

<p>Erin Melz</p> <p>Updated the Board on the latest COVID cases, transmission rates, and positivity rate.</p> <p>Committee Updates</p> <p>Lakes & Pines Update – Commissioner Niemi reported that the committee met and discussed many programs to include the Crisis Benefits 2021-2022, energy assistance, and energy related repair programs.</p> <p>The meeting was adjourned at 10:09 a.m.</p> <p>Next Meeting – December 21, 2021</p> <p>There was no Citizens’ Public Comment</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as amended removing item 2U as follows.</p> <p>A) Correspondence File November 9, 2021 to November 22, 2021; B) Approve November 23, 2021 County Board Minutes; C) Approve Electronic Funds Transfers \$874,371.92; D) Approve Commissioner Vouchers: General Fund \$113,572.44, Reserves Fund \$3,000.00, Road & Bridge \$80,327.79, Health & Human Services \$1,139.09, State \$31,209.50, Trust \$3,629.76, Forest Development \$1,823.64, Long Lake Conservation Center \$6,080.17, Parks \$10,202.81 for a total of \$250,985.20; E) Approve Auditor’s Vouchers – R&B Contracts, Disparity Aid: Road & Bridge \$87,144.07, Taxes & Penalties \$93,105.49, for a total of \$180,249.56; F) Approve Auditor’s Vouchers – Sales Tax and Diesel Tax: General Fund \$280.97, Road & Bridge \$1,468.00, LLCC \$49.93, Parks \$191.11 for a total of \$1,990.01; G) Approve Auditor’s Vouchers – October 2021 Tax Settlement: Townships/Cities/ARDC/ Ambulance \$3,312,654.39, for a total of \$3,312,654.39; H) Approve Auditor’s Vouchers – LLCC, R&B, and Courthouse Stairs: Reserve Funds \$16,085.00, Road & Bridge \$742.50, LLCC \$3,836.40 for a total of \$20,663.90; I) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021 and LLCC Credit Card Fees Oct 2021: General \$12.00, LLCC \$33.20 for a total of \$45.20; J) Approve Manual Warrants/Voids/Corrections – MTG Reg and Deed Tax: General \$0.01, State \$159,182.97, for a total of \$159,182.98; K) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021 #40015524: General Fund \$744.28, for a total of \$744.28; L) Approve Manual Warrants/Voids/Corrections – Elan Paid 10/28/2021: General Fund \$-857.91, HHS \$321.50, Forest Development \$165.68, LLCC \$370.73, for a total of \$0.00; M) Approve 2022 Newspaper Bid Specification; N) Approve Fire Protection Contract-Town of Ball Bluff; O) Approve Fire Protection Contract-City of McGrath; P) Approve Medical Examiner Contract; Q) Approve Affidavit for Duplicate of Lost Warrant; R) Approve Audit Engagement Letter and GASB 87 Lease Services; S) Adopt Resolution: Final Contract Payment-Contract No. 20205; T) Adopt Resolution: Final Contract Payment-Contract No. 20211; U) Adopt Resolution: Final Contract Payment-Contract No. 20214; V) Adopt Resolution: Application for GIA Maintenance Funding;</p>	<p>Citizens’ Public Comment</p> <p>Consent Agenda</p>
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AITKIN COUNTY BOARD

November 23, 2021

<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – 2022 Newspaper Bid Specifications.</p>	<p>2022 Newspaper Bid Specifications</p>
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Fire Protection Contract-Town of Ball Bluff.</p>	<p>Fire Protection Contract-Town of Ball Bluff</p>
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Fire Protection Contract-City of McGrath.</p>	<p>Fire Protection Contract-City of McGrath</p>
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Medical Examiner Contract.</p>	<p>Medical Examiner Contract</p>
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant.</p>	<p>Affidavit for Duplicate of Lost Warrant</p>
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Minor Language Change to Aitkin County Assembly Ordinance.</p>	<p>Language Change to Aitkin County Assembly Ordinance</p>
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Audit Engagement Letter and GASB 87 Lease Services.</p>	<p>Audit Engagement Letter and GASB 87 Lease Services</p>
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Final Contract Payment-Contract No. 20205;</p>	<p>Resolution #20211123-138 Final Contract Payment- 20205</p>
<p>WHEREAS, Contract No. 20205 has in all been completed, and the County Board being fully advised in the premises.</p>	
<p>NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Marvin Tretter, Inc. in the amount of \$6,378.38.</p>	

AITKIN COUNTY BOARD

November 23, 2021

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Final Contract Payment-Contract No. 20214;

**Resolution
#20211123-139
Final Contract
Payment- 20214**

WHEREAS, Contract No. 20214 has in all been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Northwest Asphalt & Maintenance in the amount of \$935.56.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Application for GIA Maintenance Funding;

**Application for
GIA Maintenance
Funding**

WHEREAS, Local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 90% reimbursement of costs of grooming and maintenance, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Clubs wish to contract with the County for maintaining these trails, and

WHEREAS, these trails benefit the recreation, resort, tourism, industry, and economy of Aitkin County,

NOW THEREFORE, BE IT RESOLVED, That the Aitkin County Trail Administrator be authorized to apply for Grants-in-Aid assistance funds for All Terrain Vehicle Trail maintenance and grooming for the following trail:

Northwoods Regional ATV trail which consists of the following segments: South Soo Line, North Soo Line, Axtell ATV technical riding area, Rabey Line, Blind Lake, Redtop, Moose River Connector, Lawler, Blind Lake Connector Trail, Hill City Connector trail and Solana ATV trails.

BE IT FURTHER RESOLVED, That the Aitkin County Trail Administrator be authorized to contract for the development, maintenance and grooming of the aforementioned trails with qualified, interested clubs.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members present voted to approve 2022 Wage Scale and Employer Health Insurance Contributions.

**2022 Wage Scale
and Employer
Health Insurance
Contributions**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members present voted to approve Personnel Policy Updates.

**Personnel Policy
Updates**

AITKIN COUNTY BOARD

November 23, 2021

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to table approval of Property Tax Abatement Policy and Resolution until reviewed by the County Attorney.

Property Tax Abatement

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voted to approve Signature Change to Natural Resources Block Grant.

Signature Change to Natural Resources Block Grant

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members present voted to approve a Public Hearing to discuss amending the Aitkin County Zoning Ordinance and eliminating captive cervid farms in Aitkin County on January 11, 2022 at 10:00 a.m. in the County Board Room.

Public Hearing- Cervid Farms

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution – Close Out Government Center- Fund 14 Activity;

Resolution #20211123-141 Close Out Government Center- Fund 14 Activity

BE IT RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the MCIT Trust Fund and the General Fund to the Capital Project Fund for the Government Center completion. Monies to be transferred from the MCIT Trust Fund and General Fund as given below:

Minnesota Trust Insurance Fund	\$850,000.00
General Fund	\$397,107.79
Total to Close Out Fund 14	\$1,247,107.79

Jessica Seibert, County Administrator updated the Board on the following:

Administrator Updates

- OPIOD Documents Received
- Vaccine ETS-6th District Court
- ARP redistribution to cities- Aitkin: \$3,439 Hill City: \$1,103
- NACO ETS Call
- AMC/OSHA Call
- Regional FRF Call
- MACA Meeting
- Year End Budget Hearing Presentation-Prep with Auditor's Office

The Board discussed: Aitkin County Water Planning Task Force, Arrowhead Counties Association, Arrowhead Regional Development Council, HRA, Mississippi Headwaters Board, and Economic Development Authority

Board Discussion

Motion by Commissioner Westerlund seconded by Commissioner Napstad and carried, all members voting yes to close the meeting at 11:56 a.m. under MN Statute 13D.03 for Labor Negotiations Strategy.

Closed Meeting MN Statute 13D.03

Motion by Commissioner Westerlund seconded by Commissioner Napstad and carried, all members voting yes to reopen the meeting at 12:40 p.m.

Reopen Meeting

Adjourn

AITKIN COUNTY BOARD

November 23, 2021

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 12:40 p.m. until Tuesday, December 14, 2021 at the Aitkin County Government Center.

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator