Right-of-Way Plat No.4 (Lake Avenue) (C.S.A.H. No.14)



- INDICATES FOUND IRON MONUMENTS
- INDICATES SET CAPPED IRON MONUMENT BEARING R.L.S. No. 52591 UNLESS OTHERWISE NOTED
- ~ ~ ~ INDICATES WETLAND

ORIENTATION OF THIS BEARING SYSTEM IS ASSUMED TO HAVE A BEARING OF SOUTH 2 DEGREES 06 MINUTES 20 SECONDS EAST ALONG THE WEST LINE OF THE NW 1/4 OF THE NW 1/4 SECTION 29, T-49, R-23

KNOW ALL PERSONS BY THESE PRESENTS: That Rinta Brothers LLC, a Minnesota Limited Liability Company owner and proprietor of the following described property situated in the County of Aitkin and the State of Minnesota, to wit:

That part of the Northwest Quarter of the Northwest Quarter (NW 1/4 of NW 1/4) of Section 29, Township 49 North, Range 23 West, Aitkin County, Minnesota, described as follows: Beginning at the Northwest corner of said Section 29, thence South 2 degrees 06 minutes 20 seconds East, assumed bearing, 611.09 feet along the West line of said NW 1/4 of NW 1/4 to the North line of the tract deeded to Kelly and Boals by the Deed recorded as Document Number 352507; thence North 88 degrees 00 minutes 11 seconds East 424.63 feet along the North line of said tract; thence North 2 degrees 06 minutes 20 seconds West 593.43 feet to the North line of said NW 1/4 of NW 1/4; thence North 89 degrees 36 minutes 55 seconds West 425.02 feet along the North line of said NW 1/4 of NW 1/4 to the point of beginning.

has caused the same to be surveyed and platted as LAKES STORAGE VALHALLA and does hereby donate and dedicate to the public for the public use forever the roads, drainage and utility easement as shown on the plat.

In witness whereof said Rinta Brothers LLC, has caused these presents to be signed by its proper officer this ____ day of _____, 2019.

_____, as _____ of Rinta Brothers LLC, a Minnesota Limited Liability Company

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2019, by _____ the _____ of Rinta Brothers LLC, a Minnesota Limited Liability Company

Notary Public _____
County, Minnesota
My Commission Expires _____

I hereby certify that this plat of LAKES STORAGE VALHALLA is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on the plat; that all monuments depicted on the plat have been or will be correctly set within one year as indicated on the plat; that all water boundaries and wet lands as of the date of the surveyor's certification are shown and labeled on the plat; that all public ways are shown and labeled on the plat. I further certify that this plat was prepared by me or under my direct supervision and that I am a duly licensed land surveyor under the laws of the State of Minnesota.

Michael Stang
Minnesota License No. 52591

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2019, by Michael Stang, R.L.S. No. 52591.

Notary Public _____
County, Minnesota
My Commission Expires _____

I hereby certify that this plat has been checked and approved this ____ day of _____, 2019.

County Surveyor, Aitkin County

I, _____ Auditor of Aitkin County, Minnesota, do hereby certify that the taxes on the lands described hereon have been paid for the years prior to 2019.

Aitkin County Auditor

I, _____ Treasurer for Aitkin County, Minnesota, do hereby certify that the taxes on the lands described hereon have been paid for the year 2019.

Aitkin County Treasurer

This plat of LAKES STORAGE VALHALLA was accepted and approved by the Board of County Commissioners of Aitkin County, Minnesota, this ____ day of _____, 2019.

Chairperson, Aitkin County Board

Aitkin County Auditor

I hereby certify that this instrument was filed in the office of the County Recorder for record on this ____ day of _____, 2019, at ____ o'clock ____ M., and was duly recorded in Document No. _____

County Recorder, Aitkin County, Minnesota





Board of County Commissioners Agenda Request

2P

Agenda Item #

Requested Meeting Date: 10-8-19

Title of Item: Final Contract Payment - Contract No. 20183

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: <p>Authorization by the following resolution is requested to make final payment to Roth Construction, McGrath, MN in the amount of \$3,400.95 for this contract which included the following project: SAP 001-599-040 - construction of two concrete box culvert bridges on Millward and Beaver Township roads .</p> <p>The final contract amount of \$170,047.59 is approximately 8.5% less than the bid amount of \$185,840.25. The decreased cost was primarily due to less than anticipated quantities of granular backfill needed for the projects.</p> <p>Both Millward and Beaver Township have authorized final payment of this contract.</p> <p>Resolution: WHEREAS, Contract No. 20183 has in all been completed, and the County Board being fully advised in the premises.</p> <p>NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Roth Construction in the amount of \$3,400.95.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Adopt resolution.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 3,400.95 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Beaver Township hereby certifies that the construction of SAP 001-599-040 has been satisfactorily completed and hereby authorizes final contract payment to be made.

Signed: Gilbert A. Eigsberg Date: 5/23/19
Gilbert Eigsberg, Chairperson
Beaver Township

Signed: Joanne Mickelson Date: 5/23/19
Joanne Mickelson, Clerk
Beaver Township

Millward Township hereby certifies that the construction of SAP 001-599-040 has been satisfactorily completed and hereby authorizes final contract payment to be made.

Signed:  Date: JUN 11 2019
Randy Anderson, Chairperson
Millward Township

Signed:  Date: JUN 11 2019
Christopher Hedberg, Clerk
Millward Township



AITKIN COUNTY

1211 Air Park Drive
Aitkin, MN 56431
Project SAP 001-599-040 - Culvert Replacement on 155th Place
Contract Final Payment No. 3

Contractor: Roth Construction
22615 Highway 65
McGrath, MN 56350

Contract No. 20183
Vendor No. 0348
For Period: 3/6/2019 - 9/12/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$185,840.25
Contract Changes	\$692.59
Revised Contract	\$186,532.84

Funds Encumbered

Original	\$185,840.25
Additional	N/A
Total	\$185,840.25

	Work Certified This Payment	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
SAP 001-599-040	\$0.00	\$170,047.59	\$0.00	\$166,646.64	\$3,400.95	\$170,047.59
Percent Retained: 0.0000%						
Contract 20183	\$0.00	\$170,047.59	\$0.00	\$166,646.64	\$3,400.95	\$170,047.59
Percent Retained: 0.0000%						
Amount Paid This Contract Final Payment					\$3,400.95	3-307-6262

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

John Welle - P.E. No. 24340
Aitkin County Highway Engineer

9-13-19
Date

Kirk Peysar
Aitkin County Auditor

Date

Roth Construction

9-19-2019
Date

WARRANT NUMBER

Contract Payment Summary

From Date	To Date	Work Certified Per Period	Amount Retained Per Period	Amount Paid Per Period	Amount Paid To Date
09/27/2018	10/27/2018	\$168,595.00	\$8,429.75	\$160,165.25	\$160,165.25
10/28/2018	03/05/2019	\$1,452.59	(\$5,028.80)	\$6,481.39	\$166,646.64
03/06/2019	09/12/2019	\$0.00	(\$3,400.95)	\$3,400.95	\$170,047.59
Totals:		\$170,047.59	\$0.00	\$170,047.59	

SAP 001-599-040 Payment Summary

No.	From Date	To Date	Work Certified Per Payment	Amount Retained Per Payment	Amount Paid Per Payment
1	09/27/2018	10/27/2018	\$168,595.00	\$8,429.75	\$160,165.25
2	10/28/2018	03/05/2019	\$1,452.59	(\$5,028.80)	\$6,481.39
3	03/06/2019	09/12/2019	\$0.00	(\$3,400.95)	\$3,400.95
Totals:			\$170,047.59	\$0.00	\$170,047.59

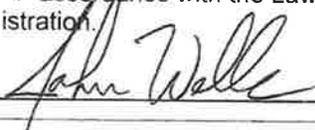
AITKIN COUNTY
1211 Air Park Drive
Aitkin, MN 56431
Project No. SAP 001-599-040
Contract Final Payment No. 3

Aitkin County
Certificate of Final Contract Acceptance
Final Voucher No.: 3

Low S.P. No.: SAP 001-599-040

Contract No.: 20183

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 9-13-19 Signature  County/City/Project Engineer _____

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$170,047.59 and agrees to the amount of \$3,400.95 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor Roth Construction By _____

And _____ And _____

State of , Aitkin County

On This _____ Day _____, _____, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

_____ And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the _____ and _____ of the

_____ Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

_____ and said _____ and _____ acknowledged said instrument to be the free act and deed of said Corporation.

Notarial _____ My Commission as Notary Public in _____ County

Seal _____ Expires _____ Signature _____

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

AITKIN COUNTY
1211 Air Park Drive
Aitkin, MN 56431
Project No. SAP 001-599-040
Contract Final Payment No. 3

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

AITKIN COUNTY
1211 Air Park Drive
Aitkin, MN 56431
Project No. SAP 001-599-040
Contract Final Payment No. 3

**Aitkin County
Certificate of Final Acceptance
County Board Acknowledgment**

Contract Number: 20183
Contractor: 0348 - Roth Construction
Date Certified: 9/12/2019
Payment Number: 3

Whereas; Contract No. 20183 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Aitkin County and authorize final payment as specified herein.

Aitkin County
State of

I, _____, County _____ within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20__

At _____

Signed By _____
County _____

(SEAL)



AITKIN COUNTY

1211 Air Park Drive
Aitkin, MN 56431

Project SAP 001-599-040 - Culvert Replacement on 155th Place
Final Payment No. 3

Contractor: Roth Construction
22615 Highway 65
McGrath, MN 56350

Contract No. 20183
Vendor No. 0348
For Period: 3/6/2019 - 9/12/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$185,840.25
Contract Changes	\$692.59
Revised Contract	\$186,532.84

Work Certified To Date

Base Bid Items	\$169,355.00
Backsheet	\$0.00
Change Order	\$692.59
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$170,047.59

Funds Encumbered

Original	\$185,840.25
Additional	N/A
Total	\$185,840.25

	Work Certified This Payment	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
SAP 001-599-040	\$0.00	\$170,047.59	\$0.00	\$166,646.64	\$3,400.95	\$170,047.59
Percent Retained: 0.0000%						
Amount Paid This Final Payment					\$3,400.95	

SAP 001-599-040 Payment Summary

No.	From Date	To Date	Work Certified Per Payment	Amount Retained Per Payment	Amount Paid Per Payment
1	09/27/2018	10/27/2018	\$168,595.00	\$8,429.75	\$160,165.25
2	10/28/2018	03/05/2019	\$1,452.59	(\$5,028.80)	\$6,481.39
3	03/06/2019	09/12/2019	\$0.00	(\$3,400.95)	\$3,400.95
Totals:			\$170,047.59	\$0.00	\$170,047.59

SAP 001-599-040 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date	
001	71,438.25	0.00	70,009.48	1,428.77	71,438.25	
002	12,334.00	0.00	12,087.32	246.68	12,334.00	
003	69,387.25	0.00	67,999.50	1,387.75	69,387.25	
004	16,888.09	0.00	16,550.33	337.76	16,888.09	
Totals:		\$170,047.59	\$0.00	\$166,646.63	\$3,400.96	\$170,047.59

SAP 001-599-040 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Payment	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
1	Town Bridge	1,199.08	59,954.00	59,954.00	59,954.00
2	Local	200.00	10,000.00	10,000.00	10,000.00
3	Special Town Bridge	1,525.51	83,330.09	82,637.50	76,275.34
4	Local	200.00	10,000.00	10,000.00	10,000.00
5	Special Town Bridge	276.37	23,248.75	23,248.75	13,818.25
Totals:		\$3,400.96	\$186,532.84	\$185,840.25	\$170,047.59

SAP 001-599-040 Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Payment	Amount This Payment	Quantity To Date	Amount To Date
01J41									
1	2021.501	MOBILIZATION	LS	\$5,500.00	1	0	\$0.00	1	\$5,500.00
2	2051.501	MAINT & RESTORATION OF HAUL ROADS	LS	\$1,000.00	1	0	\$0.00	0	\$0.00
3	2104.503	REMOVE PIPE CULVERTS	L F	\$10.25	64	0	\$0.00	64	\$656.00
4	2105.507	COMMON EXCAVATION (P)	C Y	\$6.00	79	0	\$0.00	79	\$474.00
5	2105.507	GRANULAR BORROW (LV)	C Y	\$13.25	203	0	\$0.00	100	\$1,325.00
6	2118.507	AGGREGATE SURFACING (LV), CLASS 5	C Y	\$21.25	112	0	\$0.00	104	\$2,210.00
7	2412.502	10X5 PRECAST CONCRETE BOX CULV END SECT	EACH	\$10,000.00	2	0	\$0.00	2	\$20,000.00
8	2412.503	10X5 PRECAST CONCRETE BOX CULVERT	L F	\$875.00	38	0	\$0.00	38	\$33,250.00
9	2451.507	GRANULAR BACKFILL (LV)	C Y	\$13.25	684	0	\$0.00	251	\$3,325.75
10	2451.507	COARSE AGGREGATE BEDDING (LV)	C Y	\$45.00	75	0	\$0.00	65	\$2,925.00
11	2451.601	STRUCTURE EXCAVATION CLASS U	L S	\$3,000.00	1	0	\$0.00	1	\$3,000.00
12	2511.507	RANDOM RIPRAP CLASS III	C Y	\$75.00	31	0	\$0.00	30	\$2,250.00
13	2563.601	TRAFFIC CONTROL	LS	\$1,250.00	1	0	\$0.00	0.95	\$1,187.50
14	2564.518	SIGN PANELS TYPE C	S F	\$65.00	12	0	\$0.00	12	\$780.00
15	2573.503	SILT FENCE, TYPE HI	L F	\$3.00	355	0	\$0.00	258	\$774.00
16	2573.503	FLOTATION SILT CURTAIN TYPE STILL WATER	L F	\$22.50	30	0	\$0.00	30	\$675.00
17	2574.507	COMMON TOPSOIL BORROW	C Y	\$20.00	36	0	\$0.00	22	\$440.00
18	2575.501	TURF ESTABLISHMENT	LS	\$5,000.00	1	0	\$0.00	1	\$5,000.00
Totals For Section 01J41:							\$0.00		\$83,772.25
01J42									
19	2021.501	MOBILIZATION	LS	\$5,500.00	1	0	\$0.00	1	\$5,500.00
20	2051.501	MAINT & RESTORATION OF HAUL ROADS	LS	\$1,000.00	1	0	\$0.00	0	\$0.00
21	2104.503	REMOVE PIPE CULVERTS	L F	\$10.25	64	0	\$0.00	64	\$656.00
22	2105.507	COMMON EXCAVATION (P)	C Y	\$6.00	119	0	\$0.00	119	\$714.00
23	2105.507	GRANULAR BORROW (LV)	C Y	\$13.25	616	0	\$0.00	280	\$3,710.00
24	2118.507	AGGREGATE SURFACING (LV), CLASS 5	C Y	\$21.25	166	0	\$0.00	170	\$3,612.50
25	2412.502	10X5 PRECAST CONCRETE BOX CULV END SECT	EACH	\$10,000.00	2	0	\$0.00	2	\$20,000.00
26	2412.503	10X5 PRECAST CONCRETE BOX CULVERT	L F	\$875.00	34	0	\$0.00	34	\$29,750.00

SAP 001-599-040 Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Payment	Amount This Payment	Quantity To Date	Amount To Date
27	2451.507	GRANULAR BACKFILL (LV)	C Y	\$13.25	384	0	\$0.00	383	\$5,074.75
28	2451.507	COARSE AGGREGATE BEDDING (LV)	C Y	\$45.00	57	0	\$0.00	65	\$2,925.00
29	2451.601	STRUCTURE EXCAVATION CLASS U	L S	\$3,000.00	1	0	\$0.00	1	\$3,000.00
30	2511.507	RANDOM RIPRAP CLASS III	C Y	\$75.00	23	0	\$0.00	26	\$1,950.00
31	2563.601	TRAFFIC CONTROL	LS	\$1,250.00	1	0	\$0.00	0.95	\$1,187.50
32	2564.518	SIGN PANELS TYPE C	S F	\$65.00	12	0	\$0.00	12	\$780.00
33	2573.503	SILT FENCE, TYPE HI	L F	\$3.00	620	0	\$0.00	96	\$288.00
34	2573.503	FLOTATION SILT CURTAIN TYPE STILL WATER	L F	\$22.50	40	0	\$0.00	30	\$675.00
35	2574.507	COMMON TOPSOIL BORROW	C Y	\$20.00	58	0	\$0.00	38	\$760.00
36	2575.501	TURF ESTABLISHMENT	LS	\$5,000.00	1	0	\$0.00	1	\$5,000.00
Totals For Section 01J42:							\$0.00		\$85,582.75
Change Order 1									
37	2105.601	Ditch Shaping	LUMP SUM	\$692.59	1	0	\$0.00	1	\$692.59
Totals For Change Order 1:							\$0.00		\$692.59
Project Totals:							\$0.00		\$170,047.59

SAP 001-599-040 Contract Changes

No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
CO1	Change Order	12/21/2018	During construction, it was determined that the planned fill slopes were blocking the existing drainage. The contractor was directed to cut a ditch at the toe of the new inslope and shape a backslope to reestablish the lost drainage from approximately Sta. 11+00 to Sta. 14+00 RT and LT. The contractor incurred \$692.59 in force account costs while completing the additional ditching. The Summary of Daily Force Account form is in the inspection file for documentation.	\$692.59	\$692.59
CO2	Change Order	3/5/2019	Due to an unforeseen material delivery issue beyond the contractor's control, the project completion date of October 5, 2018 listed in Special Provision S-14 (1806) Determination and Extension of Contract Time is hereby changed to October 19, 2018. The limit of 15 working days from the actual start of construction is not changed and remains in effect.	\$0.00	\$0.00
Contract Change Totals:				\$692.59	\$692.59



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: 10-8-19

Title of Item: Final Contract Payment - Contract No. 20185

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: Authorization by the following resolution is requested to make final payment to Anderson Brothers Construction, Brainerd, MN in the amount of \$0 for this contract which included the following project: S.A.P. 001-600-018-bituminous paving of portions of 280th Street, 315th Avenue, and 292nd Street in Glen Township. On August 5, 2019, an amount of \$3,971.99, which represented the final contract payment amount, was inadvertently paid as a partial contract payment rather than processed as a final contract as it should have been. Therefore the contract has been paid in full, but Board authorization to accept the project is still needed. The final contract amount of \$397,198.69 is approximately 0.2% less than the bid amount of \$398,085.20. Glen Township has authorized final payment of this contract. Resolution: WHEREAS, Contract No. 20185 has in all been completed, and the County Board being fully advised in the premises. NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Anderson Brothers Construction in the amount of \$0.00.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Glen Township hereby certifies that the construction of SAP 001-600-018 has been satisfactorily completed and hereby authorizes final contract payment to be made.

Signed: *Doug Coil* Date: *June 12-19*
Doug Coil, Chairperson
Glen Township

Signed: *Roberta Elvecrog* Date: *6/12/19*
Roberta Elvecrog, Clerk
Glen Township



AITKIN COUNTY

1211 Air Park Drive

Aitkin, MN 56431

Project SAP 001-600-018 - Bituminous Paving of 280th St/315th Ave/292nd St

Contract Final Payment No. 4

RECEIVED SEP 18 2019

Contractor: Anderson Brothers Construction
 Company of Brainerd LLC
 11325 State Hwy 210
 Brainerd, MN 56401

Contract No. 20185
 Vendor No. 7050
 For Period: 8/1/2019 - 9/13/2019
 Warrant # _____ Date _____

Contract Amounts

Original Contract	\$398,085.20
Contract Changes	(\$3,702.55)
Revised Contract	\$394,382.65

Funds Encumbered

Original	\$398,085.20
Additional	N/A
Total	\$398,085.20

	Work Certified This Payment	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
SAP 001-600-018	\$0.00	\$397,198.69	\$0.00	\$397,198.69	\$0.00	\$397,198.69
Percent Retained: 0.0000%						
Contract 20185	\$0.00	\$397,198.69	\$0.00	\$397,198.69	\$0.00	\$397,198.69
Percent Retained: 0.0000%						
Amount Paid This Contract Final Payment					\$0.00	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

John Welle - P.E. No. 24340
 Aitkin County Highway Engineer

9-24-19

Date

Kirk Peysar
 Aitkin County Auditor

Date

Anderson Brothers Construction
 Company of Brainerd LLC

9/18/19

Date

WARRANT NUMBER

Contract Payment Summary

From Date	To Date	Work Certified Per Period	Amount Retained Per Period	Amount Paid Per Period	Amount Paid To Date
09/12/2018	10/03/2018	\$399,907.74	\$19,995.39	\$379,912.35	\$379,912.35
10/04/2018	06/13/2019	(\$2,709.05)	(\$16,023.40)	\$13,314.35	\$393,226.70
06/14/2019	07/31/2019	\$0.00	(\$3,971.99)	\$3,971.99	\$397,198.69
08/01/2019	09/13/2019	\$0.00	\$0.00	\$0.00	\$397,198.69
Totals:		\$397,198.69	\$0.00	\$397,198.69	

SAP 001-600-018 Payment Summary

No.	From Date	To Date	Work Certified Per Payment	Amount Retained Per Payment	Amount Paid Per Payment
1	09/12/2018	10/03/2018	\$399,907.74	\$19,995.39	\$379,912.35
2	10/04/2018	06/13/2019	(\$2,709.05)	(\$16,023.40)	\$13,314.35
3	06/14/2019	07/31/2019	\$0.00	(\$3,971.99)	\$3,971.99
4	08/01/2019	09/13/2019	\$0.00	\$0.00	\$0.00
Totals:			\$397,198.69	\$0.00	\$397,198.69

Aitkin County
Certificate of Final Contract Acceptance
Final Voucher No.: 4

Low S.P. No.: SAP 001-600-018

Contract No.: 20185

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 9-24-19 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$397,198.69 and agrees to the amount of \$0.00 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor Anderson Brothers Construction Company of Brainerd LLC By [Signature]
Mike Niemi, Sr VP of operations
And _____ And _____

State of , Aitkin County

On This 18th Day September, 2019, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

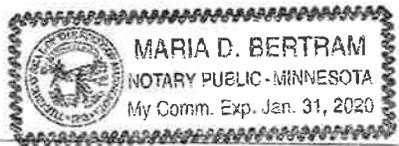
Mike Niemi And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the Sr VP of operations and _____ of the

Anderson Brothers Construction Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Sr VP of operations and said _____ and he acknowledged said instrument to be the free act and deed of said Corporation.

Notarial



Seal

My Commission as Notary Public in Crow Wing County

Expires Jan 31, 2020 Signature Maria D. Bertram

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

AITKIN COUNTY
1211 Air Park Drive
Aitkin, MN 56431
Project No. SAP 001-600-018
Contract Final Payment No. 4

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

AITKIN COUNTY
1211 Air Park Drive
Aitkin, MN 56431
Project No. SAP 001-600-018
Contract Final Payment No. 4

**Aitkin County
Certificate of Final Acceptance
County Board Acknowledgment**

Contract Number: 20185
Contractor: 7050 - Anderson Brothers Construction Company of Brainerd LLC
Date Certified: 9/13/2019
Payment Number: 4

Whereas; Contract No. 20185 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Aitkin County and authorize final payment as specified herein.

Aitkin County
State of

I, _____, County _____ within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____,

Signed By _____
County _____

(SEAL)



AITKIN COUNTY

1211 Air Park Drive
Aitkin, MN 56431

Project SAP 001-600-018 - Bituminous Paving of 280th St/315th Ave/292nd St
Final Payment No. 4

Contractor: Anderson Brothers Construction
Company of Brainerd LLC
11325 State Hwy 210
Brainerd, MN 56401

Contract No. 20185
Vendor No. 7050
For Period: 8/1/2019 - 9/13/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$398,085.20
Contract Changes	(\$3,702.55)
Revised Contract	\$394,382.65

Work Certified To Date

Base Bid Items	\$400,901.24
Backsheet	(\$3,702.55)
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$397,198.69

Funds Encumbered

Original	\$398,085.20
Additional	N/A
Total	\$398,085.20

	Work Certified This Payment	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
SAP 001-600-018	\$0.00	\$397,198.69	\$0.00	\$397,198.69	\$0.00	\$397,198.69
Percent Retained: 0.0000%						
Amount Paid This Final Payment					\$0.00	

SAP 001-600-018 Payment Summary

No.	From Date	To Date	Work Certified Per Payment	Amount Retained Per Payment	Amount Paid Per Payment
1	09/12/2018	10/03/2018	\$399,907.74	\$19,995.39	\$379,912.35
2	10/04/2018	06/13/2019	(\$2,709.05)	(\$16,023.40)	\$13,314.35
3	06/14/2019	07/31/2019	\$0.00	(\$3,971.99)	\$3,971.99
4	08/01/2019	09/13/2019	\$0.00	\$0.00	\$0.00
Totals:			\$397,198.69	\$0.00	\$397,198.69

SAP 001-600-018 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date	
001	397,198.69	0.00	397,198.69	0.00	397,198.69	
Totals:		\$397,198.69	\$0.00	\$397,198.69	\$0.00	\$397,198.69

SAP 001-600-018 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Payment	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
0018	State Park	0.00	394,382.65	398,085.20	397,198.69
Totals:		\$0.00	\$394,382.65	\$398,085.20	\$397,198.69

SAP 001-600-018 Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Payment	Amount This Payment	Quantity To Date	Amount To Date
PARTICIPATING									
1	2021.501	MOBILIZATION	LS	\$11,000.00	1	0	\$0.00	1	\$11,000.00
2	2051.501	MAINT & RESTORATION OF HAUL ROADS	LS	\$1.00	1	0	\$0.00	1	\$1.00
3	2101.501	CLEARING & GRUBBING	LS	\$14,000.00	1	0	\$0.00	1	\$14,000.00
4	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$16.50	48	0	\$0.00	32	\$528.00
5	2105.507	GRANULAR BORROW (LV)	C Y	\$29.00	219	0	\$0.00	148	\$4,292.00
6	2112.601	SUBGRADE PREPARATION (P)	LS	\$6,600.00	1	0	\$0.00	1	\$6,600.00
7	2118.509	AGGREGATE SURFACING CLASS 5	TON	\$23.00	1444	0	\$0.00	1763	\$40,549.00
8	2232.604	MILL BITUMINOUS PAVEMENT (FULL DEPTH)	S Y	\$3.60	1522	0	\$0.00	1387	\$4,993.20
9	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.00	1264	0	\$0.00	1230	\$2,460.00
10	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B) SPEC	TON	\$58.00	4730	0	\$0.00	4768.38	\$276,566.04
11	2540.602	MAIL BOX SUPPORT	EACH	\$110.00	42	0	\$0.00	43	\$4,730.00
12	2540.602	RELOCATE MAIL BOX SUPPORT	EACH	\$110.00	1	0	\$0.00	0	\$0.00
13	2563.601	TRAFFIC CONTROL	LS	\$2,750.00	1	0	\$0.00	1	\$2,750.00
14	2574.507	COMMON TOPSOIL BORROW	C Y	\$43.00	664	0	\$0.00	574	\$24,682.00
15	2575.501	TURF ESTABLISHMENT	LS	\$7,750.00	1	0	\$0.00	1	\$7,750.00
Totals For Section PARTICIPATING:							\$0.00		\$400,901.24
Backsheet 1									
16	2360.601	WEARING COURSE DISINCENTIVE	LUMP SUM	(\$3,702.55)	1	0	\$0.00	1	(\$3,702.55)
Totals For Backsheet 1:							\$0.00		(\$3,702.55)
Project Totals:							\$0.00		\$397,198.69

SAP 001-600-018 Contract Changes

No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
BK1	Backsheet	12/3/2018	In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-19 (2360) Plant Mixed Asphalt Pavement, the following density incentive / disincentive was earned on the project. The total density disincentive is -\$3,702.55. The density worksheets are in the inspection file for documentation.	(\$3,702.55)	(\$3,702.55)
Contract Change Totals:				(\$3,702.55)	(\$3,702.55)



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: October 8, 2019

Title of Item: Employee Recognition

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Bobbie Danielson, Human Resources Director	 Department: Human Resources Office
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Presenter (Name and Title): Bobbie Danielson, Human Resources Director	Estimated Time Needed: 5 minutes
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Summary of Issue:
 Employees who have completed 25 years of service or more (in 5 year increments) are formally recognized by presenting them with an award for their achievement. The following employees reached milestones during the 3rd quarter of 2019:

- Pamela Karnowski, 25 years of service, Forester in the Health and Human Services Department
- Daniel Guida, 25 years of service, County Sheriff in the Sheriff's Office

Alternatives, Options, Effects on Others/Comments:
 None

Recommended Action/Motion:

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: 10/8/2019

Title of Item: Aitkin County Property Tax Payment Variance Policy

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): Lori Grams		Estimated Time Needed: 5-10 minutes
Summary of Issue: Requesting Board consideration to adopt a property tax payment variance policy. With increasing costs of postage, supplies, checks and staff time I would like to recommend establishing a threshold for refunds to only be processed if over paid by more than \$10.00 unless the refund is requested by the taxpayer in writing. Also, to establish a threshold for taxes short by \$10.00 and under to be written off. Both of these processes would be handled through the property tax system.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve request by adopting resolution		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Proposal to establish a tax payment variance (over/under) policy

Purpose: To increase efficiency and cost effectiveness by establishing an over/under policy at \$10.00.

Estimated Costs:

In 2018 we refunded approximately 60 individuals who overpaid by \$10 or less. For each refund the costs were as follows:

Check	.15
Envelope	.07
Postage	.50
Paper/printing costs	.06
Staff Time	9.50
<hr/>	
Total	\$10.28

It is difficult to know how many "Balance Due" statements were sent out in 2018 . For each the costs were as follows:

Tax Statement	.05
Envelope	.07
Postage	.50
Paper	.06
Staff Time	3.50
<hr/>	
Total	\$4.18

There can be additional costs if the check is lost or not cashed and when additional late reminders need to be mailed. The MCIS tax system will process write offs and overpayments and it will flow through the settlement process when paying out the various taxing authorities.

Comparison Counties:

Carlton	\$10.00
Cass	\$10.00
Cook	\$5.00
Itasca	\$5.00
Koochiching	\$1.00
Lake	\$5.00
Mille Lacs	\$10.00
Sherburne	\$10.00
St. Louis	\$5.00

Proposal: No refund for overpayments of \$.01 to \$10.00, unless requested in writing.

No balance due statements mailed for shortfalls of \$.01 to \$10.00 and to be written off at year end

By Commissioner: xx

20191008-0xx

Aitkin County Property Tax Payment Variance Policy

WHEREAS, payments are made to Aitkin County for payment of property taxes, and

WHEREAS, on occasion payments are made incorrectly with a small balance due being owed or a refund being due, and

WHEREAS, it has become increasingly more expensive to mail balance due notices and issue refund checks, and

WHEREAS, any overages on first half tax will be applied towards second half tax due and refunds of \$10.00 and under will only be sent if requested in writing by customer.

THEREFORE, BE IT RESOLVED, that Aitkin County establish a policy of no balance due notice mailed and the amount written off, if the balance due is \$10 or less and no refund given if such remittance is overpaid by \$10.00 or less, unless requested in writing by the customer, both to be handled thru the property tax system. Effective October 9, 2019.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of October 2019, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of October, 2019

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: 10-8-19

Title of Item: Award Contract No. 20197

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: 5 minutes
Summary of Issue: <p>Bids were opened on Monday, September 30, 2019 for Contract No. 20197 which includes S.A.P. 001-603-020. This project is for clearing and grubbing of the newly acquired right-of-way on 3.2 miles of CSAH 3 from the Rat Lake area to TH 65. The clearing and grubbing is being done under a separate contract to eliminate the possibility of further project delays due to tree clearing restrictions for the Northern Long Eared Bat.</p> <p>As shown on the attached abstract of bids, four bids were received, with R.C. Habeck Excavating, LLC, Wahkon, MN submitting the low bid in the amount of \$243,107.50. With the cost of this contract estimated at \$176,386, the low bid was 37.8% over the estimated cost.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve attached resolution.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Estimated total cost: \$243,107.50 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

**Aitkin County
Contract Bid Abstract**

Project Name:
Project No.:

**CSAH 3 Clearing and Grubbing
SAP 001-603-020**

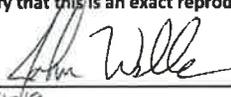
Bid Opening:
Contract No.:

**9/30/2019 at 2:00 PM
20197**

Project: SAP 001-603-020 - CSAH 3				Engineers Estimate		R.C. Habeck Excavating, LLC Wahkon, MN		Gladen Construction - Laporte, MN		KGM Contractors Inc - Angora, MN		Kivisto West Tree Service LLC - Dassel, MN	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$5,000.00	\$5,000.00	\$12,500.00	\$12,500.00	\$15,000.00	\$15,000.00	\$15,500.00	\$15,500.00	\$20,000.00	\$20,000.00
2	2051.501 MAINT & RESTORATION OF HAUL ROADS	LS	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$100.00	\$100.00	\$1,300.00	\$1,300.00	\$20,000.00	\$20,000.00
3	2101.505 CLEARING (P)	ACRE	21.61	\$2,800.00	\$60,508.00	\$4,000.00	\$86,440.00	\$4,500.00	\$97,245.00	\$4,600.00	\$99,406.00	\$8,000.00	\$172,880.00
4	2101.505 GRUBBING (P)	ACRE	21.61	\$2,800.00	\$60,508.00	\$3,800.00	\$82,118.00	\$5,600.00	\$121,016.00	\$4,600.00	\$99,406.00	\$5,000.00	\$108,050.00
5	2563.601 TRAFFIC CONTROL	LS	1	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$40,000.00	\$40,000.00
6	2573.503 SILT FENCE, TYPE HI	LF	4558	\$2.00	\$9,116.00	\$4.00	\$18,232.00	\$3.00	\$13,674.00	\$4.20	\$19,143.60	\$2.00	\$9,116.00
7	2575.505 RAPID STABILIZATION METHOD 2 (P)	ACRE	21.61	\$1,400.00	\$30,254.00	\$1,750.00	\$37,817.50	\$800.00	\$17,288.00	\$2,250.00	\$48,622.50	\$1,500.00	\$32,415.00
Totals for Project SAP 001-603-020					\$176,386.00		\$243,107.50		\$267,323.00		\$287,378.10		\$402,461.00
% of Estimate for Project SAP 001-603-020							37.83%		51.56%		62.93%		128.17%
Totals for Contract 20197					\$176,386.00		\$243,107.50		\$267,323.00		\$287,378.10		\$402,461.00
% of Estimate for Contract 20197							37.83%		51.56%		62.93%		128.17%

I hereby certify that this is an exact reproduction of bids received.

Certified By:
Date:



License No. 24340

9-30-19

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 8, 2019

By Commissioner: xx

20191008-0xx

Award Contract No. 20197

WHEREAS, Contract No. 20197 is for construction of S.A.P 001-603-020, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, September 30, 2019 with a total of four bids received, and

WHEREAS, R.C. Habeck Excavating, LLC, Wahcon, MN was the lowest responsible bidder in the amount of \$243,107.50.

THEREFORE, BE IT RESOLVED, that R.C. Habeck Excavating, LLC. is awarded Contract No. 20197.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of October 2019, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of October, 2019

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

5B
Agenda Item #

Requested Meeting Date: 10-8-19

Title of Item: Revert Portion of CSAH 3 to Logan Township

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: 5 minutes
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Summary of Issue:
 A public hearing was held at 6:30 p.m. on July 10, 2019 at the Palisade Community Center as required by M.S. 163.11 Subd. 5a to consider reverting a portion of old Aitkin County State-Aid Highway No. 3 to Logan Township. The consensus of those present was to support the proposed reversion. In addition, it was agreed that the two-year maintenance period as outlined in Subd. 5b of the same statute would not apply, since the segment was reconstructed as part of the SAP 001-603-017 construction project.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Based on consensus at the public hearing, the recommended action is to adopt the attached resolution.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 8, 2019

By Commissioner: xx

20191008-0xx

Revert Portion of CSAH 3 to Logan Township

WHEREAS, a portion of County State-Aid Highway (CSAH) No. 3 in Section 26, Township 49 North, Range 25 West as now located is a relocation and an alteration of the former CSAH 3 alignment through this area, and

WHEREAS, a segment of the former CSAH 3 alignment that is not part of the current CSAH 3 alignment remains as a public road as a connection to a public road maintained by Logan Township (290th Place), and

WHEREAS, this segment should be revoked and reverted to the township as an extension of the existing Logan Township road.

NOW THEREFORE, BE IT RESOLVED, that the following portion of the old road hereinafter described is hereby revoked and reverted to Logan Township:

That part of Government Lot 2 of Section 26 and that part of the Northwest Quarter of the Northwest Quarter of Section 25, both being in Township 49 North, Range 25 West, Aitkin County, Minnesota, which lies within 33 feet on each side of the following described line: Commencing at the northeast corner of said Section 26; thence South 00 degrees 40 minutes 12 seconds West, assumed bearing, 1301.22 feet along the east line of said Section 26; thence South 89 degrees 19 minutes 48 seconds East 7.83 feet to the point of beginning of the line to be described; thence North 00 degrees 45 minutes 55 seconds East 466.54 feet; thence 266.16 feet northwesterly along a tangential curve concave to the southwest with a radius of 280.00 feet and a central angle of 57 degrees 09 minutes 18 seconds and there terminating.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of October 2019, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of October, 2019

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: October 8, 2019

Title of Item: Approve County Logo

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Jessica Seibert, County Administrator		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 Minutes
Summary of Issue: Attached you will find revised logo options based on previous Board feedback.		
Alternatives, Options, Effects on Others/Comments: Provide feedback for revisions.		
Recommended Action/Motion: Approve new Aitkin County logo design.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



AITKIN COUNTY LOGO REDO

- Change to river design, size and proportions
- Added established date
- Change in font
- Keep balsam fir and general aesthetic



Aitkin County Board of Commissioners Agenda Request Form

9
Agenda Item #

Requested Meeting Date: January 8, 2019

Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laune Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	2 nd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel





Aitkin County Board of Commissioners Agenda Request Form

7

Agenda Item #

Requested Meeting Date: October 8, 2019
Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	3 rd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	Monthly	3 rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 rd Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 rd Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 nd Wednesday	Pratt, Alt. Marcotte
Budget Committee	Most months	1 st Tuesday	Wedel and Westerlund
Development Achievement Center	Monthly	3 rd or 4 th Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 st Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 th Monday	Pratt and Land Cmr Courtemanche
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Pratt
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	10x year	3 rd Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 th Friday	Marcotte, Alt. Pratt
MN Rural Caucus	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2 nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Pratt and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 th Thursday	Marcotte, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed	2 nd Tuesday	Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4 th Monday	Pratt
Sobriety Court	Bi-Monthly	3 rd Thursday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund