



AITKIN COUNTY HEALTH & HUMAN SERVICES

204 First Street NW
Aitkin, MN 56431

Phone: 800-328-3744/218-927-7200
Fax: 218-927-7210

Initial Licensing Letter - AFC

Aitkin County is responsible for licensing Adult Foster Care homes in the county. Providers who care for adults must be licensed. The county conducts orientations, background studies, home interviews, safety checks, recommends licensure, conducts investigations and supports providers in meeting the health and safety needs of the adults in the providers' care.

To be licensed by Aitkin County the following must be completed:

- Application Paperwork
- Background Check
- Training Requirements
- Home Visit by a Licenser
- Fire Inspection
- Licensing Fees:
 - Fire Marshal Fee \$50.00

Once you and your home are in full compliance with Adult Foster Care licensing rules, the county will recommend that the Minnesota Department of Human Services issue you a license. The licensing process will generally take around 4 months to complete, this can depend on your participation in the process.

Barriers to licensure can include:

- Background checks
 - Everyone in your household 13 and older or working in the foster home must receive clearance.
- Fire inspection and safety requirements
 - You may need to make changes to your home after fire or licensing inspections
- Your house
 - A licenser will check all areas of your house and property for certain safety items.

If you have questions please contact:

Brenda Butterfield
Licensing Worker

“This institution is an equal opportunity provider.”