

AITKIN COUNTY BOARD

August 24, 2021

The Aitkin County Board of Commissioners met this 24th day of August, 2021 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Donald Niemi, Anne Marcotte, Brian Napstad, County Administrator Jessica Seibert, and Administrative Assistant Katie Gonzalez.

Call to Order

Motion made by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all voting yes to approve the August 24, 2021 agenda as amended adding item 6) C) Courthouse Exterior Stair Replacement Contract and 6) D) Adopt Resolution - MNDOT Airport Grant Agreement.

Approved Agenda

AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD MEETING

Health & Human Services

Attendance

The Aitkin County Board of Commissioners met this 24th day of August 2021, at 9:01 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Brian Napstad, J. Mark Wedel, Anne Marcotte, Don Niemi, and Laurie Westerlund. Others present included: Accounting Supervisor Carli Goble, Public Health Supervisor Erin Melz, Local Chief Medical Officer Dr David Taylor(via WebEx), Public Health Nurse Brea Hamdorf, HHS Advisory Committee Board Chair, Carole Holten, HHS Advisory Committee Board Co-Chair Joel Hoppe, County Administrator Jessica Seibert, Administrative Assistant Katie Gonzalez, Paul Vold, KKIN (via WebEx), Jennifer Eisenbart, Aitkin Age (via Webex).

Agenda

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the July 27, 2021 Health & Human Services Board agenda as presented.

Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voting yes to approve the July 27, 2021 Health and Human Services Board minutes.

Bills

Carli noted normal monthly bills this month, nothing out of routine.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried all members present voting yes to approve the bills.

Director Update

Cynthia reported that due to time management, she will present information at the next H&HS board meeting.

COVID – 19 Update

Erin Melz, Public Health Supervisor / Dr David Taylor, Riverwood Healthcare Center
chief Medical Officer

Key Points:

- Aitkin County has seen a recent increase in case counts. In June there were 19 cases assigned, July 13 cases, with a 3-week period between June and July with no cases, and so far in August 54 cases
- The Delta variant has been sequenced and confirmed in Aitkin County COVID cases. It is safe to assume the Delta variant is the cause of nearly all recent infections.
- The #1 way to remain vigilant, mitigate spread and keep case counts down is to protect yourself through immunity by way of vaccination. Currently other protections include wearing a mask and minimizing the time you share air with others.
- RHCC is not currently overwhelmed with COVID patients but has seen a recent increase in hospitalizations, ER visits and same day clinic appointments due to confirmed or probable COVID.
- The COVID-19 vaccination is definitely a vaccine as it creates an immune response.
- Vaccine breakthrough cases remain uncommon and for those who test positive after vaccination, they are much less likely to become seriously ill, hospitalized or spread the virus.

Committee Reports

H&HS Advisory Committee

Updates provided by committee chair Carole Holten and co-chair Joel Hoppe. The board meeting consisted of 2 primary business articles 1) to change the day of the committee meeting from the first Wednesday of the month to the first Thursday of the month. Meetings to be held at the Aitkin Public Library. 2) To review the draft 2022 H&HS budget proposal. All committee members voted to approve the 2022 draft budget proposal.

Carole noted the good work that ANGELS are doing in the McGregor and surrounding areas.

CHS Joint Powers Board

Updates were provided on the strategic plan, routine business and on COVID-19.

CARE Board

Finances are doing well, there have been additional grants received which will be helpful to continue services. CARE is working on the community garden in Hill City, will become a site for the DHS fingerprinting, and has implemented a *Magic and Music* series in which the Chmielewskis played at the Butler building on August 21. There will be more performances occurring at the Butler building in the old opera area.

Commissioner Westerlund noted that there has been an increase in demand for Rides for Health and stated that they were hoping for funds to support this service.

The meeting was adjourned at 10:05 a.m.

Next Meeting – September 28, 2021 at the Aitkin County Government Center.

There was no Citizens' Public Comment

**Health & Human
Services Board
Adjourns**

**Citizens' Public
Comment**

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Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows.

Consent Agenda

A) Correspondence File August 10, 2021 to August 23, 2021; B) Approve August 10, 2021 County Board Minutes; C) Approve Electronic Funds Transfers \$981,322.71; D) Approve Commissioner Vouchers: General Fund \$152,596.98, Reserves \$2,537.46, Road & Bridge \$57,439.88, Health & Human Services \$1,492.99, State \$10,018.39, Trust \$21,243.62, Forest Development \$1,006.29, Long Lake Conservation Center \$2,814.21, Parks \$45,638.74 for a total of \$294,788.56; E) Approve Auditor's Vouchers – Real Estate Assurance: State \$15,889.87; F) Approve Auditor's Vouchers – R&B Contract Payment: Road & Bridge \$182,874.81; G) Approve Auditor's Vouchers – Hwy Dept. Contract Payments 8-13-21: Road & Bridge \$516,301.94 H) Approve Auditor's Vouchers – Sales/Use and Diesel Tax: General Fund \$355.11, Road & Bridge \$696.91, Parks \$415.90 for a total of \$1,467.92; I) Approve Manual Warrants/Voids/Corrections – Camping Refunds: Parks \$130.00; J) Approve Manual Warrants/Voids/Corrections – Mtg Reg and Deed Tax: General Fund \$.04, State \$116,279.20, for a total of \$116,279.24; K) Approve Manual Warrants/Voids/Corrections – ELAN Paid 07/22/2021 Allocated: General Fund \$-5,076.51, Road & Bridge \$100.00, Health & Human Services \$1,878.02, Trust \$71.54, Forest Development \$2,949.99, Long Lake Conservation Center \$76.96 for a total of \$0.00; L) Approve Manual Warrants/Voids/Corrections – FSA Claims 39918402: General Fund \$131.73; M) Approve Kevin Stromberg for District 1 Board of Adjustment; N) Approve CCA Subsidy Increase; O) Approve Use of County Property; P) Approve Affidavit for Duplicate of Lost Warrant; Q) Adopt Resolution: Large License Assembly – White Pine Logging R) Adopt Resolution: Airport Improvement Program Project S) Adopt Resolution: MHFA Grant for Lakes & Pines CAC; T) Adopt Resolution: Set Unorganized Township Levies for 2022; U) Adopt Resolution: ACSWCD Appropriations Transfer

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – Appoint Kevin Stromberg for District 1 Board of Adjustment.

Appoint Kevin Stromberg for District 1 Board of Adjustment

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – CCA Subsidy Increase.

Approve CCA Subsidy Increase

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – Use of County Property.

Use of County Property

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant.

Affidavit for Duplicate of Lost Warrant

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Large Assembly License – White Pine Logging.

Resolution #20210824-095 Large Assembly License – White Pine Logging

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

White Pine Logging & Threshing Show – Williams Township. This is scheduled to take place September 4th, 5th & 6th, 2021 from 7:00 A.M. to 12:00 Midnight.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Airport Improvement Program Project.

**Resolution:
#20210824-096
Airport
Improvement
Program Project**

WHEREAS, It has been determined that the lighting at the Aitkin Municipal Airport requires upgrading and funds are available through the Federal Aviation Administration for improvement projects;

NOW THEREFORE BE IT RESOLVED that the Aitkin County Board of Commissioners does hereby adopt this resolution authorizing application and acceptance of Airport Improvement Program Project funds for the Aitkin Municipal – Steve Kurtz Field Airport.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: MHFA Grant for Lakes & Pines CAC.

**Resolution:
#20210824-097
MHFA Grant for
Lakes & Pines
CAC**

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide assistance to low-income families and youth to prevent homeless; and

WHEREAS, Lakes and Pine Community Actional Council, Inc. has developed an application as an Administering Entity for the Minnesota Housing Agency’s Family Homeless Prevention and Assistance Program; and

WHEREAS, Lakes and Pine Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency’s Family Homeless Prevention and Assistance Program.

NOW, THEREFORE BE IT RESOLVED, that Lakes and Pines Community Action Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency’s Family Homeless Prevention and Assistance Program, in the County of Aitkin.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Set Unorganized Township Levies for 2022.

**Resolution
#20210824-098
Set Unorganized
Township Levies
for 2022**

BE IT RESOLVED, that the following sum of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2022 for Road and Bridge purposes: \$46,000.00

BE IT RESOLVED, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2022 for Fire Protection purposes:

Unorg Township	
52-22	\$13000
51-22	\$100

**Resolution
#20210824-099
Set Unorganized
Township Levies
for 2022**

45-24	\$500
47-24	\$1000
52-24	\$1000
50-25	\$1000
51-25	\$100
52-25	\$1200
50-26	\$1000
48-27	\$1000
49-27	\$4000
50-27	\$100
51-27	\$1000
52-27	\$2500

BE IT RESOLVED, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2022 for Cemetery (Revenue):

Unorganized Township Cemetery:

Shovel Lake Cemetery

51-27	\$600
52-27	\$600

Hebron Cemetery

50-25	\$1,500
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Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: ACSWCD Appropriations Transfer.

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to transfer \$23,900 from County Development Funds to the Aitkin County Soil and Water Conservation District for fiscal years 2017-2021.

Dan Guida, County Sheriff, presented the Sheriff's Office 2022 Preliminary Budget.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – Great River Energy Land Sale.

WHEREAS, Great River Energy, 12300 Elm Creek Blvd., Maple Grove, MN 55369 has requested to purchase the following lands to build electrical infrastructure adjacent to an existing powerline easement:

County Tax Forfeited Lands – Approximately 15 acres, The North Half of the Northeast Quarter of the Northeast Quarter lying East of 275th Avenue in Section 11, Township 47 North, Range 25 West, Aitkin County, Minnesota (part of parcel 15-0-017700).

**Resolution
#20210824-100
Set Unorganized
Township Levies
for 2022**

**Resolution
#20210824-101
ACSWCD
Appropriations
Transfer**

**Presentation of
Sheriff's Office
2022 Budget**

**Resolution
#20210824-102
Great River
Energy Land Sale**

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WHEREAS, on February 9, 2021 the Aitkin County Board of Commissioners discussed the proposal and recommended approval for the sale of such lands,

WHEREAS, the 2021 Minnesota State Legislature has enacted legislation during the 1st Special Session, Chapter 6, S.F. No 20, Article 2, Section 119 which permits the direct sale of these tax forfeited lands,

WHEREAS, Great River Energy agrees to the proposed to the appraised values and closing fees,

THEREFORE, BE IT RESOLVED that the Aitkin County Board of Commissioners authorizes the Land Commissioner's Office to proceed with the sale of such lands

BE IT FURTHER RESOLVED, that the lands exchanged are subject to zoning ordinances adopted by the County Board and that all lands are subject to highway and utility easements.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – County Surveyor Reappointment.

WHEREAS, Minnesota Statute 389 enables a County Board in Minnesota to appoint and employ a County Surveyor, and appointments are for four year terms.

THEREFORE, BE IT RESOLVED, that Randy Quale is hereby appointed County Surveyor of Aitkin County for an additional four-year term commencing September 12, 2021, pursuant to the provisions of Minnesota Statute, Section 389.

Rich Courtemanche, Land Commissioner, presented the 2022 Preliminary Land Department Budget.

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voted to approve Facility Improvement – Security Gate.

John Welle, County Engineer, presented on the 2022 Highway Department Budget.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to approve Personnel Committee Recommendations (HWY Job Reclassifications);

Jessica Seibert, County Administrator updated the Board on the following:

- MCIT
- Motor Pool

**Resolution
#20210824-103
County Surveyor
Reappointment**

**2022 Budget
Presentation**

**Facility
Improvement –
Security Gate**

**2022 Budget
Presentation**

**Personnel
Committee
Recommendations
(HWY Job
Reclassifications)**

**Administrator
Updates**

- DEED Grant Award
- City Clerks Lunch
- Department Head 1:1s
- Fiscal Recovery Funds
- Remote Work Policy Draft
- Fund Balance
- Capital Improvement Plan

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to approve Courthouse Exterior Stair Replacement Contract.

**Courthouse
Exterior Stair
Replacement
Contract**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – MNDOT Airport Grant.

**Resolution
#20210824-104
MNDOT Airport
Grant**

It is resolved by the **County of Aitkin** as follows:

1. That the state of Minnesota Agreement No. **1048140**,
"Grant Agreement for Airport Improvement Excluding Land Acquisition," for
State Project No. **A0101-49** at the **Aitkin Municipal-Steve Kurtz Field Airport** is
accepted.

2. That the _____ and _____
are _____ (Title) _____ (Title)
authorized to execute this Agreement and any amendments on behalf of the **County of
Aitkin**.

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by
the

_____ (Name of the Recipient)
at an authorized meeting held on the _____ day of
_____, 20

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL /OR/ NOTARY PUBLIC
My Commission Expires: _____

The Board discussed: Mille Lacs Watershed, Mississippi Headwaters, Community Health,
NWAC, Solid Waste Advisory, ARDC, AIS, Historical Society, Aitkin Airport, AMC.

Board Discussion

AITKIN COUNTY BOARD

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Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 1:05 p.m. until Tuesday, September 14, 2021 at the Aitkin County Government Center.

Adjourn

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 09/14/2021

Title of Item: Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Electronic Funds Transfer thru 9/6/2021		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

ELECTRONIC FUNDS TRANSFER**Thru September 6, 2021 Board Meeting September 14, 2021**

Abstract Number	Date	Amount	Reason	
21050	8/18/21	\$1,467.92	Manual Abstract	
21051	8/20/21	\$111,341.94	Commissioner Abstract	
21052	8/20/21	\$6.00	Commissioner Abstract	
21054	8/16/21	\$80.00	Manual Abstract	
21055	8/18/21	\$368.46	Manual Abstract	
21056	8/19/21	\$3,848.31	Manual Abstract	
21057	8/20/21	\$159,777.26	Auditor Abstract	
21058	8/20/21	\$4,243.24	Auditor Abstract	
21059	8/24/21	\$12,857.91	Commissioner Abstract	
21060	8/24/21	\$684.10	Manual Abstract	
21061	8/25/21	\$723.70	Manual Abstract	
21062	8/27/21	\$3,991.00	Auditor Abstract	
21063	8/27/21	\$292,944.09	Auditor Abstract	
21064	8/27/21	\$577,579.65	Payroll Abstract	
21065	8/27/21	\$330.14	Manual Abstract	
21066	8/31/21	\$72.52	Manual Abstract	
21068	9/3/21	\$157,968.96	Commissioner Abstract	\$0
21069	9/1/21	\$299.67	Manual Abstract	21053
21070	9/1/21	\$1,014.53	Manual Abstract	21067
21072	9/2/21	\$3,453.61	Manual Abstract	21071
21073	9/3/21	\$7,847.66	Auditor Abstract	
<hr/>				
\$1,340,900.67				

WLC1
8/30/21 3:01PM

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age 01-001-000-0000-6230		123.09	7/27/21 SYNOPSIS 08/18/2021	849692	Printing, Publishing & Adv	Y
			123.09	08/18/2021	1 Transactions		
1	DEPT Total:		123.09	Commissioners	1 Vendors	1 Transactions	
12	DEPT			Court Administration			
11634	Gammello & Pearson PLLC 01-012-000-0000-6232		75.00	LEGAL SERVICES	81364	Attorney Services	Y
	01-012-000-0000-6232		90.00	LEGAL SERVICES	81366	Attorney Services	Y
	01-012-000-0000-6232		37.50	LEGAL SERVICES	81367	Attorney Services	Y
	01-012-000-0000-6232		187.50	LEGAL SERVICES	81368	Attorney Services	Y
	01-012-000-0000-6232		236.10	LEGAL SERVICES	81369	Attorney Services	Y
	01-012-000-0000-6232		60.00	LEGAL SERVICES	81371	Attorney Services	Y
	01-012-000-0000-6232		37.50	LEGAL SERVICES	81374	Attorney Services	Y
	01-012-000-0000-6232		37.50	LEGAL SERVICES	81375	Attorney Services	Y
11634	Gammello & Pearson PLLC		761.10		8 Transactions		
5176	Wetzel Law Firm 01-012-000-0000-6232		442.50	legal fees	16056	Attorney Services	Y
5176	Wetzel Law Firm		442.50		1 Transactions		
12	DEPT Total:		1,203.60	Court Administration	2 Vendors	9 Transactions	
40	DEPT			Auditor			
9691	The Master's Touch, LLC 01-040-000-0000-6205		7,950.00	Postage for TNT	E76986	Postage	Y
9691	The Master's Touch, LLC		7,950.00		1 Transactions		
10930	Tidholm Productions 01-040-000-0000-6405		132.00	#10 REGULAR ENVELOPES	1689.1 1041	Office Supplies	Y
10930	Tidholm Productions		132.00		1 Transactions		
40	DEPT Total:		8,082.00	Auditor	2 Vendors	2 Transactions	
42	DEPT			Treasurer			

WLC1
8/30/21 3:01PM

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
86235	The Office Shop Inc							
	01-042-000-0000-6405			17.13	cube organizer	1100230-0	Office Supplies	N
	01-042-000-0000-6405			12.70	DOM book	1100346-0	Office Supplies	N
86235	The Office Shop Inc			29.83				
					2 Transactions			
42	DEPT Total:			29.83	Treasurer	1 Vendors	2 Transactions	
44	DEPT				Central Services			
783	Canon Financial Services, Inc							
	01-044-000-0000-6231			248.78	AUGUST CANON RENT	27179029	Services, Labor, Contracts	N
					08/01/2021	08/31/2021		
783	Canon Financial Services, Inc			248.78		1 Transactions		
3336	Office Of MN. IT Services							
	01-044-000-0000-6231			1,338.65	WAN MONTHLY SERVICE	DV21070304	Services, Labor, Contracts	N
					07/01/2021	07/31/2021		
3336	Office Of MN. IT Services			1,338.65		1 Transactions		
13624	Quadient Leasing USA, Inc							
	01-044-048-0000-6301			717.51	Postage lease	N8874595	Postage Rentals	N
					06/18/2021	09/17/2021		
13624	Quadient Leasing USA, Inc			717.51		1 Transactions		
44	DEPT Total:			2,304.94	Central Services	3 Vendors	3 Transactions	
45	DEPT				Motor Pool			
13934	The Tire Barn							
	01-045-000-0000-6302			25.00	Tire repair - car #11	59176	Vehicle Maintenance	N
					08/17/2021			
13934	The Tire Barn			25.00		1 Transactions		
45	DEPT Total:			25.00	Motor Pool	1 Vendors	1 Transactions	
52	DEPT				Administration			
9542	Seibert/Jessica							
	01-052-000-0000-6330			95.76	MACA Conf mlg 7/29		Transportation/Travel/Parking	N
	01-052-000-0000-6340			16.98	MACA Conf meal 7/29		Meals(Overnight)	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9542	Seibert/Jessica		112.74				
				2 Transactions			
52	DEPT Total:		112.74	Administration	1 Vendors	2 Transactions	
53	DEPT			Human Resources			
86222	Aitkin Independent Age						
	01-053-000-0000-6230		275.67	AITKIN AGE ADS JULY 2021	483648	Printing, Publishing & Adv	Y
				07/01/2021 07/31/2021			
	01-053-000-0000-6230		86.00	AITKIN AGE JULY 2021	845896	Printing, Publishing & Adv	Y
				07/21/2021 07/24/2021			
	86222 Aitkin Independent Age		361.67	2 Transactions			
53	DEPT Total:		361.67	Human Resources	1 Vendors	2 Transactions	
90	DEPT			Attorney			
10736	Miller/Tammy						
	01-090-000-0000-6405		33.43	EASEL FOR JURY TRIAL	65901706996707	Office Supplies	N
	10736 Miller/Tammy		33.43	1 Transactions			
	3251 Mn Attorney Generals Office						
	01-090-030-0000-6231		482.78	MURDER TRIAL, MEALS AND MILEAG	00000668351	Murder Trial	N
				03/25/2021 06/01/2021			
	3251 Mn Attorney Generals Office		482.78	1 Transactions			
	9489 Redwood Toxicology Laboratory, Inc						
	01-090-000-0000-6213		42.55	TESTING FOR DEFENDANTS	12289120217	Drug & Forfeiture Ms387.213	6
	9489 Redwood Toxicology Laboratory, Inc		42.55	1 Transactions			
	86235 The Office Shop Inc						
	01-090-000-0000-6405		239.94	OFFICE SUPPLIES	1100250-0	Office Supplies	N
	01-090-000-0000-6405		268.78	OFFICE SUPPLIES	1100250-1	Office Supplies	N
	01-090-000-0000-6625		326.99	COPIER MONTHLY CHARGE	27179030	Capital - Office & Other Equipment	N
				08/01/2021 08/31/2021			
	86235 The Office Shop Inc		835.71	3 Transactions			
90	DEPT Total:		1,394.47	Attorney	4 Vendors	6 Transactions	
110	DEPT			Courthouse Maintenance			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
12106	Antoine Electric							
	01-110-000-0000-6422			285.12	LIGHT BULBS-COURTHOUSE SHARE	20489	Janitorial Supplies	Y
	01-110-000-0000-6231			130.50	MOTORPOOL DOORS NOT WORKING	20499	Services, Labor, Contracts	Y
	01-110-000-0000-6231			282.75	JUDGES BENCH IN COURTROOM 2	20502	Services, Labor, Contracts	Y
12106	Antoine Electric			698.37	3 Transactions			
13725	Beartooth True Value							
	01-110-000-0000-6422			44.97	BULBS AND COVER	B164663	Janitorial Supplies	N
13725	Beartooth True Value			44.97	1 Transactions			
2186	Hillyard Inc							
	01-110-000-0000-6231			298.00	FIX SWEEPER	700473146	Services, Labor, Contracts	N
2186	Hillyard Inc			298.00	1 Transactions			
4641	Holiday Credit Office							
	01-110-000-0000-6511			88.89	GAS FOR TRUCK AND MOWERS	7-26-2021	Gas And Oil	N
4641	Holiday Credit Office			88.89	1 Transactions			
9692	Minnesota Energy Resources Corporation							
	01-110-000-0000-6254			422.40	CH GAS SERVICE	0506823754	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation			422.40	1 Transactions			
1652	Northland Fire Protection, LLC							
	01-110-000-0000-6231			141.00	RE-CERTIFICATION OF EXTINGUISH	45793	Services, Labor, Contracts	N
	01-110-000-0000-6231			962.30	ANNUAL FIRE EXTINGUISHER INSP.	45795	Services, Labor, Contracts	N
1652	Northland Fire Protection, LLC			1,103.30	2 Transactions			
3950	Public Utilities							
	01-110-000-0000-6254			5,093.93	UTILITIES-GOV'T CENTER	1430-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254			101.05	UTILITIES-GLARCO	50186-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254			256.71	UTILITIES-LA TOOL	50188-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254			40.06	UTILITIES-OLD GARAGE	50202-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254			36.96	UTILITIES-JUDICIAL CENTER	509-00	Utilities-Gas and Electric	N
3950	Public Utilities			5,528.71	5 Transactions			
10698	Stericycle, Inc							
	01-110-000-0000-6255			30.10	Steri-Safe	4010341655	Garbage	6
					09/01/2021	09/30/2021		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
10698	Stericycle, Inc			30.10		1 Transactions		
13146	The Retrofit Companies, Inc							
	01-110-000-0000-6231			543.56	E-WASTE RECYCLING	0112988-N	Services, Labor, Contracts	N
13146	The Retrofit Companies, Inc			543.56		1 Transactions		
110	DEPT Total:			8,758.30	Courthouse Maintenance	9 Vendors	16 Transactions	
120	DEPT				Service Officer			
86235	The Office Shop Inc							
	01-120-000-0000-6405			24.87	RECEIPT BOOKS FOR VAN	1100139-0	Office Supplies	N
					08/16/2021 08/16/2021			
86235	The Office Shop Inc			24.87		1 Transactions		
120	DEPT Total:			24.87	Service Officer	1 Vendors	1 Transactions	
122	DEPT				Planning & Zoning			
15194	Burton/Kimberly							
	01-122-000-0000-6231			44.97	Zoom subscriptions		Services, Labor, Contracts, Programming	N
					03/22/2021 06/21/2021			
15194	Burton/Kimberly			44.97		1 Transactions		
783	Canon Financial Services, Inc							
	01-122-000-0000-6231			166.12	MONTHLY COPIER CHARGES	27179027	Services, Labor, Contracts, Programming	N
					08/01/2021 08/31/2021			
783	Canon Financial Services, Inc			166.12		1 Transactions		
15142	Christensen/Charles							
	01-122-000-0000-6350			80.00	PC AUGUST	081621	Per Diem	Y
	01-122-038-0000-6330			77.28	PC AUGUST	081621	BOA/PC Mileage	Y
15142	Christensen/Charles			157.28		2 Transactions		
13066	Hargrave/Bryan							
	01-122-000-0000-6231			5,625.00	SSTS INSPECTIONS 7/19-8/13	081321	Services, Labor, Contracts, Programming	Y
					07/19/2021 08/13/2021			
	01-122-000-0000-6231			3,750.00	SSTS INSPECTIONS 8/16-8/27	82721	Services, Labor, Contracts, Programming	Y
					08/16/2021 08/27/2021			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
13066	Hargrave/Bryan		9,375.00				
				2 Transactions			
11990	Lange/David						
	01-122-000-0000-6350		80.00	PC AUGUST	081621	Per Diem	Y
	01-122-038-0000-6330		71.12	PC AUGUST	081621	BOA/PC Mileage	Y
11990	Lange/David		151.12				
				2 Transactions			
13424	Sonnee/Dennise J						
	01-122-000-0000-6350		90.00	PC AUGUST	081621	Per Diem	Y
	01-122-038-0000-6330		117.60	PC AUGUST	081621	BOA/PC Mileage	Y
13424	Sonnee/Dennise J		207.60				
				2 Transactions			
999999000	Wicklund/Karen						
	01-122-000-0000-6820		200.00	App Refund	2021-007538	Refunds & Reimbursements	N
999999000	Wicklund/Karen		200.00				
				1 Transactions			
122	DEPT Total:		10,302.09	Planning & Zoning	7 Vendors	11 Transactions	
123	DEPT			Coroner			
3987	Ramsey County Medical Examiner						
	01-123-000-0000-6260		1,400.00	ME 21-2236, Medex 030299	08/04/2021	Autopsies--Pathologist, Xrays, Etc	N
3987	Ramsey County Medical Examiner		1,400.00				
				1 Transactions			
123	DEPT Total:		1,400.00	Coroner	1 Vendors	1 Transactions	
200	DEPT			Enforcement			
657	Aitkin Glass Service Inc.						
	01-200-000-0000-6231		469.00	#212 window replacement	19730	Services, Labor, Contracts	N
657	Aitkin Glass Service Inc.		469.00				
				1 Transactions			
9138	ASAP Towing						
	01-200-000-0000-6359		161.25	21-2120 forfeiture	8971	Wrecker Service	Y
	01-200-000-0000-6359		138.75	21-2157 flee forfeiture	8979	Wrecker Service	Y
9138	ASAP Towing		300.00				
				2 Transactions			
9687	AutoSmith Services						
	01-200-000-0000-6302		43.15	oil change #220	5975	Vehicle Maintenance	Y

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9687	AutoSmith Services		43.15		1 Transactions		
783	Canon Financial Services, Inc						
	01-200-000-0000-6231		170.74	admin copier lease	27179035	Services, Labor, Contracts	N
783	Canon Financial Services, Inc		170.74		1 Transactions		
999999000	chadwick, larry wayne						
	01-200-039-0000-6425		1,913.79	Court Ordered Legal Fees	01-CV-21-117	Gun Permit Expenses	N
999999000	chadwick, larry wayne		1,913.79		1 Transactions		
4812	JC32 Teamsters H&W Fund						
	01-200-000-0000-6101		5,831.00	EE HEALTH INS	202108	Salaries-Full Time	N
				08/01/2021	08/31/2021		
	01-200-000-0000-6150		20,060.00	ER HEALTH INS	202108	Health Insurance-Employer	N
				08/01/2021	08/31/2021		
4812	JC32 Teamsters H&W Fund		25,891.00		2 Transactions		
4010	Rasley Oil Company						
	01-200-000-0000-6511		43.58	#217 gas	July	Gas And Oil	N
	01-200-201-0000-6610		123.94	transports L3	July	Equipment	N
4010	Rasley Oil Company		167.52		2 Transactions		
86235	The Office Shop Inc						
	01-200-000-0000-6405		9.18	office supplies - labels	1100071-1	Office Supplies	N
	01-200-000-0000-6405		10.00	office supplies	317564-0	Office Supplies	N
86235	The Office Shop Inc		19.18		2 Transactions		
13934	The Tire Barn						
	01-200-000-0000-6302		181.35	battery old #222	59046	Vehicle Maintenance	N
	01-200-000-0000-6302		62.68	oil change, rotate #225	59061	Vehicle Maintenance	N
	01-200-000-0000-6302		687.37	oil change, front brakes #212	59120	Vehicle Maintenance	N
	01-200-000-0000-6302		25.00	tire repair, RR nail	59188	Vehicle Maintenance	N
	01-200-000-0000-6302		849.20	front struts, stab bars #225	59200	Vehicle Maintenance	N
13934	The Tire Barn		1,805.60		5 Transactions		
9232	Visual Labs, Inc.						
	01-200-000-0000-6231		12,000.00	bodycam subscription fee	21484	Services, Labor, Contracts	N
	01-200-000-0000-6231		25,840.00	in-squad cams x 17	21661	Services, Labor, Contracts	N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
9232	Visual Labs, Inc.			37,840.00		2 Transactions		
9302	WEX Bank							
	01-200-000-0000-6511			8,062.63	deputy gas	73451901	Gas And Oil	N
9302	WEX Bank			8,062.63		1 Transactions		
200	DEPT Total:			76,682.61	Enforcement	11 Vendors	20 Transactions	
202	DEPT				Boat & Water			
4812	JC32 Teamsters H&W Fund							
	01-202-000-0000-6101			343.00	EE HEALTH INS	202108	Salaries-Full Time	N
					08/01/2021	08/31/2021		
	01-202-000-0000-6150			1,180.00	ER HEALTH INS	202108	Health Insurance-Employer	N
					08/01/2021	08/31/2021		
4812	JC32 Teamsters H&W Fund			1,523.00		2 Transactions		
3950	Public Utilities							
	01-202-000-0000-6254			35.88	UTILITIES-B&W	1345-00	Utilities-Gas and Electric	N
3950	Public Utilities			35.88		1 Transactions		
13934	The Tire Barn							
	01-202-000-0000-6302			237.97	trailer tires '17 Lund	59127	B&W Maintenance	N
	01-202-000-0000-6302			190.48	trailer tires '11 Lund	59135	B&W Maintenance	N
13934	The Tire Barn			428.45		2 Transactions		
9302	WEX Bank							
	01-202-000-0000-6511			1,687.84	B&W gas	73451901	Gas And Oil	N
9302	WEX Bank			1,687.84		1 Transactions		
5171	Willey's Marine Inc							
	01-202-000-0000-6302			136.99	Prop	96848	B&W Maintenance	N
5171	Willey's Marine Inc			136.99		1 Transactions		
202	DEPT Total:			3,812.16	Boat & Water	5 Vendors	7 Transactions	
206	DEPT				Forfeitures			
86359	Aitkin Co Attorney							
	01-206-000-0000-6409			2,930.33	ACSO forfeiture 20-1770		Forfeiture Supplies	N

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1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-206-000-0000-6409		95.55	ACSO forfeiture 20-0601		Forfeiture Supplies	N
	01-206-000-0000-6409		60.00	ACSO forfeiture 21-0450		Forfeiture Supplies	N
	01-206-000-0000-6409		123.53	ACSO forfeiture 21-0574		Forfeiture Supplies	N
	01-206-000-0000-6409		139.55	ACSO forfeiture 20-2842		Forfeiture Supplies	N
	01-206-000-0000-6409		442.13	ACSO forfeiture 21-0072		Forfeiture Supplies	N
	01-206-000-0000-6409		224.33	ACSO forfeiture 21-0143		Forfeiture Supplies	N
86359	Aitkin Co Attorney		4,015.42				
				7 Transactions			
9429	State Treasurer's Office General Acct.						
	01-206-000-0000-6409		47.77	forfeiture 20-0601		Forfeiture Supplies	N
9429	State Treasurer's Office General Acct.		47.77				
				1 Transactions			
206	DEPT Total:		4,063.19	Forfeitures	2 Vendors	8 Transactions	
252	DEPT			Corrections			
783	Canon Financial Services, Inc						
	01-252-000-0000-6231		101.52	dispatch copier lease	27179038	Services, Labor, Contracts	N
783	Canon Financial Services, Inc		101.52				
				1 Transactions			
5583	Crawford Supply Company						
	01-252-252-0000-6405		62.40	commisary playing cards	1483019	Prisoner Welfare	N
5583	Crawford Supply Company		62.40				
				1 Transactions			
88628	Dalco Enterprises, Inc.						
	01-252-000-0000-6422		13.64	lined glove	3818229	Janitorial Supplies	Y
	01-252-000-0000-6422		7.97	alum handle telescoping	3818241	Janitorial Supplies	N
88628	Dalco Enterprises, Inc.		21.61				
				2 Transactions			
11715	Granite Electronics						
	01-252-000-0000-6231		8.00	ship radio for repairs	150009832-1	Services, Labor, Contracts	N
11715	Granite Electronics		8.00				
				1 Transactions			
4812	JC32 Teamsters H&W Fund						
	01-252-000-0000-6101		6,783.00	EE HEALTH INS	202108	Salaries-Full Time	N
				08/01/2021	08/31/2021		
	01-252-000-0000-6150		25,200.00	ER HEALTH INS	202108	Health Insurance-Employer	N
				08/01/2021	08/31/2021		
4812	JC32 Teamsters H&W Fund		31,983.00				
				2 Transactions			

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
5503	Keefe Supply Company							
	01-252-252-0000-6405			70.08	commissary supplies	1481925	Prisoner Welfare	N
	01-252-252-0000-6405			677.64	commissary supplies	1483018	Prisoner Welfare	N
5503	Keefe Supply Company			747.72				
					2 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea							
	01-252-000-0000-6254			537.08	shelter / tower	34-54-015-01	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea			537.08				
					1 Transactions			
9692	Minnesota Energy Resources Corporation							
	01-252-000-0000-6254			852.23	GAS SERVICE-JAIL	0505221458	Utilities-Gas and Electric	N
	01-252-000-0000-6254			294.54	GAS SERVICE-JAIL	0505399584	Utilities-Gas and Electric	N
	01-252-000-0000-6254			18.54	GAS SERVICE-STS	0506726121	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation			1,165.31				
					3 Transactions			
3789	Pan-O-Gold Baking Company							
	01-252-000-0000-6418			99.58	groceries	10002421224012	Groceries	N
	01-252-000-0000-6418			52.04	groceries	10002421231013	Groceries	N
3789	Pan-O-Gold Baking Company			151.62				
					2 Transactions			
3950	Public Utilities							
	01-252-000-0000-6254			9,492.88	UTILITIES-NEW JAIL 2	1431-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254			118.16	UTILITIES-STS	50109-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254			60.36	UTILITIES-SHERIFF EMERG	507-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254			996.24	UTILITIES-NEW JAIL	512-00	Utilities-Gas and Electric	N
3950	Public Utilities			10,667.64				
					4 Transactions			
4010	Rasley Oil Company							
	01-252-000-0000-6330			12.01	transport gas	July	Prisoner Transportation & Travel	N
	01-252-000-0000-6405			25.61	fair expenses	July	Office Supplies	N
4010	Rasley Oil Company			37.62				
					2 Transactions			
9295	Reinhart Foodservice							
	01-252-000-0000-6418			1,417.90	groceries	711947	Groceries	N
	01-252-000-0000-6418			2,473.38	groceries	720484	Groceries	N
9295	Reinhart Foodservice			3,891.28				
					2 Transactions			
4761	Sysco Minnesota Inc							
	01-252-000-0000-6418			396.59	groceries	153984804	Groceries	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4761	Sysco Minnesota Inc 01-252-000-0000-6420		47.67 444.26	4qt food containers 2 Transactions	153985314	Food Service Supplies	N
86235	The Office Shop Inc 01-252-000-0000-6405		48.34	jail office supplies	1100071-0	Office Supplies	N
	01-252-000-0000-6262		26.13	Bridget Schrom RN stamp	26.13	Medical Expenses & Supplies - Inmates	N
86235	The Office Shop Inc		74.47	2 Transactions			
9302	WEX Bank 01-252-000-0000-6330		313.96	transport gas	73451901	Prisoner Transportation & Travel	N
9302	WEX Bank		313.96	1 Transactions			
252	DEPT Total:		50,207.49	Corrections	15 Vendors	28 Transactions	
253	DEPT			Sentence to Serve			
7525	Hometown Bldg Supply 01-253-000-0000-6405		1,371.50	picnic table materials	2108-042165	Operating Supplies	N
7525	Hometown Bldg Supply		1,371.50	1 Transactions			
4812	JC32 Teamsters H&W Fund 01-253-000-0000-6101		323.00	EE HEALTH INS 08/01/2021	202108 08/31/2021	Salaries-Full Time	N
	01-253-000-0000-6150		1,200.00	ER HEALTH INS 08/01/2021	202108 08/31/2021	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund		1,523.00	2 Transactions			
4010	Rasley Oil Company 01-253-000-0000-6511		198.94	STS gas	July	Gas And Oil	N
4010	Rasley Oil Company		198.94	1 Transactions			
253	DEPT Total:		3,093.44	Sentence to Serve	3 Vendors	4 Transactions	
257	DEPT			Community Corrections			
9561	Amazon Business 01-257-000-0000-6402		454.93	EXTRA STORAGE-NEW COMPUTERS 07/24/2021	1QM6-3W17-LNJ7 07/24/2021	Computer/Technology Supplies	N
9561	Amazon Business		454.93	1 Transactions			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9489	Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274		25.19	LAB TESTING UAS 07/01/2021	02239920217	Drug Testing Fee	6
9489	Redwood Toxicology Laboratory, Inc		25.19	1 Transactions			
257	DEPT Total:		480.12	Community Corrections	2 Vendors	2 Transactions	
390	DEPT			Environmental Health (FBL)			
15194	Burton/Kimberly 01-390-000-0000-6240		20.00	MEHA registration (M.L.)		Membership/Dues/Association Fees	N
15194	Burton/Kimberly		20.00	1 Transactions			
390	DEPT Total:		20.00	Environmental Health (FBL)	1 Vendors	1 Transactions	
391	DEPT			Solid Waste			
15194	Burton/Kimberly 01-391-000-0000-6405		21.46	Amazon- face masks HHW/Ewaste		Office, Film, & Field Supplies	N
15194	Burton/Kimberly		21.46	1 Transactions			
391	DEPT Total:		21.46	Solid Waste	1 Vendors	1 Transactions	
392	DEPT			Water Wells			
1685	Fisher Scientific 01-392-000-0000-6405		112.66	BUFFER SOLUTION	5934836	Office, Film, & Field Supplies	N
	01-392-000-0000-6405		39.40	BORIC ACID	6968527	Office, Film, & Field Supplies	N
1685	Fisher Scientific		152.06	2 Transactions			
999999000	Growette/Michael 01-392-000-0000-6820		50.00	Collection fee refund	2021-007573	Refunds & Reimbursements	N
999999000	Growette/Michael		50.00	1 Transactions			
5635	Hach Company 01-392-000-0000-6405		106.62	nitrogen, nitrate	12565204	Office, Film, & Field Supplies	N
5635	Hach Company		106.62	1 Transactions			
392	DEPT Total:		308.68	Water Wells	3 Vendors	4 Transactions	
1	Fund Total:		172,811.75	General Fund		132 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT		Undesignated			
9688	RUBICH/STEPHANIE & ANDREW					
	03-000-000-0000-5857		500.00	DEPOSIT REFUND	Culverts	N
9688	RUBICH/STEPHANIE & ANDREW		500.00			
				1 Transactions		
9690	SUOMALA/DONALD					
	03-000-000-0000-5857		500.00	DEPOSIT REFUND	Culverts	N
9690	SUOMALA/DONALD		500.00			
				1 Transactions		
0	DEPT Total:		1,000.00	Undesignated	2 Vendors	2 Transactions
301	DEPT		R&B Administration			
783	Canon Financial Services, Inc					
	03-301-000-0000-6300		162.82	CONTRACT CHARGE	27179034	Maintenance/Service Contracts
783	Canon Financial Services, Inc		162.82			
				1 Transactions		N
301	DEPT Total:		162.82	R&B Administration	1 Vendors	1 Transactions
303	DEPT		R&B Highway Maintenance			
195	Aitkin Tire Shop					
	03-303-000-0000-6590		900.00	TIRES	0-060904	Repair & Maintenance Supplies
	03-303-000-0000-6590		60.00	REPAIR LABOR	0-060945	Repair & Maintenance Supplies
195	Aitkin Tire Shop		960.00			
				2 Transactions		
8693	ASV, LLC					
	03-303-000-0000-6590		1,845.00	REPAIR PARTS	543532	Repair & Maintenance Supplies
8693	ASV, LLC		1,845.00			
				1 Transactions		N
10452	AT&T Mobility					
	03-303-000-0000-6254		22.97	PAUL'S IPAD SVC	287266104878x0	Utilities-Gas and Electric
10452	AT&T Mobility		22.97			
				1 Transactions		N
86467	Auto Value Aitkin					
	03-303-000-0000-6590		10.99	REPAIR PARTS	40184086	Repair & Maintenance Supplies
	03-303-000-0000-6590		13.58	REPAIR PARTS-FILTERS	40184311	Repair & Maintenance Supplies
	03-303-000-0000-6590		166.65	REPAIR PARTS-FILTERS	40185131	Repair & Maintenance Supplies
86467	Auto Value Aitkin		191.22			
				3 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
163	Charter Communications Holdings LLC						
	03-303-000-0000-6254		141.76	PHONE: HWY OFFICE	0-022823081921	Utilities-Gas and Electric	N
163	Charter Communications Holdings LLC		141.76	1 Transactions			
14887	Cintas Corporation						
	03-303-000-0000-6298		36.43	SHOP LAUNDRY	4092953085	Shop Maintenance	N
	03-303-000-0000-6298		76.32	SHOP LAUNDRY	4093665530	Shop Maintenance	N
14887	Cintas Corporation		112.75	2 Transactions			
5893	Consolidated Telecommunications Co.						
	03-303-000-0000-6254		150.00	HIGH SPEED INTERNET	20934371	Utilities-Gas and Electric	N
5893	Consolidated Telecommunications Co.		150.00	1 Transactions			
9326	Dehn Oil						
	03-303-000-0000-6513		16,182.32	AITKIN DIESEL	25178289	Motor Fuel & Lubricants	N
9326	Dehn Oil		16,182.32	1 Transactions			
9857	Diamond Industrial Cleaning Equipment						
	03-303-000-0000-6298		74.57	AITKIN SHOP	21408	Shop Maintenance	N
9857	Diamond Industrial Cleaning Equipment		74.57	1 Transactions			
8500	Diamond Mowers, Inc						
	03-303-000-0000-6590		68.90	REPAIR PARTS	0202653-IN	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		94.00	REPAIR PARTS	0202848-IN	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		750.64	REPAIR PARTS	0203446-IN	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		2,930.12	REPAIR PARTS	0203631-IN	Repair & Maintenance Supplies	N
8500	Diamond Mowers, Inc		3,843.66	4 Transactions			
7935	East Central Energy						
	03-303-000-0000-6254		85.78	JUL/AUG POWER-MCGRATH	35018290	Utilities-Gas and Electric	N
	03-303-000-0000-6254		42.04	JUL/AUG POWER-STREET LIGHT	35018408	Utilities-Gas and Electric	N
7935	East Central Energy		127.82	2 Transactions			
13127	ENVIROTECH SERVICES Inc.						
	03-303-000-0000-6520		1,565.55	APPLY CALCIUM CHLORIDE-HILL LK		Calcium Chloride Dust Control	N
	03-303-000-0000-6520		33,986.40	APPLY CALCIUM CHLORIDE		Calcium Chloride Dust Control	N
13127	ENVIROTECH SERVICES Inc.		35,551.95	2 Transactions			
11715	Granite Electronics						

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
11715	Granite Electronics		187.00	AITKIN SHOP	150010116-1	Shop Maintenance	N
			187.00		1 Transactions		
1880	Gravelle Plumbing & Heating, Inc		390.57	REPAIR PARTS	0-012672	Repair & Maintenance Supplies	N
1880	Gravelle Plumbing & Heating, Inc		390.57		1 Transactions		
2089	Heartland Tire Inc		150.00	REPAIR LABOR	15016064	Repair & Maintenance Supplies	Y
			39.20	REPAIR PARTS	15016064	Repair & Maintenance Supplies	Y
			2,805.54	TIRES	15016064	Repair & Maintenance Supplies	Y
2089	Heartland Tire Inc		2,994.74		3 Transactions		
91187	Lake Country Power		74.87	JUL JACOBSON	1400073000	Utilities-Gas and Electric	N
			79.14	JUL SWATARA	140946401	Utilities-Gas and Electric	N
			51.00	JUL CSAH 6	143093502	Utilities-Gas and Electric	N
91187	Lake Country Power		205.01		3 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea		173.63	POWER: PALISADE	18-52-026-01	Utilities-Gas and Electric	N
			49.54	169 & CSAH 3	19-23-010-01	Utilities-Gas and Electric	N
			49.00	CSAH 5	27-35-015-02	Utilities-Gas and Electric	N
			106.50	POWER: MCGREGOR	29-53-003-01	Utilities-Gas and Electric	N
			49.00	CSAH 8	30-06-012-02	Utilities-Gas and Electric	N
			49.00	CSAH 4	32-32-007-02	Utilities-Gas and Electric	N
			1,015.83	POWER: AITKIN	33-52-007-02	Utilities-Gas and Electric	N
			60.65	169 & CSAH 28	39-62-022-01	Utilities-Gas and Electric	N
			42.65	CSAH 12	40-06-000-01	Utilities-Gas and Electric	N
			49.00	CSAH 12	46-56-023-02	Utilities-Gas and Electric	N
			49.00	CSAH 11	48-09-009-02	Utilities-Gas and Electric	N
			50.11	47 & CSAH 2	54-51-104-01	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		1,743.91		12 Transactions		
3555	Newman Signs		715.63	RESIDENTIAL E-911 SIGNS	TRFINV033265	Signs & Posts	N
3555	Newman Signs		715.63		1 Transactions		
9179	NORTH CENTRAL INTERNATIONAL, LLC						

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		REPAIR PARTS	X220017410:01	Repair & Maintenance Supplies	N
9179	NORTH CENTRAL INTERNATIONAL, LLC					
		667.82				
		667.82		1 Transactions		
10720	Nuss Truck Group Inc					
	03-303-000-0000-6590		REPAIR PARTS	6140714P	Repair & Maintenance Supplies	N
10720	Nuss Truck Group Inc					
		84.03				
		84.03		1 Transactions		
8537	Powerplan OIB					
	03-303-000-0000-6590		REPAIR PARTS-FILTER	2044678	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR LABOR	2044866	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS	2044866	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS-FILTER	2045954	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS	2046733	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR LABOR	2046733	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS-FILTER	2047056	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS	2049108	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS-FILTER	2049108	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS-FILTER	2050818	Repair & Maintenance Supplies	N
8537	Powerplan OIB					
		82.98				
		113.34				
		235.45				
		79.41				
		19.29				
		333.75				
		1,230.18				
		172.09				
		75.68				
		925.23				
		3,267.40		10 Transactions		
3950	Public Utilities					
	03-303-000-0000-6254		HWY 47 & CR 12	1686-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		HWY 210 W & CR 28	59455-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		AITKIN SHOP: WATER	63335-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		HWY 210/169 E & CR 12	63388-00	Utilities-Gas and Electric	N
3950	Public Utilities					
		47.59				
		43.65				
		72.16				
		53.56				
		216.96		4 Transactions		
8208	Royal Tire, Inc					
	03-303-000-0000-6590		TIRES	317-46883	Repair & Maintenance Supplies	N
8208	Royal Tire, Inc					
		1,058.64				
		1,058.64		1 Transactions		
90805	Temco					
	03-303-000-0000-6590		REPAIR LABOR	26164	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		REPAIR PARTS	26164	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		REPAIR PARTS	26176	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		REPAIR PARTS	26200	Repair & Maintenance Supplies	Y
90805	Temco					
		650.00				
		278.20				
		289.00				
		279.50				
		1,496.70		4 Transactions		
8505	Texas Refinery Corp					

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8505	Texas Refinery Corp			1,440.00	AITKIN SHOP SUPPLIES	225434	Shop Maintenance	N
				1,440.00	1 Transactions			
9617	Timber Lakes Septic Service, Inc.			180.00	PALISADE SHOP	24530	Shop Maintenance	N
				180.00	1 Transactions			
12125	Titan Machinery			123.91	REPAIR PARTS	15908284 GP	Repair & Maintenance Supplies	N
				123.91	1 Transactions			
9642	WEX BANK			36.53	REBATE	73375773	Motor Fuel & Lubricants	N
				5,752.98	GASOLINE	73375773	Motor Fuel & Lubricants	N
				5,716.45	2 Transactions			
5295	Ziegler Inc			1,403.70	6' GRADER BLADE	IN000206753	Repair & Maintenance Supplies	N
				764.50	4' GRADER BLADER	IN000206753	Repair & Maintenance Supplies	N
				2,609.31	REPAIR PARTS	IN000217798	Repair & Maintenance Supplies	N
				4,777.51	3 Transactions			
303	DEPT Total:			84,470.30	R&B Highway Maintenance	29 Vendors	71 Transactions	
307	DEPT				R&B Capital Infrastructure			
8716	SEH			312.00	WETLAND SVCS	410121	Professional Services	N
				312.00	1 Transactions			
307	DEPT Total:			312.00	R&B Capital Infrastructure	1 Vendors	1 Transactions	
308	DEPT				R&B Equipment & Facilities			
2831	Little Falls Machine Inc			16,525.00	SNOW WING FOR 200	361631	Capital Outlay-Facilities	N
				16,525.00	1 Transactions			
308	DEPT Total:			16,525.00	R&B Equipment & Facilities	1 Vendors	1 Transactions	

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
3 Fund Total:		102,470.12	Road & Bridge		76 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
400	DEPT		Public Health Department			
9561	Amazon Business					
	05-400-440-0410-6405		19.98	iPhone case (HC)	11KF-9X3N-JG9W	Office Supplies N
9561	Amazon Business		19.98	1 Transactions		
783	Canon Financial Services, Inc					
	05-400-440-0410-6301		23.74	OSS Contract Charge - Aug '21	27179026	Equipment Lease/Space Rental N
				08/01/2021 08/31/2021		
	05-400-440-0410-6301		265.77	PH Contract Charge - Aug '21	27179028	Equipment Lease/Space Rental N
				08/01/2021 08/31/2021		
	05-400-440-0410-6301		38.75	Mailroom Contract Charge - Aug	27179033	Equipment Lease/Space Rental N
				08/01/2021 08/31/2021		
783	Canon Financial Services, Inc		328.26	3 Transactions		
9692	Minnesota Energy Resources Corporation					
	05-400-440-0410-6254		7.18	Gas Bill	0506533565-000	Utilities-Gas and Electric N
				07/20/2021 08/18/2021		
9692	Minnesota Energy Resources Corporation		7.18	1 Transactions		
3950	Public Utilities					
	05-400-440-0410-6254		440.70	Electric Bill	1433-00	Utilities-Gas and Electric N
				07/16/2021 08/16/2021		
3950	Public Utilities		440.70	1 Transactions		
10698	Stericycle, Inc					
	05-400-440-0410-6231		16.86	Steri-Safe	4010341655	Services, Labor, Contracts 6
				09/01/2021 09/30/2021		
10698	Stericycle, Inc		16.86	1 Transactions		
400	DEPT Total:		812.98	Public Health Department	5 Vendors	7 Transactions
420	DEPT			Income Maintenance		
783	Canon Financial Services, Inc					
	05-420-600-4800-6301		55.97	OSS Contract Charge - Aug '21	27179026	Equipment Lease/Space Rental N
				08/01/2021 08/31/2021		
	05-420-640-4800-6301		120.14	CS Contract Charge - Aug '21	27179032	Equipment Lease/Space Rental N
				08/01/2021 08/31/2021		
	05-420-600-4800-6301		91.34	Mailroom Contract Charge - Aug	27179033	Equipment Lease/Space Rental N
				08/01/2021 08/31/2021		

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
783	Canon Financial Services, Inc		267.45		3 Transactions		
9692	Minnesota Energy Resources Corporation 05-420-600-4800-6254		16.93	Gas Bill 07/20/2021	08/18/2021 0506533565-000	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		16.93		1 Transactions		
3950	Public Utilities 05-420-600-4800-6254		1,038.78	Electric Bill 07/16/2021	08/16/2021 1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		1,038.78		1 Transactions		
10698	Stericycle, Inc 05-420-600-4800-6231		39.73	Steri-Safe 09/01/2021	09/30/2021 4010341655	Services, Labor, Contracts	6
10698	Stericycle, Inc		39.73		1 Transactions		
420	DEPT Total:		1,362.89	Income Maintenance	4 Vendors	6 Transactions	
430	DEPT			Social Services			
783	Canon Financial Services, Inc 05-430-700-4800-6301		89.89	OSS Contract Charge - Aug '21 08/01/2021	08/31/2021 27179026	Equipment Lease/Space Rental	N
	05-430-700-4800-6301		146.70	Mailroom Contract Charge - Aug 08/01/2021	08/31/2021 27179033	Equipment Lease/Space Rental	N
783	Canon Financial Services, Inc		236.59		2 Transactions		
9692	Minnesota Energy Resources Corporation 05-430-700-4800-6254		27.18	Gas Bill 07/20/2021	08/18/2021 0506533565-000	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		27.18		1 Transactions		
3950	Public Utilities 05-430-700-4800-6254		1,668.34	Electric Bill 07/16/2021	08/16/2021 1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		1,668.34		1 Transactions		
10698	Stericycle, Inc 05-430-700-4800-6231		63.81	Steri-Safe	4010341655	Services, Labor, Contracts	6

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
10698	Stericycle,Inc		63.81	09/01/2021 09/30/2021		
				1 Transactions		
430	DEPT Total:		1,995.92	Social Services	4 Vendors	5 Transactions
5	Fund Total:		4,171.79	Health & Human Services		18 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT		Undesignated			
4580	Mn Dept Of Finance					
	09-000-000-0000-2022		168.00 Birth-Jan 2021		Birth/Death Surcharges	N
	09-000-000-0000-2022		688.00 Death-Jan 2021		Birth/Death Surcharges	N
	09-000-000-0000-2024		126.00 Children-Jan 2021		St Share Of Birth Cert.-Children	N
	09-000-000-0000-2031		15.00 Torrens-Jan 2021		Real Estate Assurance (Was 5874 And €	N
	09-000-000-0000-2036		4,326.00 State Gen- Jan 2021		Recording Surcharges (Was 5871 & 6281)	N
	09-000-000-0000-2036		420.00 State Gen 2010 Leg- Jan 2021		Recording Surcharges (Was 5871 & 6281)	N
4580	Mn Dept Of Finance		5,743.00	6 Transactions		
3375	Mn Dept Of Health					
	09-000-000-0000-2027		977.50 Jan 2021		State Well Cert Fees (Was 5097 & 6203)	N
3375	Mn Dept Of Health		977.50	1 Transactions		
0	DEPT Total:		6,720.50	Undesignated	2 Vendors	7 Transactions
9	Fund Total:		6,720.50	State		7 Transactions

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Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
900	DEPT				Timber Permit Bonds			
2424	Jobe/Peter N							
	10-900-000-0000-2300			519.71	REFUND BOND	13768	Timber Permit Bonds	Y
2424	Jobe/Peter N			519.71	1 Transactions			
900	DEPT Total:			519.71	Timber Permit Bonds	1 Vendors	1 Transactions	
921	DEPT				Co. Development			
111	Aitkin Co Soil & Water							
	10-921-000-0000-6801			23,900.00	CO DEV APPROP 2017-2021	8/24/21	SWCD Appropriation	N
111	Aitkin Co Soil & Water			23,900.00	1 Transactions			
14669	Jindra/Paul G							
	10-921-000-0000-6231			150.00	BEAVER TRAPPING - 3	081821	Services, Labor, Contracts	Y
14669	Jindra/Paul G			150.00	1 Transactions			
921	DEPT Total:			24,050.00	Co. Development	2 Vendors	2 Transactions	
923	DEPT				Forfeited Tax Sales			
783	Canon Financial Services, Inc							
	10-923-000-0000-6231			158.21	COPIER CONTRACT CHARGE.	27179031	Services, Labor, Contracts	N
					08/01/2021 08/31/2021			
783	Canon Financial Services, Inc			158.21	1 Transactions			
3951	Pro West & Associates, Inc							
	10-923-000-0000-6231			3,528.12	PARTIAL BILLING #11	005650-A	Services, Labor, Contracts	N
3951	Pro West & Associates, Inc			3,528.12	1 Transactions			
13934	The Tire Barn							
	10-923-000-0000-6590			97.24	TRAILER TIRE	59239/59294	Repair & Maintenance Supplies	N
	10-923-000-0000-6590			256.72	TRAILER TIRES	59239/59294	Repair & Maintenance Supplies	N
13934	The Tire Barn			353.96	2 Transactions			
12788	Timmer Implement of Aitkin							
	10-923-000-0000-6590			64.07	HYD OIL & ANTIFREEZE	20555	Repair & Maintenance Supplies	N
12788	Timmer Implement of Aitkin			64.07	1 Transactions			

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<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
923	DEPT Total:		4,104.36	Forfeited Tax Sales	4 Vendors	5 Transactions	
10	Fund Total:		28,674.07	Trust		8 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT		Resource Management			
15290	Tracked Vehicles LLC					
	11-925-000-0000-6231	T	ROADSIDE MOWING	6105-21	Services, Labor, Contracts	Y
15290	Tracked Vehicles LLC					
				1 Transactions		
925	DEPT Total:		9,030.00	Resource Management	1 Vendors	1 Transactions
11	Fund Total:		9,030.00	Forest Development		1 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

14 Capital Project

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
949	DEPT		Courthouse Addition			
9694	Midwest Lock & Door, Inc.					
	14-949-000-0000-6630					
		3,456.00	LOCK CHANGE OUT - COURTROOMS	5878	Miscellaneous-Capital Expense	Y
9694	Midwest Lock & Door, Inc.					
		3,456.00	1 Transactions			
949	DEPT Total:		Courthouse Addition	1 Vendors	1 Transactions	
		3,456.00				
14	Fund Total:		Capital Project		1 Transactions	
		3,456.00				

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
521	DEPT		LLCC Administration			
783	Canon Financial Services, Inc 19-521-000-0000-6231		COPIER CONTRACT CHARGE 08/20/2021 09/19/2021	27179039	Services, Labor, Contracts	N
783	Canon Financial Services, Inc		1 Transactions			
521	DEPT Total:		LLCC Administration	1 Vendors	1 Transactions	
522	DEPT		LLCC Education			
86336	Arrowhead Transit-Virginia 19-522-000-0000-5553		FORKHORN TRANSPORTATION 07/09/2021 07/09/2021	ARS242186	Non School Groups	N
86336	Arrowhead Transit-Virginia		1 Transactions			
522	DEPT Total:		LLCC Education	1 Vendors	1 Transactions	
523	DEPT		LLCC Food			
4968	Upper Lakes Foods, Inc 19-523-000-0000-6420		FOOD ORDER 08/13/2021 08/13/2021	862530-00	Food Service Supplies	N
4968	Upper Lakes Foods, Inc		1 Transactions			
523	DEPT Total:		LLCC Food	1 Vendors	1 Transactions	
19	Fund Total:		Long Lake Conservation Center		3 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
13649	Aitkin Rental Center 21-520-000-0000-6231	Q	375.00	MINI EXCAVATOR 07/29/2021 07/29/2021	10744	Services, Labor, Contracts	1
	21-520-000-0000-6231	Q	105.00	COMPACTOR 08/19/2021 08/19/2021	10744	Services, Labor, Contracts	1
13649	Aitkin Rental Center		480.00	2 Transactions			
9685	Kortus Contracting & Remodeling LLC 21-520-000-0000-6523		2,130.00	NEW DOOR FOR LAND DEPT.	081821	Misc Bldg & Shop Supplies	Y
9685	Kortus Contracting & Remodeling LLC		2,130.00	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254		306.31	BERGLUND PARK ELECTRICITY 07/01/2021 07/31/2021	185110602	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		306.31	1 Transactions			
3950	Public Utilities 21-520-000-0000-6254		139.90	UTILITIES-GAS AND ELECTRIC	1670-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		269.70	UTILITIES-GAS AND ELECTRIC	1671-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		267.92	UTILITIES-GAS AND ELECTRIC	348-00	Utilities-Gas and Electric	N
3950	Public Utilities		677.52	3 Transactions			
9617	Timber Lakes Septic Service, Inc. 21-520-000-0000-6231	Q	120.00	AITKIN DUMPSTATION 07/27/2021 07/27/2021	24632	Services, Labor, Contracts	N
	21-520-000-0000-6231	Q	120.00	BERGLUND DUMP STATION 07/27/2021 07/27/2021	24633	Services, Labor, Contracts	N
	21-520-000-0000-6231	Q	120.00	AITKIN CAMPGROUND DUMP STATION 08/10/2021 08/10/2021	24847	Services, Labor, Contracts	N
	21-520-000-0000-6231	Q	120.00	BERGLUND PARK DUMP STATION 08/10/2021 08/10/2021	24848	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.		480.00	4 Transactions			
520	DEPT Total:		4,073.83	Parks	5 Vendors	11 Transactions	
21	Fund Total:		4,073.83	Parks		11 Transactions	

WLC1
8/30/21 3:01PM
21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
Final Total:		333,949.12	143 Vendors	257 Transactions		

Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	172,811.75	General Fund
	3	102,470.12	Road & Bridge
	5	4,171.79	Health & Human Services
	9	6,720.50	State
	10	28,674.07	Trust
	11	9,030.00	Forest Development
	14	3,456.00	Capital Project
	19	2,541.06	Long Lake Conservation Center
	21	4,073.83	Parks
	All Funds	333,949.12	Total

Approved by, _____

KMR1
8/19/21 10:35AM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 2 1 - Page Break by Fund
2 - Page Break by Dept

R&B Contract Payments 08/20/21

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
8/19/21 10:35AM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
303	DEPT		R&B Highway Maintenance			
	15330 FERGUSON AGGREGATE & CRUSHING, INC		Contract #20211 Pmt #3	001-090-036	Maintenance Supplies	N
	03-303-000-0000-6521		07/28/2021 08/18/2021			
	15330 FERGUSON AGGREGATE & CRUSHING, INC		1 Transactions			
303	DEPT Total:		R&B Highway Maintenance	1 Vendors	1 Transactions	

KMR1
8/19/21 10:35AM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
307	DEPT				R&B Capital Infrastructure			
9637	Allied Blacktop Company			16,419.56	Contract #20213 Pmt #2	001-639-003	Contract Payments	N
	03-307-000-0000-6262				06/17/2021 08/18/2021			
9637	Allied Blacktop Company			16,419.56	1 Transactions			
7050	Anderson Brothers Construction			159,777.26	Contrat #20204 Pmt #12	001-603-018	Contract Payments	N
	03-307-000-0000-6262				07/21/2021 08/17/2021			
7050	Anderson Brothers Construction			159,777.26	1 Transactions			
307	DEPT Total:			176,196.82	R&B Capital Infrastructure	2 Vendors	2 Transactions	
3	Fund Total:			255,809.57	Road & Bridge		3 Transactions	
	Final Total:			255,809.57	3 Vendors	3 Transactions		

KMR1
8/19/21

10:35AM

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	255,809.57	Road & Bridge
All Funds	255,809.57	Total

Approved by:

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WLC1
8/26/21 9:56AM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Hwy Dept & Taconite Production Tax

WLC1
8/26/21 9:56AM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
307	DEPT				R&B Capital Infrastructure			
8499	R.C. Habeck Excavating, LLC							
	03-307-000-0000-6262			158,918.09	Partial Payment #3	20219	Contract Payments	N
					08/02/2021 08/22/2021			
8499	R.C. Habeck Excavating, LLC			158,918.09	1 Transactions			
307	DEPT Total:			158,918.09	R&B Capital Infrastructure	1 Vendors	1 Transactions	
3	Fund Total:			158,918.09	Road & Bridge		1 Transactions	

WLC1
 8/26/21 9:56AM
 12 Townships/Cities/ARDC/Amt

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
932	DEPT		Schools			
393	ISD 1 Aitkin-Treasurer					
	12-932-000-0000-2047		2020 2ND 1/2 PRODUCTION TAX	07262021	Taconite Production Tax	N
393	ISD 1 Aitkin-Treasurer		1 Transactions			
932	DEPT Total:		Schools	1 Vendors	1 Transactions	
12	Fund Total:		Townships/Cities/ARDC/Ambulan		1 Transactions	
	Final Total:		2 Vendors	2 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	3	158,918.09	Road & Bridge	
	12	134,026.00	Townships/Cities/ARDC/Ambulan	
All Funds		292,944.09	Total	Approved by,
			
			

WLC1
9/2/21 8:23AM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

R&B Contract Payments

9-3-21

WLC1
9/2/21 8:23AM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
307	DEPT				R&B Capital Infrastructure			
8194	Gladen Construction Inc 03-307-000-0000-6262			236,228.05	Partial Payment #2 08/10/2021	20216	Contract Payments	N
					08/30/2021			
8194	Gladen Construction Inc			236,228.05		1 Transactions		
9641	S & R REINFORCING, INC. 03-307-000-0000-6262			199,027.16	Partial Payment #4 08/11/2021	20212	Contract Payments	N
					08/29/2021			
9641	S & R REINFORCING, INC.			199,027.16		1 Transactions		
307	DEPT Total:			435,255.21	R&B Capital Infrastructure	2 Vendors	2 Transactions	
3	Fund Total:			435,255.21	Road & Bridge		2 Transactions	
	Final Total:			435,255.21	2 Vendors	2 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	435,255.21	Road & Bridge
All Funds	435,255.21	Total

Approved by,

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WLC1
9/7/21 3:49PM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Property Tax Overpayments

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
943	DEPT			Taxes And Penalties			
999999000	Agguire/Margaret 13-943-000-0000-2001		37.04	Property tax overpayment	29-1-381900	Cur - Property Taxes	N
999999000	Agguire/Margaret		37.04	1 Transactions			
999999000	Allee/Richard 13-943-000-0000-2001		44.00	Property tax overpayment	11-1-132000	Cur - Property Taxes	N
999999000	Allee/Richard		44.00	1 Transactions			
999999000	Boom Holdings, LLC 13-943-000-0000-2001		353.72	Property tax overpayment	34-0-041100	Cur - Property Taxes	N
999999000	Boom Holdings, LLC		353.72	1 Transactions			
999999000	Brandt/Dan 13-943-000-0000-2001		23.00	Property tax overpayment	13-0-052900	Cur - Property Taxes	N
999999000	Brandt/Dan		23.00	1 Transactions			
999999000	Brig/Thom 13-943-000-0000-2001		252.11	Property tax overpayment	29-1-423900	Cur - Property Taxes	N
999999000	Brig/Thom		252.11	1 Transactions			
999999000	Campbell/Amy 13-943-000-0000-2001		66.00	Property tax overpayment	11-1-127600	Cur - Property Taxes	N
999999000	Campbell/Amy		66.00	1 Transactions			
999999000	Carie/Julie 13-943-000-0000-2001		347.00	Property tax overpayment	19-0-018701	Cur - Property Taxes	N
999999000	Carie/Julie		347.00	1 Transactions			
11472	Corelogic Centralized Refunds 13-943-000-0000-2001		991.00	Property tax overpayment	29-1-326101	Cur - Property Taxes	N
11472	Corelogic Centralized Refunds		991.00	1 Transactions			
999999000	Elite Title & Escrow Corporation 13-943-000-0000-2001		20.00	Property tax overpayment	16-7-055225	Cur - Property Taxes	N
999999000	Elite Title & Escrow Corporation		20.00	1 Transactions			
999999000	Family Dollar Inc 13-943-000-0000-2001		91.65	Property tax overpayment	56-1-002100	Cur - Property Taxes	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>	<u>1099</u>
999999000	Family Dollar Inc		91.65		1 Transactions		
999999000	Fillips/Bruce 13-943-000-0000-2001		80.00	Property tax overpayment	21-1-077001	Cur - Property Taxes	N
999999000	Fillips/Bruce		80.00		1 Transactions		
999999000	Hammann/Jennifer 13-943-000-0000-2001		78.00	Property tax overpayment	12-1-079000	Cur - Property Taxes	N
999999000	Hammann/Jennifer		78.00		1 Transactions		
999999000	Hoel/Jeffrey 13-943-000-0000-2001		168.00	Property tax overpayment	24-0-037230	Cur - Property Taxes	N
999999000	Hoel/Jeffrey		168.00		1 Transactions		
999999000	Mago/John 13-943-000-0000-2001		92.00	Property tax overpayment	10-0-054401	Cur - Property Taxes	N
999999000	Mago/John		92.00		1 Transactions		
999999000	Nelson/Christopher 13-943-000-0000-2001		146.00	Property tax overpayment	12-0-023500	Cur - Property Taxes	N
999999000	Nelson/Christopher		146.00		1 Transactions		
999999000	Nelson/Ronald 13-943-000-0000-2001		155.36	Property tax overpayment	10-0-048700	Cur - Property Taxes	N
999999000	Nelson/Ronald		155.36		1 Transactions		
999999000	Nelson/Samantha 13-943-000-0000-2001		33.12	Property tax overpayment	25-0-048000	Cur - Property Taxes	N
999999000	Nelson/Samantha		33.12		1 Transactions		
999999000	Peterson/Dennis 13-943-000-0000-2001		21.65	Property tax overpayment	29-1-274300	Cur - Property Taxes	N
999999000	Peterson/Dennis		21.65		1 Transactions		
999999000	Pieterse/Michelle 13-943-000-0000-2001		17.28	Property tax overpayment	19-0-044000	Cur - Property Taxes	N
999999000	Pieterse/Michelle		17.28		1 Transactions		
999999000	Pitej/Carole						

WLC1
 9/7/21 3:49PM
 13 Taxes & Penalties

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
999999000 Pitej/Carole		Property tax overpayment	35-0-028301	Cur - Property Taxes	N
		1 Transactions			
999999000 Ronayne/Brian		Property tax overpayment	11-7-011133	Cur - Property Taxes	N
		1 Transactions			
999999000 Saefke/Charles		Property tax overpayment	16-7-055218	Cur - Property Taxes	N
		1 Transactions			
999999000 Walker/James		Property tax overpayment	32-0-044402	Cur - Property Taxes	N
		1 Transactions			
999999000 Wick/Caitlyn		Property tax overpayment	29-1-366500	Cur - Property Taxes	N
		1 Transactions			
943 DEPT Total:		3,165.11 Taxes And Penalties	24 Vendors	24 Transactions	
13 Fund Total:		3,165.11 Taxes & Penalties		24 Transactions	
Final Total:		3,165.11	24 Vendors	24 Transactions	

WLC1
9/7/21

3:49PM

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	13	3,165.11	Taxes & Penalties	
	All Funds	3,165.11	Total	Approved by, _____

KMR1
8/18/21 2:01PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1 1 - Fund (Page Break by Fund)
 2 - Department (Totals by Dept)
 3 - Vendor Number
 4 - Vendor Name

Camping Refund 8/16/21

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
 S - Condensed Audit List

Save Report Options?: N

KMR1
 8/18/21 2:01PM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	8410 Bremer Bank 21-520-000-0000-5510		80.00	Camping Refund	4709&3794	Co. Parks Campground Fees	N
	8410 Bremer Bank		80.00	1 Transactions			
21 Fund Total:			80.00	Parks	1 Vendors	1 Transactions	
Final Total:			80.00	1 Vendors	1 Transactions		

KMR1
8/18/21

2:01PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	21	80.00	Parks
	All Funds	80.00	Total

Approved by,

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KMR1
8/18/21 2:04PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1 1 - Fund (Page Break by Fund)
 2 - Department (Totals by Dept)
 3 - Vendor Number
 4 - Vendor Name

FSA Claims 2021 #39925912

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
8/18/21 2:04PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	8410 Bremer Bank					
1	01-044-904-0000-6360		Dep Care FSA Claims 2021	39925912	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		Med FSA Claims 2021	39925912	Flex Plan Withdrawals	N
	8410 Bremer Bank		368.46			
				2 Transactions		
1 Fund Total:			368.46	General Fund	1 Vendors	2 Transactions
Final Total:			368.46	1 Vendors	2 Transactions	

KMR1
8/18/21

2:04PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	368.46	General Fund
All Funds		368.46	Total

Approved by: _____

KMR1
8/20/21 11:31AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1 1 - Fund (Page Break by Fund)
 2 - Department (Totals by Dept)
 3 - Vendor Number
 4 - Vendor Name

ELAN Paid 8/5/21 Allocated

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462 Bremer Bank (Elan ACH)							
30	01-044-000-0000-6800		4,727.64-	ELAN - Paid 08/05/21 Allocated		ELAN - Statement Payment	N
29	01-090-000-0000-6405		26.99	USB Blash Drives		Office Supplies	N
13	01-200-000-0000-6205		11.40	USPS - Shipping		Postage	N
11	01-200-000-0000-6405		100.46	Wireless Mouse, Thumb Drive		Office Supplies	N
12	01-200-003-0000-6241		375.00	Axon - #204 Recert		Registration Fee	N
15	01-200-019-0000-6409		82.99	PetsMart - Dog Food		Supplies	N
10	01-252-252-0000-6405		40.44	S&S - Coloring Books		Prisoner Welfare	N
16	01-257-000-0000-6332		338.67	Lodging-MACCAC Mtg		Hotel / Motel Lodging	N
				07/22/2021 07/23/2021			
21	01-392-000-0000-6405		53.48	Water Lab Supplies-Gloves		Office, Film, & Field Supplies	N
20	01-049-000-0000-6402		80.00	Sublime Text Editor	1002565	Computer/Technology Supplies	N
33	01-053-000-0000-6231		23.88	Adobe Acrobat Export PDF	1454407032	Services, Labor, Contracts	N
19	01-122-000-0000-6231		14.99	Zoom Monthly Subscription	98367795	Services, Labor, Contracts, Programmi	N
				07/22/2021 08/21/2021			
32	01-053-000-0000-6208		149.00	941 and Sch B Reporting Compl	LOGGFX	Training/Education	N
14	01-200-019-0000-6231		68.49	Nationwide - K9 Insurance	Loki	Services, Labor, Contracts	N
28	01-043-000-0000-6240		53.75	Board of Assessor Licensing	Parenteau	Dues & License Renewal	N
31	01-053-000-0000-6208		199.00	2021 EEO-1 Reporting Requireme	TF7863	Training/Education	N
5462 Bremer Bank (Elan ACH)			3,109.10-	16 Transactions			
1 Fund Total:			3,109.10-	General Fund		1 Vendors	16 Transactions

KMR1
8/20/21 11:31AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
7	5462 Bremer Bank (Elan ACH) 03-301-000-0000-6400		Webex 07/27/2021 07/26/2022	161-00371846	Supplies And Materials	N
9	03-303-000-0000-6298		Radiator	5282858	Shop Maintenance	N
8	03-302-000-0000-6449		Cylinder Molds	1389620	R & B Engineer Supplies	N
	5462 Bremer Bank (Elan ACH)		864.77	3 Transactions		
3 Fund Total:			864.77	Road & Bridge	1 Vendors	3 Transactions

KMR1
8/20/21 11:31AM
5 Health & Human Services

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	5462 Bremer Bank (Elan ACH) 05-400-430-0408-6241		25.00	MCH Cont Ed/Maternal Nutrition 07/28/2021		Meeting/Conference Registration Fee	N
1	05-430-720-3980-6020		20.00	Bckgrd Ck - Daycare 07/15/2021	66094282	License And Resource Development	N
6	05-430-700-4800-6810		100.00	MH-Housing - Motel Stay 07/02/2021 07/05/2021	66963923	Mh Init - Flex	N
5	05-400-450-0451-6231		6.99	SHIP-HC WIX 07/26/2021 08/26/2021	948499867	Services, Labor, Contracts	N
3	05-400-450-0451-6406		110.50	HE-MAC Supplies 07/19/2021 07/20/2021	Budget	PH Program Related Supplies	N
4	05-400-450-0451-6406		111.11	HE-MAC Supplies 07/22/2021	Budget	PH Program Related Supplies	N
	5462 Bremer Bank (Elan ACH)		373.60	6 Transactions			
5 Fund Total:			373.60	Health & Human Services	1 Vendors	6 Transactions	

KMR1
8/20/21 11:31AM
10 Trust

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
18	5462 Bremer Bank (Elan ACH)		194.98	Spectrum Internet	072021	Utilities-Gas and Electric	N
	10-923-000-0000-6254						
	5462 Bremer Bank (Elan ACH)		194.98	1 Transactions			
10 Fund Total:			194.98	Trust	1 Vendors	1 Transactions	

KMR1
 8/20/21 11:31AM
 19 Long Lake Conservation Cer

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	5462 Bremer Bank (Elan ACH)					
27	19-523-000-0000-6420		Stainless Steel Coffee Urn		Food Service Supplies	N
22	19-524-000-0000-6590		Remote LED Emergency Lamp		Repair & Maintenance Supplies	N
24	19-524-000-0000-6590		Smoke Detectors		Repair & Maintenance Supplies	N
25	19-524-000-0000-6590		Strobe Hearing Impaired Detect		Repair & Maintenance Supplies	N
26	19-524-000-0000-6590		LFI Lights		Repair & Maintenance Supplies	N
23	19-521-000-0000-6405		Large Dry Erase Wall Calendar		Office Supplies	N
	5462 Bremer Bank (Elan ACH)		1,020.75	6 Transactions		
19 Fund Total:			1,020.75	Long Lake Conservation Center	1 Vendors	6 Transactions

KMR1
 8/20/21 11:31AM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
17	5462 Bremer Bank (Elan ACH) 21-520-000-0000-6523		Active Ventilation Products	43471	Misc Bldg & Shop Supplies	N
	5462 Bremer Bank (Elan ACH)		1 Transactions			
21 Fund Total:			655.00	Parks	1 Vendors	1 Transactions
Final Total:			0.00	6 Vendors	33 Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	-3,109.10	General Fund
	3	864.77	Road & Bridge
	5	373.60	Health & Human Services
	10	194.98	Trust
	19	1,020.75	Long Lake Conservation Center
	21	655.00	Parks
	All Funds	0.00	Total

Approved by,

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KMR1
8/25/21 3:15PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Camping Refunds & FSA Claims 2021 #3993389



Aitkin County

KMR1
8/25/21 3:15PM

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	8410 Bremer Bank					
2	01-044-904-0000-6360		Dep Care FSA Claims 2021	39933889	Flex Plan Withdrawals	N
3	01-044-904-0000-6360		Med FSA Claims 2021	39933889	Flex Plan Withdrawals	N
	8410 Bremer Bank					
			2 Transactions			
1 Fund Total:			533.70	General Fund	1 Vendors	2 Transactions



Aitkin County

KMR1
8/25/21 3:15PM
21 Parks

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	8410 Bremer Bank		190.00			
	21-520-000-0000-5510					
	8410 Bremer Bank		190.00			
				1 Transactions		
21 Fund Total:			190.00	Parks	1 Vendors	1 Transactions
Final Total:			723.70	2 Vendors	3 Transactions	

KMR1
8/25/21

3:15PM

Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	533.70	General Fund
	21	190.00	Parks
	All Funds	723.70	Total

Approved by,

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KMR1
8/24/21 12:58PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1 1 - Fund (Page Break by Fund)
 2 - Department (Totals by Dept)
 3 - Vendor Number
 4 - Vendor Name

Participant Fees, August #15787440

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
8/24/21 12:58PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	8410 Bremer Bank 01-044-904-0000-6231		684.10	Participant Fees - August	15787440	Flex Services, Labor, Etc	N
	8410 Bremer Bank		684.10	1 Transactions			
1 Fund Total:			684.10	General Fund	1 Vendors	1 Transactions	
Final Total:			684.10	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	684.10	General Fund
	All Funds	684.10	Total

Approved by,

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an

KMR1
8/27/21 1:10PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1

- 1 - Fund (Page Break by Fund)
- 2 - Department (Totals by Dept)
- 3 - Vendor Number
- 4 - Vendor Name

LLCC Star Party Refund

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D

- D - Detailed Audit List
- S - Condensed Audit List

Save Report Options?: N

KMR1
 8/27/21 1:10PM
 19 Long Lake Conservation Cer

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	8410 Bremer Bank		330.14	Star Party Refund		Non School Groups
	19-522-000-0000-5553					
	8410 Bremer Bank		330.14	1 Transactions		N
19 Fund Total:			330.14	Long Lake Conservation Center	1 Vendors	1 Transactions
Final Total:			330.14	1 Vendors	1 Transactions	

KMR1
8/27/21

1:10PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
19	330.14	Long Lake Conservation Center
All Funds	330.14	Total

Approved by,

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KMR1
8/31/21 1:14PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1 1 - Fund (Page Break by Fund)
 2 - Department (Totals by Dept)
 3 - Vendor Number
 4 - Vendor Name

NNSF Event Refund LLCC

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N



Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1
8/31/21 1:14PM
19 Long Lake Conservation Cer

<u>Vendor No.</u>	<u>Vendor Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>	<u>1099</u>
1	8410 Bremer Bank 19-522-000-0000-5553		72.52	NNSF Event Refund		Non School Groups	N
	8410 Bremer Bank		72.52	1 Transactions			
19 Fund Total:			72.52	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:			72.52	1 Vendors	1 Transactions		

KMR1
8/31/21

1:14PM

Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	19	72.52	Long Lake Conservation Center	
All Funds		72.52	Total	Approved by,
			
			

2P

WLC1
9/1/21 1:15PM

Aitkin County



ABBREVIATED WARRANT REGISTER

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Description</u>	<u>AMOUNT</u>	<u>Warr #</u>	<u>Date</u>
8410	Bremer Bank	NNSF Refund	299.67	6462	09/01/2021
Total ...			299.67	1 Warrants	

LLCC Event Refund

<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	19	299.67	Long Lake Conservation Center
All Funds		299.67	Total

WLC1
9/1/21 1:26PM

Aitkin County



ABBREVIATED WARRANT REGISTER

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Description</u>	<u>AMOUNT</u>	<u>Warr #</u>	<u>Date</u>
8410	Bremer Bank	Med FSA Claims	1,014.53	6463	09/01/2021
Total ...			1,014.53	1 Warrants	

FSA Claims

<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,014.53	General Fund
All Funds		1,014.53	Total

AR

WLC1
9/3/21 11:30AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

LLCC Credit Card Fees

WLC1
 9/3/21 11:30AM
 19 Long Lake Conservation Cer

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	8410 Bremer Bank 19-522-000-0000-6217		33.20	Aug 2021 Cr Crd Fees	461201217886	Credit Card Fees	N
	8410 Bremer Bank		33.20	1 Transactions			
19 Fund Total:			33.20	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:			33.20	1 Vendors	1 Transactions		

WLC1
9/3/21

11:30AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
19	33.20	Long Lake Conservation Center
All Funds	33.20	Total

Approved by,

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Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: Amended MOU with Carlton County

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Rich Courtemanche		Department: Land
Presenter (Name and Title): Rich Courtemanche, Land Commissioner		Estimated Time Needed: n/a
Summary of Issue: <p>In 2017, Aitkin County and Carlton County signed a Memorandum of Understanding (MOU) with Carlton County to establish cooperation and coordination between these two counties as part of the implementation of a Habitat Conservation Plan (HCP) to help protect threatened bat species.</p> <p>The HCP is under review with the US Fish and Wildlife Service. The solicitor general for the USFWS has asked for amendments to the MOU. Both the Aitkin County and Carlton County attorneys have reviewed the amendments and recommend approval by both County Boards.</p> <p>Amendments summarized: 01-2021 Annual reporting requirements to the USFWS 02-2021 Reporting requirements of a reported incidental take of a bat 03-2021 Opt out language that protects the other county and the proration of an incidental take 08-2021 USFWS solicitor's office language added to allow HCP permit severability between the two counties.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve motion and allow the signature of the County Board chair to the MOU		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

August 2021 Amendment to the 2017 Aitkin County Land Department and Carlton County Land Department Memorandum of Understanding

Whereas, in 2017, Aitkin County Land Department (“ACLD”) and the Carlton County Land Department (“CCLD”) (generally, “County” or “Counties”) entered into a Memorandum of Understanding (“MOU”) to develop a Habitat Conservation Plan (“HCP”) and apply for an Endangered Species Act (“ESA”) Section 10(a)(1)(b) permit (“Permit”) for incidental take coverage related to timber harvesting, as more particularly set forth in HCP section 2.2 (“Covered Activities”);

Whereas, in January 2021, February 2021, and March 2021, the Counties amended the MOU to include terms related to implementation details set forth in the HCP (“Previous Amendments”);

Whereas, the Counties intend to be Co-Permittees under the Permit and each carry out their respective obligations as set forth in the HCP and anticipated Permit;

Whereas, the Counties have developed this amendment (“Amendment”) to demonstrate adherence to the U.S. Fish and Wildlife Service (“Service”) April 30, 2013 “Final Guidance for Endangered Species Act Incidental Take Permits Covering Multiple Projects or Project Owners (“Guidance”);

Whereas, in addition to the terms set forth in the Previous Amendments, this Amendment sets forth how the Counties will allocate responsibility and liability should one or more of the Counties fail to properly implement the HCP or Permit, or should the amount of permitted incidental take be exceeded; and

Whereas, this Amendment is not intended to restrict or limit the Service’s authority to suspend or revoke the Permit in accordance with regulations set forth at 50 CFR §13.27 and §13.28.

Therefore, in consideration of these joint interests, the Counties agree to the following:

1. COOPERATIVE EFFORT. The Counties agree to perform various tasks as more particularly set forth in the HCP. Actions and limitations of obligations in the HCP shall be binding on the Parties to the same extent as if the HCP were set forth herein in its entirety.
2. SEVERABILITY. Each County is distinct and unrelated to the other County and is not responsible for the other County’s activities. The HCP has been designed to allow for severability in the event that a County does not comply with the HCP or Permit, or if a County wishes to surrender its Permit. The Counties agree to cooperate to amend the HCP or Permit as may be necessary for a County to maintain the severability of the Permit.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the last written date below.

Chair of the County Board – Aitkin County

Date

Chair of the County Board – Carlton County

Date



Board of County Commissioners Agenda Request

2T

2T Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: LiDAR Funding Partners Form D

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Rich Courtemanche		Department: Land
Presenter (Name and Title): Rich Courtemanche, Land Commissioner		Estimated Time Needed: n/a
Summary of Issue: <p>In the 2021 budget, the Land Department proposed spending \$100,000 of Con Con funds (10-921) for a cooperative project with the Aitkin County SWCD to assess part of the county ditch system. The DNR has since informed Aitkin County of its intent to fly LiDAR in the spring of 2022. This new topographic information could facilitate such ditch evaluation and make such the study cost effective.</p> <p>ACL D discussed with the Aitkin County Budget Committee recently reviewed the proposal to spend \$50,000 of 2021 Con Con dollars for the Aitkin County match to the 2022 LiDAR Project so that the State may apply for a grant with the USGS.</p> <p>On August 24, 2021, the Land Commissioner made note of the proposal during the Aitkin County Board review of the Land Dept budget in support of using these funds.</p> <p>The federal USGS grant requires a statement of proposed commitment. ACL D asks that the County Board support the proposal and allow the County Board Chair to sign the Form D indicating good faith intent to contribute \$50,000 pending 2022 budget.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve motion and allow the signature of the County Board chair to the Form D		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ 50,000 <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Planned use of \$50,000 to be spent from Con Con fund balance originally budgeted in 2021.		

Legally binding agreements must have County Attorney approval prior to submission.

**US Geological Survey
Broad Agency Announcement for 3D Elevation Program (3DEP)
DOIGFBO210044/G22AS00013**

**Attachment D
Validation of Proposed Funding Partners
Required for Proposal Submission**

Applicant Information	First Name: Rich	Last Name: Courtemanche
	Organization: Aitkin County Land Dept.	
	Project Title: Upper Mississippi River, MN LiDAR Acquisiton	

Proposed Funding Partner Information	First Name: Dan	Last Name: Haasken
	Organization: Aitkin County	
Financial Assistance Awards	This form acknowledges that our organization is a full and willing partner in the project referenced above. If accepted for award, our organization has proposed a good faith contribution of \$ _____ towards the acquisition costs of this project.	
Geospatial Products and Services (GPSC)	This form acknowledges that our organization is a full and willing partner in the project referenced above. If accepted for award, our organization has proposed a good faith contribution of \$ <u>50,000.00</u> towards the total cost of this project. The applicant recognizes that \$ <u>\$47,169.81</u> will be applied to the acquisition costs and 6% \$ <u>\$2,830.19</u> will be applied to cover the cost of DOI and USGS assessments.	
As stated in the proposal this contribution is:	<input type="checkbox"/> Guaranteed <input checked="" type="checkbox"/> Pending, with a final funding decision expected on <u>December 2021</u> <i>(Use: MMM YYYY)</i>	

Signature of Funding Partner _____

Date _____



Board of County Commissioners Agenda Request

<p>20</p> <p>Agenda Item #</p>

Requested Meeting Date: September 14, 2021

Title of Item: Approve Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Julie Hughes		Department: Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Bobcat Properties LLC, Commissioner Warrant number 82943, dated September 4, 2020 in the amount of \$200.00 Brian Vierkandt, Commissioner Warrant number 83867, dated November 25, 2020 in the amount of 935.05		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve affidavit for Duplicate of Lost Municipal Order or Warrant: Bobcat Properties LLC, Commissioner Warrant number 82943, dated September 4, 2020 in the amount of \$200.00 Brian Vierkandt, Commissioner Warrant number 83867, dated November 25, 2020 in the amount of 935.05		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss. Bobcat Properties LLC
)

being duly sworn, on oath says; that (s)he is the owner of a certain commissioner warrant,

dated the 4th day of September 2020, numbered 82943,

issued by Aitkin County to Bobcat Properties LLC

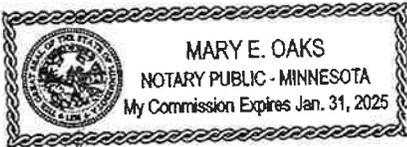
the sum of \$ 200.00 has been Lost in the manner
("Lost" or "Destroyed")

following, to wit: In the mail.

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her) according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said commissioner warrant.

x Susan Jensen

Subscribed and sworn to before me this 27th day of August, 2021



Mary E. Oaks
Notary Public Aitkin County, Minnesota
My Commission Expires Jan. 31, 2025

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss. Brian Vierkandt
)

being duly sworn, on oath says; that (s)he is the owner of a certain commissioner warrant,

dated the 25 day of November, 2020, numbered 83867,

issued by Aitkin County to Brian Vierkandt

the sum of \$ 935.05 has been lost in the manner
("Lost" or "Destroyed")

following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her) according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said commissioner warrant.

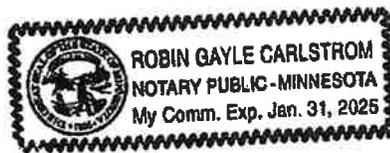
x Brian Vierkandt

Subscribed and sworn to before me this 17 day of August, 2021

Robin Gayle Carlstrom

Notary Public Aitkin County, Minnesota

My Commission Expires 1-31-2025





Board of County Commissioners Agenda Request

2V
Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: LLCC - Revised COVID Plan

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Rich Courtemanche		Department: Land
Presenter (Name and Title): Rich Courtemanche, Land Commissioner		Estimated Time Needed: n/a
Summary of Issue: <p>On August 11, 2020, Aitkin County Commissioners adopted an amended COVID-19 Preparedness Plan for Long Lake Conservation Center (LLCC).</p> <p>LLCC has worked with Health and Human Services to revise its COVID plan.</p> <p>Long Lake Conservation Center is seeking approval of these additional measures from the County Board .</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



COVID-19 POLICIES AND PROCEDURES

This guideline uses recommendations from Minnesota Department of Health (MDH) and the Centers for Disease Control (CDC), widely accepted best practices, and are used by other Environmental Learning Centers to shape their COVID-19 Policies and Procedures. LLCC will adjust these guidelines if and when these new plans and revised statewide guidelines are released.

Long Lake respects the authority of each school district to establish policies and procedures related to the health and safety of its staff and students. A school’s policy will supersede LLCC’s policy, unless it fails to adhere to MDH requirements.

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GENERAL READINESS

Policies and Procedures

- Management at LLCC strongly encourages all staff and volunteers who work at LLCC to be vaccinated. This will be communicated as part of the onboarding process.
- Mask wearing guidelines are in place:
A properly worn, well-fitted face mask with proper filtration will be worn by all campers, staff, and visitors while indoors, including waiting in line for mealtime. Masks should be put on immediately after eating, brushing teeth or showering.
- Limiting group gatherings
There are currently no MDH limitations related to the size of indoor or outdoor group gatherings. However, group sizes should be less than 25, when possible, and kept together as groups if possible. Ideally, these groups will attend classes, dine, and lodge together for the entirety of their visit. In the event of larger-group gatherings, these groups will be seated together at a safe distance from other groups.

Physical Distancing

Outdoors –

- There are currently not requirements, but students and staff should try to maintain a distance of 3 to 6 feet from others.

Indoors -

- Though not currently required by MDH, Long Lake requires that masks should be worn at all times when not actively eating or drinking.
- At least 3 to 6 feet of space should be kept between students/staff at all times
- While eating or drinking, at least 3 feet of space should be kept between students at all times, including those within the same learning group.
- As an environmental education facility, much of our activities are outdoors. Weather permitting, we will modify our activities and plans so that as many of our programming takes place outside. This includes creating outdoor classroom settings if possible.
- LLCC Manager Dave McMillan will review relevant local/state regulatory agency policies and orders, such as those related to events, gatherings, and travel. He will be responsible for responding to COVID-19 concerns at LLCC's main point of contact. His contact information will be shared with staff, parents, and participants so they know how to contact him.
- Staff members who are ill, show symptoms of COVID-19, or been identified as a close contact with someone who tests positive for COVID-19 will be asked to stay at home.
- In the event of a symptomatic student or school representative, the school's "Decision Tree" will become the guideline for all actions and decisions for the student and school.
- Masks are required in transport vehicles provided by Long Lake.

ACTION PLAN IF SOMEONE GETS SICK OR SHOWS SYMPTOMS

Policies and Procedures

- LLCC will immediately isolate the person or persons who get sick or show symptoms into the Quarantine Room in Marcum House. This room is cleaned daily and has its own bathroom. Additional space will be made available in the case of a potential group exposure.
- School officials will be notified by an LLCC official, brought to the room and informed of the situation.
- The next action steps will be guided by each school’s COVID Plan Decision Tree. If the school doesn’t have a Decision Tree, LLCC will implement the MDH Decision Tree. Infected individuals will need to leave LLCC. Other people identified as being in close contact with the infected person, who have not been vaccinated, or had COVID-19 within the previous three months, will also need to leave LLCC.
- Each school should have transportation separate from buses in the event that a student or staff need to be transported home or to a healthcare facility independent from the rest of the school.
 - **Other actions**
 - LLCC will close off areas used by a sick person and will not use these areas until after cleaning and disinfecting them; this includes surfaces or shared objects in the area, if applicable.
 - Before cleaning and disinfecting, LLCC will improve ventilation by opening doors and windows, using fans, and/or using heating, ventilation, and air conditioning (HVAC) settings to increase air circulation.
 - LLCC cleaning staff will wear proper PPE.

PRE-TRIP PREPARATION

Policies and Procedures

Participants and staff should inform themselves about the signs and symptoms of COVID-19, and when they should stay home. Participants and staff must stay home if they have recently tested positive, and have not been released from isolation, are waiting for a test result, or are showing COVID-19 symptoms. <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

TRANSPORTATION

When transporting students to LLCC, we recommend that groups follow the latest guidelines outlined by the MDH. <https://www.health.state.mn.us/diseases/coronavirus/guidetransport.pdf>

CLASSES

- Outdoor Learning
 - Weather permitting, LLCC will be leading day classes, and scheduling evening activities led by visiting group staff or chaperons, to be outdoors as much as possible, as the risk of COVID-19 transmission is greatly reduced in an outdoor setting.
 - If day classes or evening activities need to take place indoors, smaller learning groups will have an assigned space that they will use for any class and activity they are taking. Masks and social distancing will be required, as well as opening windows whenever weather permits.

LODGING

There are currently no MDH restrictions related to lodging.

- When not at full capacity, spacing will be maximized by limiting the number of people per room. Each room can normally house 8 people. When possible, this will be reduced to 4 or fewer people per room.
- When at full capacity, people on the top bunk will sleep with their head facing opposite from the people on the bottom bunk to create the greatest separation possible while sleeping.

Long Lake benefits from modern lodging facilities with a state-of-the-art air filtration ventilation system. Ventilation systems in buildings will run continuously during a group's stay. In order to reduce the transmission of COVID-19 while students are in the Lodges, the following protocols will be used:

COMMON ROOMS

Large North Star Lodge classroom

- Whenever possible, Long Lake will try to avoid large group gatherings, and instead break into smaller groups.

Public Restrooms

- Participants are encouraged to use their Lodge room bathrooms whenever possible, but public restrooms will be open and available in the Lodge, Classroom Buildings, and Dining Hall. High touch surfaces in the public restrooms are cleaned twice per day and users are asked to follow proper hand-washing techniques.

Nurse's Office

- The Nurse's Office will be occupied only by visiting group staff. Storage of medications will be kept in this room. The medications should be individually wrapped to avoid contamination. Occupants are asked to wear gloves when handling anything in the Nurse's Office, as it is possible that numerous different people may be in the room during a given day. Participants experiencing symptoms of COVID-19 are asked to isolate in the designated COVID-19 Quarantine Room.

COVID-19 Quarantine Room

- Should a participant begin experiencing symptoms of COVID-19 during their stay, they will be isolated in a reserved and designated room in the Marcum House. This room is disinfected by Long Lake staff after use.

DINING

- Participants will eat meals in the Dining Hall.
- Everyone should wash their hands before entering the dining hall, and after completing their meal. Hand sanitizer will be available and encourage to those waiting in line.
- Tables will be released one at a time by staff members.
- Meals will be served buffet style from behind a plexiglass window by masked and gloved servers.
- Cooks, LLCC and Kitchen Patrol “KP” students/chaperons will be designated food and beverage servers.
- As always, new plates should be used for a second trip through the buffet line.
- The Dining Hall will be arranged in seating clusters that are separated as much as possible. Within each cluster, participants should be seated at least 3 to 6 feet apart from each other.
- Masks will be worn by everyone when not actively eating or drinking, including while waiting in the food service line.
- Participants and staff will eat meals and snacks outdoors or in well-ventilated spaces while maintaining physical distance as much as possible.
 - Food service staff will adhere to the MN Department of Health Food Service Worker Safety Information: <https://www.health.state.mn.us/people/foodsafety/emergency/covid.html>

CLEANLINESS & DISINFECTION

Hand Washing & Sanitization

Both staff and participants will practice good hand hygiene. Participants will be asked to wash or sanitize their hands prior to and immediately following each class and meal. Depending on the activity, participants may also be asked to sanitize their hands periodically throughout classes/activities. Hand sanitizer and or hand-washing stations will be available throughout public spaces. In addition, it is recommended that all participants bring their own sanitizer.

Face Coverings

Long Lake’s policy is that face coverings must be worn when inside all buildings. This applies to all public, hallway and entrance spaces as well as inside Lodge room spaces when participants are moving around. When sleeping, showering, brushing teeth, etc. face coverings may be removed, but inhabitants should be especially careful to maintain social distance.

Participants will be asked to bring their face coverings to classes and meals with them. Although face coverings will not be required when outdoors, there may be specific times during classes when they are necessary due to lack of ability to social distance.

If a participant (who is not exempt) refuses to wear a face covering, or has to be reminded frequently, they may be excluded from Long Lake programming and premises.

Class Materials & Equipment

Each of our classes have been scrutinized to reduce the sharing of materials whenever possible. When materials must be shared, participants will be encouraged to sanitize their hands immediately before and after the activity.

The use of supplies and equipment will be limited to one group at a time, allowing time for staff to clean between use whenever possible. Cleaning occurs between groups, when students and teachers are not occupying the space.

Public Spaces and Lodge Rooms

Additional housekeeping practices are being implemented, including routine sanitizing of public spaces, including the lodges, dining hall, classrooms, and frequent sanitizing of high-touch areas. High-touch surfaces in common spaces will be cleaned at least once a day during a group's stay. In addition, Lodge rooms and class materials will be disinfected between users. Long Lake staff will not enter private Lodge rooms, except in emergency need, until guest departure.

Ventilation

Long Lake benefits from a state-of-the-art, mechanical ventilation systems. Also, all gathering rooms on campus have operable windows. Windows should be opened during appropriate weather conditions. Our building ventilation systems are continuously inspected to ensure that they are circulating air properly. We have upgraded air filters in our buildings and all building ventilation systems have been set to run continuously.

Sanitation

Long Lake uses hospital-grade disinfectants infused with positively charged ions that kill most bacteria on contact.

OTHER ADJUSTMENTS

Cleaning Fee

Due to the high cost of cleaning supplies and increased needs for cleaning staff, a flat cleaning fee of up to \$250 may be charged in addition to the per participant cost of the Long Lake. The fee will be determined by your group size and class schedule.

Updated: September 7, 2021



Board of County Commissioners Agenda Request



Requested Meeting Date: September 14, 2021

Title of Item: Increase Imprest Funds - LLCC

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Wendie Bright, Accountant		Department: Auditor
Presenter (Name and Title): Wendie Bright, Accountant		Estimated Time Needed:
Summary of Issue: The LLCC imprest cash was reduced to \$0 when operations stopped due to COVID. Operations have resumed, and imprest funds are needed again for canteen and programming start-up cash. We are requesting to increase the LLCC imprest fund to \$1,000.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: See attached resolution to approve the increase in LLCC's imprest fund.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> Funds will remain at LLCC (in on-site safe), for use when needed.		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 14, 2021

By Commissioner: xxx

20210914-xxx

Increase Imprest Cash - LLCC

WHEREAS, currently Long Lake Conservation Center has an imprest amount set at \$0.00 and;

WHEREAS, operations have resumed at Long Lake Conservation Center and imprest funds are needed for those operations,

NOW, THEREFORE BE IT RESOLVED, that Long Lake Conservation Center's imprest cash fund (canteen starting cash) be set at \$1,000.00 according to M.S. 375.162.

Commissioner xxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of September, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of September, 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2X Agenda Item #

Requested Meeting Date: 09/14/2021

Title of Item: Donation to Aitkin County Sheriff's Office

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Sheriff Dan Guida	Department: Sheriff's Office
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Presenter (Name and Title): Sheriff Dan Guida	Estimated Time Needed:
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Summary of Issue:

Accept donation of \$75 to the Aitkin County Sheriff's Office from private citizen Ms. Deloris Goetzke. Ms. Goetzke's annual donation is used for children's safety and drug education materials that are distributed by the Sheriff's Office.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 14, 2021

By Commissioner: xxx

20210914-xxx

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Ms. Deloris Goetzke, a private citizen \$75.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Ms. Deloris Goetzke Aitkin County Sheriff's Office

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of September, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of September, 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

27
Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: Aitkin Municipal Airport Grant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed:
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Summary of Issue:

The City of Aitkin on behalf of the Aitkin Municipal Airport is applying for grant funds with the MN Department of Transportation for hangar repairs. A resolution is attached for Board approval.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt attached resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 14, 2021

By Commissioner: xxx

20210914-xxx

State of Minnesota State Airport Funds Grant Agreement

It is resolved by the **County of Aitkin** as follows:

1. That the state of Minnesota Agreement No. 1047566,
"Grant Agreement for Airport Improvement Excluding Land Acquisition," for
State Project No. A0101-50 at the Aitkin Municipal Airport is accepted.

2. That the _____ and _____ are
(Title) (Title)
authorized to execute this Agreement and any amendments on behalf of the County of Aitkin.

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Recipient)

at an authorized meeting held on the _____ day of _____, 20
as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL /OR/ NOTARY PUBLIC
My Commission Expires: _____

Commissioner xxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of September, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of September, 2021

Jessica Seibert
County Administrator

**STATE OF MINNESOTA
STATE AIRPORTS FUND
GRANT AGREEMENT**

This agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), and the City of Aitkin, 109 First Avenue, NW, Aitkin, Minnesota 56431 ("Grantee").

RECITALS

1. Minnesota Statutes Chapter 360 authorizes State to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, marketing, maintenance, or operation of airports and other air navigation facilities.
2. Grantee owns, operates, controls, or desires to own an airport ("Airport") in the state system, and Grantee desires financial assistance from the State for an airport improvement project ("Project").
3. Grantee represents that it is duly qualified and agrees to perform all services described in this agreement to the satisfaction of the State. Pursuant to Minn.Stat. §16B.98, Subd. 1, Grantee agrees to minimize administrative costs as a condition of this agreement.

AGREEMENT TERMS

1 Term of Agreement, Survival of Terms, and Incorporation of Exhibits

- 1.1 **Effective Date.** This agreement will be effective on the date the State obtains all required signatures under Minn. Stat. §16B.98, Subd. 5. As required by Minn.Stat. §16B.98 Subd. 7, no payments will be made to Grantee until this agreement is fully executed. Grantee must not begin work under this agreement until this agreement is fully executed and Grantee has been notified by the State's Authorized Representative to begin the work.
- 1.2 **Expiration Date.** This agreement will expire on June 30, 2025, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this agreement, including, without limitation, the following clauses: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 11. Workers Compensation; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.
- 1.4 **Plans, Specifications, Descriptions.** Grantee has provided the State with the plans, specifications, and a detailed description of the Project (State Project 0101-50), which are on file with the State's Office of Aeronautics and are incorporated into this Agreement by reference.
- 1.5 **Exhibits** Exhibit "A" (Credit Application) is attached and incorporated into this agreement.

2 Grantee's Duties

- 2.1 Grantee will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State's Office of Aeronautics. Any changes to the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Grantee and the State. Subject to the availability of funds, the State may prepare an amendment to this Agreement to reimburse the Grantee for the allowable costs of qualifying change orders.
- 2.2 If the Project involves construction, Grantee will designate a registered engineer to oversee the Project work. If, with the State's approval, the Grantee elects not to have such services performed by a registered engineer, then the Grantee will designate another responsible person to oversee such work.
- 2.3 Grantee will notify State's Authorized Representative in advance of any meetings taking place relating to the Project.
- 2.4 Grantee will comply with all required grants management policies and procedures set forth through Minn.Stat. §16B.97, Subd. 4 (a) (1).
- 2.5 **Asset Monitoring.** If Grantee uses funds obtained by this agreement to acquire a capital asset, the Grantee is required to use that asset for a public aeronautical purpose for the normal useful life of the asset. Grantee may not sell or change the purpose of use for the capital asset(s) obtained with grant funds under this agreement without the prior written consent of the State and an agreement executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 2.6 **Airport Operations, Maintenance, and Conveyance.** Pursuant to Minnesota Statutes Section 360.305, subdivision 4 (d) (1), the Grantee will operate the Airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Grantee receives final reimbursement under this

Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. Without prior written approval from the State, Grantee will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property that is purchased or improved with State funds. If the State approves such a transfer or change in use, the Grantee must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.

3 Time

- 3.1 Grantee must comply with all the time requirements described in this agreement. In the performance of this grant agreement, time is of the essence.

4 Cost and Payment

- 4.1 **Cost Participation.** Costs for the Project will be proportionate and allocated as follows:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Grantee Share</u>
Hangar Floor Repairs	N/A	70%	30%
Federal Committed:	\$0.00		
Federal Multiyear:	\$0.00		
State:		<u>\$102,830.00</u>	
Grantee:		<u>\$44,070.00</u>	

The federal multiyear amount is an estimate only. These funds are not committed and are only available after being made so by the U.S. Government. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for the Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Grantee has complied with all terms of this Agreement and furnished all necessary records.

- 4.2 **Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by Grantee as a result of this agreement will not exceed \$0.00 provided that Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.
- 4.3 **Sufficiency of Funds.** Pursuant to Minnesota Rules 8800.2500, the Grantee certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Grantee has the legal authority to engage in the Project as proposed.
- 4.4 **Total Obligation.** The total obligation of the State for all compensation and reimbursements to Grantee under this agreement will not exceed \$102,830.00.
- 4.5 **Payment**
- 4.5.1 **Invoices.** Grantee will submit invoices for payment by email. Exhibit "A" (Credit Application), which is attached and incorporated into this agreement, is the form Grantee will use to submit invoices. The State's Authorized Representative, as named in this agreement, will review each invoice against the approved grant budget and grant expenditures to-date before approving payment. The State will promptly pay Grantee after Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices will be submitted timely and according to the following schedule: upon the completion of services.
- 4.5.2 **All Invoices Subject to Audit.** All invoices are subject to audit, at State's discretion.
- 4.5.3 **State's Payment Requirements.** State will promptly pay all valid obligations under this agreement as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Grantee's invoices for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Grantee within ten days of discovering the error. After State receives the corrected invoice, State will pay Grantee within 30 days of receipt of such invoice.
- 4.5.4 **Grantee Payment Requirements.** Grantee must pay all contractors under this agreement promptly. Grantee will make undisputed payments no later than 30 days after receiving an invoice. If an invoice is

incorrect, defective, or otherwise improper, Grantee will notify the contractor within ten days of discovering the error. After Grantee receives the corrected invoice, Grantee will pay the contractor within 30 days of receipt of such invoice.

- 4.5.5 Grant Monitoring Visit and Financial Reconciliation.** During the period of performance, the State will make at least annual monitoring visits and conduct annual financial reconciliations of Grantee's expenditures.
- 4.5.5.1** The State's Authorized Representative will notify Grantee's Authorized Representative where and when any monitoring visit and financial reconciliation will take place, which State employees and/or contractors will participate, and which Grantee staff members should be present. Grantee will be provided notice prior to any monitoring visit or financial reconciliation.
- 4.5.5.2** Following a monitoring visit or financial reconciliation, Grantee will take timely and appropriate action on all deficiencies identified by State.
- 4.5.5.3** At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Grantee.
- 4.5.6 Closeout.** The State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.
- 4.5.7 Closeout Deliverables.** At the close of the Project, the Grantee must provide the following deliverables to the State before the final payment due under this Agreement will be released by the State: (1) Electronic files of construction plans as a PDF and in a MicroStation compatible format; and (2) Electronic files of as-builts as a PDF and in a MicroStation compatible format.
- 4.6 Contracting and Bidding Requirements.** Prior to publication, Grantee will submit to State all solicitations for work to be funded by this Agreement. Prior to execution, Grantee will submit to State all contracts and subcontracts funded by this agreement between Grantee and third parties. State's Authorized Representative has the sole right to approve, disapprove, or modify any solicitation, contract, or subcontract submitted by Grantee. All contracts and subcontracts between Grantee and third parties must contain all applicable provisions of this Agreement. State's Authorized Representative will respond to a solicitation, contract, or subcontract submitted by Grantee within ten business days.

5 Conditions of Payment

All services provided by Grantee under this agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law. In addition, Grantee will not receive payment for Airport's failure to pass periodic inspections by a representative of the State's Office of Aeronautics.

6 Authorized Representatives

6.1 The State's Authorized Representative is:

Matthew Lebens, North Region Airport Engineer, 395 John Ireland Blvd, St Paul MN, 55155, Phone 612-422-4171, matthew.lebens@state.mn.us, or his successor. State's Authorized Representative has the responsibility to monitor Grantee's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2 Grantee's Authorized Representative is:

Rose Beverly, City Administrator, City of Aitkin, 109 First Avenue, NW, Aitkin, Minnesota 56431, Phone (218)927-2527 cityadmin@ci.aitkin.mn.us . If Grantee's Authorized Representative changes at any time during this agreement, Grantee will immediately notify the State.

7 Assignment Amendments, Waiver, and Grant Agreement Complete

- 7.1 Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 7.2 Amendments.** Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

- 7.3 **Waiver.** If the State fails to enforce any provision of this agreement, that failure does not waive the provision or the State's right to subsequently enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement contains all negotiations and agreements between the State and Grantee. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.
- 7.5 **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

8 **Liability**

In the performance of this agreement, and to the extent permitted by law, Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this agreement by Grantee or Grantee's agents or employees. This clause will not be construed to bar any legal remedies Grantee may have for the State's failure to fulfill its obligations under this agreement.

9 **State Audits**

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of Grantee, or other party relevant to this grant agreement or transaction, are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Grantee will take timely and appropriate action on all deficiencies identified by an audit.

10 **Government Data Practices and Intellectual Property Rights**

10.1 **Government Data Practices.** Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either Grantee or the State. If Grantee receives a request to release the data referred to in this section 10.1, Grantee must immediately notify the State. The State will give Grantee instructions concerning the release of the data to the requesting party before the data is released. Grantee's response to the request shall comply with applicable law.

10.2 **Intellectual Property Rights.**

10.2.1 **Intellectual Property Rights.** State owns all rights, title and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks and service marks in the Works and Documents created and paid for under this agreement. "Works" means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes and disks conceived, reduced to practice, created or originated by Grantee, its employees, agents and subcontractors, either individually or jointly with others in the performance of this agreement. Works includes Documents. "Documents" are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks or other materials, whether in tangible or electronic forms, prepared by Grantee, its employees, agents or subcontractors, in the performance of this agreement. The Documents will be the exclusive property of State, and Grantee upon completion or cancellation of this agreement must immediately return all such Documents to State. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." Grantee assigns all right, title and interest it may have in the Works and the Documents to State. Grantee must, at the request of State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

10.2.2 **Obligations**

10.2.2.1 **Notification.** Whenever any invention, improvement or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by Grantee, including its employees and subcontractors, in the performance of this agreement, Grantee will immediately give State's Authorized Representative written notice thereof and must promptly furnish State's Authorized Representative with complete information and/or disclosure thereon.

10.2.2.2 **Representation.** Grantee must perform all acts, and take all steps necessary to ensure that all

intellectual property rights in the Works and Documents are the sole property of State and that neither Grantee nor its employees, agents or subcontractors retain any interest in and to the Works and Documents. Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless State, at Grantee's expense, from any action or claim brought against State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs and damages, including but not limited to, attorney fees. If such a claim or action arises, or in Grantee's or State's opinion is likely to arise, Grantee must, at State's discretion, either procure for State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of State will be in addition to and not exclusive of other remedies provided by law.

11 Workers Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity. Any publicity regarding the subject matter of this agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement. All projects primarily funded by state grant appropriation must publicly credit the State of Minnesota, including on the Grantee's website when practicable.

12.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination; Suspension

14.1 Termination by the State. The State may terminate this agreement at any time, with or without cause, upon written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 Termination for Cause. The State may immediately terminate this grant agreement if the State finds that there has been a failure to comply with the provisions of this agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Grantee has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 Termination for Insufficient Funding. The State may immediately terminate this agreement if:

14.3.1 It does not obtain funding from the Minnesota Legislature; or

14.3.2 If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State will provide the Grantee notice of the lack of funding within a reasonable time of the State's

receiving that notice.

- 14.4 **Suspension.** The State may immediately suspend this agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Grantee during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

15 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

- 16 **Fund Use Prohibited.** The Grantee will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Grantee from utilizing these funds to pay any party who might be disqualified or debarred after the Grantee's contract award on this Project. For a list of disqualified or debarred vendors, see www.mmd.admin.state.mn.us/debarredreport.asp.

- 17 **Discrimination Prohibited by Minnesota Statutes §181.59.** Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

- 18 **Limitation.** Under this Agreement, the State is only responsible for receiving and disbursing funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Grantee, however, the Grantee will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Grantee's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

- 19 **Title VI/Non-discrimination Assurances.** Grantee agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. Grantee will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Grantee's compliance with this provision. The Grantee must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Grantee staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

20 Additional Provisions

[Intentionally left blank.]

[The remainder of this page has intentionally been left blank.]

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn Stat. § 16A.15 and § 16C.05

Signed: _____

Date: _____

SWIFT Contract/PO No(s): _____

GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances

By: W. Wochman

Title: Mayor

Date: 8/4/2021

By: City Administrator ↵

Title: Rose Beverly ↵

Date: 8/4/21

DEPARTMENT OF TRANSPORTATION

By: _____
(with delegated authority)

Title: _____

Date: _____

**DEPARTMENT OF TRANSPORTATION
OFFICE OF FINANCIAL MANAGEMENT - GRANT UNIT**

By: _____

Date: _____

**DEPARTMENT OF TRANSPORTATION
CONTRACT MANAGEMENT**

By: _____

Date: _____



Board of County Commissioners Agenda Request

22
Agenda Item #

Requested Meeting Date: 09/14/2021

Title of Item: STS Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: Robert Schaefer has made a donation of \$250 to our Sentence to Service program for their materials and work on picnic tables.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 14, 2021

By Commissioner: xxxx

20210914-xxx

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Robert Schaefer \$250.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Robert Schaefer Sentence to Service

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of September, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of September, 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2 AA
Agenda Item #

Requested Meeting Date: 09/14/2021

Title of Item: Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Electronic Funds Transfer thru 9/6/2021		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

ELECTRONIC FUNDS TRANSFER**Thru September 6, 2021 Board Meeting September 14, 2021**

Abstract Number	Date	Amount	Reason	
21050	8/18/21	\$1,467.92	Manual Abstract	
21051	8/20/21	\$111,341.94	Commissioner Abstract	
21052	8/20/21	\$6.00	Commissioner Abstract	
21054	8/16/21	\$80.00	Manual Abstract	
21055	8/18/21	\$368.46	Manual Abstract	
21056	8/19/21	\$3,848.31	Manual Abstract	
21057	8/20/21	\$159,777.26	Auditor Abstract	
21058	8/20/21	\$4,243.24	Auditor Abstract	
21059	8/24/21	\$12,857.91	Commissioner Abstract	
21060	8/24/21	\$684.10	Manual Abstract	
21061	8/25/21	\$723.70	Manual Abstract	
21062	8/27/21	\$3,991.00	Auditor Abstract	
21063	8/27/21	\$292,944.09	Auditor Abstract	
21064	8/27/21	\$577,579.65	Payroll Abstract	
21065	8/27/21	\$330.14	Manual Abstract	
21066	8/31/21	\$72.52	Manual Abstract	
21068	9/3/21	\$157,968.96	Commissioner Abstract	\$0
21069	9/1/21	\$299.67	Manual Abstract	21053
21070	9/1/21	\$1,014.53	Manual Abstract	21067
21072	9/2/21	\$3,453.61	Manual Abstract	21071
21073	9/3/21	\$7,847.66	Auditor Abstract	
<hr/>				
\$1,340,900.67				



Board of County Commissioners Agenda Request

288
Agenda Item #

Requested Meeting Date: February 28, 2020

Title of Item: Veterans Office Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Penny Harms		Department: Veterans Service
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: <p>Donations to the Aitkin County Veterans Office</p> <p>Monies were raised at the Malmo Lions at the Malmo Area Lions Club Annual Car Show. This year they chose to donate a portion of the funds to the Aitkin County Veterans Office. The donation totals \$1300.</p> <p>The money is to be used to assist veterans in Aitkin County.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 14, 2021

By Commissioner: xxxx

20210914-xxx

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Malmo Area Lions Club \$1300

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be used by the Aitkin County Veterans Office for area Veterans in need

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of September, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of September, 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

200

Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: Resolution for CPL Grant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Dennis Thompson		Department: Land
Presenter (Name and Title): Dennis Thompson, Assistant Land Commissioner		Estimated Time Needed: 10 minutes
Summary of Issue: <p>Aitkin County Land Department desires to apply for a Conservation Partners Legacy Grant (CPL) with the MN Department of Natural Resources to purchase a property that is landlocked in an important forest management zone within Aitkin County.</p> <p>County Policy (080106-112) restricts granting an easements due to their length, remoteness, and crossing MN Public Waters. County Policy (080106-112) recommends purchase of such properties as an option. The landowner is interested in selling their property to the County. They were not interested in a trade.</p> <p>The Land Department would apply for a CPL (Legacy Grant) grant to help purchase this property fee title. The Land Department would furnish the 10% match of non-state funds or in-kind resources. Owning the property will simplify management and access conflicts will be resolved.</p>		
Alternatives, Options, Effects on Others/Comments: <p>A deny vote of the resolution will result in land locked properties remaining in private ownership. Access and boundary issues would remain. Land management would be fragmented due to mixed ownership.</p>		
Recommended Action/Motion: Adopt resolution		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Approximately \$3,600.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		
Grant request will be \$36,000. Match will be approximately \$3,000 in cash and \$600 in-kind resources. Cash will be from Resource Development account 11-925		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 14, 2021

By Commissioner: xxx

20210914-xxx

Conservation Partners Legacy Grant Application

WHEREAS, the Aitkin County Board of Commissioners supports the grant application made to the Minnesota Department of Natural Resources for the Conservation Partners Legacy Grant Program. The application is to acquire an important landlocked property,

WHEREAS, the Aitkin County Board of Commissioners adopted Road Easement Policy (080106-112) where it states, "...there are instances involving property in remote areas adjacent to large blocks of Aitkin County tax forfeited lands, the County may consider purchase of a remote land locked property if an easement is not deemed advisable and an exchange is not desirable to the landowner",

WHEREAS, The Aitkin County Land Department has the financial capability to meet the 10% match of non-state funds or in-kind resources,

THEREFORE, BE IT RESOLVED, That the Aitkin County Board of Commissioners grants permission to Aitkin County Land Department to apply for a Conservation Partners Legacy Grant,

BE IT FURTHER RESOLVED, If Aitkin County is awarded the grant by the Minnesota Department of Natural Resources, Aitkin County agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced acquisition. Aitkin County will comply with all applicable laws, environmental requirements, and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Commissioner xxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

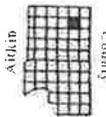
All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of September, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of September, 2021

Jessica Seibert
County Administrator



CORNISH T51N-R23W



Acres shown are approximate.

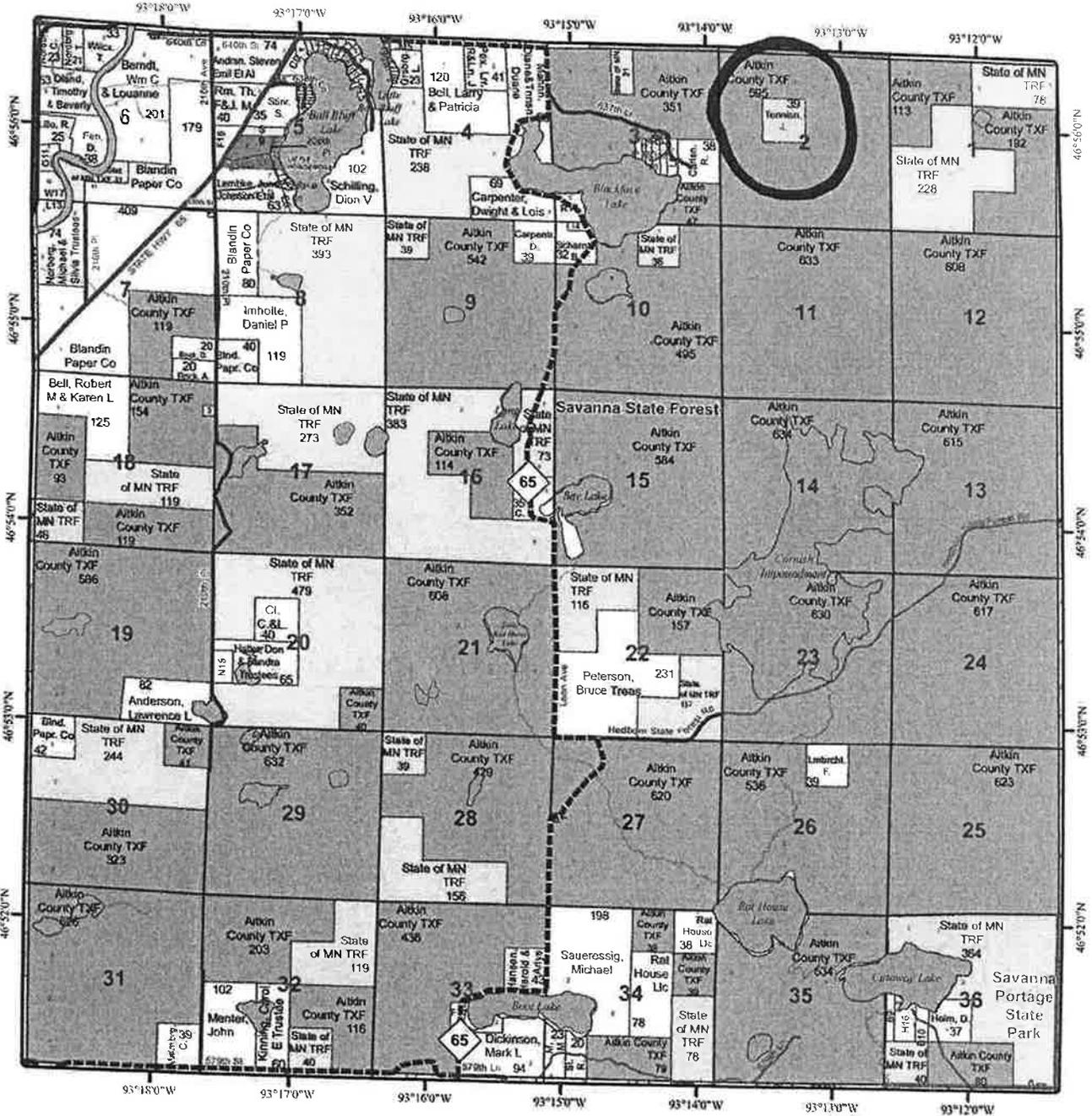
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See (BALL BLUFF T52N-R23W) Page 66

See (VERDON T51N-R24W) Page 59

See (UNORGANIZED T51N-R22W) Page 61



See (TURNER T50N-R23W) Page 54

Penny Harms
County Veterans Services Officer



Government Center • 307 2nd St. NW, Rm. 114 • Aitkin, MN 56431

☎ 218-927-7320
888-404-7320
☎ 218-927-7309

✉ penny.harms@co.aitkin.mn.us 🌐 www.co.aitkin.mn.us/



Veterans Services

St Cloud VAMC..... 800-247-1739 or 320-252-1670
Automated Pharmacy Refills & Appointments 855-560-1724
Brainerd VA Clinic 218-855-1115
Minneapolis VAMC..... 866-414-5058 or 612-725-2000
Automated Pharmacy Refills & Appointments 855-560-1721
VA Regional Office 800-827-1000
Veterans Linkage Line 888-546-5838



Board of County Commissioners Agenda Request

3 A
Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: Snake River 1W1P Organization

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Steve Hughes	Department: Aitkin County SWCD
--------------------------------------	--

Presenter (Name and Title): Steve Hughes SWCD District Manager	Estimated Time Needed: 7 minutes
--	--

Summary of Issue:

The 1 Watershed 1 Plan (1W1P) effort in the Snake River Watershed is at the point where an agreement on organizational structure for the future is necessary. The Joint Powers Entity or (Merged) organization is similar to the existing Snake River Joint Powers Board that has functioned effectively for many years.

We are mindful that these efforts require County Board and SWCD time commitments. The Merged organizational structure appears to provide the best balance of County and SWCD involvement, together with enough authority to carry out business effectively.

Alternatives, Options, Effects on Others/Comments:

The existing Snake River JPB could be restructured to the new JPE. This should provide a smooth transition from existing efforts to the expanded efforts of a 1W1P.

Recommended Action/Motion:

The Aitkin County SWCD recommends adopting the resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ County Board and SWCD Board time serving on the JPE.

Is this budgeted? Yes No *Please Explain:*

County Commissioner, County staff, SWCD Board, and SWCD staff time similar to the existing Snake River JPB.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 14, 2021

By Commissioner: xxxx

20210914-xxx

Snake River Watershed One Watershed One Plan (1W1P) Organizational Framework

WHEREAS, the Snake River 1W1P policy committee needs to determine the organizational framework for implementation of its comprehensive watershed management plan, and

WHEREAS, there is an existing joint powers agreement that forms the Snake River Watershed Management Board (SRWMB) decision-making entity, and

WHEREAS, Aitkin County is currently participating in the SRWMB, and will continue to work with the other participating counties to manage the Snake River Watershed, and

WHEREAS, the Merged (Joint Powers Entity) governing framework would revise the existing SRWMB joint powers agreement to form a voting board that would have equal representation by County Boards and SWCD Boards from participating counties within the watershed, and

WHEREAS, the Merged framework maintains parts of a structure that is currently functional and may save administrative resources as opposed to two separate boards,

THEREFORE, Be It RESOLVED, the Aitkin County Board of Commissioners supports a Merged Snake River Watershed 1W1P governing framework.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of September, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of September, 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

3B
Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: Local Water Plan end date extension

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Steve Hughes		Department: Aitkin County SWCD
Presenter (Name and Title): Steve Hughes SWCD District Manager		Estimated Time Needed: 8 minutes
Summary of Issue: <p>I will present a resolution to the County Board for their consideration.</p> <p>The traditional Comprehensive Local Water Plans are being replaced by the 1W1P process that plans on a watershed basis across county lines. Aitkin County has portions of 7 major watersheds. We are involved (or will be) in all 7 major watershed 1W1P plans. This resolution seeks to extend the current Local Water Plan until 12/31/2025 in order to complete all 7 major watershed plans (1W1P) in Aitkin County.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: The Aitkin County SWCD recommends adopting the resolution extending the effective date of the Local Water Plan until December 31, 2025.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 14, 2021

By Commissioner: xxxx

20210914-xxx

Extension of the Aitkin County Comprehensive Local Water Management Plan

WHEREAS, Minnesota Statutes, 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan, and

WHEREAS, Aitkin County currently has a state approved Comprehensive Local Water Management Plan through August 15, 2022, and

WHEREAS, Aitkin County is currently participating in Rum, Snake, Lake Superior, Pine, Kettle 1 Watershed 1 Plan and we anticipate Upper Mississippi Brainerd starting in 2021 and Upper Mississippi Grand Rapids starting in 2023

WHEREAS, extending the current water plan through December 31, 2025 will allow transition to complete Comprehensive Water Management Plans for all seven major watersheds.

WHEREAS, the Minnesota Board of Water & Soil Resources has authorization to grant extensions pursuant to Minnesota Statutes 103B.3367.

THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners requests from the Minnesota Board of Water & Soil Resources an extension of the effective date of the current County Comprehensive Local Water Management Plan until December 31, 2025 in order to complete the transition process in accordance with the Minnesota Statutes 103B.301.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of September, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of September, 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: Adopt Resolution - Termination of Delegation Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Cynthia Bennett	Department: HHS
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Presenter (Name and Title): Cynthia Bennett	Estimated Time Needed: 5 minutes
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Summary of Issue:

This agenda item is a request to adopt a resolution for the termination of the delegation agreement for the Food, Pool, and Lodging program between the Minnesota Department of Health and Aitkin County. After much due diligence and efforts to find a solution to continue with this agreement major barriers have been encountered:

1. The lack of viable candidates to fill this open position
2. The lack of support from the MDH.

At this time our county departments are not able to assure implementation of the requirements in the delegation agreement and therefore are seeking approval to return the responsibility of the Food Pool and Lodging program to the Minnesota Department of Health.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Requesting County Commissioner adoption of resolution for termination of the Food, Pool and Lodging program delegation agreement.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

The cost will be a savings of \$98,423 per year in the HHS budget for the Environmental Specialist/Registered Sanitarian position

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 14, 2021

By Commissioner:

20210914-xxx

Termination of Food, Pool, and Lodging Delegation Agreement

WHEREAS, Aitkin County currently has a delegation agreement with the Minnesota Department of Health to administer the Food, Pool, and Lodging Program; and

WHEREAS, Aitkin County has been unable to find a qualified Registered Sanitarian to fill the current open position for an Environmental Health Specialist; and

WHEREAS, all requested variances, waivers, extensions, and assistance from the Minnesota Department of Health have been denied; and

WHEREAS, Aitkin County can no longer fulfill the duties outlined in the current Delegation Agreement;

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby authorize the termination of the Food, Pool, and Lodging Delegation Agreement with the Minnesota Department of Health.

Commissioner Napstad moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of September, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of September, 2021

Jessica Seibert
County Administrator

**Delegation Agreement Between Aitkin County and
Minnesota Department of Health**

This Agreement, effective on the first day of _____, 20___, is between the State of Minnesota acting through its Commissioner of Health (“Minnesota Department of Health” or “MDH”) and the Aitkin County Board ^{of Commissioners} [board of health or other jurisdiction] (“Board”).

1. AUTHORITY AND DELEGATION

- 1.1 MDH, charged with protecting the public health under Minnesota Statutes, Chapters 144, 157, and 327, has the duty to inspect, license, and regulate: food, beverage, and lodging establishments; public pools and related facilities; youth camps; manufactured home parks and recreational camping areas.
- 1.2 Minnesota Statutes, Section 145A.07, Subd. 1 authorizes MDH to enter into an agreement to delegate these duties to the Board. MDH delegates its authority to the Board according to this Agreement but nevertheless remains ultimately responsible for the performance of these duties under Minnesota Statutes, Section 145A.07, Subd. 3(h).
- 1.3 The Board, having jurisdiction over Aitkin County [description of jurisdiction], accepts this delegation and agrees to the terms of this Agreement regarding inspection and licensing of regulated establishments and enforcement of the applicable laws for the purpose of preventing and abating public health risks.

2. SCOPE

2.1 Delegated Responsibilities: This delegation applies to the following regulated areas as indicated by the checked boxes:

- A. Food, Beverage, and Lodging Establishments, as defined in and governed by Minnesota Statutes, Chapter 157 and Minnesota Statutes, Chapter 327, Minnesota Rules, parts 4626.0010 to 4626.1870, and Minnesota Rules, parts 4625.0100 to 4625.2300;
- B. Food Manager Certification requirements for food establishments, as defined in and governed by Minnesota Rules, parts 4626.2000 to 4626.2010;
- C. Manufactured Home Parks and Recreational Camping Areas, as defined in and governed by Minnesota Statutes, Sections 327.14 to 327.28, and Minnesota Rules, parts 4630.0200 to 4630.2210;
- D. Youth Camps, as defined in and governed by Minnesota Statutes, Sections 144.71 to 144.74, and Minnesota Rules, parts 4630.2300 to 4630.4700;
- E. Public Pools, as defined and governed by Minnesota Statutes, Section 144.1222, and Minnesota Rules, parts 4717.0150 to 4717.3970.
- F. Variances to Minnesota Rules for:
 - (1) Lodging, as specified in Minnesota Rules, part 4717.7000, subpart 1 (D);
 - (2) Manufactured home parks and recreational camping areas, as specified in Minnesota Rules, part 4717.7000, subpart 1 (E);
 - (3) Youth camps, as specified in Minnesota Rules, part 4717.7000, subpart 1 (F); and

- ✓ (4) Food establishments, as specified in Minnesota Rules, parts 4626.1690 to 4626.1715.

2.2 Responsibilities not delegated: MDH retains exclusive authority for the following areas:

- A. License renewal under Minnesota Statutes, Section 157.16, Subd 2, except as specified in paragraph 3.2(C) 1 of this agreement;
- B. Certification of food managers under Minnesota Statutes, Section 157.16, Subd. 2(a) and Minnesota Rules, parts 4626.2015 to 4626.2025;
- C. Establishment fees under Minnesota Statutes, Section 157.16, Subd 3, except as specified in paragraph 3.2(C) 1 of this agreement;
- D. Collection of the Statewide Hospitality Fee, under Minnesota Statutes, Section 157.16, Subd. 3(a).
- E. Public swimming pool plan review and approval under Minnesota Rules, parts 4717.0310 and 4717.0450; and
- F. Variances for public swimming pools, as defined in Minnesota Rules, part 4717.7000, subpart 1 (F).

3. TERMS OF THE AGREEMENT

3.1 MDH's Responsibilities:

A. General

- (1) Beginning on _____, and through the duration of this Agreement, MDH will not enforce the statutes and rules stated in paragraph 2.1 in the Board's jurisdiction, except as stated in this Agreement or at the request of the Board.

- (2) To ensure consistent regulation and enforcement statewide, MDH will review the Board's ordinances or proposed changes to existing ordinances and provide a written response. MDH will review and provide comments within 30 days of receipt of the proposed ordinance language being submitted to MDH.
- (3) MDH will coordinate a review of the Minnesota Food Code (Minnesota Rules, part 4626) following the release of each new Food and Drug Administration Model Food Code or Supplement.
- (4) MDH will evaluate the Board's compliance with the delegation agreement to ensure that its programs are adequate to assure compliance by regulated parties with the standards and requirements established in the statutes and rules stated in paragraph 2.1.
- (5) MDH staff will be available to advise the Board regarding issues covered under this Agreement.
- (6) MDH will refer to the Board any complaints that MDH receives concerning matters under the Board's jurisdiction.

B. Illness Investigation and Response

- (1) MDH will maintain an emergency communication system for notifying and communicating with the Board, local boards of health, industry, and others about serious threats to food safety and public health.
- (2) MDH will lead epidemiological surveillance and investigations and will consult with the Board as necessary during investigations.

- (3) MDH will summarize and report the results of epidemiological investigations.

C. Training and Technical Assistance

MDH will offer to the Board training and consultation for program areas listed under the SCOPE throughout the duration of this Agreement.

3.2 Board's Responsibilities:

A. Regulatory Authority

- (1) The Board must have ordinances that incorporate the requirements of the statutes and rules stated in paragraph 2.1, items (A), (B), (C), (D), and (E) for licensing, inspection and enforcement authority. As stated in Minnesota Statutes, Section 145A.05, Subd. 1, ordinances may not conflict with or be less restrictive than the relevant Minnesota Statutes or Rules.
- (2) Ordinances must establish authority for enforcement and describe actions to ensure compliance.
- (3) The Board may not enact or amend any ordinance related to the statutes and rules stated in paragraph 2.1 (except fee provisions) without MDH's prior review of and comment on the proposed ordinance language. Within 30 days of promulgation of any new or amended ordinance that is within the scope of this Agreement, the Board will provide MDH with a copy of the new or amended ordinance.

B. Trained Regulatory Staff

- (1) The Board will maintain qualified inspection personnel, as defined in this section, to enforce the statutes, rules, and local ordinances encompassed in this Agreement.
- (2) Inspections required in Minnesota Statutes, Chapter 157 and Minnesota Rules, parts 4630.2210 and 4630.1900 must be performed by Environmental Health Specialist/Sanitarians who possess the qualifications stated in Minnesota Rules, parts 4695.2500 to 4695.2800. These qualifications include:
 - (a) Current registration with the State as Environmental Health Specialist/Sanitarian; or
 - (b) Possession of a baccalaureate or post baccalaureate degree in environmental health, sanitary science, sanitary engineering, or other related environmental health field that includes at least 30 semester or 45 quarter hour credits in the physical or biological sciences; and registration as an Environmental Health Specialist/Sanitarian within 2 years from the date of appointment.
- (3) Inspections in excess of those required in Minnesota Statutes, Chapter 157 and Minnesota Rules, parts 4630.2210 and 4630.1900 may be performed by less qualified staff who must:
 - (a) be enrolled in a baccalaureate or post baccalaureate degree program in environmental health, sanitary science, sanitary engineering, or other related environmental field; and

- (b) be supervised by a registered Environmental Health Specialist/Sanitarian.
- (4) If the Board's inspection staff consists of a single person, that person must be a fully qualified Registered Environmental Health Specialist/Sanitarian.
- (5) The Board will prepare and submit to MDH on an annual basis, a staffing plan to assure adequate program coverage. The staffing plan may include mutual aid agreements, cooperative agreements or other tools to address staffing shortages, or the need for additional staff during emergencies or special circumstances.
- (6) The Board will notify MDH in the event of unexpected staff changes leading to inadequate or unqualified staffing. MDH may perform a program evaluation under the following circumstances.
 - (a) If the Board has inadequate or unqualified staffing, the Board remains responsible for providing both routine and emergency services covered by this Agreement.
 - (b) If the Board has inadequate or unqualified staffing:
 - (i) Within 10 business days of the staff's departure, the Board must submit a written plan for providing routine and emergency services until qualified staff are hired. This plan must include the name, credentials and contact information for staff performing

delegated duties. MDH will provide written approval or rejection of the plan within 10 business days of receipt.

(ii) While the Board has inadequate or unqualified staffing, the Board must submit to MDH on a monthly basis, inspection reports for all inspections conducted during the previous 30 days.

(iii) The Board will have 180 days from the time of the staff's departure to hire qualified staff. If qualified staff cannot be hired within 180 days, MDH will terminate the Agreement and immediately begin providing routine and emergency services in the Board's jurisdiction.

(7) If the Board is a Community Health Board, the Board may enter into agreements with other qualified persons to carry out its delegated duties, as stated in Minnesota Statutes, Section 145A.04 subd. 5 and Minnesota Statutes 145A.07 subd. 3(d). Before the parties enter into such an agreement, the Board must obtain MDH's written approval.

C. Risk-Based Inspections and a Uniform Inspection Program:

- (1) The Board must license each establishment on an annual basis. The Board will establish reasonable license fees in accordance with Minnesota Statutes, Section 145A.04, Subd. 4(c).
- (2) The Board must classify and inspect each:
 - (a) food, beverage, lodging, and pool establishment according to the inspection frequency and risk category as stated in Minnesota Statutes, Section 157.20; and
 - (b) manufactured home park and recreational camping areas according to Minnesota Rules, parts 4630.2210 and 4630.1900.
- (3) The Board will conduct inspections, respond to complaints, and document follow-up activities. The Board must:
 - (a) identify and address hazards;
 - (b) incorporate education into the inspection process; and
 - (c) promote active managerial control concepts in food establishments.
- (4) The Board may submit to MDH a written proposal for alternative inspection methods and practices, in accordance with Minnesota Statutes, Section 157.20, Subd. 4, for use in the Board's jurisdiction.
- (5) The Board's inspection staff must maintain inspection reports that include, at a minimum, the following elements: identification of health and safety violations, corrective actions, enforcement actions, follow-up activities, and complaint response.

- (6) For every licensed establishment, the Board must provide, at a minimum, the following information to MDH by March 31 of each calendar year in a format to be negotiated:
 - (a) Type of facility (e.g., food establishment, MHP, etc), establishment name, establishment address, and risk category of each licensed establishment;
 - (b) All hazards emergency contact name and information for each licensed establishment; and
 - (c) Establishment owner name and/or establishment operator name for each establishment.
- (7) The Board must review plans for new construction, renovation, or conversion of licensed establishments.
- (8) The Board may grant variances as stated in paragraph 2.1, item (F) of the SCOPE, and must submit to MDH a copy of each variance within 30 days of the variance being granted.
- (9) The Board agrees that MDH may accompany the Board's staff in their work, make independent assessments of risk factors or hazards, and perform program activities in consultation with the Board as circumstances warrant.

D. Illness Investigation and Response:

- (1) The Board will investigate and document illness and injury reports according to Minnesota Statutes, Section 145A.04, Subd. 6, using a protocol approved by MDH.

- (2) The Board will record and transmit all foodborne illness complaints to MDH within one business day via fax, phone, or an approved electronic method. The report must contain the contact information for both the complainant and the establishment.
- (3) The Board will have qualified staff available for emergency coverage on a 24-hour a day basis and provide an after-hours contact number to MDH.

E. Compliance and Enforcement:

- (1) The Board will seek compliance by using the enforcement tools specified in ordinance and written policies and procedures. If the Board's initial enforcement actions fail to achieve compliance, the Board will exert its enforcement authority by undertaking one or more of the following significant actions:
 - (a) Seeking injunctions under Minnesota Statutes, Section 145A.04, Subd. 9;
 - (b) Referring the matter to the Board's legal counsel to initiate criminal or administrative actions against noncompliant parties; and
 - (c) Pursuing other enforcement mechanisms such as license revocation.
- (2) The Board will document each violation it investigates including the date of discovery, nature of the violation, any enforcement action taken, and the resolution of the violation. The Board will retain this data according to the Board's record retention policy.

Upon request, the Board must forward to MDH a written summary of such significant enforcement actions as those referenced in paragraph 3.2 E (1)(a – c). This summary will be forwarded to MDH within 30 days of receipt of MDH’s request.

F. Industry and Community Relations:

The Board must actively participate in work groups, advisory boards, or committees that foster communication and information sharing to improve public health outcomes in the program areas as stated in paragraph 2.1.

G. Program Support, Resources, and Assessment:

- (1) The Board will conduct a self-assessment using the materials known as the “Program Evaluation Protocol and Tools” at least once every three years. The Board will provide MDH with the written results of the program self-assessment at least 30 days prior to MDH’s regularly scheduled, program evaluation conducted under Section 4 below.
- (2) The Board must make its program records available to MDH upon request.
- (3) The Board must maintain all licensing and inspection information in an electronic format and make it available to MDH upon request. The Board will cooperate with MDH to establish a compatible system that allows efficient sharing of electronic licensing and inspection data.

4. MDH ASSESSMENT OF BOARD’S PERFORMANCE

4.1 Program Evaluation:

- A. MDH will evaluate the Board's performance for compliance with this Agreement using the materials known as the "Program Evaluation Protocol and Tools". MDH will limit its evaluations to no more than one formal evaluation per year, and no less than one formal evaluation every five (5) years, except when the performance of the Board warrants more frequent evaluation.
- B. MDH will use the following criteria for evaluating the Board's performance:
- (1) Whether the Board has exercised the regulatory authority delegated to it under this Agreement by adopting ordinances covering the duties of licensing, inspection, reporting and enforcement of the statutes and rules stated in paragraph 2.1.
 - (2) Whether the Board has established a written procedure for licensing, inspecting, and enforcement for all establishments in the jurisdiction regulated by the statutes and rules stated in paragraph 2.1(A), (C), and (D).
 - (3) Whether the Board has inspected, licensed or permitted all such establishments according to requirements in statute, rule, or ordinance.
 - (4) Whether the Board has enforced the statutes, rules and ordinances to remove the risk to the public in a manner that corresponds to the circumstances of the risk involved. MDH will evaluate this factor according to the following criteria:

- (a) Whether the Board has identified and documented violations of statutes, rules, and ordinances; and
 - (b) Whether the Board has determined a reasonable and appropriate time period for a violator to remove a hazard, has taken appropriate enforcement measures, and can assure MDH that the hazard has been removed.
- C. MDH will report its evaluation findings in writing to the Board within 60 days after completion of the evaluation. MDH's report will assess the Board's performance to be one of the following:
 - (1) *Acceptable*, which may take one of two forms: *Acceptable*; or *Acceptable With Improvements Needed*, meaning the Board must make specific improvements that are enumerated in the report, within a timeframe that is mutually agreed upon by the Board and MDH;
 - (2) *Conditionally Acceptable*, meaning that immediate, priority improvements are required. The Board must submit a written plan of correction within 30 days. The plan must include a timetable for correction and must be approved by MDH. *Conditionally Acceptable* status may be resolved in one of two ways:
 - (a) The Board may be reassigned to *Acceptable* status if the Board makes needed improvements according to its written plan; or

- (b) The Board may be reassigned to *Unacceptable* status if the Board fails to provide a written plan of correction, or fails to make corrections according to the written plan.
 - (3) *Unacceptable*, meaning that the program evaluation has identified certain specified problems of a critical nature that make the program unacceptable. The Board must submit a written plan of correction within 30 days. The plan must include a timetable for correction and must be approved by MDH. *Unacceptable* status may be resolved in one of two ways:
 - (a) The Board may be reassigned to an *Acceptable* or *Conditionally Acceptable* status if the Board makes needed improvements according to its written plan; or
 - (b) The Board may be subject to *Termination* if the Board fails to provide a written plan of correction, or fails to make corrections according to the written plan.
 - (4) *Termination*, meaning that the situation requires MDH to terminate the delegation immediately, and that all delegated duties immediately revert to MDH.
- D. If there are disputes concerning the evaluation findings that cannot be resolved through an informal process, the Board will have an opportunity to appeal its position to the Commissioner of Health.
- E. While the Board's status is designated as *Conditionally Acceptable*, or *Unacceptable*, MDH may conduct the plan reviews for new and remodeled construction of establishments under the Board's jurisdiction.

When MDH conducts plan reviews under this condition, the Board will pay service fees of \$100/hour per inspector to MDH.

- F. While the Board's status is *Unacceptable*, MDH will conduct the Board's inspections and plan reviews. Until the Board's status is no longer *Unacceptable*, the Board will pay service fees of \$100/hour per inspector to MDH for all inspections and plan reviews conducted by MDH.

4.2 Termination:

- A. MDH may terminate this Agreement for the following reasons:
 - (1) The Board is unable or unwilling to carry out the terms of this Agreement; or
 - (2) The Board fails to demonstrate that it has carried out license, inspection, reporting and enforcement activities under this Agreement; or
 - (3) MDH has evidence to establish that the Board's failure to act poses an immediate threat to public health.
- B. MDH will provide to the Board, in writing, the reasons for immediate termination.

5. **OTHER TERMS**

- 5.1 Voluntary Termination: Either party may voluntarily terminate this Agreement by written notice to the other no later than January 1 of the year before the calendar year in which the termination will be effective. If either party terminates this agreement, a minimum of five (5) years must pass before the parties begin a new agreement.

- 5.2 Merger: The parties' entire Agreement is contained in this document. This Agreement supersedes any other agreements between the parties, either verbal or written, about the terms of this Agreement. MDH retains all functions and duties not included in this Agreement.
- 5.3 Amendment: The parties may amend this Agreement only by written agreement signed by the parties.
- 5.4 Liaison: Both MDH and the Board will assign a person to be liaison with the other party.
- 5.5 Statutory or Rule Changes: Successor or amended statutes and rules apply to this Agreement and are automatically incorporated into this Agreement upon their effective date.
- 5.6 Exclusion: Actions under the Emergency Health Powers Act (Minnesota Statutes, Chapter 12) are excluded from this Agreement.
- 5.7 Severability: A determination that any provision of this Agreement is invalid, illegal, or unenforceable does not affect the enforceability of any other provision.
- 5.8 Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and will not be responsible for the acts of the other party and the results thereof. The State's liability will be governed by the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.736 and other applicable law. The Board's liability will be governed by the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466 and other applicable law.

The parties' duly authorized officers have executed this Agreement on the date shown.

MINNESOTA DEPARTMENT OF HEALTH

Dated: 12/14/10

By: *James Mag*
Commissioner of Health

BOARD

Dated: 8/11/09

By: *MARK W. F.*
Its: County Board Chair

Dated: 8-11-09

By: *John H. [unclear]*
Its: County Auditor

Dated: 8-11-09

By: *[unclear]*
Its: Environmental Services Director



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: Fairgrounds capital Appropriation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Kirk Peysar		Department: Auditor
Presenter (Name and Title): Fair board members		Estimated Time Needed: 15 mins
Summary of Issue: Presentation of needed capital improvements at the fairgrounds.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 10,000 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Aitkin County Ag Society

307 Second Street Northwest, Unit 121

Aitkin, Minnesota 56431

218.927.7354

August 30, 2021

To: Aitkin County Board of Commissioners

From: Aitkin County Fair Board

Leeann Moriarty, President
Kirk Peysar, Secretary/Treasurer
Sharon Dotzler
Sara Rian
Kate LaClair
Renee Kostick
Lenore Jackson
Jim Bright

Gabrea Anderson
Jennifer Thompson
Vern Watters
Randeena Olson
Lacie Hietalati
Becky Koch
Lon Nicko

Re: 2022 Capital Appropriation

In recent years, \$10,000 has been appropriated to the Ag Society for capital improvements to the horse barn project; that project is substantially completed.

The fairgrounds has twenty-five structures, meaning the building maintenance projects are never ending. The fair board has identified a list of projects that would enhance the fairgrounds and in some cases result in some cost savings.

- LED lighting for 4 buildings (Industrial #1, Industrial #2, Home Activities, and 4-H Exhibits)
- Outdoor security lighting
- Siding and handicap accessible ramp replacement for the Arts Building
- Holding tank for Grandstand Restrooms
- Repairs to the 4-H building
- Grandstand structure reinforcements
- Handicap accessible access improvements to grounds
- Handicap accessibility improvements to buildings
- Siding for Industrial #1

Some members of the fair board will come to discuss these projects.

Thank you for your continued support of the Aitkin County Fair.



Board of County Commissioners Agenda Request

5B
Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: Off Sale Liquor License Public Hearing

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="" type="checkbox"/> Hold Public Hearing*
Submitted by: <div style="text-align: right;">Kirk Peysar</div>		Department: <div style="text-align: right;">Auditor's</div>
Presenter (Name and Title): <div style="text-align: right;">Kirk Peysar</div>		Estimated Time Needed: <div style="text-align: right;">5 mins</div>
Summary of Issue: <p>An application for an Off Sale Liquor License was received from Ukura's Bottle Shop LLC d/b/a Ukura's Bottle Shop, located in Jevne Township.</p> <p>An "Off Sale" License has not previously been issued for this property location or this establishment.</p> <p>Therefore, a Public Hearing for all those who wish to be heard on the request for granting an "Off Sale" License must be held per MN Statutes 340A.405.</p> <p>The purpose of the Public Hearing is to receive public comment on the granting of an off-sale license.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: <div style="text-align: center;">Conduct Public Hearing to hear or receive oral and written public comment on granting an off-sale license and adopt proposed Resolution, if Off-Sale granted</div>		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**Notice of
Public Hearings**

**AITKIN COUNTY
LEGAL NOTICE
PUBLIC HEARING**

The Housing and Redevelopment Authority of Aitkin County has made an amendment to its Annual Plan including Capital Fund dollars. The Plan is available for review at the Authority's office located at 215 3rd Street SE, Aitkin. A public hearing for the formal adoption of the plan will be held on Wednesday, October 27, 2021 at 9:30 a.m. at the Authority's office.

Published in the
Aitkin Independent Age
August 25, 2021
1161775

**CITY OF MCGRATH
COUNTY OF AITKIN
STATE OF MINNESOTA
NOTICE OF PUBLIC
HEARING ON VACATION
OF AN ALLEYWAY
PURSUANT TO MINNESOTA
STATUTE 412.851**

NOTICE IS HEREBY GIVEN that a hearing will be held before the City Council of McGrath on the 2nd day of September 2021 in the Fire Hall located on Main Street at 6:30. To consider a proposed vacation of alley located in Block 12:

Plat of McGrath section 5, Township 43, Range 23, north of lot 3 and lot 18 and south of lots 4-15.

Dated this 9th day of August 2021

/s/Dawn Clark
City Clerk

Published in the
Aitkin Independent Age
August 25, September 1, 2021
1160670

**AITKIN COUNTY
NOTICE OF HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Aitkin County Board of Commissioners on Tuesday, September 14th, 2021 at 10:00 A.M., in the Government Center located at 307

2nd Street NW, Aitkin, Minnesota, to consider a request by the license applicant for an "Off Sale Liquor License".

License Applicant: Ukura's Bottle Shop LLC, d/b/a Ukura's Bottle Shop in Jevne Township.

All individuals are welcome to attend and provide comment, but are encouraged to submit such in writing before the Public Hearing. Please send comments by September 14, 2021 to Kirk Peysar, County Auditor at kirk.peysar@co.aitkin.mn.us or 307 2nd Street NW, Room 121, Aitkin MN 56431.

Dated this 11th day of August, 2021.

/s/ Kirk Peysar
Aitkin County Auditor

Published in the
Aitkin Independent Age
August 25,
September 1, 8, 2021
1160186

Notice of Sales

**NOTICE OF SALE
MCGREGOR STORAGE
31445 MN-65
MCGREGOR, MN 55760**

The contents of the following storage unit will be sold to the highest bidder to satisfy the charges due for rent plus incurred costs. Live online auction at www.storage-treasures.com. All offers must be received by September 9th by 12:00pm.

Unit #110 - Ricky White

Published in the
Aitkin Independent Age
August 25, September 1, 2021
1162324

Summons

**SUMMONS AND NOTICE
CHILD IN NEED OF
PROTECTION OR
SERVICES MATTER**

State of Minnesota
Aitkin County

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 14, 2021

By Commissioner: xxx

20210914-xxx

Off Sale Liquor License

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period ending December 31, 2021:

“Off” Sale:

Ukura’s Bottle Shop LLC, d/b/a Ukura’s Bottle Shop – Jevne Township
This establishment has an address of 41561 St. Hwy. 65, Suite B, McGregor, MN 55760

Commissioner xxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

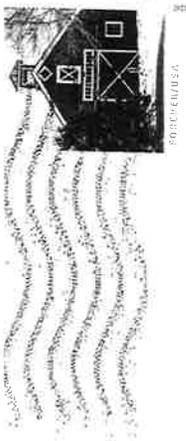
All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

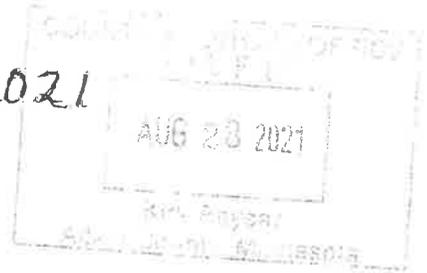
I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of September, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of September, 2021

Jessica Seibert
County Administrator



8-18-2021



Dear Kirk Pysar

You said to write to you concerning this matter. We recently moved up to Illinois to be near our daughter + family. Because of Health.

And we are Closer to Minnesota State of our Birth + where our ~~Siblings~~ Siblings reside. So, we get to visit maybe once a year.

Of course we didn't get to because of the Covid-19. But we got our 2 shots of Moderna before moving to Illinois in July.

We have a Cabin out of McGregor. We hope to get up there this year, at some time.

With the VFW, Mark's Bar, + the Buck Horn. + the Winery. Why? NO need for any more off sale liquor.

alcoholism is rampant up North anyway is my understanding.

This is my comments. They need to have more AA councilors. Keep this under control.

GOD Bless Gloria D. Kusy

8
Brenda Brine
South Jacksonville, Illinois
8/18/21

Kirk R. Peysar

From: Dean Christiansen <chrisd64@comcast.net>
Sent: Sunday, August 22, 2021 4:20 PM
To: Kirk R. Peysar
Subject: Notice of hearing...Ukura's Bottle Shop

[NOTICE: This message originated outside of the Aitkin County Mail System -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

We, (Dean and Char Christiansen), are all for allowing Ukura's bottle shop permit. In our opinion, we need more competition in the area to hopefully get more variety and better pricing of items.

Thanks, Dean and Char

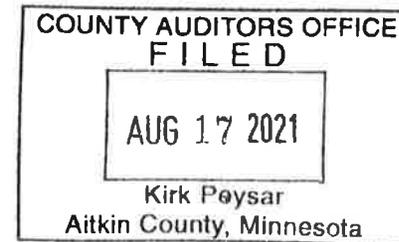
Kirk R. Peysar

From: BRAD HAGEMAN <bradhageman@aol.com>
Sent: Tuesday, August 17, 2021 9:01 AM
To: Kirk R. Peysar
Subject: Ukura bottle shop

[NOTICE: This message originated outside of the Aitkin County Mail System -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

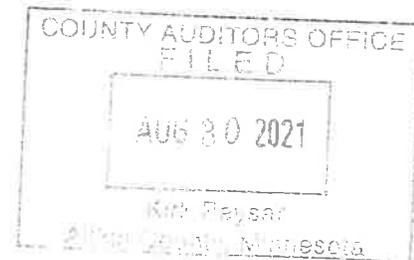
All building of the Ukuras bottle shop needs to cease-and-desist until the public has a chance to say what they have to say about it. Very pissed that this is being built, it will hurt long-standing companies that have helped Mcgregor. Howie's bottle shop and the two downtown bar bottle shops Will hurt from this new building, as it is not needed. It is all backwards how this is happening. by September 14 the building will be almost completed then what if the public does not want it?
No notice was sent when the demolition company was built right next-door to my property and now there is a crusher being used on the weekends when I'm up there trying to enjoy quiet time. Everything seems to be backwards up there as far as getting notices and allowing the building to be built.
Brad Hageman

Sent from my iPhone



8/25/2021

Re: Offsale liquor license for Ukuras bottle shop LLC.
in Jevne township.



Dear Aitkin county board of commissioners,

I am very dissappointed in Ukuras for requesting an offsale license to open a bottle shop.

I feel that by granting to offsale license to run a bottle shop next to the already existing grocery store could end up putting Fireside's much smaller offsale completely out of business! Fireside has run an offsale for many years in Jevne township. Big Dollar is a very nice to place to shop for groceries and basically has the entire area already coming to them for food, I dont think they need to take business away from already existing businesses trying to make a living as well.

Please consider NOT granting Ukuras a liquor a liquor license. I feel that i have to stay annonomous because of living in a small town. I am a very concerned citizen.

Thank you



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: 2022 Proposed Preliminary Budget Presentation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 30 min.
Summary of Issue: <p>The 2022 proposed preliminary budget will be presented. A PowerPoint presentation will be shown summarizing key information. A full IFS budget report is attached.</p> <p>The Board will be asked to approve the preliminary budget on September 28, 2021.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Discussion/direction only.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

JAS1
9/8/21

3:44PM

Aitkin County



USER-SELECTED BUDGET REPORT

Page 1

Options: 1 = Budget Amount, 2 = Yearly Amount, 3 = Dashed Lines, 4 = Estimated Annual

Page Break Option: 1 1 - Page Break by FUND
2 - Page Break by DEPT
3 - Page Break by PROGRAM
4 - Page Break by SERVICE

Column Selection: 1 0 0 0 0

Column Headings: PROPOS
2022

Line Spacing: 1 1 - Single Spaced
2 - Double Spaced

Year:
Months:

Print Subtotal By FUND Y
Print Subtotal By DEPT Y
Print Subtotal By PROGRAM N
Print Subtotal By SERVICE N
Print Subtotal By Object Range N

Report Basis 1 1 - Cash
2 - Modified Accrual
3 - Full Accrual

Include on the Report: 1 1 - All G/L Accounts
2 - Only G/L Accounts with Budget
Amts.
3 - Only G/L Accounts without Budget
Amts.
4 - Only Budget Accounts with zero
Amts.
5 - Only Active G/L Accounts

Include Zero Dollar Accts: N
Round Amounts: Y
Save Report: N

Comment:

JAS1
9/8/21 3:44PM

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		PROPOSED	
<u>Account Number</u>		<u>Account Description</u>	<u>2022</u>
001	DEPT Commissioners		
	01-001-000-0000-6101	Salaries	176,946
	01-001-000-0000-6108	Meals (Not Overnight)	100
	01-001-000-0000-6124	Medicare-Employer 1.45%	2,566
	01-001-000-0000-6148	Employer Deduct Contribution-HSA	12,020
	01-001-000-0000-6149	Employer Deduct Contribution-Veba	2,260
	01-001-000-0000-6150	Health Insurance-Employer	41,766
	01-001-000-0000-6152	Life Insurance-Employer	594
	01-001-000-0000-6162	Pera-Dcp 5%	8,847
	01-001-000-0000-6168	NACO Deferred Comp ER in Lieu Hea	2,750
	01-001-000-0000-6230	Printing, Publishing & Adv	3,000
	01-001-000-0000-6241	Registration Fee	6,000
	01-001-000-0000-6250	Telephone	2,000
	01-001-000-0000-6330	Transportation/Travel/Parking	9,000
	01-001-000-0000-6332	Hotel / Motel Lodging	6,500
	01-001-000-0000-6340	Meals (Overnight)	500
	01-001-000-0000-6352	Insurance	1,445
	01-001-000-0000-6353	Workers Compensation Insurance	381
	01-001-000-0000-6405	Office Supplies	1,500
DEPT	001 Commissioners	Revenue	0
		Expend.	278,175
		Net	278,175
012	DEPT Court Administration		
	01-012-000-0000-5603	Child Support Motion Fee	100 -
	01-012-000-0000-5840	Misc Receipts	5,000 -
	01-012-000-0000-6205	Postage	1,000
	01-012-000-0000-6232	Attorney Services	80,000
	01-012-000-0000-6252	Witnesses	5,000
	01-012-000-0000-6625	Capital - Office & Other Equipment	5,000
DEPT	012 Court Administration	Revenue	5,100 -
		Expend.	91,000
		Net	85,900
040	DEPT Auditor		
	01-040-000-0000-5076	Judgement Costs	16,000 -
	01-040-000-0000-5081	Mortgage Registry-3%	10,000 -
	01-040-000-0000-5115	Auctioneers Licenses	140 -

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED 2022</u>
01-040-000-0000-5116	1/2 Beer License	150 -
01-040-000-0000-5119	Liquor Licenses	50,000 -
01-040-000-0000-5132	Cigarette License Fees	1,500 -
01-040-000-0000-5517	Fees For Services	2,000 -
01-040-000-0000-5590	Auditor Fee-Clerical FTS Sales & Fees	30,000 -
01-040-000-0000-5840	Misc Receipts	500 -
01-040-000-0000-5868	TinT Rmb From Schools/City/Town	6,400 -
01-040-000-0000-6101	Salaries-Full Time	341,539
01-040-000-0000-6108	Meals (Not Overnight)	100
01-040-000-0000-6109	Overtime-Salaries	3,000
01-040-000-0000-6124	Medicare-Employer 1.45%	4,967
01-040-000-0000-6148	Employer Deduct Contribution-HSA	13,790
01-040-000-0000-6149	Employer Deduct Contribution-Veba	1,000
01-040-000-0000-6150	Health Insurance-Employer	49,702
01-040-000-0000-6152	Life Insurance-Employer	363
01-040-000-0000-6154	Long Term Disability-Employer	996
01-040-000-0000-6159	PERA 7.50%	25,690
01-040-000-0000-6165	Fica-Employer 6.20%	21,237
01-040-000-0000-6205	Postage	10,000
01-040-000-0000-6208	Training/Education	500
01-040-000-0000-6230	Printing, Publishing & Adv	45,000
01-040-000-0000-6231	Services, Labor, Contracts	32,000
01-040-000-0000-6240	Membership/Dues/Association Fees	360
01-040-000-0000-6241	Registration Fee	1,000
01-040-000-0000-6250	Telephone	454
01-040-000-0000-6330	Transportation/Travel/Parking	800
01-040-000-0000-6332	Hotel / Motel Lodging	1,500
01-040-000-0000-6340	Meals (Overnight)	100
01-040-000-0000-6352	Insurance	1,445
01-040-000-0000-6353	Workers Compensation Insurance	528
01-040-000-0000-6405	Office Supplies	6,700
01-040-000-0000-6511	Gas And Oil	100
01-040-000-0000-6590	Repair & Maintenance Supplies	100
01-040-021-0000-5504	G & F License Fee	2,000 -
01-040-021-0000-5522	Motor Vehicle License/Tab Fees	152,000 -
01-040-021-0000-5523	DNR/License Tab Fees	18,500 -
01-040-021-0000-5840	Misc Receipts	1,000 -

JAS1
9/8/21 3:44PM

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

			PROPOSED
			2022
Account Number	Account Description		
01-040-021-0000-6101	Salaries-Full Time		135,201
01-040-021-0000-6108	Meals (Not Overnight)		50
01-040-021-0000-6109	Overtime-Salaries		1,000
01-040-021-0000-6124	Medicare-Employer 1.45%		1,975
01-040-021-0000-6148	Employer Deduct Contribution-HSA		5,180
01-040-021-0000-6149	Employer Deduct Contribution-Veba		4,600
01-040-021-0000-6150	Health Insurance-Employer		54,669
01-040-021-0000-6152	Life Insurance-Employer		356
01-040-021-0000-6154	Long Term Disability-Employer		383
01-040-021-0000-6159	PERA 7.50%		10,215
01-040-021-0000-6165	Fica-Employer 6.20%		8,444
01-040-021-0000-6205	Postage		2,000
01-040-021-0000-6230	Printing, Publishing & Adv		350
01-040-021-0000-6231	Services, Labor, Contracts		1,000
01-040-021-0000-6241	Registration Fee		260
01-040-021-0000-6250	Telephone		500
01-040-021-0000-6352	Insurance		867
01-040-021-0000-6353	Workers Compensation Insurance		193
01-040-021-0000-6405	Office Supplies		2,500
01-040-021-0000-6625	Capital - Office & Other Equipment		1,000
DEPT 040	Auditor	Revenue	290,190 -
		Expend.	793,714
		Net	503,524
041	DEPT Internal Audit		
01-041-000-0000-6231	Services, Labor, Contracts		56,000
DEPT 041	Internal Audit	Revenue	0
		Expend.	56,000
		Net	56,000
042	DEPT Treasurer		
01-042-000-0000-5079	3% State Deed Tax		8,000 -
01-042-000-0000-5524	Handling Fee (Nfs Check)		400 -
01-042-000-0000-5840	Misc Receipts		18,000 -
01-042-000-0000-5868	TinT Rmb From Schools/City/Town		2,000 -
01-042-000-0000-6101	Salaries-Full Time		187,448
01-042-000-0000-6108	Meals (Not Overnight)		100
01-042-000-0000-6109	Overtime-Salaries		500

JAS1
9/8/21 3:44PM

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

			PROPOSED
<u>Account Number</u>	<u>Account Description</u>		<u>2022</u>
01-042-000-0000-6124	Medicare-Employer 1.45%		2,718
01-042-000-0000-6148	Employer Deduct Contribution-HSA		9,780
01-042-000-0000-6150	Health Insurance-Employer		49,435
01-042-000-0000-6152	Life Insurance-Employer		279
01-042-000-0000-6154	Long Term Disability-Employer		550
01-042-000-0000-6159	PERA 7.50%		14,059
01-042-000-0000-6165	Fica-Employer 6.20%		11,622
01-042-000-0000-6205	Postage		13,000
01-042-000-0000-6231	Services, Labor, Contracts		15,000
01-042-000-0000-6240	Membership/Dues/Association Fees		400
01-042-000-0000-6241	Registration Fee		500
01-042-000-0000-6250	Telephone		200
01-042-000-0000-6330	Transportation/Travel/Parking		600
01-042-000-0000-6332	Hotel / Motel Lodging		1,400
01-042-000-0000-6340	Meals (Overnight)		100
01-042-000-0000-6352	Insurance		867
01-042-000-0000-6353	Workers Compensation Insurance		284
01-042-000-0000-6405	Office Supplies		13,000
01-042-000-0000-6511	Gas And Oil		50
DEPT 042	Treasurer	Revenue	28,400 -
		Expend.	321,892
		Net	293,492
043	DEPT Assessor		
01-043-000-0000-5526	Assessor Township Assessment		160,677 -
01-043-000-0000-5840	Misc Receipts		10,500 -
01-043-000-0000-6101	Salaries-Full Time		571,973
01-043-000-0000-6108	Meals (Not Overnight)		300
01-043-000-0000-6109	Overtime-Salaries		100
01-043-000-0000-6124	Medicare-Employer 1.45%		8,294
01-043-000-0000-6148	Employer Deduct Contribution-HSA		29,100
01-043-000-0000-6150	Health Insurance-Employer		127,914
01-043-000-0000-6152	Life Insurance-Employer		1,034
01-043-000-0000-6154	Long Term Disability-Employer		1,663
01-043-000-0000-6159	PERA 7.50%		42,898
01-043-000-0000-6165	Fica-Employer 6.20%		35,462
01-043-000-0000-6205	Postage		6,500

JAS1
9/8/21 3:44PM

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

			PROPOSED
<u>Account Number</u>	<u>Account Description</u>		<u>2022</u>
01-043-000-0000-6208	Training/Education		9,000
01-043-000-0000-6230	Printing, Publishing & Adv		6,500
01-043-000-0000-6231	Services, Labor, Contracts		3,000
01-043-000-0000-6240	Dues & License Renewal		2,300
01-043-000-0000-6250	Telephone		5,800
01-043-000-0000-6272	Physical Examinations		300
01-043-000-0000-6302	Vehicle Maintenance		2,500
01-043-000-0000-6330	Transportation/Travel/Parking		800
01-043-000-0000-6332	Hotel / Motel Lodging		6,000
01-043-000-0000-6340	Meals (Overnight)		1,500
01-043-000-0000-6352	Insurance		5,598
01-043-000-0000-6353	Workers Compensation Insurance		5,542
01-043-000-0000-6359	Wrecker Service		200
01-043-000-0000-6374	Auto & Trailer License		100
01-043-000-0000-6405	Office Supplies		7,000
01-043-000-0000-6511	Gas And Oil		6,000
DEPT 043	Assessor	Revenue	171,177 -
		Expend.	887,378
		Net	716,201
044	DEPT Central Services		
01-044-000-0000-5403	Cost Allocation Reimbursement		185,000 -
01-044-000-0000-5791	Interest Income		150,000 -
01-044-000-0000-5840	Misc Receipts		1,000 -
01-044-000-0000-5841	Mcit Dividend		25,170 -
01-044-000-0000-6231	Services, Labor, Contracts		100,000
01-044-000-0000-6352	Insurance		49,574
01-044-000-0000-6841	Ambulance Appropriations		42,000
01-044-000-0000-6844	MN Rural Counties Caucus		2,300
01-044-000-0000-6845	Assoc of MN Counties		11,200
01-044-000-0000-6846	Arrowhead Counties Appropriations		2,750
01-044-000-0000-6847	Support within Reach		1,500
01-044-000-0000-6849	ANGELS Appropriations		3,631
01-044-100-0000-5001	Property Taxes - Current		10,267,753 -
01-044-100-0000-5060	Mobile Home-Current		11,000 -
01-044-100-0000-5065	Severed Mineral-Current		5,000 -
01-044-100-0000-5067	Industrial Minerals-Current		500 -

JAS1
9/8/21 3:44PM

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

			PROPOSED	
<u>Account Number</u>			<u>2022</u>	
		01-044-100-0000-5070	Penalty - Current	32,000 -
		01-044-100-0000-5071	Penalty & Interest - Delinquent	55,000 -
		01-044-100-0000-5210	County Program Aid	835,689 -
		01-044-100-0000-5251	In Lieu Apportionments & Receipts	1,200,000 -
		01-044-100-0000-5252	For Tax Sales Apportionment	150,000 -
		01-044-100-0000-6800	Tax Abatements	20,000
		01-044-904-0000-6231	Flex Services, Labor, Etc	5,000
DEPT	044	Central Services	Revenue	12,918,112 -
			Expend.	237,955
			Net	12,680,157 -
045	DEPT	Motor Pool		
		01-045-000-0000-5840	Misc Receipts	48,000 -
		01-045-000-0000-6231	Services, Labor, Contracts	2,670
		01-045-000-0000-6302	Vehicle Maintenance	3,000
		01-045-000-0000-6352	Insurance	4,811
		01-045-000-0000-6374	Auto & Trailer License	200
		01-045-000-0000-6512	Car Equipment	500
DEPT	045	Motor Pool	Revenue	48,000 -
			Expend.	11,181
			Net	36,819 -
049	DEPT	Information Technologies		
		01-049-000-0000-5525	Label & Listing Sales	1,500 -
		01-049-000-0000-5947	Planned Use of Fund Balance	20,000 -
		01-049-000-0000-6101	Salaries-Full Time	334,277
		01-049-000-0000-6108	Meals (Not Overnight)	100
		01-049-000-0000-6124	Medicare-Employer 1.45%	4,847
		01-049-000-0000-6148	Employer Deduct Contribution-HSA	12,790
		01-049-000-0000-6150	Health Insurance-Employer	42,032
		01-049-000-0000-6152	Life Insurance-Employer	363
		01-049-000-0000-6154	Long Term Disability-Employer	984
		01-049-000-0000-6159	PERA 7.50%	25,071
		01-049-000-0000-6165	Fica-Employer 6.20%	20,725
		01-049-000-0000-6205	Postage	100
		01-049-000-0000-6208	Training/Education	9,860
		01-049-000-0000-6231	Programming, Services, Contracts	233,560
		01-049-000-0000-6250	Telephone	720

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Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

			PROPOSED	
			2022	
<u>Account Number</u>	<u>Account Description</u>			
01-049-000-0000-6330	Transportation/Travel/Parking			1,000
01-049-000-0000-6332	Hotel / Motel Lodging			1,000
01-049-000-0000-6340	Meals (Overnight)			300
01-049-000-0000-6352	Insurance			1,445
01-049-000-0000-6353	Workers Compensation Insurance			501
01-049-000-0000-6402	Computer/Technology Supplies			6,500
01-049-000-0000-6405	Office Supplies (Non Computer)			1,500
01-049-000-0000-6625	Capital - Office & Other Equipment			24,000
DEPT 049	Information Technologies	Revenue		21,500 -
		Expend.		721,675
		Net		700,175
052	DEPT Administration			
01-052-000-0000-6101	Salaries-Full Time			137,182
01-052-000-0000-6108	Meals (Not Overnight)			75
01-052-000-0000-6124	Medicare-Employer 1.45%			1,989
01-052-000-0000-6148	Employer Deduct Contribution-HSA			4,890
01-052-000-0000-6150	Health Insurance-Employer			24,718
01-052-000-0000-6152	Life Insurance-Employer			178
01-052-000-0000-6154	Long Term Disability-Employer			392
01-052-000-0000-6159	PERA 7.50%			10,289
01-052-000-0000-6165	Fica-Employer 6.20%			8,505
01-052-000-0000-6205	Postage			200
01-052-000-0000-6231	Services, Labor, Contracts			1,100
01-052-000-0000-6232	Attorney Services			9,000
01-052-000-0000-6240	Membership/Dues/Association Fees			1,300
01-052-000-0000-6241	Registration Fee			2,000
01-052-000-0000-6250	Telephone			1,020
01-052-000-0000-6330	Transportation/Travel/Parking			1,000
01-052-000-0000-6332	Hotel / Motel Lodging			1,500
01-052-000-0000-6340	Meals(Overnight)			200
01-052-000-0000-6352	Insurance			722
01-052-000-0000-6353	Workers Compensation Insurance			231
01-052-000-0000-6405	Office Supplies			2,500
01-052-000-0000-6511	Gas And Oil			50
DEPT 052	Administration	Revenue		0
		Expend.		209,041

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 01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	Net	PROPOSED <u>2022</u> 209,041
053	DEPT	Human Resources		
		01-053-000-0000-6101	Salaries-Full Time	226,134
		01-053-000-0000-6108	Meals (Not Overnight)	100
		01-053-000-0000-6109	Overtime-Salaries	1,500
		01-053-000-0000-6124	Medicare-Employer 1.45%	3,301
		01-053-000-0000-6148	Employer Deduct Contribution-HSA	9,900
		01-053-000-0000-6150	Health Insurance Employer	35,271
		01-053-000-0000-6152	Life Insurance-Employer	416
		01-053-000-0000-6154	Long Term Disability-Employer	655
		01-053-000-0000-6159	PERA 7.50%	17,073
		01-053-000-0000-6165	Fica-Employer	14,114
		01-053-000-0000-6199	Employee Recognition	2,500
		01-053-000-0000-6205	Postage	600
		01-053-000-0000-6208	Training/Education	6,800
		01-053-000-0000-6230	Printing, Publishing & Adv	4,000
		01-053-000-0000-6231	Services, Labor, Contracts	15,000
		01-053-000-0000-6232	Attorney Services	8,000
		01-053-000-0000-6234	Background Check Fees	4,000
		01-053-000-0000-6240	Membership/Dues/Association Fees	500
		01-053-000-0000-6241	Registration Fee	1,500
		01-053-000-0000-6250	Telephone	1,000
		01-053-000-0000-6330	Transportation/Travel/Parking	500
		01-053-000-0000-6332	Hotel / Motel Lodging	800
		01-053-000-0000-6340	Meals (Overnight)	100
		01-053-000-0000-6352	Insurance-Vehicles/Equipment/Liability	723
		01-053-000-0000-6353	Workers Compensation Insurance	332
		01-053-000-0000-6405	Office Supplies	4,000
		01-053-000-0000-6511	Gas And Oil	100
DEPT	053	Human Resources	Revenue	0
			Expend.	358,919
			Net	358,919
060	DEPT	Elections		
		01-060-000-0000-5521	Election Filing Fees	500 -
		01-060-000-0000-5840	Misc Receipts	500 -
		01-060-000-0000-5947	Planned Use of Fund Balance	100,000 -

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USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		PROPOSED	
<u>Account Number</u>	<u>Account Description</u>		<u>2022</u>
01-060-000-0000-6101	Salaries-Full Time		11,000
01-060-000-0000-6102	Salaries-Part Time		7,000
01-060-000-0000-6108	Meals(Not Overnight)		50
01-060-000-0000-6109	Overtime-Salaries		10,000
01-060-000-0000-6124	Medicare-Employer 1.45%		406
01-060-000-0000-6159	PERA 7.50%		2,100
01-060-000-0000-6165	Fica-Employer 6.20%		1,736
01-060-000-0000-6205	Postage		36,000
01-060-000-0000-6208	Training/Education		250
01-060-000-0000-6230	Printing, Publishing & Adv		10,000
01-060-000-0000-6231	Services, Labor, Contracts		25,000
01-060-000-0000-6353	Workers Compensation Insurance		26
01-060-000-0000-6405	Office Supplies		4,000
01-060-000-0000-6406	Ballots & Programming		75,000
DEPT 060	Elections	Revenue	101,000 -
		Expend.	182,568
		Net	81,568
090 DEPT	Attorney		
01-090-000-0000-5512	Costs Of Prosecution		17,482 -
01-090-000-0000-5527	Asst Co Atty & Sec Fees		46,294 -
01-090-000-0000-5612	Drug & Forfeiture Ms387.213		12,969 -
01-090-000-0000-5840	Misc Receipts		2,251 -
01-090-000-0000-6101	Salaries-Full Time		835,728
01-090-000-0000-6102	Salaries-Part Time		8,301
01-090-000-0000-6108	Meals Reimbursed (Taxable)		50
01-090-000-0000-6109	Overtime-Salaries		4,000
01-090-000-0000-6124	Medicare-Employer 1.45%		12,296
01-090-000-0000-6148	Employer Deduct Contribution-HSA		27,600
01-090-000-0000-6150	Health Insurance-Employer		128,180
01-090-000-0000-6152	Life Insurance-Employer		1,111
01-090-000-0000-6154	Long Term Disability-Employer		2,434
01-090-000-0000-6156	ID Theft Protection		616
01-090-000-0000-6159	PERA 7.50%		62,980
01-090-000-0000-6165	Fica-Employer 6.20%		52,578
01-090-000-0000-6205	Postage		2,324
01-090-000-0000-6208	Training/Education		5,000

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USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		PROPOSED	
<u>Account Number</u>		<u>Account Description</u>	<u>2022</u>
	01-090-000-0000-6213	Drug & Forfeiture Ms387.213	2,020
	01-090-000-0000-6230	Printing, Publishing & Adv	196
	01-090-000-0000-6231	Services, Labor, Contracts	2,798
	01-090-000-0000-6232	Attorney Services	1,000
	01-090-000-0000-6233	Court Reporter Services	262
	01-090-000-0000-6234	Co Sheriff Services	3,083
	01-090-000-0000-6239	Computer Research	22,149
	01-090-000-0000-6240	Membership/Dues/Association Fees	8,379
	01-090-000-0000-6250	Telephone	4,467
	01-090-000-0000-6252	Witness/Expert Witness & Travel Expe	1,000
	01-090-000-0000-6260	Professional Consulting	1,000
	01-090-000-0000-6272	Physical Examinations	200
	01-090-000-0000-6330	Transportation/Travel/Parking	1,200
	01-090-000-0000-6332	Hotel / Motel Lodging	328
	01-090-000-0000-6333	Crt.Related Travel Expenses	296
	01-090-000-0000-6340	Meals (Overnight)	30
	01-090-000-0000-6352	Insurance	2,890
	01-090-000-0000-6353	Workers Compensation Insurance	757
	01-090-000-0000-6405	Office Supplies	13,501
	01-090-000-0000-6406	Law Publ. & Subscriptions	20,294
	01-090-000-0000-6625	Capital - Office & Other Equipment	10,521
DEPT	090 Attorney	Revenue	78,996 -
		Expend.	1,239,569
		Net	1,160,573
100	DEPT Recorder		
	01-100-000-0000-5529	County Recorder Fees	90,500 -
	01-100-000-0000-5840	Misc Receipts	15,000 -
	01-100-000-0000-6101	Salaries-Full Time	226,364
	01-100-000-0000-6109	Overtime-Salaries	1,500
	01-100-000-0000-6124	Medicare-Employer 1.45%	3,304
	01-100-000-0000-6148	Employer Deduct Contribution-HSA	6,895
	01-100-000-0000-6150	Health Insurance-Employer	73,803
	01-100-000-0000-6152	Life Insurance-Employer	475
	01-100-000-0000-6154	Long Term Disability-Employer	666
	01-100-000-0000-6157	Retiree Health	6,145
	01-100-000-0000-6159	PERA 7.50%	17,090

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USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

			PROPOSED
<u>Account Number</u>	<u>Account Description</u>		<u>2022</u>
01-100-000-0000-6165	Fica-Employer 6.20%		14,128
01-100-000-0000-6205	Postage		2,000
01-100-000-0000-6208	Training/Education		500
01-100-000-0000-6230	Printing, Publishing & Adv		600
01-100-000-0000-6231	Services, Labor, Contracts		4,000
01-100-000-0000-6240	Membership/Dues/Association Fees		500
01-100-000-0000-6241	Registration Fee		1,000
01-100-000-0000-6250	Telephone		600
01-100-000-0000-6301	Rentals		300
01-100-000-0000-6311	Sales Tax		1,800
01-100-000-0000-6330	Transportation/Travel/Parking		1,000
01-100-000-0000-6332	Hotel / Motel Lodging		3,000
01-100-000-0000-6340	Meals (Overnight)		500
01-100-000-0000-6352	Insurance		867
01-100-000-0000-6353	Workers Compensation Insurance		279
01-100-000-0000-6405	Office Supplies		4,000
01-100-000-0000-6511	Gas And Oil		100
01-100-195-0000-5529	Recorder Fees-Land Records Compli		55,000 -
01-100-195-0000-6231	Services, Labor, Contracts-Land Reco		55,000
01-100-196-0000-5529	Recorder Fees-Recorder's Tech Fund		50,000 -
01-100-196-0000-6231	Services, Labor, Contracts-Recorder's		25,000
01-100-196-0000-6625	Office & Other Equipment-Recorder's		25,000
DEPT 100	Recorder	Revenue	210,500 -
		Expend.	476,416
		Net	265,916
110	DEPT Courthouse Maintenance		
01-110-000-0000-6101	Salaries-Full Time		249,970
01-110-000-0000-6109	Overtime-Salaries		1,500
01-110-000-0000-6124	Medicare-Employer 1.45%		3,630
01-110-000-0000-6148	Employer Deduct Contribution-HSA		13,300
01-110-000-0000-6150	Health Insurance-Employer		57,640
01-110-000-0000-6152	Life Insurance-Employer		594
01-110-000-0000-6154	Long Term Disability-Employer		650
01-110-000-0000-6159	PERA 7.50%		18,750
01-110-000-0000-6165	Fica-Employer 6.20%		15,500
01-110-000-0000-6208	Training/Education		800

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USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

			PROPOSED	
<u>Account Number</u>			<u>2022</u>	
		01-110-000-0000-6231	Services, Labor, Contracts	45,000
		01-110-000-0000-6250	Telephone	850
		01-110-000-0000-6254	Utilities-Gas and Electric	75,000
		01-110-000-0000-6255	Garbage	8,200
		01-110-000-0000-6271	Inspection Fees	1,150
		01-110-000-0000-6272	Physical Examinations	150
		01-110-000-0000-6330	Transportation/Travel/Parking	200
		01-110-000-0000-6352	Insurance	1,892
		01-110-000-0000-6353	Workers Compensation Insurance	5,748
		01-110-000-0000-6374	Auto & Trailer License	25
		01-110-000-0000-6405	Office Supplies	150
		01-110-000-0000-6422	Janitorial Supplies	8,000
		01-110-000-0000-6511	Gas And Oil	700
		01-110-000-0000-6610	Equipment	6,000
DEPT	110	Courthouse Maintenance	Revenue	0
			Expend.	515,399
			Net	515,399
111	DEPT	Buildings		
		01-111-000-0000-6480	Small Furniture/Equipment	7,000
		01-111-000-0000-6605	Building & Structure Related Expendit.	70,000
DEPT	111	Buildings	Revenue	0
			Expend.	77,000
			Net	77,000
120	DEPT	Service Officer		
		01-120-000-0000-5301	Co. Veteran Service Grant	10,000 -
		01-120-000-0000-5862	VSO Van Reimbursement	3,000 -
		01-120-000-0000-6101	Salaries-Full Time	108,803
		01-120-000-0000-6124	Medicare-Employer 1.45%	1,578
		01-120-000-0000-6148	Employer Deduct Contribution-HSA	3,260
		01-120-000-0000-6150	Health Insurance-Employer	15,606
		01-120-000-0000-6152	Life Insurance-Employer	119
		01-120-000-0000-6154	Long Term Disability-Employer	209
		01-120-000-0000-6159	PERA 7.50%	8,160
		01-120-000-0000-6165	Fica-Employer 6.20%	6,746
		01-120-000-0000-6205	Postage	80
		01-120-000-0000-6230	Printing, Publishing & Adv	4,000

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USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

			PROPOSED	
<u>Account Number</u>			<u>Account Description</u>	<u>2022</u>
			01-120-000-0000-6231	Services, Labor, Contracts 750
			01-120-000-0000-6240	Membership/Dues/Association Fees 500
			01-120-000-0000-6241	Registration Fee 200
			01-120-000-0000-6250	Telephone 1,650
			01-120-000-0000-6300	Maintenance/Service Contracts 750
			01-120-000-0000-6302	Vehicle Maintenance 1,000
			01-120-000-0000-6330	Transportation/Travel/Parking 1,500
			01-120-000-0000-6332	Hotel / Motel Lodging 1,200
			01-120-000-0000-6340	Meals (Overnight) 150
			01-120-000-0000-6350	Per Diem 5,400
			01-120-000-0000-6352	Insurance 976
			01-120-000-0000-6353	Workers Compensation Insurance 159
			01-120-000-0000-6374	Auto & Trailer License 20
			01-120-000-0000-6405	Office Supplies 1,800
			01-120-000-0000-6511	Gas And Oil 2,500
DEPT	120	Service Officer		Revenue 13,000 -
				Expend. 167,116
				Net 154,116
121	DEPT	Housing & Redevelopment		
			01-121-000-0000-6350	Per Diem 2,000
DEPT	121	Housing & Redevelopment		Revenue 0
				Expend. 2,000
				Net 2,000
122	DEPT	Planning & Zoning		
			01-122-000-0000-5135	Planning & Zoning Permits 280,000 -
			01-122-000-0000-5302	Shoreland State Grant 10,786 -
			01-122-000-0000-5304	P&Z Wetland Conserv. State Grant 24,930 -
			01-122-000-0000-5305	Riparian Project Aid 10,000 -
			01-122-000-0000-5842	Co Development Funds 25,000 -
			01-122-000-0000-6101	Salaries-Full Time 279,659
			01-122-000-0000-6108	Meals Reimbursed (Taxable) 200
			01-122-000-0000-6109	Overtime-Salaries 1,500
			01-122-000-0000-6124	Medicare-Employer 1.45% 4,055
			01-122-000-0000-6148	Employer Deduct Contribution-HSA 13,430
			01-122-000-0000-6150	Health Insurance-Employer 55,985
			01-122-000-0000-6152	Life Insurance-Employer 461

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USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

			PROPOSED	
<u>Account Number</u>	<u>Account Description</u>		<u>2022</u>	
01-122-000-0000-6154	Long Term Disability-Employer		801	
01-122-000-0000-6159	PERA 7.50%		20,518	
01-122-000-0000-6165	Fica-Employer 6.20%		17,339	
01-122-000-0000-6205	Postage		2,500	
01-122-000-0000-6208	Training/Education		4,000	
01-122-000-0000-6230	Printing, Publishing & Adv		3,000	
01-122-000-0000-6231	Services, Labor, Contracts, Programm		85,000	
01-122-000-0000-6240	Membership/Dues/Association Fees		300	
01-122-000-0000-6241	Registration Fee		800	
01-122-000-0000-6250	Telephone		2,000	
01-122-000-0000-6302	Vehicle Maintenance		2,000	
01-122-000-0000-6330	Transportation/Travel/Parking		500	
01-122-000-0000-6332	Hotel / Motel Lodging		1,000	
01-122-000-0000-6340	Meals (Overnight)		300	
01-122-000-0000-6350	Per Diem		10,200	
01-122-000-0000-6352	Insurance		958	
01-122-000-0000-6353	Workers Compensation Insurance		2,077	
01-122-000-0000-6405	Office, Film, & Field Supplies		6,000	
01-122-000-0000-6511	Gas And Oil		1,800	
01-122-000-0000-6800	Miscellaneous(Promotional)		300	
01-122-029-0000-5840	MPCA SSTS Base Grant		18,600 -	
01-122-038-0000-6330	BOA/PC Mileage		7,000	
DEPT 122	Planning & Zoning	Revenue	369,316 -	
		Expend.	523,683	
		Net	154,367	
123	DEPT Coroner			
01-123-000-0000-6231	Coroner Fees		16,500	
01-123-000-0000-6260	Autopsies--Pathologist, Xrays, Etc		40,000	
01-123-000-0000-6330	Transportation For Autoposy		25,000	
DEPT 123	Coroner	Revenue	0	
		Expend.	81,500	
		Net	81,500	
200	DEPT Enforcement			
01-200-000-0000-5307	Police State Aid-State Shared Revenue		145,000 -	
01-200-000-0000-5308	Police Officer Training		15,000 -	
01-200-000-0000-5310	State Grants-OT Grant		68,138 -	

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USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED 2022</u>
01-200-000-0000-5530	County Sheriff Fees	13,000 -
01-200-000-0000-5532	County Sheriff Mileage	9,000 -
01-200-000-0000-5533	Alarm System	2,500 -
01-200-000-0000-5613	Cost Of Restitution	4,500 -
01-200-000-0000-5813	Sale of Squads	5,000 -
01-200-000-0000-5840	Misc Receipts	140,000 -
01-200-000-0000-5861	Insurance Proceeds/Reimbursements	46,000 -
01-200-000-0000-6101	Salaries-Full Time	1,645,247
01-200-000-0000-6108	Meals Reimbursed (Taxable)	100
01-200-000-0000-6109	Overtime-Salaries	108,000
01-200-000-0000-6110	Holiday Pay	60,000
01-200-000-0000-6124	Medicare-Employer 1.45%	23,586
01-200-000-0000-6148	Employer Deduct Contribution-HSA	9,645
01-200-000-0000-6150	Health Insurance-Employer	313,222
01-200-000-0000-6152	Life Insurance-Employer	2,014
01-200-000-0000-6154	Long Term Disability-Employer	4,179
01-200-000-0000-6156	ID Theft Protection	3,002
01-200-000-0000-6159	PERA	251,436
01-200-000-0000-6165	Fica-Employer 6.20%	31,972
01-200-000-0000-6205	Postage	1,800
01-200-000-0000-6230	Printing, Publishing & Adv	600
01-200-000-0000-6231	Services, Labor, Contracts	28,000
01-200-000-0000-6240	Membership/Dues/Association Fees	5,000
01-200-000-0000-6241	Registration Fee	500
01-200-000-0000-6250	Telephone	22,000
01-200-000-0000-6260	Professional Consulting	1,500
01-200-000-0000-6272	Physical Examinations	1,500
01-200-000-0000-6302	Vehicle Maintenance	45,000
01-200-000-0000-6352	Insurance	69,499
01-200-000-0000-6353	Workers Compensation Insurance	25,331
01-200-000-0000-6359	Wrecker Service	5,000
01-200-000-0000-6374	Auto & Trailer License	100
01-200-000-0000-6405	Office Supplies	8,500
01-200-000-0000-6409	Deputy Supplies	15,000
01-200-000-0000-6410	Clothing Allowance	7,000
01-200-000-0000-6511	Gas And Oil	68,500
01-200-000-0000-6610	Equipment & Radios	50,000

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>PROPOSED</u> <u>2022</u>
	01-200-000-0000-6620	Auto, Trailers, Snowmobiles, ATV	160,000
	01-200-000-0000-6625	Capital - Office & Other Equipment	5,000
	01-200-000-0000-6630	Miscellaneous Capital Expense	10,000
	01-200-003-0000-6241	Registration Fee	8,000
	01-200-003-0000-6330	Transportation/Travel/Parking	500
	01-200-003-0000-6332	Hotel / Motel Lodging	2,000
	01-200-003-0000-6340	Meals (Overnight)	500
	01-200-003-0000-6511	Gas And Oil	200
	01-200-019-0000-5760	Canine Donations	100 -
	01-200-019-0000-6231	Services, Labor, Contracts	3,000
	01-200-019-0000-6240	Membership/Dues/Association Fees	100
	01-200-019-0000-6332	Hotel / Motel Lodging	300
	01-200-019-0000-6409	Supplies	1,000
DEPT	200	Enforcement	Revenue 448,238 -
			Expend. 2,997,833
			Net 2,549,595
202	DEPT	Boat & Water	
	01-202-000-0000-5310	State Grants-B & W Ppl (OT)	6,375 -
	01-202-000-0000-5315	Boat & Water State Grant	22,000 -
	01-202-000-0000-5840	Misc Receipts	100 -
	01-202-000-0000-6101	Salaries-Full Time	60,275
	01-202-000-0000-6109	Overtime-Salaries	7,100
	01-202-000-0000-6110	Holiday Pay	741
	01-202-000-0000-6124	Medicare-Employer 1.45%	874
	01-202-000-0000-6150	Health Insurance-Employer	7,030
	01-202-000-0000-6152	Life Insurance-Employer	57
	01-202-000-0000-6154	Long Term Disability-Employer	95
	01-202-000-0000-6156	ID Theft Protection	74
	01-202-000-0000-6159	PERA	5,730
	01-202-000-0000-6165	Fica-Employer 6.20%	3,737
	01-202-000-0000-6230	Printing, Publishing & Adv	150
	01-202-000-0000-6231	Services, Labor, Contracts	2,500
	01-202-000-0000-6250	Telephone	400
	01-202-000-0000-6254	Utilities-Gas and Electric	300
	01-202-000-0000-6272	Physical Examinations	400
	01-202-000-0000-6302	B&W Maintenance	4,000

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Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

			PROPOSED	
<u>Account Number</u>	<u>Account Description</u>		<u>2022</u>	
01-202-000-0000-6352	Insurance		2,054	
01-202-000-0000-6353	Workers Compensation Insurance		1,030	
01-202-000-0000-6374	Auto & Trailer License		150	
01-202-000-0000-6405	Office Supplies		350	
01-202-000-0000-6409	Field Supplies		1,000	
01-202-000-0000-6410	Clothing Allowance		800	
01-202-000-0000-6511	Gas And Oil		4,000	
01-202-000-0000-6610	Equipment		3,000	
01-202-000-0000-6617	Radio Equipment		1,500	
DEPT 202	Boat & Water	Revenue	28,475 -	
		Expend.	107,347	
		Net	78,872	
203	DEPT Snowmobile			
01-203-000-0000-5315	Snowmobile State Grant		5,946 -	
01-203-000-0000-5840	Misc Receipts		30 -	
01-203-000-0000-6101	Salaries-Full Time		22,245	
01-203-000-0000-6109	Overtime-Salaries		400	
01-203-000-0000-6110	Holiday Pay		864	
01-203-000-0000-6124	Medicare-Employer 1.45%		323	
01-203-000-0000-6150	Health Insurance-Employer		4,831	
01-203-000-0000-6152	Life Insurance-Employer		39	
01-203-000-0000-6154	Long Term Disability-Employer		66	
01-203-000-0000-6156	ID Theft Protection		51	
01-203-000-0000-6159	PERA 14.4%		3,937	
01-203-000-0000-6231	Services, Labor, Contracts		500	
01-203-000-0000-6250	Telephone		320	
01-203-000-0000-6302	Vehicle Maintenance		2,500	
01-203-000-0000-6353	Workers Compensation Insurance		400	
01-203-000-0000-6374	Auto & Trailer License		30	
01-203-000-0000-6409	Field Supplies		200	
01-203-000-0000-6410	Clothing Allowance		300	
01-203-000-0000-6511	Gas And Oil		1,800	
01-203-000-0000-6630	Miscellaneous Capital Expense		4,000	
DEPT 203	Snowmobile	Revenue	5,976 -	
		Expend.	42,806	
		Net	36,830	

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>			<u>Account Description</u>	<u>PROPOSED</u> <u>2022</u>
204	DEPT	ATV		
			ATV State Grant	12,500 -
			Salaries-Full Time	12,810
			Overtime-Salaries	2,100
			Holiday Pay	741
			Medicare-Employer 1.45%	186
			Health Insurance-Employer	2,782
			Life Insurance-Employer	23
			Long Term Disability-Employer	23
			ID Theft Protection	30
			PERA	2,270
			Services, Labor, Contracts	750
			Telephone	165
			Vehicle Maintenance	1,500
			Workers Compensation Insurance	227
			Auto & Trailer License	50
			Field Supplies	400
			Gas And Oil	1,500
DEPT	204	ATV	Revenue	12,500 -
			Expend.	25,557
			Net	13,057
252	DEPT	Corrections		
			Corrections Fees	9,000 -
			Transport Inmates	3,000 -
			Board Of Prisoners	165,000 -
			Inmate Medical (Boarding)	4,000 -
			Pay To Stay Incounty Boarding Mn641	40,000 -
			Misc Receipts	2,000 -
			Medical Co Pay From Inmates	1,500 -
			Salaries-Full Time	1,730,709
			Overtime-Salaries	82,500
			Holiday Pay	60,000
			Medicare-Employer 1.45%	25,095
			Employer Deduct Contribution-HSA	21,185
			Health Insurance-Employer	400,468
			Life Insurance-Employer	2,810

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USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		PROPOSED
<u>Account Number</u>	<u>Account Description</u>	<u>2022</u>
01-252-000-0000-6154	Long Term Disability-Employer	4,336
01-252-000-0000-6156	ID Theft Protection	77
01-252-000-0000-6157	Retiree Health	5,121
01-252-000-0000-6159	PERA	141,920
01-252-000-0000-6165	Fica-Employer 6.20%	107,304
01-252-000-0000-6230	Printing, Publishing & Adv	500
01-252-000-0000-6231	Services, Labor, Contracts	60,000
01-252-000-0000-6234	Huber-Electronic Monitor	1,000
01-252-000-0000-6250	Telephone	3,000
01-252-000-0000-6254	Utilities-Gas and Electric	105,000
01-252-000-0000-6260	Prof Counseling - Inmates	1,000
01-252-000-0000-6262	Medical Expenses & Supplies - Inmates	160,000
01-252-000-0000-6267	Unemployment Compensation	1,000
01-252-000-0000-6272	Physical Examinations	1,000
01-252-000-0000-6302	Vehicle Maintenance	4,000
01-252-000-0000-6330	Prisoner Transportation & Travel	6,000
01-252-000-0000-6353	Workers Compensation Insurance	21,154
01-252-000-0000-6374	Auto & Trailer License	50
01-252-000-0000-6405	Office Supplies	10,000
01-252-000-0000-6409	Jail Supplies	3,000
01-252-000-0000-6410	Clothing Allowance	5,000
01-252-000-0000-6418	Groceries	130,000
01-252-000-0000-6420	Food Service Supplies	3,500
01-252-000-0000-6421	Laundry Supplies	300
01-252-000-0000-6422	Janitorial Supplies	33,000
01-252-000-0000-6424	Inmate Supplies	6,300
01-252-000-0000-6511	Gas And Oil	300
01-252-000-0000-6513	Fuel Oil	500
01-252-000-0000-6590	Repair & Maintenance Supplies	40,000
01-252-000-0000-6605	Building & Structure Related Expendit	30,000
01-252-000-0000-6630	Miscellaneous Capital Expense	3,000
01-252-003-0000-6241	School Registration Fee	2,500
01-252-003-0000-6330	School Transportation/Travel/Parking	300
01-252-003-0000-6332	School Hotel / Motel Lodging	2,000
01-252-003-0000-6340	Schooling Meals	500
01-252-003-0000-6511	Gas And Oil	300
DEPT 252	Corrections	Revenue 224,500 -

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>Expend.</u>	<u>PROPOSED</u>
		<u>Net</u>		<u>2022</u>
				<u>3,215,729</u>
				<u>2,991,229</u>
253	DEPT	Sentence to Serve		
		01-253-000-0000-5315 State Grant Funding		37,000 -
		01-253-000-0000-5760 Donations		1,500 -
		01-253-000-0000-6101 Salaries-Full Time		86,260
		01-253-000-0000-6109 Overtime-Salaries		2,500
		01-253-000-0000-6124 Medicare-Employer 1.45%		1,250
		01-253-000-0000-6148 Employer Deduct Contribution-HSA		1,630
		01-253-000-0000-6150 Health Insurance-Employer		23,632
		01-253-000-0000-6152 Life Insurance-Employer		178
		01-253-000-0000-6154 Long Term Disability-Employer		254
		01-253-000-0000-6159 PERA		7,143
		01-253-000-0000-6165 Fica-Employer		5,348
		01-253-000-0000-6250 Telephone		540
		01-253-000-0000-6302 Vehicle Maintenance		4,000
		01-253-000-0000-6330 Transportation/Travel/Parking (Own A		250
		01-253-000-0000-6332 Hotel / Motel Lodging		250
		01-253-000-0000-6340 Meals (Overnight)		100
		01-253-000-0000-6352 Insurance		1,688
		01-253-000-0000-6353 Workers Compensation Insurance		1,882
		01-253-000-0000-6374 Auto & Trailer License		75
		01-253-000-0000-6405 Operating Supplies		4,000
		01-253-000-0000-6409 STS Project Supplies		1,000
		01-253-000-0000-6511 Gas And Oil		3,600
		01-253-000-0000-6590 Repair & Maintenance Supplies		1,500
		01-253-000-0000-6610 Equipment		1,500
		01-253-000-0000-6630 Miscellaneous Capital Expense		10,000
DEPT	253	Sentence to Serve	Revenue	38,500 -
			Expend.	158,580
			Net	120,080
255	DEPT	General Crime Victim Grant		
		01-255-000-0000-5310 Crime Victims State Grant		70,000 -
		01-255-000-0000-5840 Misc Receipts		548 -
		01-255-000-0000-6101 Salaries-Full Time		56,582
		01-255-000-0000-6108 Meals Reimbursed (Taxable)		20

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USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		PROPOSED	
<u>Account Number</u>	<u>Account Description</u>	<u>2022</u>	
01-255-000-0000-6124	Medicare-Employer 1.45%		820
01-255-000-0000-6148	Employer Deduct Contribution-HSA		3,260
01-255-000-0000-6150	Health Insurance-Employer		15,606
01-255-000-0000-6152	Life Insurance-Employer		119
01-255-000-0000-6154	Long Term Disability-Employer		166
01-255-000-0000-6159	PERA 7.50%		4,244
01-255-000-0000-6165	Fica-Employer 6.20%		3,508
01-255-000-0000-6205	Postage		994
01-255-000-0000-6208	Staff Development/Training		750
01-255-000-0000-6230	Printing, Publishing & Adv		500
01-255-000-0000-6231	Services, Labor, Contracts		1,500
01-255-000-0000-6250	Telephone		200
01-255-000-0000-6330	Transportation/Travel/Parking (Own Ac		141
01-255-000-0000-6332	Hotel / Motel Lodging		250
01-255-000-0000-6340	Meals (Overnight)		30
01-255-000-0000-6353	Workers Compensation Insurance		123
01-255-000-0000-6405	Office Supplies		1,577
01-255-000-0000-6409	Program Supplies		500
01-255-000-0000-6625	Capital - Office & Other Equipment		722
01-255-003-0000-6241	Registration Fee/Training		250
01-255-003-0000-6330	Transportation/Travel/Parking (Own Ac		200
01-255-003-0000-6332	Hotel / Motel Lodging		300
01-255-003-0000-6340	Meals (Overnight)		100
01-255-031-0000-5840	Emergency Fund Money		1,000 -
DEPT 255	General Crime Victim Grant	Revenue	71,548 -
		Expend.	92,462
		Net	20,914
257	DEPT Community Corrections		
01-257-000-0000-5378	CCA Subsidy		306,376 -
01-257-000-0000-5554	Juvenile Supervision Fee		1,000 -
01-257-000-0000-5556	Supervision Fee		20,000 -
01-257-000-0000-6101	Salaries-Full Time		85,623
01-257-000-0000-6124	Medicare-Employer 1.45%		1,184
01-257-000-0000-6148	Employer Deduct Contribution-HSA		3,260
01-257-000-0000-6150	Health Insurance-Employer		18,223
01-257-000-0000-6152	Life Insurance-Employer		119

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USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED 2022</u>
01-257-000-0000-6154	Long Term Disability-Employer	240
01-257-000-0000-6159	PERA 7.50%	6,121
01-257-000-0000-6165	Fica-Employer 6.20%	5,061
01-257-000-0000-6205	Postage	600
01-257-000-0000-6220	Telephone	1,600
01-257-000-0000-6240	Membership/Dues/Association Fees	1,500
01-257-000-0000-6249	Software License Fees	6,000
01-257-000-0000-6330	Mileage	300
01-257-000-0000-6332	Hotel / Motel Lodging	1,000
01-257-000-0000-6335	Gas/Vehicle Fuel Charges	500
01-257-000-0000-6339	Meals (Overnight)	200
01-257-000-0000-6342	Office Equipment Rental/Contracts	3,000
01-257-000-0000-6352	Property Casualty Insurance-MCIT	2,710
01-257-000-0000-6353	Workers Compensation Insurance	6,431
01-257-000-0000-6402	Computer/Technology Supplies	100
01-257-000-0000-6405	Office Supplies	1,500
01-257-000-0000-6480	Small Equipment: Phones,Chairs,Tool:	200
01-257-000-0000-6625	Capital - Office & Other Equipment	4,500
01-257-251-0000-6108	Meals (Not Overnight)	150
01-257-251-0000-6241	Registration Fee	2,500
01-257-251-0000-6268	Staff Training, Development	200
01-257-251-0000-6330	Mileage	400
01-257-251-0000-6332	Hotel / Motel Lodging	2,000
01-257-251-0000-6335	Gas/Vehicle Fuel Charges	500
01-257-251-0000-6339	Meals (Overnight)	480
01-257-255-0000-6101	Salaries-Full Time	60,519
01-257-255-0000-6124	Medicare-Employer 1.45%	878
01-257-255-0000-6148	Employer Deduct Contribution-HSA	2,260
01-257-255-0000-6150	Health Insurance-Employer	7,937
01-257-255-0000-6152	Life Insurance-Employer	42
01-257-255-0000-6154	Long Term Disability-Employer	178
01-257-255-0000-6159	PERA	4,539
01-257-255-0000-6165	Fica-Employer	3,752
01-257-255-0000-6204	Juvenile Detention	220,000
01-257-255-0000-6330	Mileage	50
01-257-255-0000-6335	Gas/Vehicle Fuel Charges	300
01-257-257-0000-6101	Salaries-Full Time	297,545

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Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		PROPOSED
<u>Account Number</u>	<u>Account Description</u>	<u>2022</u>
01-257-257-0000-6124	Medicare-Employer 1.45%	4,317
01-257-257-0000-6148	Employer Deduct Contribution-HSA	7,780
01-257-257-0000-6149	Employer Deduct Contribution-Veba	2,660
01-257-257-0000-6150	Health Insurance-Employer	34,098
01-257-257-0000-6152	Life Insurance-Employer	322
01-257-257-0000-6154	Long Term Disability-Employer	795
01-257-257-0000-6159	PERA	22,316
01-257-257-0000-6165	Fica-Employer	18,449
01-257-257-0000-6169	MNDP IN LIEU OF HEALTH INS	2,750
01-257-257-0000-6215	Wireless Telephone Services	2,000
01-257-257-0000-6330	Mileage	500
01-257-257-0000-6335	Gas/Vehicle Fuel Charges	1,600
01-257-258-0000-5333	Drug Court Grant	66,000 -
01-257-258-0000-5557	Drug Court-EHM Reimbursement	4,000 -
01-257-258-0000-6101	Salaries-Full Time	62,266
01-257-258-0000-6124	Medicare-Employer 1.45%	903
01-257-258-0000-6148	Employer Deduct Contribution-HSA	2,260
01-257-258-0000-6150	Health Insurance-Employer	7,937
01-257-258-0000-6152	Life Insurance-Employer	42
01-257-258-0000-6154	Long Term Disability-Employer	183
01-257-258-0000-6159	PERA	4,670
01-257-258-0000-6165	Fica-Employer	3,861
01-257-258-0000-6302	Vehicle Maintenance	600
01-257-258-0000-6335	Gas/Vehicle Fuel Charges	1,000
01-257-258-0000-6342	Equipment Rental/Contracts-Home Mo	4,000
01-257-267-0000-5333	Sex Offender Polygraph Grant Reimb.	500 -
01-257-267-0000-5555	Medical Test	100 -
01-257-267-0000-5557	Electronic Monitoring	60,000 -
01-257-267-0000-5559	Program Fees	5,100 -
01-257-267-0000-6260	Professional Consulting	5,100
01-257-267-0000-6269	Professional Services	300
01-257-267-0000-6274	Drug Testing Fee	5,000
01-257-267-0000-6285	Polygraph Services	500
01-257-267-0000-6341	Equipment Rental	35,000
DEPT 257	Community Corrections	Revenue 463,076 -
		Expend. 985,411
		Net 522,335

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>PROPOSED</u>
<u>280 DEPT</u>			<u>2022</u>
DEPT 280		Emergency Management	
	01-280-000-0000-5390	Emergency Service State Grant	19,276 -
	01-280-000-0000-6101	Salaries-Full Time	32,957
	01-280-000-0000-6124	Medicare-Employer 1.45%	478
	01-280-000-0000-6148	Employer Deduct Contribution-HSA	1,130
	01-280-000-0000-6150	Health Insurance-Employer	3,968
	01-280-000-0000-6152	Life Insurance-Employer	59
	01-280-000-0000-6154	Long Term Disability-Employer	97
	01-280-000-0000-6159	PERA 14.4%	2,472
	01-280-000-0000-6165	Fica-Employer 6.20%	2,043
	01-280-000-0000-6231	Services, Labor, Contracts	1,000
	01-280-000-0000-6240	Membership/Dues/Association Fees	700
	01-280-000-0000-6250	Telephone	500
	01-280-000-0000-6330	Transportation/Travel/Parking	400
	01-280-000-0000-6352	Insurance	312
	01-280-000-0000-6353	Workers Compensation Insurance	587
	01-280-000-0000-6405	Office Supplies	500
	01-280-000-0000-6409	Deputy Supplies	100
	01-280-000-0000-6610	Equipment	5,000
	01-280-003-0000-6241	Registration Fee	500
	01-280-003-0000-6330	Transportation/Travel/Parking	500
	01-280-003-0000-6332	Hotel / Motel Lodging	1,000
	01-280-003-0000-6340	Meals-Schooling	300
DEPT	280	Emergency Management	Revenue 19,276 -
			Expend. 54,603
			Net 35,327
<u>391 DEPT</u>		Solid Waste	
	01-391-000-0000-5001	Property Taxes - Current	252,041 -
	01-391-000-0000-5137	Solid Waste License	1,000 -
	01-391-000-0000-5545	Household Hazardous Waste	3,000 -
	01-391-000-0000-5947	Planned Use of Fund Balance	55,800 -
	01-391-000-0000-6101	Salaries-Full Time	113,027
	01-391-000-0000-6108	Meals Reimbursed (Taxable)	100
	01-391-000-0000-6109	Overtime-Salaries	500
	01-391-000-0000-6124	Medicare-Employer 1.45%	1,639
	01-391-000-0000-6148	Employer Deduct Contribution-HSA	4,390

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		PROPOSED	
<u>Account Number</u>	<u>Account Description</u>		<u>2022</u>
01-391-000-0000-6150	Health Insurance-Employer		24,240
01-391-000-0000-6152	Life Insurance-Employer		140
01-391-000-0000-6154	Long Term Disability-Employer		331
01-391-000-0000-6159	PERA 7.50%		8,477
01-391-000-0000-6165	Fica-Employer 6.20%		7,008
01-391-000-0000-6205	Postage		500
01-391-000-0000-6208	Training/Education		1,000
01-391-000-0000-6230	Printing, Publishing & Adv		4,000
01-391-000-0000-6231	Services, Labor, Contracts		18,000
01-391-000-0000-6240	Membership/Dues/Association Fees		400
01-391-000-0000-6241	Registration Fee		1,200
01-391-000-0000-6250	Telephone		1,000
01-391-000-0000-6302	Vehicle Maintenance		500
01-391-000-0000-6330	Transportation/Travel/Parking		250
01-391-000-0000-6332	Hotel / Motel Lodging		1,200
01-391-000-0000-6340	Meals (Overnight)		100
01-391-000-0000-6352	Insurance		1,763
01-391-000-0000-6353	Workers Compensation Insurance		2,376
01-391-000-0000-6405	Office, Film, & Field Supplies		2,500
01-391-000-0000-6511	Gas And Oil		500
01-391-000-0000-6620	Auto, Trailers, Snowmobiles, ATV		17,500
01-391-000-0000-6800	Miscellaneous(Promotional)		1,200
01-391-036-0000-6416	EED Expenses/Supplies		1,000
01-391-060-0000-5392	Score State Grant		68,000 -
01-391-060-0000-6360	Recycling Contract		165,000
DEPT 391	Solid Waste	Revenue	379,841 -
		Expend.	379,841
		Net	0
392	DEPT Water Wells		
01-392-000-0000-5546	Drinking Water Test Fees		12,000 -
01-392-000-0000-6102	Salaries-Part Time		2,000
01-392-000-0000-6231	Services, Labor, Contracts		1,000
01-392-000-0000-6405	Office, Film, & Field Supplies		2,500
DEPT 392	Water Wells	Revenue	12,000 -
		Expend.	5,500
		Net	6,500 -

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Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

			PROPOSED
			2022
<u>Account Number</u>	<u>Account Description</u>		
500	DEPT	Library And Historical Society	
01-500-500-0000-6350		Library Per Diem	1,000
01-500-500-0000-6801		Library Appropriations	242,535
01-500-501-0000-6352		Historical Society Insurance	4,050
01-500-501-0000-6353		Historical Society Workers Compensat	100
01-500-501-0000-6801		Historical Society Appropriations	19,000
01-500-502-0000-6848		CARE Appropriations	37,900
DEPT 500	Library And Historical Society	Revenue	0
		Expend.	304,585
		Net	304,585
600	DEPT	Ag Society, Soil & Water, Ag Inspect	
01-600-550-0000-6352		Ag Society Insurance	3,724
01-600-550-0000-6353		Ag Societyworkers Compensation Insu	50
01-600-550-0000-6801		Ag Society Appropriations	12,000
01-600-550-0000-6843		Ag Society Capital Improvements	10,000
01-600-552-0000-6350		SRW Per Diem	140
01-600-552-0000-6800		Soil & Water County LCWP Appropriat	7,700
01-600-552-0000-6801		Soil & Water Appropriations	68,849
01-600-552-0000-6836		Soil & Water Snake River Watershed	10,079
01-600-552-0000-6847		Mississippi Headwaters Board	1,500
01-600-553-0000-6231		Ag Inspector Contracts & Services	4,800
DEPT 600	Ag Society, Soil & Water, Ag Inspect	Revenue	0
		Expend.	118,842
		Net	118,842
601	DEPT	Extension	
01-601-000-0000-6205		Postage	600
01-601-000-0000-6230		Printing, Publishing & Advertising	100
01-601-000-0000-6231		Services, Labor, Contracts	100
01-601-000-0000-6250		Telephone	50
01-601-000-0000-6262		Univ Of Minn Contracts	81,746
01-601-000-0000-6350		Per Diem	825
01-601-000-0000-6360		Extension Comm Expenses (Not Per C	150
01-601-000-0000-6405		Office Supplies	2,000
DEPT 601	Extension	Revenue	0
		Expend.	85,571
		Net	85,571

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USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

**PROPOSED
2022**

<u>Account Number</u>	<u>Account Description</u>		
700 DEPT	Promotion,AEOA Tran,Airport,RC&D,Tourism		
01-700-903-0000-6800	Aitkin Airport Appropriations		20,000
01-700-903-0000-6801	Mcgregor Airport Appropriations		14,600
01-700-909-0000-6801	Appropriations-Grant		10,000
DEPT 700	Promotion,AEOA Tran,Airport,RC&D,Tourism	Revenue	0
		Expend.	44,600
		Net	44,600
711 DEPT	Economic Development		
01-711-000-0000-6101	Salaries-Full Time		70,350
01-711-000-0000-6124	Medicare-Employer 1.45%		1,020
01-711-000-0000-6148	Employer Deduct Contribution-HSA		3,260
01-711-000-0000-6150	Health Insurance-Employer		24,368
01-711-000-0000-6152	Life Insurance-Employer		119
01-711-000-0000-6154	Long Term Disability-Employer		207
01-711-000-0000-6157	Retiree Health		6,145
01-711-000-0000-6159	PERA		5,276
01-711-000-0000-6165	Fica-Employer 6.20%		4,362
01-711-000-0000-6205	Postage		50
01-711-000-0000-6230	Printing, Publishing & Adv		250
01-711-000-0000-6240	Membership/Dues/Association Fees		575
01-711-000-0000-6241	Registration Fee		120
01-711-000-0000-6250	Telephone		650
01-711-000-0000-6330	Transportation/Travel/Parking (Own At		100
01-711-000-0000-6332	Hotel / Motel Lodging		100
01-711-000-0000-6340	Meals (Overnight)		100
01-711-000-0000-6352	Insurance		289
01-711-000-0000-6353	Workers Compensation Insurance		182
01-711-000-0000-6405	Office Supplies		50
01-711-000-0000-6511	Gas And Oil		200
DEPT 711	Economic Development	Revenue	0
		Expend.	117,773
		Net	117,773
FUND 01	General Fund	Revenue	15,959,221 -
		Expend.	15,969,221
		Net	10,000

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Aitkin County



USER-SELECTED BUDGET REPORT

03 FUND Road & Bridge

Report Basis: Cash

			PROPOSED	
<u>Account Number</u>			<u>2022</u>	
000	DEPT	Undesignated	<u>Account Description</u>	
			All Current/Delinquent Taxes	1,317,071 -
			Twp Road Allotment Gas Tax	458,000 -
			Misc Receipts	285,000 -
			St Aid-Reg Construction	420,000 -
			St Aid Mun Construction	10,000 -
			State Aid Reg Maint	2,212,320 -
			State Aid Municipal Maint	120,000 -
			Charges-Townships	525,710 -
			Charges-Individuals	13,500 -
			Culverts	3,000 -
			Co Auction Proceeds	5,000 -
			County Ditch/County Development Fur	92,000 -
DEPT	000	Undesignated	Revenue	5,461,601 -
			Expend.	0
			Net	5,461,601 -
301	DEPT	R&B Administration		
			Salaries-Full Time	388,462
			Meals Reimbursed (Taxable)	100
			Medicare-Employer 1.45%	5,633
			Employer Deduct Contribution-HSA	11,040
			Health Insurance-Employer	49,701
			Life Insurance-Employer	399
			Long Term Disability-Employer	1,061
			PERA 7.50%	27,168
			Fica-Employer 6.20%	24,085
			Postage	500
			Membership/Dues/Association Fees	3,200
			Meeting/Conference Registration Fee	1,500
			Meeting Expense/Physicals	1,500
			Maintenance/Service Contracts	14,000
			Insurance	49,427
			Workers Compensation Insurance	4,172
			Supplies And Materials	6,000
DEPT	301	R&B Administration	Revenue	0
			Expend.	587,948

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 03 FUND Road & Bridge

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>			<u>Account Description</u>	PROPOSED <u>2022</u>
			Net	<u>587,948</u>
302	DEPT	R&B Engineering/Construction		
		03-302-000-0000-6101	Salaries-Full Time	397,504
		03-302-000-0000-6108	Meals Reimbursed (Taxable)	100
		03-302-000-0000-6109	Overtime-Salaries	46,470
		03-302-000-0000-6124	Medicare-Employer 1.45%	6,438
		03-302-000-0000-6148	Employer Deduct Contribution-HSA	2,260
		03-302-000-0000-6150	Health Insurance-Employer	75,736
		03-302-000-0000-6152	Life Insurance-Employer	483
		03-302-000-0000-6154	Long Term Disability-Employer	1,140
		03-302-000-0000-6159	PERA 7.50%	32,675
		03-302-000-0000-6165	Fica-Employer 6.20%	27,527
		03-302-000-0000-6296	Meeting Expense/Physicals	6,000
		03-302-000-0000-6300	Maintenance/Service Contracts	6,000
		03-302-000-0000-6353	Workers Compensation Insurance	1,965
		03-302-000-0000-6411	Safety Footwear	725
		03-302-000-0000-6449	R & B Engineer Supplies	6,000
DEPT	302	R&B Engineering/Construction	Revenue	0
			Expend.	611,023
			Net	611,023
303	DEPT	R&B Highway Maintenance		
		03-303-000-0000-6101	Salaries-Full Time	1,198,262
		03-303-000-0000-6108	Meals Reimbursed (Taxable)	100
		03-303-000-0000-6109	Overtime-Salaries	57,173
		03-303-000-0000-6124	Medicare-Employer 1.45%	18,205
		03-303-000-0000-6148	Employer Deduct Contribution-HSA	2,260
		03-303-000-0000-6150	Health Insurance-Employer	265,576
		03-303-000-0000-6152	Life Insurance-Employer	1,995
		03-303-000-0000-6154	Long Term Disability-Employer	3,439
		03-303-000-0000-6159	PERA 7.50%	92,302
		03-303-000-0000-6165	Fica-Employer 6.20%	77,835
		03-303-000-0000-6254	Utilities-Gas and Electric	57,000
		03-303-000-0000-6296	Meeting Expense/Physicals	2,500
		03-303-000-0000-6297	Shop Fuel	24,000
		03-303-000-0000-6298	Shop Maintenance	55,000
		03-303-000-0000-6352	Insurance	9,143

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Aitkin County



USER-SELECTED BUDGET REPORT

03 FUND Road & Bridge

Report Basis: Cash

			PROPOSED	
			2022	
<u>Account Number</u>	<u>Account Description</u>			
03-303-000-0000-6353	Workers Compensation Insurance			36,930
03-303-000-0000-6411	Safety Footwear			2,610
03-303-000-0000-6513	Motor Fuel & Lubricants			266,800
03-303-000-0000-6514	Pavement Striping			54,000
03-303-000-0000-6515	Culverts			60,000
03-303-000-0000-6516	Signs & Posts			20,000
03-303-000-0000-6517	Asphalt, Crackfiller, Tack Oil, Etc			73,000
03-303-000-0000-6518	De-Icing Salt			136,000
03-303-000-0000-6519	Gravel & Royalties			170,000
03-303-000-0000-6520	Calcium Chloride Dust Control			522,000
03-303-000-0000-6521	Maintenance Supplies			306,500
03-303-000-0000-6524	Winter Sand			10,000
03-303-000-0000-6590	Repair & Maintenance Supplies			240,000
03-303-000-0000-6825	Maintenance Agreements			42,000
03-303-000-0000-6830	Twp Road Allotment Gas Tax			458,000
DEPT 303	R&B Highway Maintenance	Revenue		0
		Expend.		4,262,630
		Net		4,262,630
307	DEPT R&B Capital Infrastructure			
03-307-000-0000-5001	Taxes, Aids, Etc.			650,000 -
03-307-000-0000-5841	Federal Transportation Funds			399,090 -
03-307-000-0000-5846	Town Bridge Funds			50,000 -
03-307-000-0000-5848	Bridge Bonding Funds			546,417 -
03-307-000-0000-5850	St Aid-Reg Construction Funds			1,883,910 -
03-307-000-0000-5854	Township/City/Private Funds			48,300 -
03-307-000-0000-5947	Planned Use of Fund Balance			445,883 -
03-307-000-0000-6230	Printing, Publishing & Adv			1,500
03-307-000-0000-6260	Professional Services			20,000
03-307-000-0000-6262	Contract Payments			3,827,100
03-307-000-0000-6362	Right Of Way			175,000
DEPT 307	R&B Capital Infrastructure	Revenue		4,023,600 -
		Expend.		4,023,600
		Net		0
308	DEPT R&B Equipment & Facilities			
03-308-000-0000-5001	Taxes, Aids, Etc.			576,000 -
03-308-000-0000-6600	Capital Outlay-Facilities			576,000

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 03 FUND Road & Bridge

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

PROPOSED

<u>Account Number</u>		<u>Account Description</u>		
DEPT	308	R&B Equipment & Facilities	Revenue	576,000 -
			Expend.	576,000
			Net	0
FUND	03	Road & Bridge	Revenue	10,061,201 -
			Expend.	10,061,201
			Net	0

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USER-SELECTED BUDGET REPORT

04 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

PROPOSED
2022

<u>Account Number</u>	<u>Account Description</u>		
421 DEPT	Unorganized Road & Bridge		
04-421-000-0000-5001	Property Taxes - Current		46,000 -
04-421-000-0000-6801	Appropriations		46,000
DEPT 421	Unorganized Road & Bridge	Revenue	46,000 -
		Expend.	46,000
		Net	0
422 DEPT	Unorganized Fire		
04-422-000-0000-5001	Property Taxes - Current		27,500 -
04-422-000-0000-6801	Appropriations		27,500
DEPT 422	Unorganized Fire	Revenue	27,500 -
		Expend.	27,500
		Net	0
423 DEPT	Unorganized Cemetary		
04-423-000-0000-5001	Property Taxes - Current		2,700 -
04-423-000-0000-6801	Appropriations		2,700
DEPT 423	Unorganized Cemetary	Revenue	2,700 -
		Expend.	2,700
		Net	0
FUND 04	Special Revenue(Unorg R&B,Fire,Cemetary)	Revenue	76,200 -
		Expend.	76,200
		Net	0

Aitkin County



USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>PROPOSED</u>
400 DEPT Public Health Department			<u>2022</u>
05-400-000-0000-5001		All Current/Delinquent Taxes	408,820 -
05-400-000-0000-5205		In-Lieus and Aids	4,750 -
05-400-000-0000-5420		Disaster Services - Federal Revenue	55,000 -
05-400-400-0402-5313		Lph Grant	41,909 -
05-400-400-0402-5321		MIIC Grant	250 -
05-400-400-0402-5421		EHDI.BD Grant	200 -
05-400-400-0402-5422		Public Health Emergency Prepare-Fed	22,704 -
05-400-400-0402-5801		PH Immunizations	1,250 -
05-400-400-0402-5802		Flu Shots/Pneumvax Fees	28,000 -
05-400-400-0402-5803		Hepatitis B Fees	1,500 -
05-400-400-0402-5804		Mantoux Fees	50 -
05-400-400-0402-5832		Misc Immun/Dp&C/Ep/Pan Flu	800 -
05-400-400-0402-6205		Postage	100
05-400-400-0402-6208		Staff Development/Training	50
05-400-400-0402-6231		Services, Labor, Contracts	1,500
05-400-400-0402-6241		Meeting/Conference Registration Fee	350
05-400-400-0402-6330		Mileage/Parking	150
05-400-400-0402-6332		Hotel/Lodging	100
05-400-400-0402-6335		Gas/Vehicle Fuel Charges	200
05-400-400-0402-6340		Meal Reimbursement	50
05-400-400-0402-6401		Vaccine Cost	24,000
05-400-400-0402-6406		PH Program Related Supplies	200
05-400-400-0402-6430		DP & C - Medical Supplies	500
05-400-410-0413-5422		Wic Federal Grant	80,000 -
05-400-410-0413-6205		Postage	200
05-400-410-0413-6231		Services, Labor, Contracts	50
05-400-410-0413-6241		Meeting/Conference Registration Fee	250
05-400-410-0413-6250		Telephone	1,250
05-400-410-0413-6301		Wic Space Rentals	360
05-400-410-0413-6330		Mileage/Parking	350
05-400-410-0413-6332		Hotel/Lodging	250
05-400-410-0413-6335		Gas/Vehicle Fuel Charges	275
05-400-410-0413-6340		Meal Reimbursement	25
05-400-410-0413-6402		Computer/Technology Supplies	245
05-400-410-0413-6405		Office Supplies	350
05-400-410-0413-6406		PH Program Related Supplies	500

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USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED 2022</u>
05-400-410-0413-6430	WIC - Medical Supplies	500
05-400-420-0000-5323	State Grant	10,000 -
05-400-420-0000-5832	Misc. Revenue	8,000 -
05-400-420-4800-6241	Meeting/Conference Registration Fee	750
05-400-420-4800-6330	Mileage/Parking	250
05-400-420-4800-6406	Program Supplies	3,500
05-400-430-0403-5328	C & Tc State Share	24,751 -
05-400-430-0403-5422	C & Tc Federal Share	24,751 -
05-400-430-0403-6205	Postage	1,350
05-400-430-0403-6330	Mileage/Parking	75
05-400-430-0403-6335	Gas/Vehicle Fuel Charges	45
05-400-430-0403-6405	Office Supplies	250
05-400-430-0403-6406	PH Program Related Supplies	600
05-400-430-0403-6416	C & TC Outreach Supplies	1,550
05-400-430-0407-6262	Family Planning Services/Methods	750
05-400-430-0408-5322	State Grants - MECSH	53,750 -
05-400-430-0408-5421	Federal Grants - TANF	34,139 -
05-400-430-0408-5422	Federal Grants - MCH	23,121 -
05-400-430-0408-5423	Federal Grants - WIC Peer Breastfeed	5,000 -
05-400-430-0408-5425	Federal Grants - Follow a Long (FAP)	2,024 -
05-400-430-0408-5500	Third Party Reimbursement	25,250 -
05-400-430-0408-6205	Postage	750
05-400-430-0408-6208	Staff Development/Training	25
05-400-430-0408-6231	Services, Labor, Contracts	250
05-400-430-0408-6240	Membership/Dues/Association Fees	500
05-400-430-0408-6241	Meeting/Conference Registration Fee	100
05-400-430-0408-6250	Telephone	650
05-400-430-0408-6330	Mileage/Parking	750
05-400-430-0408-6332	Hotel/Lodging	100
05-400-430-0408-6335	Gas/Vehicle Fuel Charges	300
05-400-430-0408-6340	Meal Reimbursement	50
05-400-430-0408-6406	PH Program Related Supplies	2,000
05-400-430-0408-6416	Educational Supplies/Follow A Long B	500
05-400-440-0410-5325	MA*STLTSS*LCTS	16,000 -
05-400-440-0410-5425	MA*FELTSS*LCTS	18,000 -
05-400-440-0410-5805	Misc Revenue (Lcts)	250 -
05-400-440-0410-6101	Allocated Admin Salaries	137,319

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Aitkin County



USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED 2022</u>
05-400-440-0410-6109	Salaries Overtime	50
05-400-440-0410-6124	Medicare Employer	1,990
05-400-440-0410-6148	Employer Deduct Contribution-HSA	6,726
05-400-440-0410-6150	Health Insurance Employer	35,037
05-400-440-0410-6152	Life Insurance Employer	238
05-400-440-0410-6154	Long Term Disability Employer	361
05-400-440-0410-6159	Pera Employer	10,293
05-400-440-0410-6165	Fica Employer	8,509
05-400-440-0410-6205	Postage	1,400
05-400-440-0410-6208	Staff Development/Training	250
05-400-440-0410-6231	Services, Labor, Contracts	3,700
05-400-440-0410-6239	Software Fees/License Fees	5,000
05-400-440-0410-6240	Membership/Dues/Association Fees	1,550
05-400-440-0410-6241	Meeting/Conference Registration Fee	900
05-400-440-0410-6250	Telephone	2,600
05-400-440-0410-6254	Utilities-Gas and Electric	5,600
05-400-440-0410-6278	H & HS Advisory Committee	750
05-400-440-0410-6300	Maintenance/Service Contracts	14,250
05-400-440-0410-6301	Equipment Lease/Space Rental	6,500
05-400-440-0410-6330	Mileage/Parking	300
05-400-440-0410-6332	Hotel/Lodging	1,150
05-400-440-0410-6333	Allocated Admin Mileage/Motorpool	10,000
05-400-440-0410-6335	Gas/Vehicle Fuel Charges	200
05-400-440-0410-6340	Meal Reimbursement	100
05-400-440-0410-6352	Insurance-Vehicles/Equipment/Liability	2,951
05-400-440-0410-6353	Workers Compensation Insurance	4,839
05-400-440-0410-6402	Computer/Technology Supplies	2,230
05-400-440-0410-6405	Office Supplies	3,250
05-400-440-0410-6406	PH Program Related Supplies	1,200
05-400-440-0410-6422	Janitorial Supplies	1,200
05-400-440-0410-6450	Small Equipment: Phones,Chairs,Tool:	2,750
05-400-440-0410-6605	Building & Structure Related Expenditu	16,380
05-400-440-0411-6101	PH Salaries	429,710
05-400-440-0411-6108	Meals Reimbursed (Taxable)	100
05-400-440-0411-6124	Medicare Employer	6,228
05-400-440-0411-6148	Employer Deduct Contribution-HSA	18,050
05-400-440-0411-6150	Health Insurance Employer	75,609

Aitkin County

USER-SELECTED BUDGET REPORT



05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED 2022</u>
05-400-440-0411-6152	Life Insurance Employer	636
05-400-440-0411-6154	Long Term Disability Employer	1,124
05-400-440-0411-6159	Pera Employer	32,228
05-400-440-0411-6165	Fica Employer	26,642
05-400-450-0451-5313	Lph Grant	41,910 -
05-400-450-0451-5319	Health Ed State Grants	53,345 -
05-400-450-0451-5832	Misc Health Ed Grants	1,500 -
05-400-450-0451-6205	Postage	3,500
05-400-450-0451-6231	Services, Labor, Contracts	7,250
05-400-450-0451-6241	Meeting/Conference Registration Fee	535
05-400-450-0451-6301	Equipment Lease/Space Rental	150
05-400-450-0451-6330	Mileage/Parking	400
05-400-450-0451-6332	Hotel/Lodging	500
05-400-450-0451-6335	Gas/Vehicle Fuel Charges	200
05-400-450-0451-6340	Meal Reimbursement	100
05-400-450-0451-6405	Office Supplies	200
05-400-450-0451-6406	PH Program Related Supplies	6,500
05-400-460-0000-5136	FBL License Fees	76,700 -
05-400-460-0000-5537	FBL Primary/Plan Review Fee	500 -
05-400-460-0000-6101	FBL Salaries	60,431
05-400-460-0000-6108	Meals Reimbursed (Taxable)	50
05-400-460-0000-6124	Medicare Employer	876
05-400-460-0000-6148	Employer Deduct Contribution-HSA	3,260
05-400-460-0000-6150	Health Insurance Employer	18,229
05-400-460-0000-6152	Life Insurance Employer	119
05-400-460-0000-6154	Long Term Disability Employer	154
05-400-460-0000-6159	PERA Employer	4,532
05-400-460-0000-6165	FICA Employer	3,747
05-400-460-0000-6205	Postage	250
05-400-460-0000-6208	Staff Development/Training	500
05-400-460-0000-6220	Telephone	250
05-400-460-0000-6230	Printing, Publishing & Advertising	300
05-400-460-0000-6231	Services, Labor, Contracts	500
05-400-460-0000-6240	Membership/Dues/Association Fees	150
05-400-460-0000-6302	Vehicle Maintenance	400
05-400-460-0000-6330	Mileage/Parking	25
05-400-460-0000-6332	Hotel/Lodging	250

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USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

			PROPOSED
<u>Account Number</u>		<u>Account Description</u>	<u>2022</u>
	05-400-460-0000-6335	Gas/Vehicle Fuel Charges	750
	05-400-460-0000-6340	Meals Reimbursed (Overnight)	50
	05-400-460-0000-6352	Insurance	1,340
	05-400-460-0000-6353	Workers Compensation Insurance	1,025
	05-400-460-0000-6405	Office & Computer Supplies	500
	05-400-460-0000-6406	FBL Program Field Supplies	1,250
DEPT	400	Public Health Department	
		Revenue	1,064,224 -
		Expend.	1,045,073
		Net	19,151 -
420	DEPT	Income Maintenance	
	05-420-000-0000-5001	All Current/Delinquent Taxes	963,647 -
	05-420-600-0000-5205	In-Lieus and Aids	8,500 -
	05-420-600-0000-5320	Periodic Data Match	7,616 -
	05-420-600-0000-5321	State Grants-Admin	1,000 -
	05-420-600-0000-5421	TANF Income Maintenance Admin	38,000 -
	05-420-600-0000-5422	Title IV-E Income Maintenance Admin	3,500 -
	05-420-600-0000-5423	SCHIP MN Care Direct	100 -
	05-420-600-0000-5832	Misc Recoveries	12,000 -
	05-420-600-4800-6101	Allocated Admin Salaries	280,745
	05-420-600-4800-6108	Meals Reimbursed (Taxable)	50
	05-420-600-4800-6124	Medicare Employer	4,071
	05-420-600-4800-6148	Employer Deduct Contribution-HSA	16,196
	05-420-600-4800-6150	Health Insurance Employer	82,475
	05-420-600-4800-6152	Life Insurance Employer	575
	05-420-600-4800-6154	Long Term Disability Employer	738
	05-420-600-4800-6159	Pera Employer	21,056
	05-420-600-4800-6165	Fica Employer	17,406
	05-420-600-4800-6205	Postage	8,500
	05-420-600-4800-6208	Staff Development/Training	225
	05-420-600-4800-6231	Services, Labor, Contracts	8,500
	05-420-600-4800-6239	Software Fees/License Fees	29,000
	05-420-600-4800-6240	Membership/Dues/Association Fees	925
	05-420-600-4800-6241	Meeting/Conference Registration Fee	3,250
	05-420-600-4800-6250	Telephone	5,850
	05-420-600-4800-6254	Utilities-Gas and Electric	12,000
	05-420-600-4800-6263	Contract Legal Services-Fraud	725

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USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED</u> <u>2022</u>
05-420-600-4800-6265	Sheriff - Fraud Investigation	325
05-420-600-4800-6278	H & HS Advisory Committee	1,750
05-420-600-4800-6300	Maintenance/Service Contracts	5,600
05-420-600-4800-6301	Equipment Lease/Space Rental	2,800
05-420-600-4800-6330	Mileage/Parking	100
05-420-600-4800-6332	Hotel/Lodging	2,750
05-420-600-4800-6333	Allocated Admin Mileage/Motorpool	3,250
05-420-600-4800-6335	Gas/Vehicle Fuel Charges	575
05-420-600-4800-6340	Meal Reimbursement	425
05-420-600-4800-6353	Workers Compensation Insurance	1,633
05-420-600-4800-6402	Computer/Technology Supplies	15,830
05-420-600-4800-6405	Office Supplies	4,750
05-420-600-4800-6422	Janitorial Supplies	2,500
05-420-600-4800-6450	Small Equipment: Phones,Chairs,Tool:	4,500
05-420-600-4800-6605	Building & Structure Related Expendit	38,610
05-420-600-4820-6101	IM RMS Salaries	506,895
05-420-600-4820-6108	Meals Reimbursed (Taxable)	75
05-420-600-4820-6109	Salaries Overtime	750
05-420-600-4820-6124	Medicare Employer	7,362
05-420-600-4820-6148	Employer Deduct Contribution-HSA	26,580
05-420-600-4820-6150	Health Insurance Employer	89,126
05-420-600-4820-6152	Life Insurance Employer	1,188
05-420-600-4820-6154	Long Term Disability Employer	1,317
05-420-600-4820-6159	Pera Employer	38,073
05-420-600-4820-6165	Fica Employer	31,474
05-420-610-0000-5836	Afdc/Mfip Recoveries-Maxis	3,500 -
05-420-610-4100-6011	County Share-Afdc/Mfip	3,000
05-420-610-4800-6800	Program Expenses Direct Charge	120
05-420-620-0000-5836	Ga Recoveries - Maxis	1,150 -
05-420-620-4100-6011	County Share - Ga	12,500
05-420-620-4400-6025	State Share-GAMC	500
05-420-620-4400-6026	State Share - GAMC Estate	2,500
05-420-630-0000-5421	Food Support Direct Admin Aid	127,000 -
05-420-630-0000-5836	Food Support Recoveries-Maxis	2,300 -
05-420-630-4100-6011	County Share-Food Support	1,300
05-420-630-4800-6800	Other Expenses - Direct Charge	100
05-420-640-0000-5328	Child Support Incentives - State	4,750 -

Aitkin County



USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED 2022</u>
05-420-640-0000-5421	Title IV-D Child Support Admin	330,000 -
05-420-640-0000-5423	Title IV-D Child Support Incentives	35,000 -
05-420-640-0000-5832	Recoveries Child Support	2,000 -
05-420-640-4800-6205	Postage	2,500
05-420-640-4800-6231	Services, Labor, Contracts	1,750
05-420-640-4800-6239	Software Fees/License Fees	6,000
05-420-640-4800-6241	Meeting/Conference Registration Fee	850
05-420-640-4800-6250	Telephone	1,500
05-420-640-4800-6263	Contract Legal Services Iv-D	21,000
05-420-640-4800-6270	Aitkin Co Sheriff Fees Iv-D	1,300
05-420-640-4800-6300	Maintenance/Service Contracts	650
05-420-640-4800-6301	Equipment Lease/Space Rental	2,325
05-420-640-4800-6330	Mileage/Parking	150
05-420-640-4800-6332	Hotel/Lodging	800
05-420-640-4800-6333	Allocated Admin Mileage/Motorpool	1,000
05-420-640-4800-6335	Gas/Vehicle Fuel Charges	175
05-420-640-4800-6340	Meal Reimbursement	200
05-420-640-4800-6379	Other Iv-D Charges	2,650
05-420-640-4800-6397	Genetic Tests Iv-D	1,500
05-420-640-4800-6405	Office Supplies	1,100
05-420-640-4800-6450	Small Equipment: Phones,Chairs,Tool:	1,350
05-420-640-4820-6101	CS Salaries	245,665
05-420-640-4820-6108	Meals Reimbursed (Taxable)	50
05-420-640-4820-6124	Medicare Employer	3,562
05-420-640-4820-6148	Employer Deduct Contribution-HSA	14,300
05-420-640-4820-6150	Health Insurance Employer	65,317
05-420-640-4820-6152	Life Insurance Employer	517
05-420-640-4820-6154	Long Term Disability Employer	637
05-420-640-4820-6159	Pera Employer	18,425
05-420-640-4820-6165	Fica Employer	15,231
05-420-650-0000-5322	MA Medical Support State Incentive	115,000 -
05-420-650-0000-5421	Medical Assistance Admin Aid	270,000 -
05-420-650-0000-5422	MA Medical Support Fed Incentive	97,000 -
05-420-650-0000-5828	County Burial Recoveries	4,500 -
05-420-650-0000-5832	MA Recoveries	5,000 -
05-420-650-0000-5836	MA Estate Recoveries	145,000 -
05-420-650-4400-6020	Medicare Premium Reimbursement	29,500

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USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

			PROPOSED
			2022
	<u>Account Number</u>	<u>Account Description</u>	
	05-420-650-4400-6022	MA CEHI Reimbursement	160,000
	05-420-650-4400-6025	State/Fed Share - MA Program	1,000
	05-420-650-4400-6026	State/Fed Share - MA Estate	105,000
	05-420-650-4400-6210	Medical Assistance - Admin Charges	5,500
	05-420-650-4401-6210	MA Access-Individual(Vested Interest)	750
	05-420-650-4402-6210	MA Access-Licensed Foster Parent	750
	05-420-650-4800-6800	Program Expenses Direct Charge Ffp	450
	05-420-650-4800-6810	County Burials	35,000
	05-420-680-0000-5421	Refugee Assistance Admin Aid	100 -
DEPT	420	Income Maintenance	
		Revenue	2,176,663 -
		Expend.	2,048,999
		Net	127,664 -
430	DEPT	Social Services	
	05-430-000-0000-5001	All Current/Delinquent Taxes	1,547,674 -
	05-430-000-0000-5202	Out of Home Placement MS 260C.007	13,406 -
	05-430-700-0000-5205	In-Lieus and Aids	15,000 -
	05-430-700-0000-5322	LTSS * SSTS (S57)	185,000 -
	05-430-700-0000-5325	VCAA Block Grant (S53)	251,482 -
	05-430-700-0000-5421	MA SSTS Admin (F54)	72,500 -
	05-430-700-0000-5422	MA*LTSS*SSTS (F67)	220,000 -
	05-430-700-0000-5426	TXX SS Block Grant (F56)	137,158 -
	05-430-700-0000-5832	Ss Administrative Recoveries	1,000 -
	05-430-700-4800-6101	Allocated Admin Salaries	264,888
	05-430-700-4800-6108	Meals Reimbursed (Taxable)	75
	05-430-700-4800-6124	Medicare Employer	3,841
	05-430-700-4800-6148	Employer Deduct Contribution-HSA	15,368
	05-430-700-4800-6150	Health Insurance Employer	77,251
	05-430-700-4800-6152	Life Insurance Employer	537
	05-430-700-4800-6154	Long Term Disability Employer	696
	05-430-700-4800-6159	Pera Employer	19,867
	05-430-700-4800-6165	Fica Employer	16,423
	05-430-700-4800-6205	Postage	5,500
	05-430-700-4800-6208	Staff Development/Training	750
	05-430-700-4800-6231	Services, Labor, Contracts	12,500
	05-430-700-4800-6239	Software Fees/License Fees	14,000
	05-430-700-4800-6240	Membership/Dues/Association Fees	2,000

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USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED</u> <u>2022</u>
05-430-700-4800-6241	Meeting/Conference Registration Fee	5,500
05-430-700-4800-6250	Telephone	18,500
05-430-700-4800-6254	Utilities-Gas and Electric	16,000
05-430-700-4800-6272	Physical Examinations	250
05-430-700-4800-6278	H & HS Advisory Committee	2,500
05-430-700-4800-6300	Maintenance/Service Contracts	8,000
05-430-700-4800-6301	Equipment Lease/Space Rental	4,000
05-430-700-4800-6330	Mileage/Parking	21,000
05-430-700-4800-6332	Hotel/Lodging	6,250
05-430-700-4800-6333	Allocated Admin Mileage/Motorpool	38,000
05-430-700-4800-6335	Gas/Vehicle Fuel Charges	5,600
05-430-700-4800-6340	Meal Reimbursement	1,250
05-430-700-4800-6352	Insurance-Vehicles/Equipment/Liability	19,370
05-430-700-4800-6353	Workers Compensation Insurance	3,875
05-430-700-4800-6402	Computer/Technology Supplies	22,740
05-430-700-4800-6405	Office Supplies	7,500
05-430-700-4800-6422	Janitorial Supplies	4,000
05-430-700-4800-6450	Small Equipment: Phones,Chairs,Tool	9,000
05-430-700-4800-6605	Building & Structure Related Expendit	62,010
05-430-700-4800-6800	Direct Charge Expenses Non Ffp	5,000
05-430-700-4800-6802	Mh Init - Lac	1,000
05-430-700-4800-6803	Mh Int - Consumer Support	13,000
05-430-700-4800-6804	Mh Init - Housing Expense	3,400
05-430-700-4800-6805	Mh Init - Transportation	7,200
05-430-700-4800-6809	Mh Init - Employability	100
05-430-700-4800-6810	Mh Init - Flex	5,800
05-430-700-4800-6823	Special Kids Fund - Expenditure	350
05-430-700-4810-6101	Non SSTS Salaries	168,113
05-430-700-4810-6124	Medicare Employer	2,438
05-430-700-4810-6148	Employer Deduct Contribution-HSA	5,520
05-430-700-4810-6150	Health Insurance Employer	23,544
05-430-700-4810-6152	Life Insurance Employer	161
05-430-700-4810-6154	Long Term Disability Employer	442
05-430-700-4810-6157	Retiree Health	6,145
05-430-700-4810-6159	Pera Employer	12,609
05-430-700-4810-6165	Fica Employer	10,423
05-430-700-4820-6101	SS Salaries	1,384,399

Aitkin County



USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED</u> <u>2022</u>
05-430-700-4820-6108	Meals Reimbursed (Taxable)	1,500
05-430-700-4820-6109	Salaries Overtime	7,500
05-430-700-4820-6124	Medicare Employer	20,260
05-430-700-4820-6148	Employer Deduct Contribution-HSA	63,170
05-430-700-4820-6150	Health Insurance Employer	237,650
05-430-700-4820-6152	Life Insurance Employer	2,382
05-430-700-4820-6154	Long Term Disability Employer	3,593
05-430-700-4820-6159	Pera Employer	104,782
05-430-700-4820-6165	Fica Employer	86,620
05-430-700-4821-6101	HCBS Salaries	232,711
05-430-700-4821-6108	Meals Reimbursed (Taxable)	50
05-430-700-4821-6124	Medicare Employer	3,374
05-430-700-4821-6148	Employer Deduct Contribution-HSA	8,867
05-430-700-4821-6150	Health Insurance Employer	40,177
05-430-700-4821-6152	Life Insurance Employer	396
05-430-700-4821-6154	Long Term Disability Employer	612
05-430-700-4821-6159	Pera Employer	17,453
05-430-700-4821-6165	Fica Employer	14,428
05-430-700-4831-6101	SS On Call	5,200
05-430-710-0000-5319	Child Protection Allocation (S04)	75,206 -
05-430-710-0000-5322	Northstar Foster Care (S03)	7,500 -
05-430-710-0000-5323	Family Response State Grant (S67)	2,525 -
05-430-710-0000-5324	State Share-CADI/CAC/BI (S01)	7,000 -
05-430-710-0000-5326	Child Protection Opioid Response (S06)	1,579 -
05-430-710-0000-5330	PSOP Grant Expansion (S05)	3,994 -
05-430-710-0000-5420	Fed-Cadi/Tbi/Ltcc (F06)	7,250 -
05-430-710-0000-5422	Family Group Dis Making (F08)	100 -
05-430-710-0000-5423	Title IV-B2 Family Response (F65)	4,114 -
05-430-710-0000-5425	Title IV-B1 Family Response (F65)	2,712 -
05-430-710-0000-5429	IV-E Self Grant (F04)	2,000 -
05-430-710-0000-5430	PSOP - Children's Trust Fund (F09)	3,687 -
05-430-710-0000-5441	IV-E Foster Care (F01)	40,000 -
05-430-710-0000-5442	IV-E SSTS Admin (F02)	35,000 -
05-430-710-0000-5453	CW TCM Revenue (F05)	78,500 -
05-430-710-0000-5482	IV-E Admin LCTS (F07)	12,000 -
05-430-710-0000-5483	MA Admin LCTS (F07)	60,000 -
05-430-710-0000-5500	Third Party Reimbursements-PCA	500 -

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USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED 2022</u>
05-430-710-0000-5832	Admin Foster Care Recoveries (M03)	40,000 -
05-430-710-0000-5833	IV-E Foster Care Recoveries (M03)	3,500 -
05-430-710-3040-6020	Child Protect Assess/Investigation	500
05-430-710-3080-6020	Family Assessment Response	100
05-430-710-3160-6020	Transportation Child Serv	250
05-430-710-3160-6057	Foster Care-Transportation	2,500
05-430-710-3180-6020	Health-Related Services	1,000
05-430-710-3190-6020	Court Related Services & Activities	6,250
05-430-710-3440-6050	Housing Services-Child	650
05-430-710-3450-6020	Social & Recreational/Hippo Therapy	50
05-430-710-3460-6065	STAY Funds - Adolescent Life Skills	2,500
05-430-710-3630-6020	Family-Based Life Mgmt Skills Service	100
05-430-710-3640-6020	Family Assessment Response Services	3,500
05-430-710-3650-6027	Serv For Concurrent Perm Plan	1,250
05-430-710-3660-6020	Family Group Decision Making	1,000
05-430-710-3670-6020	PSOP - Parent Support Outreach Serv	750
05-430-710-3750-6057	Northstar Kinship Assistance	250
05-430-710-3780-6057	Northstar Adoption Assistance	250
05-430-710-3810-6057	Family Foster Care	310,000
05-430-710-3830-6057	Children's Group Residential Care	15,000
05-430-710-3850-6057	Correctional Facilities	50,000
05-430-710-3880-6057	Supervised Independent Living	5,000
05-430-710-3890-6057	Respite Care-Foster Care	1,750
05-430-710-3930-6020	General Case Management	500
05-430-710-3960-6050	Adoptions & Kinship	100
05-430-710-3970-6064	Collaborative Grant	70,000
05-430-710-3980-6020	License & Resource Development	500
05-430-720-0000-5322	MFIP Consolidated Fund (S11)	16,387 -
05-430-720-0000-5326	Child Care MFIP Admin (S66)	1,000 -
05-430-720-0000-5370	BSF Child Care Admin (S08)	2,109 -
05-430-720-0000-5426	Child Care MFIP Admin (F13)	1,000 -
05-430-720-0000-5432	Employment & Train Serv (F14)	105,086 -
05-430-720-0000-5470	BSF Child Care Admin (F15)	3,592 -
05-430-720-0000-5832	Misc Child Care Recoveries/Fees (M03)	3,000 -
05-430-720-3020-6069	Community Ed & Prevent/Advertising	900
05-430-720-3110-6069	Bsf Child Care	4,337
05-430-720-3140-6020	Other Child Care	1,500

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USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>PROPOSED</u> <u>2022</u>
05-430-720-3370-6038	Mfip-Employment Services	136,836
05-430-720-3980-6020	License And Resource Development	400
05-430-730-0000-5321	CDFE Fund Admin (S17)	10,000 -
05-430-730-0000-5421	MA Rule 25 Admin SSTS (F22)	31,000 -
05-430-730-0000-5832	Detox Recoveries (M11)	12,000 -
05-430-730-3090-6050	Pre-Petition Screening/Hearing	200
05-430-730-3160-6020	Cd Transportation	3,000
05-430-730-3590-6072	Ccdf County % State Billings	52,500
05-430-730-3710-6020	Detoxification - Grand Rapids	25,000
05-430-730-3710-6080	Detoxification - Other	8,500
05-430-740-0000-5322	MA Rule 5 Foster Care (S64)	15,000 -
05-430-740-0000-5341	CMH Respite Grant (S63)	1,778 -
05-430-740-0000-5351	Child MH Combined (S63)	15,081 -
05-430-740-0000-5437	IV-E MH Foster Care (F28)	10,000 -
05-430-740-0000-5450	MA CMH TCM (F64)	18,000 -
05-430-740-0000-5500	Insurance Company Revenue (M13)	52,500 -
05-430-740-3050-6020	Child Outpat Assess/Psyc. Testing	10,000
05-430-740-3830-6057	Rule 5-Children's Residential Trmt	100,000
05-430-740-3890-6020	Child Mh Respite	1,000
05-430-740-3890-6057	Mh Respite - Foster Care	1,000
05-430-740-3900-6020	Child Rule 79 Case Mgmt	2,000
05-430-745-0000-5343	Adult MH Rule 78 CSP (S25)	55,418 -
05-430-745-0000-5421	MA Adult MH TCM (F31)	25,000 -
05-430-745-0000-5500	Insurance Company Revenue (M13)	45,000 -
05-430-745-3030-6071	Client Outreach - Csp	74,591
05-430-745-3085-6020	Adult Outpat Diagnostic Assess/Psyc	15,000
05-430-745-3090-6050	Pre-Petition Screening/Hearing	5,000
05-430-745-3340-6071	Other Community Support Program Se	8,710
05-430-745-3720-6081	State-Operated Inpatient - Rtc Or Cbhh	35,000
05-430-745-3721-6081	Commitment Costs - Poor Relief	250,000
05-430-745-3730-6020	Adult Acute Care Hospital Inpatient	1,000
05-430-745-3910-6020	Adult Rule 79 Case Mgmt	4,000
05-430-750-0000-5323	State Share-DD Services (S38)	88,000 -
05-430-750-0000-5341	DD Family Support Grant (S35)	1,000 -
05-430-750-0000-5373	DD SILS Program (S34)	20,199 -
05-430-750-0000-5420	Fed Share-DD Services (F38)	88,000 -
05-430-750-0000-5445	MA VA/DD TCM (F42)	7,000 -

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USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

PROPOSED

Account Number	Account Description	2022
05-430-750-3340-6073	Semi-Independent Living Serv (Sils)	23,764
05-430-750-3350-6020	Family Support Program	1,000
05-430-750-3410-6094	Environment Access,Adapt,Special Su	1,000
05-430-750-3950-6020	Public Guardianship DD	12,500
05-430-760-0000-5322	State Share - CADI/CAC (S44)	90,000 -
05-430-760-0000-5323	State Share - EW (S44)	21,500 -
05-430-760-0000-5324	State Share - AC (S45)	5,000 -
05-430-760-0000-5325	State Share - TBI (S44)	8,000 -
05-430-760-0000-5330	Adult Protection Grant (S48)	10,146 -
05-430-760-0000-5331	State Share - RSC (S44)	2,000 -
05-430-760-0000-5420	Fed Share - AC (F48)	5,000 -
05-430-760-0000-5422	Fed Share - CADI/CAC (F47)	90,000 -
05-430-760-0000-5423	Fed Share - EW (F47)	21,500 -
05-430-760-0000-5425	Fed Share - TBI (F47)	8,000 -
05-430-760-0000-5432	Federal Share - RSC (F47)	2,000 -
05-430-760-0000-5500	Insurance Company Revenue (M21)	290,000 -
05-430-760-0000-5810	Co Share - Waivered Services (M23)	1,500 -
05-430-760-0000-5832	Misc Adult Service Recoveries (M23)	1,000 -
05-430-760-3020-6020	Community Ed & Prevention	500
05-430-760-3040-6020	APS Assessment/Investigation	1,000
05-430-760-3160-6050	Transportation - Txx	50
05-430-760-3160-6075	Waiver & Ac Transportation	50
05-430-760-3410-6075	Environment Access,Adapt,Special Su	1,500
05-430-760-3950-6020	Guardianship/Conservatorship	15,000
DEPT 430 Social Services	Revenue	4,013,183 -
	Expend.	4,459,998
	Net	446,815
FUND 05 Health & Human Services	Revenue	7,254,070 -
	Expend.	7,554,070
	Net	300,000

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Aitkin County



USER-SELECTED BUDGET REPORT

06 FUND Debt Service

Report Basis: Cash

PROPOSED
2022

<u>Account Number</u>			<u>Account Description</u>	
000	DEPT	Undesignated		
		06-000-000-0000-5001	Property Taxes - Current	743,573 -
		06-000-000-0000-6795	Long Term Loans	395,000
		06-000-000-0000-6796	Interest	309,090
DEPT	000	Undesignated	Revenue	743,573 -
			Expend.	704,090
			Net	39,483 -
FUND	06	Debt Service	Revenue	743,573 -
			Expend.	704,090
			Net	39,483 -

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 10 FUND Trust

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	PROPOSED <u>2022</u>
921	DEPT Co. Development		
	10-921-000-0000-5220	Concon Apport Ms 84 A 51 Intergoverr	220,000 -
	10-921-000-0000-5251	In Lieu Apportionments & Receipts	97,500 -
	10-921-000-0000-5947	Planned Use of Fund Balance	110,000 -
	10-921-000-0000-6231	Services, Labor, Contracts	25,000
	10-921-000-0000-6240	Membership/Dues/Association Fees	3,000
	10-921-000-0000-6515	Culverts	10,000
	10-921-000-0000-6801	SWCD Appropriation	50,000
	10-921-000-0000-6900	Transfers to Other Funds	394,947
DEPT	921 Co. Development	Revenue	427,500 -
		Expend.	482,947
		Net	55,447
923	DEPT Forfeited Tax Sales		
	10-923-000-0000-5254	Forfeited Tax Sales	1,350,000 -
	10-923-000-0000-6101	Salaries-Full Time	427,018
	10-923-000-0000-6124	Medicare-Employer 1.45%	6,192
	10-923-000-0000-6148	Employer Deduc Contribution-HSA	19,310
	10-923-000-0000-6150	Health Insurance-Employer	78,478
	10-923-000-0000-6152	Life Insurance-Employer	523
	10-923-000-0000-6154	Long Term Disability-Employer	1,217
	10-923-000-0000-6159	PERA	31,386
	10-923-000-0000-6165	Fica-Employer	26,475
	10-923-000-0000-6205	Postage	2,400
	10-923-000-0000-6208	Training/Education	3,500
	10-923-000-0000-6230	Printing, Publishing & Adv	2,500
	10-923-000-0000-6231	Services, Labor, Contracts	52,000
	10-923-000-0000-6240	Membership/Dues/Association Fees	3,100
	10-923-000-0000-6250	Telephone	8,000
	10-923-000-0000-6254	Utilities-Gas and Electric	7,500
	10-923-000-0000-6280	State Deed Forfeited Tax Sales	550
	10-923-000-0000-6282	State Deed Repurchase	125
	10-923-000-0000-6330	Transportation/Travel/Parking	2,000
	10-923-000-0000-6332	Hotel / Motel Lodging	1,200
	10-923-000-0000-6340	Meals (Overnight)	400
	10-923-000-0000-6352	Insurance	7,754
	10-923-000-0000-6353	Workers Compensation Insurance	5,100

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 10 FUND Trust

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

PROPOSED

<u>Account Number</u>	<u>Account Description</u>	<u>2022</u>
10-923-000-0000-6405	Office Supplies	12,000
10-923-000-0000-6406	Field Supplies	6,000
10-923-000-0000-6450	Small Equipment: Phones,Chairs,Tool	1,200
10-923-000-0000-6511	Gas And Oil	30,000
10-923-000-0000-6590	Repair & Maintenance Supplies	30,000
10-923-000-0000-6818	FTS Apportionment	481,326
10-923-000-0000-6820	Refunds & Reimbursements	70,000
10-923-000-0000-6901	Incidental Transfers	30,000
DEPT 923	Forfeited Tax Sales	
	Revenue	1,350,000 -
	Expend.	1,347,254
	Net	2,746 -
926 DEPT	Law Library	
10-926-000-0000-5548	Law Library Fees	30,000 -
10-926-000-0000-6408	Law Books	30,000
DEPT 926	Law Library	
	Revenue	30,000 -
	Expend.	30,000
	Net	0
929 DEPT	Mn. Trust Insurance Fund	
10-929-000-0000-5840	Dividends And Misc Reimbursements	400 -
DEPT 929	Mn. Trust Insurance Fund	
	Revenue	400 -
	Expend.	0
	Net	400 -
FUND 10	Trust	
	Revenue	1,807,900 -
	Expend.	1,860,201
	Net	52,301

Aitkin County



USER-SELECTED BUDGET REPORT

11 FUND Forest Development

Report Basis: Cash

			PROPOSED
			2022
<u>Account Number</u>	<u>Account Description</u>		
925	DEPT	Resource Management	
11-925-000-0000-5150	Sooline RR Permits		200 -
11-925-000-0000-5222	L79C303 Ms 477-A-11-14 Intergovernr		142,000 -
11-925-000-0000-5252	Forf Tax Sales Apportionment		251,000 -
11-925-000-0000-5301	Forest Road Grt Lw 1988Ch686		32,725 -
11-925-000-0000-5396	Trail Grants-State		38,342 -
11-925-000-0000-5840	Misc Receipts		1,000 -
11-925-000-0000-6101	Salaries-Full Time		73,611
11-925-000-0000-6124	Medicare-Employer 1.45%		1,067
11-925-000-0000-6148	Employer Deduct Contribution-HSA		3,260
11-925-000-0000-6150	Health Insurance-Employer		18,223
11-925-000-0000-6152	Life Insurance-Employer		119
11-925-000-0000-6154	Long Term Disability-Employer		187
11-925-000-0000-6159	PERA		4,768
11-925-000-0000-6165	Fica-Employer		4,564
11-925-000-0000-6231	Services, Labor, Contracts		26,000
11-925-000-0000-6273	Timber Improvement		110,300
11-925-000-0000-6340	Meals (Overnight)		200
11-925-000-0000-6350	Per Diem		3,500
11-925-000-0000-6352	Insurance		2,640
11-925-000-0000-6353	Workers Compensation Insurance		374
11-925-000-0000-6361	Road Construction Service		40,000
11-925-000-0000-6374	Auto & Trailer License		500
11-925-000-0000-6590	Repair & Maintenance Supplies		15,000
11-925-000-0000-6620	Auto, Trailers, Snowmobiles, ATV		60,000
11-925-000-0000-6900	Transfers to Other Funds		244,947
DEPT	925	Resource Management	Revenue 465,267 -
			Expend. 609,260
			Net 143,993
939	DEPT	County Surveyor	
11-939-000-0000-5840	Misc Receipts		5,000 -
11-939-000-0000-5948	Intergovernmental Fund Transfer		489,894 -
11-939-000-0000-6101	Salaries-Full Time		328,270
11-939-000-0000-6124	Medicare-Employer 1.45%		4,760
11-939-000-0000-6148	Employer Deduct Contribution-HSA		12,300
11-939-000-0000-6150	Health Insurance-Employer		49,969

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Aitkin County



USER-SELECTED BUDGET REPORT

11 FUND Forest Development

Report Basis: Cash

PROPOSED

<u>Account Number</u>	<u>Account Description</u>	<u>2022</u>
11-939-000-0000-6152	Life Insurance-Employer	363
11-939-000-0000-6154	Long Term Disability-Employer	956
11-939-000-0000-6159	PERA	24,620
11-939-000-0000-6165	Fica-Employer	20,353
11-939-000-0000-6208	Staff Development/Training	1,000
11-939-000-0000-6240	Membership/Dues/Association Fees	600
11-939-000-0000-6330	Transportation/Travel/Parking	200
11-939-000-0000-6332	Hotel / Motel Lodging	200
11-939-000-0000-6340	Meals (Overnight)	200
11-939-000-0000-6353	Workers Compensation Insurance	725
11-939-000-0000-6405	Office Supplies	31,150
11-939-000-0000-6406	Supplies	1,000
11-939-000-0000-6610	Equipment	26,400
DEPT 939 County Surveyor	Revenue	494,894 -
	Expend.	503,066
	Net	8,172
FUND 11 Forest Development	Revenue	960,161 -
	Expend.	1,112,326
	Net	152,165

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Aitkin County



USER-SELECTED BUDGET REPORT

12 FUND Townships/Cities/ARDC/Ambulance

Report Basis: Cash

PROPOSED 2022

<u>Account Number</u>			<u>Account Description</u>	
930	DEPT	ARDC		
		12-930-000-0000-5001	Property Taxes - Current	58,161 -
		12-930-000-0000-6801	Appropriations	58,161
DEPT	930	ARDC	Revenue	58,161 -
			Expend.	58,161
			Net	0
FUND	12	Townships/Cities/ARDC/Ambulance	Revenue	58,161 -
			Expend.	58,161
			Net	0

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Aitkin County



USER-SELECTED BUDGET REPORT

18 FUND Environmental Trust Fund

Report Basis: Cash

PROPOSED
2022

<u>Account Number</u>	<u>Account Description</u>		
937 DEPT	Environmental Trust Fund		
18-937-000-0000-5791	Interest Income		13,600 -
18-937-000-0000-6900	Transfers to Other Funds		13,600
DEPT 937	Environmental Trust Fund	Revenue	13,600 -
		Expend.	13,600
		Net	0
FUND 18	Environmental Trust Fund	Revenue	13,600 -
		Expend.	13,600
		Net	0

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Aitkin County



USER-SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>PROPOSED</u>
521 DEPT LLCC Administration			<u>2022</u>
	19-521-000-0000-5751	Contributions-Unrestricted	40,000 -
	19-521-000-0000-5861	Insurance Proceeds/Dividends	4,576 -
	19-521-000-0000-5884	Commissary Sales Non Taxable	24,000 -
	19-521-000-0000-5885	Commissary Sales Taxable	20,000 -
	19-521-000-0000-6101	Salaries-Full Time	92,297
	19-521-000-0000-6124	Medicare-Employer 1.45%	1,338
	19-521-000-0000-6148	Employer Deduct Contribution-HSA	2,750
	19-521-000-0000-6152	Life Insurance-Employer	119
	19-521-000-0000-6154	Long Term Disability-Employer	59
	19-521-000-0000-6159	PERA	6,922
	19-521-000-0000-6165	Fica-Employer 6.20%	5,722
	19-521-000-0000-6205	Postage	300
	19-521-000-0000-6208	Training/Education	2,060
	19-521-000-0000-6230	Printing, Publishing & Adv	4,029
	19-521-000-0000-6231	Services, Labor, Contracts	14,214
	19-521-000-0000-6240	Membership/Dues/Association Fees	525
	19-521-000-0000-6250	Telephone	3,555
	19-521-000-0000-6254	Utilities-Gas and Electric	44,035
	19-521-000-0000-6255	Garbage	1,200
	19-521-000-0000-6330	Transportation/Travel/Parking	250
	19-521-000-0000-6352	Insurance	14,790
	19-521-000-0000-6353	Workers Compensation Insurance	150
	19-521-000-0000-6374	Auto & Trailer License	100
	19-521-000-0000-6400	Commissary Items	12,500
	19-521-000-0000-6405	Office Supplies	500
DEPT	521	LLCC Administration	Revenue 88,576 -
			Expend. 207,415
			Net 118,839
522	DEPT	LLCC Education	
	19-522-000-0000-5553	Non School Groups	113,825 -
	19-522-000-0000-5557	Adventure Program Pkg Fees	101,375 -
	19-522-000-0000-5558	School Program Pkg Fees	323,277 -
	19-522-000-0000-6101	Salaries-Full Time	149,451
	19-522-000-0000-6102	Salaries-Part Time	95,808
	19-522-000-0000-6124	Medicare-Employer 1.45%	3,556

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Aitkin County



USER-SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

			PROPOSED	
<u>Account Number</u>			<u>Account Description</u>	<u>2022</u>
		19-522-000-0000-6148	Employer Deduct Contribution-HSA	8,270
		19-522-000-0000-6150	Health Insurance-Employer	23,542
		19-522-000-0000-6152	Life Insurance-Employer	280
		19-522-000-0000-6154	Long Term Disability-Employer	440
		19-522-000-0000-6159	PERA	18,394
		19-522-000-0000-6165	Fica-Employer 6.20%	15,206
		19-522-000-0000-6217	Credit Card Fees	2,000
		19-522-000-0000-6241	Registration Fee	4,225
		19-522-000-0000-6353	Workers Compensation Insurance	3,308
		19-522-000-0000-6416	Education Supplies	4,858
		19-522-000-0000-6430	Medical Supplies	350
DEPT	522	LLCC Education	Revenue	538,477 -
			Expend.	329,688
			Net	208,789 -
523	DEPT	LLCC Food		
		19-523-000-0000-5543	Special Milk Refunds	4,500 -
		19-523-000-0000-6101	Salaries-Full Time	43,722
		19-523-000-0000-6102	Salaries-Part Time	35,581
		19-523-000-0000-6109	Overtime-Salaries	1,000
		19-523-000-0000-6124	Medicare-Employer 1.45%	1,164
		19-523-000-0000-6148	Employer Deduct Contribution-HSA	3,260
		19-523-000-0000-6150	Health Insurance-Employer	15,606
		19-523-000-0000-6152	Life Insurance-Employer	119
		19-523-000-0000-6154	Long Term Disability-Employer	129
		19-523-000-0000-6159	PERA 7.50%	5,947
		19-523-000-0000-6165	Fica-Employer 6.20%	4,922
		19-523-000-0000-6353	Workers Compensation Insurance	558
		19-523-000-0000-6418	Groceries-Students	62,818
		19-523-000-0000-6420	Food Service Supplies	1,200
DEPT	523	LLCC Food	Revenue	4,500 -
			Expend.	176,026
			Net	171,526
524	DEPT	LLCC Maintenance		
		19-524-000-0000-5840	Misc Receipts	75,000 -
		19-524-000-0000-6101	Salaries-Full Time	45,136
		19-524-000-0000-6109	Overtime-Salaries	600

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Aitkin County



USER-SELECTED BUDGET REPORT

19 FUND Long Lake Conservation Center

Report Basis: Cash

PROPOSED

			<u>2022</u>
	<u>Account Number</u>	<u>Account Description</u>	
	19-524-000-0000-6124	Medicare-Employer 1.45%	663
	19-524-000-0000-6148	Employer Deduct Contribution-HSA	3,260
	19-524-000-0000-6150	Health Insurance-Employer	18,223
	19-524-000-0000-6152	Life Insurance-Employer	119
	19-524-000-0000-6154	Long Term Disability-Employer	133
	19-524-000-0000-6159	PERA 7.50%	3,430
	19-524-000-0000-6165	Fica-Employer 6.20%	2,836
	19-524-000-0000-6267	Unemployment Compensation	500
	19-524-000-0000-6302	Vehicle Maintenance	500
	19-524-000-0000-6353	Workers Compensation Insurance	1,249
	19-524-000-0000-6422	Janitorial Supplies	9,000
	19-524-000-0000-6511	Gas And Oil	750
	19-524-000-0000-6590	Repair & Maintenance Supplies	7,500
DEPT	524	LLCC Maintenance	Revenue 75,000 -
			Expend. 93,899
			Net 18,899
	525	DEPT LLCC Capital Improvement	
		19-525-085-0000-5867 Rental Income-Cap Improv.Residential	21,600 -
		19-525-085-0000-6600 Capital Improvement-Residential	1,000
DEPT	525	LLCC Capital Improvement	Revenue 21,600 -
			Expend. 1,000
			Net 20,600 -
FUND	19	Long Lake Conservation Center	Revenue 728,153 -
			Expend. 808,028
			Net 79,875

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 21 FUND Parks

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

**PROPOSED
 2022**

<u>Account Number</u>	<u>Account Description</u>	<u>2022</u>
520 DEPT Parks		
21-520-000-0000-5001	Taxes	15,000 -
21-520-000-0000-5201	MV Credit MS Statute 273.1384	180 -
21-520-000-0000-5209	Disparity Reduction Aid	10 -
21-520-000-0000-5216	Taconite Credit-Current	630 -
21-520-000-0000-5251	In Lieu Apportionments & Receipts	120 -
21-520-000-0000-5252	For Tax Sales Apportionment	130,000 -
21-520-000-0000-5256	DNR-Public Access Maintenance	4,160 -
21-520-000-0000-5396	Trail Grants-State	420,000 -
21-520-000-0000-5510	Co. Parks Campground Fees	40,000 -
21-520-000-0000-6101	Salaries-Full Time	117,030
21-520-000-0000-6124	Medicare-Employer 1.45%	1,697
21-520-000-0000-6148	Employer Deduct Contribution-HSA	4,520
21-520-000-0000-6150	Health Insurance-Employer	15,873
21-520-000-0000-6152	Life Insurance-Employer	238
21-520-000-0000-6154	Long Term Disability-Employer	255
21-520-000-0000-6159	PERA	6,498
21-520-000-0000-6165	Fica-Employer	7,256
21-520-000-0000-6208	Training/Education	1,000
21-520-000-0000-6231	Services, Labor, Contracts	30,000
21-520-000-0000-6254	Utilities-Gas and Electric	3,200
21-520-000-0000-6352	Insurance	4,930
21-520-000-0000-6353	Workers Compensation Insurance	1,338
21-520-000-0000-6361	Road Construction Service	3,000
21-520-000-0000-6374	Auto & Trailer License	500
21-520-000-0000-6406	Field Supplies	2,000
21-520-000-0000-6523	Misc Bldg & Shop Supplies	5,000
21-520-000-0000-6620	Auto, Trailers, Snowmobiles, ATV	17,200
21-520-000-0000-6802	Trail Grants-State	336,000
21-520-000-0000-6900	Transfers to Other Funds	74,950
DEPT 520 Parks	Revenue	610,100 -
	Expend.	632,485
	Net	22,385
FUND 21 Parks	Revenue	610,100 -
	Expend.	632,485
	Net	22,385

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21 FUND Parks

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>		PROPOSED <u>2022</u>
Final Totals		Revenue	38,272,340 -
		Expend.	38,849,583
		Net	577,243



Board of County Commissioners Agenda Request

6B
Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: 2022 Legislative Priorities Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 10 min.
Summary of Issue: Staff have begun the process of compiling the 2022 legislative priorities for Board approval. A copy of the draft 2022 priorities is attached for reference. At this time, the Board is being asked to provide feedback and staff direction if there are particular areas of interest to the Board that may require further research. The final draft will be brought before the Board for approval on September 28, 2021.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion/direction only.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

2022 Aitkin County Legislative Priorities

Administration

1. Aitkin County supports promoting legislation that preserves tax base in response to increased property tax appeals, utility tax refunds, and potential “dark store” assessing practices.

Assessor

1. Simplification of the property tax system. We should support legislation that would reduce the number of classifications of property in Minnesota. When assessors spend lots of time classifying property, they have less time available to value property. The complexity makes the system difficult for most people to understand. After recent legislative changes, Minnesota now has a total of 68 classifications which is the most of any State in the US.
2. Increased safety of field employees. Change State Law to grant assessors access to location data of more predatory offenders. Field staff are required to do physical inspections of all real estate in the county. Not knowing where dangerous criminal live puts staff in the field at risk.
3. Raise the minimum value threshold for the taxation of personal property to \$10,000 for all personal property units including mobile homes, travel trailers, and park model trailers. Currently this only applies to travel trailers on campgrounds or resorts. Lower value units generate such a low tax amount that government loses money by taxing them.
4. Change the Disabled Veterans Market Value Exclusion to a state administered refund program. If this change would take place, the costs of the program would be spread over the whole State instead of shifting the tax burden on local governments.
5. Any new program mandated by the State should be funded by the State.

Attorney's Office

1. Additional sustainable (on-going) funding for County Attorneys for child protection.
2. Additional sustainable (on-going) funding for County Attorneys for the state judiciary's shift of a substantial amount of court administration duties to the County Attorneys' Offices.
3. Increased penalties for damage to pipelines.

Community Corrections

Aitkin County supports the following MN Association of Community Corrections Act Counties (MACCAC) legislative policy positions:

1. Long term, Minnesota needs a clear vision for correctional services that addresses the role of prisons, community supervision and the state's role in funding. This is particularly important since counties provide local jail incarceration and the vast majority of community supervision, which are key alternatives to prisons. The legislature is chronically underfunding Minnesota community supervision. Action is required this session to preserve effective community supervision that protects Minnesota citizens. Minnesota Community Correction Act counties are in need of a supplemental budget appropriation of 4% for each year of the current biennium to address the state's share of their operating adjustment.
2. Community Corrections Act (CCA) Jurisdictions - Supporting the expansion of CCA counties with state funding and the removal of systemic/statutory requirements that act as barriers to counties in choosing the delivery system that best meets their individual needs.
3. Structural Change in Distribution of Funds - Future funding should be allocated using an equitable and transparent model that considers the need of each county.
4. Justice Reinvestment - bring the Justice Reinvestment Initiative of the Council of State Governments to the state of Minnesota.
5. Juvenile Justice Reform - Juvenile reform should continue and focus on: eliminating racial and ethnic disparities, reducing collateral consequences facing justice-involved youth; and modifying the current requirement for juvenile sex offenders to register as predatory offenders.

Economic Development

1. Increased funding for the State Grant In Aid (GIA) trails for ATV use. ATV riding is a fast growing family activity and current GIA funding is not keeping up for trail construction or maintenance.

Environmental Services

1. Aitkin County and MACPZA support increased Natural Resources Block Grant (NRBG) funding and continued flexibility for the use of the funding. Aitkin County and MACPZA also support administering and allocating current NRBG funding for mandated state programs through the Minnesota Department of Revenue, similar to County Program Aid. Allocations for mandated state programs through the NRBG should not be considered grants.
2. Aitkin County and MACPZA support modifications to the SSTS licensing programs to ensure tests are consistent with course materials and Minnesota Rules 7080-7083.
3. Aitkin County and SWAA support allocating 100 percent of the revenue generated by the Solid Waste Management Tax (SWMT) to state and county waste management activities, including increased funding for SCORE (Governor's Select Committee on Recycling and the Environment) grants to counties.

4. Aitkin County and SWAA support efforts to make improvements that would maximize the e-waste recycling program. Additionally, SWAA supports the use of manufacturer payments to fully reimburse county collection and recycling costs. Furthermore, SWAA supports reducing end-of-life costs to consumers through increased manufacturer responsibility.
5. Aitkin County and SWAA support requiring the MPCA to issue, and/or reissue all demolition land disposal facility permits, in a timely manner, in accordance with the MPCA's 2005 Guidance Document (as listed on the MPCA website) until such guidance are otherwise modified by new Rule or Statute.

Health & Human Services

1. Aitkin County supports state and federal investments in technology modernization at the Departments of Health and Human Services. These investments will improve the efficiency of county staff that enter information into the systems and enhance customer service. This includes the following:
 - A. Aitkin County supports the funding necessary for the Minnesota Eligibility Technology System (METS) to function properly and reliably, and alleviate excessive burdens on tax payers and improve services provided to customers.

Aitkin County supports a health care eligibility system that serves as a sustainable platform for performing health care functions and fully integrates with other health and human services technology systems. Including review of other platforms, inclusion of county employees in the process and a clearly defined roadmap with goals and timelines documented.
 - B. Aitkin County supports legislation that would require field tests of any new technology system prior to statewide implementation.
2. Aitkin County supports Direct Care and Treatment Cost of Care Policy Changes. This includes development of a review process for discharges and subsequent financial responsibility for Does Not Meet Criteria (DNMC) days. Additionally, tools need to be developed to work in partnership with counties to reduce DNMC days at direct care and treatment facilities.
3. Aitkin County supports Substance Abuse Disorder (SUD) Reform: this includes changes to the current county assessor certification process for comprehensive assessments to assure timely access to assessment and treatment.
4. Aitkin County supports expanding telemedicine in health care, mental health, substance use disorder settings and allowing phone or video use for targeted case management visits.

Highway Department

1. Local Road Improvement Program/Local Bridge Bonding Program -
Aitkin County supports immediate funding of the Local Road Improvement Program and the Local Bridge Bonding Program to fund regionally significant local road and bridge projects throughout the state.
2. Increase in Highway Funding -
Aitkin County supports long term, sustainable transportation funding increases distributed through the Highway User Tax Distribution Fund by increases in the state gas tax and license tab fees. Aitkin County also supports dedicating the existing sales tax revenue on motor vehicle parts to the Highway User Tax Distribution Fund.

Human Resources

1. Change the frequency of reporting for pay equity from every three years to every five years.
2. Simplify the process and shorten the timeline (no longer than 6 months) for Minnesota counties who are interested in exiting the Minnesota Merit System. Allow counties to exit at any time throughout the calendar year.
3. Clearly state in the law that County Boards (and city/township/school) are allowed to discuss non-union wages and benefits in closed session too, in addition to union negotiations strategy.
4. Oppose any new state-mandated time off benefits such as the Paid Family and Medical Leave benefit program, funded by employees and employers. Public employers currently provide generous leave accrual banks. Allow public employers and unions to negotiate paid time off benefits without a state mandate.

Land Department

1. Support changes to MS 282 (Tax Forfeited Land Laws): As directed by the county board, the county auditor may lease tax-forfeited land under the terms and conditions prescribed by the county board for the purposes of investigating, analyzing, and developing conservation easements that provide ecosystem services. And The county auditor, under the terms and conditions prescribed by the county board, including reversion in the event of nonuse, may convey conservation easements as defined in section 84C.01 on tax-forfeited land.
2. Continue forest road grants to counties to maintain county-administered forest roads to counties that have appointed land commissioners.
3. The burden of blighted properties within City limits is falling onto County governments. Counties have little influence on how a City may or may not enforce blight issues prior to a property forfeiting. Final property cleanup is often deferred to Counties after years leading to forfeiture. Failure to act in a timely manner is exacerbating the blight issues. Cities should retain the administration of tax forfeited properties after forfeiture.
4. Secure funding needs to be in place to deal with derelict tax forfeited properties.
5. There should be an increase to the maximum \$12,000 lease amount to accommodate cell tower lease agreements. Counties are not able to enter cell tower agreements. Language should include the lease value and lease term to be determined by the county board as well as reverter language for non-use. (282.04 TIMBER SALES; LAND USE, LEASE, PARTITION, EASEMENT. Subdv 1(d))
6. Environmental education is extremely important to our region. Efforts to support curriculum and RELC's (i.e. Long Lake CC) is vital to acquiring/protecting lands for our future.
7. Legislation to support use of Outdoor Heritage (Legacy) funds to support updating forest inventory on County/State lands – how can we protect/enhance habitat if we have irregular data on what we currently have?
8. Support state funding to local government units for beaver control.

Recorder's Office

Sheriff's Office

1. Pursue legislation that would prohibit firearms in county buildings where court services occur.
2. Pursue legislation that would continue medical assistance payments for incarcerated individuals allowing for more mental health and chemical addiction treatment options which may result in stabilization after release and reduced recidivism. (Federal program)

Treasurer's Office

1. Under Return of state fees - Suggest adding Marriage License fees to be retained by the county as the state receives most of the revenue but all the work is done in Treasurer's office.
2. Have Mobile Homes returned to tabs issued by the DVM rather than being taxed thru the property tax system or raising the value threshold for them to be taxed thru the property tax system.



Board of County Commissioners Agenda Request

6C
 Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: Fund Balance Review

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 15 minutes
Summary of Issue: As part of the 2022 preliminary budget discussion, staff will review the most recent fund balance report.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Discussion only.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

FUND BALANCES

BALANCE
12/31/2020

Unassigned
Assigned
Restricted

GENERAL FUND
(Excludes non-spendables)

1 13,522,822

Restricted Funds

Debt Service	(56,048.00)
Recorder's Tech.	(470,425.00)
Prosecutorial	(5,000.00)
Enhanced 911	(187,011.00)
Law Enforcement	(5,000.00)
Permit to Carry	(153,285.00)
Conservation	(126,249.00)
Loans Receivable	(102,310.00)
Solid Waste	(569,773.00)
Recorder's Equip.	(350,291.00)
Parks	(292,440.00)

Total Restricted Funds:	(2,317,832.00)
Adjusted Balance	11,204,990.00
Minus Total Committed Funds	(277,060.00)
Final Adjusted Balance	10,927,930.00
2021 Planned Fund Balance Use	(210,800.00)
2022 Planned Fund Balance Use	(175,800.00)
Building Project Transfer	(1,350,000.00)
Capital Building Projects	?????

2021 Operations = \$ 15,850,874.00

	40%	50%
\$	6,340,349.60	\$ 7,925,437.00

	3,002,493.00 OVER	<u>Remaining If Planned Uses Occur</u>
Using 50%		1,265,893.00
	4,587,580.40 OVER	2,850,980.40
Using 40%		

ROAD & BRIDGE

3 4,450,159

Inventories	(366,582.00)
Adjusted Balance	4,083,577.00
2020 Construction Adjustment	(466,592.00)
2021 Planned Fund Balance Use	
Expected to Impact Balance	(246,000.00)
2022 Construction Adjustment	(445,883.00)

2021 Operations = \$ 4,745,041.00

40% + \$500,000 50% + \$500,000

\$	2,398,016	\$ 2,872,521
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	1,211,056.50 OVER	52,581.50
Using 50% + \$500,000		
	1,685,560.60 OVER	527,085.60
Using 40% + \$500,000		

HEALTH & HUMAN SERVICES
(Excludes non-spendables)

5 5,168,040

Prepaid Items	(1,437.00)
Committed for Building Account	(70,000.00)

Adjusted Balance	5,096,603.00
2021 Planned Fund Balance Use	(550,000.00)
2022 Planned Fund Balance Use	(300,000.00)
Building Renovation	?????

2021 Operations = \$ 7,190,151

	40%	50%
\$	2,876,060	\$ 3,595,076

	1,501,527.50 OVER	651,527.50
Using 50%		
	2,220,542.60 OVER	1,370,542.60
Using 40%		



Board of County Commissioners Agenda Request

6D
Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: Fiscal Recovery Funds

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input checked="" type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 15 min.
Summary of Issue: The Aitkin County Board and leadership team recently met to discuss potential uses of Fiscal Recovery Funds. Attached is a summary of priorities based on recent discussions. Estimates of potential project costs have been included for discussion purposes. Staff is seeking direction regarding which projects the Board would like to move forward with at this time and how much funding should be allocated to various project areas.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion only.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

STRATEGIC INVESTMENT

FRF \$ (1st half)	\$	1,155,000
Sum of Projects	\$	1,667,319
	\$	(512,319)

Category	Project	\$ Amount
Public Health		\$ 1,617,319
<i>Health</i>		
	Public Safety- additional enforcement efforts	\$ 90,374
	Public Health Staffing Pay/Equipment	\$ 152,945
<i>Capital Investments</i>	Boardroom Camera	\$ 10,000
	Jail Audio/Visual Equipment	\$ 10,000
	Internet Upgrades Land and Highway	
	Jail HVAC and Chiller	\$ 750,000
	HHS HVAC/Exchange/Chiller	\$ 550,000
	HHS Access Controls	\$ 44,000
	HHS IT	\$ 10,000
Services to Address Negative Economic Impacts		\$ 50,000
	Rehire LLC Staff	\$ 50,000
Services to Impacted Communities		\$ -
Strategic Reserve (Addressing General Revenue Loss) (2nd half)		\$ 1,545,699
	Provision of Government Services (Admin)	
	Payments to avoid cutting Government Services	\$ 1,545,699

COMMUNITY INVESTMENT

FRF \$	\$	385,000
Sum of Projects	\$	337,350
	\$	47,650

Category	Project	\$ Amount
Public Health		\$ 100,000
<i>Health</i>		
	Mental Health Treatment Project	\$ 100,000
	Mental Health Treatment Jail	
		\$ -
		\$ -
Services to Address Negative Economic Impacts		\$ 187,350
	Tourism/Small Business Aid	\$ 152,350
	Park Revitalization	\$ 35,000
Services to Impacted Communities		\$ 50,000
	Improve Access to Child Care (Grant Match)	\$ 50,000
	Child Care Incentives	
	Vocational Training Programs	
	Public Transportation Support (Non-Profits)	
Strategic Reserve (Addressing General Revenue Loss)		\$ -



Aitkin County Board of Commissioners

Agenda Request Form

_____ Agenda Item #

Requested Meeting Date: September 14, 2021

Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Brian Napstad
Aitkin Airport Commission	Monthly	1 st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Napstad
Aitkin County CARE Board	Monthly	3 rd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3 rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 rd Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 rd Thursday	Niemi, Alt. Westerlund
ATV Committee	Monthly		Napstad and Westerlund
Big Sandy Lake Management Plan	Monthly	2 nd Wednesday	Napstad, Alt. Marcotte
Budget Committee	Most months	1 st Tuesday	Marcotte and Napstad
Development Achievement Center	Monthly	3 rd or 4 th Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi, Alt. Napstad
Economic Development	Monthly	1 st Wednesday	Napstad and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Marcotte, Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 th Monday	Napstad and Land Cmr Courtemanche
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Marcotte, Alt. Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Napstad
Mille Lacs Fisheries Input Group	8-10x year		Westerlund
Mille Lacs Watershed	10x year	3 rd Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 th Friday	Marcotte, Alt. Napstad
MN Rural Caucus	8x year	Varies	Niemi, Alt. Westerlund
Natural Resources Advisory Committee	8-10x year	2nd Monday	Marcotte and Napstad
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Napstad and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 th Thursday	Napstad, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Marcotte, Alt. Napstad
Ordinance	As needed		Napstad and Marcotte
Personnel/Insurance	As needed	2 nd Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3 rd Monday	Marcotte, Alt. Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4th Monday	Napstad, Alt. Niemi
Snake River 1W1P Policy			Napstad, Alt. Niemi
Sobriety Court	Bi-Monthly	3 rd Thursday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund